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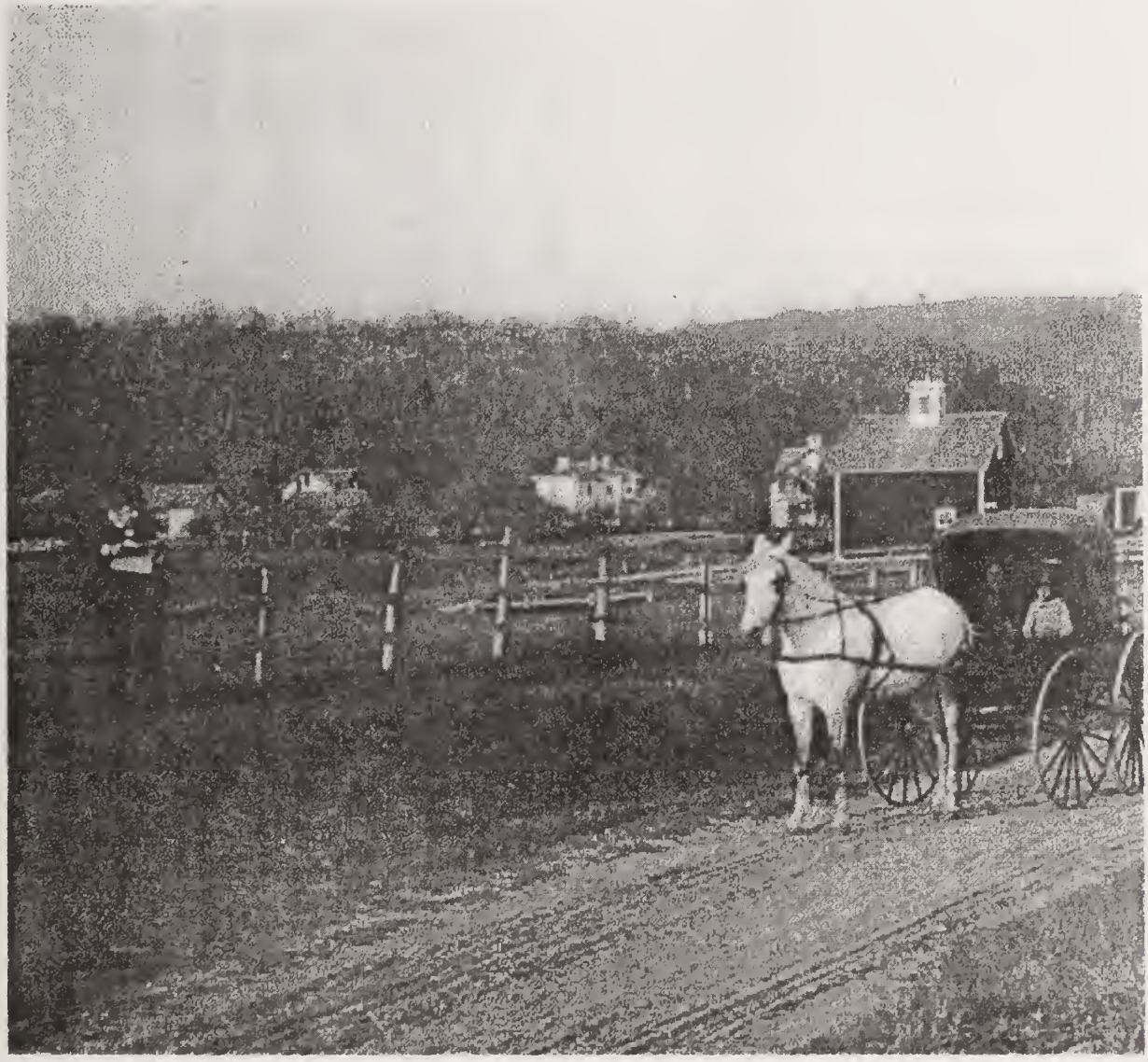
TOWN OF WILBRAHAM



ANNUAL REPORT
1996

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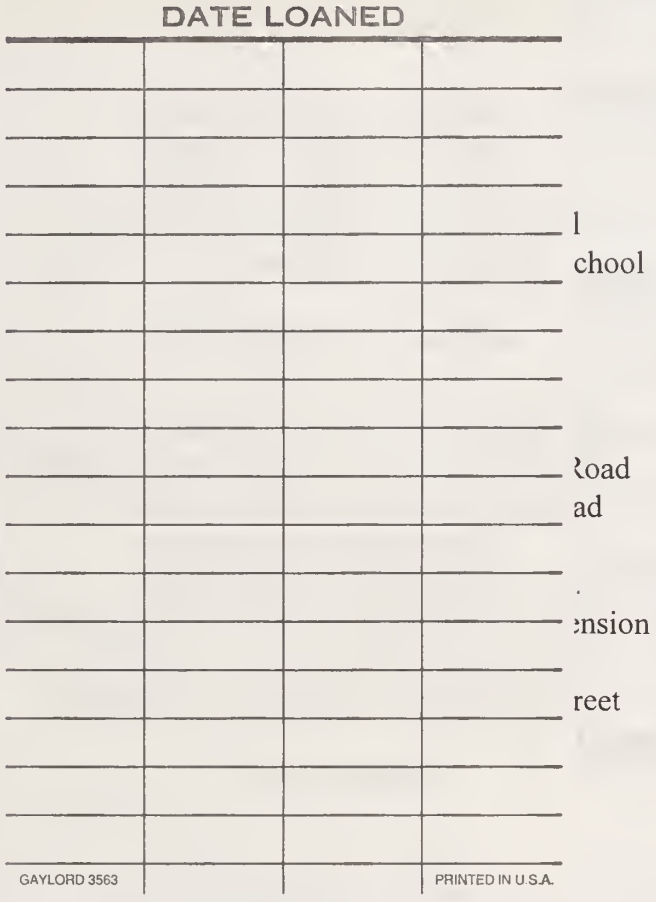
Cover Photo: Faculty Street 1885
Source: Wilbraham Archives

WILBRAHAM PUBLIC LIBRARY

FACTS ABOUT WILBRAHAM

Settled: 1731
Incorporated: June 15, 1763
Hampden County
1990 Federal Census: 12,592

4,815 Dwelling Units
Area: 22 Square Miles
Real Estate Valuation: $804,468,900
Personal Property Valuation: $18,689,234



Church of the Epiphany (Episcopal)
Glendale Methodist Church
Grace Union Church (Congregational)
St. Cecilia's Church (Roman Catholic)
Wilbraham United Church (Congregational Methodist)
Wilbraham Baptist Church

PRIVATE SCHOOLS

The Grammar School at Stony Hill - 675 Stony Hill Road
Wilbraham & Monson Academy - 421 Main Street

GOVERNMENT DISTRICTS & REPRESENTATIVES FOR THE TOWN OF WILBRAHAM

GOVERNOR
William F. Weld (R)
State House Room 360
Boston, MA 02133
Phone: 1-617-727-3600

U.S. SENATOR
Edward M. Kennedy (D)
John F. Kennedy Bldg. Suite 2400
Boston, MA 02203
Phone: 1-617-565-3170

315 Senate Russell Office Bldg.
Washington, DC 20510

U.S.SENATOR
John F. Kerry (D)
One Bowdoin Square, 10th floor
Boston, MA 02114
Phone: 1-617-565-8519

421 Senate Russell Office Bldg.
Washington, DC 20510
Phone: 1-202-224-2742

145 State St., Suite 504
Springfield, MA 01103
Phone: 413-785-4610

CONGRESSMAN - 2ND CONG. DIST.
Richard E. Neal (D)
Federal Office Bldg.
1550 Main St.
Springfield, MA 01103
Phone: 413-785-0325

2431 Rayburn House Office Bldg.
Washington, DC 20515
Phone: 1-202-225-5601

TOLL FREE CITIZEN INFO. 13TH HAMPDEN DIST.: 1-800-392-6090

REPRESENTATIVE IN GEN. COURT 13th HAMPDEN DISTRICT
Gale D. Candaras (D)
643 Tinkham Rd.
Wilbraham, MA 01095
Phone: 413-599-1773

State House,
Boston, MA 02133
Phone:1-617-722-7302

STATE SENATOR-2ND HAMPDEN DISTRICT
Brian P. Lees (R)
527 Main Street
Indian Orchard, MA 01151
Phone: 413-543-2167

State House Room 308
Boston, MA 02133
Phone: 1-617-722-1291

COUNTY COMMISSIONERS
Hall of Justice
50 State Street
Springfield, MA 01103
Phone: 413-748-8600 (Gen.Info)

Richard S. Thomas
535 Rogers Ave.
West Springfield, MA 01089
Phone: 413-739-2158

Leonard Collamore
80 Bennington St.
Springfield, MA 01108
Phone: 413-733-3956

Abe Kasparian, Jr.
161 School St.
Agawam, MA 01001
(unavailable at the time)

1996
ELECTED TOWN OFFICIALS

SELECTMEN & BOARD OF HEALTH

Kevin J. Moriarty	(D) Chr.	1997
Frank A. Everton	(R)	1998
Gale D. Candaras	(D)	1999

TOWN CLERK

Beverly J. Radner	(D)	1997

MODERATOR

Arthur F. Dionne	(R)	1997

ASSESSORS

Robert A. Bonsall	(R) Chr.	1997
Anthony J. Vecchio	(R)	1998
Dorothy A. Gates	(D)	1999

REGIONAL SCHOOL COMMITTEE

Ellen Leritz	(D)	1997
Thomas R. Toman	(R)(resigned)	1997
Michele T. Agahigian	(R)	1998
Paula Tingle	(D)	1999
Joel A. Berman	(R)	1999
Michael Flynn	(appointed 7-23-96)	

TREE WARDEN

Gordon R. Long	(R)	1997

CEMETERY COMMISSIONERS

James J. Ziemba	(D)	1997
Peter W. Ablondi	(R)	1998
Rodney W. Fountain	(R)	1999

WATER COMMISSIONERS

Zigmund A. Peret	(R) Chr.	1997
Leland P. Miner	(R)	1998
Albert E. Kirk	(R)	1999

LIBRARY TRUSTEES

Suzane M Garber	(R)	1997
Susan Magee	(R)	1997
Barbara W. Fitzgerald	(R)	1998
William R. Massidda	(R)	1998
Coralie H. Gray	(R)	1999
Llewellyn S. Merrick	(R)	1999

PLANNING BOARD

Edward T. Stevenson	(R)	1997
James A. McEathron	(R)	1998
Robert C. Gaynor	(R)	1999
Richard E. Butler	(R)	2000
Frederic W. Fuller III	(R)	2001

WILBRAHAM HOUSING AUTHORITY

Janice M. Burkins	(R)	1997
Van Pelt Brower	(R)	1998
Michelle Lawler	(R)	2000
Rene G. Ledoux	(R)	2001
	(resigned 11-22-96)	

Attest: BEVERLY J. RADNER, CMC
TOWN CLERK

APPOINTED OFFICIALS AND COMMITTEES

Town Administrator
William J. Fogarty, 1998

Town Accountant
JoAnne DeGray, 1997

Treasurer-Collector
Thomas Sullivan Indef.

Fire Chief/Forrest Warden/
Hazardous Waste Coordinator/
Civil Defense Director
Daniel P. Merritt, 1998

Police Chief
Allen M. Stratton, 1997

Director of Public Works
Edmond W. Miga, 1997

Town Counsel
Michael T. Hassett, 1997

Superintendent of Streets
Frank L. Shea, 1997

Animal Inspector
Dorsie R. Kovacs, 1997

Dog Officer
Gilles E. Turcotte 1997

Building Inspector/Zoning Enforcement
William H. Garvey, 1999

Electrical Inspector
Jeremiah P. McCarthy, 1997

Plumbing/Gas Inspector
Robert Ascolillo, 1997

Health Agent/Sanitarian
Walter E. Lawler 1997

Park Commissioner/Pest Control Officer
Gordon Long, 1997

Town Archivist
Coralie Gray, 1997

Assistant Town Archivist
Vacant 1997

Veterans Agent
Richard J. Prochnow, 1997

Advisor to the Board of Health
Walter J. Pacosa, 1997

Fence Viewer
Jesse L. Rice, 1997

Sealer of Weights and Measures
William H. Garvey, 1997

Constables
Alton McDonald, 1997
Kirk Burkins, 1997

Registrar of Voters
Henry J. Kszepka, 1997
J. Willard Picket, 1998
John J. Shea, 1999

Aging, Council on

Jeanne D. Kubik,	1996
Dennis Lopata,	1997
Alfred Brazee,	1998
Lois Peck,	1998
Theresa B. Munn,	1999
Fred Biel,	1999
Associate Members:	
Dorothy Gates,	1996
Carol Dennis,	1996

Ambulance Oversight Committee

Paula Chevrier,	1997
Timothy Rogers,	1998
Alan S. Peck,	1998
Larry Robbins,	1999
Paul F. Civetti	1999

Appeals, Board of

Thomas Counos, Assoc.	1997
Joseph P. Pessolano, Full	1997
Marjorie Trimble, Full	1998
Charles A. Pelouze, Assoc	1999
Kevin J. Murphy, Full	1996

Boston Road Corridor Study Committee

Gale D. Candaras,	1997
Frederick Fuller, III,	1997
Edmond Miga,	1997
John Pearsall,	1997
Daniel P. Merritt,	1997

Cable TV Advisory Committee

Robert Berger,	1998
Linda K. Fuller,	1998
John Garvey,	1998
Bernard O'Donnell,	1998
John W. Welch,	1998
Roy Scott, (Associate)	1998

Capital Planning Committee

Marcia Zimmer,	1997
Kevin E. Schmidt,	1996
Franklin E. Dailey,	1997
Michael Ginsberg,	1997
Robert Quintin,	1998

Conservation Commission

Stephen Bosworth,	1997
James R. Algie,	1997
John M. Sullivan,	1997
Stoughton L. Smead,	1998
James E. St.Germain,	1998
Robert McMaster,	1999
Patricia Ross,	1999

Disabilities, Commission on

Robert E. Weber,	1997
Elaine Scott,	1997
John R. Chase,	1997
Paul E. Walker,	1998
Debbie McDonald,	1998
Terry L. Nelson,	1998
Joy C. Hibsher,	1999
Louis Franklin,	1999
Evelyn O'Brien,	1999

Economic Development Advisory Committee

Thomas Melikian,	1997
James McPherson,	1997
Jules Gaudreau,	1997
Glen Garvey,	1997
Gale D. Candaras,	1997
Frederick Fuller III,	1997
Edmond Miga,	1997
John Pearsall,	1997
Daniel P. Merritt,	1997
Judy Theocles,	1997

Fair Housing Committee

Kenneth L. Landon,	1997
William A. Conley,	1997
Jean B. Courtney,	1997

Finance Committee

Michael O. Shea,	1997
Claire L. Thompson,	1997
Susan Bunnell,	1997
James E. Thompson,	1998
Ken R. Furst,	1998
Kevin Dorsey,	1998
Robert G. Gale,	1999
David B. Crevier,	1999
Paul D. Barry,	1999

Fire Commissioners

Frank Tencza,	1997
John N. Sampson,	1998
Alton McDonald,	1999

Flag Committee

Frank Tencza,	1996

Hampden County Housing Services Advisory

John Pearsall,	1997

Health, Advisory Board of

Loralee Nelson,	1997
Alan S. Peck,	1997
Marcia B. Zimmer,	1997
Judith C. Dionne,	1997
Donna Churyk Huijing,	1997
Vacancy	1997

Historical Commission

Barbara Search Miller,	1997
Larry Duqette,	1997
Carol M. Albano,	1998
Carol Beach,	1998
Elizabeth Cahill,	1999
Steven M. Gray,	1999
Ann Tousignant,	1999

Local Emergency Planning Committee

Kevin J. Moriarty,	1997
William J. Fogarty,	1997
Daniel P. Merritt,	1997
J.Michael Trebbe,	1997
Walter E. Lawler,	1997
Kenneth Willette,	1997
Edward Baker,	1997
Edmond Miga,	1997
Ralph Guyer,	1997
Bonnie Roach,	1997
Robert A. Rusczek,	1997
Edward S. Jamro,	1997
Barbara Los,	1997
Richard Sarnie,	1997
Steven Nelson,	1997

Open Space and Recreation Plan Committee

Stephen Bosworth,	1997
Stanley Tenerowicz,	1997
Denny Smith,	1997
Ronald Parlengas,	1997
Robert Croken,	1997
Mary Quigley,	1997
Frederic Fuller,	1997
John Pearsall,	1997
Patricia Ross,	1997
John Sullivan,	1997
James E. St.Germain,	1997
Robert McCollum,	1997
John Moore,	1997
Karen White,	1997

Personnel Board

William Terbush,	1997
Daniel Gauthier,	1998
James Leahey,	1998
David W. Huber,	1999
Michael J. Farrell,	1999

Pioneer Valley Planning Commission's Joint Transportation Committee

David Bodendorf,	1997

Planning Board Associate Member

Richard F. Faille,	1997

Playground and Recreation Commission

James M. Slattery,	1997
Mary Quigley,	1997
Leslie Bloom,	1998
John O'Connor,	1998
Judith Curran,	1999
Trant Campbell,	1999
Gerard Ferzoco,	1999

Public Access Cable TV Committee

Olga "Sandy" Karplus,	1997
Linda K. Fuller,	1997
Barbara Bosworth,	1997
Mary Ripley,	1997
Raymond Syriac,	1997
John J. Morris,	1997
Frank Flannagan,	1997
Sandra Belcastro,	1997
Claudette Burque,	1997

Public Safety Facility Study Committee

Michael J. Flynn,	1997
Marcia Zimmer,	1997
Jospeh Dusel,	1997
Mary A. Irla,	1997
Robert L. Quintin,	1997
Michael L. O'Rourke,	1997
Robert Russell,	1997

Rabies Response Team

Gilles Turcotte,	1997
Anne Turcotte,	1997
Robert Rowe,	1997
Robin Rowe,	1997
Paul Bouchard,	1997
David Bourcier,	1997
Alan S. Peck,	1997
Walter E. Lawler,	1997
Dorsie R. Kovacs,	1997

Sewer Advisory Committee

Kelvin S. Kwong,	1997
Joseph E. Kakley,	1997
Ruly Zachary,	1998
James V. Dowd,	1999
George Mallis,	1999

Solid Waste Advisory Committee

Alicia Roy,	1997
Sandy "Olga" Karplus,	1997
Sandra Belcastro,	1997
David O. Sutter,	1997

Wilbraham Cultural Council

Alton Willms,	1997
Sharon Tellier,	1997
Deborah Poppel,	1997
Ellen A. Harris,	1997
Ann Iwanicki,	1997
Terry Anne Paulhus,	1997
Andrew A. Leviton,	1997
Sharon Queen,	1997
Josephine Eady,	1997

SCHEDULED MEETINGS

In all cases, townspeople wishing to attend any of these meetings for the purpose of making proposals or asking questions must make an appointment with the appropriate committee so that the item of business can be put on the agenda of said committee and brought up for discussion.

All committee meetings are subject to change and will be posted according to state statute. Minutes of some committee meetings are available at the Wilbraham Public Library.

ADVISORY BOARD OF HEALTH - As posted, Town Offices
AMBULANCE OVERSIGHT COMMITTEE - As posted, Town Offices
ASSESSORS - As posted, Town Offices
BOARD OF APPEALS - As posted, Town Offices
CAPITAL PLANNING COMMITTEE - As posted, Town Offices
CABLE T.V. ADVISORY COMMITTEE - As posted, Town Offices
CEMETERY COMMISSION - 3rd Tuesday, as posted, 7:30 p.m., Town Offices
COMMISSION ON DISABILITIES - As posted, Town Offices
CONSERVATION COMMISSION - As posted, Town Offices
COUNCIL ON AGING - 1st Wednesday, 7:00 p.m., Senior Center
ECONOMIC DEVELOPMENT ADV. COMMITTEE - As posted, Town Offices
FAIR HOUSING COMMITTEE - As posted, Town Offices
FINANCE COMMITTEE - As posted, Town Offices
FIRE COMMISSIONERS - Last Thursday, 7:00 p.m., Fire Station
HISTORICAL COMMISSION - 3rd Tuesday, 7:00 p.m., Town Offices
HOUSING AUTHORITY - As posted, Housing Authority Office
LIBRARY TRUSTEES - 4th Tuesday, 5:00 p.m., Wilbraham Library
OPEN SPACE & RECREATION PLAN COMMITTEE - As posted, Town Offices
PERSONNEL BOARD - As posted, Town Offices
PLANNING BOARD - Wednesdays, as posted, 7:30 p.m., Town Offices
PLAYGROUND & RECREATION - 1st Thursday, 7:00 p.m., Town Offices
PUBLIC ACCESS CABLE TV COMMITTEE - As posted, Town Offices
PUBLIC SAFETY FACILITY STUDY COMMITTEE - As posted, Town Offices
RABIES RESPONSE TEAM - As posted, Town Offices
REGIONAL SCHOOL COMMITTEE - 2nd Monday in Hampden, 4th Monday in Wilbraham
BOARD OF SELECTMEN - Tuesdays, 7:00 p.m., Town Offices
SEWER COMMISSIONERS - 2nd Monday, 7:30 p.m., DPW Building
SOLID WASTE ADVISORY COMMITTEE - 2nd Tuesday, 7:30 p.m., Town Offices
WATER COMMISSIONERS - 1st & 3rd Mondays, 7:30 p.m., DPW Building
WILBRAHAM CULTURAL COUNCIL - As posted, Town Offices

TOWN OF WILBRAHAM

240 Springfield Street
Wilbraham, Massachusetts 01095

BOARD OF SELECTMEN
Kevin J. Moriarty
Frank A. Everton
James E. Thompson

Phone (413) 596-2805
FAX (413) 596-9256

TOWN ADMINISTRATOR
William J. Fogarty

CITIZEN PARTICIPATION NEEDED

The Board of Selectmen needs your help. By volunteering to serve on one or more of the Town Committees, Boards or Commissions, you will know the satisfaction of being part of your local government, which is based on citizen participation.

Most of the committee appointments are made by the Board soon after the Annual Town Meeting. However, throughout the year, vacancies created by illness of "move-away" resignations must be filled and occasionally the Selectmen find it necessary to create an entirely new committee.

YOUR PARTICULAR TALENT AND EXPERIENCE ARE NEEDED!!!

Please fill in this form to indicate your special interests and willingness to serve, and return to the Board of Selectmen, 240 Springfield Street, Wilbraham.

COMMITTEES APPOINTED BY THE BOARD OF SELECTMEN

____ Council on Aging
____ Board of Appeals
____ Capital Planning Committee
____ Conservation Commission
____ Fair Housing Committee
____ Finance Committee
____ Fire Commissioners
____ Advisory Board of Health
____ Historical Commission
____ Open Space & Recreation Commission
____ Personnel Board
____ Recreation Commission
____ Public Access Cable TV Committee
____ Sewer Advisory Committee
____ Solid Waste Advisory Committee
____ Wilbraham Commission on Disabilities
____ Wilbraham Cultural Council
____ Other (please comment)

NAME _____
ADDRESS _____
OCCUPATION _____
INTERESTS/CONCERNS/COMMENTS: _____
_____
_____
_____

DEMOCRATIC TOWN COMMITTEE

ELECTED MEMBERS

Mary A. Irla, Chairman
John F. O'Connor, Vice Chairman
Gloria A. Jurkowski, Secretary
Michael J. Flynn, Treasurer
Carolyn H. Zawacki, Affirmative Action

Gale D. Candaras, State Representative, 13th Hampden District

Johanna Desautelle
John F. Fitzgerald
Gayle W. Fogarty
Thomas F. Gallagher
Dorothy A. Gates
Edward W. Irla, Sr.
Maralyn E. Jackson
Barbara M. Kirby
Barbara A. Los
Susan T. Manseau
Thomas W. Mango
Joseph R. Mathews
Douglas R. Mercier
Kevin J. Moriarty
Thomas P. Moriarty, Jr.
Claire S. O'Connor
Dr. Alan S. Peck
Stella A. Pierce
Beverly J. Radner
Dr. Kevin E. Schmidt
Elizabeth A. Shea
James E. Thompson
J. Bruce Tingle
Paula Tingle
Mary Jane Wilms
Arthur D. Wolf

ASSOCIATE MEMBERS

Lisa A. Jones
Mark F. Jones
Charlotte Mercier

LIFETIME HONORARY MEMBER

Mary E. Hadley

IN MEMORIUM

Richard M. Kirby
Jeremiah P. McCarthy
Thomas J. O'Connor

It is the reponsibility of the Democratic Town Committee to promote the election and appointment of qualified Democrats to public office. Any registered Democrat interested in joining the Democratic Town Committee is invited to contact any of the above members listed or call Mary A. Irla, Chairman, at 496-4979.

REPUBLICAN TOWN COMMITTEE

Jason A. Burkins, Chairman
Deborah J. Reavey, Vice-Chairman
Kirk E. Burkins, Treasurer
Janice M. Burkins, Secretary
Rodney W. Fountain, Corresponding Secretary
Judith C. Dionne, Nomination Chairman

ELECTED MEMBERS

Honey Baldwin
William Baldwin
Dorothy H. Bonsall
Robert A. Bonsall
Janice M. Burkins
Jason A. Burkins
Kirk E. Burkins
Adele Chester
John Chester
David Chivers
Judith C. Dionne
Rodney W. Fountain
Virginia Freed
Mark Gregoire
Catherine W. Labine
Richard Labine
J. Willard Pickett
Barbara Putnam
Lynne Quintin
Deborah J. Reavey
Garrett Smith
Truman R. Swallow
Anthony J. Vecchio
Joan Vecchio
Jonathan E. Viens, Sr.

ASSOCIATE MEMBERS

Michele Agahigian
Peter Ablondi
Frank C. Barbaro
Ernest S. Bates
Eileen Deane
Arthur Dionne
Richard Faille
Donna Fountain
Robert Gaynor
Coralie Gray
Joseph Lawler
Michelle Lawler
Joyce McComb
Patrick McComb
Craig Nakashian
Robert Quintin
Edward Szczebak
Tracy Whitney

HONORARY MEMBERS

Herman Grandchamp
Brian P. Lees, State Senator

IN REMEMBRANCE OF OUR FRIENDS, WRIGHT HORTON & E. FLINT NICHOLS

The purpose of the Wilbraham Republican Town Committee is to promote the principles, ideas and candidates of the Republican Party and to maintain a strong two party system in Wilbraham. The Republican Town Committee has and will continue to seek out and support qualified Republicans for public office at all levels of government and work to keep our traditional two party elective system in place for the good of the town. We endeavor to secure the best possible government for our town, state and our nation. Anyone interested in joining this working committee should contact any of our members listed above, call 596-2350 or write to the WRTC at 19 Wellfleet Drive, Wilbraham, MA 01095

ACTIVE VOTER REGISTRATION BY PRECINCT
(As of December 31, 1996)

Precinct	Dem.	Inter. 3rd Party	Liber.	Natural Law Pty.	Rep.	Unenrolled	Totals
A	838		4		444	862	2148
B	568	2	4	1	636	946	2157
C	645	2	2		461	989	2099
D	634		1		509	808	1952
TOTALS	2685	4	11	1	2050	3605	8356

VITAL STATISTICS

	1994	1995	1996
BIRTHS			
MALES	42	68	61
FEMALES	44	41	35
TOTALS	86	109	96*

(*The totals for 1996 are from January to November 30th.)

MARRIAGES	88	68	69
DEATHS			
MALES	68	86	91
FEMALES	81	119	101
TOTALS	149	205	192

ATTEST: BEVERLY J. RADNER, CMC
TOWN CLERK

1996 ANNUAL TOWN ELECTION

Total Registered Voters--7972
Total Vote Cast ----------999
% Voted ----------13%

Voted by Precinct	Total Registered
Precinct A - 235	2058
Precinct B - 250	2055
Precinct C - 202	1980
Precinct D - 312	1879

SELECTMAN - 3 YRS.

Gale D. Candaras	754*

ASSESSOR - 3 YRS.

Dorothy A. Gates	506*
John M. Sullivan	441

REGIONAL SCHOOL COMMITTEE - 3 YRS.

Paula Tingle	518*
Joel A. Berman	600*
Mark F. Jones	260
Patrick McComb	425

CEMETERY COMMISSIONER - 3 YRS.

Rodney W. Fountain	487*
John Bruce Tingle	462

WATER COMMISSIONER - 3 YRS.

Albert E. Kirk	767*

LIBRARY TRUSTEE - 3 YRS.

Coralie M. Gray	690*
Llewellyn Merrick	676*

PLANNING BOARD - 5 YRS.

Frederic W. Fuller III	752*

WILBRAHAM HOUSING AUTHORITY - 5 YRS.

Rene G. Ledoux	766*

* Denotes Winner

Attest: BEVERLY J. RADNER, CMC
TOWN CLERK

ANNUAL TOWN MEETING
APRIL 29, 1996

Attendance:

Precinct A:	70
Precinct B:	114
Precinct C:	97
Precinct D:	82
TOTAL:	**363**

In accordance with the Warrant, as posted, the inhabitants of the Town of Wilbraham, qualified to vote in Town affairs, met in Minnechaug Regional High School. At 7:00 PM Moderator Arthur F. Dionne noted a quorum was present and called the meeting to order. The Moderator asked those in attendance to join him in the Pledge of Allegiance to the Flag. The call of the meeting was then read by Town Clerk Beverly J. Radner. After a brief explanation concerning procedures, the Moderator proceeded with the meeting.

ARTICLE 1. Choosing Miscellaneous Officials: Voted Unanimously that the following persons be elected to the indicated offices for the ensuing year:

Poundkeeper	Giles E. Turcotte
Surveyors of Lumber	Edward P. Lindsay, Jr. & William Garvey
Measurers of Wood & Charcoal	Stanley Gore & William Garvey
Field Drivers	Dorrance T. Green & Jeremiah P. McCarthy, Jr.
Weighers of Grain	Alton McDonald & Jesse L. Rice

A motion to suspend the Annual Town Meeting so that the Special Town Meeting, as posted for 7:15 PM, could be held was approved unanimously.

The Annual Town Meeting resumed at 7:30 PM with Selectman Gale D. Candaras reading a special note concerning Charles Merrick, his achievements and dedication to the Town. This was followed by the reading of the in memoriam list. The list included Josephine Pease who was inadvertently left off the list in the Annual Town Report.

A special mention of upcoming retirements was also announced. Those mentioned were:

Lawrence Cloutier	Police Dept.	26 Yrs.
William Plourde	Police Dept.	27 Yrs.
Edward Malzenski	Sealer of Wts./Measures	
J. Brian Halloran	Supt. Schools	

Paula Tingle expressed the Regional School Committees appreciation concerning J. Brian Halloran's dedicated service to the school. A round of applause came from those in attendance.

ARTICLE 2. Hearing Reports: Voted Unanimously that the Town accept the reports of all officers and committees as printed in the Annual Town Report.

ARTICLE 3. Parliamentary Procedures: Finance Committee Recommends. Voted Unanimously that the Town accept special parliamentary procedures for the purpose of implementing the provisions of Chapter 580 of the Acts of 1980 (Proposition 2 1/2), as amended, and on file with the Town.

A motion was made and seconded to wave the second reading of the article. Motion carried Unanimously.

ARTICLE 4. Compensation for Elected Town Officials: Finance Committee Recommends. Voted by a Majority (one against) that the Town fix the compensation for all elected Town Officers for the fiscal year beginning July 1, 1996 and ending June 30, 1997 as follows: Assessors, Chairman, $2,334, Members, $2,122 each, per year; Town Clerk, $29,115 per year (all fees revert to the Town treasury); Moderator, $200 Annual Town Meeting, $50 Special Town Meeting; Selectmen, $3,183 per year, Chairman $3,713 per year; Tree Warden, $6,316 per year; Water Commissioners, $150 per year; Cemetery Commissioners, no salary; Library Trustees, no salary; Planning Board Members, no salary; Poundkeeper, Field Drivers, Weighers of Grain, Surveyors of Lumber, Measurers of Wood and Charcoal (all Town officers elected other than by official ballot), fees only, fixed by General Laws.

ARTICLE 5. Overlay Reserve Fund: Finance Committee Recommends. Voted Unanimously that the Town appropriate $41,455, from overlay funds certified as excess by the Board of Assessors pursuant to Section 25 of Chapter 59 of the Massachusetts General Laws to the Stabilization Fund.

ARTICLE 6. Stabilization Fund: Finance Committee Recommends. Voted Unanimously that the Town raise and appropriate $162,416 from Free Cash to the Stabilization Fund.

ARTICLE 7. Reserve Fund: Finance Committee Recommends. Voted Unanimously that the Town raise and appropriate from available funds, the sum of $100,000, or any other sum, for a Fiscal Year 1997 Reserve Fund, and determine how this appropriation should be provided for.

ARTICLE 8. Receipts Reserved for Appropriation for Ambulance: Finance Committee Recommends. Voted Unanimously that the Town appropriate $88,121, from Receipts Reserved for Appropriation for Ambulance personal services and operating costs, pursuant to Section 5 of Chapter 40 of the Massachusetts General Laws.

ARTICLE 9. Receipts Reserved for Appropriation for Ambulance: Finance Committee Recommends. Voted Unanimously that the Town appropriate $30,000, from Receipts Reserved for Appropriation for Ambulance to be held in a depreciation account for vehicle and equipment replacement pursuant to Section 5 of Chapter 40 of the Massachusetts General Laws.

ARTICLE 10. Receipts Reserved for Appropriation for the Stony Hill Road School: Finance Committee Recommends. Voted Unanimously that the Town appropriate $32,328 from Receipts Reserved for Appropriation for the Stony Hill Road School, and transfer $25,000 to the Stony Hill Road School Bond Issue Fund and $7,328 to General Fund Interest Expenses.

ARTICLE 11. Financial Policies: Voted Unanimously that the Town endorse the Financial Policies as approved by the Board of Selectmen , Finance Committee and Capital Planning Committee, and filed by the Board of Selectmen with the Town Clerk.

ARTICLE 12. Budget Appropriations: Finance Committee Recommends. Voted Unanimously that the Town accept the report of the Finance Committee and appropriate the sum of $17,447,672, to cover the necessary capital expenditures and operating expenses of the Town for Fiscal Year 1997 (July 1, 1996 to June 30, 1997) per appropriations listed separately and incorporated herein by reference, and to provide said appropriations as follows:

Transfer	from:	Water Receipts	$717,749
	to:	Water Enterprise Fund	
	from:	Solid Waste Receipts	$469,639
	to:	Solid Waste Enterprise	
	from:	Sewer Receipts	$421,471
	to:	Sewer Enterprise Fund	
	from:	Cemetery Trust Fund	- 0 -
	to:	Cemetery Capital Projects	
	from:	Offset Receipts	$ 18,000
	to:	Dog Officer's Expense	
	from:	Hampden County Traffic Safety Program Grant	$ 32,000
	to:	Selectmen Salaries	
	from:	Federal Crime Bill (COPFAST) Grant	$ 15,862
	to:	Police Salaries	

from:	Mass. Drug Abuse Resistance Education Grant	$ 9,000
to:	Police Salaries	
from:	Mass. Tobacco Control Grant	$ 14,616
to:	Selectmen Salaries	
from:	Receipts Reserved for Appropriation to Ambulance	$ 19,000
to:	Fire Salaries	

Amount of Certified Free Cash Required for FY 1997 Municipal Appropriations: $239,228

Presentation was made by Michael Flynn, Chairman of the Finance Committee. Some questions arose concerning amounts in certain line item budgets. Explanations were presented. Paula Tingle, a member of the Regional School Committee spoke on the school budget and introduced the new Assistant Superintendent of Schools.

A motion was made by Brad Riga, concerning the Highway Dept. budget, to reduce the budget for sand purchase. Motion was seconded but did not pass by a majority. Attempted motion is on file with the Town Clerk.

William Massidda commended the Budget Committees for their hard work and dedication.

ARTICLE 13. Chapter 90 Anticipation Borrowing: Finance Committee Recommends. Voted Unanimously that the Town authorize the Treasurer, with the approval of the Board of Selectmen, to borrow $385,663, in anticipation of state receipts in accordance with Section 6A and Section 7, Subsections 5 and 6 of Chapter 44 of the Massachusetts General Laws, said money representing allotment for Chapter 85, Acts of 1994, or Chapter 90 road construction, reimbursement from the state to be used to retire such debt.

ARTICLE 14. Authorization to Borrow for Capital Outlays: Finance Committee Recommends. (2/3 vote required) Voted Unanimously that the Town borrow a sum not to exceed $485,832 for the following purposes:

in accordance with Section 7 (3A) of Chapter 44 of the Massachusetts General Laws for remodeling, reconstructing or making extraordinary repairs to public buildings owned by the Town, $166,149;

in accordance with Section 7 (9) of Chapter 44 of the Massachusetts General Laws for the cost of departmental equipment, $241,683;

in accordance with Section 7 (28) and 7 (29) of Chapter 44 of the Massachusetts General Laws for the development, design, purchase and installation of computer hardware, other data processing equipment and computer assisted integrated financial management and accounting systems, $33,000;

in accordance with Section 7 (31) of Chapter 44 of the Massachusetts General Laws for the purpose of removing asbestos from municipally owned buildings, $5,000;

in accordance with Section 7 (25) of Chapter 44 of the Massachusetts General Laws for the construction of municipal outdoor recreational and athletic facilities, $30,000;
in accordance with Section 7 (6) of Chapter 44 of the Massachusetts General Laws for the resurfacing of off-street parking areas, $10,000.

An amendment to Article 14 was presented by Selectman Moriarty which reduced the article by $30,000. The amendment was seconded and the motion carried unanimously. The amendment is on file in the Town Clerk's office.

The amendment decreased the original figure concerning departmental equipment from $271,683 to $241,683 therefore making the total to be borrowed $485,832 instead of $515,832.

The following persons were sworn in as tellers for the Annual Town Meeting:

Dr. Alan Peck Truman Swallow Judith Dionne

ARTICLE 15. Reduce Authorization to Borrow for Capital Outlays: Finance Committee Recommends. (2/3 vote required) Voted Unanimously that the Town reduce the authorization to borrow $283,000 under Section 7 (3A) of Chapter 44 of the Massachusetts General Laws approved at the June 22, 1992 Special Town Meeting (Article 2) for remodeling, reconstructing or making extraordinary repairs to public buildings owned by the Town, to $173,769.

ARTICLE 16. Rescind Authorization to borrow for Capital Outlays: Finance Committee Recommends. (2/3 vote required) Voted Unanimously that the Town rescind the authorization to borrow $50,000 under Section 7 (31) of Chapter 44 of the Massachusetts General Laws approved at the June 22, 1992 Special Town Meeting (Article 3), for the removal of asbestos from municipally owned buildings.

ARTICLE 17. Council on Aging Revolving Fund: Finance Committee Recommends. Voted Unanimously that the Town reauthorize a revolving fund under the Council on Aging and transfer the balance from the FY 1996 revolving fund to the FY 1997 revolving fund in accordance with Section 53 E1/2 of Chapter 44 of the Massachusetts General Laws. Receipts shall be credited into said fund from the following sources: (1) Donations from individuals, organizations, and events. (2) Allowance from the Senior Network. (3) Memorial donations.

(4) Fees for classes, trips, and programs. Expenditures authorized by the Director of Elder Affairs, not exceeding a total of $5,000 in FY 1997, may be made for the following purposes: (1) Payment of costs connected with programs and events. (2) Repair and maintenance of equipment and furnishings. (3) Purchase of memorials and volunteer recognition. (4) Fees for instructors of classes. The balance in the revolving fund shall not exceed $5,000.

ARTICLE 18. Compost Bin Revolving Fund: Finance Committee Recommends. Voted Unanimously that the Town authorize the Board of Selectmen to establish a revolving Home Composting Bin Account in accordance with Section 53 E1/2 of Chapter 44 of the Massachusetts General Laws. Receipts shall be credited into said account from the sale of home composting bins. Expenditures authorized by the Recycling Coordinator, not exceeding a total of $5,000, may be made for the purchase of additional composting bins for resale to town residents. The balance in the revolving account shall not exceed $5,000.

ARTICLE 19. Solid Waste Fund Retained Earnings: Finance Committee Recommends. Voted Unanimously that the Town appropriate $27,011 from available funds in the Solid Waste Enterprise Fund retained earnings account for the purpose of closing the existing landfill on Boston Road pursuant to state and federal environmental regulations.

ARTICLE 20. Water Installation Fees: Finance Committee Recommends. Voted Unanimously that the Town allow expenses for water installation by a private homeowner or business to be charged and funded by related receipts.

ARTICLE 21. Non-partisan Elections: Motion failed to pass by a majority that the Town file a petition in the General Court under the provisions of Section 8 of Article 89 of the Amendments to the Constitution for an act of the Legislature, in or substantially in the form found at Chapter 5 of the Acts of 1988 and Chapter 124 of the Acts of 1986 as shown on copies on file with the Town Clerk, but pertaining specifically to the Town of Wilbraham, to establish the holding of nonpartisan preliminary elections in the Town of Wilbraham, and to repeal the provisions of the General Laws establishing the nomination of municipal officers at caucuses held by the Town partisan political committees.

A large number of persons spoke concerning this article and it was well debated. After a lengthy discussion the motion was finally voted on. A motion to reconsider was made and seconded. This motion failed to pass.

ARTICLE 22. Adoption of New By-Laws: Voted by a Majority (one against) that the Town repeal all of the Town By-Laws whenever adopted prior to this Town Meeting, other than the Zoning By-Laws, Wetlands By-Laws and the Personnel By-Laws, and all of the ordinances and regulations, but not including those adopted by the Board of Health, Planning Board, Water

Commissioners, Sewer Committee, and Zoning Board of Appeals in and substitute therefor the new Town By-Laws in the form on file with the Town Clerk.

ARTICLE 23. Authorization to Dispose of Surplus Equipment: Voted Unanimously that the Town authorize and empower the Board of Selectmen on behalf of the Town to sell, transfer, or otherwise dispose of damaged, obsolete, or unneeded tangible personal property or equipment owned by the Town.

ARTICLE 24. Authorization to Enter Into Lease/Purchase Agreements: Finance Committee Recommends. Voted Unanimously that the Town authorize the Board of Selectmen to make contracts for the lease, with option to purchase, of various municipal equipment, subject to annual appropriation, if in the opinion of the Board it is in the best interests of the Town. The Board of Selectmen shall identify within its budget submission to the Finance Committee, any contract for the lease with an option to purchase.

ARTICLE 25. Acceptance of Public Ways: Voted Unanimously that the Town accept as public ways, pursuant to a layout filed by the Board of Selectmen with the Town Clerk, all or portions of the following streets: Webster Lane, Margaret Drive, Hemingway Road (extension), Mark Twain Drive, and James Circle.

ARTICLE 26. Acceptance of Deeds: Voted Unanimously that the Town accept such deeds of land to the Town as filed by the Board of Selectmen with the Town Clerk and also as recorded at the Hampden County Registry of Deeds or the Land Court since the date of the last Annual Town Meeting.

ARTICLE 27. Zoning By-Law Amendment - rezoning from N.O. to N.S.: A motion to move no action was passed by a majority (one against) not allowing the Town to amend the Wilbraham Zoning By-Law by rezoning from Neighborhood Office (N.O.) to Neighborhood Shopping (N.S.) a parcel of land containing approximately 8,806 square feet, known as Parcel B-1, located at 5 Burt Lane, as more particularly described on a plan entitled "Article 27, Exhibit A" on file with the Town Clerk.

The motion to "move no action" was made by Scott Bergeron. Motion carried.

ARTICLE 28. Zoning By-Law Amendment - Planned Unit Residential Development (PURD): Planning Board Recommends. Passing by a 2/3 vote requirement (Y-183, N-50) that the Town amend sections 1.3, 3.4.2.6 and 4.8 of the Wilbraham Zoning By-Law by deleting "Planned Unit Development" regulations and substituting therefor new "Planned Unit Residential

Development" regulations as set forth in a document entitled "Article 28, Exhibit A" on file with the Town Clerk.

This article was discussed in length and there was two attempts at amending the article. Both amendments failed to pass. After much discussion and time, a motion was made and seconded to move the article. Motion passed by a 2/3 vote requirement (Y-233, N-3). Amendments, as presented, are on file with the Town Clerk.

ARTICLE 29. Conveyance of Easement: Planning Board Recommends. Voted Unanimously that the Town terminate a drainage easement on land of Leonard Viscito, known as Lot 12, Stony Ridge Estates Subdivision, located at 28 Briar Cliff Drive, and accept a deed of a substitute drainage easement on said land of Leonard Viscito as shown on a plan on file with the Town Clerk.

ARTICLE 30. Adjournment of Annual Town Meeting: Voted Unanimously that the Town adjourn the Annual Town Meeting until 8:30 AM, Saturday, May 4, 1996, at the Wilbraham Community Center, Precinct A; Mile Tree School, Precinct B; Memorial School, Precinct C; or Soule Road School, Precinct D; when the Annual Town Election will be held, polls closing at 6:30 PM.

Meeting adjourned at 11:44 PM.

Attest: BEVERLY J. RADNER, CMC
TOWN CLERK

TOWN BULLETIN

Boston, Massachusetts August 12, 1996

The foregoing amendments to the zoning by-laws adopted under article 28 and the amendments to the general by-laws adopted under article 22, all of the warrant for the Wilbraham annual town meeting that convened on April 29, 1996, are approved.

Scott Harshbarger
Attorney General

August 3, 1996

Jonathan A. Abbott
Assistant Attorney General

SPECIAL TOWN MEETING
April 29, 1996

Attendance:	
Precinct A:	44
Precinct B:	48
Precinct C:	41
Precinct D:	53
Total ------	**186**

In accordance with the Warrant, as posted, the inhabitants of the Town of Wilbraham, qualified to vote in Town affairs, met in Minnechaug Regional High School. Town Moderator Arthur F. Dionne noted a quorum was present and the call of the meeting was read by Town Clerk Beverly J. Radner.

ARTICLE 1: Parliamentary Procedure: Voted Unanimously that the Town adopt special parliamentary procedures for the purpose of implementing the provisions of Chapter 580 of the Acts of 1980 (Proposition 2 1/2) as amended, and on file with the Town Clerk.

A motion was made by Selectman Frank Everton and seconded by Selectman Kevin Moriarty to wave the reading of the Parliamentary Procedures since it was just read for the Annual Town Meeting. Motion carried Unanimously.

ARTICLE 2: Funding Transfers: Finance Committee Recommends. Voted Unanimously, pursuant to Section 33B of Chapter 44 of the Massachusetts General Laws, that the Town transfer the sum of:

$52,429 from the previously appropriated but unexpended funds in the FY 1996 Budgets 134, Accounting Expenses **($1,000)**, 610 Library Expenses **($1,150)**, 171, Conservation Commission Salaries **($3,352)**, 138, Treasurer-Collector Expenses **($10,000)**, 702, Interest Expenses **($24,000)**, and 210, Police Salaries **($12,927)**, to the FY 1996 Budget 420, Highway Expenses;

$38,357 from previously appropriated but unexpended funds in the FY 1996 Budget 301, Regional School Assessment, to the FY 1996 Budgets 220, Fire Salaries **($20,000)**, 194, Group Insurance Expenses **($3,325)**, 240, Dispatch Salaries **($715)**, 192, Town Properties Expenses **($5,510)**, 543, Veterans Expenses **($1,082)**, 210 Police Expenses **($125)**, 173, Board of Appeals Salaries **($100)**, 196, Town Report Expenses **($1,000)**, 199, Town Office Expenses **($5,000)** and 122, Selectmen Expenses **($1,500)**;

$9,000 from previously appropriated but unexpended funds in FY 1996 Budget 210, Police Salaries, to the FY 1996 Budget 240, Dispatch Salaries;

$3,000 from previously appropriated but unexpended funds in FY 1996 Budget 60-440, Wastewater Expenses to the FY 1996 Budget 60-440, Wastewater Salaries.

ARTICLE 3: Funding Transfer: Finance Committee Recommends. Voted Unanimously that the Town transfer the sum of **$18,750** from the FY 1996 Ambulance Special Revenue Fund to the FY 1996 Budget 220, Fire Salaries, pursuant to Section 33B of Chapter 44 of the Massachusetts General Laws.

ARTICLE 4: Insurance Proceeds: Finance Committee Recommends. Voted Unanimously that the Town appropriate the sum of $900 from the Insurance Reimbursement Account to FY 1996 Budget 192, Town Properties Expense in accordance with Section 53 of Chapter 44 of the Massachusetts General Laws.

ARTICLE 5: Free Cash: Finance Committee Recommends. Voted Unanimously that the Town appropriate from Free Cash **$54,900** to FY 1996 Budgets 122, Selectmen Expenses **($54,000)**, and 192, Town Properties Expense **($900)**.

ARTICLE 6: Chapter 90 Anticipation Borrowing: Voted Unanimously to move no action.

Voted Unanimously to dissolve the meeting at 7:30 PM.

Attest: BEVERLY J. RADNER, CMC
TOWN CLERK

SPECIAL TOWN MEETING
OCTOBER 28, 1996

Attendance:	
Prec: A	27
Prec: B	85
Prec: C	81
Prec: D	54
TOTAL:	**247**

In accordance with the Warrant, as posted, the inhabitants of the Town of Wilbraham, qualified to vote in Town affairs, met in Minnechaug Regional High School. At 7:00 PM Moderator Arthur Dionne noted a quorum was present and called the meeting to order. The Moderator asked those in attendance to join him in the Pledge of Allegiance to the Flag. The call of the meeting was then read by Town Clerk Beverly J. Radner. After a brief explanation concerning procedures, the Moderator, before proceeding with the meeting, announced that Town Clerk Beverly J. Radner had just received her Certified Municipal Clerk status from the International Institute of Municipal Clerks. Congratulations were extended.

ARTICLE 1. Parliamentary Procedures: Finance Committee Recommends. Voted unanimously that the Town adopt special parliamentary procedures for the purpose of implementing the provisions of Chapter 580 of the Acts of 1980 (Proposition 2 1/2) as amended, and on file with the Town Clerk.

A motion was made and seconded to waive the second reading of the article. Motion carried unanimously.

ARTICLE 2. Budget Amendments: Finance Committee Recommends. A motion was made by Rodney Fountain and seconded to split this article into two separate parts. Motion was carried by a majority vote.

Article 2A. Budget Amendments: Voted by a majority that the Town amend Article 12 as approved by Annual Town Meeting on April 29, 1996, by raising and appropriating an additional $18,000 in Budget #122, Selectmen Salaries.

Article 2B. Budget Amendments: Voted by a majority that the Town amend Article 12 as approved by Annual Town Meeting on April 29, 1996, by raising and appropriating an additional $30,621 in Budget #122, Selectmen Expenses.

A brief presentation was made concerning the need for the passing of Article 2B by Donna Koziol of 3 Lebel Ave.

ARTICLE 3. Acquisition of Property for Municipal Purposes: Finance Committee Recommends. Passing by a required 2/3 majority (YES - 215, NO - 4) that the Town abandon or discontinue the eminent domain taking or purchase approved by the 1995 Annual Town Meeting for property owned by William T. and Mable W. Ellison located on Miller Street in Ludlow, Hampden County, Massachusetts, and to reallocate the sum of $30,000 raised by borrowing under Article 20 of the 1995 Annual Town Meeting, in accordance with Section 14 of

Chapter 40 of the Massachusetts General Laws, for acquiring property now or formerly owned by Ray Haluch, located on Miller Street in Ludlow, Hampden County, Massachusetts and described in Hampden County Registry of Deeds, Book 9005, Page 188, for a municipal purpose, namely for a water corrosion control, purification and distribution facility and related purposes, and that the Board of Water Commissioners be authorized to purchase all or a portion of said parcel.

Tellers sworn in by the Moderator to do the counting were: Dr. Allan Peck, Kirk Burkins, and Judith Dionne.

ARTICLE 4. Acquisition of Property for Municipal Purpose: Finance Committee Recommends. Passing by a required 2/3 majority vote (YES - 161, NO - 39) that the Town abandon or discontinue the eminent domain taking or purchase approved by the 1995 Annual Town Meeting for property owned by William R. and Mable W. Ellison located on Miller Street in Ludlow, Hampden County, Massachusetts, and to authorize the Board of Water Commissioners to take, by its power of eminent domain, pursuant to its authority set forth in Chapter 216 of the Acts of 1987, Chapter 295 of the Acts of 1926 and Chapter 79 or 80A of Massachusetts General Laws, whichever applies, should the purchase described in Article 3 not be consummated, a certain parcel of land now or formerly owned by Ray Haluch, with any buildings and improvements thereon situated on Miller Street, Ludlow, Hampden County, Massachusetts, and described in Hampden County Registry of Deeds Book 9005, Page 188, for a municipal purpose, namely for a water corrosion control, purification and distribution facility and related purposes, and to reallocate the sum of $30,000 raised by borrowing under Article 20 of the 1995 Annual Town Meeting as described in Article 3 of this Warrant.

This article failed to pass, at first, by a 2/3 majority vote (YES - 112, NO - 96). Required vote to pass was 138 out of the 208 votes cast. A motion was then made and seconded to reconsider the article. Motion carried. John Lovejoy gave a brief explanation of his support for the Water Commissioners and what they do. The motion to reconsider passed by a majority vote. Water Commissioner Zigmund Peret spoke concerning Article 4. The article passed with the taking of the second vote as listed above.

ARTICLE 5. Release of Easement: Finance Committee Recommends. Passing by a 2/3 majority vote (YES - 195, NO - 1) that the Town authorize the Board of Selectmen to release and terminate easement rights granted to the Town by Acropolis Corporation as recorded in the Hampden County Registry of Deeds in Book 4357, Page 321 and Book 4357, Page 323, as shown on a plan recorded in said Registry at Book 167, Pages 88 & 89 and on file with the Town Clerk.

ARTICLE 6. Voted unanimously to adjourn the Special Town Meeting at 8:37 PM.

Attest: BEVERLY J. RADNER, CMC
TOWN CLERK

BOARD OF SELECTMEN

In recent years the Selectmen's Annual Reports have stressed our efforts to create an effective and efficient town government; one that demands a high level of professionalism from employees, continued improvement in service delivery, careful management of financial resources, and meaningful involvement by citizen volunteers. Past reports have documented our progress in these areas. Town government today is far better organized, produces a higher level of service, is more responsive to the public, and makes better use of tax dollars than was the case 10 or even five years ago.

It is fortunate that we have paid so much attention to improving the operation of municipal government, because in 1996 and continuing in 1997, we have been challenged by an extraordinary number of critically important issues which must be addressed within a very short time frame. Along with the normal activities and services we undertake every year, in 1996 we:

* assisted the Board of Water Commissioners in efforts to assure the town's future water supply in preparation for the expiration of our water supply contract with the Massachusetts Water Resources Authority in September of 2000;

* closed the town's solid waste landfill in compliance with state and federal environmental regulations and transformed the site into an athletic field;

* began negotiating the town's cable television license with Greater Media Cable, which expires in March of 1997;

* fought efforts by the Massachusetts Municipal Wholesale Electric Company (MMWEC) to build a natural gas pipeline through our town;

* continued efforts to implement a 1995 Annual Town Meeting vote to acquire the state-owned Pheasant Farm and establish Fountain Park, despite relentless efforts to sabotage the project by a small group of individuals; and

* began developing strategies for operation of the golf course on Stony Hill Road in preparation for the December 31, 1997 expiration of the town's lease with the Country Club of Wilbraham, while also determining the feasibility of pursuing course expansion from nine to 18 holes.

We cannot recall a time when the town has been faced with so many major issues at one time. We firmly believe, however, that the community and its municipal government are up to the challenge. We will aggressively pursue each issue to bring about a successful result for the people of Wilbraham, and briefly outline our past efforts and future strategies below.

Water Supply

For decades the town has enjoyed a Massachusetts Water Resources Authority (MWRA) water supply contract that provided water at rates far below levels charged to other communities on the MWRA system. The MWRA placed the town on notice, however, that after expiration of our current agreement in the year 2000, we would be asked to pay the system's "prevailing rate," which would increase the cost of water sold to Wilbraham from the current $49 per million gallons to about $2,000. Our elected Board of Water Commissioners pursued a three-part strategy to avoid this price spike. First, they began aggressive negotiations with the MWRA for a more reasonable rate based on the lower cost of providing water to Wilbraham. Second, they initiated negotiations with the City of Springfield as an alternative water source. Third, they began exploring sites in Wilbraham for a municipal well which could supplement other sources and bring costs down.

We fully support the Water Commissioners in their efforts and have provided assistance whenever possible. We will continue to meet with the Commissioners on a regular basis and help ensure that they have adequate financial and staff support.

Landfill Closure

Closing the municipal landfill is every town government's nightmare. This expensive undertaking is closely monitored by state agencies and must conform to strict environmental regulations. However, due to outstanding work by Public Works Director Edmond Miga and his staff, we closed the landfill in 1996 at about half the cost originally projected for this project. In fact, the 1997 Annual Town Meeting will be asked to reduce borrowing authorized by previous town meetings. We have also aggressively pursued and received significant amounts of state aid.

A former problem has also become a future opportunity. The landfill closing was engineered to allow the establishment of a soccer field on the site, helping to meet a growing demand by young families in Wilbraham.

Cable Television License

The town's 10-year license with Greater Media Cable for cable television service expires in March of 1997. At the time of this writing, our Cable Television Advisory Committee, assisted by Special Counsel, has aggressively pursued negotiations for a new license which provides for a reasonable citizen access studio budget, an institutional network encompassing video, audio, data and text transmissions for municipal and school facilities, protections against the town being saddled with obsolete technology during the 10 year term of the new license, and important consumer safeguards. We appreciate the time and effort the Advisory Committee members have devoted to this process, and the excellent results they have obtained in the new license.

Natural Gas Pipeline

Early in 1996, MMWEC officials announced their intention to build a natural gas pipeline through Ludlow, Wilbraham and Hampden, connecting their Stony Brook facility in Ludlow to the Tennessee Gas pipeline in Hampden. The pipeline would destroy property values on dozens of parcels in our community. The Wilbraham Board of Selectmen immediately went on record opposing the pipeline, and has retained special counsel to challenge MMWEC at every opportunity. The Board's position was ratified by a Special Town Meeting in October, which appropriated over $30,000 for this effort. We are currently seeking financial support for legal costs from Ludlow and Hampden.

Stopping a construction project by a public utility is never easy, but the town is committed to use every means at our disposal to defeat this pipeline. We are firmly committed against the pipeline and will fight it every step of the way.

Fountain Park

The 1995 Annual Town Meeting voted overwhelmingly to accept a generous donation from Larry and Carol Fountain for the purchase of the state-owned Pheasant Farm, place the property in a public charitable trust, name the property Fountain Park, and operate it for the benefit of the people of Wilbraham.

The will of town voters was clearly expressed at the Town Meeting. However, a small group of individuals has waged a relentless campaign to stop the establishment of Fountain Park. Their countermeasures include litigation, and the lobbying of legislators and executive branch officials. An otherwise simple transaction has become extremely difficult, expensive, and disruptive to other town government operations, as a result.

The Board of Selectmen will continue to pursue the establishment of Fountain Park as mandated by our residents. Not only do we each personally support this project, but we also have a responsibility to pursue implementation of Town Meeting votes. Open Town Meeting is a unique form of government which allows every registered voter the opportunity to become directly involved in setting local policies. However, that "opportunity" becomes meaningless if we allow any small group to undermine town meeting votes by substituting their judgment for the expressed will of the vast majority of Wilbraham voters.

We also note with sadness the passing of John Sevey in December of 1996. John was a leader in the effort to establish Fountain Park, as well as the father of our annual Peach Festival which is held at the park every August. We hoped that John would live to see the establishment of Fountain Park, but since that was not possible we know that the future establishment of the park will be viewed throughout the community as a tribute to John's many contributions to our town.

Golf Course

The town's 10-year lease with the Country Club of Wilbraham for operation of a nine hole golf course on municipal property expires at the end of 1997. While the Country Club membership has done an excellent job of maintaining this important town asset, changes in state law and the need for major capital investment in the facility have required us to review options for managing this facility after the termination of the lease. The Country Club also has proposed expanding the course from nine to 18 holes. We agree in principal with this proposal, but recognize the need to study the market and financial feasibility of such an expansion.

During 1996 the town retained consulting assistance to study these issues, and we will pursue efforts to ensure the continued operation and improvement of the golf course. We very much appreciate the past efforts of the Country Club membership, and we will work closely with the Club's leadership as we map out the future of the golf course.

Conclusion

The past year was clearly dominated by major issues and projects, most of which continue to challenge us in the year ahead. We are confident that with the support of dedicated elected officials, professional staff, and volunteers who have been very generous with their time and talents, we can meet these challenges and make Wilbraham a better place to live and work.

We also wish to take this opportunity to congratulate former Selectwoman Gale D. Candaras on her election to the Massachusetts House of Representatives in November. Gale was an outstanding member of our board, and we know she will make a major contribution in the Legislature.

We welcome the following new employees, who were hired during 1996: Conservation Commission/Zoning Board of Appeals Clerk Margaret Everett, Tobacco Control Coordinator Sarah McColgan, On-Call Dispatcher Russell Mitchell, Police Patrol Officers Clifton Graves and Christian Letendre, Dispatch Supervisor Thomas Cortis, Library Automation Technician Wayne Wrubel, Library Assistant Cynthia Ruszek, Recreation/DPW Worker Timothy Grise, and Engineering Assistant Christopher Chaban.

Police Sergeant Lawrence Cloutier and Patrol Office William Plourde retired, each with 27 years on the force. We wish both gentlemen well in their retirement.

We note with sorrow the passing of Conservation Clerk Mable Osborn, Electrical Inspector Jeremiah McCarthy, and Constable Richard Kirby. They are sorely missed by their friends and colleagues.

Kevin J. Moriarty, Chair
Frank A. Everton
James E. Thompson

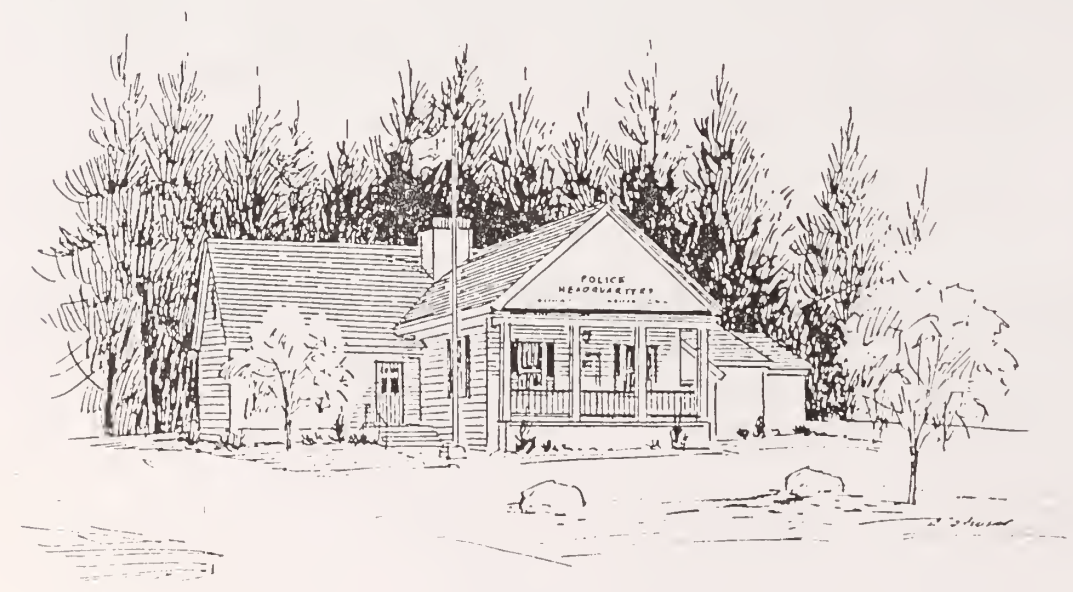
TOWN CLERK

This year has been very busy and exiting for the Town Clerk's Office. We successfully converted to the new State Voter Registration Information System. This computer system links all 351 communities in the Commonwealth of Massachusetts. Our voting machine system was changed to new optical scan equipment instead of the lever system the new system allows us to grow without purchasing more equipment and there is less chance for errors which could lead to recounts. Many manual procedures, such as issuance of dog licenses, reminder cards, birth certificates, certification of signatures for nomination and petition papers, voter history, list of election voters, voter registration and voter removal acknowledgments, were converted to computer. We updated the town census process to the state system which resulted in a cost savings to the town. We sponsored a dog/cat rabies clinic in the spring. Four elections were held which included two (2)state primaries, one (1) presidential, and one (1) annual town election. We also had one (1) annual town meeting and two (2) special town meetings. Due to these elections and meetings we ran seven (7) extended voter registration sessions. Beginning October 1, 1996 the Town Clerk's Office opened for business on Tuesday evenings from 7:00 p.m. to 9:00 p.m. to make it more convenient for residents. After a brief interruption, we began and continue to sell fishing and hunting licenses.

On a personal note, I was able to complete my course studies and conference requirements to obtain my Certified Municipal Clerk (CMC) status on October 28, 1996.

The Town Clerk's office has been extremely busy but my Assistant, Ann Marie Mango, and myself have enjoyed serving you and look forward to doing so in the future.

Beverly J. Radner, CMC
Town Clerk



TOWN CLERK - STATEMENT OF RECEIPTS & DISBURSEMENTS
JULY 1, 1995 - JUNE 30, 1996

RECEIPTS

FY '96 DOG LICENSES

461 NEUTERED MALES	@	$10.00	4610.00	
138 MALES	@	$20.00	2760.00	
74 FEMALES	@	$20.00	1480.00	
727 SPAYED FEMALES	@	$10.00	7270.00	
1 LICENSE TRANSFERS (1 NM)	@	$ .25	.50	
			16120.25	

FY '96 DOG FINES & FEES

08 STRAY DOG FINES	@	$10.00	80.00	
80 LATE DOG FINES	@	$ 6.00	480.00	
14 BOARDING FEES	@	$ 6.00	84.00	
15 DOG QUARANTINES	@	$ 5.00	75.00	
1 NON CRIM TICKETS			25.00	
			744.00	**16864.25**

FY '96 FISH & WILDLIFE LICENSES

36 RES CIT FISH	@	$12.50	450.00	
4 RES CIT FISH MINOR	@	$ 6.50	26.00	
1 RES CIT FISH (65-69)	@	$ 6.25	6.25	
1 RES CIT FISH (paraplegi, blind, mentally retarded)			FREE	
1 RES ALIEN FISH	@	$14.50	14.50	
3 NON RES CIT/ALIEN FISH	@	$17.50	52.50	
2 NON RES CIT/ALIEN FISH 7 - DAY	@	$11.50	23.00	
2 DUPLICATE FISH	@	$ 2.00	4.00	
99 RES CIT HUNT	@	$12.50	1237.50	
3 RES CIT HUNT (65-69)	@	$ 6.25	18.75	
1 NON RES CIT/ALIEN HUNT BIG GAME	@	$48.50	48.50	
4 NON RES CIT/ALIEN HUNT SMALL GAME	@	$23.50	94.00	
11 RES CIT SPORT	@	$19.50	214.50	
3 RES CIT SPORT (65-69)	@	$ 9.75	29.25	

9 RES CIT SPORT (OVER 70)			FREE	
8 DUPLICATE SPORT	@	$ 2.00	16.00	
1 DUPLICATE HUNT	@	$ 2.00	2.00	
107 ARCHERY/P.FIREARMS STAMP	@	$ 5.10	545.70	
17 WATERFOWL STAMPS	@	$ 5.00	85.00	
156 WILDLANDS CONS STAMP RES.	@	$ 5.00	780.00	
10 WILDLANDS CONS STAMP NON-RES	@	$ 5.00	50.00	
			3697.45	**3697.45**
344 RES CIT FISH	@	$ 22.50	7740.00	
17 RES CIT FISH MINOR	@	$ 6.50	110.50	
26 RES CIT FISH (65-69)	@	$ 11.25	292.50	
36 RES CIT FISH (paraplegic, blind, mentally retarded)			FREE	
12 NON RES FISH	@	$ 32.50	390.00	
3 NON RES FISH (3 day)	@	$ 18.50	55.50	
1 DUPLICATE FISH	@	$ 2.00	2.00	
14 RES CIT HUNT	@	$ 22.50	315.00	
5 RES CIT HUNT (65-69)	@	$ 11.25	56.25	
165 RES CIT SPORT	@	$ 40.00	6600.00	
25 RES CIT SPORT (65-69)	@	$ 20.00	500.00	
88 RES CIT SPORT (over 70)			FREE	
1 DUPLICATE SPORT	@	$ 2.00	2.00	
49 ARCHERY STAMPS	@	$ 5.10	249.90	
12 WATERFOWL STAMPS	@	$ 5.00	60.00	
31 PRIMITIVE STAMPS	@	$ 5.10	158.10	
624 WILDLANDS CONS STAMPS RES	@	$ 5.00	3120.00	
15 WILDLANDS CONS STAMPS NON RES	@	$ 5.00	75.00	
			19726.75	**19726.75**

MARRIAGE LICENSES

73 LICENSES	@	$15.00	**1095.00**	**1095.00**

FY '96 MISCELLANEOUS CLERK'S FEES

212 FINANCIAL RECORDINGS	2120.00
1227 COPIES OF RECORDS	5105.00
185 MISCELLANEOUS	395.75
2 POLE LOCATIONS	80.00
46 BUSINESS CERTIFICATES	900.00
12 RAFFLE PERMITS	240.00
16 GAS STORAGE PERMITS	580.00

22 CEMETERY BOOKS	17.00	
INTEREST - BAY BANK	55.01	
	9492.76	**9492.76**

TOTAL FY '96 RECEIPTS ---------- $50876.21

DISBURSEMENTS

TOWN TREASURER: FY '96 DOG ACCOUNT

1400 DOG LICENSES	16864.00	
1 DOG TRANSFERS	. 25	
119 FINES & FEES	744.00	
	16864.25	**16864.25**

DIVISION OF FISHERIES & WILDLIFE

1947 LICENCES & STAMPS	**23008.75**	**23008.75**

TOWN TREASURER: FY '96 CLERK'S FEES

1947 LICENSES & STAMPS	415.45	
73 MARRIAGE LICENSES	1095.00	
212 FINANCIAL RECORDINGS	2120.00	
1227 COPIES OF RECORD	5105.00	
185 MISCELLANEOUS	395.75	
2 POLE LOCATION	80.00	
46 BUSINESS CERTIFICATES	900.00	
12 RAFFLE PERMITS	240.00	
16 GAS STORAGE PERMITS	580.00	
22 CEMETERY BOOKS/PERMITS	17.00	
INTEREST - BAY BANK	55.01	
	11003.21	**11003.21**

TOTAL FY '96 DISBURSEMENTS ---------- 50876.21

ATTEST: BEVERLY J. RADNER, CMC
TOWN CLERK

AMBULANCE OVERSIGHT COMMITTEE

Working closely with the Fire Chief, the Ambulance Oversight Committee monitors the emergency services provided by the Wilbraham Fire Department, holds hearings to evaluate requests for abatement of charges and to approve policies. Definite progress continues in this fourth year of operation of the Wilbraham Emergency Ambulance Transport Service. Dr. Robbins, our Medical Director, supervises all training for emergency services. He has succeeded in enrolling a number of our firefighters in a regional training program that started in January. Once these firefighters have gained their certification, we hope to have a sufficient number of trained local people to cover our need for Advanced Life Support back-up. In view of the mergers and shifts of the private ambulance services throughout Massachusetts, we feel it is essential for Wilbraham to have this capacity. During 1996, a total of 811 people received medical aid and evaluation from our Rescue Teams resulting in 533 individuals receiving emergency transportation to local hospitals. This is a 16% increase in transports over 1995.

We are happy to report that current ambulance income has covered the operating expenses of the Rescue Service and will cover the cost of additional training for our EMT's. Again this year we will not need to request money from the Town's tax receipts. We also have a Special Endowment Fund for memorial and other donations from individuals and organizations which is used for special equipment needs of the Rescue Service.

Alan S. Peck, M.D., Chairman
Larry Robbins, D.O., Medical Director
Paul F. Civetti
Daniel P. Merritt, ex-officio
Paula L. Chevrier, N.P.
Timothy S. Rogers, Esq.

ADVISORY BOARD OF HEALTH

Appointed by the Boarad of Selectmen, the Advisory Board of Health serves as a resource to the Board of Selectmen.

In October, four clinics were held by volunteers from the Advisory Board of Health for immunization against influenza. A total of 693 senior citizens and high risk town employees received the influenza vaccine. Additional vaccine was supplied to our local nursing homes, Wingate at Wilbraham and Life Care Center for the protection of their residents. Once Again, we thank Wingate at Wilbraham for donating the needles and syringes used, and for providing the hazardous waste disposal from these clinics.

Alan S. Peck, M.D., Chairman
Loralee P. Nelson, R.N.
Karen Dalecki Boisvert
Judith Dionne, R.N.
Marcia B Zimmer
Donna Churyk Huijing

SANITARIAN

During 1996, one hundred and forty-eight inspections were made of food service and retail food establishments. Sixty-four violation notices were given and fifty re-inspections were made. The majority of violations were corrected, and when necessary, appropriate action was taken for compliance. All of the public and private schools were inspected periodically, as were the day camps and beaches during the summer months. The day care centers, the Senior Center and the church cafeterias were inspected from time to time and all were well maintained. The nursing homes were inspected eight times. Food concessions at the Peach Festival were inspected before being given their permits to operate and were carefully monitored while the Festival was in progress.

Thirty-five citizen complaints, twenty service requests and sixteen housing inspections were received and all were dealt with in accordance with the particular public health rules which applied. Fourteen cases of communicable diseases were reported and the proper agencies were notified. Fifteen water samples were tested at Con-test Laboratory in East Longmeadow. Thirty-one permits were issued to sell milk and oleomargarine, which is done on a yearly basis. Two tanning salons were opened and checked for compliance before being given a permit to operate. Seasonal inspections of fruit and vegetable stands were also made.

I assisted in the Flu Clinic program by delivering the flu vaccine from the Public Health Department in Amherst to the nursing homes and Senior Center for immunizations. We were fortunate again this year in obtaining one hundred and fifty extra doses of the vaccine. I continue to be a member of the Emergency Planning Committee for the town. I also continue to keep abreast of the new rules and regulations regarding food, communicable diseases, AIDS and hazardous waste control. In addition, two meetings were attended at the Springfield Health Department regarding smoking restrictions.

During the past year, I assisted Ms. Sarah McColgan, the Tobacco Control Director, with implementing the tobacco laws in area restaurants. I also assisted the Engineering Department by witnessing fifteen percolation tests and repairs to septic tanks.

I would like to thank the Town Administrator, The Assistant Town Administrator, The Advisory Board of Health and the office staff for their help and cooperation. My sincere thanks also to the Board of Selectmen and the residents of Wilbraham for their support and cooperation extended to me during 1996.

Walter E. Lawler, R.S.
Health Agent/Sanitarian

TOBACCO CONTROL

In May of 1995, the town implemented regulations affecting smoking in certain places and youth access to tobacco. As a result of the regulations regarding restaurants, approximately one half of the food service establishments in Wilbraham went smoke free. The other one half have complied or have been working toward compliance with the regulations stating that no more than 25% of the seats can be designated smoking, and the smoking area must be a distinct and separate area with its own ventilation system. I have been working closely with restaurants requiring additional assistance to comply with the regulations.

Youth access to tobacco is now a focus across the state. State regulations prohibit the sale of tobacco products to anyone under the age of 18, however, the youth population is the only age group where there has been an increase in smoking rather than a decrease. In addition to the state regulations, the Town of Wilbraham has regulations prohibiting the sale of out of the pack cigarettes or "loosies," a total ban on vending machines for tobacco products, prohibition of free distribution or free samples and free standing displays. Compliance checks of retail stores conducted in the spring resulted in three retailers selling tobacco to minors. Further compliance checks will be conducted on a regular basis during 1997.

Public education in tobacco control takes many forms, and is a primary focus for town residents of all age levels. I have been working closely with the Hampden-Wilbraham Regional School District to provide a number of initiatives throughout the year which assist in the education of the general public and school age children regarding tobacco related illnesses. These forums include, but are not limited to: The American Cancer Society's Great American Smoke Out, an annual Health Fair, Smoking Cessation Classes presented four times throughout the year, and participation of the Health Advisory Committee. Videos regarding tobacco use have been distributed to WTV-46 for local cable access viewing. Articles regarding tobacco use have appeared throughout the year in local newsletters and newspapers, along with letters to the editor.

Goals for 1997 include continued assistance to restaurants to ensure their compliance with regulations, instituting frequent compliance checks of retail stores which sell tobacco products, providing technical assitance to all interested businesses in establishing smoking policies for the workplace and continuing to educate the residents of Wilbraham regarding health related issues as they pertain to tobacco use.

This program is funded in its entirety through a grant from the Department of Public Health, Massachusetts Tobacco Control Program.

Sarah A. McColgan
Tobacco Control Director

SEALER OF WEIGHTS AND MEASURES

During 1996, the following devices were tested:

Scales	Adjusted	Sealed
Over 10,000 lbs.	1	4
5,000 - 10,000 lbs.	0	1
100 - 5,000 lbs.	0	5
Under 100 lbs.	4	48
Weights:		
Metric		5
Apothecary		5
Other Devices:		
Gasoline Pumps	11	92
Oil and Grease Pumps		16

Fees collected and turned into the Town of Wilbraham.....$1,025.00

William H. Garvey, Jr.
Sealer of Weights and Measures

DOG OFFICER

In 1996, a total of 103 dogs were picked up in Wilbraham. Several nuisance animals were also removed from private property.

We received 905 calls, mostly questions relating to animals, roaming dogs and lost pets. Last year, we participated in a "Dog Sting" operation in the months of July and August. Letters were mailed to each resident notifying them that the Town's Leash Law would be strictly enforced during these months in an effort to significantly reduce the frequency of unleashed dogs. A total of 19 dogs were picked up during the "sting" resulting in $650.00 in fines and boarding fees.

Every spring, rabies clinics are held in Wilbraham and Ludlow to accommodate residents who need rabies shots for their dogs and cats. A minimum fee is charged, and you do not have to be a resident of these communities in order to take advantage of this service. It is important that dog and cat owners vaccinate their pets. It is a state law and owners not having an updated rabies vaccination for their pets are subject to a $50.00 fine.

Gil and Anne Turcotte
Animal Control Officers

PLAYGROUNDS & RECREATION COMMISSION

The Recreation Commission and the Friends of Recreation continue to create connections during 1996. Working cooperatively on several park development projects has enhanced these facilities and also provides a support service to better deal with issues that affect both boards.

The development at the Spec Pond Recreational area on Boston Road has progressed to the point that Youth Soccer and Football utilized the multi-use field last fall. Bleachers are now available at the field and will be used by the soccer, football and baseball programs. In late October, 1996, a scoreboard was installed on the multi-use field. The scoreboard was graciously donated by Keith Person and family in memory of their son, Robert, who passed away in 1995.

A new project that was initiated this year is the renovation and upgrade of Brainard Park, which is a small community park on Manchonis Road Extension. A new ballfield, a downsized soccer field, picnic grove and parking area are proposed for the site. Major cleanup and tree trimming efforts were completed this fall as well as the installation of a new backstop.

An area of concern by both Boards has been the condition of several fields in town. We will be attempting to set-up a renovation program over the next three to five years to address these problems. Our goal is to provide safe play conditions for our participants.

The Recreation Commission would like to thank the hundreds of volunteers that make our programs a success. Your input, support and expertise enable us to offer the quality programs that our youth deserve.

Anthony Herdemian
Parks & Recreation Director

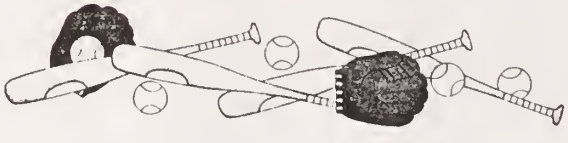
Recreation Commission:
James Slattery, Chairman
John O'Connor,Vice-Chairman
Judy Curran, Secretary
Trant Campbell, Friends of
Recreation Commission Liaison
Mary Quigley
Leslie Bloom
Gerard Ferzoco

Friends of Recreation:
Brad Pinney, Chairman
Keith Person, Vice-Chairman
Cindy Roj, Secretary
Dave Danker, Treasurer
Trant Campbell, Friends of
Recreation Commission Liaison

1996 RECREATION ACTIVITIES

	Age	Registration	No. of Participants
SUMMER PROGRAMS			
Adventure Program	6-12	May - June	335
Sport-O-Rama	7-14	May - June	195
Summer Tennis	7-18	May - June	45
Spec Pond Swim	All Ages	May - June	2,525
Men's Softball	Adults	April - June	160
Women's Softball	Adults	April - June	120
Summer Trips	All Ages	As announced	-0-
Junior Golf	8-16	Summer	50
Summer Basketball	12-16	Summer	90
FALL PROGRAMS			
Youth Soccer	6-14	August	502
Football (SAFL)	9-15	July - August	80
Cheerleading	9-14	August	30
Adult Volleyball	Adults	September	200
Oil Painting	7-14	September	20
Bowling Lessons	7-14	September	30
Dance Lessons	5-14	September	75
Kinder Movement	3-5	September	60
Aerobics	Adults	September	25
Toddler Dance	1½-3	November	15
Pre-School Programs	2-5	September	20
WINTER PROGRAMS			
Instr. Basketball	6- 8	Nov.-December	96
Rec. Basketball	9-14	Nov.-December	412
Comp. Basketball	10-14	Nov.-December	48
Teen Basketball	15-17	Dec.-January	60
Aerobics	Adults	January	25
Adult Volleyball	Adults	January	200
Oil Painting	7-14	January	20
Bowling Lessons	7-14	January	30
Dance Classes	5-14	January	70
Kinder Movement	3- 5	January	60
Self Defense	7-12	January	60
Toddlers Dance	1 1/2- 3	January	15

	Age	Registration	No. of Participants
SPRING PROGRAMS			
T-Ball	6- 8	February-March	111
Rec. Baseball	8-14	February-March	435
Comp. Baseball	10-14	February-March	60
Girls Softball	8-14	February-March	145
Girls Comp. Softball	12-15	February-March	15
Dance Classes	3-14	March-April	75
Kinder Movement	3- 5	March-April	60
Toddlers Dance	1½- 3	April-June	15
High School Girls:			
Lacrosse	9th - 12th	May-June	20
Lacrosse	9-14	April-June	50
Aerobics	Adults	April-June	25
SEASONAL TRIPS			
Red Sox & Yankee Baseball	All Ages	Seasonal	
Fall River Shopping	All Ages	Seasonal	
Cape Cod	All Ages	Seasonal	
Martha's Vineyard	All Ages	Seasonal	
Broadway Shows	All Ages	Seasonal	
Boston Flower Show	All Ages	Seasonal	
Quincy Market	All Ages	Seasonal	
Springfield Indians	All Ages	Seasonal	
Block Island	All Ages	Seasonal	
Salem/Rockport	All Ages	Seasonal	
New York City	All Ages	Seasonal	
Bronx Zoo	All Ages	Seasonal	



HAMPDEN COUNTY TRAFFIC SAFETY PROGRAM

The Hampden County Traffic Safety Program is supported by a sixty thousand dollar ($60,000.00) grant from Governor's Highway Safety Bureau. The Program is a regional one covering Springfield, Hampden, Longmeadow, East Longmeadow as well as Wilbraham. Housed in the Wilbraham Selectmen's office, it is charged with reducing the number of traffic related serious injuries and fatalities while increasing public awareness around those issues.

* The Program serves as resource and consult on traffic safety issues in Springfield, Hampden, Longmeadow, East Longmeadow and Wilbraham. The program established community linkage through the public, schools, Health and Human Services Department, Safe Kids and local government entities within the program communities.

* The Program maintained active membership on the task force known as "Health Network", a Hampden/Wilbraham Regional School based group working to keep health and safety topics in the forefront of local education.

* The Program offered news and informative articles for the Senior Newsletter, "Town Hall Talk", a newsletter for Wilbraham town employees and the Springfield Health Department Newsletter distributed quarterly through the schools to seven thousand (7,000) homes.

* The Program gave ten (10) presentations on the topics of traffic, safety seats, pedestrian, and bicycle safety. Some of the groups presented include: Public Health Nurses; Head Start teachers in Holyoke and Chicopee; area summer campers; and senior citizens groups in Wilbraham and Springfield.

* The Program gave twenty one (21) Buckle Bear presentations to Pre and Primary school aged children. The schools involved were located in Springfield, West Springfield, Wilbraham, Agawam, Chicopee, Holyoke, South Hadley and Westfield. Nearly seven hundred (700) children were impacted through these presentations with additional materials and posters left for classroom use.

* The Program developed and implemented a traveling display on issues related to traffic, pedestrian, bicycle and school bus safety.

* A school bus curriculum was distributed to the Hampden/Wilbraham Regional School District for use in elementary school classrooms.

* A Radar Display Unit was purchased by the Program for use by the police departments in the program region. The unit is shared on a rotating basis for the purposes of enforcement as well as media events.

* The Program designed a portion of the informational kiosk under the Health Link Project for the City of Springfield Health and Human Services Department located at Tower Square for permanent display.

* The Program attended all major health and injury related activities within the five (5) program communities.

* The Program designed, and with the assistance of the Town of Wilbraham Recreation Department, implemented "Safety Spree", a three week long component to the town's summer camp program. Fourteen (14) local agencies and three (3) performing artist groups provided elementary school aged campers with health and safety information. The Hampden/Wilbraham Regional School's grant dollars contributed greatly to this project.

* The Program went from offering a car seat loan program to serving as a seat distribution center. Every person receiving a seat through the Program also received personal training on its proper use. Individual families in addition to agencies were recipients of these seats (both infant and toddler). Agencies involved were WIC ("Women, Infants and Children") Springfield, Holyoke and Chicopee offices; Springfield Good Start Program (a program of M.S.P.C.C.); and Heritage Child Development Center in Chicopee. In all, two hundred (200) seats were distributed.

* The Program has assembled ad hoc task force members as needed. Community representatives include D.A.R.E. Officers, Safety Officers, school and local government officials, media representatives and health care providers. The Director attended Western Mass Safe Kids Coalition monthly meetings for participation in a wider network.

* The Director conducted a training entitled "Safety Seats-Use and Misuse, Safety Belts and The Young Child" to twenty (20) eleventh grade students in Central High School's (Springfield) Child Mentoring class.

* The Director received the following training:

"Community Policing and Traffic Safety Workshop"
"National Lifesavers Conference"
"Massachusetts Lifesavers Conference"
"Safe State - a Statewide Injury Prevention Conference"

The previously listed examples of work show the program's inroads in areas of traffic safety made in targeted communities. Other examples of work done include the program's partnership with the local professional hockey team. Springfield Falcons Games: The Director highlighted the program using Springfield's American League Hockey Team, The Falcons, as a venue. Vince & Larry (the famous crash dummies), along with the Traffic Safety message were presented in a variety of ways at two (2) games (6 games in all during the '95-'96 season) held at the Springfield Civic Center. Many thousands of fans were impacted by their message. As a result of the team's support of traffic safety issues, the Program, along with the Town of Wilbraham and Governor's Highway Safety Bureau the Director, Vince & Larry and Gale Candaras, the then Chairman of

the Wilbraham Board of Selectmen presented an award to the Falcons General Manager and owners.

Sharing resources and materials included the Program's costumed characters has also given the local communities an interesting way to invite the topic of traffic safety to their area. Buckle Bear and/or Vince & Larry have appeared at schools, health fairs, World Tobacco Day Events, Police and Fire Department Events, professional hockey games, Safe Kids Events, high schools, Jr. high schools, middle and elementary schools, church sponsored events, college fairs, bike rodeos and The Eastern States Exposition. These appearances have been in a variety of cities and towns within the region including: East Longmeadow, Longmeadow, Wilbraham, Hampden, Springfield, West Springfield, Agawam, Southwick, Holyoke, Chicopee, Ludlow, Belchertown, Granby and Westfield.

Lori J. Rodriguez
Program Director

BUCKLE UP FOR THE ONES YOU LOVE

COUNCIL ON AGING

The Wilbraham Council on Aging was established by Wilbraham Town Meeting on March 21, 1970 (pursuant to Chapter 40, Section 8B of MGL). The Council consists of seven Wilbraham residents who are appointed by the Board of Selectmen. Their mandate is to identify the total needs of the older population, educate the community, enlist support and participation, to design, promote and implement services to fill these needs or to coordinate existing services, and to be cognizant of state and federal programs regarding elders. They meet at 7:00 p.m. on the first Wednesday of each month in the Wilbraham Senior Center which is located in the Wilbraham Community Center. The meetings are open to the public.

A wide variety of programs, activities and services are offered through the Senior Center. Most are provided at no cost to Seniors. Some of these activities are underwritten through funding from Greater Springfield Senior Services, Inc., the Executive Office of Elder Affairs and Wilbraham Cultural Council. We would not be able to provide the service and programing without the help of more than 100 volunteers who annually provide approximately 6,500 hours of assistance. Our volunteers include a doctor, lawyers, nurses, drivers, meal site helpers, visitors, office staff, instructors - individuals who give freely of their time and talent.

Meals are served at 11:30 a.m., Monday through Friday, through funding from Greater Springfield Senior Services, Inc. Many Seniors attend morning activities/classes and stay for lunch. A donation of $1.75, if requested, and menus are printed in the Senior Newsletter.

Funding from Friends of Wilbraham Seniors provides the monthly newsletter which is mailed to every Wilbraham resident over the age of sixty. Information about programs, benefits, changes in insurance coverages, discounts available for Seniors and anything of interest to Seniors is printed.

The Senior Center operates a medical equipment loaning closet. During the course of a month, an average of twenty individuals borrow wheelchairs, bath chairs, canes, walkers, and commodes at no cost, and for as long as they are needed. Transportation for medical and dental appointments can be arranged through the Senior Center office at no cost. Van transportation is available through Massachusetts Services for Seniors.

The Senior Center also provides outreach and social services to those residents of Wilbraham who require assistance and are unaware or ineligible for governmental subsidized services. Assistance with applications for housing, Medicaid, fuel assistance and food stamps can be obtained at the Senior Center office.

A S.A.L.T. (Seniors and Law Enforcement Together) Council has been formed which is comprised of Seniors and representatives from local law enforcement, the Sherriff's Department and the District Attorney's Office. These groups are working together to provide information and education for a safer community for Seniors.

SHARE (Self-Help And Resource Exchange) continues to be distributed at the Community Center and is available to all. The Teen Center meets every Friday night and participation has grown. The Recreation Department also utilizes the Community Center for basketball practice and toddler dance classes.

The Council on Aging is committed to meeting the needs of Seniors in the community and welcome all to participate.

Theresa Munn, Chairperson
Lois Peck, Vice-Chairperson
Dennis Lopata
Fred Biel
Al Brazee
Mary Irla

Associate Members:
Carol Dennis
Dorothy Gates
Dorothy Hooper, Director of Elder Affairs

GREATER SPRINGFIELD SENIOR SERVICES CONGREGATE MEAL PROGRAM

Greater Springfield Senior Services, Inc. (GSSI)/Area Agency on Aging, in cooperation with the Wilbraham Council on Aging, has been providing hot meals to Wilbraham Seniors since August, 1976.

Our long time meal site director, Theresa Fitzgerald, retired this past Fall and has moved to Florida. Her replacement, Barbara Blakely has had huge footsteps to fill, and is doing an admirable job. As with other programs, volunteers are responsible for keeping the quality of the Meal Site operating at a high level. They are present daily to set up tables, serve meals and clean up afterwards. We are indeed fortunate to have such a dedicated group of individuals who participate in this program.

Meals are also delivered to homebound seniors by paid staff at the GSSI. We invite those residents over the age of sixty to engage in the program.

VETERANS SERVICES

The Department of Veterans Services is under the direction of the Office of the Commissioner of Veteran's Services of the Commonwealth of Massachusetts and is governed by Chapter 115 of the Massachusetts General Laws. The services provided by this office consist of financial assistance, especially with medical care in accordance with the standards and limitations of the Massachusetts Medical Directive, as well as referrals and consultations. All veterans and their dependents should feel free to contact this office at 596-8111 Mon - Fri. We urge all veterans to bring a copy of their discharge papers (DD 214) to this office to be placed on file in case of loss or damage to the original.

During FY 1996 we expended $10,264.46 in Veterans Aid, 75% of which ($7,698.35) will be reimbursed by the Veterans Services Department of the Commonwealth of Massachusetts.

In addition to providing financial assistance, our department counsels veterans and dependents on issues such as unemployment and housing. Sometimes help with referrals or the administrative aspect of obtaining assistance from other agencies will provide the necessary support to aid the veteran, even if this department cannot provide the needed services directly.

The annual Memorial Day Wreath Laying Ceremony was held at Glendale Cemetery and a Veterans Day Tribute at the Soldier's Monument in the center of Town. Many thanks to all who participated.

Richard J. Prochnow
Veterans Agent

Veterans Administration

toll-free numbers:		**computer address:**
VA Benefits:	1-800-827-1000	The VA Federal Benefits Booklet and other VA information is available to the public on the internet on the VA World Wide Web Home Page Server at http://www.va.gov/
Life Insurance:	1-800-669-8477	
Debt Management Center:	1-800-827-0648	
Education Loans:	1-800-326-8276	
Headstones and Markers:	1-800-697-6947	
Persian Gulf Helpline:	1-800-PGW-VETS	
CHAMPVA:	1-800-733-8387	

Telecommunication Device for the Deaf (TDD): 1-800-829-4833
VA toll-free bulletin board called VA ONLINE: 1-800-US1-VETS (871-8387)

WILBRAHAM HOUSING AUTHORITY

The Wilbraham Housing Authority, under the direction of the Division of Housing and Community Development in Boston, provides housing to low income families, elderly and the disabled. There are two different types of housing programs administered, Chapter 705 Family Housing and Chapter 667 Elderly/Disabled Housing. The Authority also has four barrier free/wheelchair accessible apartments; one is a two bedroom unit under the Chapter 705 program, two are one bedroom units under the Chapter 667 program, and one is a single room occupancy unit in our 667 congregate residence. Applications for all apartments can be obtained by calling 543-1700 or stopping at the Wilbraham Housing Authority office, 88 Stony Hill Road, between 9:00 a.m. and 1:00 p.m. Monday through Friday.

This past year two of the Chapter 705 family housing units have had quite a bit of work done under a modernization grant. With this grant the units have had their roofs re-shingled and lead abatement work done. Lead abatement consisted of replacing windows and window frames, exterior doors and door frames, and one of the units was sided with vinyl.

The Wilbraham Housing Authority also rents property to the Town of Wilbraham for the Wilbraham Senior Center/Wilbraham Community Center. The Mulberry Country Day School, which is a private nursery school and day care facility, rents from us also. The building that houses the Senior Center/Community Center and Country Day School is fondly remembered by many long time Wilbraham residents as the "Old Pines School". Many Wilbraham residents that attended the Pines School as children are now going to that same facility for activities at the Senior Center/Community Center.

The Wilbraham Community Center is a multi-purpose facility used by all age groups. The gym is used by the Wilbraham Recreation Department for adult and children's basketball programs, the fields in the back of the building are used for soccer games. Wilbraham Cares About Teens (WCAT) has a dance program every Friday night for the teenagers in town. The Pink and Blue Rooms as well as the gym are used by many other non-profit civic groups, organizations and clubs in town.

The Wilbraham Housing Authority holds regular monthly meetings on the second Tuesday of each month at 6:30 p.m. at the Wilbraham Housing Authority office 88 Stony Hill Road. The Housing Authority Board of Commissioners consists of four elected members and one state appointed member, they serve a term of five years. The Board of Commissioners are:

Van Pelt Brower, Chairperson
Francis C. Barbaro, Vice Chairperson (State Appointee)
Michelle Lawler, Treasurer
Janice M. Burkins, Assistant Treasurer
Richard D. Bourgeois, Member

Carol Anne Young
Executive Director

PUBLIC ACCESS CABLE TV COMMITTEE

WTV-46 is the Town of Wilbraham's cable access channel. During 1996 we produced 148 in-house programs. This was a healthy growth of over thirty percent over the previous year. We displayed 215 public service announcements submitted by sixty five local groups over the course of the year on our electronic bulletin board which operates twenty four hours a day. Fifteen new producers completed our training course.

Channel 46 is available to Wilbraham residents as a means of communication, to share information and bring community events into the homes of Wilbraham. Any Wilbraham resident may take advantage of this opportunity by completing a brief training course. As a WTV-46 producer, the resident can make full use of our cameras and video editing equipment. Our station is located in the "Little Red Schoolhouse" at 28 Springfield Street. Anyone interested in joining us may call 599-0940 for information.

Wilbraham Public Access TV Committee

Frank J. Flanagan, Chairman
Mary Ripley
John Morris
John Morris
Barbara Bosworth
Sandra Belcastro
Ray Syriac
Claudette Burque
Sandra Karplus
Linda Fuller

RETIREMENTS

Sgt. Lawrence P. Cloutier, Police Officer
J. Brian Halloran, Superintendent of Schools
Bruce C. Kurtz, Hampden-Wilbraham Regional Schools
Virginia Mahaney, Hampden-Wilbraham Regional Schools
William V. Plourde, Police Officer

ATHENEUM SOCIETY

During 1996, the interior of the Old Meeting House was repainted and redecorated. Our parking lot on Mountain Road was enlarged and new exterior lighting was added. Among the significant donations to the Society this year was an antique wood stove, donated by the Merrick family. The stove, which for many years was used for cooking at the Merrick's farmhouse on Main Street, is now on display in the kitchen at the Old Meeting House.

The Atheneum Society was formed in 1963 by a group of concerned townspeople. They organized a non-profit community organization of families, individuals, and local businesses who donated their time, money, and energy to help preserve historic Wilbraham. At Town Meeting in 1977, the townspeople voted to purchase the Old Meeting House to preserve it for future generations. The Wilbraham Historical Commission leases the building to the Atheneum Society of Wilbraham. The Society uses part of the space for its headquarters and a museum to preserve traditions and artifacts relating to the town. The building and grounds are maintained with the active participation of citizens, through their donations, volunteer hours and expertise.

The Old Meeting House is the oldest Methodist meeting house still standing in New England. In 1979, the Old Meeting House was designated a National Historic Landmark as part of the Academy Historic District and listed in the National Register of Historic Places. In 1990 it was recognized as a United Methodist Historic Site by the Commission on Archives and History of the United Methodist Church.

The operation of our organization is funded entirely by the dues, gifts, and activities of our membership. We are **not** a tax-supported organization. We invite all interested persons from Wilbraham and other communities to join our organization, to take part in interesting community activities of today, and to help us keep open a window to Wilbraham's past for townspeople of the future.

The Old Meeting House is open to the public on the first Sunday of the month from 2:00 to 4:00 p.m., May through December. Special exhibits scheduled throughout the year are publicized in the local media. For more information, please write to the Society at 450 Main Street, Wilbraham.

Marcie Williams, President

HISTORICAL COMMISSION

The Wilbraham Historical Commission is responsible for the preservation of the town's historic places. Through identification, evaluation and protection of historic places, the Commission contributes to the preservation of the historic character of Wilbraham. Local residents and organizations are encouraged to contribute to this goal by following the preservation practices set by the Office of the Secretary of the Interior in its "Standards for Historic Preservation" when renovating historic structures and altering landscapes.

The Commission established an award program in 1996 to promote public awareness and interest in preservation and to encourage and recognize archeology and Native American studies among middle school students. The Charles L. Merrick Award was presented to the Wilbraham & Monson Academy in recognition of many years of thoughtful preservation and the Academy's contribution to the beauty of the town center. The James L. Clark, Jr. Award was presented to Heather Teed, a student at the Wilbraham Middle School, for her academic efforts in Native American studies. Congratulations to our first two award recipients.

To promote awareness of the historic significance of Adams Cemetery, and in an effort to discourage vandalism of the historic gravestones in the cemetery, a color photo record was made of the gravestones on the Adams Cemetery Tour. The photo record was used to develop the exhibit "Adams Cemetery: Haunted or Hallowed Ground" which was displayed during October and November in the Town Hall lobby. The photo album and exhibit are available for loan to local schools and organizations.

Also, the Historical Commission donated reprinted copies of Peck's 1913 edition, and Merrick's 1963 edition of the "History of Wilbraham" to the Minnechaug Regional High School library.

The Commission hopes its efforts contribute to an increasing interest and appreciation of the value of Wilbraham's historical resources.

Two Commission members resigned last year. Larry Duquette and his family moved to Georgia. Carol Beach, a long-time Wilbraham resident, has retired after serving the Commission for many years. We will miss her wisdom, wit and humor. We wish Larry and Carol well.

Barbara A. Search Miller, Chairman
Elizabeth Cahill, Secretary
Larry Duquette
Carol M. Albano
Steve M. Gray
Ann Tousignant

WILBRAHAM CULTURAL COUNCIL

The mission of the Wilbraham Cultural Council is to promote excellence, access, education, and diversity in the arts, humanities, and interpretive sciences in order to improve the quality of life for all Wilbraham residents and to contribute to the economic vitality of our community. The Cultural Council receives funding from the Commonwealth of Massachusetts and the National Endowment for the Arts, and grants these funds to individuals and organizations that address cultural needs specific to the community. Our most important role is to ensure that cultural opportunities are made accessible to all segments of the community's populations, including all racial and ethnic groups, individuals with differing abilities, veterans, women, and individuals of all ages, including children and the elderly. Anyone or any group interested in applying for Cultural Council grant funds should keep the foregoing principles in mind. Our goal for the future is to make our schools more aware of available funds to expose our students to various cultural activities in our area, in addition to other grants which will benefit the community at large.

Another important function of the Cultural Council is to administer the Professional Arts Student Series Program which is a ticket subsidy program for students in private, parochial and public schools in grades pre-K through 12 to attend performing arts events in facilities outside of their schools. Performance events which are eligible for this program are listed and described in the Massachusetts Cultural Council Artist Directory. Applications will be accepted once a year. Watch for the announcement in the newspapers serving the local area.

Alton Willms, Chairman
Josephine V. Eady
Sharon A. Queen
Anne T. Paulhus
Ann M. Iwanicki
Deborah L. Poppel
Sharon Tellier
Andrew Leveton
Ellen Harris

TREE WARDEN

The tree maintenance program in Wilbraham had made some progress during 1996 due to an increase in funding, until a devastating heavy wet snow storm struck on the weekend of December 7. The Town of Wilbraham was at a stand still due to severe tree damage which closed roads and knocked down power lines, leaving a large percentage of homes without electricity. There were approximately 430 different locations where trees fell into roads. Twenty four whole trees had to be removed, with most of the other locations experiencing fallen limbs, tree sections, and split and hazardous trees. The Wilbraham Highway Department spent most of December helping in clean-up operations. The Tree Warden Department spent sixteen days in storm clean-up, and outside contractors did most of the dangerous work using aerial equipment and log loaders. Approximately $55,000 was spent to clear the damage, not including Highway Department costs or the long range effects to the remaining damaged trees. Aside from this storm, we had eight other storm related tree situations during 1996.

Nineteen dead or hazardous trees were removed last year. A local service company was contracted to help during storm situations and to remove twenty-five additional condemned trees. The electric utility company also assisted in the removal of eighteen trees, bringing the total to eighty six trees that were removed. In addition, fifteen days were spent removing dangerous dead wood and low branches. Many stumps were also removed thanks to the efforts of the Wilbraham Highway Department. We will continue to remove more stumps in the coming year.

Thirteen trees were planted during 1996. Many thanks to the Wilbraham Women's Club for their assistance in this program.

We hope to expand our tree maintenance program in 1997, and we ask your support at the Annual Town Meeting. The storm in December clearly demonstrated how severe the tree maintenance problem is.

Gordon R. Long
Tree Warden

PEST CONTROL

The pest control program in town is concerned with the control of various insect and plant pests, such as gypsy moths, canker worms, tent caterpillars, fall webworms and poison ivy. The Superintendent of Pest Control is responsible for the suppression of these pests on town owned property, and is under the jurisdiction of the Department of Natural Resources of the Commonwealth of Massachusetts (specifically, Chapter 132 of the General Laws, Section13).

We continue to have diseased and dying elms. During 1996, thirteen elm trees were removed from town property. Nine of these were removed by outside contractors.

Poison ivy control was continued using an approved weed killer on a limited basis. There was some interest in a mosquito abatement program, hopefully this can be studied with some help from the Entomology Department at the University of Massachusetts.

We had little or no gypsy moth activity this past year, the usual fall webworm problem in July and some tent caterpillar activity in the spring.

Gordon R. Long
Superintendent, Pest Control

BUILDING DEPARTMENT

In 1996, Michael Kerns, a student intern from the University of Massachusetts completed three informational guides that explain and outline the town's plan review and permitting process for new homes, additions and accessory buildings. The purpose of the guides is to make the permitting process less complicated for homeowners and contractors considering construction. The informational packets are available in the Selectmen's Office and I strongly encourage anyone planning new home construction, home additions and accessory buildings to stop by and obtain a copy.

PERMITS ISSUED DURING 1996:

TYPE OF PERMIT	NUMBER	ESTIMATED COST
Single Family Dwellings	37	$6,159,000
Additions & Alterations, Residential	128	$1,710,120
Additions & Alterations, Commercial	17	$ 537,775
Swimming Pools	22	$ 215,699
Garages	8	$ 86,225
Sheds	27	$ 41,050
Wood Burning Stoves	11	N/A
Signs	18	$ 46,733
Fire Damage Repairs	3	$ 90,500
Demolitions	2	N/A
TOTAL		**$8,887,102**

William H. Garvey, Jr.
Building Inspector, Zoning Enforcement Officer

D.A.R.E.
Drug Abuse Resistance Education

Nineteen ninety six proved again to be another successful and satisfying year in meeting the objectives of project D.A.R.E....."to resist drugs and violence."

Wilbraham's D.A.R.E. program received a $12,000 grant for 1996 through the office of The Department of Public Safety which is funded through the cigarette/tobacco tax. The grant provided a 25 % reimbursement for Officer Laplante's salary. In addition, this grant allowed funding for the assistance of the secondary D.A.R.E. Officer, Raymond Kallaugher to deliver the D.A.R.E. curriculum to various 1st, 3rd and 5th grade classrooms. This grant also provided for in-service training for the D.A.R.E. Officers, a mini summer safety camp program and tobacco regulations compliance enforcement.

The Wilbraham D.A.R.E. program continues to be augmented by private funding which is essential to the programs continued success. These funds are raised by community organizations such as the Newton Lodge of Masons, which plays a major role in the purchase of program materials, travel expenses and youth activities in the community. The Wilbraham Police Relief Association has also committed money annually through its membership, and private donations received from citizens and local businesses maintain certain elements of the program which are not funded through taxes or grants.

As we begin our fifth year of project D.A.R.E., the demands and needs of the program continue to grow. Office LaPlante was elected First Vice-President of the Massachusetts D.A.R.E. Officers Association. The Wilbraham D.A.R.E. program continues to reach over 1,200 students annually in both private and public schools within our jurisdiction. Students from elementary to senior high schools, (grades 1, 3, 5, 8, and 10) receive specially designed components of the D.A.R.E. curriculum to develop the resistance skills needed to avoid the experimentation of drugs and engage in violent behaviors.

The D.A.R.E. Parent Program was launched this year with overwhelming success. Wilbraham is one of the first communities in the state to deliver the adult D.A.R.E. curriculum. The goals of the D.A.R.E. Parent Program are to help strengthen the basic elements taught to students in the D.A.R.E. program and enhance and develop awareness of drug trends existing in the community. Another goal of the program is to assist families in acquiring the information and skills necessary to reduce their children's risks of substance abuse and involvement in violent behavior.

The D.A.R.E. program has built a strong community partnership in the interest of our youth to remain drug and violence free. It cannot go without saying that a major contributing factor of the continued success of project D.A.R.E. is due to the teeming support by my colleagues of the Wilbraham Police Department, the Police Chief, school faculty members and administrators and town government officials.

Dennis J. LaPlante
D.A.R.E. Officer

PERSONNEL BOARD

The Personnel Board is comprised of five (5) citizens, a number of whom are professionals in the human resources field. The Board of Selectmen appointed five new members in May of 1996. Their mission, as communicated by the Board of Selectmen, is to enhance the structure of the town's human resource function and provide guidance on personnel matters.

The initial objective of the Personnel Board was to establish an employee handbook for non-union employees. Great strides have been made and we expect this project to be completed in June of 1997. The handbook will serve as an excellent resource for employees and managers. It is a tool that will provide guidance and aims to assure equal, fair and consistent treatment of all employees and job applicants.

While structuring the handbook, other issues were addressed and resolved or are in the process of being resolved. A survey was sent to all department managers soliciting their input on personnel policy improvements. Many fine ideas were communicated to us and incorporated into a policy manual. Town personnel policies, programs and procedures are being reviewed on an ongoing basis to ensure compliance with changing state and federal laws.

An organizational chart of employees, department managers, and appointed and elected officials was created to serve as a reference guide to town citizens, employees and officials and define reporting relationships.

The Personnel Board provides recommendations on specific personnel issues as they arise. In each circumstance we carefully listen to the facts and offer advice to the Board of Selectmen, taking into consideration the needs of the town and the needs of the employees. We look forward to serving the town's residents, managers and employees with enthusiasm in the future.

William Terbush, Chairman

Michael Farrell Daniel Gauthier David Huber James Leahey

LIBRARY

"All is flux, nothing stays still...Nothing endures but change."
Heraclitus c.540 -c.480 B.C.

Noticeable changes occurred at the Wilbraham Public Library. All, we hope, are for the betterment of service to the citizens of Wilbraham.

Thanks to a budget increase of 18% in fiscal year 1997, the library expanded staffing levels, including two newly created positions, reopened on Wednesdays, closed the card catalog, and added more computer services. We also rearranged much of the collection to accommodate computer services on the first floor as well as make most of the library more comfortable and handicapped accessible.

Karen Ball, who has worked for the library for three years, was selected as the Adult Services Librarian. Ms. Ball completed her Master of Library Science Degree at the State University of New York at Albany in May, 1996. Her duties include reference services, community outreach, and adult programming. So far she has reorganized our book delivery system to the Senior Center and local nursing homes, started book delivery to the homebound, increased communication and cooperation with Minnechaug Regional High School and the Wilbraham and Monson Academy, and wrote grant applications for a poetry seminar and health information services. She also develops displays, handouts, and various publicity pieces to promote and enhance library services, selects fiction, videos and audio materials, and works with the Friends of the Library planning programs and writing *Library News*, the quarterly newsletter. She accomplishes all this with a friendly smile and enthusiasm. We are very lucky to have Ms. Ball on our staff.

Wayne Wrubel came on board as the Library Automation Technician in September, 1996. Mr. Wrubel has an Associate Degree in Computer Science from Springfield Technical Community College and a wealth of practical experience working with computers and people. He has been invaluable is assisting with the many technical upgrades to the library's computer services that are an ongoing part of the library world in the 1990s. In addition, thanks to a generous gift from Country Bank, the library is integrating many of its computerized services into a LAN (local area network). Mr. Wrubel, Stacey Landers, the Assistant Library Director, and I are coordinating this effort. We are also upgrading our telecommunications lines through a system-wide project with C/W MARS. A new TCP/IP network will be installed this winter allowing faster and more reliable transmission of computer data within the C/W MARS system, providing graphic capability on the Internet, and soon to come access to computerized databases and graphic user interface products. Mr. Wrubel is the hands-on person responsible for all this activity in addition to the daily trouble-shooting of equipment and software and training of staff and the public to use the library's computers. He is the "techie with a smile" we hoped to find when we created the position.

We also hired Cindy Rusczek to replace Ms. Ball as the Library Assistant and expanded the

hours of work for three other existing positions. The library now has six full-time and ten part-time employees or eleven full-time equivalent positions.

Sue Getchell completed twenty years of employment with the library in September. Ms. Getchell started working as a library page while in high school. She is a pre-school teacher but continues to work for the library evenings and Saturdays.

Lastly on library staff, Jane Gebeau, our cataloger, left the library after over thirty years of reliable service. Mrs. Gebeau retired from the library in 1991 but continued on a few hours a week on an emergency basis. We were happy to have her all these years and sad to see her go.

With the additional staff and funding to cover other expenses, the library reopened with full services on Wednesdays. We celebrated with a grand opening on September 11 complete with balloons, refreshments and press coverage and guest speakers, including the Honorable Senator Lees. The library is open on Wednesdays from 12:00 P.M. until 8:00 P.M., the optimum hours for after school and evening use of the services and facilities. We are now open six days a week for fifty-six hours of service. We are grateful to the Selectmen, Finance Committee, and townspeople for supporting the funds to allow us to restore Wednesdays and expand staff to meet the growing public demand for library services.

During the year we were also busy with many other library projects and services. The Friends of the Library's generous funding allowed us to offer events and storyhours for the public. There were 204 programs for children attended by 4,374 people. The library sponsored two book discussion group series for adult readers in 1996. Attendance at the nine adult programs was 430 not counting book sale attendance. The annual summer reading program with its theme "Catch the Spark!" drew in 541 participants who contracted to read at least twenty hours during the summer months. In a fun summer event, Evan Rubin of TV22 visited the library and telecast the weather report and interviews with staff during their semi-weekly backyard barbecue.

A team of library staff and thirteen stalwart volunteers executed a monumental library project in August involving moving 30,000 library books in the adult area both on the main floor and the mezzanine. The team moved the entire adult collection to empty the shelves and move the stacks to adjust aisle space for wheelchair access in compliance with the Americans with Disabilities Act. In addition, we moved the Dewey 900s collection of travel, biography and history books to the mezzanine to make space for expanded computer services in the reference area. Approximately 5,000 adult books were discarded from the shelves to make this move possible.

The children's section remains sorely overcrowded and inaccessibile to customers in wheelchairs. Elaine Crane, the Children's Librarian, weeded over 2,000 books from the collection just to make enough room for all the books. However, there is not nearly enough space for seating, computer expansion, or simply arranging the area in an attractive and functional way. We are working on alternatives now.

Another landmark event in 1996 was switching from the card catalog to the computerized catalog known as the on-line public access catalog or OPAC. We closed the adult card catalog in July,

neither adding nor deleting any cards since then. To assist the public with this transition, professional staff members have been teaching training sessions in using the OPAC since July. To date we have trained thirty-five people. The OPAC offers access not only to the collection at the Wilbraham Public Library, but to the collections of the 120 members of the shared C/W MARS system, into the statewide Massachusetts Library and Information Network, and into the Internet.

Nineteen hundred ninety-six was a record setting year for circulation of library materials with the number breaking 200,000 for the first time. An estimated 144,000 people visited the library based on a two-week survey conducted in March and April. Library staff also answered an estimated 9,000 reference questions in 1996. Approximately 13,000 people were registered library borrowers by the end of the year.

Many thanks to the 67 volunteers who helped at the library this year donating a total of 790 hours of their time. Several of our key projects and tasks could not be accomplished without their generous help.

hank you to Mike Fratini and Michele Agahigian for coordinating this year's two successful book sales and to the many volunteers who assisted them. Thank you to Mary Massidda and her helpers for coordinating the Art Show in March. Thank you to Alan Snavely and Santiago Mercado for their several days of work installing new shelving and transverse bracing for the library's book stacks. Thank you to Norma and Glen Buchholz and Lou and Marian Mika for their regular delivery of books to the nursing homes and the Senior Center. Thank you to the volunteers for our new delivery service to homebound town residents. Thanks to the Minnechaug Collaborative program and its teachers and students who help out at the library every Tuesday during the school year. Thank you to the students from Minnechaug who did a splendid job painting the windows in the children's department for the summer reading program. Thank you to Laura Azahares, for assisting in the children's department after school.

Special thanks to Country Bank for its quite unexpected, extremely generous, and much needed donation of $10,000 to the library. Another special thanks to the Rotary Club for their donation of a computer for the OPAC. Thank you also to the Wilbraham Community Association, Wilbraham Garden Club, Junior Women's Club, Lifecare Center, Bridge Club, Women's Club, United Church Singles and Doubles Club, Girl Scouts, Boy Scouts, and Grange for their donations of money as well as labor for beautification projects on the library grounds. Thank you to all the individuals who donated funds for the multi-purpose room project and to the Memorial Endowment Fund. Thank you to the many people who donated gifts of books and other items to the library.

Most of all thank you to the Library Trustees: Coralie Gray, Bill Massidda, Sue Magee, Barbara Fitzgerald, Suzanne Garber, and Llewellyn Merrick for their guidance and assistance with library administration, to the Memorial Endowment Fund, and to the Friends of the Library and Junior Friends for their continued support.

Christine Bergquist
Library Director

LIBRARY STATISTICS
1996

Holdings Information:	**Adult**	**Children**	**Total**
Volumes of books	36,272	20,469	56,741
Video cassettes	1,167	579	1,756
Compact discs			651
Audio cassettes			1,543
Computer software	18	15	33
Puppets		169	169
Multi-media kits		23	23
LP records			520
Periodical issues			7,955
Equipment			9
Total			69,400

Circulation	**Adult**	**Children**	**Total**
Books	72,229	64,996	137,225
Video cassettes	24,480	13,996	38,476
Compact discs			3,236
Audio cassettes			11,072
Computer software			21
Puppets			1,290
Multi-media kits			46
LP records			58
Periodicals			8,612
Equipment			1
Total			200,037

Other Statistics	**Adult**	**Children**	**Total**
Book deliveries			1,268
Hours of registered computer use	906	624	1,530
CD-ROM in-house use (estimate)			5,000
Reference questions(estimate)	5,000	4,500	9,000
Meeting rooms bookings			191
Interlibrary loans to other libraries			772
Interlibrary loans from other libraries			675
Donated books			741

CEMETERY COMMISSION

The once sharp detail of the solemn-faced angel portrayed in stone from one of the Town Cemeteries is a reminder that not even "cast in stone" is considered a permanent record anymore! Ravages of time and acid rain are rapidly taking their toll on our beautiful historic monuments. It is estimated that by 2050 most of the older stones in Wilbraham will be "blank-washed", or "eaten away" by acid additives found in our rainfall. It is caused by coal-fired boilers located hundreds of miles away in the Mid-west and brought to us courtesy of the jet stream.

In the early 1990's, the Cemetery Commission and Historical Commission, knowing that this was inevitable, encouraged Commissioner Jim Clark to document and photograph all the stones in Adams Cemetery for posterity. Upon completion, Jim had compiled voluminous notes, and the idea came about for a Walking Tour of Adams Cemetery to be held on Memorial Day. The first Tour produced a large crowd and the commissioners felt it was an instant and huge success and we encouraged Jim to transcribe his "Walking tour" notes for publication.

After Jim's death in 1994, the Cemetery Commission published his notes into what is known as a "Self-Guided Walking Tour". Numbered signs have been posted at the important sites in the Cemetery which are described in detail in the booklet. A copy can be obtained from the Town Clerk to enable groups of students and Scouts as well as families to conduct their own tours.

It is the desire of the Cemetery Commissioners that the three other cemeteries in Wilbraham will also be documented so that all important monuments as well as final resting places of prominent historical figures can be identified, documented and published for all to know and learn about.

Once again, we are asking the Capital Planning Committee to approve a small request for additional funding for the completion of the safety improvements in the re-routing of the entrance road to the East Wilbraham Cemetery. The new access road will not only eliminate the present 40% entrance grade it will also give us approximately 350 new grave sites and eliminate a dangerous blind spot from ingress/egress onto Boston Road.

The Town Cemetery system had 14 burials during calendar year 1996. This number fluctuates from about 10 to 16 per year.

To augment the appropriated sources of funds from previous Town Meetings, the Commissioners have relied on the income from invested Trust Funds. Many families have taken advantage of the opportunity to have their name published each year in the Annual Town Report listing their Family Trust Fund. The minimum amount for a Family Trust Fund is $500.00 which can be paid in five equal installments of $100.00. Only the interest is used by the Commission for maintenance, the principal remains invested in perpetuity. We urge your family to consider a Family Trust Fund. Each Commissioner is available to discuss the procedure to establish such a lasting memorial.

James J. Ziembe, Chair/Treasurer
Peter W. Ablondi, Vice-Chair/Secretary
Rodney W. Fountain, Clerk

IN MEMORIAM

John N. Bernet, Sr., Highway Department
John C. Howard, School Committee
Wright N. Horton, Personnel Board
Richard M. Kirby, Constable
Edward S. Kubik, Finance Committee, Personnel Board
Jeremiah P. McCarthy, Electrical Inspector
Thomas J. O'Connor, County Commissioner
John C. Sevey, Community Leader
Mable Osborn, Secretary to Conservation Commission

THE GRAMMAR SCHOOL AT STONY HILL

A commitment to prepare students to become the problem solvers of the 21st century: For sixteen years, residents of Wilbraham and twenty surrounding communities have been able to take advantage of The Grammar School and its state-of-the-art elementary education. Socially, the school continues to provide a safe and challenging, yet traditional core curriculum while adapting to meet the changing educational needs of today's students.

Foremost, students at The Grammar School have become students of technology. As computers have become an increasingly essential component to home and business management, so they have become an increasingly central tool to students' writing, research, design and leisure. Beginning in kindergarten, Grammar School students rely daily upon their classroom Apples and the school's fifteen new IBM computers to practice skills, explore new concepts and complete assignments - just as they will when they enter the business world.

Language skills, too, are paramount in the coming age of communication. Although The Grammar School values phonics as a central part of teaching reading, gone are the days of reading lessons. Instead, Grammar School students are reading books. The school has embraced a literature based approach to teaching which values the written and spoken word in *all* subjects. Writing is a natural part of the daily curriculum, and real novels, essays and biographies have supplanted standard text books in Grammar School classrooms.

Students at The Grammar School at Stony Hill also take a modern approach to learning mathematics. Engineered by researchers at the University of Chicago, the "Everyday Math" program has been proven to give learners the concepts, not just the formulas, to succeed mathematically. This program, which is in use in Massachusetts communities such as Wellesley, Newton and Bedford, emphasizes common math applications in real-life situations. It is a meaningful, hands-on math program for today's students.

Teaching children the skills to problem solve, cooperate, initiate learning and accept personal and civic responsibility is central to The Grammar School at Stony Hill's curriculum. Not coincidentally, these are skills which are highly valued by today's employers. As the force of time leads us into the future, The Grammar School at Stony Hill remains committed in preparing students to become the problem solvers of the 21st century.

Richard F. Denniston
Headmaster

HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT

"Excellence First, Learning Always"

The work of a school district can be compared to that of an alchemist: The careful combination of various components, when handled properly, can produce something magical, something "golden."

A school district is more than building filled with students and teachers. It is also a blending of philosophies and commitments in an ongoing process. It is an organization more complex than the sum of its many parts--thousands of students and staff members interacting, all with one simply stated goal:

Quality Education

While the goal may be "simple," accomplishing it is not.

In 1994, the HWRSD was formed and a strategic planning effort begun. The Strategic Plan, a blueprint for action, was developed during the spring and summer of 1994. Since that time, the strategic planning process has provided a framework for excellence that has continued to improve as our school community has grown.

All schools now develop School Improvement Plans that derive from conducting a Needs Assessment and then formulating an Action Plan to target several educational initiatives and school climate issues. The School Council in each building works closely with the staff and administration to provide a vehicle for parents, teachers and community members to help shape the policies and programs of the school. The School Council's School Improvement Plans are submitted to the local elected School Committee for review and approval. Many innovative and creative programs have been developed by School Councils.

The School Department has also developed a District-Wide Improvement Plan that is linked to accomplishing the goals of the original Strategic Plan formulated two years ago. A quality school system enhances the quality of the community and is accountable to the community. The combination of talent, hard work and dedication has established the HWRSD as a model of educational excellence.

It is the mission of the HWRSD to educate all students in a nurturing, challenging and disciplined environment so their performance is a credit to themselves, their family, their community and society.

This report will focus on the educational initiatives that have been implemented in 1996 and the program changes that have enriched our curriculum.

District Initiatives

Technology

In July 1996, the HWRSD completed its five-year technology plan. The mission of the plan was to provide students with access to a variety of information through various technologies that are integrated into the curriculum. We want our students to be proficient in the use of technology and to acquire the skills necessary to be successful in the 21st century.

This year, the HWRSD has provided students with several new computers and printers in all buildings. Mile Tree and Green Meadows Schools participated in the state-wide NET-Day Initiative and were the first buildings to be completely cabled for access to the Internet. Through the efforts of parents, business, staff and community volunteers, all four elementary schools in Hampden and Wilbraham will be cabled by May, 1997. This community effort provided a considerable cost savings to the district. We received over $126,000 in additional state funds this year for technology purchases and training of staff. The district hired a technology specialist to guide our efforts in putting more technology in the hands of our students and staff and to provide necessary training. The HWRSD was one of the first twenty five school districts eligible to receive funding from the Massachusetts Technology Bill.

Curriculum

The Reading Recovery Program, an early intervention reading program for selected Grade 1 students that began at Green Meadows, has now been made available for all Grade 1 students at Green Meadows, Memorial and Mile Tree Schools. A full-time, trained reading specialist works with students in a one-to-one model in the morning and then works with small literacy groups during the day to ensure that all students have the skills necessary to become successful readers.

All elementary students had an additional curriculum enhancement in Math and Science in 1996. A special Science and Math resource teacher is in place at Soule Road, Memorial, Mile Tree and Green Meadows schools. Students leave their classrooms to "journey" to a Science lab where the entire class is actively engaged in the scientific process: observing, investigating, calculating, recording and drawing conclusions.

Another curriculum innovation at the elementary level was the implementation of the Investigation Math Program which was piloted in Grades 1-5. The goal of the program is to provide a quality mathematics program that would afford students an opportunity to learn mathematics within a real-world environment where math is seen and used effectively in problem solving situations. With the reorganization of the elementary specials' schedules, students now have 50% more Art and Music in their program of studies.

Curriculum alignment (all grade level instruction consistent at all schools) is still a top priority in the HWRSD. Curriculum Framework Committees are continuing to work on developing

curriculum K-12 in Social Studies and Math. Our goal is to have a K-12 sequenced (subsequent grade instruction builds on prior year curriculum), aligned curriculum in place within five years.

School Based Initiatives

Green Meadows School piloted the 1996 Houghton Mifflin Reading series and purchased the Addison Wesley Math series for students in Grades 3 and 4. The Green Meadows staff was also involved in a 36-hour staff development program entitled, "Research for Better Teaching," and selected staff participated in Leadership I Training during the year. Green Meadows also forged a school/business partnership with Moriarty and Primack P.C., an accounting firm whose senior partner is Richard Moriarty, a Hampden resident. The VIPS (Volunteers in Public Schools) program continued to make a difference at Green Meadows and Thornton Burgess by initiating a Read Aloud Program where "special" readers visit each classroom and bring a gift of a book for the classroom library.

Memorial Elementary School has become affiliated with Lesley College's Early Literacy Learning Initiative. The ELLI project provided training for the school-based team over a year-long professional development program. The Initiative is an instructional model for teaching children that is organized around child-centered education, language-based and process-oriented learning. It also includes a component of Reading Recovery and literacy groups as a support mechanism. The instruction is based on the elements of reading aloud to children, shared reading, independent reading and writing, letter/word study, themes and extensions. Documentation was a large part of this program.

Mile Tree School has had the unique opportunity of being a Professional Development School in collaboration with Springfield College. Seven pre-practicum and practicum students were at Mile Tree this year receiving practical experience in the classroom. Mile Tree staff also received workshop opportunities through Springfield College as a benefit of this partnership. The students at Mile Tree have had many enriching experiences this year as they visited the historic Deerfield community, attended the Symphony and were visited by the New England Aquarium Tidal Pool program that allowed children to handle small sea animals and learn about the mysteries of the ocean.

Soule Road School emphasized implementing community outreach programs at the classroom level this year. The twenty classes were responsible for identifying a community project that included working with nursing homes and hospitals. An example of the success of the program was seen in "Operation Christmas Child." Soule Road School, through "Operation Christmas Child" sent 312 shoe boxes filled with gifts for the children in Bosnia and Rwanda. It was a tremendous community service project. Soule Road students sent over a hundred more boxes than any other school in our area.

The staff at Soule Road are continuing to implement open-ended questioning techniques to assist students in honing their critical thanking skills as part of their School Improvement Plan. Another area Soule Road staff emphasized was increased communication with parents through PAC newsletters, principal newsletters and a quarterly newsletter from teachers.

Thornton W. Burgess Middle School for the third year has continued with their advisory program. It has an academic focus with several activities occurring through the year that relate to adolescent growth and student behavior. Seventh grade students used a new literature series entitled, "Literature and Integrated Studies," and the Family and Consumer Science classes utilized Computer Technology to access information from the Nutrition On-Line Service. The King Arthur Flour Company and students at TWB teamed together to bake bread and donated it to local charities in December which tied in with their unit of "Planned and Random Acts of Kindness."

Wilbraham Middle School implemented a new curriculum for the Advisor/Advisee period dealing with study skills, conflict resolution and a variety of other life skills. A highlight of the year was the visit by the national touring group, "The Young Americans." WMS was the first stop on their 18-city National Music Outreach tour. Students sang and danced and performed programs for their parents and the community after two days of intensive practice that began at 8:00 a.m. and ended at 8:00 p.m. each day. Twenty-six staff members, including administrators, also participated in the Professional Development Program, "Research for Better Teaching," and five staff members attended Leadership I Training in 1996. The school was the recipient of 15 new computers this year, which allowes students to access technology in all classrooms, including the specials' teacher rooms, and the library.

Minnechaug Regional High School's English Department developed and implemented the Freshman Composition and Literature program this year. All freshmen now use journals, process writing and respond to literature through the use of reflective writing.

The staff devoted much of 1996 to researching Block Scheduling in order to implement the Time and Learning Mandates required by the Massachusetts Department of Education to be in place by September, 1997. The Time and Learning Mandates require students spend more time on academics; secondary schools are to have 990 hours of structured time during the 180-day student year.

Several new courses were developed for implementation in 1997, and the staff has been involved in professional development activities to ease the transition between the traditional teaching experience of a 7- period day, and the new Block Scheduling format of four 85-minute classes each day.

Student accomplishments were also notable this year. MRHS had four National Merit Scholarship Finalists in 1996 and five students were named AP Scholars by the College Board in recognition of their exceptional achievement on the college-level Advanced Placement Examinations. The Science Olympiad Team competed in five regional and state events, winning first in our region and eleventh in the state. The Chemistry Olympiad Team earned second place in the annual competition at the University of Massachusetts. Two Honors Physics students won the physics competition held in Boston this year.

Sherrill Caruana was selected to attend a two-week summer workshop at the Naval Academy in Annapolis, along with exemplary teachers from many different countries. The workshop was to train teachers to become peer trainers and increase teachers' scientific literacy of the physical aspects of the study of the ocean. The program was taught by U.S. Naval Oceanography professors. A number of new staff joined us this year. They are:

Dawn Anderson
Tracey Coleman
Elizabeth Contant
Valerie Ross
Susan Deputy
Lori Mooney
Lois Pawlowski
Patricia Pearson
Kelly Penfield
Noel Pixley

Superintendent J. Brian Halloran retired this year after a long and notable career in education. He is a highly respected educational leader in the state, having served as President of the Massachusetts Association of School Superintendents in 1986, and has been a superintendent for 21 years. Mr. Halloran was Superintendent of Schools in Wilbraham and the Regionalized Hampden-Wilbraham School District for 12 years. He is most noted for his devotion to the students in Hampden and Wilbraham, as well as his compassion, intellect, skills at consensus building and strong support of public education. Superintendent Halloran will be greatly missed, but we wish him and his wife, Mary Jane, and their children best wishes for a peaceful and prosperous retirement.

The Hampden-Wilbraham Regional School Committee voted unanimously at their regularly scheduled meeting on Tuesday, June 25, 1996, to appoint Dr. Brenda S. Dietrich as Superintendent. Dr. Dietrich was the Assistant Superintendent at Fort Leavenworth, Kansas, prior to coming to the HWRSD. She was an administrator for 12 years in Kansas schools. Dr. Dietrich received her doctoral degree in Educational Administration from the University of Missouri in 1991. Her classroom experiences have included elementary teaching in Sydney, Australia, and seventh, eighth and ninth grade English and Science in Kansas and Missouri schools. Dr. Dietrich has enthusiastically embraced the challenges of the HWRSD and has enjoyed her first few months working with the staff, patrons and community members of Hampden and Wilbraham.

RETIREES:
J. Brian Halloran, Superintendent
Bruce C. Kurtz, Physical Education, Soule Road School
Virginia Mahaney, Grade 3, Green Meadows School

Student Enrollment

The Hampden and Wilbraham schools continue to increase in enrollment each year. As our student population increases, our current building capacities are pushed to the limit. A Building Study Committee was formed to make a recommendation regarding the inability of our current buildings to adequately accommodate our growing student population. The fourth grade at Green Meadows will be relocated to Thornton Burgess Middle School in 1996-97 due to lack of space at Green Meadows.

The Mock Law Team completed its regular season undefeated and qualified for the Massachusetts Bar Association Championship Tournament. Additionally, the Emeralds student literature publication at MRHS was rated "excellent" by the National Council of Teachers of English.

Student Activities increased their offerings to a record number 48 activities available throughout the year. The Hampden-Wilbraham Regional School District had much to be proud of both academically and athletically in 1996.

Athletic Team Accomplishments 1996

Cross Country - Boys - League Champions; PVIAC Team Champions
Gymnastics - Girls - PVIAC Team Champions; MIAA Western Sectional Champions
Cheerleading - PVIAC Champions
Swimming - Boys - League Champions
Swimming - Girls - League Champions
Lacrosse - Boys - Western Mass. Runners-up
Track - Boys - Western Mass. Champions
Tennis - Boys - Western Mass. Champions; State Champions

MRHS successfully fielded a new Girls' Lacrosse Program and continues to maintain the largest selection of athletic offerings in the Pioneer Valley.

SAT Accomplishments

1995-96 COMPARISON OF SAT AVERAGE

Verbal		Math
520	Minnechaug	520
507	Massachusetts	504
505	National	508

The Class of 1996 placed 56% of its members in four-year colleges and over 16% in two-year colleges. Over 70% of Minnechaug graduates continued their education beyond high school.

Staff News

Several staff received recognition from state and national organizations this year. Among those recipients are:

Dr. Richard Brown, Science Department Chairperson, was named 1996 Massachusetts Chemistry Teacher of the Year by the New England Institute of Chemists. Susan Moon won a writing award given by the National Council of Teachers of English. Arthur Tipaldi received an award in journalism for "Keeping the Blues Alive" and was a presenter at the Southern Studies Teachers' Institute in Mississippi. Susan Kline and Mary Lou Brewer presented the American Studies Curriculum to the NCTE Convention in San Diego.

MILE TREE SCHOOL

M. Jane Leone, Principal
Virginia Freed
Donna Pugh
Lorrie O'Connor
Beverly Sawyer
Mejken Theurer

SOULE ROAD SCHOOL

Robert D. Lash, Principal
Kelly Beran
Roberta Bosworth
Andrew Cohen
Charity Marlatt
Julie Phelps
David Putnam

THORNTON BURGESS MIDDLE SCHOOL

Michael Rooney, Principal
Corinne Ballas
Susan Gorski
George Ingle
Karen Kielb
Rod Larsen
Kris Tower

WILBRAHAM MIDDLE SCHOOL

Robert Dionne, Principal
Susan Bunnell
Mary Cauley
Susan Fitts
Lois Hedberg
Peter Ledoux
Ellen Liebel
Catherine Levesque
Bill Mahoney
Linda Robinson
James Shea
Michael White

MINNECHAUG REGIONAL HIGH SCHOOL

Robert Johnson, Principal
Joseph Carr
Anne Davidson
Wilbur Jenkins
Kimberly Kisner
Brenna Leahey
Charity Marlatt
F. Navab
Constance Shea
Karl Sternberg
Diana Taeger
Marge Ziencina
Curtis Wing

The next school year will find the School Committee dealing with many educational and facilities issues including the ramifications and implications of the restructuring of the high school through the 4x4 Block Schedule; the alignment of the curriculum K-12; meeting the state mandates for Time and Learning; evaluating the recommendation of the Building Study Committee; reassigning Grade 4 at Green Meadows at Thornton Burgess Middle School; and increasing the use of technology to facilitate teaching and learning.

The School Committee thanks all those HWRSD citizens who have generously volunteered to contribute their time and expertise for the benefits of students.

School Committee

Ellen K. Leritz, Chairperson
Mary Ellen Glover, Vice-Chairperson
Michele Agahigian
Joel A. Berman
Douglas F. Boyd
Michael J. Flynn
Paula R. Tingle

HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT
FINANCIAL STATEMENT

JUNE 30, 1996

ASSETS		
Accounts Receivable-General Fund	66.08	
Accounts Receivable - Grants	23,938.75	
Accounts Receivable -Misl	18,462.18	
Food Service Inventory	13,609.66	
Petty Cash Post Office	300.00	
Cash- checking accts	1,494,909.12	
Cash- savings accounts	460,377.13	
Collateralized accounts	481,543.34	
TOTAL ASSETS	2,493,206.26	2,493,206.26
LIABILITIES		
Encumbered FY96 Funds	1,565,527.11	
Accrued Payroll Special Funds	45,303.62	
Due to IRS	242.98	
Health Ins Reserve	24,331.26	
Worker Comp Reserve	2,407.95	
Wilb. School Choice	25,147.80	
School Choice	322,257.78	
Employee Deductions	62,569.86	
Deferred Salaries	(452,185.00)	
Excess & Defficiency Funds	138,272.38	2,033,675.74
FUND BALANCES		
FY 96 Federal Grants	68,112.38	
Food Services	200,225.65	
Supt. Revolving Funds	1,875.71	
Platt's Oilgram	1,415.00	
Minnechaug Revolving Funds	95,972.94	
Special Service Revolving Funds	65,810.50	
D.A.R.E.	50.00	
Elementary Music	2.00	
Wilbraham Middle School	549.75	
Green Meadows Funds	1,170.38	
T.W. Burgess Funds	8,387.18	
Soule Road School	201.05	
Private Grants	6,123.74	
Memorial Fund	3,560.34	
Spear Memorial	1,298.03	
Roof Warranty	4,000.00	
Tailings	775.87	
Total Fund Balances		459,330.52
TOTAL LIABILITIES AND FUND BALANCES		2,493,206.26

PLANNING BOARD

The Planning Board is composed of five members elected to overlapping five year terms and one associate member appointed to a one year term. The Board is charged with the responsibility for municipal land use planning. The Board also advises Town Meeting on local issues relating to development and zoning, and administers rules and regulations governing the subdivision of land in Wilbraham.

The year 1996 was another active year for the Planning Board. The Planning Board met 20 times and held 9 public hearings.

Land development activity in Wilbraham during 1996 remained steady. The following table lists the number of land development applications filed with the Planning Board in 1996 as compared with the previous four years:

Type of Application:	1992	1993	1994	1995	1996
Subdivision Plan	1	4	2	4	3
Nonsubdivision Plan	10	14	12	11	14
Special Permits	3	5	4	7	6
Site Plan Approval	0	2	0	1	0
Ridgeline & Hillside Review	3	3	3	2	3
	17	28	21	25	26

The Board reviewed and approved three definitive residential subdivision plans: an 18 lot flexible subdivision entitled "Oak Hollow Estates" off Hitchcock Road and Stirling Drive, a 2 lot subdivision entitled "Fernwood Estates" at the end of Fernwood Drive, and a 3 lot subdivision entitled "Chatham Trace" off Wildwood Lane. The Planning Board also continued to monitor work in the previously approved subdivisions under our jurisdiction. At year's end, 19 residential subdivisions and 1 industrial/commercial subdivision were under various stages of construction.

A total of 14 nonsubdivision plans were submitted to the Board. Twelve nonsubdivision plans were approved and endorsed which established a total of 7 new residential building lots and 1 new commercial building lot. One plan was denied by the Board and one plan is still under review.

Seven special permit applications were filed with the Board. The Board issued a special permit for a detached accessory building at the McCool residence at 30 Brookmont Drive and the Ramponi residence at 409 Soule Road. The Board also issued a special permit

for the Oak Hollow Estates flexible subdivision. The Board denied a special permit for a detached accessory building at the Habel residence at 18 Maplewood Drive. Two special permit applications were withdrawn and one special permit application for a common driveway remains under review.

A total of 3 applications were submitted and approved for site plan review in the Ridgeline and Hillside District. The Planning Board also reviewed and provided written recommendations on 20 site plan referrals from the Zoning Board of Appeals and 1 recommendation on a Chapter 61A withdrawal from the Board of Selectmen.

The Planning Board sponsored an amendment to the Zoning By-Law that was adopted by the Annual Town Meeting. This change replaced the existing Planned Unit Development regulations with new Planned Unit Residential Development regulations. A petitioned article to rezone property at 5 Burt Lane was not supported by the Board and was withdrawn from consideration at the Annual Town Meeting. The main subjects under review by the Planning Board for the upcoming year are changes in commercial zoning along the Boston Road Corridor and in the Crane Park/Main Street business district in the Town Center. We will be seeking input from townspeople on these subjects so that any proposed changes will be well thought out and will have wide support at Town Meeting.

At the annual town election, Eric Fuller was re-elected to a five-year term. In June, the Planning Board reorganized and Edward Stevenson was elected Chairman, James McEathron was elected Vice Chairman, and Richard Butler was elected Clerk and served as the Town's representative to the Pioneer Valley Regional Planning Commission. Richard Faille was reappointed to a one year term as an Associate Member. Planning and Community Development Administrator John Pearsall continued to function as the staff liaison between the Planning Board and other town boards and committees.

The Planning Board holds regularly scheduled meetings on Wednesdays at 7:00 PM. Specific dates and agendas for meetings may be obtained from the Planning Office. All meetings are open to the public and community participation from interested townspeople is always welcomed and encouraged. With your support we will continue to provide the very best possible service for our community in the year ahead.

Edward T. Stevenson, Chairman
James L. McEathron, Vice Chairman
Richard E. Butler, Clerk
Frederic W. Fuller III
Robert C. Gaynor
Richard F. Faille, Associate Member

DEPARTMENT OF PUBLIC WORKS

The Wilbraham Department of Public Works provides service to the community in a variety of ways. A significant portion of the entire budget is invested back into the community and not only improves our infrastructure but keeps it reliable.

Many residents hear "DPW" and think only of roads. The Department of Public Works consists not only of the Highway Department, but includes the Engineering, Wastewater, Water and Solid Waste divisions. Combining all of these departments allows for effective and efficient use of equipment and manpower.

Highway Division

The past year was extremely productive. Mr. Frank Shea, our new Highway Superintendent, set into motion an aggressive work schedule. Following is a rather extensive list of accomplishments:

Street:	**Work Performed:**
Silver Street	grading, increased clearance under railroad bridge, installed 36" culvert under bridge, oiled and stoned road, installed catch basin;
Crane Hill Road	grading, oiled and stoned, installed under drain;
Lebel Avenue	grading, oiled and stoned, installed under drain;
Manchonis Road	patched road, oiled and stoned;
Three Rivers Road	from Maynard to Palmer line: full depth reclamation, drainage at two locations, easements, resurfacing;
Chilson Road	under drain by Red Bridge;
Mountain Road	from Chapel Street to 459 Mountain Road extensive under drain work, berm excavation, full depth reclamation, resurfacing;
Brainard Road	overlay, resurfacing;
Burleigh Road	from Main Street to Branch road: grading, full depth reclamation, new storm drain with under drain and new catch basins, basin work, resurfacing;
Branch Road	Full depth reclamation, resurfacing;

Soule Road	at Main Street, regrade at intersection, full depth reclamation and resurfacing;
Main Street	from McIntosh Road to Hampden town line: full depth reclamation, new twin 36" culverts across Main Street at Oakland, resurfacing;
E. Longmeadow Rd.	full length depth reclamation and resurfacing, reconstruct traffic island at intersection;
West Colonial Road	from Brookside to Eastwood Drive: full depth reclamation, resurfacing;
Stony Hill Road	from golf course to East Longmeadow Road full depth reclamation, resurfacing;
Maynard Road	new culvert for drainage; monitor Massachusetts Turnpike bridge work;
Monson Road	replace catch basin and repair road cut by Main Street;

In adition to the above work we maintained our program to clean basins, mow tree belts, sweep streets, plow and sand roads, guardrail work, patching roads, paint crosswalks, install signs, fix drainage, maintain vehicles, etc. A lot of the road work would not have been possible without the support of the Board of Selectmen. Their approval of $240,000 of additional funding for the Highway Department enabled us to go forward with the aforementioned schedule. We hope our demonstrated accomplishments will result in continued support.

Another innovative program we started this year was a tree farm on Conservation land off Monson Road. Considering the high cost of purchasing trees we are planning for the future by planting our own trees resulting in savings to the taxpayers in years to come.

Wastewater Division

The Town of Wilbraham maintains eight pumping stations which service one-third of the community. Last Year 99,058,440.00 gallons of sewage was pumped to Bondi's Island in Springfield for treatment. Chemicals are added to the wastewater before it is sent to the treatment facility.

We have applied for funding in the amount of $30,000 for a capacity study, which on approval will be conducted within the year. The study would present the first step in determining whether the Springfield Sewer System has the capacity to accommodate additional wastewater from Wilbraham.

Over the course of the year improvements have been made in the cooling process of the wastewater pumps. Filtered wastewater is now used to cool the pumps, which eliminated the need to use electricity and potable water, resulting in significant savings to the Town of

Wilbraham. We also installed a Force Main on Old Boston Road and new electrical controls at the pump station on River Road.

We extend best wishes to George Mallis, who resigned after many years of dedicated service on the Sewer Advisory Board due to relocation.

Water Division

During 1996 the list of duties performed by Water Department Personnel included but was not limited to: repair of six water breaks, installation of twenty-four new water services, replacement of six old fire hydrants with six new pumper fire hydrants, replacement of two sixty-five year old inoperable main gate valves with new resilient wedge valves, repair of two fire hydrants, refinishing and lubricating of 140 fire hydrants, completion of over 120 work orders, testing of 43 backflow devices in the water system at least once, taking over 250 water samples for water quality analysis and read over 3100 water meters in March and again in September.

The water distribution system was improved by looping many dead end water mains on streets such as Stirling Drive, Hitchcock Road Briar Cliff Drive, Bellows Drive and Herrick Place. This was accomplished by planning for the water needs of new subdivisions to improve the entire distribution system.

On February 5, 1996 we started a mandated Corrosion Control Pilot program, approved by the Massachusetts Department of Environmental Protection on November 20, 1995. Over the course of a year we developed the best possible and least costly method to meet the requirements of the Environmental Protection Agency and Department of Environmental Protection (D.E.P.) Lead and Copper regulations. Beginning in January of 1998, the leaching of lead and copper into the drinking water from the pipes and fixtures at our customer's dwellings will have to be nearly eliminated. To accomplish this task, we will inject sodium silicate into the water in a section of the distribution system to raise the water's ph level and provide a barrier between the inside of metal pipes and fixtures and the water delivered to our customers. The completion date for the pilot program is March 1, 1997 and with our continued good results we should receive final D.E.P. approval and be on-line with this method system-wide by September 1997. I would like to express my thanks to those residents on McIntosh Drive and Apple Hill Road who volunteered to take water samples each month for the past two years. Results of that sampling helped determine our course of action for the program.

The Water Department continues its search for alternate water source(s) to supplement our supply from the Quabbin Reservoir. Federal and state regulations make the process expensive, slow and arduous. Our persistent effort to utilize groundwater as an alternate supply should show tangible results for the community within the next few years.

Once again the Wilbraham Water Department placed second in the Commonwealth for distinguished performance and achievement. The award is presented to a community with a "consecutive system" (receive water from an outside source), and complies with drinking water

regulations, statistical reports, cross connection control program and other D.E.P. programs. The award reflects the overall professional service the department provides to the Wilbraham Water customers and bestows Mr. Michael Framarin, Water Superintendent, and his crew, with the distinction of being among the best in their field in Massachusetts. First place was again awarded to the City of Boston Water Department and our staff is striving to be the best in the coming year.

Landfill/Solid Waste Division

The town was required by the Department of Environmental Protection to cap the landfill and all of the planning and design finally lead to the actual construction of the closure cap during 1996. The project is nearly completed and I would like to commend Gagliarducci Construction Company for their outstanding service. The estimated $65,000 per acre cost ($560,000 for the entire project) is well below the standard D.E.P. estimate of $100,000 per acre. A landfill capping grant in the amount of $33,500 from the D.E.P. has been approved and this amount may increase if funds are freed from other communities which may be unable or unwilling to cap their landfills.

Mr. Ed Lindsay, Mr. Ed Godfrey and Mr. Charles Callahan deserve recognition for allowing the Town use of their properties to access the Waste Water Treatment site where we mined gravel material for the closure. Without their cooperation the cost of closure would have been much higher.

This year we processed 2,788 tons of trash and recycled 1300 tons of recycle materials. The Board of Selectmen signed an agreement with the Materials Recycling Facility (MRF) in Springfield and we are sending all "recyclables" there. Our paint shed turned into a great success and we are organizing Hazardous Waste Collection Days with other communities in an effort to save money.

Engineering Division

This department coordinates, assists and plans public work activities, and oversees, administers and enforces Septic System regulations, better known as Title V.

We issued the following licenses and permits:

- 83 Septic System Permits
- 15 Septic Installers Licenses
- 7 Drainlayers Licenses
- 9 Water Installers Licenses
- 5 Septage Hauler's Licenses
- 1 Rubbish Hauler License

We approved and witnessed the following inspections:

- 90 Percolation tests/soil evaluations
- 80 Septic Installations
- 10 Sewer Connections
-140 Title V Inspections

Our professional staff is preparing plans for a new Water Treatment Facility on Miller Street in Ludlow. Once again we intend to save substantial amounts of money by doing this work ourselves instead of hiring outside consultants.

The administration of the landfill closure and road paving projects took up a lot of time. We are still working on the plans to reconstruct Springfield Street and Faculty Street and anticipate construction to commence sometime during 1997. We also inspected and reviewed proposals of the new Oak Hollow and Whitford Place subdivisions.

I am honored to represent the Town of Wilbraham as president of the Massachusetts Tri-County Highway Superintendents Association. Participation in this organization has proven useful and exchanging ideas with other towns benefits everybody.

Mr. Robert Donahue resigned from his position as Engineering Assistant to accept a position with a municipality in Connecticut. Mr. Christopher Chaban has been hired to fill the position and we welcome him to Wilbraham.

I would like to conclude by thanking all residents, town boards, commissions and especially my staff for their support. Every year I see improvements in our quest for excellence in service delivery and I recognize the tremendous job everyone is doing.

Edmond W. Miga, Jr., P.E.
Director of Public Works

Recycling

The Town of Wilbraham's Recycling Program enjoyed its most successful year to date. During 1996 several grants and projects were awarded and put into force.

With funds from the Home Composting Bin grant fifty "Brave New Composters" (24 cu.ft. size) were purchased and quickly sold to town residents at approximately half price of $20.00. With the revenue from the first order, another forty "Earth Machines" were ordered and sold at the reduced rate of $26.00 each. A few of these bins are still available and will be on sale in the spring at the paint collection center at the disposal and recycling center located on Boston Road. Residents interested in purchasing a bin should contact the Recycling Coordinator, Marna Huber, at 596-2814 for more information.

Last summer the construction of the Surplus Paint Collection Shed was completed. The Massachusetts Department of Environmental Protection kicked off this project by mailing a customized informational flyer to each Wilbraham resident. The shed serves as drop off facility which is open from July to October. Pre-registration is required. Last summer we collected four cubic yards of latex and oil based paints, which are then recycled and available to residents. Many residents used this opportunity to retrieve paint for various home projects, and the Department of Public Works used some of our recycled paint to refinish the heavy equipment

storage garage. Surplus paint is collected by "Clean Harbors", a hazardous waste disposal company we contract with. The paint collection center will reopen in the spring and we received grant funding for another mailing to all citizens. Keep an eye out for it and pre-register!

Our first contract year with the Springfield Materials Recovery Facility (MRF) has been doubly successful. Not only has the number of items we recycle increased (and thus our tonnage), but we also started generating revenues at $20 per ton. Allowing for an annual education charge of $600, Wilbraham received a check for $15,166.80. Our relationship with MRF has proven beneficial and should continue to do so in the future.

On October 19, 1996, a Regional Hazardous Waste Collection Day for the communities of East Longmeadow, Longmeadow, Hamdpen and Wilbraham was held at the East Longmeadow Public Works Department. Pre-registration was required, and despite adverse weather conditions the event was very successful. The Pioneer Valley Planning Commission, a state agency which coordinates regional projects such as this, was able to negotiate a very competitive rate for the disposal of the waste. We are planning to coordinate another collection day before disposal rates increase.

In November, a "Dump Informational Day" was held by the Solid Waste Advisory Committee. A display was set up showing what can and cannot be recycled at this time. The cooperation with and knowledge of the correct recycling procedures by Wilbraham residents is most encouraging. We plan to organize more informational events in the future.

I attended several informative meetings and seminars where I had the opportunity to network with other recycling coordinators to work on common problems and share ideas.

In summary, the past year was a very busy and productive time with many new systems put in place. The residents of Wilbraham are to be commended for their high rate of participation in the recycling program despite change and expansion of the program. Thank you to Bruce Strong and Kevin LaPlante, DPW employees, their contribution to the smooth operation of the transfer station has not gone unnoticed. The Solid Waste Advisory Committee continued to support and enhance my efforts and through their participation the recycling results will continue to improve and our program expand.

Marna Huber
Recycling Coordinator

BOARD OF WATER COMMISSIONERS

The Wilbraham Water Commission had a successful year in 1996 with significant gains toward insuring the continued adequate supply of high quality water at the lowest possible cost.

Highlights of the year include the success of the McIntosh Corrosion Control Pilot Program Facility. The pilot facility, largely through the efforts of Mike Framarin, Superintendent of the Water Department, was needed, by regulation, to approve the Board's Plan to meet Federal Corrosion Control Requirements. Since the facility started up in February, monitoring showed monthly improvements in the test area and water quality was well within Federal targets. As a result, no delays are expected in the approval process for Town wide treatment.

A second highlight was the recognition by the Department of Environment Protection and the Massachusetts Water Works Association as the 2nd best department in the state for outstanding performance in water monitoring, service and overall quality. The Board's goal for next year is to close in on #1 ranked Boston.

Water revenues dropped in 1996 due to 11.5 % lower consumption. The drop in consumption was attributed to wet summer weather, conservation measures, and lower industrial demand. The Water Department stepped up efforts for timely water user payments, replacement of inaccurate meters, and "new service" connection charges, to help match revenues with costs. Future water rates will be adjusted according to a consecutive three year average of usage to lessen year to year budget fluctuations.

Highlights of a longer term nature included the re-election of Al Kirk, the Board's choice for Water Commissioner. Serving a 6th term, Al will provide continuity for ongoing efforts in identifying the best water supplies when the 50 year contract with the Massachusetts Water Resources Authority (MWRA) runs out in September of the year 2000.

Continued Service from the MWRA is one option for future water supply. However, the Water Commission will first seek opportunities for a lower Chicopee Valley Aqueduct User Water Rate. During the most recent talks the MWRA, the Commission focused on whether a reduced rate is justified based on the reduced capital expenditure for communities west of the Quabbin Reservoir.

As a second option for future water supplies, the Water Board continued talks with the City of Springfield. Efforts focused on the identification of permits and infrastructure changes needed as part of a Springfield Proposal.

A third option is well water. The Board continued the systematic review of locations previously identified through geological surveys. In February, well pump tests were completed that showed flow rates from an Upper Chicopee River location were not feasible to continue at this time. Presently, the Board is pursuing the next most promising location, the south branch of the

Mill River. Preliminary pump tests using a 2.5 inch test well were successful and indicated additional testing should be done. The Board is now proceeding with a request for a Site Exam by the Department of Environmental Protection and approval for an 8 inch diameter test production well.

The Water Commission sought and received state legislative funding in the amount of $50,000 (fifty-thousand dollars) to fund the search for alternate water sources rather than use funds from the Town or rate payers.

For 1997, the Board will continue its efforts to identify the Town's future water supplier(s). In addition the Board will go forward with plans for a full size corrosion control facility based on the Mcintosh pilot program.

The Board recognizes that the year's achievements could not have been accomplished without the co-operative efforts of Town Residents, Ed Miga and Members of the DPW, Water Superintendent Mike Framarin, the Board of Selectmen and adjoining cities and towns.

Zigmund A. Peret, Chair
Leland P. Miner
Albert E. Kirk

ZONING BOARD OF APPEALS

The purpose of the Zoning Board of Appeals is to act upon applications for special permits or variances which require their approval, grievances of anyone unable to obtain a permit or enforcement action under the provisions of Chapter 40A of the Zoning by-laws and to issue comprehensive permits authorized by Chapter 40B.

This past year, the Board granted several variances to landowners who need relief from zoning regulations required in their district. The Board also acted on several special permits for new businesses along Boston Road.

The Board of Appeals consists of three Full members and two Associate members. All members of the Board are appointed for three year terms. Anyone interested in serving on the Board should contact the Selectmen's Office.

Kevin Murphy, Chairman (Full Member)
Joseph P. Pessolano (Full Member)
Marjorie Trimble (Full Member)

Thomas W. Counos (Associate)
Charles A. Pelouze (Associate)

CONSERVATION COMMISSION

The Conservation Commission's main function is to administer the state and local wetland protection statutes. Persons may request that the Commission determine whether wetland areas exist on their property. If a landowner desires to alter that wetland or the area within 100' of the wetland, the Commission must approve such activity and will issue conditions protecting the wetland. The Commission also oversees almost 750 acres of conservation land throughout Wilbraham and is involved in developing long-range plans for the maintenance of those areas and the possibility of acquiring additional open space.

The Commission has attempted to work with developers to set aside significant amounts of open space in subdivisions. In 1996 more than 150 acres of open space was deeded to the Town within two major subdivisions: The Preserve at Bellows (approved in 1995) and Oak Hollow Estates (off Hitchcock Road). The Commission issued Order of Conditions for six subdivisions in 1996 and held hearings involving more than twenty Requests for Determination from landowners.

The Commission entertained a proposal from a developer to build a condominium project on the land west of Main Street. Two listed salamander species were discovered on the site, and the Commission consulted extensively with wildlife experts before rejecting the proposed crossing of a wetland which was required to reach the project.

The Commission continues to be involved with a variety of enforcement activities to make sure that landowners are in compliance with the wetland statutes. The Commission generally attempts to negotiate compliance with landowners before resorting to ticketing, fines or court proceedings.

The Commission has also sent a representative to meetings of a group that opposes the Massachusetts Municipal Wholesale Electric Company gas pipeline proposal and has also met with representatives of MMWEC. One of the proposed routes for the pipeline would cross at least two conservation land parcels.

The Commission is always seeking contributions of additional open space and is prepared to assist landowners interested in donating land or interests(such as conservation easements) to the Town or to local trust organizations. In 1996 the Commission worked with two landowners who were interested in donating parcels or easements to the Town. The Commission provided technical assistance to one landowner who has agreed to place 77 acres of cultivated farmland, field and forest under a state conservation restriction which will preserve the open space character of this historical parcel in perpetuity. The Commission offered to reimburse surveying and legal costs for another landowner who expressed a desire to donate a six acre parcel of land that abuts existing conservation property. One of the key concerns of the Commission is to try to connect existing open space parcels with smaller corridors of open space to maximize the visual and environmental impact of our publicly-owned open space.

The Commission continues to look for persons interested in becoming associate members. Associate members attend meetings and hearings, but do not vote at the hearings. They are

appointed by the Commission. We are looking for individuals who are interested in the maintenance of existing conservation properties, open space planning and related activities. Interested persons should contact the Conservation Commission Office at the Town Hall.

Anyone interested in understanding how the state and local wetland statutes operate are invited to meet with the Commission. The Commission has available for sale at the Town Office Building a "Citizens Guide to Wilbraham Wetland Regulations" that describes the local By-law and regulations. The Commission generally meets twice a month at 7:00 PM in the Town Office Building. The actual meeting schedule is always posted prior to the meeting. Appointments may be made by contacting Margaret Everett, Secretary, in the Town Office Building.

Stephen R. Bosworth, Chairman
John M. Sullivan, Vice Chairman
James Algie
James E. St. Germain
Robert McMaster
Patricia Ross
Stoughton Smead

COMMUNITY GARDENS

The Conservation Commission sponsors Wilbraham Community Gardens (WCG), which are located near the intersection of Monson and Glendale Roads on Wilbraham mountain; these gardens use conservation land that was formerly known as the "Richmond Chicken Farm". Garden plots are fully plowed and harrowed in the Spring, ready for planting; and, participants enjoy a variety of flowers and vegetables, "from asters to zucchini!". Garden plots are a very generous 25 by 50 feet, and plot "rental" is dependent on the number of participants sharing the plowing cost, usually around $10, only. The project is self-supporting, with no cost to the Town.

During 1996, 30 families/individuals participated at WCG, enjoying the "fruits" of their gardening labors; an effort is being made to attract additional, new, gardeners to insure the future success of the project and to lower the shared plowing cost even further. Over 30 additional (unused) garden plots are available. If you are interested in joining WCG and renting a garden plot, contact the garden co-ordinator at 596-6072 or you may alternately call the Selectmens' office at 596-2805.

Also during 1996, a tree farm has been started by the Department of Public Works, using WCG land to establish future nursery stock for tree planting in town.

CIVIL DEFENSE

This year the Fire, Police, and Central Dispatch departments and the Local Emergency Planning Committee in conjunction with the City of Springfield and the Regional Hazardous Materials Team, participated in a mock hazardous materials drill. The drill provided valuable information regarding our ability to handle an incident like this, should it ever occur, and to enhance our level of preparedness.

This community is fortunate to have a very active and enthusiastic Local Emergency Planning Committee working to further enhance our public awareness.

I wish to thank all of those who have made Civil Defense a viable part of town government.

Daniel P. Merritt
Civil Defense Director

CENTRAL DISPATCH

Although Central Dispatch is one of the Town's smaller departments, it is the Town's smallest twenty-four hour a day, seven day a week department. The size of this department in no way reflects upon the importance of the duties performed by this group of dedicated professionals.

Dispatch personnel rely on their training and experience to provide the vital link between the public and the Town's Emergency Services. Central Dispatch is the primary answering point for the Town of Wilbraham's role in the State's E-9-1-1 system, as well as the primary answering station for all other published emergency phone numbers for the Town. Dispatchers are routinely called upon to obtain the necessary information to insure that the proper public safety units respond promptly to every emergency.

Central Dispatch also serves as the Town's twenty-four hour a day non-emergency information center, often being called upon to answer questions or pass on information pertaining to weather, school closings, road conditions and other public concerns.

Tom Cortis, Dispatch Supervisor
Francis Berthiaume
Lisa Corriveau
Mark Duclos
Sandra Ely
Tom Hurley
Nancy Kober-Frappier
Russell Mitchell
Shirley Strong
Cathy Zinnack

FIRE DEPARTMENT

I am pleased to submit my annual report to the town concerning the activities of its Fire Department during 1996.

With the establishment of a vehicle committee, bid specifications for the new rescue vehicle were developed and the Board of Selectmen awarded the contract to Cerrone GMC Trucks, Inc. in South Attleboro. This vehicle serves as back-up to the ambulance when that is committed to another incident. It replaces a similar vehicle which has over 100,000 miles on it. The new vehicle is expected to be in service by May 1997.

Private William Manseau, the department's Student Awareness Fire Education (S.A.F.E.) educator developed and joined other firefighters in teaching fire safety in the classrooms of the Hampden-Wilbraham Regional School District. More than 2500 students have attended his classes. Private Manseau was also one of the local nominees for the 1996 Massachusetts Fire and Life Safety Educator of the Year Award. This award recognizes candidates for their involvement and commitment to fostering fire and life safety knowledge in the community.

Through the efforts of the Wilbraham Lions Club the fire department received a "Rescue Alive" Ice Rescue Sled. This piece of equipment is used when an ice or cold water incident occurs. The equipment allows the rescuer to run over thin ice or paddle through open water to reach a victim quickly and safely. Department personnel received training on this equipment by our Certified Dive Rescue International Trainer, Glenn Trevallion, and the manufacturer's representative.

Privates Tom Laware and Pete Nothe were selected to attend an intensive training program in Arson Scene Investigation and Photography. Both successfully completed this training and the department received photography equipment at no cost.

Two of the department's firefighters have successfully completed EMT-I training, and currently five more firefighters are attending this advanced level of medical training. Our goal is to have the majority of our firefighters attain this level of training.

In conclusion, I wish to thank the townspeople, Board of Selectmen, and other boards and departments for their cooperation and support. I also thank the men and women of this department for their dedication, motivation and professionalism.

Daniel P. Merritt
Fire Chief

FIRE DEPARTMENT PERSONNEL

FIRE CHIEF
Daniel P. Merritt

CAPTAINS

Erving J. Laware
Bradley Pinney
Francis Nothe

Kenneth Willette

PRIVATES

Warren J. Rothschild
Thomas Laware
Nicholas Yarmac
Karl Nelson
Richard Bousquet
Richard Ramponi
Scott Facey
David Bourcier
Peter Nothe
Thomas Shaw
Neal Johnson
Russell Mitchell
Glenn Trevallion
Victor Robidoux
William Manseau
Wendy Woolhouse

CALL FIREFIGHTERS
Mark Haryasz
David Porcelli
David Bienvenue
Richard Chase
Harold Lee
Jennifer McCarthy

SECRETARY
Lena Ardolino

FIRE PREVENTION OFFICER

Warren Rothschild

ASST. FIRE PREVENTION OFFICER

Richard Bousquet

TRAINING OFFICER

Kenneth Willette

MECHANIC
Russell Mitchell

ASSISTANT MECHANIC
Richard Ramponi

EMS COORDINATOR
Victor Robidoux

SAFE EDUCATOR
William Manseau

FIRE COMMISSIONERS
Alton MacDonald
Frank Tencza
John Sampson

1996

INSPECTIONS & SERVICES

Oil burners	122
Smoke Detector	216
LP Gas Installations	66
Sprinklers	8
Pre-Activities	38
Underground Tank Removals	37
Fuel Storage Tank Installations	55
Tent Inspections	25
Occupancy Insp.	39
Informational	255
Town Quarterlies	98
State Required	4
General Inspections	167
Assistance Requests	322
Complaint Insp.	6
Re-Inspections	17
Investigations	1
Pre-School Insp.	5
Fire Drills	6
Haz-Mat Sites	2
Hood Systems	3
21E Assessments	15
In-Service Insp.	0
Pre-Plan	3
Flammable Decorations	142
Tank Trucks	8
Classes/Seminars, Lectures	60
Total	**1660**

EMERGENCY MEDICAL ACTIVITIES

Emergency Medical Calls	771
Receiving Medical Evaluation	811
Transports To Hospitals	533

FIRE SUPPRESSION ACTIVITIES

Structure Fires	23
Vehicle Fires	11
Electrical Fires	27
Smoke Scares	38
System Malfunctions	47
Refuse Fires	8
Brush Fires	20
Power Lines Down	19
Hazardous Conditions	15
Chemical Spills	2
Fuel Spills	12
Fuel Leaks	3
CO Activation's	44
Good Intent Calls	75
Unintentional Calls	76
Assistance Requested	90
Bomb Threats	0
Blasting Stand-by	2
Rescue Calls	8
Malicious/Mischievous	9
Inspections	194
Fire Public Education	51
EMS Public Education	5
Training	38
Lock Outs	2
Assist PD	2
Called Off Enroute	6
Unclassified	10
Total	**837**

MUTUAL AID TO OTHER TOWNS

Response to Fire Scene	11
Response to Station	0

FIRE LOSS FIGURES (ESTIMATED)

Properties Involved in Fires	$54,798,750
Property Value Loss	**$243,650**

PERMITS ISSUED, PLANS REVIEWED AND 21E ASSESSMENTS

Smoke detectors	224
Oil Burners	61
Power Ventors	1
Underground Tank Removals	46
Underground Tank Installations	2
Aboveground Tank Removals	1
Aboveground Tank Installations	32
Underground Storage Tank Renewals	2
Fuel Tank Trucks	8
Sprinkler Installations	8
Burning Permits	1289
Blasting	1
Fireworks Displays	1
Smokeless/Black Powder	2
Building Plans Reviewed	43
Sub-Division Plans Reviewed	6
21E Assessments	15
Tent	25
Total	**1767**

PUBLIC EDUCATION

Fire Prevention Ed.	58
Medical Public Ed.	5
Total	**63**

A Total of $13,645.50 was turned over to the Town Treasurer for fees collected for permits, reports issued and plans reviewed.

POLICE DEPARTMENT

The year 1996 produced many changes for the Wilbraham Police Department. Through retirement we have said goodbye to Sgt. Lawrence P. Cloutier and Ptl. William V. Plourde. Both officers began their full time employment with the department on February 16, 1969. I appreciate the twenty-seven years of fine service given to the town by both of these men, and wish them well in their retirement.

At Annual Town Meeting, an additional patrol officers' position was approved to enhance the department's investigative services. I look forward to the benefits the department and the town will receive from having our first full-time investigator in over twenty years. The Board of Selectmen also appointed Forrest B. Ruddy, Clifton M. Graves and Christian A. Letendre to fill vacancies in the department. Officer Ruddy was a sergeant on the West Brookfield Police Department with eleven years of experience. Officer Graves has three and one-half years combined experience with the Connecticut Department of Corrections and the University of Massachusetts Amherst Police Department. Officer Letendre has two and one-half combined experience with the Monson and Palmer police departments. On October 27, 1996, Ptl. Raymond J. Kallaugher was appointed to the rank of sergeant. Ray has been with this department since July of 1992 after having served with the East Longmeadow police department for eight years.

The D.A.R.E. Program, directed by Ptl. Dennis J. LaPlante and assisted by Sgt. Ray Kallaugher is a major community policing effort involving students, parents, schools and community groups. An Executive Office of Public Safety grant was obtained to support this program.

Our involvement in regional law enforcement efforts are ongoing with the Eastern Hampden Narcotics Task Force and the Massachusetts State Police Crime Prevention and Control Unit supported by District Attorney William Bennett.

The department is continuing its efforts to improve our incident response services and the professionalization of all aspects of police service to our community. Our first full year with "Enhanced 911" has improved our public safety services. This equipment and the quick actions of a dispatcher lead to an arrest within minutes of a bank robbery which occurred in November.

During the year we increased our visible presence in the community. Success in that area was attributed to the bicycle unit that was implemented with a grant from the Executive Office of Public Safety obtained by Grant Administrator, Joan Paris.

Again last year we saw crime, and the threat it brings, encroach upon the Town of Wilbraham. However, we also saw the officers of this department respond professionally. I am pleased with the support the Board of Selectmen and other town departments have given us as we work together to make Wilbraham a safe place to live.

Allen M. Stratton
Police Chief

POLICE DEPARTMENT PERSONNEL

CHIEF OF POLICE
Allen M. Stratton

CAPTAIN
Paul A. Bouchard, Jr.

SERGEANTS
Edward J. Baker (Safety Officer)
Lawrence P. Cloutier (retired 2/16/97)
Donald Bracci
Gary J. Pabis
Roger Tucker
Mark Krynicki
Raymond Kallaugher

SECRETARY
Lucille M. Wood

MATRONS
Lucille M. Wood
Lisa Corriveau
Michelle Dunn
Nancy Frappier
Wendy Woolhouse

PATROLMEN
Robert Pabis
William V. Plourde (retired 8/16/96)
Kenneth Konopka
Lawrence Henault
James Pirog
Donald Bouchard (Detective)
John Siniscalchi (Court Officer)
Dennis LaPlante (DARE Officer)
Daniel Carr
Mark Paradis
Peter Laviolette
Glen Clark
Lawrence Rich III
Thomas Korzec
Timothy Kane
Robert Zollo
Harold Swift
Forrest Ruddy
Clifton Graves
Christian Letendre

CELL ATTENDANTS
Gary Saccomani
Steven Leclair
Mark Duclos
Leo Plourde

1. PERSONS ARRESTED FOR CRIMINAL OFFENSES 1996

A. ADULTS

Credit Card Fraud	1
Assault & Battery	16
Assault by Means	4
Assault by Means of dangerous weapon	7
Sex Offender failed to register	1
Trespass	3
Larceny over $250	9
Larceny under $250	7
Larceny of motor vehicle	3
Possession of alcohol by person under 21	51
Service of warrants	83
Possession of Class B controlled substance	2
Possession of Class D controlled substance	27
Violation of 209A (restraining order)	11
Disorderly person	1
Illegal dumping of trash	1
Possession of stolen property	7
Malicious Destruction of property	17
Assault & Battery on police officer	1
Possession of Class A controlled substance	1
Robbery	2
Annoying calls	1
Conspiracy to fraudulantly obtain drugs	2
Breaking & Entering	16
Possession of fireworks	1

B. JUVENILES

Indecent Assault & Battery	1
Assault & Battery	3
Breaking & Entering	1
Vandalism	4
Larceny over $250	1
Larceny under $250	1
Larceny of a Motor Vehicle	2
Possession of Class D substance	2
Receiving stolen property	3
Possession of alcohol by person under 21	13
Chins	2
Service of warrant	1
Disorderly	1

II. PERSONS ARRESTED FOR MOTOR VEHICLE OFFENSES

A. ADULTS

Forged inspection sticker	8
Operating to endanger	6
Operating under the influence of alcohol	87
Operating after suspension/revocation	74
Operating an unregistered/uninsured MV	59
Operating a MV without being licensed	38
Failure to submit to police officer	1
Altering license	1
Load Spillage	1
Leaving Scene of an accident	2

B. JUVENILES

No license	3
Reckless operation	1
Unregistered recreation vehicle	1

III. PERSONS TAKEN INTO PROTECTIVE CUSTODY

Detoxification	24

IV. PERSONS ARRESTED OR DETAINED

A. Criminal arrests	315
B. Motor Vehicle arrests	278
C. Protective Custody	24
Total	617

V. PERSONS ARRESTED

A. Adults	552
B. Juveniles	40
Total	592

VI. PERSONS ARRESTED OR DETAINED BY AGE

A. Criminal arrests	
adults	280
juveniles	35
B. Motor Vehicle arrests	
adults	273
juveniles	5
C. Protective Custody	
adults	23
juveniles	1
Total	617

VII. PERSONS ARRESTED OR DETAINED BY SEX

A. Adults arrested	
male	462
female	90
B. Juveniles arrested	
male	32
female	8
C. Adults placed in protective custody	
male	19
female	4
D. Juveniles placed in protective custody	
male/female	1

VIII. PERSONS INCARCERATED BY AGE & SEX

A. Adults	
males	264
females	43
Total	307
B. Juveniles	
male	12
female	5
	17
Total all persons incarcerated	324

IX. UNIFORM TRAFFIC CITATIONS

No right turn on red	2
Failure to stop for red lens	16
Failure to stop for stop sign	18
Failure to yield right of way	12
Failure to stay within marked lanes	18
Offensive operation/excessive noise	2
Following too close	6
Failure to keep right	3
Failure to use care turning	1
Allowing improper person to operate	4
Impeded operation	5
Uninspected	106
Height markings	1
Unregistered MV	55
Speeding	266
Improper passing	11
Defective equipment	48
Improper display of registration plate/sticker	5
Fail to yield to pedestrian	11
Failure to use care in starting	3
Seat belt	19
Failure to report address change	1
Failure to yield to an emergency vehicle	1

Tinted windows	8
No license/registration in possession	5
Total	627

X. MOTOR VEHICLE WARNINGS

Failure to stop for red lens	12
Right turn on red	1
Failure to stop for stop sign	8
Uninspected	149
Improper passing	5
Speeding	200
Defective Equipment	38
Improper display of registration plate/sticker	13
Failure to yield	11
Impeded operation	2
Failure to stay in marked lanes	5
Following too close	2
Unregistered MV	9
Failure to yield to a pedestrian	2
No license/registration in possession	4
Failure to keep right	11
Seatbelt	5
Window tint	9
Failure to use care in backing	1
Failure to use care in stopping	1
Improper turning	1
Failure to use turn signals	1
Total	490

XI. MOTOR VEHICLE VIOLATIONS

A. Equipment tags	8
B. Parking violations	48
total	56

XII. MOTOR VEHICLE VIOLATIONS

A. Uniform traffic citations	627
B. Warnings	490
C. Equipment	8
D. Parking violations	48
total	1173

XIII. UNIFORM CRIME REPORT

Robbery	2
Assaults	33
Burglary	72
Larceny	155
Auto Theft	22
Arson	10
total	293

XIV. BURGLARY BREAKDOWN

Forced entry	56
Unlawful entry	5
Attempted forced entry	11
total	72

XV. LARCENY BREAKDOWN

Larceny over $250	85
Larceny between $50 & $200	42
Larceny less than $50	28
total	155

XVI. MOTOR VEHICLE ACCIDENTS

Fatal accidents	1
Personal injury accidents	48
Property damage accidents	219
total	268

XVII. PERSONS INJURED IN M/V ACCIDENTS

Persons killed	1
Persons injured	85
total	86

XVIII. OTHER ACTIVITY

Complaints received	4317
Complaints needing further investigation	980
Alarms investigated	922
Hit & Run property damage accidents	12
Lost/Missing persons	18
Summons served/various jurisdictions	166
Vacation checks for persons away	124
Suspicious persons reports (Crime Watch)	466
Deaths investigated	6
Complaints/Obscene/Harrassing phone calls	46
Towed M/V's	465
Domestic disturbances	81
Vandalism	114

XIX. STOLEN PROPERTY BREAKDOWN

There was a total of $9,015 taken in breaks into businesses.
There was a total of $101,078 taken in larcenies.
There was a total of $169,397 taken in MV thefts.
There was a total of $2,702 taken in robberies.
There was a grand total of $366,081 in property stolen in town in 1996

XX. RECOVERED PROPERTY

There was a total of $100,716 in stolen property recovered.

XXI. COURT ACTIVITY

A. Arraignments	
adults	434
juveniles	19
total	453
B. Pretrials	
adults	432
juvenile	32
total	464
C. Trials	
adults	76
juveniles	15
	91
D. Hearings	
Show cause	169
Dispositions	45
Grand Jury	6
Motions	53
Civil	170
Grand Jury	6
total	450

XXII. PERMITS ISSUED

There were 134 pistol permits issued.
There were 70 FID cards issued.

XXIII. FEES COLLECTED

Pistol Permits	$2680.00
FID Cards	140.00
Video/Report requests	2081.00
Dealer permit	60.00
Fingerprint cards	135.00
Restitution checks	459.10
Donation to Special Police Equip. Fund	600.00
total	$6155.10

STATISTICAL COMPARISON FOR UNIFORM CRIME REPORT

	1995	1996	%
Criminal Homicide	1	0	-100%
Rapes	0	0	no change
Robbery	4	2	- 50%
Assault	32	33	+4%
Burglary/Residential	29	57	+50%
Burglary/Business	16	15	- 7%

	1995	1996	%
Larceny	145	155	+7%
Auto Theft	39	22	-44%
Arson	5	10	+50%
TOTAL	271	294	+8%
Vandalism	107	114	+7%
Complaints Rec'd	3680	4317	+15%
Written complaints	1012	980	-4%
Alarms responded to	976	922	-6%
Protective Custody	21	24	+13%
Felony Arrests	70	54	-23%
Misdemeanor Arrests	263	261	-1%
Motor Vehicle Arrests	301	278	-8%
Motor Vehicle Violations	692	627	-10%
Warnings	603	490	-19%
Traffic Accidents	215	268	+20%
Fatals	1	1	no change
Personal injury	45	48	+7%
Property Damage	169	219	+23%

UNIFORM CRIME REPORTING CLEARANCE RATES

First 6 months 1996	34.6%
Second 6 months 1996	28.6%
All of 1996	31.4%

LOCAL EMERGENCY PLANNING COMMITTEE

The Local Emergency Planning Committee, (LEPC) continues to provide essential services to our community acting as a clearing house for information on the storage of hazardous material in Wilbraham and developing a plan to respond to emergencies involving hazardous materials.

On December 7, 1996, a winter storm hit Wilbraham. The storm caused massive power outages, knocked down numerous trees making some streets impassable and obstructing emergency response. The storm provided a unique opportunity to review the town's ability to respond to residents needs during a prolonged situation. Drawing from the comments of citizens, and appointed and elected officials, a list of recommendations for improving services was made and then endorsed by the Board of Selectmen. The LEPC volunteered to take this list and utilize it as the foundation for a Town Emergency Response Plan which will draw from the experience of the December storm. The opening of a town emergency operations center, shelter staffing, establishing a citizen information line, budgeting for preventive measures and improving communication with utility companies will be included in our initial efforts.

The LEPC was awarded a grant in the amount of $1,508 from the Massachusetts Emergency Management Agency (MEMA), to coordinate writing a Four Town Hazardous Material Emergency Response Plan. Working with the towns of Ludlow, Monson and Palmer, a single plan each community will use to respond to a HAZMAT emergency was designed, tested and endorsed. Many thanks to Assistant Town Administrator Joan Paris for her efforts in securing this grant and for her continued support.

Major strides were made to provide basic HAZMAT training for Town employees. For the first time, some members of the Police Department, Department of Public Works and Central Dispatch were trained under a MEMA grant. We hope to continue this initiative until all members of these departments are trained. Thanks to Chief Allan Stratton, Assistant Director of Public Works, Ron Lavoie, and Dispatch Supervisor Tom Cortis for their assistance in this project. Our annual HAZMAT Response Exercise took place at Friendly Ice Cream Corporation on July 12, with a follow-up exercise on October 23. Also for the first time, we were able to reach an agreement with the Pioneer Valley Transit Authority for bus transportation in the event a large evacuation is required during an emergency.

Free computer software was offered to the LEPC from the Environmental Protection Agency allowing us to utilize computer modeling to predict the impact of a hazardous material release on our community. The Monsanto Company Plant in Indian Orchard made a generous financial contribution to the LEPC which will be used to purchase needed supplies. The LEPC has not budget, therefore, the support of the Monsanto Company and individual municipal departments that have supported us through their budgets is truly appreciated.

There were several membership changes to the LEPC this year. Rich Sarnie, the Friendly Ice Cream Representative moved from the area and was replaced by Chris Castonguay. Mike Trebbe retired from the Regional School District and Rich Scortino, the newly hired Business

Manager for the Regional School District will fill Mike's seat. Bob Magrone of Massachusetts Electric Company was appointed by the Board of Selectmen to improve communication between this utility company and the town. The members of the LEPC are committed to ensuring that Wilbraham is the safest community it can be. Many hours are devoted to meetings, research and exercises. I thank all of them for their dedication to this lifesaving task.

Kenneth R. Willette
Chairman

Robert A. Ruczek, Secretary
Allan Stratton
Daniel Merritt
William Fogarty
Ralph Guyer
Edward Jamro
Walter Lawler

Edmond Miga, Jr.
Kevin Moriarty
Paul Civetti
Nick Yarmac
Steve Nelson
Chris Castonguay
Richard Scortino

BOARD OF ASSESSORS

Approximately 700 homes were inspected in 1996 under our program of cyclical property data confirmation. We appreciate that property inspections are an intrusion on one's privacy, but there really is no other way to insure data accuracy, which is essential for fair and equitable valuations and taxation. Thank you for your forbearance and continued cooperation.

Quarterly billing of real estate taxes was successfully instituted in FY 1996, but the different valuations and taxes between the first two and last two quarters of the fiscal year are confusing and resulted in many queries. The property tax of the first two quarterly bills of the fiscal year is an estimate based on the actual tax (and tax rate) of the previous fiscal year; the property tax of the last two quarterly bills is based on the valuation and tax rate for the current fiscal year.

The Massachusetts Department of Revenue (DOR) granted preliminary approval of our property values Sept. 8, the Classification Hearing was Oct. 8, the Annual Town Meeting was concluded Oct. 28, the Recap was forwarded to the DOR Oct. 29, and our single tax rate of $16.51 per thousand was approved by the DOR on Nov. 12.

The Recap Sheet for Fiscal Year 1997 (July 1, 1996 - June 30, 1997) and pertinent data for 1996 are appended to this report.

All in all, 1996 was a rather uneventful year for our department, a tribute to the proficiency of our staff and supporting colleagues. We are, as ever, grateful to our Assistant Assessor, Manuel Silva, and to his very capable staff, Carol Eaton, Carol Horton, and Frances Boudreau for their support.

Robert A. Bonsall, Chairman Anthony J. Vecchio Dorothy A. Gates

PERTINENT FACTS RELATING TO THE GROWTH IN TOWN VALUATION

Transfer of Deeds	
Residential Properties	337
Commercial/Industrial Properties	12
Vacant Land	79
Total	428
Arms-length Sales	142
Building Permits	
New Dwellings	38
New Commercial	0
Remodel/Additions	102
Miscellaneous	142
Total	282

THE COMMONWEALTH OF MASSACHUSETTS

DEPARTMENT OF REVENUE FISCAL 1997

TAX RATE RECAPITULATION

I.TAX RATE SUMMARY

A.Total Amount To Be Raised (from IIE)	$	18,599,121.79
B.Total Estimated Receipts and Other Revenue Sources (from IIIE)	$	5,008,781.00
C.Tax Levy (IA minus IB)	$	13,590,340.79

D.Distribution of Tax Rates and Levies

Is this a recertification year? N <----(Enter Y or N)

Classified--> X Unclassified--> <----(Enter X)

(a) CLASS	(b) LEVY PERCENTAGE (from LA-5)	(c) IC above times Each percent in column (b)	(d) VALUATION by CLASS (from LA-5)	(e) TAX RATES (c)/(d)x1000	(f) LEVY by CLASS (d)x(e)/1000
Residential	89.1518%	12,116,033.44	733,859,800.00	16.51	12,116,025.30
Open Space	0.0000%	0.00	0.00	16.51	0.00
Commercial	6.0963%	828,507.95	50,182,100.00	16.51	828,506.47
Industrial	2.4815%	337,244.31	20,427,000.00	16.51	337,249.77
SUBTOTAL	97.7296%	**********	804,468,900.00	**********	13,281,781.54
Personal	2.2704%	308,555.10	18,689,234.00	16.51	308,559.25
TOTAL	100.0000%	**********	823,158,134.00	**********	13,590,340.79

Board of Assessors of WILBRAHAM Oct. 29, 1996 413-596-2819

City or Town Date Tel. No.

II. AMOUNT TO BE RAISED

A. APPROPRIATIONS (from Schedule B)			18,093,482.00
1. Amounts for tax title title purposes	$		
2. Debt and interest charges not included in Schedule B	$		
3. Final court judgments	$	767.76	
4. Total overlay deficits of prior years	$		
5. Total cherry sheet offsets	$	13,169.00	
6. Revenue deficits	$		
7. Offset receipts deficit	$		
8. Enterprise deficit	$		
9. Authorized deferral of teachers'pay	$		
10. Snow and Ice Ch.44 sec. 31d	$		
11. Other (Specify on separate letter)	$	1,895.25	
TOTAL B (Total lines 1 through 11)			15,832.01
C. STATE AND COUNTY CHERRY SHEET CHARGES (C.S. I-EC cols. 1 and 2)			356,162.00
D. ALLOWANCE FOR ABATEMENTS AND EXEMPTION (OVERLAY) enter here --> NOTE- Is OL-1 Form Completed?			133,645.78
E. TOTAL AMOUNT TO BE RAISED (Total IIA through IID)			18,599,121.79

III. ESTIMATED RECEIPTS AND OTHER REVENUE SOURCES

A. ESTIMATED RECEIPTS - STATE			
1. Cherry Sheet Estimated Receipts (C.S. I-ER Total Part D.)	$	1,018,444.00	
2. Cherry Sheet Overestimates (C.S. I-EC Part E col. 3)	$	583.00	
TOTAL A (Total lines 1 and 2)			1,019,027.00
B. ESTIMATED RECEIPTS - LOCAL			
1. Local Receipts Not Allocated	$	1,536,000.00	
2. Offset Receipts (Schedule A-1)	$	18,000.00	
3. Enterprise Funds (Schedule A-2)	$	1,635,870.00	
4. Revolving Funds	$	10,000.00	
TOTAL B (Total lines 1 and 4)			3,199,870.00

C. REVENUE SOURCES APPROPRIATED FOR PARTICULAR PURPOSES

1. Free Cash (Page 4, col. (c))	$	456,544.00	
2. Other Available Funds (Page 4, col. (d))	$	333,340.00	
TOTAL C (Total lines 1 and 2)			789,884.00

D. OTHER REVENUE SOURCES APPROPRIATED SPECIFICALLY TO REDUCE TAX RATE

1. Free Cash			
a.) Appropriated prior to 7/1/96	$		
b.) Appropriated after 7/1/96	$		
TOTAL C (Total lines a and b)	$	0.00	
2. Municipal Light Surplus	$		
3. Teachers' Pay Deferral	$		
4. Other source	$		
TOTAL D (Total lines 1 through 4)			0.00

E. TOTAL ESTIMATED RECEIPTS AND OTHER REVENUE SOURCES (Total IIIA through IIID) 5,008,781.00

SUMMARY OF TOTAL AMOUNT TO BE RAISED AND TOTAL RECEIPTS FROM ALL SOURCES

A. TOTAL AMOUNT TO BE RAISED (from IIE)			18,599,121.79
B. TOTAL ESTIMATED RECEIPTS AND OTHER REVENUE SOURCES (from IIIE)	$	5,008,781.00	
C. TOTAL REAL AND PERSONAL PROPERTY TAX LEVY (from IC)	$	13,590,340.79	
D. TOTAL RECEIPTS FROM ALL SOURCES (TOTAL IVB plus IVC)			18,599,121.79

(IVA MUST EQUAL IVD)

SCHEDULE A. LOCAL RECEIPTS NOT ALLOCATED *

	(a) Actual Receipts Fiscal 1996	(b) Estimated ** Receipts Fiscal 1997
1. Motor Vehicle Excise	$ 970,446.50	950,000.00
2. Other Excise (including hotel/motel)	2,140.60	2,200.00
3. Penalties and Interest on Taxes and Excises	105,996.35	106,000.00
4. Payments in Lieu of Taxes (inc 121A's)	2,816.04	2,800.00
5. Charges for Services - Water		
6. Charges for Services - Sewer		
7. Charges for Services - Hospital		
8. Charges for Services - Trash Disposal		
9. Other Charges for Services		
10. Fees	32,993.16	34,000.00
11. Rentals	26,824.93	27,000.00
12. Departmental Revenue - Schools		
13. Departmental Revenue - Libraries	7,075.20	7,000.00
14. Departmental Revenue - Cemeteries		
15. Departmental Revenue - Recreation		
16. Other Departmental Revenue	28,166.75	28,000.00
17. Licenses and Permits	123,529.25	125,000.00
18. Special Assessments	52,324.49	50,000.00
19. Fines and Forfeits	56,990.00	57,000.00
20. Investment Income	130,884.42	130,000.00
21. Miscellaneous Recurring	2,939.87	3,000.00
22. Miscellaneous Nonrecurring		
23. Municipal Liens	14,272.00	14,000.00
24.		
25.		
26. TOTALS	1,557,399.56	1,536,000.00

SCHEDULE B. CERTIFICATION OF APPROPRIATIONS AND SOURCE OF FUNDING

City/Town Council or Town Meeting Dates	FY*	(a) Approp. Of Each Meeting	(b) ** From Raise and Appropriate (Tax Levy)	(c) From Free Cash See B1	(d) From Other Available See B2	(e) *** From Offset Receipts Enterprise or Revolving Funds	(f) MEMO ONLY Borrowing Authorization
		0.00					
4/29/96	'96	177,336.00		54,900.00	122,436.00		
		0.00					
4/29/96	'97	17,867,525.00	15,591,107.00	401,644.00	210,904.00	1,663,870.00	712,264.00
		0.00					
10/28/96	'97	48,621.00	48,621.00				
		0.00					
		0.00					
		0.00					
		0.00					
		0.00					
TOTALS		18,093,482.00	15,639,728.00	456,544.00	333,340.00	1,663,870.00	712,264.00
		Must Equal Cols. (b) thru (e)		Complete Schedule B-1	Complete Schedule B-2	Complete Schedule A-1 A-2 and/or A-3	

* Enter in this column the fiscal year to which the appropriation relates, i.e., fiscal year 1996 or fiscal year 1997.

** Appropriations included in column (b) must not be reduced by local receipts (Schedule A) or any other funding source. Appropriations must be entered in GROSS in order to avoid a duplication in the use of estimated or other sources of receipts.

FINANCE COMMITTEE

The Finance Committee is made up of nine Town residents appointed by the Board of Selectmen for three year staggered terms. The main function of the committee is to investigate the needs of the Town, primarily the financial requirements of the various departments, and to recommend budget appropriations required to meet these needs. The Finance Committee holds regular public meetings, as this process continues, and makes final recommendations at the Annual Town Meeting.

Over the last few years the growing needs in almost all areas of municipal government, in addition to limitations of funds, has been an area of great concern. Until recently, the Town Stabilization Fund had been largely depleted during the course of ten to twelve years of dwindling state aid, and we have worked very hard to build up this important financial resource over the last year. The balance in the Stabilization Fund as of December 31, 1996 was $388,612.97. The town's bond rating is currently at A1, and the Finance Committee is continuously working with the Capital Planning Committee to improve the bond rating. We also work with the Capital Planning Committee on the implementation of capital projects.

The members of the Finance Committee are enthusiastic and encourage creativity among participants in the budget process. This fiscal creativity is demonstrated through, for example, encouraging funding through grants and resources other than the revenue base of the town. The Finance Committee continues to scrutinize the expenditures of the town while providing a balance in being mindful of the needs of a changing and growing town and community.

Paul D. Barry
Susan Bunnell
David B. Crevier
Kevin Dorsey
Ken R. Furst
Robert G. Gale
Michael O. Shea
Claire L. Thompson
James E. Thompson, Chair

CAPITAL PLANNING COMMITTEE

The Capital Planning Committee is made up of five members appointed for three year staggered terms. Three members are appointed by the Board of Selectmen and two members are appointed by the Finance Committee. The committee is charged with the review of capital expenditure of the town. Capital assets have a useful life of more than one year and a cost of more than $5,000.00. They include the construction of municipal buildings, including schools, and the acquisition of land and personal property such as computer equipment, software, vehicles and heavy equipment. We manage the town's borrowing/bonding for the purpose of purchase and maintenance of these capital assets. We also make sure that the debt service payments for a project (term of the loan) does not exceed the projects' projected useful life through the annual review of the five-year Capital Improvement Plan.

We work very closely with the town's Department Managers, the Town Collector/Treasurer Thomas Sullivan, the Accounting Department (Assistant Town Accountant Nancy Johnsen is our clerical support person), and of course, the Board of Selectmen and Town Administrator, William Fogarty.

Our methodology includes interviewing the Department Managers, reviewing the requests and recommendations submitted by town departments, maintaining the five year capital improvement plan, and making recommendations to the Board of Selectmen, the Finance Committee and at the Annual Town Meeting.

Our meetings are posted and townspeople are more than welcome to attend.

Robert Quintin, Chair, appointed by Board of Selectmen
Frank E. Dailey Jr., appointed by the Board of Selectmen
Marsha B. Zimmer, appointed by the Board of Selectmen
Michael O'Shea, appointed by the Finance Committee
David Crevier, appointed by the Finance Committee

ACCOUNTING DEPARTMENT

In addition to maintaining the financial records for the town, the Accounting Department is responsible for producing several reports. We provide the budget report for the Board of Selectmen and Finance Committee, expense reports for the Department Directors, account histories and various reports for year end closing. The Balance Sheet is submitted to the Department of Revenue Division of Local Services (DOL) after the financial books are closed at the end of the fiscal year. The DOL uses this report to calculate the town's free cash figure.

The Accounting Department is also responsible for paying vendor bills, processing employee payroll checks and payroll deductions. All checks are prepared in this office, placed on the "warrant", a listing of all current expenditures, submitted to the Board of Selectmen for approval and signature, and then turned over to the Town Treasurer for issuance.

I want to take this opportunity to thank my staff, Elayne Stratton, Marie Bouchard and my assistant Nancy Johnson for their dedication and hard work. Your contributions to the operation of this department are greatly appreciated.

JoAnne DeGray
Town Accountant

GENERAL & ENTERPRISE FUND EXPENDITURES

DEPARTMENT	FY96 BUDGET	FY96 TRANS IN/OUT	FY96 EXPENDED	FY96 SURPLUS
SELECTMEN SALARIES	231,619.00	(103,036.00)	122,025.48	6,557.52
SELECTMEN EXPENSES	29,150.00	55,500.00	84,650.00	0.00
TOTAL DEPT.	260,769.00	(47,536.00)	206,675.48	6,557.52
TOWN MEETING SALARIES	9,953.00		8,645.97	1,307.03
TOWN MEETING EXPENSES	3,738.00		3,539.24	198.76
TOTAL DEPT.	13,691.00		12,185.21	1,505.79
REGISTRARS SALARIES	7,240.00		5,322.84	1,917.16
REGISTRARS EXPENSES	4,470.00		4,107.36	362.64
TOTAL DEPT.	11,710.00		9,430.20	2,279.80
TOWN REPORTS	2,000.00	1,000.00	2,877.32	122.68
ACCOUNTING SALARIES	71,978.00	2,445.00	73,991.85	431.15
ACCOUNTING EXPENSES	14,875.00		13,794.67	1,080.33
TOTAL DEPT.	86,853.00	2,445.00	87,786.52	1,511.48
ASSESSORS SALARIES	96,085.00	2,538.00	98,617.84	5.16
ASSESSORS EXPENSES	33,680.00		32,900.91	779.09
TOTAL DEPT.	129,765.00	2,538.00	131,518.75	784.25
TREAS/COLL SALARIES	78,719.00	2,609.00	77,611.10	3,716.90
TREAS/COLL SALARIES	30,131.00		29,417.19	713.81
TOTAL DEPT.	108,850.00	2,609.00	107,028.29	4,430.71
TOWN CLERK SALARIES	42,859.00	803.00	43,659.25	2.75
TOWN CLERK EXPENSES	2,185.00		2,027.24	157.76
TOTAL DEPT.	45,044.00	803.00	45,686.49	160.51
LEGAL EXPENSES	27,390.00		27,390.00	0.00

DEPARTMENT	FY96 BUDGET	FY96 TRANS IN/OUT	FY96 EXPENDED	FY96 SURPLUS
TOWN OFFICE SALARIES	21,597.00	652.00	22,247.47	1.53
TOWN OFFICE EXPENSES	61,200.00	5,000.00	66,200.00	0.00
TOTAL DEPT.	82,797.00	5,652.00	88,447.47	1.53
COMPUTER SALARIES	1,633.00	49.00	1,681.68	0.32
COMPUTER EXPENSES	24,750.00		24,750.00	0.00
TOTAL DEPT.	26,383.00	49.00	26,431.68	0.32
PLANNING SALARIES	42,309.00	1,890.00	43,648.98	550.02
PLANNING EXPENSES	2,651.00		2,608.91	42.09
TOTAL DEPT.	44,960.00	1,890.00	46,257.89	592.11
TOWN PROPS SALARIES	7,400.00	2,310.00	9,710.00	0.00
TOWN PROPS EXPENSES	115,104.00	7,310.00	122,374.41	39.59
TOTAL DEPT.	122,504.00	9,620.00	132,084.41	39.59
PENSIONS EXPENSES	370,345.00		370,345.00	0.00
GROUP INS EXPENSES	357,047.00	5,125.00	358,288.77	3,883.23
GENERAL INS EXPENSES	123,979.00		116,583.17	7,395.83
SURETY BONDS	1,500.00		$1,207.50	292.50
POLICE DEPT. SALARIES	1,054,205.00	46,511.48	1,063,997.08	36,719.40
POLICE DEPT. EXPENSES	81,350.00	125.00	81,471.43	3.57
POLICE CAPITAL	42,402.00		42,402.00	0.00
POLICE TRAVEL EXPENSE	0.00		0.00	0.00
TOTAL DEPT.	1,177,957.00	46,636.48	1,187,870.51	36,722.97
FIRE DEPT SALARIES	913,447.00	61,255.00	966,093.32	8,608.68
FIRE DEPT EXPENSES	82,760.00		75,765.69	6,994.31
FIRE CAPITAL	8,000.00		8,000.00	0.00
TOTAL DEPT.	1,004,207.00	61,255.00	1,049,859.01	15,602.99

DEPARTMENT	FY96 BUDGET	FY96 TRANS IN/OUT	FY96 EXPENDED	FY96 SURPLUS
TREE WARDEN SALARIES	6,132.00		6,132.00	0.00
TREE WARDEN EXPENSES	22,100.00		22,094.50	5.50
TOTAL DEPT.	28,232.00		28,226.50	5.50
DISPATCH SALARIES	125,013.00	13,846.00	131,675.97	7,183.03
DISPATCH EXPENSES	2,700.00		1,615.08	1,084.92
DISPATCH CAPITAL	700.00		548.47	151.53
TOTAL DEPT.	128,413.00	13,846.00	133,839.52	8,419.48
INSPECTORS SALARIES	45,979.00	2,127.00	48,104.16	1.84
INSPECTORS EXPENSES	1,768.00		1,534.71	233.29
TOTAL DEPT.	47,747.00	2,127.00	49,638.87	235.13
SEALER WGTS SALARIES	2,799.00	83.00	2,882.00	0.00
SEALER WGTS EXPENSES	600.00		588.54	11.46
TOTAL DEPT.	3,399.00	83.00	3,470.54	11.46
DOG OFFICER SALARIES	9,943.00	984.00	10,927.00	0.00
DOG OFFICER EXPENSES	2,620.00		2,611.62	8.38
TOTAL DEPT.	12,563.00	984.00	13,538.62	8.38
REGIONAL SCH ASSESSMNT	8,763,192.00		8,763,018.00	174.00
HIGHWAY SALARIES	254,239.00	27,067.00	280,055.58	1,250.42
HIGHWAY EXPENSES	238,100.00	98,770.00	336,870.00	0.00
HIGHWAY CAPTIAL	0.00		0.00	0.00
TOTAL DEPT.	492,339.00	125,837.00	616,925.58	1,250.42
ENGINEERING SALARIES	62,892.00	3,211.00	66,070.60	32.40
ENGINEERING EXPENSES	12,500.00		12,488.57	11.43
TOTAL DEPT.	75,392.00	3,211.00	78,559.17	43.83
HISTORICAL EXPENSES	225.00		217.83	7.17

DEPARTMENT	FY96 BUDGET	FY96 TRANS IN/OUT	FY96 EXPENDED	FY96 SURPLUS
CONSERVATION SALARIES	3,098.00	1,077.00	3,641.79	533.21
CONSERVATION EXPENSES	1,125.00		1,125.00	0.00
TOTAL DEPT.	4,223.00	1,077.00	4,766.79	533.21
BD OF APPEALS SALARIES	500.00	600.00	1,018.80	81.20
BD OF APPEALS EXPENSES	305.00		205.00	100.00
TOTAL DEPT.	805.00	600.00	1,223.80	181.20
INSECT CONTROL SALARIES	1,824.00		1,824.00	0.00
INSECT CONTROL EXPENSE	2,150.00	5,000.00	7,150.00	0.00
TOTAL DEPT.	3,974.00	5,000.00	8,974.00	0.00
SANITARIAN SALARIES	6,871.00	331.00	7,202.00	0.00
SANITARIAN EXPENSES	680.00		680.00	0.00
TOTAL DEPT.	7,551.00	331.00	7,882.00	
C.O.A. SALARIES	32,850.00	4,310.00	36,812.31	347.69
C.O.A. EXPENSES	5,566.00	1,000.00	5,753.82	812.18
TOTAL DEPT.	38,416.00	5,310.00	42,566.13	1,159.87
VETERANS SALARIES	7,516.00	196.00	5,871.79	1,840.21
VETERANS EXPENSES	11,003.00	1,082.00	11,509.75	575.25
TOTAL DEPT.	18,519.00	1,278.00	17,381.54	2,415.46
CEMETERIES EXPENSES	12,685.00		12,680.65	4.35
LIBRARY SALARIES	190,792.00	5,289.00	190,938.35	5,142.65
LIBRARY EXPENSES	110,215.00		110,215.00	0.00
TOTAL DEPT.	301,007.00	5,289.00	301,153.35	5,142.65
RECREATION SALARIES	55,557.00	3,683.00	58,777.45	462.55
RECREATION EXPENSES	2,235.00		2,226.59	8.41
TOTAL DEPT.	57,792.00	3,683.00	61,004.04	470.96

DEPARTMENT	FY96 BUDGET	FY96 TRANS IN/OUT	FY95 EXPENDED	FY96 SURPLUS
DEBT EXPENSE	507,045.00		506,545.00	500.00
INTEREST ON DEBT	176,424.00		174,423.70	2,000.30
TOTAL GENERAL FUND	14,677,694.00	260,742.48	14,833,989.30	104,447.18

DEPARTMENT	FY96 BUDGET	FY96 TRANS IN/OUT	FY95 EXPENDED	FY96 SURPLUS
WASTEWATER SALARIES	125,537.00	3,000.00	127,955.52	581.48
WASTEWATER EXPENSES	298,486.00		254,502.34	43,983.66
TOTAL DEPT.	424,023.00	3,000.00	382,457.86	44,565.14
WATER SALARIES	183,414.00	1,000.00	183,302.05	1,111.95
WATER EXPENSES	448,511.00	(1,000.00)	440,693.96	6,817.04
TOTAL DEPT.	631,925.00	0.00	623,996.01	7,928.99
SOLID WASTE SALARIES	135,709.00		127,298.46	8,410.54
SOLID WASTE EXPENSES	334,091.00		334,091.00	0.00
TOTAL DEPT.	469,800.00		461,389.46	8,410.54
				0.00
TOTAL ENTERPRISES	1,525,748.00	3,000.00	1,467,843.33	60,904.67
				0.00
TOTAL EXPENDITURES				0.00
GENERAL FUND &				0.00
ENTERPRISE FUND	16,203,442.00	263,742.48	16,301,832.63	165,351.85

TOWN OF WILBRAHAM, MASSACHUSETTS

Combined Statement of Revenues, Expenditures, and Changes in Fund Equity
All Governmental Fund Types and Expendable Trust Funds

For the Year Ended June 30, 1996

	Governmental Fund Types			Fiduciary Fund Types	Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Expendable Trust	
Revenues:					
Property taxes	$ 12,926,589	$ -	$ -	$ -	$ 12,926,589
Excise	1,018,889	-	-	-	1,018,889
Interest, penalties and other taxes	161,188	-	-	-	161,188
Charges for services	93,515	417,860	-	-	511,375
Licenses and permits	132,296	-	-	-	132,296
Intergovernmental	1,010,664	837,907	-	-	1,848,571
Fines and forfeits	64,065	-	-	-	64,065
Interest earnings	130,884	285	-	18,724	149,893
Miscellaneous	2,836	74,468	-	4,890	82,194
Total Revenues	15,540,926	1,330,520	-	23,614	16,895,060
Expenditures:					
Current:					
General government	1,759,774	-	-	-	1,759,774
Public safety	2,521,844	235,983	-	-	2,757,827
Education	8,780,770	-	-	-	8,780,770
Public works	896,933	641,350	-	10,223	1,548,506
Human services	80,330	66,367	-	-	146,697
Culture and recreation	372,756	194,378	-	-	567,134
Miscellaneous	-	13,110	-	-	13,110
Debt service	680,969	-	-	-	680,969
Intergovernmental	369,552	-	-	-	369,552
Total Expenditures	15,462,928	1,151,188	-	10,223	16,624,339
Excess (deficiency) of revenues over expenditures	77,998	179,332	-	13,391	270,721
Other Financing Sources (Uses):					
Operating transfers in	170,622	573	-	88,346	259,541
Operating transfers out	(88,920)	(100,288)	(50,536)	(19,417)	(259,161)
Total Other Financing Sources (Uses)	81,702	(99,715)	(50,536)	68,929	380
Excess (deficiency) of revenues and other sources over expenditures and other uses	159,700	79,617	(50,536)	82,320	271,101
Fund Balance, July 1, 1995	1,333,856	311,638	58,286	99,967	1,803,747
Fund Balance, June 30, 1996	$ 1,493,556	$ 391,255	$ 7,750	$ 182,287	$ 2,074,848

TOWN OF WILBRAHAM, MASSACHUSETTS

Combined Balance Sheet - All Fund Types and Account Group

June 30, 1996

ASSETS	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Group	Totals (Memorandum Only)
	General	Special Revenue	Capital Project	Enterprise	Trust and Agency	General Long-Term Debt	
Cash and cash equivalents	$ 1,494,878	$ 409,740	$ 7,750	$ 545,048	$ 751,171	$ -	$ 3,208,587
Investments held by others	-	-	-	-	1,814,453	-	1,814,453
Receivables:							
Property taxes	655,124	-	-	-	-	-	655,124
Tax liens and foreclosures	391,945	-	-	-	-	-	391,945
Excises	181,094	-	-	-	-	-	181,094
Utility	-	-	-	172,344	-	-	172,344
Special assessments	286,179	-	-	-	-	-	286,179
Other	2,651	16,614	-	44,419	-	-	63,684
Due from other governments	17,218	201,634	-	-	-	-	218,852
Other assets	-	-	-	-	78,600	-	78,600
Property, plant and equipment (net of accumulated depreciation)	-	-	-	958,000	-	-	958,000
Amount to be provided for the retirement of general long-term obligations	-	-	-	-	-	3,832,342	3,832,342
Total Assets	$ 3,029,089	$ 627,988	$ 7,750	$ 1,719,811	$ 2,644,224	$ 3,832,342	$ 11,861,204
LIABILITIES AND FUND EQUITY							
Liabilities:							
Warrants payable	$ 104,715	$ 220,119	$ -	$ 62,737	$ 110,707	$ -	$ 498,278
Deferred revenue	1,430,818	16,614	-	-	-	-	1,447,432
Deferred compensation	-	-	-	-	1,814,453	-	1,814,453
Performance bonds	-	-	-	-	405,592	-	405,592
General obligation bonds payable	-	-	-	958,000	-	2,157,920	3,115,920
Landfill closure	-	-	-	230,666	-	-	230,666
Accrued compensated absence	-	-	-	-	-	1,174,422	1,174,422
Water system upgrade	-	-	-	-	-	500,000	500,000
Other liabilities	-	-	-	-	33,247	-	33,247
Total Liabilities	1,535,533	236,733	-	1,251,403	2,363,999	3,832,342	9,220,010
Fund Equity:							
Retained earnings	-	-	-	103,851	-	-	103,851
Reserved for encumbrances	474,037	-	-	364,557	-	-	838,594
Reserved for expenditures	401,644	-	-	-	-	-	401,644
Reserved for endowments	-	-	-	-	97,938	-	97,938
Unreserved, undesignated	617,875	391,255	7,750	-	182,287	-	1,199,167
Total Fund Equity	1,493,556	391,255	7,750	468,408	280,225	-	2,641,194
Total Liabilities and Fund Equity	$ 3,029,089	$ 627,988	$ 7,750	$ 1,719,811	$ 2,644,224	$ 3,832,342	$ 11,861,204

TOWN TREASURER AND COLLECTOR

The Treasurer/Collector's office has made many major improvements in the way the department conducts business. Every new procedure, ranging from the collection of various bills (real estate, excise, landfill, etc.) to the issuing of long term debt and W-2 forms to town employees, was carefully reviewed. We have been fine tuning some of those changes in order to increase productivity in the department. One new procedure has been tested and will be implemented during 1997. It is the elimination of manually inputting real estate tax payments from banks and mortgage companies. I am proud to say that 1996 has been the most efficient year yet in this departments' operations.

In addition, the collector's office placed liens on nine pieces of property whose real estate tax bills remained unpaid from Fiscal Year 1994. This is an ongoing effort by the department to collect unpaid Real Estate Taxes from prior fiscal years.

The goal of the Treasurer/Collector's Office is to perform the duties required by the town in an efficient and courteous manner. This goal requires teamwork to accomplish and would not be possible without the effort of a great staff. I want to thank Kendra, Lynne, Marna, Dorothy and Norma for the great job they do for the town.

I wish to thank the residents of Wilbraham, the Board of Selectmen, and other boards and departments for their continued support and cooperation. If you have any questions about the department or its operations, please feel free to contact me at 596-2812.

Thomas P. Sullivan
Treasurer/Collector

PAGE ONE

TOWN OF WILBRAHAM
LONG-TERM DEBT SERVICE REQUIREMENTS

DEBT SERVICE SCHEDULE

NAME	PURPOSE	DATE OF ISSUE	PAYING AGENT	RATE	DEBT BREAKDOWN	BALANCE 6/30/96	FY 97	FY 98	FY 99	FY 00	FY 01	FY 02	FY 03	FY 04	FY 05	FY 06	FY 07	BALANCE 6/30/07
STATE HOUSE NOTE	SEWER	12/15/86	D O R	6 25-6.7	PRINCIPAL	$25,920	$25,920											$0
					INTEREST	$1,750	$1,750											
MULTI-PURPOSE BOND	SEWER	11/15/86	STATE ST	5 40%	PRINCIPAL	$60,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000						$0
					INTEREST	$9,720	$2,970	$2,430	$1,890	$1,350	$810	$270						
MULTI-PURPOSE BOND	BUILDING CONSTRUCTION - MUN	11/15/86	STATE ST	5.40%	PRINCIPAL	$300,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000						$0
					INTEREST	$48,600	$14,850	$12,150	$9,450	$6,750	$4,050	$1,350						
MULTI-PURPOSE BOND	BUILDING REMODELING - SCHOOL	11/15/86	STATE ST	5.40%	PRINCIPAL	$25,000	$25,000											$0
					INTEREST	$675	$675											
MULTI-PURPOSE BOND	SEWER	11/15/86	STATE ST	5 40%	PRINCIPAL	$205,000	$35,000	$35,000	$35,000	$35,000	$35,000	$30,000						$0
					INTEREST	$32,535	$10,125	$8,235	$6,345	$4,455	$2,565	$810						
SCHOOL ROOF BOND	BLDING REMODELING-SCHOOL (EXEMPT)	09/01/91	BAYBANK	8 5 - 6 1	PRINCIPAL	$250,000	$50,000	$50,000	$50,000	$50,000	$50,000							$0
					INTEREST	$37,375	$13,325	$10,450	$7,525	$4,550	$1,525							
WEST COLONIAL RD	SEWER	09/01/91	BAYBANK	8 5 - 6.8	PRINCIPAL	$110,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000	$0
					INTEREST	$38,875	$6,575	$6,000	$5,415	$4,820	$4,215	$3,600	$2,880	$2,335	$1,680	$1,015	$340	
WATER	WATER MAINS - LAYING & RELAYING	09/01/91	BAYBANK	8 5 - 6 8	PRINCIPAL	$940,000	$90,000	$90,000	$90,000	$90,000	$90,000	$90,000	$90,000	$90,000	$90,000	$90,000	$40,000	$0
					INTEREST	$315,030	$55,775	$50,600	$45,335	$39,980	$34,535	$29,000	$23,375	$17,615	$11,720	$5,735	$1,360	
MULTI-PURPOSE BOND	COMPUTER 4/25/92	11/15/94	BAYBANK	5.5 - 5.9	PRINCIPAL	$11,000	$6,000	$5,000										$0
					INTEREST	$559	$428	$131										
MULTI-PURPOSE BOND	EQUIPMENT 4/25/92	11/15/94	BAYBANK	5.5 - 5.9	PRINCIPAL	$140,000	$70,000	$70,000										$0
					INTEREST	$7,438	$5,600	$1,838										
MULTI-PURPOSE BOND	BUILDING 4/25/92	11/15/94	BAYBANK	5 5 - 5.9	PRINCIPAL	$13,125	$1,875	$1,875	$1,875	$1,875	$1,875	$1,875	$1,875					$0
					INTEREST	$2,587	$674	$573	$475	$375	$271	$165	$55					
MULTI-PURPOSE BOND	REMODELING 4/25/92	11/15/94	BAYBANK	5 5 - 5 9	PRINCIPAL	$17,325	$2,475	$2,475	$2,475	$2,475	$2,475	$2,475	$2,475					$0
					INTEREST	$3,415	$890	$757	$627	$494	$358	$217	$73					
MULTI-PURPOSE BOND	COMPUTER 6/12/93	11/15/94	BAYBANK	5.5 - 5 9	PRINCIPAL	$85,000	$22,000	$21,000	$21,000	$21,000								$0
					INTEREST	$9,021	$3,955	$2,798	$1,696	$572								
MULTI-PURPOSE BOND	EQUIPMENT 6/12/93	11/15/94	BAYBANK	5.5 - 5 9	PRINCIPAL	$2,000	$1,000	$1,000										$0
					INTEREST	$106	$80	$26										
MULTI-PURPOSE BOND	REMODELING 6/12/93	11/15/94	BAYBANK	5 5 - 5 9	PRINCIPAL	$41,125	$5,875	$5,875	$5,875	$5,875	$5,875	$5,875	$5,875					$0
					INTEREST	$8,107	$2,112	$1,796	$1,488	$1,174	$849	$516	$173					
MULTI-PURPOSE BOND	EQUIPMENT 5/14/94	11/15/94	BAYBANK	5 5 - 5.9	PRINCIPAL	$81,000	$20,500	$20,500	$20,500	$19,500								$0
					INTEREST	$8,565	$3,740	$2,665	$1,615	$545								
MULTI-PURPOSE BOND	PARK REC 5/14/94	11/15/94	BAYBANK	5 5 - 5.9	PRINCIPAL	$26,900	$11,725	$3,725	$5,725	$5,725								$0
					INTEREST	$2,459	$1,131	$710	$462	$156								
MULTI-PURPOSE BOND	COMPUTER 5/14/94	11/15/94	BAYBANK	5 5 - 5.9	PRINCIPAL	$6,000	$2,000	$2,000	$1,000	$1,000								$0
					INTEREST	$535	$267	$160	$81	$27								
MULTI-PURPOSE BOND	REMODELING 5/14/94	11/15/94	BAYBANK	5 5 - 5 9	PRINCIPAL	$126,200	$17,925	$17,925	$17,925	$17,925	$17,925	$18,650	$17,925					$0
					INTEREST	$24,966	$6,486	$5,522	$4,581	$3,622	$2,632	$1,594	$529					
MULTI-PURPOSE BOND*	REMODELING 6/12/93 OVERRIDE	11/15/94	BAYBANK	5 5 - 5 9	PRINCIPAL	$112,700	$15,750	$15,750	$15,750	$16,750	$16,475	$15,750	$16,475					$0
					INTEREST	$22,386	$5,800	$4,953	$4,127	$3,257	$2,339	$1,425	$486					
MULTI-PURPOSE BOND*	EQUIPMENT 6/12/93 OVERRIDE	11/15/94	BAYBANK	5 5 - 5 9	PRINCIPAL	$160,000	$40,000	$40,000	$40,000	$40,000								$0
					INTEREST	$17,130	$7,480	$5,330	$3,230	$1,090								
MULTI-PURPOSE BOND*	ROADS 5/14/94 OVERRIDE	11/15/94	BAYBANK	5.5 - 5.9	PRINCIPAL	$212,000	$53,000	$53,000	$53,000	$53,000								$0
					INTEREST	$22,697	$9,911	$7,062	$4,280	$1,444								
MULTI-PURPOSE BOND	REMODELING 6/22/92 STONY HILL SCHOOL	11/15/94	BAYBANK	5 5 - 5.9	PRINCIPAL	$145,000	$25,000	$20,000	$20,000	$20,000	$20,000	$20,000	$20,000					$0
					INTEREST	$27,738	$7,328	$6,115	$5,065	$3,995	$2,890	$1,755	$590					
MULTI-PURPOSE BOND	LANDFILL REMODELING PART 4/25/94	11/15/94	BAYBANK	5.5 - 5.9	PRINCIPAL	$2,625	$375	$375	$375	$375	$375	$375	$375					$0
					INTEREST	$517	$135	$115	$95	$75	$54	$33	$11					
MULTI-PURPOSE BOND	EQUIP PART 5/14/94 WATER TRUCK	11/15/94	BAYBANK	5 5 - 5.9	PRINCIPAL	$18,000	$4,500	$4,500	$4,500	$4,500								$0
					INTEREST	$1,951	$881	$612	$349	$109								
TOTAL PRINCIPAL & INTEREST PAYMENTS PER FISCAL YEAR						$3,760,657	$758,860	$661,029	$559,130	$533,840	$367,093	$295,734	$193,172	$119,950	$113,400	$106,750	$51,700	$0

TOWN OF WILBRAHAM
BANK BALANCES AS OF JUNE 30, 1996

IANK OF WESTERN MA	GENERAL	$20,974.02
IANK OF BOSTON	GENERAL	$113,127.50
IAYBANK VALLEY	ARTS LOTTERY	$4,523.94
IAYBANK VALLEY	CAPITAL	$1,185.66
IAYBANK VALLEY	POLICE	$16,853.06
IAYBANK VALLEY	PAYROLL	$3,515.62
IAYBANK VALLEY	GENERAL	$187,906.74
IAYBANK VALLEY	CEMETERY LOTS	$21,632.50
ILEET BANK	GENERAL	$528,178.90
,LBANK	RECREATION	$17,938.92
I MDT	CEMETERY CARE	$83,703.00
I MDT	GENERAL	$3,931,657.82
I MDT	STABILIZATION	$179,923.42
:TATE STREET	GENERAL	$38,757.85

'OTAL BANK ACCOUNTS		$5,149,878.95
		==========

TOWN COLLECTOR — JULY 1, 1995 TO JUNE 30, 1996

TAXES:	OUTSTANDING	COMMITTED	REFUNDS	CASH - PAID TREASURER	ABATED	TRANSFERS	OUTSTANDING
PERSONAL PROPERTY							
1989	$271						$271
1990	$1,077						$1,077
1991	$3,271						$3,271
1992	$2,322						$2,322
1993	$2,391						$2,391
1994	$2,506			$114			$2,392
1995	$3,939			$262			$3,677
1996	$126,506	$139,355		$260,884	$785		$4,191
1997	$0	$133,310		$0	$0		$133,310
REAL ESTATE						TAX TITLE	
1988	$1,526						$1,526
1989	$1,634			$63			$1,571
1990	$6,335						$6,335
1991	$4,129	$1,358		$1,659			$3,828
1992	$10,658	$1,454		$2,812			$9,300
1993	$41,666	$1,442	$3,004	$19,141		$7,246	$19,724
1994	$129,138	$1,483	$8	$84,331	$353	$8,888	$37,057
1995	$429,655	$1,425	$740	$197,268	$332	$70,095	$164,125
1996	$6,141,111	$6,642,474	$39,114	$12,339,497	$89,825	$3,109	$390,269
1997		$6,485,649		$579			$6,485,070
PAYMENT IN LIEU OF TAXES - 1996		$2,816		$2,816			$0
MOTOR VEHICLE EXCISE							
1985	$9,528			$8			$9,520
1986	$5,923			$32			$5,891
1987	$9,916			$218			$9,699
1988	$10,730			$225			$10,505
1989	$13,463			$667			$12,796
1990	$14,973			$834			$14,139
1991	$13,346			$1,513			$11,833
1992	$10,614			$1,549			$9,065
1993	$7,552	$93		$2,019	$18		$5,608
1994	$14,886	$3,855	$341	$10,363	$641		$8,078
1995	$61,038	$209,805	$10,746	$235,060	$16,037		$30,492
1996	$0	$849,093	$4,581	$779,905	$20,307		$53,461
BOAT EXCISE							
1986	$71						$71
1987	$15						$15
1988	$85						$85
1989	$25						$25
1990	$10						$10
1991	$123						$123
1992	$138						$138
1993	$118						$118
1994	$341						$341
1995	$533						$533
1996	$0	$1,601	$31	$1,341	$66		$225
FARM ANIMAL EXCISE							
1987 - 1992	$592						$592
1995		$295		$295			$0
APPORTIONED SEWER PAID IN ADVANCE	$0	$10,465		$10,465			$0
BETTERMENTS ADDED TO TAXES SEWER							
1987	$93						$93
1988	$300						$300
1989	$245						$245
1991	$3,104						$3,104
1992	$695						$695
1993	$620						$620
1995	$776.00			$296		$279	$201
1996		$26,756	$24	$25,762			$1,018
BETTERMENTS ADDED TO TAXES WATER							
1996		$245		$204			$41

TOWN COLLECTOR JULY 1, 1995 TO JUNE 30, 1996

TAXES:	OUTSTANDING	COMMITTED	REFUNDS	CASH - PAID TREASURER	ABATED	TRANSFERS	OUTSTANDING
COMMITTED INTEREST SEWER							
PAID IN ADVANCE		$271		$271			$0
1988	$391						$391
1989	$216						$216
1991	$75						$75
1992	$645						$645
1993	$250						$250
1995	$663			$203		$315	$145
1996		$16,039	$8	$15,361			$687
COMMITTED INTEREST WATER							
PAID IN ADVANCE		$0		$0			$0
1994	$108			$0			$108
1995	$71						$71
1996		$204		$170			$34
APP WATER PIA		$0		$0			$0
LIENS ADDED TO TAXES SEWER							
1989	$120						$120
1990	$50						$50
1991	$11						$11
1992	$3,204						$3,204
1994	$2,136			$2,004			$132
1995	$10,600					$961	$9,639
1996		$51,188		$15,611	$557		$35,019
LIENS ADDED TO TAXES WATER							
1988	$123						$123
1990	$367						$367
1993	160						$160
1996		$5,468		$1,473			$3,994
LIENS ADDED TO TAXES SEWER AVAILABILITY FEE							
1986	$80						$80
1988	$49						$49
1990	$200						$200
1991	$124						$124
1992	$248						$248
1993	$620						$620
1994	$124						$124
1995	$186					$124.00	$62
LANDFILL LIENS							
1990	$271						$271
1991	$1,451						$1,451
1992	$40						$40
1993	$2,119			$140			$1,979
1994	$382			$476			($94)
1995	$1,878			$886			$992
1996		$26,761		$23,701			$3,060
POLICE FALSE ALARM LIENS							
1996		$1,075		$700			$375
WATER DEPARTMENT						TRANSFERS	
WATER RATES	$75,708	$640,799	$14	$671,359	$5,169	$5,468	$34,525
SEWER DEPARTMENT							
SEWER USE	$130,906	$460,259	$24	$448,205	$24,653	$42,353	$75,978
							$0
SEWER ENTRY FEE	$22,500			$6,000			$16,500
LANDFILL						TRANSFERS	
1993	($43)						($43)
1994	$115						$115
1995	$24,478			$1,050	$210	$23,084	$134
1996		$304,938		$260,776			$44,162
ACCOUNTS RECEIVABLE:							
LIQUOR LICENSES	$0	$37,975		$37,975			$0
VETERANS SERVICES	$13,118	$8,777		$5,041			$16,854
							$0
TOTALS	$7,381,730	$16,066,726	$58,634	$15,471,581	$158,953	$161,923	$7,714,634

ITEMS COLLECTED	
INTEREST - TAXES	$73,013
FEES - TAXES, WATER, SEWER, SEWER AVAILABILITY, ETC	$30,651
BAG STICKERS	$6,658
POLICE FALSE ALARMS	$2,550
WATER MISC	$250
MUNICIPAL LIENS	$14,272
	==========
TOTAL CASH PAID TO TREASURER	$15,598,975

STATEMENT OF TRUST FUNDS FY 1996

FUNDS

ADAMS CEMETERY	PRINCIPAL AMOUNT	BALANCE 6/30/95	AVAILABLE 6/30/95	% OF TOTAL	FY 96 INTEREST	FY 96 DIVIDENDS	FY 96 EXPENSES	FY 96 NET EARNING	PRINCIPAL ADDED	BALANCE 6/30/96	AVAILABLE 6/30/96
FRANK G. ADAMS	$300.00	$829.27	$529.27	2.76%	$46.44		$0.00	$46.44		$875.71	$575.71
JOHN W. BALDWIN	$200.00	$891.95	$691.95	2.97%	$49.95		$0.00	$49.95	$500.00	$1,441.90	$741.90
ETHELBERT BLISS	$0.00	$9,717.56	$9,717.56	32.40%	$544.20	$518.34	$0.00	$1,062.54		$10,780.10	$10,780.10
EDWARD H. BROWER	$200.00	$958.87	$758.87	3.20%	$53.70		$0.00	$53.70		$1,012.57	$812.57
LAURA BRUUER	$1,000.00	$2,198.31	$1,198.31	7.33%	$123.11		$0.00	$123.11		$2,321.42	$1,321.42
ALBRO BRYANT	$100.00	$445.08	$345.08	1.48%	$24.93		$0.00	$24.93		$470.01	$370.01
HOWARD CALKINS	$200.00	$582.92	$382.92	1.94%	$32.64		$0.00	$32.64		$615.56	$415.56
HENRY CLARK	$100.00	$532.11	$432.11	1.77%	$29.80		$0.00	$29.80		$561.91	$461.91
FREDERICK COON	$50.00	$266.86	$216.86	0.89%	$14.94		$0.00	$14.94		$281.80	$231.80
CRAWFORD FAMILY TRUST	$500.00	$543.45	$43.45	1.81%	$30.43		$0.00	$30.43		$573.88	$73.88
LUCY M. DANE	$100.00	$445.24	$345.24	1.48%	$24.93		$0.00	$24.93		$470.17	$370.17
HIRAM DANKS	$100.00	$378.16	$278.16	1.26%	$21.18		$0.00	$21.18		$399.34	$299.34
DEWITT FAMILY TRUST	$250.00	$271.73	$21.73	0.91%	$15.22		$0.00	$15.22		$286.95	$36.95
J.W. DUNSMORE	$200.00	$775.38	$575.38	2.59%	$43.42		$0.00	$43.42		$818.80	$618.80
F. FULLER & M. LANE	$300.00	$1,390.43	$1,090.43	4.64%	$77.87		$0.00	$77.87		$1,468.30	$1,168.30
HARRIET GATES	$200.00	$892.88	$692.88	2.98%	$50.00		$0.00	$50.00		$942.88	$742.88
GOLDSMITH	$50.00	$54.82	$4.82	0.18%	$3.07		$0.00	$3.07		$57.89	$7.89
W.H. GRAVES	$100.00	$376.43	$276.43	1.26%	$21.08		$0.00	$21.08		$397.51	$297.51
FRANKLIN B. GREEN	$100.00	$445.08	$345.08	1.48%	$24.93		$0.00	$24.93		$470.01	$370.01
GRISWOLD FAMILY TRUST	$500.00	$524.64	$24.64	1.75%	$29.38		$0.00	$29.38		$554.02	$54.02
HIMES BURIAL LOT	$200.00	$535.10	$335.10	1.78%	$29.97		$0.00	$29.97		$565.07	$365.07
GEORGE E. KNOWLTON	$200.00	$891.59	$691.59	2.97%	$49.93		$0.00	$49.93		$941.52	$741.52
CHARLES NORTH	$200.00	$686.24	$486.24	2.29%	$38.43		$0.00	$38.43		$724.67	$524.67
CHARLES PARKER	$300.00	$856.57	$556.57	2.86%	$47.97		$0.00	$47.97		$904.54	$604.54
P.P. POTTER	$103.24	$445.53	$342.29	1.49%	$24.95		$0.00	$24.95		$470.48	$367.24
WILLIAM A. REED	$200.00	$756.88	$556.88	2.52%	$42.39		$0.00	$42.39		$799.27	$599.27
JESSE L. RICE	$200.00	$756.63	$556.63	2.52%	$42.37		$0.00	$42.37		$799.00	$599.00
ETTA MAE SIMMONS	$200.00	$755.05	$555.05	2.52%	$42.28		$0.00	$42.28		$797.33	$597.33
NELLIE SPENCER	$100.00	$445.34	$345.34	1.48%	$24.94		$0.00	$24.94		$470.28	$370.28
CHLOE B. STEBBINS	$100.00	$376.71	$276.71	1.26%	$21.10		$0.00	$21.10		$397.81	$297.81
LUTHER MILTON STEBBINS	$200.00	$756.59	$556.59	2.52%	$42.37		$0.00	$42.37		$798.96	$598.96
ELIZABETH TUPPER	$50.00	$209.41	$159.41	0.70%	$11.73		$0.00	$11.73		$221.14	$171.14
TOTAL ADAMS CEMETERY	$6,603.24	$29,992.81	$23,389.57	100%	$1,679.66	$518.34	$0.00	$2,198.00	$500.00	$32,690.81	$25,587.57

EAST WILBRAHAM CEMETERY	PRINCIPAL AMOUNT	BALANCE 6/30/95	AVAILABLE 6/30/95	% OF TOTAL	FY 96 INTEREST	FY 96 DIVIDENDS	FY 96 EXPENSES	FY 96 NET EARNING	PRINCIPAL ADDED	BALANCE 6/30/96	AVAILABLE 6/30/96
CHARLES AMADON	$150.00	$283.24	$133.24	2.35%	$15.86		$0.00	$15.86		$299.10	$149.10
BISHOP LOT	$150.00	$297.33	$147.33	2.47%	$16.65		$0.00	$16.65		$313.98	$163.98
HENRY BOWKER	$100.00	$440.27	$340.27	3.65%	$24.66		$0.00	$24.66		$464.93	$364.93
H. BUTLER & H. GREEN	$100.00	$480.70	$380.70	3.99%	$26.92		$0.00	$26.92		$507.62	$407.62
JAME A. BUTLER	$100.00	$639.04	$539.04	5.30%	$35.79		$0.00	$35.79		$674.83	$574.83
PHILIP & ANGELINA BUTLER	$100.00	$388.20	$288.20	3.22%	$21.74		$0.00	$21.74		$409.94	$309.94
WILLIAM BUTLER	$100.00	$447.76	$347.76	3.72%	$25.08		$0.00	$25.08		$472.84	$372.84
ABEL B. CALKINS	$150.00	$597.01	$447.01	4.96%	$33.43		$0.00	$33.43		$630.44	$480.44
CHARLES M. CALKINS	$100.00	$395.72	$295.72	3.28%	$22.16		$0.00	$22.16		$417.88	$317.88
EMMA CARSON	$50.00	$223.90	$173.90	1.86%	$12.54		$0.00	$12.54		$236.44	$186.44
INEZ CHILSON	$100.00	$443.17	$343.17	3.68%	$24.82		$0.00	$24.82		$467.99	$367.99
EVALINA H. COPELAND	$100.00	$388.20	$288.20	3.22%	$21.74		$0.00	$21.74		$409.94	$309.94
DASCO LOT	$200.00	$458.61	$258.61	3.81%	$25.68		$0.00	$25.68		$484.29	$284.29
CHARLES A. GATES	$100.00	$395.72	$295.72	3.28%	$22.16		$0.00	$22.16		$417.88	$317.88
BLANCH B. GILBERT	$150.00	$599.28	$449.28	4.97%	$33.56		$0.00	$33.56		$632.84	$482.84
BENJAMIN B. GREEN	$100.00	$388.20	$288.20	3.22%	$21.74		$0.00	$21.74		$409.94	$309.94
FRED W. GREEN	$100.00	$395.72	$295.72	3.28%	$22.16		$0.00	$22.16		$417.88	$317.88
HENRY GREEN	$100.00	$421.23	$321.23	3.50%	$23.59		$0.00	$23.59		$444.82	$344.82
LORA M. GREEN	$50.00	$240.93	$190.93	2.00%	$13.49		$0.00	$13.49		$254.42	$204.42
ELIZA U. JONES	$100.00	$440.27	$340.27	3.65%	$24.66		$0.00	$24.66		$464.93	$364.93
ABRAHAM KNOWLTON	$100.00	$318.58	$218.58	2.64%	$17.84		$0.00	$17.84		$336.42	$236.42
CHARLES R. KNOWLTON	$100.00	$448.02	$348.02	3.72%	$25.09		$0.00	$25.09		$473.11	$373.11
ANGELINE P. MORGAN	$75.00	$319.82	$244.82	2.65%	$17.91		$0.00	$17.91		$337.73	$262.73
INEZ PERRY (1)	$100.00	$395.71	$295.71	3.28%	$22.16		$0.00	$22.16		$417.87	$317.87
INEZ PERRY (2)	$100.00	$395.71	$295.71	3.28%	$22.16		$0.00	$22.16		$417.87	$317.87
IRA G. POTTER	$100.00	$107.75	$7.75	0.89%	$6.03		$0.00	$6.03		$113.78	$13.78
FRANK & HATTIE RINDGE	$50.00	$281.18	$231.18	2.33%	$15.75		$0.00	$15.75		$296.93	$246.93
MARTHA E. SMITH	$50.00	$225.27	$175.27	1.87%	$12.62		$0.00	$12.62		$237.89	$187.89
SPEAR - BUTLER LOT	$200.00	$425.43	$225.43	3.53%	$23.82		$0.00	$23.82		$449.25	$249.25
FRANCIS E. STEBBINS	$200.00	$766.60	$566.60	6.36%	$42.93		$0.00	$42.93		$809.53	$609.53
EAST WILBRAHAM CEMETERY	$3,275.00	$12,048.57	$8,773.57	100%	$674.75	$0.00	$0.00	$674.75	$0.00	$12,723.32	$9,448.32

GLENDALE CEMETERY	PRINCIPAL AMOUNT	BALANCE 6/30/95	AVAILABLE 6/30/95	% OF TOTAL	FY 96 INTEREST	FY 96 DIVIDENDS	FY 96 EXPENSES	FY 96 NET EARNING	PRINCIPAL ADDED	BALANCE 6/30/96	AVAILABLE 6/30/96
JOHN W BALDWIN	$200.00	$1,083.56	$883.56	42.15%	$60.68		$0.00	$60.68		$1,144.24	$944.24
ANNA C. KIBBEE	$100.00	$621.64	$521.64	24.18%	$34.81		$0.00	$34.81		$656.45	$556.45
ALLYN C. SEARER	$200.00	$865.57	$665.57	33.67%	$48.47		$0.00	$48.47		$914.04	$714.04
TOTAL GLENDALE CEMETERY	$500.00	$2,570.77	$2,070.77	100%	$143.97	$0.00	$0.00	$143.97	$0.00	$2,714.74	$2,214.74
SUBTOTAL CEMETERIES	$10,378.24	$44,612.15	$34,233.91		$2,498.38	$518.34	$0.00	$3,016.72	$500.00	$48,128.87	$37,250.63
MISCELLANEOUS											
PEAKE ROAD	$434.90	$759.42	$324.52	2.25%	$42.53		$0.00	$42.53		$801.95	$367.05
CONSERVATION FUND	$5,445.00	$11,244.15	$5,799.15	33.38%	$629.70		$0.00	$629.70		$11,873.85	$6,428.85
SCHOOL LOT FUND	$641.74	$7,537.89	$6,896.15	22.38%	$422.14		$0.00	$422.14		$7,960.03	$7,318.29
SOLDIERS' MONUMENT	$1,000.00	$4,111.25	$3,111.25	12.20%	$230.24		$0.00	$230.24		$4,341.49	$3,341.49
CHLOE B. STEBBINS	$100.00	$1,941.86	$1,841.86	5.76%	$108.75		$0.00	$108.75		$2,050.61	$1,950.61
TERCENTARY OBSERVANCE	$250.00	$799.08	$549.08	2.37%	$44.75		$0.00	$44.75		$843.83	$593.83
DEACON WARRINER SCHOOL	$667.00	$7,293.89	$6,626.89	21.65%	$408.47		$0.00	$408.47		$7,702.36	$7,035 36
TOTAL MISCELLANEOUS	$8,538.64	$33,687.54	$25,148.90	100%	$1,886.57	$0.00	$0.00	$1,886.57	$0.00	$35,574.11	$27,035.47
TOTAL CEMETERIES AND MISCELLANEOUS	$18,916.88	$78,299.69	$59,382.81		$4,384.95	$518.34	$0.00	$4,903.29	$500.00	$83,702.98	$64,286.10
						TRANSFERS IN	OUT				
STABILZATION FUND		$83,484.92	$83,484.92		$7,327.36	$88,346.00	$0.00	$95,673.36		$179,158.28	$179,158.28
POLICE TRUST FUND		$13,135.41	$13,135.41		$330.61	$3,889.00	$501.96	$3,717.65		$16,853.06	$16,853.06

GENERAL FINANCIAL INFORMATION

SURPLUS: Accumulation of unused appropriation balances and receipts in excess of amounts estimated. Compares in essence to surplus of a private company accumulated through profits.

UNDESIGNATED FUND BALANCE: (Commonly referred to as Available Funds or Free Cash). That portion of Surplus free from encumbrances and thereby available for appropriation by Town Meeting for various purposes.

Amount certified by Director of Accounts: $315,557.00

FINANCE COMMITTEE: (a) The Board of Selectmen shall appoint a Finance Committee consisting of nine members, no one of whom shall hold any elected town office. Three persons shall be appointed each year following the conclusion of the financial fiscal year for a term of three years.

(b) Said committee shall annually choose its own chairman. Vacancies occurring on said committee may be filled at any time by the Selectmen with the appointment being for the unexpired term. To this committee shall be referred all articles in the Town Warrant calling for appropriations. The committee shall consider all matters proposed to be acted upon at Town Meetings, but it shall not report on such matters as may have been referred to other committees by vote of the Town.

(c) No vote shall be passed at any Town Meeting involving the appropriation or expenditure of any sum of money, the subject matter of which has not first been considered and reported on by said committee.

(d) It shall be the duty of this committee to investigate the needs of the town, particularly the financial requirements of the several departments, and to ascertain and recommend the amount required to carry out the work of the town for the ensuing year.

(3) Five members of the committee shall constitute a quorum for the transactions of business (Amended April 30, 1988).

PERSONNEL BOARD: (a) The Board of Selectmen shall appoint a personnel board of five members, the members to hold staggered terms of three years.

(b) Said board shall advise the Board of Selectmen on all matters pertaining to personnel policy.

(c) The Board of Selectmen shall from time to time adopt personnel policies relating to all positions not otherwise covered by collective bargaining agreement, except with reference

to positions filled by popular election or under the direction and control of the Hampden-Wilbraham Regional School Committee. A copy of all personnel policies as adopted by the Board of Selectmen shall be filed with the Town Clerk.

(d) Wage and classification plans shall be adopted in the manner required by law.

OVERLAY AND OVERLAY SURPLUS: Chapter 59, Section 25, of the General Laws states: "The Assessors in any city or town, except Boston, may add to the amount to be assessed such reasonable amount as the commissioner may approve although the limit of taxation as fixed in any city may by such overlay be exceeded, such amount to be used only for avoiding fractional divisions of the amount to be assessed in the apportionment thereof and for abatements granted on account of property assessed for the fiscal year for which the overlay is made or of taxes in the warrant of which the overlay is a part, but any balance in the overlay account, in excess of the amount of the warrant remaining to be collected or abated, as certified by the board of assessors, shall be transferred by the board of assessors upon their own initiative or within ten days of a written request by the chief executive officer, with written notice to the chief executive officer, to a reserve fund to be appropriated for any lawful purposes; any balance in said reserve fund at the end of the fiscal year shall be closed out to surplus revenue. This section shall apply to fire, water, and improvement districts. (as amended).

RESERVE FUND: Established under the provisions of Section 6 of Chapter 40 of the General Laws: "To provide for extraordinary or unforeseen expenditures, a Town may at an annual town meeting appropriate a sum not exceeding five percent of the tax levy of the preceding year, to be known as the reserve fund. No direct drafts against this fund shall be made, but transfers from the fund may from time to time be voted by the finance or appropriation committee of the town, in towns having such a committee, and in other towns by the Selectmen; and the Town Accountant in towns having such an official, and in other towns the auditor or board of auditors, shall make such transfers accordingly."

STABILIZATION FUND: Established under the provisions of Section 5B of Chapter 40 of the General Laws: "For the purpose of creating a stabilization fund, cities, towns, and districts may appropriate in any year an amount not exceeding ten percent of the amount raised in the preceding fiscal year by taxation of real estate and tangible personal property or such larger amount as may be appropriated by the Emergency finance Board established under Section one of Chapter forty-nine of the Acts of nineteen hundred and thirty-three. The aggregate amount in the fund at any time shall not exceed ten percent of the equalized valuation of the city or town as defined in Section one of Chapter forty-four. Any interest shall be added to and become a part of the fund."

"The Treasurer shall be the custodian of the fund and may deposit the proceeds in national banks or invest the proceeds in national banks or invest the proceeds by deposit in savings banks, cooperative banks or trust companies under the laws of the Commonwealth, or invest same in such securities as are legal for the investment of funds of savings banks under the laws of the Commonwealth or in Federal Savings and Loan Associations situated in the Commonwealth."

"The stabilization fund may be appropriated in a town, at an annual town meeting by a two-thirds vote or at a special town meeting by a two-thirds vote; in a district, at an annual district meeting by a two-thirds vote or at a special district meeting by a two-thirds vote; and in a city, by a two-thirds vote of city council. Said fund may be appropriated for any purpose for which the town, district or city would be authorized to borrow money under section seven or eight of chapter forty-four or for such other municipal purpose as is approved by said emergency finance board. Said board, in addition to the powers and duties otherwise conferred to imposed upon it, is authorized to perform the further duties imposed by this section. Notwithstanding the foregoing, the stabilization fund may be appropriated for an approved school project by a two-thirds vote at a special town meeting, as provided by section nine of chapter six hundred and forty-five of the acts of nineteen hundred and forty-eight. (Awarded by 1985, 94, approved June 19, 1985, effective 90 days thereafter).

CONSERVATION FUND: Established under the provisions of Section 5 (Part 51) of Chapter 40 of the General Laws: "For the establishment and maintenance of a conservation commission. In addition, a city or town may appropriate money in any year to a conservation fund of which the treasurer shall be custodian. He may deposit or invest the proceeds of said fund in savings banks, trust companies (incorporated under the laws of the Commonwealth, which are members of the Federal Deposit Corporation, or national banks, or in shares of savings and loan associations or in shares of Federal savings and loan associations doing business in the Commonwealth, any income therefrom shall be credited to the fund. Monies in the fund may be expended by said commission for any purpose, other than a taking by eminent domain authorized by section eight C."

CHERRY SHEET: A listing of State Aid and of assessments to individual cities and towns. So called because of the original color of the document.

STATE AID FOR PUBLIC LIBRARIES: Chapter 78, Sections 19A and 19B of the General Laws state: "The state treasurer shall annually, on or before July first, pay from the General Fund to each city or town certified by the Board of Library Commissioners to have met certain minimum standards of free public library service established by said board a sum of money for its free public library or libraries which shall be determined as follows:

(1) To each town having a population of less than two thousand; a sum equivalent to the amount appropriated by it for free public library service during the preceding year, but, in no event more than one thousand dollars.

(2) To each city and to each town having a population of two thousand or more, a sum not exceeding thirty-seven and one-half cents for each resident therein, provided that such city or town appropriated during the preceeding year for its public library service at least one thousand dollars.

Type	Organization	Contact	Telephone	Location	Meeting Dates
Business Development	Economic Development Council	John M. Pearsall	596-2806	240 Springfield St	monthly
Child Care	Happy Hills Nursery	Avis Hollis	596-6568	791 Ridge Rd	daily
Child Care	Learning Links	Margaret A. Boduch	596-5103	215 Manchonis Rd	daily
Child Care	Burch Tree Nursery School	Pamela Burch	596-9819	971 Main St	daily
Child Care	Clinton Nursery School	Linda Warga	596-5576	675 Stony Hill Rd	daily
Child Care	Country Day School	Gail Richmond	543-3649	88 Stony Hill Rd	daily
Child Care	Fiddlestix Pre School	Katherine Paige	596-6424	36 Maple St	daily
Child Care	Marianne Albano Childcare	Marrianne Albano	596-2047	17 Scenic Dr	daily
Child Care	Wil. United Church Nursery School	Loretta Pulsford	596-2511	500 Main St	daily
Children Activities	Wilbraham Children's Museum	Cathy Peters	596-2472	678 Main St	daily
Church Congreational-Methodist	Wilbraham United Church	Interim Minister	596-2511	500 Main St	daily
Church Congregational	Grace Union Church	Rev. Harrison Putnam	596-4397	Chapel St	daily
Church Episcopalian	Church of the Epiphany	Rev. Kenneth Campbell	596-6080	Highland Ave	daily
Church Lutheran	Christ the King Lutheran Church	Rev. Daniel Carlson	596-3045	758 Main St	daily
Church Methodist	Glendale United Methodist	Rev. Thelma Nauth	596-2205	944 Glendale Rd	daily
Church Non-Denominational	Wilbraham Bible Church	Rev. Ronald Cousineau	599-1291	Main St	daily
Church Roman Catholic	St. Cecilia's Church	Rev. Joseph Soranno	596-4232	64 Main St	daily
Community Service	Wilbraham Ambulance Society	Dr. Alan S. Peck	596-4543	31 Main St	annual
Education Private K-6	Grammar School at Stony Hill	Richard Denison	596-4974	675 Stony Hill Rd	daily
Education Private	Wilbraham & Monson Academy	Richard Malley	596-6811	421 Main St	daily
Education Scholarship	Minnechaug Scholarship Foundation	Jane Budynkiewicz	566-8478	Box 441	annual
Education Support 2-3	Mile Tree School PTO	Tammey Guihan	596-6027	Main St	monthly
Education Support 3-5	Soule Road PTO	Judy Curran	599-1820	Soule Rd	monthly
Education Support 6-8	Middle School PTO	Beverly Godleski	596-4289	Stony Hill Rd	monthly
Education Support 9-12	Minnechaug Boosters' Club	Roger Fontaine	596-8930	621 Main St	monthly
Education Support K-2	Memorial School PTO	Pat Mcdiarmid	596-2313	Main St	monthly
Library Support	Friends of the Library	Ellen Kemp	596-6232	Library	monthly
Library Support	Library Memorial Endowment Fund	Fred Rothhery	596-3633	Crane Park Dr	annual

Type	Organization	Contact	Telephone	Location	Meeting Dates
Local History	Atheneum Society	Marcie Williams	596-9559	450 Main St	2nd Mon
Orchestra	Post Road Orchestra	Malita Brown	596-9075	675 Stony Hill Rd	weekly
Peach Festival	Wilbraham Community Association	Kathy Selvia	596-6555	500 Main St	monthly
Pheasant Farm Development	Wilbraham Nature & Culture Center	Marge Trimble	596-6117	847 Ridge Rd	monthly
Political	Democratic Town Committee	Mary Irla	596-4979	31 Main St	quarterly
Political	Republican Town Committee	Jason Burkins	596-2350	19 Wellflett Dr.	as scheduled
Senior Activities	Young at Heart	Magdalene Mold	596-9551	500 Main St	2nd Wed
Senior Services	Friends of the Seniors	Frank Tencza	596-3450	88 Stony Hill Rd	3rd Mon
Service Club	Elks Lodge 2448	Larry Bouillard	583-2448	69 Chapin St., Lud	1st & 3rd Wed
Service Club	Grange #153	Fred Olson	283-5532	485 Main St	2nd & 4th Wed
Service Club	Knights of Columbus	Don Flannery	596-9982	64 Main St	2nd & 4th Tues
Service Club	St. Cecilia's Women's Club	Martha Talbot	596-8676	64 Main St	monthly
Service Club	Newton Lodge AF & AM	Richard Bready	783-3048	Woodlawn Dell	1st Wed
Service Club	Rotary Club of Wilbraham	Tom Rosenthal	596-6151	Carmella's	Wed
Service Club	U.N.I.C.O.	John Demartino	596-5777	Carmella's	1st Thurs
Service Club	Welcome Wagon Newcomers' Club	Mary Gregory	596-8979	88 Stony Hill Rd.	monthly
Service Club	Wilbraham Garden Club	Betty Worthington	596-3244	Library	1st Thurs
Service Club	Wilbraham Junior Women's Club	Kyle Rankins	596-9739	Highland Ave.	monthly
Service Club	Wilbraham Lion's Club	Jim Leahey	596-2959	Carmella's	2nd & 4th Thurs
Service Club	Wilbraham Women's Club	Nancy Purnall	596-4900	500 Main St	monthly
Social Club	South End Neighborhood Club	Rose Chapman	596-9306	9 Ruth Dr	3rd Thurs
Sport - Golf Club	Country Club of Wilbraham	Jim Leahey	596-8897	Stony Hill Rd	daily
Sport Association	Wilbraham Soccer Club	Mary Quigley	599-1592	Library	biannual
Support Group	Alcoholics Anonymous	Jerry	583-6649	500 Main St	Fri
Television Production	W TV 46	Frank Flanagan	599-0940	621 Main St	by appointment
Theatre -Gilbert & Sullivan	Wilbraham United Players	Lois E. Peck	596-4587	500 Main St	annual
Veteran's Service	American Legion Post 286	Dick Beane	596-4592	2823 Boston Rd	1st Sun
Veteran's Service	American Legion Post 418	Bob Covel	596-6506	678 Main St	2nd & 4th Thurs

COMMUNITY SERVICES

Type	Organization	Contact	Telephone	Location	Meeting Dates
Veteran's Service	VFW. Post 5361	Paul Delaney	596-6445	379 Oak St., I.O.	3rd Mon
Veteran's Service	Wilbraham VFW 5361 Auxillary	Dorothy Gates	596-6649	9 Maple St	3rd Wed
Veteran's Service	Polish American Veterans' Club	Ed Hudyka	543-2076	28 Stony Hill Rd	3rd Sun
Youth Activities	Boy Scout Troop #177	Bill Andrews	599-1628	500 Main St	weekly
Youth Activities	Boy Scout Troop #359	Reid Savoie	596-3052	64 Main St	weekly
Youth Activities	Cub Scout Pack #177	Mark Kent	596-5047	500 Main St	weekly
Youth Activities	Cub Scout Pack #359	Wally Kiesel	785-4531	64 Main St	monthly
Youth Activities	Friends of Recreation	Brad Pinney	596-2816	Box 283	monthly
Youth Activities	Girl Scouts & Brownies	Michelle Pandolfi	596-2320	Various Sites	weekly
Youth Activities	Girl Scouts' Coordinator	Marilyn Spedding	596-3309	Various Sites	weekly

WILBRAHAM PUBLIC LIBRARY

TELEPHONE DIRECTORY

Accounting	596-2800
Ambulance, Emergency Only	911
Ambulance, All Other Calls	596-2273
Assessors	596-2817
Building Department	596-2804
Dog Officer	596-2006
Engineering Division, DPW	596-2807
FAX	596-9256
Fire Department, Emergency Only	911
Fire Department, All Other Calls	596-3122
Housing Authority	543-1700
Library	596-6141
Planning & Community Development	596-2806
Police Department, Emergency Only	911
Police Department, TDD	596-4357
Police Department, Rape Reporting Only	596-2100
Police Department, All Other Calls	596-3837
Recreation	596-2816
School, Superintendent	596-3884
Selectmen/Town Administrator	596-8111
Senior Center	543-8201
Tax Collector	596-2813
Town Clerk	596-2809
Trash Stickers & Recycling	596-2814
Treasurer	596-2811

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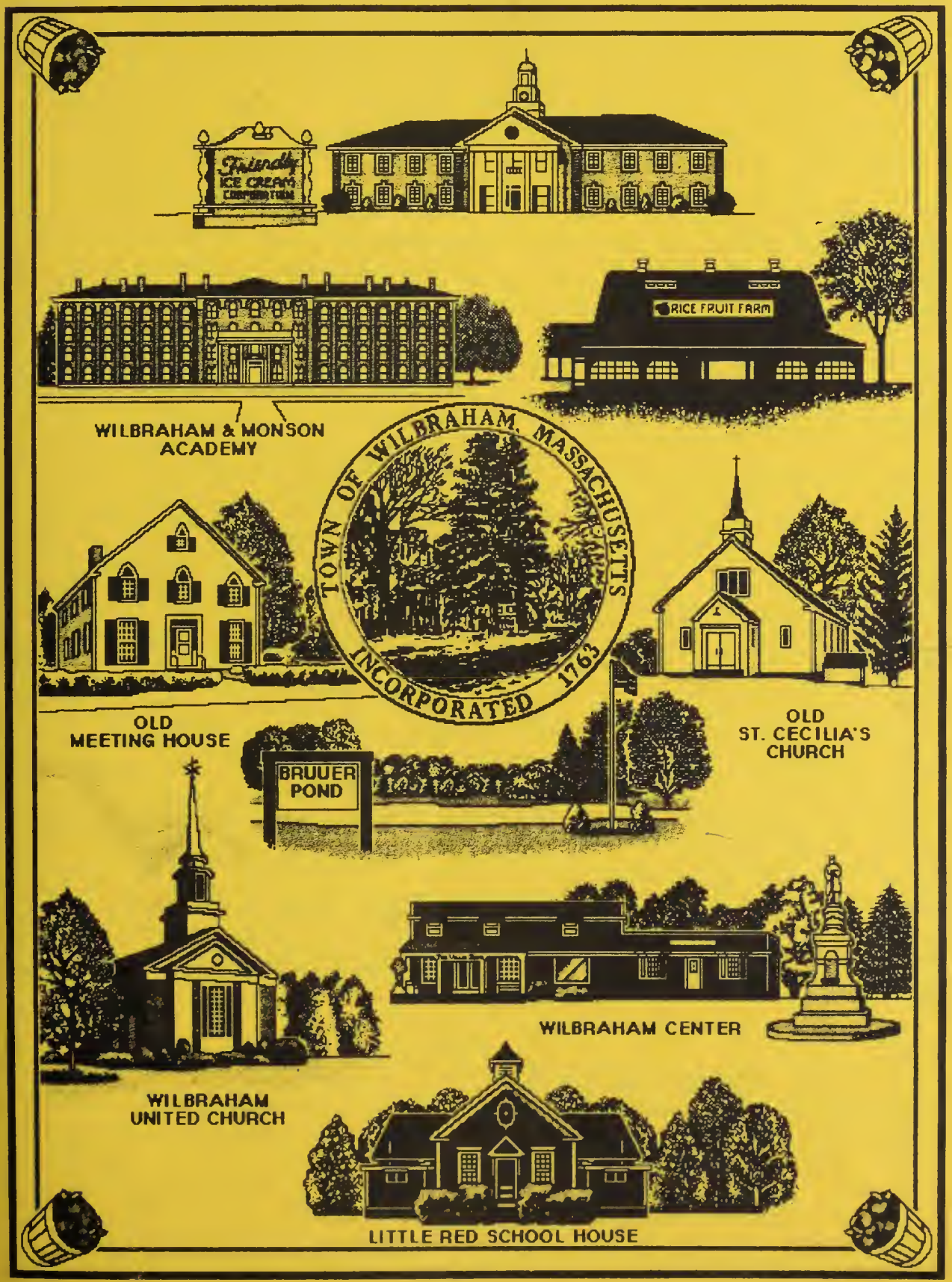
WILBRAHAM PUBLIC LIBRARY

1997

WILBRAHAM ANNUAL REPORT



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Cover: Town of Wilbraham Afgahn designed exclusively for the Scented Garden Gift Shop, Wilbraham, courtesy of Michele Axtman

WILBRAHAM PUBLIC LIBRARY

DATE LOANED

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Accountin ----- 596-2800
Ambulanc ----- 911
Ambulanc ----- 596-2273
Assessors ----- 596-2817
Building I ----- 596-2804
Dog Offic ----- 596-2006
Engineeri ----- 596-2807
FAX ----- 596-9256
Fire Depai ----- 911
Fire Depai ----- 596-3122
Housing A ----- 543-1700
Library ----- 596-6141
Planning ----- 596-2806
Police Dep ----- 911
Police Dep ---- 596-4357

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Police Department, Rape Reporting Only---------- 596-2100
Police Department, All Other Calls---------- 596-3837
Recreation---------- 596-2816
School, Superintendent---------- 596-3884
Selectmen/Town Administrator---------- 596-8111
Senior Center---------- 543-8201
Tax Collector---------- 596-2813
Tobacco Control---------- 596-2824
Town Clerk---------- 596-2809
Trash Stickers & Recycling---------- 596-2814
Treasurer---------- 596-2811

FACTS ABOUT WILBRAHAM

Settled: 1731
Incorporated: June 15, 1763
Hampden County
1990 Federal Census: 12,592

4,851 Dwelling Units
Area: 22 Square Miles
Real Estate Valuation: $812,344,200
Personal Property Valuation: $19,159,038

PUBLIC SCHOOLS

Grade K-2 - Memorial School
Grade 2-3 - Mile Tree School
Grade 3-5 - Soule Road School
Grade 6-8 - Wilbraham Middle School
Grade 9-12 - Minnechaug Regional High School

NURSERY SCHOOLS

The Burch Tree - 971 Main Street
Clinton Nursery School - 675 Stony Hill Road
Country Day School - 88 Stony Hill Road
Fiddlestix - 36 Maple Street
Happy Hill - 791 Ridge Road
Learning Links - 215 Manchonis Road Extension
The Kid's Place - 2149 Boston Road
Wilbraham United Church - 500 Main Street

CHURCHES

Christ the King (Lutheran)
Church of the Epiphany (Episcopal)
Glendale Methodist Church
Grace Union Church (Congregational)
St. Cecilia's Church (Roman Catholic)
Wilbraham United Church (Congregational Methodist)
Wilbraham Baptist Church

PRIVATE SCHOOLS

The Grammar School at Stony Hill - 675 Stony Hill Road
Wilbraham & Monson Academy - 421 Main Street

GOVERNMENT DISTRICTS & REPRESENTATIVES FOR THE TOWN OF WILBRAHAM

GOVERNOR
A. Paul Cellucci - Acting Gov.
State House Room 360
Boston, MA 02133
Phone: 1-617-727-3600

U.S. SENATOR
Edward M. Kennedy (D)
John F. Kennedy Bldg. Suite 2400
Boston, MA 02203
Phone: 1-617-565-3170

315 Senate Russell Office Bldg.
Washington, DC 20510

U.S.SENATOR
John F. Kerry (D)
One Bowdoin Square, 10th floor
Boston, MA 02114
Phone: 1-617-565-8519

421 Senate Russell Office Bldg.
Washington, DC 20510
Phone: 1-202-224-2742

145 State St., Suite 504
Springfield, MA 01103
Phone: 413-785-4610

CONGRESSMAN - 2ND CONG. DIST.
Richard E. Neal (D)
Federal Office Bldg.
1550 Main St.
Springfield, MA 01103
Phone: 413-785-0325

2431 Rayburn House Office Bldg.
Washington, DC 20515
Phone: 1-202-225-5601

TOLL FREE CITIZEN INFO. 13TH HAMPDEN DIST.: 1-800-392-6090

REPRESENTATIVE IN GEN. COURT
13th HAMPDEN DISTRICT
Gale D. Candaras (D)
643 Tinkham Rd.
Wilbraham, MA 01095
Phone: 413-599-1773

State House,
Boston, MA 02133
Phone:1-617-722-7302

STATE SENATOR-2ND HAMPDEN DISTRICT
Brian P. Lees (R)
527 Main Street
Indian Orchard, MA 01151
Phone: 413-543-2167

State House Room 308
Boston, MA 02133
Phone: 1-617-722-1291

COUNTY COMMISSIONERS
Hall of Justice
50 State Street
Springfield, MA 01103
Phone: 413-748-8600 (Gen.Info)

Richard S. Thomas
535 Rogers Ave.
West Springfield, MA 01089
Phone: 413-739-2158

Leonard Collamore
80 Bennington St.
Springfield, MA 01108
Phone: 413-733-3956

Abe Kasparian, Jr.
161 School St.
Agawam, MA 01001
(unavailable at the time)

AS OF MAY 3, 1997
ELECTED TOWN OFFICIALS

SELECTMEN & BOARD OF HEALTH

Frank A. Everton	(R) Chr.	1998
James E. Thompson	(D)	1999
Kevin J. Moriarty	(D)	2000

TOWN CLERK

Beverly J. Radner	(D)	2000

MODERATOR

Arthur F. Dionne	(R)	2000

ASSESSORS

Robert A. Bonsall	(R) Chr.	2000
Anthony J. Vecchio	(R)	1998
Dorothy A. Gates	(D)	1999

REGIONAL SCHOOL COMMITTEE

Michele T. Agahigian	(R)	1998
Paula Tingle	(D)	1999
Joel A. Berman	(R)	1999
Pamela C. Burch	(U)	2000
Richard. W. Grono	(D)	2000

TREE WARDEN

Gordon R. Long	(R)	2000

CEMETERY COMMISSIONERS

Peter W. Ablondi	(R)	1998
Rodney W. Fountain	(R)	1999
J. Bruce Tingle	(D)	2000

WATER COMMISSIONERS

Zigmund A. Peret	(R) Chr.	2000
Leland P. Miner	(R)	1998
Albert E. Kirk	(R)	1999

LIBRARY TRUSTEES

Deborah J. Reavey	(R)	2000
Susan Magee	(R)	2000
Barbara W. Fitzgerald	(R)	1998
William R. Massidda	(R)	1998
Coralie H. Gray	(R)	1999
Llewellyn S. Merrick	(R)	1999

PLANNING BOARD

Jonathan E. Viens, Sr.	(R)	2002
James A. McEathron	(R) Chr.	1998
Robert C. Gaynor	(R)	1999
Richard E. Butler	(R)	2000
Frederic W. Fuller III	(R)	2001

WILBRAHAM HOUSING AUTHORITY

Jason A. Burkins	(R)	2002
Van Pelt Brower	(R)	1998
Michelle Lawler	(R)	2000
Richard D. Bourgeois	(U)	2001

Attest: BEVERLY J. RADNER, CMC
TOWN CLERK

APPOINTED OFFICIALS AND COMMITTEES

Town Administrator
William J. Fogarty, 1998

Town Accountant
JoAnne DeGray, 2000

Treasurer-Collector
Thomas Sullivan

Fire Chief
Kenneth Willette, 1998

Forrest Warden/Hazardous Waste/ Emergency Management
Kenneth Willette, 1998

Police Chief
Allen M. Stratton, 2000

Director of Public Works
Edmond Miga, 2000

Town Counsel
Michael T. Hassett, 1998

Superintendent of Streets
Frank A. Shea

Animal Inspector
Dorsie R. Kovacs, 1998

Dog Officer
Gilles E. Turcotte, 1998

Building Inspector/Zoning Enforcement
William H. Garvey, 1999

Electrical Inspector
Daniel Driscoll, 1998

Plumbing/Gas Inspector
Robert Ascolillo, 1998

Health Agent/Sanitarian
Walter E. Lawler, 1998

Tree Warden/Pest Control Officer
Gordon Long, 1998

Town Archivist
Coralie Gray, 1998

Veterans Agent
Richard J. Prochnow, 1998

Advisor to the Board of Health
Walter J. Pacosa, 1998

Fence Viewer
Jesse L. Rice, 1998

Sealer of Weights and Measures
William J. Garvey, 1998

Constables
Alton McDonald, 1998
Kirk Burkins, 1998

Registrar of Voters
Henry J. Kszepka, 1997
J. Willard Pickett, 1998
John J. Shea, 1999
Thomas Mango, 2000

Aging, Council on
Alfred Brazee, 1998
Lois Peck, 1998
Theresa Theroux, 1998
Marguerite Zwarycz, 1999
Theresa B. Munn, 1999
Fred Biel, 1999
Dennis Lopata, 2000
Mary Irla, 2000

Associate Members:
Dorothy Gates, 1998
Carol Dennis, 1998

Ambulance Oversight Committee
Timothy Rogers, 1998
Alan S. Peck, 1998
Larry Robbins, 1999
Paul F. Civetti, 1999
Paula Chevrier, 2000

Appeals, Zoning Board of
Joseph Pessolano, Full Member, 1997
Marjorie Trimble, Full Member, 1998
Charles Pelouze, Associate, 1999
Edward E. Kivari, Full Member, 2000
Kevin Murphy, Full Member, 2000
Thomas Counos, Associate, 2000

Cable TV Advisory Committee
Robert Berger, 1998
Jason Burkins, 1998
Linda Fuller, 1998
John Garvey, 1998
Bernard O'Donnell, 1998
John w. Welch, 1998
Robert Page, 1998
Roy Scott, Associate, 1998

Capital Planning Committee
Franklin E. Dailey, 1997
Robert Quintin, 1998
Michael O. Shea, 1999
Marcia B. Zimmer, 2000
David B. Crevier, 2000

Conservation Commission
Stephen Bosworth, 1997
James R. Algie, 1997
Stoughton L. Smead, 1998
James E. St.Germain, 1998
Robert McMaster, 1999
Patricia Ross, 1999
John M. Sullivan, 2000
Linda Christman, 2000
Thomas R. Reavey, 2000

Disabilities, Commission on
Robert E. Weber, 1997
Paul E. Walker, 1998
Debbie McDonald, 1998
Terry L. Nelson, 1998
Evelyn O'Brien, 1999
Elaine Scott, 2000
John R. Chase, 2000
Anne Metayer, 2000

Fair Housing Committee
Kenneth L. Landon, 1998
Jean B. Courtney, 1998

Finance Committee
Michael O. Shea, 1997
Claire Thompson, 1997
Marcia B. Zimmer, 1998
Ken R. Furst, 1998
Kevin R. Dorsey, 1998
David B. Crevier, 1999
Paul D. Barry, 1999
Robert G. Gale, 1999
Paul DeSantis, 2000
Deborah Rosenthal, 2000
Susan Bunnell, 2000

Fire Commissioners
John N. Sampson, 1998
Alton McDonald, 1999
Frank Tencza, 2000

Golf Course RFP Committee
Frank A. Everton
William J. Fogarty
Colin E. Boothby

Hampden County Housing Services Advisory
John Pearsall, 1998

Health, Advisory Board of
Karen Dalecki Boisvert, 1997
Paula Chevrier, 1997
Donna Churyk Huijing, 1997
Loralee Nelson, 1998
Alan S. Peck, 1998
Marcia B. Zimmer, 1998
Judith C. Dione, 1998
Marie B. Chivers, 1998

Historical Commission
Larry Duquette, 1997
Carol M. Albano, 1998
Don Nicholson, 1998
Elizabeth Cahill, 1999
Steven M. Gray, 1999
Ann Tousignant, 1999
Barbara Search Miller, 2000
Richard Howell, 2000

Local Emergency Planning Committee
Edward Jamro, 1997
Kevin J. Moriarty, 1997
Edward Baker, 1997
Frank A. Everton, 1998
William J. Fogarty, 1998
Kenneth Willette, 1998
Allen M. Stratton, 1998
Richard Scortino, 1998
Walter E. Lawler, 1998
Edmond Miga, 1998
Ralph Guyer, 1998
Nicholas Yarmac, 1998
Robert A. Rusczek, 1998
Paul Civetti, 1998
Dorothy Hooper, 1998
Chris Castonguay, 1998
Steven Nelson, 1998
Robert Magrone, 1998

Open Space and Recreation Plan Committee
Stephen Bosworth, 1998
Stanley Tenerowicz, 1998
Denny Smith, 1998
Ronald Parlengas, 1998
Robert Croken, 1998
Mary Quigley, 1998
Frederick Fuller, 1998
John Pearsall, 1998
Patricia Ross, 1998
John Sullivan, 1998
James E. St.Germain, 1998
Robert McCollum, 1998
John Moore, 1998
Karen White, 1998
James Ziemba, 1998
James Slattery, 1998
Barbara Los, 1998
Sharon Lopata, 1998
Steven Gray, 1998
Coralie Gray, 1998
Deborah Burnett, 1998
Lori Hewitt, 1998
Philip Bouchard, 1998

Personnel Board
Daniel Gauthier, 1997
William Terbusch, 1997
Barbara Ralph, 1998
Kenneth Blanchard, 1999
David Huber, 1999
Michael J. Farrell, 1999
Jennifer Bourgeois, 2000

Pioneer Valley Planning Commission's Joint Transportation Committee
David Bodendorf, 1998

Planning Board Associate Member
Richard F. Faille, 1997
Edward Stevenson, 1998

Playground and Recreation Commission
James M. Slattery, 1997
John O'Connor, 1998
Leslie Bloom, 1998
Judith A. Curran, 1999
Trant Campbell, 1999
Gerard Ferzoco, 1999
Brian Bellefeuille, 2000
Mary Quigley, 2000

Public Access Cable TV Committee
Linda K. Fuller, 1998
Barbara Bosworth, 1998
Mary Ripley, 1998
Raymond Syriac, 1998
John J. Morris, 1998
Frank Flannagan, 1998
Sandra Belcastro, 1998
Olga (Sandy) Karplus, 1998
Thomas Nestor, 1998
Claudette Burque, 1998

Sewer Advisory Committee
Ruly Zachary, 1998
James V. Dowd, 1999
Kelvin S. Kwong, 2000
Joseph E. Kakley, 2000

Solid Waste Advisory Committee
Alicia Roy, 1998
Sandra Belcastro, 1998
Olga (Sandy) Karplus, 1998
David O. Sutter, 1998

Wilbraham Cultural Council
Alton Willms, 1997
Sharon A. Queen, 1998
Andrew A. Leviton, 1999
Terry Anne Paulhaus, 1999
Deborah Poppel, 2000
Ellen A. Harris, 2000
Sharon Tellier, 2000
Barbara Los, 2000
Aaron Platt, 2000
Lee Fontaine, 2000
Carolyn Zawacki, 2000
Jennifer Chapin, 2000
Barbara S. Ziskind, 2000
Judy L. VanRaalte, 2000
Charles F. Bennett, 2000

CITIZEN PARTICIPATION NEEDED

The Board of Selectmen needs your help. By volunteering to serve on one or more of the Town Committees, Boards or Commissions, you will know the satisfaction of being part of your local government, which is based on citizen participation.

Most of the committee appointments are made by the Board soon after the Annual Town Meeting. However, throughout the year, vacancies created by illness of "move-away" resignations must be filled and occasionally the Selectmen find it necessary to create an entirely new committee.

YOUR PARTICULAR TALENT AND EXPERIENCE ARE NEEDED!!!

Please fill in this form to indicate your special interests and willingness to serve, and return to the Board of Selectmen, 240 Springfield Street, Wilbraham.

COMMITTEES APPOINTED BY THE BOARD OF SELECTMEN

____ Council on Aging
____ Board of Appeals
____ Capital Planning Committee
____ Conservation Commission
____ Fair Housing Committee
____ Finance Committee
____ Fire Commissioners
____ Advisory Board of Health
____ Historical Commission
____ Open Space & Recreation Commission
____ Personnel Board
____ Recreation Commission
____ Public Access Cable TV Committee
____ Sewer Advisory Committee
____ Solid Waste Advisory Committee
____ Wilbraham Commission on Disabilities
____ Wilbraham Cultural Council
____ Other (please comment)

NAME _____
ADDRESS _____
OCCUPATION _____
INTERESTS/CONCERNS/COMMENTS: _____
_____
_____
_____

SCHEDULED MEETINGS

In all cases, townspeople wishing to attend any of these meetings for the purpose of making proposals or asking questions must make an appointment with the appropriate committee so that the item of business can be put on the agenda of said committee and brought up for discussion.

All committee meetings are subject to change and will be posted according to state statute. Minutes of some committee meetings are available at the Wilbraham Public Library.

ADVISORY BOARD OF HEALTH - As posted, Town Offices
AMBULANCE OVERSIGHT COMMITTEE - As posted, Town Offices
ASSESSORS - As posted, Town Offices
BOARD OF APPEALS - As posted, Town Offices
CAPITAL PLANNING COMMITTEE - As posted, Town Offices
CABLE T.V. ADVISORY COMMITTEE - As posted, Town Offices
CEMETERY COMMISSION - 3rd Tuesday, as posted, 7:30 p.m., Town Offices
COMMISSION ON DISABILITIES - As posted, Town Offices
CONSERVATION COMMISSION - As posted, Town Offices
COUNCIL ON AGING - 1st Wednesday, 7:15 p.m., Senior Center
FAIR HOUSING COMMITTEE - As posted, Town Offices
FINANCE COMMITTEE - As posted, Town Offices
FIRE COMMISSIONERS - Last Thursday, 7:00 p.m., Fire Station
HISTORICAL COMMISSION - 3rd Tuesday, 7:00 p.m., Town Offices
HOUSING AUTHORITY - As posted, Housing Authority Office
LIBRARY TRUSTEES - 3rd Tuesday, 5:00 p.m., Wilbraham Library
LOCAL EMERGENCY PLANNING COMMITTEE - As posted, Police Station
OPEN SPACE & RECREATION PLAN COMMITTEE - As posted, Town Offices
PERSONNEL BOARD - As posted, Town Offices
PLANNING BOARD - Wednesdays, as posted, 7:30 p.m., Town Offices
PLAYGROUND & RECREATION - 1st Thursday, 7:00 p.m., Town Offices
PUBLIC ACCESS CABLE TV COMMITTEE - As posted, Town Offices
RABIES RESPONSE TEAM - As posted, Town Offices
REGIONAL SCHOOL COMMITTEE - 1st Tuesday in Hampden, 3rd Tuesday in Wilbraham
BOARD OF SELECTMEN - Mondays, 7:00 p.m., Town Offices
SEWER COMMISSIONERS - 2nd Wednesday, 7:30 p.m., DPW Building
SOLID WASTE ADVISORY COMMITTEE - 2nd Tuesday, 7:30 p.m., Town Offices
WATER COMMISSIONERS - 1st & 3rd Mondays, 7:30 p.m., DPW Building
WILBRAHAM CULTURAL COUNCIL - As posted, Town Offices

VOTER REGISTRATION BY PRECINCT
(As of December 31, 1997)

PREC	Rep	Dem	Unen	Lib.	Inter.3rd Pty	Natural Law Pty	Reform	Total
A	427	844	870	6				2147
B	631	556	965	4	3	1		2160
C	446	626	968	2	1		1	2044
D	495	636	824	2			2	1959
TOTALS	1999	2662	3627	14	4	1	3	8310

VITAL STATISTICS

BIRTHS	1995	1996	1997
MALES	68	63	32
FEMALES	41	43	34
TOTALS	109	106	66
MARRIAGES	68	72	66
DEATHS			
MALES	86	101	71
FEMALES	119	109	118
TOTALS	205	210	189

ATTEST: BEVERLY J. RADNER
TOWN CLERK

ANNUAL TOWN MEETING
APRIL 28, 1997

Attendance:
Precinct A -- 64
Precinct B -- 88
Precinct C -- 83
Precinct D -- 107
Total ---------342

In accordance with the Warrant, as posted, the inhabitants of the Town of Wilbraham, qualified to vote in Town affairs, met in Minnechaug Regional High School. At 7:00 PM the Moderator, Arthur F. Dionne, noted a quorum was present and called the meeting to order. At this the Moderator asked those in attendance to join him in the Pledge of Allegiance to the Flag. The call of the meeting was then read by Town Clerk Beverly J. Radner.

ARTICLE 1. Choosing Miscellaneous Officials: Voted Unanimously that the following persons be elected to the indicated offices for the ensuing year:

Poundkeeper	Giles E. Turcotte
Surveyors of Lumber	Edward P. Lindsay, Jr. & William Garvey
Measurers of Wood & Charcoal	Stanley Gore & William Garvey
Field Drivers	Dorrance T. Green & William Garvey
Weighers of Grain	Alton McDonald & Jesse Rice

A motion to suspend the Annual Town Meeting so that the Special Town meeting, as posted, for 7:15 PM could be held, was approved unanimously.

The Annual Town Meeting reconvened at 7:22 PM.

ARTICLE 2. Hearing Reports: Voted Unanimously that the Town accept the reports of all officers and committees as printed in the Annual Town Report.

Before Article 3 was presented, the Moderator asked for a moment of silence to remember those who passed away during the year.

John N. Bernet, Sr., Highway Department
John C. Howard, School Committee
Wright N. Horton, Personnel Board
Richard M. Kirby, Constable

Edward S. Kubik, Finance Committee, Personnel Board
Jeremiah P. McCarthy, Electrical Inspector
Thomas J. O'Connor, County Commissioner
John C. Sevey, Community Leader
Mable Osborn, Secretary to Conservation Commission

ARTICLE 3. Parliamentary Procedures: Voted Unanimously that the Town accept special parliamentary procedures for the purpose of implementing the provisions of Chapter 580 of the Acts of 1980 (Proposition 2 1/2), as amended, and on file with the Town Clerk.
A motion was made and seconded to waive the second reading of the article. Motion passed unanimously.

ARTICLE 4. Parliamentary Procedures: Declared an unanimous vote by the Moderator, that the Town adopt Section 2 of Chapter 448 of the Acts of 1996 for the duration of the Meeting.

At this time the Town Moderator swore in the tellers. They were Dr. Allan Peck, John Lovejoy, and Judith Dionne.

ARTICLE 5. Parliamentary Procedures: Declared a two-third vote by the Moderator that the Town amend Section 202 of the Town By-Laws by adding the following: "e.) On matters requiring a two-thirds vote by statute a count need not be taken unless the vote so declared is immediately questioned by seven or more voters as provided in General Laws, Chapter 39, Section 15".

ARTICLE 6. Compensation for Elected Town Officials: Finance Committee Recommended. Voted by a Majority (two against) that the Town fix the compensation for all elected Town Officers for the fiscal year beginning July 1, 1997 and ending June 30, 1998 as follows:

Assessors, Chairman, $2,414, Members, $2,186 each, per year; Town Clerk, $30,862 per year (all fees revert to the Town treasury); Moderator, $200 Annual Town Meeting, $50 Special Town Meeting; Selectmen, $3,278 per year, Chairman $3,824 per year; Tree Warden, $6,505 per year; Water Commissioners, $150 per year; Cemetery Commissioners, no salary; Library Trustees, no salary; Planning Board Members, no salary; Poundkeeper, Field Drivers, Weighers of Grain, Surveyors of Lumber, Measurers of Wood and Charcoal (all Town officers elected other than by official ballot), fees only, fixed by General Laws.

ARTICLE 7. Overlay Reserve Fund: **Finance Committee Recommended**. Voted Unanimously that the Town appropriate the sum of $40,000 from overlay funds certified as excess by the Board of Assessors pursuant to Section 25 of Chapter 59 of the Massachusetts General Laws to the Stabilization Fund.

ARTICLE 8. Stabilization Fund: Finance Committee Recommended. Voted Unanimously that the Town raise or appropriate from Free Cash the sum of $250,557 to the Stabilization Fund.

ARTICLE 9. Reserve Fund: Finance Committee Recommended. Voted Unanimously that the Town raise or appropriate from Free Cash ($65,000) and available funds ($100,000), the sum of $165,000 for a fiscal Year 1998 Reserve Fund, and determine how this appropriation should be provided for.

ARTICLE 10. Receipts Reserved for Appropriation for Ambulance: Finance Committee Recommended. Voted Unanimously that the Town appropriate the sum of $121,604 from Receipts Reserved for Appropriation for Ambulance to Ambulance personal services and operating costs, pursuant to Section 5 of Chapter 40 of the Massachusetts General Laws.

ARTICLE 11. Receipts Reserved for Appropriation for Ambulance: Voted Unanimously to move no action.

ARTICLE 12. Budget Appropriations: Finance Committee Recommended. Voted Unanimously that the Town accept the report of the Finance Committee and appropriate the sum of $18,097,347, to cover the necessary capital expenditures and operating expenses of the Town for Fiscal Year 1998 (July 1, 1997 to June 30, 1998) per appropriations listed separately and incorporated herein by reference, and to provide said appropriations as follows:

Transfer	from:	Water Receipts	$715,062
	to:	Water Enterprise Fund	
	from:	Solid Waste Receipts	$494,581
	to:	Solid Waste Enterprise	
	from:	Sewer Receipts	$440,799
	to:	Sewer Enterprise Fund	
	from:	Cemetery Trust Fund	-0-
	to:	Cemetery Capital Projects	
	from:	Offset Receipts	$18,000
	to:	Dog Officer's Expense	
	from:	Hampden County Traffic Safety Program Grant	$34,000
	to:	Selectmen Salaries	
	from:	Federal Crime Bill (COPSFAST) Grant	$23,793

to:	Police Salaries	
from:	Mass. Drug Abuse Resistance Education Grant	$ 9,000
to:	Police Salaries	
from:	Mass. Tobacco Control Grant	$14,616
to:	Selectmen Salaries	
from:	Receipts Reserved for Appropriation to Ambulance	$40,548
to:	Fire Salaries	

Amount of Certified Free Cash Required for FY 1998 Municipal Appropriations: -0-

Finance Committee Chairman Greg Gale gave a presentation on the budget proposal. During the presentation a list of the current members on the committee was read. Special recognition was given to Nancy Johnson for her help with the committee each meeting.

Ellen Leritz gave a presentation concerning the Regional School budget request. A formal presentation was given by School Committee member Michael Flynn.

ARTICLE 13. Petitioned Article: Voted Unanimously to move no action.

ARTICLE 14. Chapter 90 Anticipation Borrowing: Finance Committee Recommended. Voted Unanimously that the Town authorize the Treasurer, with the approval of the Board of Selectmen, to borrow $384,737 in anticipation of state receipts in accordance with Section 6A and Section 7, Subsections 5 and 6 of Chapter 44 of the Massachusetts General Laws, said money representing allotment for Chapter 113, Acts of 1996, or Chapter 90 road construction, reimbursement from the state to be used to retire such debt.

ARTICLE 15. Reduce Authorization to Borrow for Capital Outlays: Finance Committee Recommended. Voted Unanimously that the Town reduce Article 16 of the June 12, 1993 Annual Town Meeting which appropriated $180,000 for the cost of remodeling, reconstructing or making extraordinary repairs to public buildings owned by the Town, to remove and replace underground fuel storage tanks, at the Mile Tree, Soule Road and Middle School; to $142,500; and to reduce the authorization to borrow $180,000 under Section 7(3A) of Chapter 44 of the Massachusetts General Laws approved at the June 12, 1993 Annual Town Meeting (Article 16) to $142,500.

At this time Kevin J. Moriarty, Chairman of the Board of Selectmen, recognized State Representative Gale D. Candaras.

ARTICLE 16. Reduce Authorization to Borrow for Capital Outlays: Finance Committee Recommended. Voted Unanimously that the Town reduce Article 14 of the May 14, 1994 Annual Town Meeting which appropriated $180,370 for the purpose of

closing out the landfill area to $0; and to reduce the authorization to borrow $180,370 under Section 8 (24) of Chapter 44 of the Massachusetts General Laws approved at the May 14, 1994 Annual Town Meeting (Article 14) to $0.

ARTICLE 17. Reduce Authorization to Borrow for Capital Outlays: **Finance Committee Recommended**. Voted Unanimously that the Town reduce Article 22 of the May 1, 1995 Annual Town Meeting which appropriated $87,160 for remodeling, reconstructing or making extraordinary repairs to public buildings owned by the Town to $37,160; and to reduce the authorization to borrow $87,160 under Section 7 (3a) of Chapter 44 of the Massachusetts General Laws approved at the May 1, 1995 Annual Town Meeting (Article 22) to $37,160.

ARTICLE 18. Reduce Authorization to Borrow for Capital Outlays: Finance Committee Recommended. Voted Unanimously that the Town reduce Article 22 of the May 1, 1995 Annual Town Meeting which appropriated $302,638 for the purpose of closing out the landfill area to $0; and to reduce the authorization to borrow $302,638 under Section 8(24) of Chapter 44 of the Massachusetts General Laws approved at the May 1, 1995 Annual Town Meeting (Article 22) to $0.

ARTICLE 19. Authorization to Borrow for Capital Outlays: **Finance Committee Recommended**. Voted Unanimously that the Town borrow a sum not to exceed $418,000 for the following purposes:

in accordance with Section 7 (3A) of Chapter 44 of the Massachusetts General Laws for remodeling, reconstructing or making extraordinary repairs to public buildings owned by the Town, $380,000;

in accordance with Section 7 (9) of Chapter 44 of the Massachusetts General Laws for the cost of departmental equipment, $30,000;

in accordance with Section 7(28) and 7(29) of Chapter 44 of the Massachusetts General Laws for the development, design, purchase and installation of computer hardware, other data processing equipment and computer assisted integrated financial management and accounting systems, $8,000.

A presentation was given by Robert Quintin, Chairman of the Capital Planning Committee, concerning the proposed budget request. A five year plan was explained to the audience. Mr. Quintin thanked the committee members for their hard work. Special thanks also went out to Frank Dailey, Jr., Nancy Johnson, and Tom Sullivan.

ARTICLE 20. Council on Aging Revolving Fund: **Finance Committee Recommended**. Voted Unanimously that the Town reauthorize a revolving fund under the Council on Aging and transfer the balance from the FY 1997 revolving fund to the FY 1998 revolving fund in accordance with Section 53 E1/2 of Chapter 44 of the Massachusetts General Laws. Receipts shall be credited into said fund from the following

sources: (1) Donations from individuals, organizations and events. (2) Allowance from the Senior Network. (3) Memorial donations. (4) Fees for classes, trips, and programs. Expenditures authorized by the Director of Elder Affairs, not exceeding a total of $10,000 in FY 1998, may be made for the following purposes: (1) Payment of costs connected with programs and events. (2) Repair and maintenance of equipment and furnishings. (3) Purchase of memorials and volunteer recognition. (4) Fees for instructors of classes. The balance in the revolving fund shall not exceed $10,000.

ARTICLE 21. Compost Bin Revolving Fund: **Finance Committee Recommended**. Voted Unanimously that the Town reauthorize a revolving Home Composting Bin Account in accordance with Section 53 E1/2 of Chapter 44 of the Massachusetts General Laws in order to place revenue collected from the sale of compost bins which shall be used to purchase additional compost bins. Expenditures authorized by the Recycling Coordinator, not exceeding a total of $5,000 in FY 1998, may be made for the purchase of additional composting bins for resale to town residents. The balance in the revolving account shall not exceed $5,000.

ARTICLE 22. Waste Water Enterprise Fund Retained Earnings: Finance Committee Recommended. Passing by a Majority Vote (two opposed) that the Town appropriate $30,000 from available funds in the Waste Water Enterprise Fund retained earnings account for the purpose of funding a sewer interceptor capacity study.

ARTICLE 23. Naming of Public Park: Voted Unanimously that the Town name the property currently known as "Bruuer Pond" and recorded in the Hampden County Registry of Deeds in Book 3050, Page 294, as "Sevey Park at Bruuer Pond".

ARTICLE 24. Special Legislation / Golf Course: Town Moderator declared this article passed by a two-third vote (two opposed) to direct the Board of Selectmen to petition the Legislature of the Commonwealth of Massachusetts to enact special legislation authorizing the Town to enter into a lease not exceeding 25 years for the land and improvements commonly known as the Wilbraham Country Club with the current tenant thereof, notwithstanding the provisions of Chapter 30B of the Massachusetts General Laws or any other general or special law to the contrary.

ARTICLE 25. Tax Exemptions for Elderly Taxpayers: Finance Committee Recommended. Voted Unanimously that the Town accept Clause 41C of Section 5 of Chapter 59 of the Massachusetts General Laws, providing real estate tax exemptions for qualified persons aged 70 or older.

ARTICLE 26. Authorization to Dispose of Surplus Equipment: Finance Committee Recommended. Voted Unanimously that the Town empower the Board of Selectmen on behalf of the Town to sell, transfer, or otherwise dispose of damaged, obsolete, or unneeded tangible personal property or equipment owned by the Town.

ARTICLE 27. Authorization to Enter Into Lease/Purchase Agreements: Finance Committee Recommended. Voted Unanimously that the Town authorize the Board of Selectmen to make contracts for the lease, with option to purchase, of various municipal equipment, subject to annual appropriation, if in the opinion of the Board it is in the best interests of the Town. The Board of Selectmen shall identify within its budget submission to the Finance Committee, any contract for the lease with an option to purchase.

ARTICLE 28. Agreement with the Town of Longmeadow on Regional Yard Waste Processing Equipment: Voted Unanimously that the Town authorize the Board of Selectmen to enter into an agreement with the Town of Longmeadow in accordance with Section 4A of Chapter 40 of the Massachusetts General Laws, for the implementation of a regional yard waste processing equipment program, as on file with the Town Clerk entitled "Article 28, Exhibit A".

ARTICLE 29. Land Acquisition: Passing by a declared two-third vote by the Moderator, that the Town authorize the Board of Selectmen to acquire the following land parcels and/or rights in land parcels for the purpose of obtaining a secure and public right of way. This will allow for the construction and roadway safety improvements of Springfield Street and Faculty Street.

	Total # Parcels	Area	
In fee	7	5,236.54	s.f.

and any temporary easements as necessary for this project.
Further, that the Selectmen may acquire these parcels, or modifications of these parcels or other required parcels, through all legal means. This includes donations, purchase or eminent domain. The subject parcels are currently identified on plan drafted by Fuss & O'Neill, Inc., dated December 1996, titled "Springfield and Faculty Streets," and on file with the Town Clerk. Further, to appropriate from the overlay funds certified as excess by the Board of Assessors, pursuant to Section 25 of Chapter 59 of the Massachusetts General Laws the sum of $2,035 to defray any associated right of way expenses connected with this project.

Mr. Brad Riga proposed a motion to amend the original article by splitting the article into two property votes. One for Faculty Street and one for Springfield Street. Vote on the amendment failed to pass.

ARTICLE 30. Acceptance of Deeds: Voted Unanimously that the Town accept such deeds of land to the Town as filed by the Board of Selectmen with the Town Clerk and also as are recorded at the Hampden County Registry of Deeds or the Land Court since the date of the last Annual Town Meeting.

ARTICLE 31. Deed Restrictions: Voted Unanimously that the Town authorize deed restrictions consistent with Section 32 of Chapter 184 of the Massachusetts General Laws, on the "Old Meeting House" at 450 Main street, Wilbraham and that the town identify to the Mass. Historical Commission the Book and Page numbers of the subject property after determining the Book and Page numbers in the Hampden County Registry of Deeds.

A motion to amend the original article was made by Town Attorney Michael Hassett since the Book and Page numbers used in the original article were questioned for their accuracy. Motion to amend passed unanimously.

ARTICLE 32. Special Legislation/All Alcoholic Beverages Licenses: Voted by a Majority that the Town direct the Board of Selectmen to petition the Legislature of the Commonwealth of Massachusetts to enact special legislation authorizing the Town to issue two additional licenses for the sale of all alcoholic beverages to be drunk on the premises.

ARTICLE 33. Zoning By-law Amendment - Rezoning from R-26 to G.B.: Planning Board Recommended. Town Moderator declared this article passed by a two-third vote to amend the Wilbraham Zoning By-Law by re-zoning from Residential 26 (R-26) to General Business (G.B.) a parcel of land containing approximately 7,200 square feet, said parcel being the southern most portion of land known as 15 Main Street, as more particularly described on a plan entitled "Article 33, Exhibit A" on file with the Town Clerk.

ARTICLE 34. Zoning By-Law Amendment - Seasonal Outdoor Dining Regulations: Planning Board Recommended. Voted Unanimously that the Town amend the Wilbraham Zoning By-Law in the following manner:

A. By revising section 3.4.5.17 by adding the words "and food service establishments" after the word "Restaurant";

B. By revising section 3.4.5.17 by deleting the words "Provided customers are served seated within the building, and catering and take out food sales are an accessory use only" and substituting therefor the following words "Customers shall be served and seated inside a completely enclosed building except as provided for in section 3.6.3.3. Catering and take out food sales are permitted as an accessory use. Drive through window service is prohibited."; and

C. By adding a new section 3.6.3.3 to read as follows:
3.6.3.3 The Zoning Board of Appeals may authorize by special permit outdoor dining as a seasonal use incidental and accessory to a permitted restaurant. Outdoor dining areas shall not be located within a parking lot, driveway or public right of way or such other location that will create visibility problems or hazards for motorists and pedestrians or restrict access by emergency vehicles to the building or neighboring property. Where appropriate, walls, fencing or plantings shall be used to separate the outdoor dining area from traveled areas and parking areas. Additional parking at the rate specified by this By-Law may be required for the added outdoor seating capacity.

ARTICLE 35. Petitioned Article: Voted Unanimously to Move No Action.

ARTICLE 36. Adjournment of Annual Town Meeting: Voted Unanimously that the Town adjourn the Annual Town Meeting until 8:30 AM, Saturday, May 3, 1997, at the Wilbraham Community Center, Precinct A; Mile Tree School, Precinct B; Memorial School, Precinct C; or Soule Road School, Precinct D; when the Annual Town Election will be held, polls closing at 6:30 PM.

Meeting adjourned at 10:25 PM.

Attest: Beverly J. Radner
Beverly J. Radner, CMC
Town Clerk

Boston, Massachusetts

The foregoing amendments to the general by-laws adopted under article 5 of the warrant for the Wilbraham town meeting that convened on April 28, 1997, are approved.

Scott Harshbarger
Attorney General

by: Jonathan A. Abbott
Assistant Attorney General

June 16, 1997

Boston, Massachusetts

The foregoing amendments to the zoning by-laws adopted under articles 33 and 34 of the warrant for the Wilbraham town meeting that convened on April 28, 1997, and the map that pertains to article 33, are approved.

Scott Harshbarger
Attorney General

by: Jonathan A. Abbott
Assistant Attorney General

June 16, 1997

SPECIAL TOWN MEETING
APRIL 28, 1997

Attendance:

Precinct A:	**64**
Precinct B:	**88**
Precinct C:	**83**
Precinct D:	**107**
Total ---------	**342**

In accordance with the Warrant, as posted, the inhabitants of the Town of Wilbraham, qualified to vote in Town affairs, met in Minnechaug Regional High School. At 7:08 PM the Moderator, Arthur F. Dionne, noted a quorum was present and called the meeting to order. The call of the meeting was then read by Town Clerk Beverly J. Radner.

ARTICLE 1. Parliamentary Procedure: Finance Committee Recommended. Voted Unanimously that the Town adopt special parliamentary procedures for the purpose of implementing the provisions of Chapter 580 of the Acts of 1980 (Proposition 21/2) as amended, and on file with the Town Clerk.

A motion was made and seconded to waive the second reading of the article. Motion passed unanimously.

ARTICLE 2. Parliamentary Procedure: Voted unanimously to move no action on this article to adopt Section 2 of chapter 448 of the Acts of 1996 for the duration of the Meeting.

ARTICLE 3. Funding Transfers: Passing by a unanimous vote and pursuant to Section 33 of Chapter 44 of the Massachusetts General Laws, the Town transfer the sum of $38,900 from previously appropriated but unexpended funds in the FY1997 Budget 702, Interest Expenses, to the FY 1997 Budgets 134, Accounting Salaries ($600), 163, Registrars Salaries ($550), 541, Council on Aging Expenses ($1,129), 113, Town Meeting Expenses ($1,749), 420, Highway Salaries ($3,000), 113, Town Meeting Salaries ($3,571, 610, Library Expenses ($9,550), 420, Highway Expenses ($10,000), and 122 Selectmen Expenses ($8,751); $3,249 from previously appropriated but unexpended funds in the FY 1997 Budgets 134, Accounting Expenses ($1,000), 210, Police Salaries ($26), 251, Inspector Salaries ($1,200), and 610, Library Salaries ($1,023), to the FY 1997 Budget 122, Selectmen Expenses; $15,000 from previously appropriated but unexpended funds in the FY 1997 Budget 610, Library Salaries ($3,285) and 193, General Insurance Expenses ($11,715) to the FY 1997 Budget 220, Fire Salaries; $3,200 from previously appropriated but unexpended funds in the FY 1997 Budget 60-440, Waste Water Expenses, to the FY 1997 Budget 60-440, Waste Water Salaries; $4,000 from previously appropriated but unexpended funds in the FY 1997 Budget 61-450. Water Expenses, to the FY 1997 Budget 61-450, Water Salaries; and $1,000 in previously appropriated but unexpended funds in the FY 1997 Budget 66-430, Solid Waste Expenses, to the FY 1997 Budget 66-430 Solid Waste Salaries.

A brief explanation followed explaining the shortfalls.

ARTICLE 4. Receipts Reserved for Appropriation for Ambulance: Voted unanimously to move no action.

ARTICLE 5. Free Cash: Voted unanimously to move no action.

ARTICLE 6. Chapter 90 Anticipation Borrowing: Voted unanimously to move no action.

ARTICLE 7. Solid Waste Enterprise Fund Retained Earnings: Voted unanimously that the Town appropriate $8,485 from available funds in the Solid Waste Enterprise Fund retained earnings account for the purpose of completing closure of the sanitary landfill.

A motion to dissolve the Special Town Meeting and return to the Annual Town Meeting was made and seconded. Motion passed unanimously. Meeting adjourned at 7:22 PM.

Attest: Beverly J. Radner
Beverly J. Radner, CMC
Town Clerk

SPECIAL TOWN ELECTION
JANUARY 25, 1997

Total Registered Voters - 8374	Registered by Precinct	Voted by Precinct
Total Vote Cast ---------- 1764	Precinct A -2156	Prec. A - 395
% Voted ---------- 21%	Precinct B - 2159	Prec. B - 435
	Precinct C - 2103	Prec. C - 390
	Precinct D - 1956	Prec. D - 544

SELECTMAN (to fill 3 Yr. unexpired term)

CANDIDATE	PARTY	TOTAL
James E. Thompson *	D	1170
Jonathan E. Veins, Sr.	R	589

* denotes winner

SPECIAL TOWN MEETING
OCTOBER 6, 1997

Attendance:
Precinct A: 36
Precinct B: 68
Precinct C: 58
Precinct D: 96
Total --------- 258

In accordance with the Warrant, as posted, the inhabitants of the Town of Wilbraham, qualified to vote in Town affairs, met in Minnechaug Regional High School. At 7:05 PM the Moderator, Arthur F. Dionne, noted a quorum was present and called the meeting to order. The call of the meeting was then read by Town Clerk Beverly J. Radner and immediately followed by the pledge of allegiance.

ARTICLE 1. Parliamentary Procedure: Finance Committee Recommends. Voted unanimously that the Town adopt special parliamentary procedures for the purpose of implementing the provisions of Chapter 580 of the Acts of 1980 (Proposition 2 1/2) as amended, and on file with the Town Clerk.

A motion was made and seconded to waive the second reading of the article. Motion passed unanimously.

ARTICLE 2. Police Career Incentive Pay: Finance Committee Recommends. Voted by a vast majority that the Town adopt Section 108L of Chapter 41 of the Massachusetts General Laws, the Police Career Incentive Pay Program.

ARTICLE 3. Regional School District Agreement: Voted by a majority that the Town amend the Agreement between the Towns of Wilbraham and Hampden, Massachusetts, with respect to the formation of a regional school district, by adding the following language as Section III (B) (4):

> The Towns of Hampden and Wilbraham, in their desire to form a Regional Early Childhood Center to be located at the facility presently known as Mile Tree School in Wilbraham, hereby agree to amend their Regional Agreement as follows:
>
> All residents of the member towns in kindergarten will receive education in a regionalized center to be located in a facility presently known as Mile Tree School in Wilbraham.

A presentation was conducted by Regional School Committee Chairman Paula Tingle with assistance from Superintendent Brenda Dietrich. Other Committee and staff members were introduced also. A question and answer session was then conducted. It was mentioned by Regional School Committee member Douglas Boyd from Hampden that this must be approved in both towns to take effect.

ARTICLE 4. Overlay Reserve Fund: Finance Committee Recommends. Voted by a majority that the Town appropriate a sum of $21,528 from overlay funds certified as excess by the Board of Assessors for designer fee selection costs, pursuant to Section 25 of Chapter 59 of the Massachusetts General Laws to the FY 1998 Budget 301, Regional School Assessment for designer selection costs..

Discussion on this article took place with discussion on article 3.

ARTICLE 5. Receipts Reserved for Appropriation for Ambulance: Finance Committee Recommends. Voted unanimously that the Town appropriate a sum of $30,000 from Receipts Reserved for Appropriation for Ambulance, to be held in a Depreciation for Vehicles and Equipment Replacement Account pursuant to Section 5 of Chapter 40 of the Massachusetts General Laws.

ARTICLE 6. Receipts Reserved for Appropriation for Ambulance: Finance Committee Recommends. Voted by a majority that the Town appropriate a sum of $127,500 toward the purchase and equipping of a new Fire Department Ambulance, said expenditure to come from funds held in accordance with Section 5 of Chapter 40 of the Massachusetts General Laws, Depreciation for Vehicle and Equipment Replacement Account.

ARTICLE 7. Transfer of Land: (requires a two-thirds vote) Voted unanimously that the Town convey to the Town of Wilbraham Cemetery Commission for municipal purposes only and subject to an easement dated April 27, 1978 (instrument #11273 in the Hampden County Registry of Deeds) a certain parcel of land containing 6.93 acres more or less, and designed Lot No. 1 on a plan entitled "Plan of Property for friendly Ice Cream Corp. Wilbraham - Massachusetts" and further described in Document # 11672, recorded at Book 4584, Page 219 and being more particularly bounded and described on Exhibit A attached to said Document # 11672, copies of which document and Exhibit A are on file with the Town Clerk.

Cemetery Commissioner J. Bruce Tingle stated where the parcel of land was and that it could be seen from the Massachusetts Turnpike. He also stated that the Friendly Ice Cream sign that could be seen there would be staying.

A motion was then made and seconded to dissolve the meeting. Motion carried unanimously. Meeting adjourned at 8:17 PM.

Attest: Beverly J. Radner

Beverly J. Radner, CMC
Town Clerk

1997 ANNUAL TOWN ELECTION
MAY 3, 1997

Total Registered Voters -- 8171
Total Vote Cast ---------- 2209
% Voted ---------- 27%

Voted by Precinct	Total Registered
Precinct A - 530	2094
Precinct B - 551	2117
Precinct C - 482	2031
Precinct D - 646	1929

SELECTMAN - 3 YRS.

Kevin J. Moriarty	D	1205*
Edward T. Stevenson	R	975

TOWN CLERK - 3 YRS.

Beverly J. Radner	D	1802*

MODERATOR - 3 YRS.

Arthur F. Dionne	R	1688*

ASSESSOR - 3 YRS.

Robert A. Bonsall	R	1647*

REG. SCHOOL COMMITTEE - 3 YRS.

Pamela C. Burch		1274*
Michael J. Flynn	D	988
Richard W. Grono	D	1232*

TREE WARDEN - 3 YRS.

Gordon R. Long	R	1762*

CEMETERY COMMISSIONER - 3 YRS.

John Bruce Tingle	D	1677*

WATER COMMISSIONER - 3 YRS.

Zigmund A. Peret	R	1630*

LIBRARY TRUSTEE - 3 YRS.

Susan B. Magee	R	1444*
Deborah J. Reavey	R	1392*

PLANNING BOARD - 5 YRS.

Jonathan E. Viens, Sr.	R	1614*

WILB. HOUSING AUTHORITY- 5 YRS.

Jason A. Burkins	R	1166*
Douglas R. Mercier	D	873

WILB. HOUSING AUTHORITY- 4 YRS.

Richard D. Bourgeois		1632*

Attest: Beverly J. Radner, CMC
Town Clerk

* Denotes Winner

)EMOCRATIC TOWN COMMITTEE

Elected Members

Mary A. Irla, Chairman
John F. O'Connor, Vice Chairman
Gloria A. Jurkowski, Secretary
Michael J. Flynn, Treasurer
Carolyn H. Zawacki, Affirmative Action
le D. Candaras, State Representative, 13th Hampden District

John Desautelle
John F. Fitzgerald
Gayle W. Fogarty
Thomas F. Gallagher
Dorothy A. Gates
Edward W. Irla, Sr.
Maralyn E. Jackson
Barbara M. Kirby
Barbara A. Los
Susan T. Manseau
Thomas W. Mango
Joseph R. Mathews
Kevin J. Moriarty
Thomas P. Morairty, Jr.
Claire S. O'Connor
Dr. Alan S. Peck
Stella A. Pierce
Beverly J. Radner
Dr. Kevin E. Schmidt
Elizabeth A. Shea
James E. thompson
J. Bruce tingle
Paula Tingle
Mary Jane Willms
Arthur D. Wolf

Associate Members

Lisa A. Jones
Mark F. Jones
Charlotte Mercier

Lifetime Honorary Member

Mary E. Hadley

s the responsibility of the Democratic Town Committee to mote the election and appointment of qualified Democrats for lic office. Any registered Democrat interested in joining the nocratic Town Committee is invited to contact any of the ve members listed or call Mary A. Irla, Chairman, at -4979.

REPUBLICAN TOWN COMMITTE

Elected Members

Jason A. Burkins, Chairman
Deborah J. Reavey, Vice chairman
Kirk E. Burkins, Treasurer
Janice M. Burkins, Secretary
Donna L. Fountain, Corresponding Secretary
Judith C. Dionne, Nomination Chairman

Honey Baldwin and William Baldwin
Frank A. Ball
Dorothy H. Bonsall and Robert A. Bonsall
Adele Chester and John Chester
David Chivers
Rodney W. Fountain
Virginia Freed
Mark Gregoire
Catherine W. Labine and Richard Labine
Michele Lawler
J. Willard Pickett
Aaron J. Platt
Linda Prystupa
Barbara Putnam
Lynne Quintin
Garrett Smith
T. Robert Swallow
Anthony J. Vecchio and Joan Vecchio
Jonathan E. Viens, Sr.

Associate Members

Peter Ablondi, Michele Agahigian, Jeremy Arthur, Frank C. Barbaro, Richard Bourgeois, Pamela C. Burch, George Charkoudian, Eileen Deane, Arthur Dionne, Robert Gaynor, Coralie Gray, Richard J. Howell, Joseph Lawler, Joyce McComb, Patrick McComb, Craig Nakashian, Robert Quintin, Thomas Reavey, Roy L. Scott, Edward Szczebak, and Tracy Whitney.

Honorary Members

Herman Grandchamp Brian P. Lees, State Senator

The purpose of thé Wilbraham Republican Town Committee is to promote the principles, ideas and candidates of the Republican Party and to maintain a strong two party system in Wilbraham. The Republican Town Committee has and will continue to seek out and support qualified Republicans for public office at all levels of government and work to keep our traditional two party elective system in place for the good of the town. We endeavor to secure the best possible governemnt for our town, state and our nation. Anyone interested in joining this working committee should contact any of our members listed above, call 596-2350 or write to the WRTC at 19 Wellfleet Drive, Wilbraham.

PRESIDENTIAL PRIMARY
MARCH 5, 1996

Total Registered Voters ---- 8195
Total Vote Cast ----------1101
% Voted ---------- 13%

Registered by Precinct
Precinct A - 2133
Precinct B - 2097
Precinct C - 2023
Precinct D - 1942

Democratic Vote By Precinct
Precinct A -- 71
Precinct B -- 35
Precinct C -- 41
Precinct D -- 65
Total -- 212

Republican Vote By Precinct
Precinct A -- 163
Precinct B -- 260
Precinct C -- 191
Precinct D -- 271
Total -- 885

DEMOCRATIC BALLOT

PRESIDENT	TOTAL
Bill Clinton	164
Lyndon H LaRouche, Jr.	9
No Preference	16

STATE COMMITTEE MAN

Edward W. Collins, Jr.	145

STATE COMMITTEE WOMAN

Kathleen E. Grady	146

DEMOCRATIC TOWN COMMITTEE

Kevin J. Moriarty	19
Michael flynn	21
Mary Irla	29
John O'Connor	8
Ed Irla	26
Gloria Jurkowski	9
Beverly Radner	21
Maralyn Jackson	6
Gale D. Candaras	22
Alan Peck	20
Paula Tingle	21
J. Bruce Tingle	20
Mary Hadley	5

REPUBLICAN BALLOT

PRESIDENT	TOTAL
Richard g. Lugar	9
Morry Taylor	0
Phil Gramm	1
Patrick J. Buchanan	140
Bob Dole	525
Steve Forbes	119
Lamar Alexander	64
Alan Keyes	18
Robert K. Dornan	1
No Preference	4

STATE COMMITTEE MAN

Gilbert S. Holland	415
Donald P. Whitney	261

STATE COMMITTEE WOMAN

Virginia R. Giammalvo	88
Catherine W. Labine	635

REPUBLICAN TOWN COMMITTEE

Kirk E. Burkins	213
Honey Baldwin	208
William Baldwin	208
Dorothy Bonsall	227
Robert Bonsall	226

Libertarian Vote By Precinct

Precinct A -- 1
Precinct B -- 1
Precinct C -- 1
Precinct D -- 1
Total -- 4

PRESIDENT

Harry Browne	1
Rick Tompkins	1
Irwin Schiff	0
No Preference	1

Republican Town Committee (cont)

Jason Burkins	197
Adele Chester	182
John Chester	171
Judith Dionne	203
Virginia Freed	240
Mark Gregoire	185
Wright Horton	183
Catherine Labine	298
Richard Labine	267
Estes F. Nichols	167
J. Willard Pickett	241
Barbara Putnam	249
Lynne Quintin	177
Deborah Reavey	196
Garrett Smith	180
Truman R. Swallow	249
Anthony Vecchio	192
Joan Vecchio	200

STATE PRIMARY
SEPTEMBER 17, 1996

Total Registered Voters --- 8124
Total Vote Cast ---------- 1735
% Voted ---------- 21 %

Registered by Precinct
Precinct A - 2089
Precinct B - 2086
Precinct C - 2030
Precinct D - 1919

DEMOCRATIC BALLOT

Voted by Precinct
Precinct A - 282
Precinct B - 214
Precinct C - 202
Precinct D - 247
Total - 945

SENATOR IN CONGRESS	TOTAL
John F. Kerry	597

REP. IN GEN. COURT 2ND HAMPDEN DIST.	TOTAL
Richard E. Neal	671

COUNCILLOR 8TH DIST.	TOTAL
Edward M. O'Brien	554

REP. IN GEN. COURT 13TH HAMPDEN DIST.	TOTAL
Gale Candaras (sticker)	685
Valarie Barsom (sticker)	107

REG. OF PROBATE	TOTAL
Thomas P. Moriarty	635

COUNTY TREASURER	
Rose Marie Coughlin	604

COUNTY COMMISSIONER	TOTAL
Thomas J. O'Connor	212
Richard S. Thomas	402
Abe Kasparian	238

REPUBLICAN BALLOT

Voted by Precinct
Precinct A - 133
Precinct B - 251
Precinct C - 170
Precinct D - 236
Total - 790

SENATOR IN CONGRESS	TOTAL
William F. Weld	724

REP. IN CONGRESS 2ND CONG. DIST.	TOTAL
Mark Steele	527

REP. IN GEN. COURT 13TH HAM. DIST.	TOTAL
Valerie Barsom	419
Gale Candaras (sticker)	345

SENATOR IN GEN. CT 2ND HAM. DIST.	TOTAL
Brian P. Lees	718

PRESIDENTIAL ELECTION
NOVEMBER 5, 1996

Total Registered Voters - 8459
Total Votes Cast --------- 7039
% Voted ---------- 83%

Registered by Precinct
Precinct A - 2188
Precinct B - 2178
Precinct C - 2123
Precinct D - 1970

ELECTORS OF PRESIDENT AND VICE PRESIDENT	TOTAL
Brown and Jorgensen	30
Clinton and Gore	3320
Dole and Kemp	3092
Hagelin and Tompkins	15
Moorehead and LaRiva	2
Perot and Choate	509

SENATOR IN CONGRESS	TOTAL
John F. Kerry	2388
William F. Weld	4463
Susan Gallagher	115
Robert C. Stowe	23

REP. IN CONGRESS 2ND DIST.	TOTAL
Richard E. Neal	4059
Mark Steele	1908
Scott Andrichak	169
Richard Kaynor	543

COUNCILLOR - 8TH DIST.	TOTAL
Edward M. O'Brien	4505

SENATOR IN GEN. COURT 2ND HAMPDEN DIST.	TOTAL
Brian P. Lees	5846

REP. IN GEN. COURT. 13TH HAM. DIST.	TOTAL
Valarie Barsom	1290
Gale D. Candaras	4346
Donald Flannery	976

REG. OF PROBATE	TOTAL
Thomas P. Moriarty, Jr.	5062

COUNTY TREASURER HAMPDEN CTY	TOTAL
Rose Marie Coughlin	4845

COUNTY COMMISSIONER HAMPDEN CTY	TOTAL
Richard S. Thomas	4186
Abe Kasparian, Jr.	2163

QUESTION 1: LIMIT USE OF CERTAIN TRAPS (Animals)	YES	NO
	3718	2588

TOWN CLERK - STATEMENT OF RECEIPTS & DISBURSEMENTS
JULY 1, 1996 - JUNE 30, 1997

RECEIPTS

FY '97 DOG LICENSES

517 NEUTERED MALES	@	$10.00	5170.00	
151 MALES	@	$20.00	3020.00	
81 FEMALES	@	$20.00	1620.00	
778 SPAYED FEMALES	@	$10.00	7780.00	
			17590.00	

FY '97 DOG FINES & FEES

22 STRAY DOG FINES	@	$10.00	220.00	
60 LATE DOG FINES	@	$ 6.00	360.00	
75 BOARDING FEES			456.00	
12 DOG QUARANTINES	@	$ 5.00	60.00	
1 NON CRIM TICKETS			50.00	
17 MISC. FINES			425.00	
			1571.00	**19161.00**

FY'97 FISH & WILDLIFE LICENSES

299 RES CIT FISH	@	$ 22.50	6727.50
19 RES CIT FISH MINOR	@	$ 6.50	123.50
26 RES CIT FISH (65-69)	@	$ 11.25	292.50
56 RES CIT FISH (paraplegic, blind, mentally retarded)			FREE
06 NON RES FISH	@	$ 32.50	195.00
5 NON RES FISH (3 day)	@	$ 18.50	92.50
1 DUPLICATE FISH	@	$ 2.00	2.00
134 RES CIT HUNT	@	$ 22.50	3015.00
8 RES CIT HUNT (65-69)	@	$ 11.25	90.00
1 RES HUNT (paraplegic)			FREE
1 RES ALIEN HUNT	@	$ 22.50	22.50
10 NON RES HUNT (big game)	@	$ 94.50	945.00
2 NON RES HUNT (sm. game)	@	$60.50	121.00
1 NON RES HUNT (com.shg.pr)	@	$19.50	19.50
7 RES CIT HUNT (Minor)	@	$ 6.50	45.50
166 RES CIT SPORT	@	$ 40.00	6640.00
22 RES CIT SPORT (65-69)	@	$ 20.00	440.00
93 RES CIT SPORT (over 70)			FREE
3 DUPLICATE HUNT	@	$ 2.00	6.00
4 DUPLICATE SPORT	@	$ 2.00	8.00

143 ARCHERY STAMPS	@	$ 5.10	729.30	
19 WATERFOWL STAMPS	@	$ 5.00	95.00	
111 PRIMITIVE STAMPS	@	$ 5.10	566.10	
682 WILDLANDS CONS STAMPS RES	@	$ 5.00	3410.00	
24 WILDLANDS CONS STAMPS NON RES	@	$ 5.00	120.00	
			23703.90	**23703.90**

FY '97 MARRIAGE LICENSES

71 LICENSES	@	$15.00	**1065.00**	**1065.00**

FY '97 MISCELLANEOUS CLERK'S FEES

232 FINANCIAL RECORDINGS	2320.00	
1346 COPIES OF RECORDS	5586.00	
153 MISCELLANEOUS	398.28	
5 POLE LOCATIONS	200.00	
96 BUSINESS CERTIFICATES	1940.00	
8 RAFFLE PERMITS	160.00	
17 GAS STORAGE PERMITS	555.00	
17 CEMETERY BOOKS	10.50	
549 HANDLING FEES (F&W)	549.00	
INTEREST - BAY BANK	54.96	
	11773.74	**11773.74**

TOTAL FY '97 RECEIPTS ---------- $55703.64

DISBURSEMENTS

TOWN TREASURER: FY '97 DOG ACCOUNT

1527 DOG LICENSES	17590.00	
187 FINES & FEES	1571.00	
	19161.00	**19161.00**

DIVISION OF FISHERIES & WILDLIFE

1843 LICENCES & STAMPS	**23320.75**	**23320.75**

TOWN TREASURER: FY '97 CLERK'S FEES

1843 LICENSES & STAMPS	383.15
71 MARRIAGE LICENSES	1065.00
232 FINANCIAL RECORDINGS	2320.00
1346 COPIES OF RECORD	5586.00
153 MISCELLANEOUS	398.28

5	POLE LOCATION	200.00	
96	BUSINESS CERTIFICATES	1940.00	
8	RAFFLE PERMITS	160.00	
17	GAS STORAGE PERMITS	555.00	
17	CEMETERY BOOKS/PERMITS	10.50	
549	HANDLING FEES	549.00	
	INTEREST - BAY BANK	54.96	
		13221.89	**13221.89**
TOTAL FY '97 DISBURSEMENTS			**55703.64**

ATTEST: BEVERLY J. RADNER, CMC
TOWN CLERK

BOARD OF SELECTMEN

The past year was one of solid achievement for the town government in many areas. We began 1997 with a truly challenging agenda of issues, but through hard work and cooperation between elected officials, volunteers and staff we obtained successful results for the community on several fronts. Some of our most important efforts included:

* Obtaining passage of legislation approving the conveyance of the state-owned Game Farm property to a public charitable trust for operation as a local park and conservation area;

* Negotiating a new cable television license that, for the first time, provides an adequate budget for our public access station and important protections for continued quality cable television service;

* Achieving the goal set in our financial guidelines of setting aside managed reserves equivalent to five percent of our annual budget;

* Supporting the Water Commissioners in their successful efforts to negotiate an advantageous new water supply contract with the Massachusetts Water Resources Authority (MWRA);

* Fighting the Massachusetts Municipal Wholesale Electric Company's (MMWEC) efforts to build a natural gas pipeline through our community;

* Pursuing plans for continued operation and improvement of the municipally owned golf course on Stony Hill Road in preparation for the December 31, 1997 expiration of the town's lease with the Country Club of Wilbraham;

* Upgrading the Fire Department's ambulance to advance level service with no expenditure of tax dollars; and

* Computerizing the Police Department.

As we stated in last year's report, we cannot recall a time when the town has been faced with so many major issues at one time. We are happy to be able to report on several successes, which we discuss in greater detail below.

Game Farm

The 1995 Annual Town Meeting voted overwhelmingly to support conveyance of the state-owned Game Farm to a public charitable organization for operation as a local park and conservation area under deed restrictions set by the Massachusetts Division of Fisheries and Wildlife and use guidelines adopted by Town Meeting. Due to persistence by State Representative (and former Wilbraham Selectwoman) Gale Candaras and Senate Minority Leader Brian Lees, the Massachusetts Legislature adopted a bill in 1997 providing for such conveyance. We are currently working with state agencies to ensure that the transaction proceeds as quickly as possible.

As we see the Game Farm property transformed into a beautiful park to be enjoyed by many generations of Wilbraham residents, we should thank the hundreds of individuals in our community who have worked in a variety of ways to make this project a reality.

Cable Television License

The town's 10-year license with Greater Media Cable for cable television service expired in March of 1997. After extensive negotiations by our Cable Television Advisory Committee assisted by Special Counsel, the town signed a new 10 year license on March 25 which includes:

* a $125,000 equipment grant for the local access studio and town government;

* a $40,000 annual operating grant for the access studio and for technology needs of town government, adjusted by inflation during the last five years of the license;

* construction and operation of a high speed institutional network (I-Net) for town government and the school system;

* a "technology trigger" provision which would provide for the possible future deployment of advanced digital compression technology for greater channel capacity for subscribers;

* stringent customer service standards and enforcement mechanisms, and "viewership" surveys, the results of which will be shared with the town; and

* permission for subscribers to purchase their own remote controls and tuning converters for basic service.

The community owes a debt of gratitude to the Cable Television Advisory Committee for providing us with an excellent new license agreement.

Financial Reserves

The 1996 Annual Town Meeting adopted Financial Guidelines which included a goal that the town set aside an amount equivalent to five percent of our annual operating budget in managed reserves. With approval of our FY 1998 budget, we achieved this objective.

Water Supply

For decades the town enjoyed a Massachusetts Water Resources Authority (MWRA) water supply contract that provided water at rates far below levels charged to other communities on the MWRA system. However, several years ago the MWRA placed the town on notice that after expiration of our current agreement in the year 2000, we would be asked to pay the system's "prevailing rate," which would increase the cost of water sold to Wilbraham from the current $49 per million gallons to about $1,131 in FY 1999 and $2,634 in FY 2005. Our elected Board of Water Commissioners pursued a strategy to avoid this price spike. They began aggressive negotiations with the MWRA for a more reasonable rate based on the lower cost of providing water to Wilbraham, and began exploring sites for a municipal well as a supplemental source to bring costs down.

After eight years of hard bargaining, our Water Commissioners were able to obtain a new 10 year agreement which provides a Wilbraham rate which is significantly below the prevailing rate. The agreement saves the community about $3 million over the life of the contract compared to what we would pay under the prevailing rate.

The Commission is also pursuing development of a municipal well which may provide additional rate relief in the future.

We fully supported the Water Commissioners in their efforts and congratulate them, our Public Works staff and Town Counsel on their success.

Natural Gas Pipeline

Early in 1996, MMWEC officials announced their intention to build a natural gas pipeline through Ludlow, Wilbraham and Hampden, connecting their Stony Brook facility in Ludlow to the Tennessee Gas pipeline in Hampden. The pipeline would destroy property values on dozens of parcels in our community. The Wilbraham Board of Selectmen immediately went on record opposing the pipeline, and has retained special counsel to challenge MMWEC at every opportunity. The Board's position was ratified by a Special Town Meeting in October of 1996.

Stopping a construction project by a public utility is never easy, but the town is committed to use every means at our disposal to defeat this pipeline. We are firmly committed against the pipeline and will fight it every step of the way.

Golf Course

The town's 10-year lease with the Country Club of Wilbraham for operation of a nine hole golf course on municipal property expired at the end of 1997. While the Country Club membership has done an excellent job of maintaining this important town asset, changes in state law and the need for major capital investments have required us to review options for managing this facility after the termination of the lease. The Country Club also has proposed expanding the course from nine to 18 holes. We agree in principal with this proposal, but recognize the need to study the market and financial feasibility of such an expansion.

Following a 1997 Annual Town Meeting mandate, we pursued legislation for an exemption to the commonwealth's Uniform Procurement Act to allow the town to negotiate directly with the Country Club organization for a new long term lease. We did not achieve passage of the bill, and therefore have initiated a process of seeking competitive proposals on a new 25 year lease which we hope will include major capital improvements to the property without significant expenditure of tax dollars.

Ambulance Service

In September, we began offering advanced life support service on the Fire Department's ambulance, thereby speeding response time in many instances. The upgrading of service was accomplished entirely from ambulance billing receipts, with no burden on the taxpayer.

Police Computerization

Utilizing federal grant assistance, we began implementing automated data processing in our Police Department, which will improve record keeping, efficiency, and ultimately the level of service we provide to the community.

Conclusion

We are happy to report on so many successes during the past year. We are seeing a growing spirit of cooperation between segments of the community, through which we will continue to make good things happen in the years ahead.

We welcome the following new employees, who were hired during 1997: Norma Bandarra who provides support to the Town Clerk and Treasurer-Collector's Office, On-Call Dispatchers David Clark, Karen Leary and Heather Quinn, Police Officers Camille Provost, Daniel Menard and Shawn Baldwin, DPW Workers Jeffrey Lewis and Paul Willoughby, Custodians Robert Dziekan and Sergio Pereira, Assistant Library Director Joseph Rodio, Engineering Assistant Jeffrey Sheltra, Hampden County Traffic Safety Coordinator Jeffrey Sendek, Police Administrative Assistant Lisa Corriveau, Tobacco Control Program Coordinator Jill Rubin, and Fire Fighter Daniel Corl.

eral key employees retired during the past year, including todian Charles Savoie after 10 years of service, Fire Chief iel Merritt after 33 years, Heavy Equipment Operator Robert ires after 29 years, Dispatcher Francis Berthiaume after 11 rs, Police Sergeant Edward Baker after 30 years and Police ninistrative Secretary Lucille Wood after 11 years. We wish n all many years of happiness.

would like to take this opportunity to give special mention to ectmen's Secretary Darlene (Sam) Bradford, who retired after years of service to the town. For as many years as we can ember, Sam was the catalyst that held the Selectmen's Office ether. We miss her very much, but are happy to report that is staying involved with the town by volunteering at the ior Center.

n was replaced by Pamela Beall, who has already made an ellent contribution to the work of the Selectmen's Office. We happy to welcome Pam, and look forward to working with for many years.

are happy to note several well deserved promotions, uding Dennis Dumais and Richard Searles who were both moted from DPW Worker to Heavy Equipment Operator, nneth Willette from Fire Captain to Fire Chief, Thomas vare from Fire Fighter to Captain, and Daniel Carr from Patrol icer to Sergeant. Congratulations to all of you and best of k in the future.

nk A. Everton, Chairman
es E. Thompson
vin J. Moriarty

CABLE TELEVISION ADVISORY COMMITTEE

e Cable Television Advisory Commmittee participated in the gotiation of a new 10-year cable television license agreement ween the town and Greater Media Cable. While matters of cing and programming are regulated at the state and federal els, the agreement provides for a $125,000 equipment grant l an annual $40,000 operating grant to the town for the local ess studio and town government. Also included is the ployment of a network interconnecting various town and ool facilities. Greater Media serves approximately 4,100 scribers in Wilbraham.

rnard O'Donnell, Chairman Linda Fuller
n Garvey James Ross Roy Scott John Welch

PUBLIC ACCESS CABLE TELEVISION COMMITTEE

The big news for your Public Access Cable TV Channel, in 1997, was funding. The Cable Advisory Committee, chaired by Mr. Bernard A. O'Donnell and under the guidance of the Town Administrator and the Board of Selectmen, completed several years of negotiations with Greater Media Cable Company. Under the new ten year contract, funding will be quite adequate well into the foreseeable future.

We are now broadcasting on Channel 5. Cable Channel 62 is also available for town government and educational programs. Public Access Television is available to Wilbraham residents as a means of communication, to share information and bring community events into homes of Wilbraham. Any Wilbraham resident may take advantage of this opportunity by completing a brief training course. As a public access producer, the resident can make full use of our cameras and video editing equipment.

Our station is located at the rear of the building in the "Little Red School House" at 25 Springfield Street. Anyone interested in joining us may call 599-0940 for information.

Wilbraham Public Access Cable TV Committee
Frank J. Flanagan, Chairman
Sandra Karplus Claudette Burque
Mary Ripley Barbara Bosworth
Tom Nestor Sandra Belcastro
Linda Fuller Ray Syriac

ATHENEUM SOCIETY

At a Town Meeting in 1977 the townspeople of Wilbraham voted to purchase the Old Meetinghouse to preserve it for future generations. The Historical Commission leases the building to the Atheneum Society, which maintains a museum there to preserve traditions and artifacts to the community.

Among significant acquisitions during 1997 were a silver communion chalice that belonged to the Rev. Noah Merrick, first pastor of Wilbraham, and an eighteenth-century armchair that belonged to the Glover-Baldwin families. The chalice is the gift of Llewellyn Merrick. The chair was purchased through the generosity of many persons interested in Wilbraham's history. We welcome and encourage gifts of other Wilbraham memorabilia, including letters and books, furnishings, clothing and tools.

At no cost to the taxpayers of Wilbraham, volunteers maintain the Old Meetinghouse and its grounds as well as the historical collections.

In 1979 the Old Meetinghouse was designated a National Historic Landmark as part of the Historic District and it is listed in the National Historic Register of Historic Places. Since 1990 it has also been recognized as a United Methodist Historic Site by the Commission on Archives and History of the United Methodist Church.

We are pleased to announce the awarding of a $15,000 matching grant from the Massachusetts Historical Commission to develop plans for the restoration of both the Old Meetinghouse and the Hearse House behind it.

The building is open to the public on the first Sunday of the month from May through December, from 2-4 p.m., and by appointment.

All interested persons are invited to join the Atheneum Society and participate in its activities. Contact the Society at 450 Main Street, Wilbraham, MA 01095.

Marcie D. Williams, President

HISTORICAL COMMISSION

The Wilbraham Historical Commission is a town appointed group of seven members who are the local voice of the National Historical Commission and the Massachusetts Historical Commission. We are responsible for the preservation of the town's historic places. Through identification, evaluation and protection of historic places the commission contributes to the preservation of the historic character of Wilbraham. Residents and local organizations are encouraged to contribute to this goal by following the preservation practices set by the Office of the Secretary of the Interior in "Standards for Historic Preservation" when renovating historic structures and altering landscapes.

The Charles L. Merrick Award for 1997 was presented to the Atheneum Society in recognition of many years of faithful stewardship of the Old Meeting House and acting as curators of a town museum of historic documents and artifacts. The Historical Commission will host the 1998 Awards on April 27, 1998 at 7:00 p.m. in the Brooks Room at the Library. The Public is invited to join us in honoring this year's recipients.

The Commission is working with the Atheneum Society in pursuit of an Architectural and Historical Assessment that will point the way to the restoration of the Meeting House and the Hearse House. Grants from the Massachusetts Historical Commission and other sources are being pursued with the assistance of Joan Paris, Assistant Town Administrator/Grant Coordinator. We are confident that with the support of the people of Wilbraham, we will see work begin on the restoration of these buildings. The Old Meeting House is an important town property and a landmark of Historical significance that deserves the support of all the people of Wilbraham.

The Commission is happy to consult with any owner of an historic property about the care of their property and any possibl changes that they may be considering.

Carol Albano, Co-Chair
Barbara Search Miller, Co-Chair
Steve Gray
Richard Howell
Elizabeth Cahill, Secretary
Ann Tousignant
Donald Nicholson

HOUSING AUTHORITY

The Wilbraham Housing Authority, under the direction of th division of Housing and Community Development in Bosto provides housing to low income families, the elderly and th disabled. There are two different types of housing prograr administered by the Wilbraham Housing Authority, Chapter 7(Family Housing and Chapter 667 Elderly/Disabled Housing. addition to conventional housing the Authority has four barr free or wheelchair accessible apartments; one is a two bedroc unit under the Chapter 705 program, two are one bedroom un under the Chapter 667 program, and one is a single roc occupancy unit in our 667 congregate residence. Applications all apartments can be obtained by calling 543-1700 or stopping the Wilbraham Housing Authority office, 88 Stony Hill Ro between 9:00 a.m. and 1:00 p.m. Monday through Friday.

The Wilbraham Housing Authority rents property to the Towr Wilbraham for the Wilbraham Senior/Community Center. Mulberry Country Day School, which is a private nursery sch and day care facility, rents from us also. The building that hou the Senior Center/Community Center and Country Day Schoc fondly remembered by many long time Wilbraham resident the "Old Pines School". Many Wilbraham residents that atten the Pines School as children are now going to that same fac for activities at the Senior Center/Community Center.

The Wilbraham Community Center is a multi-purpose fac used by all age groups. The gym is used by the Wilbra Recreation Department for adult and children's baske programs, the fields in the back of the building are used soccer games. "Wilbraham Cares About Teens" ("WCAT") h dance program every Friday night for the teenagers in town. Pink and Blue Rooms as well as the gym are used by many non-profit civic groups, organizations and clubs in town.

The Wilbraham Housing Authority holds regular mo meetings on the second Tuesday of each month at 6:30 p.r the Wilbraham Housing Authority office at 88 Stony Hill R The Housing Authority consists of four elected and one appointed members who serve for five year terms.

Carol Anne Young, Executive Director
Vin Pelt Brower, Chair, Michele Lawler, Vice Chair
Richard D. Bourgeois, Treasurer
Jean A. Burkins, Asst. Treasurer
Francis C. Barbaro, State Appointee

ZONING BOARD OF APPEALS

The purpose of the Board of Appeals is to act on applications for special permits or variances which require Zoning Board of Appeals approval, grievances of anyone unable to obtain a permit or enforcement action under the provisions of Chapter 40A of the Massachusetts General Laws (MGL) or the Zoning Bylaws, and to issue comprehensive permits authorized by MGL Chapter 40B.

This past year the Board has granted several variances to landowners who needed relief from zoning regulations required in their district. The board also acted on several special permits for new businesses and for outdoor dining along Boston Road.

The Board of Appeals consists of three full members and two associate members who are appointed by the Board of Selectmen for three year terms. Anyone interested in becoming a member of the Board should contact the Board of Selectmen.

Kevin Murphy, Chairman	Associate Members:
Marjorie Trimble	Thomas W. Counos
Edward E. Kivari	Charles A. Pelouze

CONSERVATION COMMISSION

The Conservation Commission's main function is to administer the state and local wetland protection statutes. Persons may request that the Commission determine whether wetland areas exist on their property. If a landowner desires to alter that wetland or the area withing 100 feet of the wetland, the Commission must approve such activity and will issue conditions protecting the wetland. The Commission also oversees almost 700 acres of conservation land throughout Wilbraham and is involved in developing long-range plans for the maintenance of these areas and the possibility of acquiring additional open space.

The Commission has attempted to work with developers to set aside significant amounts of open space in subdivisions. In 1997, thirteen public hearings were held for a variety of projects which required a Notice of Intent. Many additional hearings were held for applications filed as a Request for Determination.

In addition, the Commission continues to be involved with a variety of enforcement activities to make sure that landowners are in compliance with the wetland statutes. The Commission generally attempts to negotiate compliance with landowners before resorting to ticketing, fines or court proceedings.

The Commission has also sent a representative to meetings of a group that opposes the Massachusetts Municipal Wholesale Electric Company gas pipeline proposal and has met with representatives of MMWEC.

The Commission is always seeking contributions of additional open space and is prepared to assist landowners interested in donating land or interests (such as conservation easements) to the Town or to local trust organizations. One of the key concerns of the Commission is to try to connect existing open space parcels with smaller corridors of open space to maximize the visual and environmental impact of our publicly-owned open space. The Commission continues to look for persons interested in becoming associate members. Associate members attend meetings and hearings, but do not vote at the hearings. They are appointed by the Commission. We are looking for individuals who are interested in the maintenance of existing conservation properties, open space planning and related activities. Interested persons should contact the Conservation Commission Office at the Town Hall at 596-8111.

Anyone interested in understanding how the state and local wetlands statutes operate are invited to meet with the Commission. For a fee of $3.00 you may obtain a "Citizens Guide to Wilbraham Wetland Regulations" describing the local by-law and regulations. The Commission generally meets twice a month at 7:00 p.m. in the Town Office Building. The actual meeting schedule is posted prior to a meeting. Appointments may be made by contacting Margaret Everett, Secretary, at 596-8111.

John Sullivan, Chairman
James St. Germain, Vice Chairman

Patricia Ross	Stoughton Smead	Thomas Reavey
Linda Christman	Robert McMaster	

COMMUNITY GARDENS

The Conservation Commission sponsors the Community Garden project, which is located near the intersection of Glendale and Monson Roads, on conservation land formerly known as the "Richmond Chicken Farm". The Community Garden project has been in operation for 24 years, since the time that this conservation tract was originally acquired.

1997 was a banner year for Wilbraham Community Gardens, with 43 gardeners participating and only one garden plot going unused. Efforts to attract new gardeners proved very successful, with 21 new families/individuals joining in 1997.

Improvements were made during the 1997 season, including new plowing arrangements (whereby the entire garden was rototilled); garden soil testing was completed and new corner stakes for marking the garden plots were obtained. In 1998 a new innovative program is planned to provide each gardener with free seeds!

The rental fee for a very generous 25 by 50 foot size garden plot, plowed and ready to be seeded, is only $10 per year. The project is fully self-supporting, at no cost to the Town. Gardeners enjoy growing a wide variety of vegetables and flowers, from Asters to Zucchini. If you are interested in joining Wilbraham Community Gardens, you may contact the garden co-ordinator, Phil Hamer at 596-6072, or the Conservation Commission at 596-8111 for more information.

OPEN SPACE AND RECREATION PLAN COMMITTEE

The Open Space and Recreation Plan Committee is charged with updating the town's five-year open space and recreation plan. To be eligible for certain grants, the Town must have an updated plan on file with the Massachusetts Executive Office of Environmental Affairs (EOEA); however, a current OSRP provides other significant benefits. A well-written plan demonstrates the town's commitment to quality of life and develops a base of support for community-wide recreation and its benefits. Careful planning allows town officials to prevent land use problems that might have a negative impact on the town and its character.

The objectives of the Open Space and Recreation Plan include protecting the natural environment and maximizing recreation opportunities for Wilbraham residents. The plan also promotes the protection of the Town's historical and cultural heritage. The Conservation, Recreation and Historical Commissions, as well as the Planning Board, are all represented on the OSRP committee, which is comprised of residents from a range of neighborhoods, ages, and areas of interest. It is believed that this broad representation will result in a meaningful plan for all residents.

In September 1997, the planning team hosted a field trip to various recreation and open space sites in Wilbraham. To encourage individual participation, the committee distributed a survey of households in February 1998. The survey allowed residents to communicate their views on local recreation opportunities and resources, community character, and the importance of open space. The OSRP committee has been working on a draft of the Open Space and Recreation Plan in a series of planning sessions. This document will be distributed for public comment and revision before it is submitted to the EOEA for preliminary approval in the spring of 1998. Wilbraham residents may learn more about the Open Space and Recreation Plan by contacting any member of the committee. Interested residents may also contact Town Planner John Pearsall at the Office of Planning and Community Development at 596-2806.

Stephen Bosworth, Chair	Mary Doyle Quigley, Co-Chair	
Stanley Tenerowicz	Denny Smith	Ronald Parlengas
Robert Croken	John Pearsall	Frederic Fuller III
Patricia Ross	John Sullivan	James St.Germain
Robert McCollum	John Moore	Karen White
Coralie Gray	Steven Gray	Lori Hewitt
Deborah Burnett	Barbara Los	Sharon Lopata
James Slattery	James Ziemba	Philip Bouchard

TOBACCO CONTROL PROGRAM

The Wilbraham Board of Health Tobacco Control Program w approved for a major expansion grant through the Massachuse Department of Public Health. The program is now known as t "Wilbraham Tobacco Control Consortium" and serves the tow of Ludlow, Monson, Palmer, and Wilbraham. Program expansi has increased staffing from one part-time position to one and o half time positions. Programmatic goals include:

a. Policy development and enforcement in the areas of Yo Access to Tobacco and Environmental Tobacco Smoke (ETS).
b. Cessation services for smokers who want to quit.
c. Community education regarding the issues related to smoki ETS and Youth Access.

During 1997, all Wilbraham restaurants came into compli with regulations regarding the number of smoking seats separately enclosed and ventilated smoking areas. Youth Ac regulations were revised to include stricter identifica measures and to prohibit the sale of rolling papers to min Compliance checks resulted in 87% compliance to Youth Ac regulations which prohibit tobacco sales to minors. As a resp to a survey of Wilbraham businesses, technical assistan developing workplace smoking policies was provided to t worksites, and cessation information and referrals were prov to four worksites.

Public education continued in a variety of venues, inclu special events, health fairs, flu clinics, open houses, p service announcements and articles for newspapers. Cess services over the last year have included three six "Freedom From Smoking" classes attend by twenty-eight pe and one hypnosis session attended by sixty-two people. program is funded in its entirety through a grant from Department of Public Health, Massachusetts Tobacco C Program.

Sarah McColgan, Tobacco Control Director

HAMPDEN COUNTY TRAFFIC SAFETY PROGRAM

h Hampden County Traffic Safety Program is a Vraham-based traffic safety initiative funded by a $60,000.00 rt from the Massachusetts Governor's Highway Safety Bureau ie Town of Wilbraham. The program works cooperatively i local police, public and private agencies, health rnizations, schools, and businesses in the five target mmunities of Wilbraham, Hampden, Longmeadow, East gmeadow, and Springfield. The Program acts primarily as a surce and clearing-house, providing technical assistance, rmation, media support, and data on all aspects of traffic fty. Ultimately, the goal of the Governor's Highway Safety au and the Hampden County Traffic Safety Program is to ce the death and injury on the roadways of Massachusetts rgh local traffic safety promotion and education of the ic.

997 the Hampden County Traffic Safety Program completed erous traffic safety projects. Projects focused on several s such as passenger safety, pedestrian safety, impaired ng enforcement, speed enforcement and education.

ajor accomplishment of the program was the initiation and dination of membership for the Town of Wilbraham in the sachusetts Network of Employers for Traffic Safety (Mass ES). Wilbraham became the first municipality in sachusetts to join in a statewide and national program to ce costs and injuries associated with on the job vehicle nes and impacted 130 municipal employees and families. h Program then worked with the Town to facilitate acceptance n implementation of a town-wide seatbelt policy for all mployees in April 1997.

h Program also conducted seatbelt surveys of vehicles during n traffic in Wilbraham. Surveys showed over 63 % of front occupants were belted and over 90 % of child passengers rved were belted. These rates are higher than the statewide age of 54 % seatbelt use.

n pedestrian safety emerging as a priority, the Program icipated in the 'Wilbraham Planning Charette', attended by 5 residents for design and streamlining of the traffic flow, omic development, and architecture of Main Street, ding pedestrian safety issues. A report on the Wilbraham n Center Revitalization was completed and incorporates ic safety features in the project. Follow-up included iatives providing pedestrian safety signs at community tified problem areas including school zones and high traffic s in Wilbraham and other communities. The pedestrian safety problem was brought into the spotlight when the Program executed a countywide crosswalk safety initiative in partnership with the Hampden County District Attorney's Office, senior citizens organizations from 5 communities, 11 police departments, and local government representatives. Police officers in each community distributed over 4,000 informational flyers to motorists and 2,500 handouts to pedestrians on their responsibilities when approaching or using crosswalks. Media coverage included Channel 40 TV, local cable TV in three communities, local newspapers in each community, Union News articles in all editions (Metro, East, West, Springfield, etc.), and WHYN Talk Radio. The Program Director was the guest speaker at a countywide rally and was interviewed by Channel 40 TV.

Along with pedestrian safety, child passenger and bicycle safety issues were addressed. The Hampden County Traffic Safety Program implemented bicycle safety and speed enforcement campaigns incorporating Police Safety Officers and Wilbraham Bicycle Patrol Officers in a regional plan for distributing educational material and pamphlet literature to approximately 2000 people across all communities. Two hundred bicycle helmets were purchased and planning was completed for distribution by public safety and community service agencies to promote bicycle safety.

The Program worked with the Wilbraham Police Department to provide them with tools to address concerns voiced in the community about speeding cars in the neighborhoods by purchasing and distributing three Visual RADAR Displays. The Visual RADAR Displays are used to monitor and display the speed of passing vehicles to help raise awareness of speed limits and encourage voluntary compliance by motorists. They are used on a daily basis in Wilbraham, Hampden, Springfield, Longmeadow and East Longmeadow.

Community concerns about traffic safety issues are regularly handled by the Hampden County Traffic Safety Program, and referred to the appropriate agency that can provide solutions. Two neighborhood traffic safety surveys in Wilbraham were completed, and the survey results were presented to the Board of Selectmen, along with recommendations for traffic programming to address citizen concerns, applicable laws, and procedures for speed zone determination.

Another initiative that the Program completed with law enforcement involved the purchase and distribution of 12 Preliminary Breath Testing devices to police departments. The Preliminary Breath Testing devices allow a police officer to administer a screening test for alcohol on the street at the time of a stop of a motorist who might be under the influence of alcohol or drugs. These devices help police identify those drivers that are impaired by alcohol, identify possible medical conditions that may mirror the signs and symptoms of alcohol intoxication, and

reduce the chances of a motorist being arrested for driving intoxicated by mistake.

Public education of the high-risk teen driving group was undertaken to help increase awareness of the risks associated with driving. Working with Minnechaug Regional High School Health Coordinators, a curriculum on traffic safety risk perception and reduction for high school juniors and seniors was developed and presented to 275 students. Segments included education on impaired driving, seatbelt use, aggressive driving behavior, and crash dynamics. These prevention classes are scheduled to continue through the coming year.

Jeffrey M. Sendek, Director

SANITARIAN

During 1997, one hundred and twenty-one inspections were made of food service and retail food establishments. Fifty-two violation notices were given and forty re-inspections were made. The majority of violations were corrected, and when necessary appropriate action was taken for compliance. All of the public and private schools were inspected periodically, as were the day camps and beaches during the summer. The day care centers, senior center and church cafeterias were inspected from time to time and were all well maintained. The nursing homes were inspected seven times. Food concessions at the Peach Festival were inspected before being given their permits to operate and were carefully monitored while the Festival was in progress.

Thirty-eight citizen complaints, twenty-four service requests and twenty-two housing inspection requests were received and all were dealt with in accordance with the particular public health rules which applied. Ten cases of communicable diseases were reported and the proper agencies were notified. Ten water samples were tested at Con-test Laboratory in East Longmeadow. Thirty-one permits were issued to sell milk and oleomargarine, which is done on a yearly basis. Seasonal inspections of fruit and vegetable stands were also made.

I assisted in the Flu clinic program by delivering the flu vaccine from the Public Health Department in Amherst to the nursing homes and senior center for immunizations. We were fortunate again this year in obtaining one hundred and fifty extra doses of the vaccine. I continue to be a member of the Emergency Planning Committee for the town. I also continue to keep abreast of the new rules and regulations regarding food handling, communicable diseases, AIDS and hazardous waste control.

I would like to thank the Town Administrator , the Assistant Town Administrator, the Advisory Board of Health, and the office staff for their help and cooperation. My sincere thanks also to the Board of Selectmen and the residents of Wilbraham fo their support during 1997.

Walter E. Lawler, R.S., Health Agent/ Sanitarian

ADVISORY BOARD OF HEALTH

A group of health professionals appointed by the Board o Selectmen comprises the Advisory Board of Health. They serv as advisors to the Board of Health, i.e. the Selectmen, on matter concerning public health in Wilbraham.

In October a series of clinics were held at the Senior Cente Police Station and Town Hall to provide immunizations again influenza for 694 individuals. Additional vaccine was provided t our local nursing homes for the protection of their residents ar staff. We again thank Wingate at Wilbraham for providing th disposable supplies used in these clinics.

As recent as January 1998 the Rabies Laboratory of th Massachusetts Department of Public Health has reported positive test on a raccoon killed by a local dog. We again ur residents to leash their pets and make sure their rabies shots a current (both dogs and cats) and never, never approach an ill w animal.

Alan S. Peck, MD., Chairman
Marie B. Chivers, R.N. Judith . Dionne, R.N.
Loralee Nelson, R.N. Kevin E. Schmidt, MD.
Marcia B. Zimmer

AMBULANCE OVERSIGHT COMMITTEE

1997 has seen a leveling off in the demands for ambula service with 646 EMS responses for the year. A total of people were evaluated for emergency services and a total of were transported by ambulance to local hospitals.

Upgrading of skills, services and equipment has been a prio this year. Purchase of a new vehicle to replace our aging orig ambulance has been approved by Town Meeting; new hire the Fire Department bring paramedic skills with them; ongo educational programs in the Fire Department have resulte several members now eligible for state certification at e intermediate level, a pay scale for advanced training has b accepted by the Union and the Town and the Commonwealt Massachusetts has granted the Fire Department a licens to provide advanced life support.

With this license we can offer advanced life support in town th

o· own personnel for one third of the shift times. Last year we hl 128 instances of out of town paramedic intercepts relying on support from Springfield. Since September we have had 22 irtances requiring advanced life support using only our local p>ple.

Cief Daniel P. Merritt retired this year. His efforts and ehusiasm were responsible for building the foundation of our Eergency Ambulance Service. His replacement, Chief Kenneth R Willette, a long time member of the Wilbraham Fire Dpartment, was a member of the original Ambulance Planning Cmmittee and the Wilbraham Ambulance Society. Chief Vllette is aggressively pursuing the upgrading of our Eergency Ambulance Service and maintaining an active liaison wh our neighboring towns.

Fally, special thanks are due our Medical Director, Dr. Larry Robbins, D.O. Over and beyond his duties with the Anesthesia Dpartment at Baystate Medical Center, he has spent numerous hurs at the Fire Department reviewing procedures, compiling reorts, supervising training, teaching, coordinating training with th program at Mary Lane Hospital, certifying training and pviding a higher caliber of Emergency Ambulance Service for o town.

Am S. Peck, MD., Chairman
Kaneth R. Willette, Chief, ex-officio
Lry Robbins, DO. Medical Director
Pila L. Chevrier, N.P. Paul F. Civetti Timothy Rogers

TREE WARDEN

Te tree care program in Wilbraham in 1997 was consumed by th clean up of two severe snow storms. One storm in December o1996 and the other in April of 1997. A number of hazardous did trees were removed in late 1997. The severe tree damage tht occurred during these storms clearly illustrated the poor cidition of our street tree program. The budget has been ireased slightly and if we can avoid large scale storm damage w should be able to make some progress in 1998.

We spent 62 days on storm related clean-up in 1997. More than 6 trees were removed by the Tree Warden. Outside contractors rmoved over 40 trees, most of which were rather large trees. Te highway department and homeowners removed additional srm damaged trees. Many low hanging limbs were removed abund town. We planted only 6 trees in 1997. We hope to irease our planting program in 1998 as well as remove aditional hazardous and dying trees.

Gordon R. Long, Tree Warden

PEST CONTROL

The Pest Control program in Wilbraham is concerned with the control of various insect and plant pests such as Dutch Elm Disease, poison ivy, gypsy moths, tent caterpillars, and other insects that attack our trees. The Pest control Officer is responsible for the suppression of these pests on Town property, and is under the jurisdiction of the Department of Environmental Management of the Commonwealth of Massachusetts (specifically Chapter 132, Section 13 of the General Laws). The program, while being underfunded, does represent a window from the Town of Wilbraham to the Department.

In 1997, we removed six diseased elm trees, poison ivy control was continued on a limited basis using an approved weed killer. Minor infestations of tent caterpillars and fall webworms were controlled and a number of bees nests were eliminated.

Gordon R. Long, Pest Control Officer

SEALER OF WEIGHTS/MEASURES

During 1997, the following devices were tested:

Scales	Adjusted	Sealed
Over 10,000 lbs.	1	4
5,000 - 10,000 lbs.	0	1
100 - 5,000 lbs.	0	5
Under 100 lbs.	4	48
Weights		
Metric		5
Apothecary		3
Other Devices:		
Gasoline Pumps	11	106
Oil and Grease Pumps		16

Fees collected $1,121.00

William H. Garvey, Jr., Sealer of Weights & Measures

CEMETERY COMMISSIONERS

The surprisingly well-defined lettering on this brown sandstone monument located in Adams Cemetery memorializes Margaret Warriner who died on Christmas Day in 1764 at age 60 and who was the wife of Deacon Nathaniel Warriner. At some point in the future acid rain will make this sandstone monument as illegible as most of the others in the three town cemeteries: Adams Cemetery, Glendale Cemetery and East Wilbraham Cemetery. However, sandstone has withstood the elements the best of any of the materials used by the early settlers. The inscription at the bottom of the stone reads: "Jesus said unto her I am the Resurrection and the life, he that beliveth in me tho he ware dead, yet shall he live."

It is interesting to recall that in June of 1741 Noah Merrick was in the process of being ordained as Deacon and because of ar unexpected downpour the ceremony was concluded in the same Nathaniel Warriner's barn which was located on the East side o Main Street in the vicinity of Federal Lane. A further point o interest is that after the ceremony, the Merrick family presented a solid silver communion chalice to Noah as an ordination gift. I was used throughout his career and has been in the family archives ever since. In 1996 the family gave this chalice to th Atheneum Society as a permanent gift to the Town.

If old stones like these are of interest, you may like to know tha the Cemetery Commissioners have published a "Self-Guide Walking Tour" of Adams Cemetery. A copy can be obtaine from the Town Clerk to enable groups of scouts, families an students to conduct their own tours of our "history cast i stone..."

In current business, the Commissioners have again asked th Capital Planning Committee for a small amount of funding supplement Commission funds to finish the East Wilbraha Cemetery entrance road. This will eliminate the dangerous 40 entrance grade as well as an exit blind-spot. As a side-benefit th roadway will also provide about 350 new grave sites.

The Town Cemetery System had ten burials during the calend year 1997. This number fluctuates from about 10 to 16 per year

To augment appropriated sources from Town Meeting, fro earliest days, the Commissioners relied on income from invest Trust Funds which have been set up for families. Since 1986 also have invested monies from 60% of the sale of each cemete lot. The interest only is available for use in cemete maintenance.

If your family would like to set up the "Specific" Family Tr Fund, the minimum amount required is $500 which can be p in installments of $100. Only the interest will be used, principle remains invested in perpetuity. The Commissio urge your family to consider a family trust fund.

In closing, we would like to thank Dick Kleeberg of Kleeb Sheet Metal for his continuing generous donations of the cust designed stainless steel monument "collars" which have been only way we have been able to make permanent repairs o historic Wilbraham stones.

Peter W. Ablondi, Chairman
Rodney W. Fountain, Treasurer J. Bruce Tingle, Clerk

HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT

"Excellence First, Learning Always"

Te goal of providing a quality education to the thousands of sdents attending our seven schools continues to be the focus of th Hampden-Wilbraham Regional School District. It is the nssion of the HWRSD to educate all students in a nurturing, cllenging, and disciplined environment so their performance is a redit to themselves, their family, their community, and society. Tis report, for calendar year 1997, will focus on the continued eorts of school committee, administration and staff to iplement educational programs and practices that will enrich o curriculum and provide an equitable education for all sdents.

District Initiatives

Tchnology

Te district's five-year technology plan continues to be focused o providing students with access to a variety of information though various technologies. All schools are networked and sdents at all grade levels are able to connect to the Internet for rearch purposes. Several new software programs have been pchased to provide curriculum and instruction enhancements. Pgrams such as The Tenth Planet (elementary math) and Acelerated Reader (Grade 3-5 Reading) are being used to assist sdents in acquiring the skills they need to be successful. Sdents at the Middle School and High School are using sftware, digital cameras and video techniques to create mlti-media research reports. The HWRSD received the "ighthouse District" designation from the Department of Eucation because of the progress we have made in promoting thnology use in the classroom. In December, the HWRSD lnched its own web site on the Family Education Network. Vsit us at:
hp://www.familyeducation.com/MA/Hampden-Wilbraham

Curriculum and Assessment

Lveloping a coordinated, sequential curriculum that reflects ste and national frameworks continues to be a priority goal for r school district. Six groups of teachers have been developing a coordinated, district-wide curriculum for students. The llowing is a review of our curriculum revision in progress:

* **Math** - A new K-8 curriculum is completed and will soon be pblished. Curriculum highlights include Addison-Wesley texts d materials as our base for all students up until grade five. At te middle school level, the seventh grade curriculum will be expanded to include teaching of pre-algebra skills to all seventh graders.

* **Social Studies** - A K-12 curriculum is near completion.

* **Science/Technology** - The science/technology committee has begun to map a K-12 curriculum.

* **Music/Art/P.E.** - All departments are working on updates in K-12 curriculum.

* **Language Arts** - Curriculum Committee will meet in 1998.

Facilities

The schools in Hampden and Wilbraham continue to see increases in enrollment. In 1991, enrollment in Wilbraham K-12 was 2,129. In 1996-97 it was 2,437.

The Hampden-Wilbraham Regional School Committee unanimously accepted a recommendation from the Building Study Committee in the spring of 1997 that addressed the district's increase in enrollments and overcrowding. This proposal went to Town Meetings for approval in Wilbraham and Hampden in the fall of 1997. The proposal, which recommended creating a Regional Early Childhood Center for Pre-K and full-day kindergarten at Mile Tree School and re-opening Stony Hill School in Wilbraham, was defeated.

The Hampden-Wilbraham Regional School Committee then unanimously approved the Building Study Committee's second recommendation/alternative proposal, which creates an Early Childhood Center at Mile Tree for Wilbraham kindergartners and first graders and reopens Stony Hill School. This option has received approval from the Department of Education School Building Governance Bureau and will require a debt exclusion override for Wilbraham in March of 1998. This proposal does not include any building in Hampden.

The district is still in the process of upgrading all physical plants. In 1997 we accomplished the following:

* Painted classrooms and hallways in all seven schools. Installed carpeting in Soule Road, Memorial and Thornton Burgess office. Refinished stage floors at Thornton Burgess and Wilbraham Middle Schools. Refinished gym floor at Wilbraham Middle School.

* Purchased $17,000 worth of classroom furniture for Green Meadows, Soule Road, Thornton Burgess, Wilbraham Middle and Minnechaug.

* Updated telephone system at Soule Road, Memorial, Mile Tree, and Wilbraham Middle School to replace the rotary dial telephones.

* Installed new lighting system and control panel at MRHS auditorium.

* Installed new roof on Soule Road School.

* Installed a new foods lab at MRHS for school year 1997-98.

* Town of Wilbraham installed new fire alarms at Memorial, Soule Road and Mile Tree, and installed two handicapped accessible bathrooms at Memorial.

Personnel

Since regionalization occurred on July 1, 1994, a priority of the School Committee has been to restore programs and instructional staff eliminated due to prior budget restraints. The School Committee has also dedicated budget priority to reducing class sizes in the elementary classrooms by hiring additional staff. This effort has been limited by the availability of classroom space as our enrollment, district-wide, has increased from 3,194 students in 1993-94 to 3,540 in 1997.

We welcome the following new staff members in 1997:

Anne Axton-Jones	Deborah Cook
Ann Marie Mielke	George Baker
Susan Deputy	Kellie Moriarty
Ellen Bartolomei	Lorraine Dunn
Mary Pat O'Connor	Laurie Bernstein
Thomas Emery	Linda Pickreign
Donna Borchers	Laurie Farkas
Judy Bowerman-Slezak	Robert Krol
Stanley Sadakierski	Monique Latessa
Theresa Terbush	Patricia Buckley
Julie Ann LeClair	Joan Vogel
Lois Campbell	Roseanne Mesheau
Julie Vukovich	Jennifer Rothschild-Shea

The district saw few retirements in 1997. Retirees are:

Eileen D. Connor, Memorial School
Irene Ersing, Soule Road School
Joyce D. Hess, Green Meadows School
Raffelena A. Latino, Minnechaug Regional High School
Ann T. Paulhus, Memorial School
Beverly A. Rainey, Memorial School
Doris S. Sullivan, Green Meadows School
John M. Trebbe, Director of Business Services

School Based Initiatives

Memorial Elementary School

Memorial Elementary is focused on improving students' reading and writing ability by piloting the Houghton-Mifflin reading series in Grades K-3 and incorporating interactive writing and guided reading in the classroom. Memorial staff expanded implementation of Investigations Math Strategies as a way o improving students' sense of number relationships and highe level mathematical thinking.

Memorial School's theme (Teaching Peace by All We Do and Al We Say) has been evidenced in 1997 by their involvement i several community services projects such as collecting items fc the Tri-County Survival Center, visiting Wingate Nursing Hom residents with gifts and singing and collecting books for need students through the "Spread the Word" program.

Mile Tree School

Mile Tree School has progressed nicely with the goals of tl School Improvement Plan. The media center has proven to be useful tool to address the goal of increased mastery in geometr Parent volunteers have been trained to use the Tenth Plan software.

Mile Tree School has the unique opportunity, along wi Memorial School and Milton Bradley School in Springfield, being Professional Development Schools in collaboration w Springfield College. In the fall, over 30 cooperating teachers n with Springfield College faculty and students. College facu reviewed new educational programs at Springfield College a the value of the pre-practicum experience. The afternoon sessi included the keynote speaker, Mary Ginley, 1998 Massachuse Teacher of the Year, who spoke eloquently on the "Best Practi in Urban and Suburban Schools: We are Doing a Great Job!"

Additional Professional Development School projects include joint adoption of a golden eagle at Forest Park Zoo, grade th students attending a holiday musical performed by fourth gr Milton Bradley students and a pen pal project among participating schools.

Soule Road School

Soule Road students piloted a computer-based reading prog entitled, "Accelerated Reader." Students are tested for t reading level, given suggested books to read independently, t tested on the computer to measure their comprehension. program has been quite successful at motivating students to and book circulation at the school library has incre dramatically.

Te School Improvement Plan focused on improving Grade 5 sdents' writing abilities. All students wrote an open-ended e ay in the fall, which was scored using five levels of p formance. Specific skill levels will be evaluated throughout th year as teachers work to improve students' written p formances.

Trough the efforts of Soule Road parent, Mrs. Mejkam Theurer, a students were given the chance to participate in a state and nionally sponsored PTA program entitled, "Reflections." Sdents create projects in one of four areas: visual arts, music, li rature, or photography depicting a particular theme. The pjects are judged and honored at a "Celebrate the Arts" night in Fbruary.

Lstly, Soule Road participated in many community service pjects such as The Giving Tree at Tower Square, making g gerbread houses for the Ronald McDonald House, Wingate Halth Care, and Inwood Commons. Mrs. Vogel's class collected 2 00 bottles and cans so that they could adopt an endangered lenur at Forest Park Zoo. The entire student body donated 430 lt. of food to the Survival Center over the holidays to support 15 families and individuals.

Vlbraham Middle School

Sdents in the seventh grade embarked on a four-day, tee-night field trip to "Horizons for Youth" in Sharon, Massachusetts. This environmental program included many a ivities aimed at instilling an appreciation of our environment a d what Middle School students can do to make a difference.

Amy Schulze, Grade 7 Science teacher, received the VAL-MART "Teacher of the Year Award." She was selected fm 12 finalists in Western Massachusetts. The award rcognizes teachers who have demonstrated their commitment to th ir students, schools, and school districts. Mr. Dionne nminated Amy for this award for her tireless effort and cmmitment to Wilbraham Middle School. Amy has served on dtrict committees for science and technology and numerous shool committees. Wilbraham Middle School received a check f $500 in Amy's name, which will be used to purchase i tructional materials.

Sth graders participated in the UNION-NEWS stock market pgram. Some students discovered the bounty of investing wsely while others learned of the pitfalls of speculation. A visit b Scott Abar from Merrill Lynch helped put things in prspective for our sixth grade students. As sixth graders were i vesting, our eighth graders learned more about town gvernment thanks to a presentation made by Town Administrator, Bill Fogarty and Town Counsel, Michael Hassett.

The school year closed with a new celebration day called "Reach for the Stars." This special celebration included special academic and team building activities and programs, a barbecue lunch and lots of smiles.

Green Meadows School

As the fourth grade relocated to Thornton Burgess in 1997, a major goal of the School Improvement Plan, to create more space, was realized. An additional class in first grade and second grade was created, to reduce class size. Art was able to move out of the cafeteria, and music was moved out of a storage room and into a regular classroom.

In curricular areas, Green Meadows successfully implemented a new math program that reflects the national standards, implemented a new reading program in Grades K-4, and developed an after-school homework "club" for students that meets three days/week. In the fall of 1997, Green Meadows completed a new School Improvement Plan focusing on improving reading achievement for all students, developing and improving vocabulary in every child, improving school climate/culture and continuing to participate in quality professional development programs to improve instruction.

The school also dedicated a very special corner of the library in honor of Charlotte Miller, longtime librarian and teacher at Green Meadows School.

Thornton W. Burgess Middle School

The transition of the fourth grade to Thornton Burgess went extremely well, thanks to a transition team comprised of parents and administrators. A benefit of the relocation was the opportunity to add another teacher to the fourth grade staff to reduce class sizes.

In curricular areas, a revised Social Studies Curriculum was implemented in Grades 6 and 7 with new textbooks and materials that match the State Frameworks. New math curriculum is in place in Grades 5-7 with an emphasis on teaching pre-algebra to all seventh grade students. Textbooks and materials were purchased in all grade levels to implement the curriculum. The sixth grade created a special event, a Medieval Feast in the cafetorium, as part of their Social Studies unit on that period of history. It received national recognition from the New England League of Middle Schools. The eighth grade Industrial Technology class placed first through third in a Technology Fair sponsored by Fitchburg State College.

The Hampden PTO continues to be an active and positive support for Green Meadows and Thornton Burgess Schools. Many

dollars have been donated to purchase equipment of the schools and provide stipends for teacher materials. The Volunteers in Public Schools promoted Read Aloud Programs and donated many books to our school libraries as well as providing guest speakers for "Career Day".

Minnechaug Regional High School

The opening of school in August 1997, presented a totally restructured high school program. Minnechaug initiated a semester program, which required students to take four, eighty-five minute classes each semester. Study halls were eliminated and instruction time was increased to 1,020 hours per year with an increased emphasis on academic achievement.

Teachers implemented new teaching strategies and over 25 new courses developed and added to the curriculum, including: Theater Studies, Shakespeare Plays, Pre-Calculus, AP Calculus Part 2, AP Calculus BC Part 2, Ecology, Intermediate Earth Science 2, Biology 2, Civilization and Culture of the Hispanic World, French 5 AP Literature, Spanish 5 AP Literature, Ethics in American Business, Computerized Accounting, Visual BASIC, and Programming Web Pages.

The faculty also continued a study of the curriculum to meet the newly developed state curriculum frameworks and prepare students for statewide testing, which will be instituted in the spring of 1998.

Athletic Team Accomplishments 1996

Boys' Cross Country- Undefeated, League Champions
Gymnastics- 1st at PVIAC Tournament, West. Mass. Champions
Girls' Volleyball- League Champions, 2nd in Western Mass.
Boys' Basketball- League Tri-Champions
Girls' Basketball- League Co-Champions, Western Mass. Champions; Division I State Champions
Boys' Skiing- 2nd in League
Boys' Swimming- 2nd in League, 2nd in Western Mass.
Cheerleading- 3rd in Regionals; 3rd in Pioneer Valley
Girls' Lacrosse- 2nd in League
Boys' Tennis- League Champions; Western Mass. Champions; Division I Finalists
Boys' Track- Undefeated; 2nd in Western Mass.
Boys' Cross Country- 3rd in League; 3rd in Western Mass.
Golf- 3rd in League; 4th in Western Mass.
September 28, 1997- First Game under Lights

SAT Accomplishments-MRHS SAT scores increased 14 points in the Verbal Test and 16 points in the Math Test as compared to last year.

1996-97 Comparison of SAT Average

Verbal		Math
534	Minnechaug	536
508	Massachusetts	508
505	National	511

School Councils

The Hampden-Wilbraham Regional School Committee wishes to thank the School Councils for their exceptional work in creating School Improvement Plans that are achievement-oriented comprehensive documents that will guide the educational direction of their respective buildings. We would also like the community to recognize the services rendered by these parent and citizens of the Hampden-Wilbraham Regional School District.

GREEN MEADOWS SCHOOL
T. Jeff Sullivan, Principal
Joanne Brown
Monique Dangleis
Kathy Disa
Alicia Lipinski
Mary Lou Majkut
Richard Moriarty
Heidi Schwendenmann
Lisa Sternberg

MEMORIAL SCHOOL
Ruth Tichenor, Principal
Anne Axton-Jones
Denise Cargill
Beth Cebula
Gloria Lash
Brad MacPherson
Susan Petzold
Jane Robinson
Mary Lahey

MILE TREE SCHOOL
M. Jane Leone, Principal
Ellen Bartolomei
Claire Clini
Judy Curran
Patricia Hunt
Kathy Murphy
Bridget Sullivan

SOULE ROAD SCHOOL
Robert D. Lash, Principal
Andrew Cohen
Elizabeth Howarth
Lee Lyon
Catherine Mahoney
Charity Marlatt
Thomas Moran
Rosemarie Parker
Barbara Sibilia

MINNECHAUG REGIONAL HIGH SCHOOL
Robert Johnson, Principal
John Chapdelaine
Mary Dionne
Patricia Gordon
Wilbur Jenkins
Kathryn Jobbins
Cynthia Kaveney
David LaLonde
Anna Mitchell
Deborah Sacon
Joyce Sager
Constance Shea
Martin Wesolowski

WILBRAHAM MIDDLE SCHOOL
Robert Dionne, Principal
Catherine Alderman
Ellen Alpert
Susan Bunnell
Judith Curran
Mary Goodwin
Patricia Gordon
Lois Hedberg
Clifton Johnson
Catherine Levesque
Ellen Liebel
Barbara Lukis
Sharon MacDonald

ORNTON BURGESS
ODDLE SCHOOL
el Pixley, Principal
ey Casey
ei Cubin
eicia Downes
idy Flynn
orge Ingle
ten Kielb
e Miodonka
idy Powers
orah Thompson
aWilliford

The School Committee thanks all those Hampden-Wilbraham Regional School District citizens who have generously volunteered to contribute their time and expertise for the benefits of students.

School Committee

Paula R. Tingle, Chair
Douglas F. Boyd, Vice
Michele Agahigian
Joel A. Berman
Pamela C. Burch
Richard W. Grono
Ronald E. Thompson

Superintendent of Schools

Brenda S. Dietrich, Ph.D.

tudent Enrollment

HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT

FIVE-YEAR ENROLLMENT HISTORY

	1993-94			1994-95			1995-96			1996-97			1997-98		
GRADE	H	W	T	H	W	T	H	W	T	H	W	T	H	W	T
K	55	136	191	59	159	218	62	135	197	82	149	231	43	129	172
P-1	0	29	29	0	17	17	0	0	0	0	0	0	0	0	0
1	64	192	256	72	167	239	70	200	270	75	183	258	92	179	271
2	69	192	261	70	209	279	81	176	257	73	208	281	71	188	259
3	67	210	277	70	202	272	77	210	287	83	191	274	73	216	289
4	75	178	253	73	195	268	75	209	284	81	208	289	80	203	283
5	57	188	245	82	196	278	75	205	280	68	207	275	83	201	284
6	72	190	262	63	198	261	87	195	282	80	205	285	67	203	270
7	63	179	242	70	197	267	72	202	274	86	202	288	75	207	282
8	70	179	249	66	171	237	71	194	265	67	205	272	83	199	282
9	67	162	229	71	179	250	71	173	244	77	203	280	66	210	276
10	56	152	208	53	160	213	76	164	240	63	168	231	72	183	255
11	63	162	225	53	154	207	54	160	214	61	159	220	62	160	222
12	51	145	196	61	156	217	49	140	189	52	149	201	64	156	220
Gr. 9-12 Other			75			83			82			64			77
TOTAL	829	2294	3198	863	2360	3306	920	2363	3365	948	2437	3449	931	2434	3442

HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT
FY97 OPERATING AND REVOLVING ACCOUNT ACTIVITY

	A	B
BEGINING FUND BAL(S) 7/96		
		FY97
	BUDGET	OPERATING
REVENUE & INCOME	1996-1997	RECEIPTS
BASE AID CHAPTER 70	6,630,802	6,630,802
TRANSPORTATION AID	968,256	913,565
SBAB - REIMBRSMT ROOF	29,201	29,201
ASESSMENT HAMPDEN	3,297,313	3,297,413
ASSESSMENT WILBRAHAM	9,128,578	9,128,578
INTEREST	59,633	51,273
MISCELLANEOUS	-	10,877
STATE WARDS	-	7,109
REV ACCTS-97 RECEIPTS	-	-
REV -ADD'L FY97 TRF TO OPER'NS	-	
TOTAL	**20,113,783**	20,068,818
		FY97
	FY97	ACTUAL
EXPENSE BY FUNCTION	BUDGET	EXPENSE
ADMINISTRATION	590,378	659,409
SUPERVISION-PRINCIPALS	1,337,027	1,309,378
TEACHING	10,195,888	10,224,555
PROF DEVELOPMENT	225,613	253,110
TEXTBOOKS	118,962	105,066
INST EQUIPMENT	52,948	41,864
HARDWARE/SOFTWARE/TECH	22,493	22,863
MEDIA SERVICES	265,401	260,105
AUDIO VISUAL	4,493	4,491
GUIDANCE	327,975	325,346
PSYCHOLOGICAL	310,452	315,405
HEALTH SERVICES	119,794	115,097
TRANSPORTATION	1,363,089	1,482,766
ATHLETICS & STUDENT ACT	397,208	374,045
CUSTDIAL & BLDG OPERATION	1,453,578	1,541,580
MT GROUNDS & PLANT & EQUIP	501,644	488,886
EMPLOYEE BENEFITS	1,455,627	1,426,922
SHORT TERM DEBT EXPENSE	-	19,634
ACQUISITION OF BUSES	255,000	265,916
LONG TERM DEBT EXPENSE	152,003	152,003
TUITION	964,210	1,193,078
MISCELLANEOUS EXPENSE (1)	-	-
TOTAL	**20,113,783**	**20,581,519**
		(1)
END FUND BAL - 6/30/97		

(1) $350,731 OF FY97 CHOICE FUNDS EXPENSE INCLUDED IN COL B ABOVE RATHER COL D (CHOICE)

(2)SUM TOTAL- BEG BAL 138,272 + (44965) MINUS OVEREXP (117,005) EQUALS NEW BALANCE OF (23,698)

(2) TRANSFER $23,698 IN CHOICE FUNDS TO LEVEL EXCESS AND DEFICIENCY TO $0

HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT
FY97 OPERATING AND REVOLVING ACCOUNT ACTIVITY

C	D	E	F	G
138,272	647,406	48,462	-	834,140
FY97	RECPTS	RECPTS	RECEPTS	
+/- OPER	SCHOOL	M'CAID	REVN'G	TOTAL
RECPTS	CH 97	FY97	TRSFRS	REVENUE
-				6,630,802
(54,691)				913,565
-				29,201
100				3,297,413
-				9,128,578
(8,360)				51,273
10,877				10,877
7,109				7,109
-	331,122	58,939		390,061
			40,286	40,286
(44,965)	331,122	58,939	40,286	20,499,165
FY97	FY97	FY97	FY97	FY97
+/- OPER	CHOICE	M'CAID	REVN'G	TOTAL
EXPENSE	EXP	EXP	TRSFR	EXPENDED
(69,031)	12,555			671,964
27,649		9,193		1,318,571
(28,667)				10,224,555
(27,497)				253,110
13,896				105,066
11,084				41,864
(370)	355,147			378,010
5,296				260,105
2				4,491
2,629				325,346
(4,953)				315,405
4,697				115,097
(119,677)				1,482,766
23,163				374,045
(88,002)				1,541,580
12,758	47,516			536,402
28,705				1,426,922
(19,634)				19,634
(10,916)				265,916
-				152,003
(228,868)				1,193,078
-	167,262	98,208	40,286	305,756
(467,736)	582,480	107,401	40,286	21,311,686
	(1)			
(23,698)	45,317	-	-	21,619
(2)	(2)			

WILBRAHAM & MONSON ACADEMY

Wilbraham and Monson Academy began its 194th year by welcoming 339 students who came from all over the United States and 17 different countries to live and learn together. For the ninth consecutive year the day student enrollment increased. The Academy enrolled 45 students from Wilbraham.

In October of 1994 the Board of trustees adopted a Master Plan for its buildings and grounds that was prepared by the Khun Riddle architectural firm of Amherst. This summer the Academy completed its first two major construction projects that were called for in that plan.

The beautiful Blake Middle School now serves as an attractive and positive learning environment for most middle school activities. It is a state-of-the-art facility which is wired for use of the latest technology. The Middle School enrollment, now consisting of seventy students, is expected to reach its maximum enrollment of seventy-five for the 1998-99 school year. On October 3, 1997 the new building was dedicated to Helen and S. Prestley Blake in appreciation for what they have done to assist the Academy for the past two decades.

In the space vacated by the Middle School, the Academy constructed a beautiful Campus Center that provides a place for all members of the community to have fun together. The new facility includes a bookstore, post office, snack bar, study room, several offices and a large area for recreation activities such as dances, pool and ping pong.

Having completed the first two major projects of the Master Plan, the Board of Trustees convened a Master Plan Review Committee to determine which projects will be next as the Academy prepares for its third century of service. This committee includes representatives of the faculty, administration, parents, alumni and trustees and is preparing a report for May of 1998.

Under the leadership of Sam Robinson, Assistant head of School, the first year of a two year review of the curriculum was started in the fall of 1997. Each assumption about what should be learned and how the program is implemented is being challenged with an eye towards adapting and blending the best practices of the past with new approaches and objectives that will meet student needs in the twenty-first century.

Sadly and quite unexpectedly, Gray Mattern, the Headmaster of Wilbraham Academy from September of 1955 to June of 1991 passed away on Wednesday, November 26th. A Memorial Service is planned for the afternoon of Saturday, May 9, 1998. Under Gray Mattern's leadership the Academy enjoyed tremendous success that concluded with the merger of Monson and Wilbraham Academies for the 1971-72 school year.

Richard Malley, Headmaster

THE GRAMMAR SCHOOL AT STONY HILL

At the conclusion of this school year, the Grammar School a Stony Hill will have completed 17 years of providing independent school education to Wilbraham and the Greate Springfield area. Everyone that is and has been associated wit the school (parents, teachers, children and mostly myself) i extremely appreciative that we had this opportunity to use thi building at 675 Stony Hill Road. I feel as if the town o Wilbraham gave me the opportunity to do what I really wanted t do: start a school. During this time, we have worked with man hard working, dedicated Wilbraham residents which includ selectmen, superintendents, teachers, custodians, parents, cook police chiefs, firemen and policemen.

During these past 17 years, real child-centered education ha taken place in this building we call The Grammar School. No it's time for us to move to our own building, a place we can trul call home. We have matured as an independent school and as non-profit corporation. We will take this maturity and experienc with us.

Personally, I have worked in Wilbraham for 22 years, five at o of the best public elementary schools in Wilbraham, the Pin School, and the last 17 years here at the Grammar Scho creating something new for kids. During all 22 years I ha found Wilbraham to be a friendly and positive place implement educational ideas and concepts. From everyone at T Grammar School, a sincere thank you for the opportunities a all the great experiences.

Richard F. Denniston, Headmaster

LOCAL EMERGENCY PLANNING COMMITTEE

Te Local Emergency Planning Committee (LEPC) was actively ir olved in making Wilbraham a safer community in 1997. F llowing the December 1996 storm, follow-up meetings were h d to identify strengths and weaknesses in Wilbraham's e ergency storm response. As a result, improved means of r orting large scale power outages to Massachusetts Electric Cmpany and the establishment of an information line at 5 5-8111 to reduce non-emergency calls to 911, were ir plemented. Our improvements were evident during the March 3 1997 storm.

O March 21st, the Towns of Palmer, Monson, Ludlow and Wlbraham participated in a joint Hazardous Materials exercise in Wilbraham. Over 60 participants utilized a four town haz mat r ponse plan for the first time. Preparation of the plan and the e rcise were funded by a grant from the Massachusetts E ergency Management Agency.

Dring the summer, a prolonged heat wave caused a cooling sl lter to be opened at the Pines Senior Center for those without a conditioning, especially seniors. The location of the Pines and it ability to serve seniors proved so beneficial, it has been ic ntified as a Town shelter. To further improve the facilities, St. Cilia's Church donated a commercial gas stove for use in the k chen.

O September 24, Town public safety personnel participated in a emergency response drill at Friendly Ice Cream Corporation. I wish to commend Friendly's for their proactive approach to s ety and thank them for the donation of a computer to be used f emergency planning.

M thanks and appreciation go to Ed Jamro and Christine Cstonguay, who were unable to continue their dedicated service. Tis year, welcome to Mike Farnham who joins the other 15 n mbers of our committee working to keep Wilbraham safe and i ormed.

Knneth R. Willette, Chairman, LEPC, Emergency Manager

POLICE DEPARTMENT

Te year 1997 was a most active year for the entire Wilbraham Flice Department. Through retirement we said "Goodbye" to Srgeant Edward J. Baker and Secretary Lucille M. Wood. Srgeant Baker began his full-time employment with the cpartment on May 15, 1967 and was promoted to the rank of Srgeant on August 1, 1969. Through his many years as Safety Cficer he made Wilbraham a safer place to operate vehicles, be a pedestrian or ride a school bus. Lucille Wood served the Town as a Fire Department Secretary from 1986 to 1989, and as the Police Department Secretary from February 1989 to October 1997. She also served as Head matron for the cell attendants. We appreciate the contributions of both of these individuals and whish them well in their retirement.

To fill vacancies that occurred in 1996 and 1997, the Board of Selectmen appointed several new patrol officers. Camille Provost was a graduate of the Massachusetts Criminal Justice Training Council Basic Training course in Agawam and had previously worked for the South Hadley and U-Mass Amherst Police Departments. Daniel Menard served part time and full time for eight years with the Granby Police Deparmtment and is a certified D.A.R.E. Officer. Shawn B. Baldwin served for three years with the West Brookfield Police Department where he obtained the rank of Sergeant. In December the Board of Selectmen promoted Officer Daniel Carr to the rank of Sergeant. I look forward to the fine contributions of all these appointees.

The D.A.R.E. Program, directed by Officer Dennis LaPlante and assisted by Officers Robert G. Zollo and Daniel Menard is a major community policing effort. The program continues to receive accolades from students, parents, teachers, as well as from Massachusetts and Nataional D.A.R.E. Associations. Officer Peter Laviolette and Sergeant Donald A. Bracci continue to work with the elders in our community and the Dispatch Department continues its support of the Police Department through "Enhanced 911" and management of requests for services.

Expansion of the Bicycle Patrol unit was accomplished by a Community Policing Grant from the Massachusetts Executive Office of Public Safety obtained by Grant Administrator Joan Paris. Another Federal COPS Program grant has allowed the department to initiate our first computerization effort that will automate all service requests, responses and records. Assistance received from the Selectmen's Office and Treasurer/Collector Thomas Sullivan made this project a reality.

Through the efforts of the entire department, we have accomplished a much higher level of presence in the community as is evidenced in the statistical report that follows. In general, there is an overall drop in reported crimes. The department has earned the praise of the Editorial Staff of the Springfield Newspaper for having the best record for Drunk Driving Enforcement of any community in Western Massachusetts with a population of 6,000 or more. As pleasing as that recognition is it pales in significance to being associated with a 40% decrease in residential burglaries and a 53% decrease in business burglaries. We have accomplished a great deal and we thank you for your support as we face new challenges.

Allen M. Stratton, Chief of Police

POLICE DEPARTMENT PERSONNEL

CHIEF
Allen M. Stratton

CAPTAIN
Paul A. Bouchard, Jr

SERGEANTS
Donald Bracci
Gary J. Pabis
Roger Tucker
Mark J. Krynicki
Raymond Kallaugher
Daniel E. Carr

PATROLMEN
Robert Pabis
Kenneth Konopka
Lawrence Henault
James H. Pirog
Donald Bouchard—Detective
John P. Siniscalchi—Court Officer
Dennis LaPlante, DARE Officer
Mark Paradis
Peter O. Laviolette
Glen Clark
Lawrence Rich III
Thomas Korzec
Timothy Kane, Jr.
Robert Zollo
Harold Swift
Clifton Graves
Christian Letendre
Camille Provost
Daniel Menard
Shawn Baldwin

ADMINISTRATIVE ASSISTANT
Lisa M. Corriveau

MATRONS
Lisa Corriveau
Thomas Cortis
Michele Dunn
Mark Duclos

CELL ATTENDANTS
Nancy Frappier
Leo Plourde
Carrie Figiel
Gary Saccomani
Lucille Wood
Carolyn Zawacki

I. Persons arrested for criminal offenses

ADULTS

Resisting Arrest	1
Possession Drug Paraphernalia	1
Credit Card Fraud	1
Assault & Battery	10
Indecent Assault & Battery	2
Assault & Battery by Means of Dangerous Weapon	5
Sex Offender failed to register	1
Trespass	4
Larceny over $250	14
Larceny under $250	8
Larceny of Motor Vehicle	2
Possession of alcohol by person under 21	3
Service of Warrants	8
Possession of Class B controlled substance	5
Possession of Class D controlled substance	2
Violation of 209A (restraining order)	1
Disorderly Person	2
Possession of stolen property	1
Malicious Destruction of property	7
Assault & Battery on Police Officer	2
Possession of Class A controlled substance	1
Hunting Violation	1
Indecent Exposure	1
Breaking & Entering	
Possession of No FID	
Liquor Violation	

JUVENILES

Breaking & Entering	
Vandalism	
Larceny Over $250	
Larceny under $250	
Larceny of Motor Vehicle	
Possession of Class D Substance	
Possession of Alcohol by person under 21	
Chins	
Service of Warrant	
Disorderly	
Possession of Deadly Weapon	
Trespass	
Rape	
Possession of BB Gun Under 18	
Assault with a Deadly Weapon	
Possession of Class A Substance	
Possession of Class B Substance	

II Persons arrested for motor vehicle offenses

Adults	
Forged Inspection Sticker	4
Operating to endanger	5
Operating Under the Influence of Alcohol	84
Operating After Suspension/Revocation	81
Operating a Revoked Reg/Uninsured MV	31
Operating a MV without being licensed	36
Failure to submit to Police Officer	6
Altering License	1
Leaving Scene of an accident	2
Juveniles	
No License	3
Unregistered/Uninsured Vehicle	1

III. Persons taken into protective custody

Detoxification	20

IV. Persons arrested or charged

Criminal Arrests	284
Motor Vehicle Arrests	254
Protective Custody	20
Total	558

V Persons arrested or charged

Adults	494
Juveniles	44
Total	538

V. Persons arrested or charged by age

A	Criminal Arrests	
	Adults	244
	Juveniles	40
B	Motor Vehicle Arrests	
	Adults	250
	Juveniles	4
C	Protective Custody	
	Adults	20
	Juveniles	0
	Total	558

VI. Persons arrested or charged by sex

A	Adults Charged	
	Male	402
	Female	92
B	Juveniles Charged	
	Male	34
	Female	10
C	Adults placed in protective custody	
	Male	13
	Female	7

VIII. Persons incarcerated by age and sex

A.	Adults	
	Males	230
	Females	48
	Total	278
B.	Juveniles	
	Male	12
	Female	5
	Total	17
	Total All Persons Incarcerated	295

IX. Uniform Traffic Citations

No right turn on red	12
Failure to stop for red lens	90
Failure to stop for stop sign	30
Failure to yield right of way	14
Failure to stay within marked lanes	27
Offensive operation/excessive noise	4
Following too close	3
Failure to keep right	2
Failure to use care turning	8
Allowing improper person to operate	3
Impeded operation	5
Uninspected	105
Load Spillage	3
Unregistered MV	33
Speeding	377
Improper Passing	15
Fail to yield to pedestrian	3
Failure to use care in starting/stopping	7
Seat belt	6
Unattended MV	1
ATV Violations	4
Tinted Windows	10
No license/registration in possession	7
Total	821

X. Motor Vehicle Warnings

Uncovered Load	1
Failure to stop for red lens	40
Right turn on red	13
Failure to stop for stop sign	37
Uninspected	87
Improper passing	8
Speeding	194
Defective Equipment	48
Improper display of registration plate/sticker	5
Failure to yield	7
Failure to stay in marked lanes	6
Unregistered MV	10
Failure to yield to a pedestrian	5

No license/registration in possession	4
Failure to keep right	5
Seatbelt	1
Window tint	15
Failure to use care in stopping	4
State Highway Parking Violation	1
Unattended MV	1
TOTAL	492

XI. Motor Vehicle Violations

A.	Equipment Tags	12
B.	Parking Violations	84
	Total	96

XII. Motor Vehicle Violations

A.	Uniform Traffic Citations	82
B.	Warnings	492
C.	Equipment	12
D.	Parking Violations	84
	Total	1709

XIII. Uniform Crime Report

Robbery	1
Assaults	32
Burglary	41
Larceny	69
Auto Theft	26
Arson	3
Total	282

XIV. Burglary Breakdown

Forced Entry	38
Unlawful Entry	2
Attempted Forced Entry	1
Total	11

XV. Larceny Breakdown

Larceny over $250	109
Larceny between $50 & $200	35
Larceny less than $50	25
Total	169

XVI. Vehicle accidents

Fatal Accidents	0
Personal Injury Accidents	63
Property Damage Accidents	200
Total	263

XVII. Persons injured in M/V accidents

Persons Killed	0
Persons Injured	80
Total	80

XVIII. Other Activity

Complaints received	3925
Complaints needing further investigation	980
Alarms Investigated	869
Hit & Run Property Damage Accidents	7
Lost/Missing Persons	17
Summons Served/various jurisdiction	94
Vacation checks for persons away	117
Suspicious persons reports (Crime Watch)	391
Deaths Investigated	9
Complaints/Obscene/Harassing Phone Calls	40
Towed MV's	398
Domestic Disturbances	54
Vandalism	9

XIX. Stolen property breakdown

There was a total of $ 31,423 taken in breaks into homes.
There was a total of $ 2,920 taken in breaks into businesses.
There was a total of $ 154,165 taken in larcenies.
There was a total of $ 197,887 taken in motor vehicle thefts.
There was a total of $ 50.00 taken in robberies.

There was a grand total of $ 412,745 in property stolen.

XIX. Recovered Property

There was a total of $ 207,358 in stolen property recovered.

XXI. Court Activity

A.	Arraignments	
	Adults	37
	Juveniles	3
	Total	40
B.	Pretrials	
	Adults	4
	Juveniles	
	Total	4
C.	Trials	
	Adults	1
	Juveniles	
	Total	
D.	Hearings	
	Show Cause	2
	Dispositions	
	Grand Jury	
	Motions	
	Civil Hearings	
	Total	1

XX11. Permits issued

Pistol Permits	
F.I.D. Cards	1

XIII. Fees collected

ol Permits	$ 3,240.00
D. Cards	$ 120.00
eo/Report Requests	$ 1,955.50
ler Permit	$ 123.00
gerprint Cards	$ 115.00
titution Checks	$ 520.02
nation to Special Police Equipment Fund	$ 500.00
tal	$ 6,573.52

tistical Comparison for Uniform Crime Report

	1996	1997	
minal Homicide	0	0	
es	0	4	+ 400%
bery	2	1	- 50%
ault	33	32	- 0.3%
glary/Residential	57	34	- 40%
glary/Business	15	7	- 53%
ceny	155	169	+ 8%
o Theft	22	26	+ 15%
on	10	13	+ 23%
al		286	
dalism	114	97	- 15%
nplaints Received	4317	3925	- 9%
tten Complaints	980	915	- 7%
rms Responded To	922	869	- 6%
tective Custody	24	20	- 17%
ony Arrests	54	44	- 19%
demeanor Arrests	261	235	- 10%
tor Vehicle Arrests	278	262	- 6%
tor Vehicle Violations	627	819	+ 23%
rnings	490	492	+ 0.5%
ffic Accidents	268	263	- 2%
als	1	0	- 100%
sonal Injury	48	63	+ 24%
perty Damage	219	200	- 9%

iform Crime Reporting Clearance Rates

st 6 Months	40.2%
ond 6 Months	22.2%
of 1997	29.6%

FIRE DEPARTMENT

1997 was a year of change for your fire department. In June, Chief Daniel P. Merritt retired after serving 33 years in the fire department, the last six as Fire Chief. During his tenure the ambulance service was re-instituted within the department, a new ambulance, engine, tanker, rescue and command vehicle were purchased. He also laid a foundation for future growth. He left his mark on the department and will long be remembered for his intensity.

July 14, 1997, will be a day I will always remember. It was my first day as Fire Chief for the Town of Wilbraham. I thank the Board of Selectmen and Board of Fire Commissioners for placing their trust in me to lead the best firefighting and emergency medical team into the next century.

Firefighting responses constitute about 50% of our activity with emergency medical services the remainder. Personnel must be adept at both types of skills and constantly work to improve their skills through aggressive in-house training program supervised by Training Officer Glenn Trevallion and Emergency Medical Services Coordinator Victor Robidoux.

In August, the Selectmen approved a plan, submitted by the Ambulance Oversight Committee, to upgrade our ambulance service to the Advance Life Support (ALS) level. Firefighters Peter Nothe and David Bourcier had already achieved Emergency Medical Technician - Intermediate level certification and began using their skills immediately. They will be joined soon by Firefighters Victor Robidoux, Wendy Woolhouse, Tom Shaw, Russ Mitchell and William Manseau, who have been trained at the Intermediate level and are awaiting state certification.

Generous contributions to the Ambulance Gift Fund allowed for the purchase of 15 key lock boxes for use in our Elders at Risk program. A special note of thanks goes to the Wilbraham Community Association and the family of Chester Smola for their generosity and support. This partnership, with the Wilbraham Senior Center, enables emergency responders to gain access to those who need medical attention.

As we approach the year 2000, your fire department is looking to discover the most cost effective way to serve your needs. I would like to commend the membership of Local 1847, Uniformed Firefighters of Wilbraham, for their continued involvement in searching for these new ways. Together, we are committed to protecting life, health and property. We ask you to remember that we are your friends for life. Please visit us at our web site at www.Samnet.net/WFD.

Kenneth R. Willette, Fire Chief

FIRE DEPARTMENT PERSONNEL

BOARD OF FIRE COMMISSIONERS
Alton McDonald, Chariman
Frank Tencza
John Sampson

MEDICAL DIRECTOR
Dr. Larry Robbins

ADMINISTRATION
Fire Chief Kenneth R. Willette
Administrative Assistant Lena Ardolino

CAPTAINS/PREVENTION/PULIC EDUCATION
Capt. Erving Laware
Fire Inspector Warren Rothschild
Capt. Bradley Pinney
Asst. Fire Inspector Richard Bousquet
Capt. Francis Nothe
SAFE Educator William Manseau
Capt. Thomas Laware
SAFE Educator Wendy Woolhouse
Acting Capt. Karl Nelson

PRIVATES
Nicholas Yarmac
Richard Bousquet
Richard Ramponi
Scott Facey
David Bourcier
Peter Nothe
Thomas Shaw
Neal Johnson
Russell Mitchell
Glenn Trevallion
Victor Robidoux
William Manseau
Wendy Woolhouse

SUPPORT
Training Officer Glenn Trevallion
EMS Coordinator Victor Robidoux
Mechanic Russell Mitchell
Assistant Mechanic Richard Ramponi

CALL FIREFIGHTERS
Mark Haryasz
David Bienvenue
Richard Chase
Harold Lee
David Porcelli

FIRE DEPARTMENT ACTIVITY STATUS

Fire Emergency Responses: 725
includes 25 structure fires
14 vehicle fires
23 electrical fires
37 carbon monoxide alarms activation's
43 fire alarm malfunctions
12 mutual aid responses to other communities

Estimated Value of Property involved in fire:
$15,369,900
Estimated Value of Property Lost to Fire:
$ 391,565

Emergency Medical Response: 646
includes 464 ambulance transports
128 paramedic intercepts
22 dept. provided ALS

Public Education: breakdown of training

Elementary students	1105
High school students	156
Pre school children	200
Station Tours	205
Open House/Public Presentations	328

Fire Prevention Inspections: 1508

Money collected for permits turned over to treasurer:
$ 12,650.00

CENTRAL DISPATCH

The Central Dispatch Department is staffed by a small gro d dedicated professionals providing a vital link between the F l and the Town's Emergency Services 24 hours a day, seven d s week. We are on the state-wide E-911 system which is a ce ra computerized system allowing for advanced dispatch se ic such as caller location/identification. In addition, all other w emergency calls are answered by our dispatchers who are tr n to evaluate information received from the public and rel a relevant facts to the proper public safety unit.

Central Dispatch also serves as the Town's non-emer nc information center, often being called upon to answer que io or pass on information pertaining to weather, school clo ng road conditions and other public concerns.

Thomas Cortis, Dispatch Supervisor		Mark Duclos
Shirley Strong	David Clark	Heather Quinn
Sandra Ely	Thomas Hurley	Russell Mitch
Nancy Kober-Frappier	Lisa Corriveau	Cathy Zinnacl

DEPARTMENT OF PUBLIC WORKS

been another productive year for the Department of Public rks. The Water, Wastewater, Solid Waste, Highway and ;ineering Departments make up the DPW. Successful rations depend on quality staff. This year we should ›gnize our employees for their contribution to the community.

Highway Department

following is a list of roads that were paved this year using ıpter 90 money plus some Town funds. Much of the drainage k was paid for and done by the Town prior to paving.

AD NAME	WORK DONE
Boston Road m Boston to River Rd.)	Reclaim, install one catch basin, pave.
er Road	Reclaim, pave.
Bridge Road m Ludlow to Canal)	Reclaim, install 2 catch basins, new guardrail, pave.
ıy Hill Road ersection with River Road)	Scarify, realign, and pave.
land Street ersection with Main Street)	Reclaim, realign, pave. Berm work and loam and seed.
leigh Road anch Rd. to Powers Dr.)	Reclaim, install three catch basins, pave.
Orchard Road ain Street to Oak Ridge)	Reclaim, install three catch basins, pave. Install berm, loam and seed.
untain Road ıse 464 to Main Street)	Reclaim, install subdrain, install 4 catch basins, pave.

er large projects done by Highway Department this year:

CATION	DESCRIPTION OF WORK
orie Drive area	Resurfaced
er Street	Resurfaced, new guardrail and catch basin.
mill Brook	Cleaned, installed new sediment structure, required Notice of Intent.
uer Pond	Cleaned, graded, seeded.
Bruuer Avenue	Drainage, two catch basins, and one manhole
Monson Road	Excavate swale for drainage required Notice of Intent.
Edgewood	Excavated swale for drainage.
Delmor Avenue	Installed dry well.
Russell Road	Excavated swale for drainage.
Main Street	Berm installed from Soule Road to Gary Drive.
Nokomis Road/Main St. (near Police Station)	Drainage project, install 5 structures, pipe, easement.
Crane Park	Moved Memorial, installed additional sidewalk, fence and berm work.

After being hit hard by the heavy snowstorm early in December, we were faced with another large storm on April 1, 1997. All of our attention was focused on cleaning up trees and brush damaged by the storms. The disastrous effects emphasized the need for additional funding for tree maintenance in our right of ways.

Highway equipment and personnel constructed a parking area at Brainard Park by excavating unsuitable material and bringing in and spreading gravel and reclaimed asphalt.

A new program to recycle Waste Material from dredging jobs was started this year. A tromel screen was rented, and along with our own equipment, leaf and wood mulch located at the landfill area was mixed with dredged waste to create a loam stockpile for future use by the Department.

During the past year your Highway Crew has been called upon by almost every Town agency for assistance. Highway performed tasks such as providing traffic control devices for the Peach Festival, removal of decaying animals in the roadway, trash removal, moving of furniture, and numerous other tasks. We have also provided assistance to many Civic Groups and numerous elderly residents in Town.

Mowing the Landfill and treebelt, cleaning basins, sweeping streets, patching potholes, painting, repairing, plowing roads, installing signs, etc. are highway tasks that need to be done before we can take on projects. With over 120 miles of roadway in Town it is no small task for a small crew to handle. Your patience is appreciated and your financial support is required in order for us to perform more work.

Wastewater Department

The Wilbraham Wastewater Department is operated and maintained by two employees. The department is an Enterprise Fund which must operate effectively and efficiently. Our sanitary sewer system is separate from the storm drains and catch basins. Every day sewage is pumped to the River Road pumping station where it is pumped to the regional wastewater treatment plant on Bondi's Island in the City of Springfield. Last year the Wilbraham Wastewater Department pumped over 92 million gallons of sewage to Bondi's Island for treatment. An excessively wet winter and spring and inflow from the use of sump pumps illegally tied into the sewer lines increased the normal volume of sewage sent to Springfield. If your have a sump pump tied into the sewer line please disconnect it. The Town Engineering Department will assist you in finding an alternative if necessary. The removal of sump pumps from the sanitary sewer system will lower flows to Springfield which in turn will keep sewer rates from being increased.

One of the largest expenses of 1997 was the new International Wastewater truck. The truck was purchased for the sum of $52,000.00, and an Aquatech tank was transferred and installed on the truck for a fee of $16,031.00. This truck has two functions; line cleaning, which includes pumping wet wells and clearing blocked sewer lines, and a vacuum line which is also used to clear blockages. The daily duties of the Wastewater Department include; repairing wastewater line breaks and blockages, monitoring the eight Wilbraham pump stations, maintaining and repairing electrical panels, pumps and generators, as well as adding chemicals and monitoring flow rates. The Wastewater Department is looking forward to serving its 1024 customers in the coming year.

Water Department

During 1997 the list of duties performed by Water Department personnel included, but was not limited to: 10 water breaks repaired, 32 new water service installations, the replacement of 7 old fire hydrants with 7 new pumper type fire hydrants, 2 fire hydrants repaired, 100 painted and greased, more than 130 work orders completed, all 51 testable backflow devices in the system were tested at least once, approximately 200 water samples taken for water quality analysis and over 3100 meters were read in March and again in September.

A crucial section of the 6" water service at Memorial School was replaced with ductile iron pipe and fittings and re-aligned to accept a 3-nozzle pumper type fire hydrant which was also installed.

Also, 205 fire hydrants in the system were flushed, flow tested and checked for operation as part of the comprehensive flushing program. The information gathered provided up to date flow capabilities and individual hydrant data. This program helped maintain the best water quality possible by removing any stagnant water in the distribution system.

The Brookmont Drive Water Booster Station was brought up to current electrical standards by installing 3-phase electrical capability to the station from Main Street. This was a considerable task as Brookmont Drive did not have 3-phase overhead wiring on the street and the station is approximately 2000 feet from Main Street. Taller telephone poles had to be set on Brookmont Drive by the Telephone Co. to meet line clearance requirements of the Massachusetts Electric Co. The station had been a source of trouble for many years due to antiquated original wiring (station was installed in 1956) and only 2-phase power operating 3-phase electrical motors. New electric panels were installed eliminating the old original fuse boxes that were a constant maintenance issue. Original wiring and switches were discarded and new ones installed. The station renovations will have a positive impact on motor longevity and lessen electrical bills and overtime expenditures due to electrical failures.

The main technical accomplishment in 1997 came from our Corrosion Control Program (CCP). This program eliminates excessive amounts of lead & copper in the water by controlling its corrosiveness. The Water Department was under federal and state mandates to have a working, system wide CCP in place by January 1, 1998. The Water Department demonstrated through a 13 month long pilot program in the McIntosh Drive area that providing Corrosion Control for a surface water source need not be a budget breaker. Our program injects sodium silicate into the water to raise the water's ph level and provides a barrier between the inside of metal pipes and fixtures and the water delivered to you. In April the Massachusetts Department of Environmenta Protection (DEP) approved our proposal, which was based on our pilot program, for a system wide CCP and we were fully operational on July 28, 1997. During the month of Septembe the Water Department sampled at DEP approved sites in our water system and passed both EPA and DEP Action Leve Requirements for lead & copper. The continued success of the program is dependent upon our sampling results which DEI closely monitors.

The Board of Water Commissioners signed a new contract wit the Massachusetts Water Resources Authority (MWRA) for th continued purchase of water from the Quabbin Reservoi During the last few years hundreds of hours were spent, mostly i the evenings, assisting the Water Commissioners in developing fair and reasonable agreement. Also, the board continued the search for groundwater to augment our supply from Quabbi They hired the consulting firm of Dufresne-Henry Inc. to assist i that effort. Currently the area under investigation is the Bo Scout Camp on Stony Hill Road. During 1997 a major hurd was accomplished when the Water Department had a successf DEP Site Exam of the Camp. The groundwater search

eduled to continue into 1998 following DEP's New Source proval Components.

Water Department placed 2nd in the Commonwealth of ssachusetts Public Water System Award Program for 1997. award category is for consecutive water systems, systems purchase their water from an outside source. Other mmunities in this category include Boston, Chicopee, East gmeadow and Longmeadow to name a few. This is the third r in a row the Water Department has placed 2nd out of 54 lic Water Systems competing for the award.

Landfill/Solid Waste

we were hoping at the writing of last year's annual report, the n did receive the remainder of the $120,000 we were eligible under the DEP's landfill financial assistance program for aping the landfill. Originally, the town recieved $33,500 ause we were ranked at the cutoff point for funding, but one more communities ranked ahead of the town were found igible, and their funding became available. Engineering staff ked hard to increase the town's ranking and in the end, that the reason for the town receiving the grant.

s year we processed **3,202** tons of trash and **1600** tons of cables. The Selectmen signed an agreement with the erials recycling facility in Springfield and we are sending all recyclables to them. Our rubbish is transported to ingfield Resource Recovery Inc., located on Bondi's Island, re it is burned and converted into electricity. Our surplus t collection shed, located at the landfill, is where residents drop off oil and latex paint. It continues to be a great success.

Engineering

s department coordinates, assists and plans public work vities. In addition, the engineering department is responsible overseeing, administering and enforcing Septic System lations, better known as Title 5.

tine daily activity statistics are:

1. eviewed and approved 111 Septic System Permits.
2. Witnessed over 120 Percolation tests/soil evaluations
3. nspected over 100 Septic installations.
4. nspected 13 Sewer connections.
5. Reviewed over 150 Title 5 inspections
6. ssued the following Licenses:

Septic Installers	19
Drainlayers	7
Water Installers	9
Septage Haulers	3
Rubbish Haulers	2

Ulizing our professional staff, we are continuing to prepare plans for the proposed Water Treatment Facility on Miller Street in Ludlow. Our new Senior Engineering Aide, Jeff Sheltra, who began employment with the town in September, has contributed substantially to the project with his knowledge of Autocad, and I would like to take this opportunity to welcome him to the town. Substantial amounts of money are saved by doing this and other design work "in house" rather than hiring outside consultants.

During the past year a good portion of time was spent administering the annual chapter 90 road resurfacing contract. We are still working on plans to reconstruct Springfield Street and Faculty Street and look for construction to possibly start sometime in 1998, although delays due to easement and land taking issues as well as uncertainty about state funding may push the project further back. Time was also spent reviewing plans for and inspecting new subdivisions including Oak Hollow Estates, Whitford Place, The Preserve at Bellows, Chatham Trace, Sandy Court, and the next phase of Red Gap Estates.

In October of 1997, the Engineering Department invested in a new computer system with new software that included Autocad Release 14. The new system will be used in future design projects and will help increase the amount of design work the department can produce. The department also plans to scan all assessors, property, and utility plans into the computer system and begin converting the information into a GIS (Geographic Information System) format, which will someday provide all information on a given property at the stroke of a few keys instead of looking through hundreds of large, cumbersome plans for hours at a time.

I would like to conclude by thanking all the residents, town boards, commissions, and especially my staff for all their support. Every year since I've been here there has been a big improvement in the Department. The public depends on our service because the Department of Public Works is the most essential department in Town. Without the DPW nothing else works. Take a moment to recognize the great job the DPW employees are doing.

Edmond W. Miga, Jr., Public Works Director

RECYCLING COORDINATOR

"Your recycling efforts - Won't go to WASTE" is the slogan for the Western Massachusetts Regional Recycling Program. It certainly was a reality in the Town of Wilbraham this past year. The residents have made recycling a responsible routine in their lives. The program continues to expand and tonnages of product recycled is on the rise.

I was invited by Minnechaug Regional School Business Manager, Richard Scortino and the high school Environmental

Club liason, Janet King to speak and discuss several projects that the students were interested in initiating. As a result, a pilot project of white paper recycling in the business offices is in place. A student member of the Environmental Club collects the recycling bins and deposits the white paper in the container supplied by the school's contracted waste hauler. Hopefully, in the near future, all of the Wilbraham schools will be recycling. The students are also collecting tabs from cans for redemption by the Ronald McDonald house in Springfield.

Middle School PTO President Karen Fuss invited my participation in a project designed to show support for Massachusetts Recycle Day on November 15, 1997. Blue recycling bins were supplied and the school collected white paper for recycling at the Materials Recovery Facility in Springfield (MRF). This facility is the destination for all our recycables. Wilbraham recently signed a new contract for revenues of $10 a ton for 1997. The town will be receiving a check at the end of January, allowing for an annual education charge of $600. The State is emphasizing "Buy Recycled" which will open new business markets for recycled products. Wilbraham continues to experience a good working relationship with MRF. The Hampden County Commissioners have appointed me to the MRF Advisory Board representing medium size communities. This is an honor and recognition for my years of work in the recycling field.

The surplus paint collection shed was again available to the residents to drop off oil and latex paint. It will reopen in April to October and pre-registration is required. One Gaylord container of paint was transported by an environmental service for recycling under out State contract. A "put and take" policy was in place to encourage reuse of these surplus paints for citizen's home projects. This year increased numbers of gallons were removed by residents and many containers of white and pastels were used to brighten up a community living home.

All compost bins which were ordered through a State grant have been sold and distributed. In the Spring, a new shipment will be available on paint collection days at the Disposal and Recycling Center (DRC) located on Boston Road. During 1997, a State grant for a customized flyer was awarded. Each Wilbraham household represented on the census will receive an updated recycling procedures flyer in the Spring.

I attended a series of interesting and informative forums on topics important to Wilbraham and our regional participation in the recyling effort and I look forward to pursuing some of the ideas I learned about in the future.

In summary, 1997 was a very exciting year in the recycling field with efforts and results on the rise. Thanks are due to the continued cooperation and participation by the residents of Wilbraham. Public Works employee Bruce Strong has the transfer station running efficiently. The Solid Waste Advis Committee continues to be a partner and helps with many of recycling projects. Their knowledge and support is invaluable look forward to another challenging year with expansion a improvements for the Wilbraham recycling program.

Marna J. Huber, Recycling Coordinator

WATER COMMISSIONERS

In 1997, the Wilbraham Board of Water Commissior continued to work on established goals to deliver a high qual reliable and cost-effective supply of water to the town and customers. There are a number of achievements to report.

A ten year Water Supply Continuation Agreement was negoti with the Massachusetts Water Resources Authority (MWF This agreement, effective January 1, 1998, includes a cost-b rate structure for the wholesale water that the town receives f the MWRA's Quabbin reservoir via the Chicopee Va Aqueduct (CVA). Wilbraham had argued the case for a sepa CVA rate for over five years and coordinated efforts with City of Chicopee. In May, the MWRA Board finally agree establish a CVA rate. The cost to Wilbraham is $3 million s than the prevailing MWRA rate over the ten years of t agreement. Rate effects have been extensively communicat the town and the users through press releases, letters a brochure. This contract continues the high quality, rel b (gravity fed) wholesale water source we have employed fo years. The Board wishes to recognizes the efforts of Counsel, the Selectmen and our Legislators in achieving th result.

Based on the success of the pilot corrosion control progra April the Massachusetts Department of Environmental Prote (DEP) approved the proposal for a temporary facility desig use the existing MWRA metering pit in Ludlow. The com installation was inspected and approved by the DEP on Ju and was started up following the approval. System-wide wa now meets federal criteria for safe drinking water. This st was a milestone for the work started by Mr. Michael Fra Water Superintendent, in March of 1995, at which tim proposed the pilot program. The approvals and start-up ha been achieved at minimum cost to the town and have m most ambitious project schedule. Mr. Framarin is commended for this outstanding result, which is already cited by the DEP as an innovative model for other water sy The DEP requires the Town to have an approved perm corrosion control facility operating in April of the year 20 This facility will be located near the crossover of the MWR Springfield water mains on Miller Street in Ludlow so th town will have a back-up water supply in case of emergen Town Engineer, Water Superintendent and our Boar ha

ked with the Ludlow Selectmen, Conservation Commission Planning Board to secure the site and facility design that is eable to the affected landowners and meets Ludlow and DEP ites. Necessary approvals have been obtained and final gn for bids is being prepared. Mr. Ed Miga, DPW Director Town Engineer, has done much of the design in-house to imize costs.

ause wholesale water costs for surface water sources continue scalate, we continue to explore the possibility of developing s to augment purchased water and dilute purchase costs. We e obtained DEP approval to pursue pumping tests this spring site near the south branch of the Mill River and will have, by -year, the quality, quantity and cost parameters to determine re the site can be developed..

t people take the availability of high quality, safe, reliable competitively priced water of sufficient quantity for granted. Water Department performs a long list of duties to ensure security for Town water users. The quality of their work is cted not only in the letters of appreciation which the Board received from users but also from the DEP. For the third ecutive year, the Water Department was rated second of 54 ic consecutive water systems in Massachusetts, and achieved core which would have placed first in prior years. gratulations again to Superintendent Framarin and his nicians.

Water Department budget before us at Town Meeting cts an increase in wholesale water cost beginning in fiscal 1999. The budget is based on a three year average demand 12 million gallons which was the consumption during 1997. er Department costs are fully recovered in the water rates by users.

nd P. Miner, Chairman Albert E. Kirk
nund A. Peret

OMMISSION ON DISABILITIES

American With Disabilities Act of 1990 (ADA) provides a prehensive national mandate for the elimination of rimination against individuals with disabilities in loyment, transportation, public accommodations, state and nicipal government activities and telecommunications. sachusetts constitutional Amendment, Article 114 - 1980 s: "No otherwise qualified handicapped individual shall, ly by reason of his handicap, be excluded from participation be denied the benefits of, or be subject to discrimination er any program or activity within the Commonwealth." Any or town in the Commonwealth which accepts the provisions ve is authorized to establish a Disability Commission. missions work with the Massachusetts Office on disability (MOD) to carry out programs and activities designed to integrate people with disabilities more fully into their community.

In Wilbraham, the Disability Commission consists of nine members, appointed by the Board of Selectmen. The majority of members must have a disability themselves or be an immediate family member of someone with a disability. One member of the Commission must be an elected or appointed official of the town. Members are initially appointed in staggered one, two and three year terms. The Commission must meet at least six times annually, keep records of its meetings and actions, and file an annual report.

During the past year, the Wilbraham Disability Commission has provided information and consultation to citizens of Wilbraham with disabilities and their family members. Commission members have surveyed the town's public buildings and monitored compliance with ADA and Massachusetts laws. While most buildings are accessible to Wilbraham citizens with disabilities, the Commission submitted its suggestions for further increasing accessibly to the Board of Selectmen. Commission members surveyed Wilbraham's employment policies and procedures, similarly offering suggestions to the town as to how employees with disabilities could be reasonably accommodated.

An important goal was reached when, during negotiations between the Commission and Greater Media Cable Company, Wilbraham citizens with disabilities were granted a 10% discount on their cable bills. The Wilbraham Commission on Disability now plans to focus its efforts on creating further opportunities for citizens with disabilities to fully enjoy the town's fine recreational facilities. Commission members hope to become involved at the initial planning stages for construction of new facilities, to ensure that these sites provide maximum access to all citizens, regardless of ability or disability.

Elaine Scott, Chair Joy Hibsher, Clerk
Paul Walker John Chase
Evelyn O'Brien Debbi McDonald Anne Metayer

ANIMAL CONTROL OFFICER

During the year 1997 we received 867 phone calls regarding domestic and wild animals. A total of 95 dogs were picked up and 60 domestic and wild animals of various kinds were killed by cars and disposed of. The majority of complaints received from Wilbraham residents concerned barking and roaming dogs. State law mandates that dogs and cats be vaccinated against rabies and properly licensed. Every spring a clinic is held in town offering residents the opportunity to obtain the needed vaccination against rabies for their dogs and cats. I urge residents to be a good neighbor and respectful to others by keeping their animals on their property and keep control of excess barking which is

troublesome to many. If you have any problems, please feel free to call 596-2006 and we will do our best to help solve your animal problems or refer you to the proper channels.

Gilles Turcotte, Animal Control Officer
Ann Turcotte, Asst. Animal Control Officer

WILBRAHAM CULTURAL COUNCIL

The mission of the Wilbraham Cultural Council is to promote excellence, access, education, and diversity in the arts, humanities, and interpretive sciences in order to improve the quality of life for all Wilbraham residents and to contribute to the economic vitality of our community. The Cultural Council receives funding from the Commonwealth of Massachusetts and the National Endowment for the Arts, and grants these funds to individuals and organizations that address cultural needs specific to the community. Our most important role is to ensure that cultural opportunities are made accessible to all segments of the community's population, including all racial and ethnic groups, individuals with differing abilities, veterans, women, and individuals of all ages, including children and the elderly. Anyone or any group interested in applying for Cultural Council grant funds should keep the foregoing principles in mind. Our goal for the future is to make our schools more aware of available funds to expose our students to various cultural activities in our area, in addition to other grants which will benefit the community at large.

Another important function of the Cultural Council is to administer the Professional Arts Student Series Program which is a ticket subsidy program for students in private, parochial and public schools in grades pre-K through 12 to attend performing arts events in facilities outside of their schools. Performance events which are eligible for this program are listed and described in the Massachusetts Cultural Council Artist Directory. Applications will be accepted once a year. Watch for the announcement in the newspapers serving the local area.

Anne Terry Paulhus, Chair
Deborah L. Poppel
Sharon A. Queen
Aaron Platt
Carolyn Zawacki
Jennifer Chapin
Judy L. VanRaalte
Andrew Leviton, Co-Chair
Sharon Tellier
Ellen A. Harris
Barbara Los
Lee Fontaine
Barbara S. Ziskind
Charles F. Benentt

D.A.R.E. PROGRAM

The D.A.R.E. acronym stands for Drug Abuse Resistan Education. The program's goal is to help children develop t necessary skills to resist drugs and violence. 1997 proved to another successful year toward meeting this goal.

The first exciting news is the addition of two new D.A.R Officers, Officer Robert Zollo and Officer Daniel Mena Officer Zollo graduated from his D.A.R.E. training on Febru 4, 1997 while Officer Menard came to us with three years D.A.R.E. experience from the Town of Granby, Massachuse Both Officers are outstanding instructors and role models.

Wilbraham's D.A.R.E. program received a $12,000.00 grant Fiscal Year 1997 from the Office of the Department of Pub Safety which is funded through the cigarette/tobacco tax. T grant provided funding for the training of Officer Zollo in b the elementary and junior high school D.A.R.E. curricula as v as salaries and materials necessary for the delivery of D.A.R.E. program. It allowed for in-service training for D.A.R.E. Officers enabling them to maintain the strict curricul standards and updates required to stay on top of today's iss facing our children.

The Wilbraham D.A.R.E. program continues to be augmentec private funding which is essential to the program's contin success. Funds are raised by community organizations such the Newton Lodge of Masons whose members contribute gre to the purchase of program materials, travel expenses and yc activities in the community. The Wilbraham Police Re Association has committed money annually through membership, and private donations received from citizens local businesses maintain other elements of the program w are not funded through taxes or grants. A most notable effort the assistance of the local Boy Scout Troop who assisted fund-raiser for the Wilbraham D.A.R.E. program.

The program reaches over 1200 students in our commu annually in both private and public schools within jurisdiction. Students from elementary to senior high sc (grades 1, 3, 5, 8 and 10) receive specially designed compor of the D.A.R.E. curriculum to help develop the skills neede resist the experimentation with drugs and engagement in vi behavior. A very effective component of our program is Parent Program. Parent involvement is paramount to the suc of the education of our children including drug abuse and s behavior issues.

The D.A.R.E. program has built a strong community partne in the interest of our youth to remain drug and violence fr cannot go without saying that a major contributing factor c continued success of project D.A.R.E. in Wilbraham i

ning support by my colleagues of the Wilbraham Police partment, the Chief of Police, school faculty members and ministrators, and town government officials.

nis J. LaPlante, D.A.R.E. Officer

VETERANS SERVICES

Department of Veterans Services is under the direction of the ice of the Commissioner of Veteran's Services of the nmonwealth of Massachusetts and is governed by Chapter of the Massachusetts General Laws. The services provided this office consist of financial assistance, especially with dical care in accordance with the standards and limitations of Massachusetts Medical Directive, as well as referrals and sultations. All Veterans and their dependents should feel free ontact this office at 596-8111. We urge all veterans to bring a y of their DD 214 discharge document to be placed on file in office in case of loss or damage to the original. We can also to obtain copies of military records if the original has been

ually on Memorial Day we hold a Wreath Laying Ceremony ilendale Cemetery and a Veteran's Day Tribute in November ie Soldier's Monument in the center of town. Many thanks go ll who participated and made the events a success in 1997. rested parties who would like to participate or speak in future grams are welcome and may contact me any time.

plications for Veteran's License Plates from the Department of tor Vehicles are available in this office, as well as applications military branch decals to be attached to the number plates.

town has announced plans for a Granite Memorial to honor braham veterans from World War II, Korea, Vietnam and ert Storm. Veterans and their families are encouraged to mit honorable discharge documents for veterans who were braham residents at the time they entered war time military ice to ensure their inclusion.

Commonwealth of Massachusetts Executive Office of ministration and Finance Department of Veterans Services ision has announced the availability of annuities in the unt of $1,500.00 payable in two equal payments in January July to any wartime veteran who suffered service connected dness, paralysis or other disability, or to the parents of a eased veteran whose death occurred as a result of injury ained or disease contracted during active service in time of . Contact this office for more information or to make an plication.

hard J. Prochnow, Veterans Agent

Veterans Administration
Toll-Free Numbers:

VA Benefits	1-800-827-1000
Life Insurance	1-800-669-8477
Dept Management Ctr.	1-800-827-0648
Education Loans	1-800-326-8276
Headstones and Markers	1-800-697-6947
Persian Gulf Helpline	1-800-PGW-VETS
CHAMPVA	1-800-733-8387
(TDD)	1-800-829-4833

VA toll-free bulletin board called VA ONLINE
1-800-US1-VETS(871-8387)
computer address: http://www.va.gov/

IN MEMORIAM

Stanley J. Koziol - Building Inspector
Stanley J. Pabis - Police-Reserve
Angelo C. Pessolano - School Building Committee
Alton Willms - Cultural Council

RETIREMENTS

Edward J. Baker - Police Sergeant
Francis Berthiaume - Dispatcher
Darlene L. Bradford - Selectmen Secretary
Daniel P. Merritt - Fire Chief
Charles W. Savoie - Building Custodian
Robert A. Squires - Heavy Equipment Operator
Lucille M. Wood - Police Secretary

LIBRARY

"Libraries are not made; they grow."
Augustine Birrell 1850-1933

The library continued to grow in the number and types of services offered and number of people using the library in 1997. With a circulation of nearly 200,000, weekly attendance surpassing 3,000 people, and 14,100 registered borrowers, the library remains one of the most actively used town services. The library sponsored over two hundred programs in 1997 and nearly 5,000 people attended them. These included the regular children's storytime series and book discussion series as well as special events such as the "Friends of the Library" annual art show, semi-annual book sales, author presentations, and children's performers held throughout the year. Some of our innovative

programs this year included "Internet for Educators", a special program to introduce teachers to our Internet services, held in September, and the CREW (Creative Reading Enthusiasts of Wilbraham), a casual book discussion group for high school students. The library also added a second art show in September of art by teachers in Wilbraham and Hampden. We hope this will become an annual event with artwork by our talented teachers gracing the walls of the Brooks Room.

In the area of technology, the library made further strides this year. As part of our consortium, the Central/Western Massachusetts Resource Sharing system (C/W MARS), the Wilbraham Public Library participated in an upgrade of its computer communications network to a faster and more reliable system known as Transmission Control Protocol/Internet Protocol or TCP/IP. This upgrade involved the installation of a new T-1 communication line to replace the conventional telephone line, and Wide Area Network (WAN) equipment to communicate to the C/W MARS central site in Paxton, Massachusetts. The new system allows for the transmission of on-line computer graphics enabling the library to offer Internet Access through graphical interfaces such Netscape or Microsoft Explorer. The TCP/IP network upgrade also required that all of our computers on the system be upgraded to at least 486 PCs and meet certain specifications to work on the C/W MARS network .

Our Library Technician, Wayne Wrubel, helped coordinate much of the work and installed much of the new equipment, hardware upgrades, and software. Also, the entire staff worked on converting almost the whole collection and all customers' library cards from the old OCR labels to bar-code labels so that the new equipment could read the identification numbers. We completed this project by late spring. C/W MARS paid for installation of the T-1 lines and the WAN equipment with a grant they received through the Commonwealth. The library paid for its share of the cost through both town appropriated money and state aid funds.

We also introduced a new version of the on-line public access catalog on two of the computers in the adult area. 'Everybody's Catalog' is an easy to use graphical version of the catalog that allows the user to point and click on information using a mouse rather than keyboard commands. Since the introduction of Netscape access to the Internet in the spring, over 250 people have registered to use the service. The library now has sixteen computers for public use including none on-line catalogs, three computers with Netscape, and three word processing computers.

The library was awarded four grants in 1997. One was for a discussion series called "Poets in Person" which was co-sponsored by the American Library Association, the Modern Poetry Association, and the National Endowment for the Humanities. The Wilbraham Public Library was one of fifty libraries nationwide to receive funding. The grant sponsored a trip to Washington D.C. for a two-day training conference on th project. Karen Ball, Adult Services Librarian, and gran coordinator Edwina Trentham, the scholar and presenter for th series, both attended. Twenty-eight participants attended th four-part series held this fall. They thoroughly enjoyed the audi tape programs and discussions.

The library also received a grant from the Massachusett Foundation for the Humanities to sponsor its Civil War bool discussion group series in the spring. Ardath McEathron, ou Assistant Reference Librarian, coordinated and hosted thi successful series. Over the past several years Ardie has brough to the library not only yearly grant funds, but also many extr scholars to speak about books and lead discussions on a variet of themes. At least sixty people attended each semi-annual boo discussion group series. They have become our most successfu enduring and appropriate adult programming effort.

The library was successful in being awarded a federal Libra Service Technology Act Health Information Grant through th Massachusetts Board of Library Commissioners. The library wa awarded $6,000 of federal money to purchase new books, vide and audio tapes, and CD-ROMs on health topics, and to spons a series of programs. Teens, adults and senior citizens are th focus groups for this project.

Lastly, the library received the Thorndike Community Servi Award that allowed us to add several new book collectio Wilbraham placed third in this national competition.

The library building underwent several changes this year. T multi-purpose room renovation project was a major focus. W raised approximately $10,000 locally to refurbish the histori room and expand its use. Thank you to the many contributions civic organizations, Country Bank, and individuals who ga their time and efforts to this project. The renovations includ new carpeting, painting, lighting, furniture, equipment, storytime book collection, and decorative touches. A list of many donors is framed and hangs on a wall in the room. T library held a reception to thank the donors and officially op the room in November. We named the room the Cutler Room honor of Henry Cutler who donated the land and house Boston Road which served as the public library from 1913 u 1969. The Cutler Room houses the local history collection an used for children's storytime programs, small group meetin and quiet study.

The library upgraded its elevator for handicap accessibility. T elevator now conforms to state and federal regulati Improvements include passing gongs, and emergency ligh and alarm bell system, an emergency telephone, new l stations, direction lights, raised and Braille symbols f destinations, and door protection and reopening devices.

Another building improvement this year was the basement dehumidification project. This project involved dealing with the persistent moisture problems that have existed in the basement for many years and have kept us from effectively using the space. We sealed the basement floors and walls, painted the walls and installed additional baseboard heating and a commercial dehumidifier. Once we determined that the space was sufficiently dry, we installed shelving recycled from the first floor and reorganized the entire space. We gained sufficient storage space for equipment, supplies and books such as the children's holiday books and items for the "Friends of the Library" book sale. The basement is also used to store back issues of newspapers and magazines. Even though we gained space in the basement, we decided we had room to keep only three years of magazines and three months of newspaper back issues through CD-ROM and online databases available on the library's computers.

Sergio Pereira, the library's new half-time custodian performed much of the work for some of the above-mentioned projects. We hired Sergio in July and since then he has not only kept the library clean and tidy but has completed many long-needed projects both inside and outside. Some of these included cutting down brush and dead and damaged trees, weeding the shrub and flower beds, painting and installing furniture and shelving, and more. He has saved the library considerable money which would have been used to pay contractors to do the same work, or in many cases, would probably have gone undone. We are happy to have Sergio on board.

Joseph Rodio, the new Assistant Director, started working at the library in September. He replaced Stacey Landers who left in June. Joe came to us from the Kimball Public Library in Atkinson, New Hampshire where he served as the Library Director for three years. Joe works primarily in library administration, adult collection development, as supervisor of the Library Pages, and as a reference librarian.

After serving as the President of the Friends of the Library for five years, Ellen Kemp decided not to run for another term. We heartily thank Ellen for her years of devotion to her position and hard work. During her presidency the "Friends of the Library" increased in membership, added several benefits such as the museum passes, increased the number of programs sponsored by the Friends, turned the "Library News" newsletter into a regular quarterly publication, and increased overall funding to the library especially in the areas of programming and to purchase videos. Dorothy Bassett resigned as Treasurer after two years of service, and Mary Polom resigned as Secretary. The new board of the "Friends of the Library" includes Tricia Sherbow, President, Marilyn Shine, Vice President/Secretary, and Elaine Henshon, Treasurer. Suzanne Garber decided not to run for another term as a Library Trustee after eleven years of service. Deborah Ravey was elected to replace her in the May elections.

Thank you to the many people who contributed their time, efforts, and gifts of money, improvements to the library building and grounds, and books to the library this year. Thank you to our most regular volunteers, the students and teachers of the Minnechaug Collaborative program, who come to the library every Tuesday during the school year. We don't know what we would do without their help. Thank you to Leanne Morrissay and Mary Massidda for putting on another "Friends of the Library" art show. Thank you to Mike Fratini and his many volunteers who organized two highly successful book sales this year. Thank you to Norma and Glen Buchholz and Lou and Marian Maika for their regular delivery of books to the nursing homes and the Senior Center.

Thank you to the volunteers who participate in our book delivery to the homebound program who contributed 120 hours of time this year. Thank you to the students from Minnechaug who once again did a splendid job decorating the windows in the children's department with paintings of storybook characters for the summer reading program. Thank you to Marietta Lipani who is helping us with a special book collection project. Volunteers contributed a total of 452 hours of work for the library. All of our volunteers were invited to attend a special volunteer recognition coffee held during National Volunteer Week in April.

Thank you to the Junior Women's Club for their outdoor plantings of flowers in the barrels by our entrances. Thank you to the Garden Club for the seasonal indoor floral arrangements, Christmas wreaths, and money to prune the shrubs and trees on the library grounds. Thank you to all individuals and groups who donated funds for the multi-purpose room project, especially Sally Howard. Thank you to the Rotary Club for painting the Cutler Room as well as donating funds to the renovation project. Thank you to all our generous neighbors who donated money to the Memorial Endowment Fund. Thank you to the many people who donated gifts of books and other needed items to the library.

Thank you to all library staff for their diligence and devotion to good library service: Joe Rodio, Elaine Crane, Karen Ball, Claire Stevenson, and Wayne Wrubel who are our full-time staff; Fran Piwonski, Fran Penso, Cindy Ruszek, Amy Basile, Ardie McEathron and Sue Getchell who are our part-time staff; and Kim Sweeney, John Murphy, and Gail Wholley, who are our Library Pages.

Most of all thank you to the Library Trustees: Barbara Fitzgerald, Coralie Gray, Bill Massidda, Sue Magee, Suzanne Garber, Llewellyn Merrick, and Debbie Reavey for their guidance and assistance with library administration, to the Memorial Endowment Fund, and to the "Friends of the Library" and "Junior Friends of the Library" for their continued support.

Christine F. Bergquist, Library Director

LIBRARY STATISTICS
1997

Holdings Information	**Adult**	**Children**	**Total**
Volumes of books	36,426	21,060	57,486
Periodical issues			6,526
Videotapes	1,451	703	2,154
Audio books	1,124	180	1,304
Music on compact disc	555	134	689
LP records	410		410
Music cassettes			322
Puppets		170	170
Computer software	23	15	38
Multi-media kits		24	24
Equipment			3
Total items			**69,126**

Circulation	**Adult**	**Children**	**Total**
Books	70,437	65,375	135,812
Videotapes	25,258	12,550	37,808
Audio tapes(including audio books)			11,739
Periodicals			8,443
Compact discs			3,451
Puppets			1,366
Multi-media kits			48
LP records			35
Computer software			16
Total circulation			**198,718**

Other Statistics	**Adult**	**Children**	**Total**
Registered borrowers			14,100
Number of reference questions	4,448	9,300(est.)	13,448
Materials delivered			924
Children's programs			234
Attendance at children's programs			4,305
Programs for adults			22
Attendance at programs for adults			676
Hours of registered computer word processing use			815
People trained on computer			40
Registered Internet users			250
Meetings held in Brooks Room			117
Volunteers			53
Volunteer hours			452
Books donated (estimate)			800
Books discarded			1,900
Interlibrary loans to other libraries			1130
Interlibrary loans from other libraries			808

PLANNING BOARD

The Planning Board is composed of five members elected to overlapping five year terms and one associate member appointed to a one year term. The Board is charged with the responsibility for municipal land use planning. The Board also advises Town Meeting on local issues relating to development and zoning, and administers rules and regulations governing the subdivision of land in Wilbraham.

1997 was another very active year for the Planning Board. The Planning Board met 25 times and held 12 public hearings. Land development activity in Wilbraham continued at a strong pace reflecting the strength of the economic recovery. The Board approved two definitive residential subdivision plans: a 3 lot subdivision entitled "Sandy Court" located off James Circle and a 24lot subdivision entitled "The Woods" located at the end of Marilyn Drive. A third definitive subdivision plan entitled "Overlook Estates" located at the end of Overlook Drive was submitted for review but withdrawn by the owner of the property. At year's end, 19 residential subdivisions and 1 industrial/commercial subdivision were under various stages of construction. The Planning Board continues to monitor work in these previously approved subdivisions under our jurisdiction.

A total of 10 nonsubdivision plans was approved by the Planning Board creating 17 new residential building lots and 1 new commercial building lot. Four special permit applications were filed with the Board. The Board issued a special permit for a detached accessory building at 30 Ripley Street. The Board also issued a special permit for an automobile dealership at 1979 Boston Road. The Board denied a special permit for a common driveway development at 172V Mountain Road and another common driveway special permit application was withdrawn at 95 Main Street. Two applications were submitted and approved for site plan review in the Ridgeline and Hillside District. The Planning Board also reviewed and provided written recommendations on 26 site plan referrals from the Zoning Board of Appeals and 4 recommendations on a Chapter 61A withdrawal from the Board of Selectmen.

The Planning Board sponsored two amendments to the Zoning By-Law that were adopted by the Annual Town Meeting. A parcel of land located at 15 Main Street was rezoned from residential to General Business. Seasonal outdoor dining was allowed as an accessory use to restaurants and food service establishments by special permit from the Zoning Board of Appeals.

In January the Planning Board sponsored a public forum concerning the Crank Park/Main Street business district in the Town Center. More than 100 residents, business owners, representatives from the Wilbraham Monson Academy and Town officials met to discuss existing problems in this area including traffic and pedestrian safety, parking and zoning. By all accounts this was a positive first step towards developing a comprehensive plan for this important part of our community. Looking towards 1998, in addition to reviewing commercial zoning in the Town Center, the Planning Board will be working on telecommunication tower regulations and zoning to permit planned retirement communities and other forms of assisted living facilities in Wilbraham. We will be seeking input from townspeople on these subjects so that any proposed changes will be well thought out and will have wide support at Town Meeting.

At the annual Town election, Jonathan Viens was elected to a five-year term on the Board. In June, the Planning Board reorganized and James McEathron was elected Chairman, Robert Gaynor was elected Vice Chairman and Jonathan Viens was elected Clerk. Edward Stevenson was appointed to a one year term as an Associate Member. Richard Butler continued to serve as the Town's representative to the Pioneer Valley Regional Planning Commission. Planning and Community Development Administrator John Pearsall continued to function as the staff liaison between the Planning Board and other town boards and committees.

The Planning Board holds regularly scheduled meetings on Wednesdays at 7:00 PM. Specific dates and agendas for meetings may be obtained from the Planning Office. All meetings are open to the public and community participation from interested townspeople is always welcomed and encouraged. With your support we will continue to provide the very best possible service for our community in the year ahead.

James McEathron, Chairman
Robert Gaynor, Vice Chairman
Jonathan Viens, Clerk
Richard Butler
Frederic Fuller III
Edward T. Stevenson, Associate Member

RECREATION COMMISSION

The Wilbraham Recreation Commission and the Friends of Recreation have continued to work closely in providing quality programs for town residents. A highlight last summer was the Robert Brothers Circus that came to town providing a special event for the whole family.

The Recreation Commission sponsors over 50 recreation classes for pre-schoolers through adults as well as the traditional youth & teen sports programs, adult volleyball, summer leagues, the Adventure Program and beach programs at Spec Pond. The Spec Pond Pavilion and its amenities have become increasingly popular for business and private parties/picnics. It truly offers something for the whole family.

The upgrade and renovation of Brainard Park was completed in June. The new playscape and fields were utilized throughout the Summer and Fall seasons. On November 2, 1997 the scoreboard at Spec Pond was dedicated in memory of Robert J. Person, with the first Suburban Football game played at Spec Pond. The Wilbraham Parent Booster Club hopes to play its home games at Spec Pond during the 1998 season.

The Recreation Commission and the Friends of Recreation, a group of volunteers, work cooperatively on addressing maintenance and facility issues. Both panels will address other projects during the upcoming year. Some of these may include the installation of irrigation at Spec Pond, installation of a drainage pipe at the Wilbraham Middle School soccer fields, purchase of paddle boats for Spec Pond beach and possibly renovation of the field at Soule Road School. Our goal continues to be to provide safe play conditions for our participants.

The Recreation Commission would like to take this opportunity to thank the hundreds of volunteers who make our programs a success. Your input, support and genuine concern enable us to offer the quality programs that our youth deserve.

Anthony Herdemian, Recreation Director

Recreation Commission:

John O'Connor, Chairman	Mary Quigley
Leslie Bloom, Vice-chairman	Judy Curran
Trant Campbell, Secretary	Brian Bellefeuille
Gerry Ferzoco, F.O.R. Liaison	

Friends of Recreation:

Bradley Pinney, Chairman	Jason Burkins
Keith Person, Vice-chairman	Jim Slattery
Lori Hewitt, Secretary	Gerry Ferzoco, Recreation
Dave Danker, Treasurer	Commission Liaison

1997 Recreation Activities

	Age	Registration	Particip.
Summer Programs			
Adventure Program	6-12	May-June	375
Sport-O-Rama	7-14	May-June	195
Summer Tennis	7-18	May-June	48
Spec Pond Swim	All	May-June	2,525
Men's Softball	Adults	April-June	160
Summer Trips	All	As announced	175
Junior Golf	8-16	Summer	45
Summer Basketball	12-16	Summer	150
Circus	All	Summer	900
Fall Programs			
Instructional Soccer			35
Youth Soccer	6-14	August	502
Football (SAFL)	9-15	July-August	80
Cheerleading	9-14	August	30
Adult Volleyball	Adults	September	200
Oil Painting	7-14	September	20
Dance Lessons	5-14	September	95
Kinder Movement	3-5	September	60
Aerobics	Adults	September	25
Toddlers Dance	1 1/2	November	32
Pre-School Programs	2-5	September	20
Winter Programs			
Instr. Basketball	6-8	Nov-Dec	96
Rec. Basketball	9-14	Nov-Dec	400
Comp. Basketball	10-14	Nov-Dec	48
Teen Basketball	15-17	Dec-Jan	90
Aerobics	Adults	January	25
Adult Volleyball	Adults	Janaury	200
Oil Painting	7-14	January	20
Dance Classes	5-14	January	110
Kinder Movement	3-5	January	60
Self Defense	7-12	January	60
Toddlers Dance	11/2-3	January	32
Bas. Spring Training	7-12	February	30
Spring Programs			
T-Ball	6-8	Feb-March	111
Rec. Baseball	8-14	Feb-March	435
Comp. Baseball	10-14	Feb-March	60
Girls Softball	8-14	Feb-March	145
Girls Comp. Softball	12-15	Feb-March	15
Dance Classes	3-14	March-April	75
Kinder Movement	3-5	March-April	60
Toddlers Dance	1 1/2-3	April-June	32
H.S. Girls	9th-12th	May-June	20
Lacrosse	9-14	April-June	50
Aerobics	Adults	April-June	25

onal Trips for All Ages to Red Sox & Yankee Baseball, ...pping, Cape Cod, Martha's Vineyard, Broadway Shows, ...on Flower Show, Quincy Market, Springfield Indians, ...ngfield Slamm, New York City, and the Bronx Zoo.

COUNCIL ON AGING

...Council on Aging provides services, programs and activities ...over 2800 individuals in Wilbraham who are over the age of ...In addition, assistance is given to individuals and families ... are under that age and need information or help applying for ...l Stamps, Fuel Assistance, in-home services, the WIC ...gram, housing, emergency food, and referral to other social ...ce agencies. Recreational activities are still a part of the ...grams we offer with an emphasis on health maintenance and ...ness classes. Through grants and donation, these classes are ...n at a low cost to seniors.

...n time meals at the Senior Center are provided Monday ...ugh Friday by Greater Springfield Senior Service, Inc. and ...ded by Title IIIC of the Older Americans Act. More than ...00 meals were served last year and around 8,000 meals were ...ered to home bound Seniors.

...goal is to assist Seniors to remain healthy and independent as ... as possible. Frequently Seniors require only a small bit of ...stance in order to remain safely in their own homes. Many in ...raham are over income for state home care services or no ...ger eligible for services paid by Medicare. Through home ...s and family meetings, a service plan is developed and ...emented by the Social Service Coordinator.

...S.A.L.T. Council (Seniors and Law Enforcement Together) ...mprised of seniors, representatives from the police and fire ...rtments, council on aging, housing authority and interested ...bers of the community. They promote crime prevention and ...rams to keep seniors safe in their homes. In conjunction with ...Fire Department, the S.A.L.T. Council has been raising ...y to purchase lock boxes for those who are frail and at risk. ... boxes enable emergency personnel to gain access to a ...ence without breaking down the door, when seniors are ...le to answer the door and are at risk. Volunteers from the ... Department are installing the boxes which have been ...hased through fund raising efforts of the S.A.L.T. Council, ...idual donations and a generous grant from the Wilbraham ...munity Association. Volunteers from the Police Department ...d funding for and designed photo I.D.'s for seniors. I.D. ...res were taken at the Senior Center and there are plans for ...more photo sessions to be held at elderly housing.

...nseling services have been provided through the SHINE program to assist people with problems and questions regarding medical insurance. Thousands of dollars have been returned to seniors in Wilbraham who were over-charged. A volunteer counselor is at the center twice a month to assist.

Transportation for Seniors and disabled residents is provided through Mass Services for Seniors. Applications for eligibility under the ADA (Americans with Disabilities Act) are available at the Senior Center. Volunteers provide rides to medical appointments for those who do not have their own transportation and are unable to take the Senior van.

The Council on Aging meets at 7:15 p.m. on the first Wednesday of each month at the Senior Center. Meetings are open to the public.

Theresa Munn, Chair
Dennis Lopata, Vice Chair
Al Brazee, Treasurer
Mary Irla, Secretary, Affairs
Lois Peck
Fred Biel
Marguerite Zwarycz

BUILDING DEPARTMENT

During 1997, construction of new Single Family Dwellings dropped significantly compared to the prior year, while new commercial construction increased. This was mostly due to the construction of the new "Home Depot" store and two new medical office buildings along the Boston Road Corridor.

Building Permits Issues during 1997:

Type of Permit	Number	Estimated Cost
Single Family Dwellings	28	$5,162,300
Additions & Alterations, Residential	153	$1,779,314
New Commercial	3	$4,500,000
Additions & Alterations, Commercial	18	$3,425,950
Swimming Pools	40	$ 346,641
Garages	9	$ 202,395
Barns, Stables	1	$ 26,000
Sheds	23	$ 47,217
Wood Burning Stoves	20	N/A
Signs	28	$ 31,230
Fire Damage Repairs	4	$ 295,300
Demolitions	7	N/A
Total	**334**	**$15,816,347**

William H. Garvey, Building Inspector/Zoning Enforcement

FINANCE COMMITTEE

The Finance Committee is made up of nine town residents appointed by the Board of Selectmen for three year terms. The main function of the Committee is to investigate the needs of the Town, primarily the financial requirements of the different departments, and to recommend budget appropriations required to meet these needs. The Finance Committee holds regular public meetings as this process continues and makes final recommendations at the Annual Town Meeting.

Wilbraham is faced with an increasing growth rate and associated monetary demands on its resources. This situation is acerbated by Proposition 2 1/2 which limits the town's ability to raise revenues. The town departments have done a commendable job providing services to our community through tight budget monitoring. The funding of the Stabilization Fund remains a priority of the Finance Committee. The balance of the fund as of December 31, 1997 is $705,158.17. Maintaining this financial resource is critical if our town is to face the challenges of increased growth and limited revenues.

The Finance Committee members encourage fiscal creativity. Funding through grants and alternative resources other than raising tax revenues are constantly sought. The balance of being so sensitive to the needs of a changing and growing Town, the scrutiny of expenditures and the pursuit of alternate sources of revenue is our goal.

Robert G. Gale, Chairman

Marcia Zimmer	Paul D. Barry	Deborah Rosenthal
Ken R. Furst	David Crevier	Paul DeSantis
Kevin Dorsey	Susan Bunnell	

ACCOUNTING DEPARTMENT

The Accounting Department fulfilled its responsibilities once again in FY 1997. Timely reports were sent to the Massachusetts Division of Local Services ensuring a "free cash" figure would be available during the budgeting process. All other reports such as "Schedule A" were also filed according to schedule.

The financial records of the town were maintained appropriately. Vendor payments, employee payroll checks and withholding deductions were processed and recorded as expected.

The Board of Selectmen and Finance Committee were provided with budget information in a timely manner enabling them to complete their projections of revenue and expenditures for the following fiscal year. Town Meeting recommendations were recorded and expenditures made accordingly.

I would like to take this opportunity to express my appreciat to my staff, Elayne Stratton, Marie Bouchard, and my assis Nancy Johnson. Their dedication and loyalty extend beyond expected.

JoAnne DeGray, Town Accountant

BOARD OF ASSESSORS

All real and taxable personal property in Wilbraham revalued in 1997, and though the focus of our program property data confirmation was on commercial and indus property, we managed to inspect about 300 homes as well. Tl inspections are essential to insure that our property dat accurate for fair and equitable valuations and taxation.

Analysis of property sales data for 1995, 1996, and early led us to adjust land values and revise our depreciation tabl reflect the market better. Property values for Fiscal Year (July 1, 1997 to June 30, 1998) taxation are our best estima market value on January 1, 1997. New growth for Fiscal 1998 was $13,382,848 and the Town's total taxable value increased about 1.01%, to $831,503,238.
Your property value and tax rate for Fiscal Year 1998 are s on your 3rd quarter tax bill. The property tax of the first quarterly bills of the fiscal year is an estimate based o actual tax of the previous fiscal year; the property tax of th two quarterly bills is based on the valuation and tax rate c current fiscal year, minus the amount already paid.

The Massachusetts Department of Revenue (DOR) gr preliminary approval of our property values on Septembe 1997, a Special Town Meeting was held October 6, 199 Classification Hearing was on October 27, 1997 and our tax rate of $17.00 per thousand was approved by the DC November 7.

The Recapitulation Sheet for FY 1998 is appended to this p and follows on the next few pages.

We thank our Assistant Assessor, Manuel Silva, and hi v capable staff, Carol Eaton, Carol Horton, and Frances Bo r for their hard work and support in 1997.

Robert A. Bonsall, Chairman
Anthony J. Vecchio
Dorothy A. Gates

THE COMMONWEALTH OF MASSACHUSETTS

DEPARTMENT OF REVENUE FISCAL 1998

TAX RATE RECAPITULATION

I.TAX RATE SUMMARY

A Total Amount To Be Raised (from IIE)	$	19,435,998.05
B Total Estimated Receipts and Other Revenue Sources (from IIIE)	$	5,300,443.00
C.Tax Levy (IA minus IB)	$	14,135,555.05

D Distribution of Tax Rates and Levies

Is this a recertification year? Y <----(Enter Y or N)

Classified--> x Unclassified--> <----(Enter X)

(a) CLASS	(b) LEVY PERCENTAGE (from LA-5)	(c) IC above times Each percent in column (b)	(d) VALUATION by CLASS (from LA-5)	(e) TAX RATES (c)/(d)x1000	(f) LEVY by CLASS (d)x(e)/1000
Residential	89.2052%	12,609,650.15	741,743,800.00	17.00	12,609,644.60
Open Space	0.0000%	0.00	0.00	17.00	0.00
Commercial	6.0870%	860,431.24	50,613,300.00	17.00	860,426.10
Industrial	2.4037%	339,776.34	19,987,100.00	17.00	339,780.70
SUBTOTAL	97.6959%	**********	812,344,200.00	**********	13,809,851.40
Personal	2.3041%	325,697.32	19,159,038.00	17.00	325,703.65
TOTAL	100.0000%	**********	831,503,238.00	**********	14,135,555.05

Board of Assessors of WILBRAHAM Oct 28, 1997 413-596-2819

City or Town Date Tel. No.

II. AMOUNT TO BE RAISED

A. APPROPRIATIONS (from Schedule B)			$ 18,957,370.00
1. Amounts for tax title title purposes	$		
2. Debt and interest charges not included in Schedule B	$		
3. Final court judgments	$		
4. Total overlay deficits of prior years	$		
5. Total cherry sheet offsets	$	15,204.00	
6. Revenue deficits	$		
7. Offset receipts deficit	$		
8. Enterprise deficit	$		
9. Authorized deferral of teachers'pay	$		
10. Snow and Ice Ch.44 sec. 31d	$		
11. Other (Specify on separate letter) Pioneer Valley Planning Commission	$	1,895.25	
TOTAL B (Total lines 1 through 11)			$ 17,099.25
C. STATE AND COUNTY CHERRY SHEET CHARGES (C.S. I-EC cols. 1 and 2)			$ 316,727.00
D. ALLOWANCE FOR ABATEMENTS AND EXEMPTIONS (OVERLAY) NOTE- Is OL-1 Form Completed?	enter here -->		$ 144,801.80
E. TOTAL AMOUNT TO BE RAISED (Total IIA through IID)			$ 19,435,998.05

III. ESTIMATED RECEIPTS AND OTHER REVENUE SOURCES

A. ESTIMATED RECEIPTS - STATE			
1. Cherry Sheet Estimated Receipts (C.S. I-ER Total Part D.)	$	1,113,378.00	
2. Cherry Sheet Overestimates (C.S. I-EC Part E col. 3)	$	6,643.00	
TOTAL A (Total lines 1 and 2)			$ 1,120,021.00
B. ESTIMATED RECEIPTS - LOCAL			
1. Local Receipts Not Allocated	$	1,630,000.00	
2. Offset Receipts (Schedule A-1)	$	18,000.00	
3. Enterprise Funds (Schedule A-2)	$	1,688,927.00	
4. Revolving Funds	$		
TOTAL B (Total lines 1 and 4)			$ 3,336,927.00

C. REVENUE SOURCES APPROPRIATED FOR PARTICULAR PURPOSES

1. Free Cash (Page 4, col. (c))	$	315,557.00	
2. Other Available Funds (Page 4, col. (d))	$	527,938.00	
TOTAL C (Total lines 1 and 2)			$ 843,495.00

D. OTHER REVENUE SOURCES APPROPRIATED SPECIFICALLY TO REDUCE TAX RATE

1. Free Cash			
a.) Appropriated prior to 7/1/97	$		
b.) Appropriated after 7/1/97	$		
TOTAL C (Total lines a and b)	$	0.00	
2. Municipal Light Surplus	$		
3. Teachers' Pay Deferral	$		
4. Other source	$		
TOTAL D (Total lines 1 through 4)			$ 0.00

E. TOTAL ESTIMATED RECEIPTS AND OTHER REVENUE SOURCES (Total IIIA through IIID) $ 5,300,443.00

SUMMARY OF TOTAL AMOUNT TO BE RAISED AND TOTAL RECEIPTS FROM ALL SOURCES

A. TOTAL AMOUNT TO BE RAISED (from IIE)			$ 19,435,998.05
B. TOTAL ESTIMATED RECEIPTS AND OTHER REVENUE SOURCES (from IIIE)	$	5,300,443.00	
C. TOTAL REAL AND PERSONAL PROPERTY TAX LEVY (from IC)	$	14,135,555.05	
D. TOTAL RECEIPTS FROM ALL SOURCES (TOTAL IVB plus IVC)			$ 19,435,998.05

(IVA MUST EQUAL IVD)

SCHEDULE A. LOCAL RECEIPTS NOT ALLOCATED *

	(a) Actual Receipts Fiscal 1997	(b) Estimated ** Receipts Fiscal 1998
1. Motor Vehicle Excise	$ 1,082,358.98	$ 1,055,000.00
2. Other Excise (including hotel/motel)	1,976.98	2,000.00
3. Penalties and Interest on Taxes and Excises	188,692.60	90,000.00
4. Payments in Lieu of Taxes (inc 121A's)	2,489.98	2,500.00
5. Charges for Services - Water		
6. Charges for Services - Sewer		
7. Charges for Services - Hospital		
8. Charges for Services - Trash Disposal		
9. Other Charges for Services		
10. Fees	30,129.76	30,000.00
11. Rentals	26,048.63	26,000.00
12. Departmental Revenue - Schools		
13. Departmental Revenue - Libraries	9,403.12	9,500.00
14. Departmental Revenue - Cemeteries		
15. Departmental Revenue - Recreation		
16. Other Departmental Revenue	24,541.57	25,000.00
17. Licenses and Permits	140,754.73	140,000.00
18. Special Assessments	67,225.66	65,000.00
19. Fines and Forfeits	51,070.00	50,000.00
20. Investment Income	121,784.16	120,000.00
21. Miscellaneous Recurring		
22. Miscellaneous Nonrecurring	7,402.63	1,000.00
23. Municipal Liens	14,129.00	14,000.00
24.		
25.		
26. TOTALS	1,768,007.80	1,630,000.00

** SCHEDULE B. CERTIFICATION OF APPROPRIATIONS AND SOURCE OF FUNDING

City/Town Council or Town Meeting Dates	FY*	(a) Approp. Of Each Meeting	(b) ** From Raise and Appropriate (Tax Levy)	(c) From Free Cash See B1	(d) From Other Available See B2	(e) *** From Offset Receipts Enterprise or Revolving Funds	(f) MEMO ONLY Borrowing Authorization
		0.00					
4/28/97	'97	73,834.00			65,349.00	8,485.00	
		0.00					
4/28/97	'98	18,704,508.00	16,406,948.00	315,557.00	283,561.00	1,698,442.00	802,737.00
		0.00					
10/6/97	'98	179,028.00			179,028.00		
		0.00					
		0.00					
		0.00					
		0.00					
		0.00					
TOTALS		18,957,370.00	16,406,948.00	315,557.00	527,938.00	1,706,927.00	802,737.00
		Must Equal Cols. (b) thru (e)		Complete Schedule B-1	Complete Schedule B-2	Complete Schedule A-1 A-2 and/or A-3	

* Enter in this column the fiscal year to which the appropriation relates, i.e., fiscal year 1997 or fiscal year 1998

** Appropriations included in column (b) must not be reduced by local receipts (Schedule A) or any other funding source. Appropriations must be entered in GROSS in order to avoid a duplication in the use of estimated or other sources of receipts I hereby certify that the foregoing appropriations and the provisions for meeting the same are as voted and correctly reflect the use of offset receipts and enterprise funds.

GENERAL FINANCIAL INFORMATION

SURPLUS: Accumulation of unusedthe work of the town for the ensuing year.
appropriation balances and receipts in excess of amounts estimated. Compares in essence to surplus of a private company accumulated through profits.

UNDESIGNATED FUND BALANCE:
(Commonly referred to as Available Funds or Free Cash). That portion of Surplus free from encumbrances and thereby available for appropriation by Town Meeting for various purposes.

Amount certified by Director of Accounts: $823,148.00

FINANCE COMMITTEE: (a) The Board of Selectmen shall appoint a Finance Committee consisting of nine members, no one of whom shall hold any elected town office. Three persons shall be appointed each year following the conclusion of the financial fiscal year for a term of three years.

(b) Said committee shall annually choose its own chairman. Vacancies occurring on said committee may be filled at any time by the Selectmen with the appointment being for the unexpired term. To this committee shall be referred all articles in the Town Warrant calling for appropriations. The committee shall consider all matters proposed to be acted upon at Town Meetings, but it shall not report on such matters as may have been referred to other committees by vote of the Town.

(c) No vote shall be passed at any Town Meeting involving the appropriation or expenditure of any sum of money, the subject matter of which has not first been considered and reported on by said committee.

(d) It shall be the duty of this committee to investigate the needs of the town, particularly the financial requirements of the several departments, and to ascertain and recommend the amount required to carry out

(3) Five members of the committee shall constitute a quorum for the transactions of business (Amended April 30, 1988).

PERSONNEL BOARD: (a) The Board of Selectmen shall appoint a personnel board of five members, the members to hold staggered terms of three years.

(b) Said board shall advise the Board of Selectmen on all matters pertaining to personnel policy.

(c) The Board of Selectmen shall from time to time adopt personnel policies relating to all positions not otherwise covered by collective bargaining agreement, except with reference to positions filled by popular election or under the direction and control of the Hampden-Wilbraham Regional School Committee. A copy of all personnel policies as adopted by the Board of Selectmen shall be filed with the Town Clerk.

(d) Wage and classification plans shall be adopted in the manner required by law.

OVERLAY AND OVERLAY SURPLUS: Chapter 59, Section 25, of the General Laws states: "The Assessors in any city or town, except Boston, may add to the amount to be assessed such reasonable amount as the commissioner may approve although the limit of taxation as fixed in any city may by such overlay be exceeded, such amount to be used only for avoiding fractional divisions of the amount to be assessed in the apportionment thereof and for abatements granted on account of property assessed for the fiscal year for which the overlay is made or of taxes in the warrant of which the overlay is a part, but any balance in the overlay account, in excess of the amount of the warrant remaining to be collected or abated, as certified by the board of assessors, shall be transferred by the board of assessors upon their own initiative or within ten days of a written request by the chief executive officer, with written notice to the chief executive officer, to a reserve fund to be appropriated for any lawful purposes; any balance in said reserve fund at the end of the fiscal year shall be closed out to surplus revenue. This section shall apply to fire, water, and improvement districts. (as amended).

RESERVE FUND: Established under the provisions of Section 6 of Chapter 40 of the General Laws: "To provide for extraordinary or unforeseen expenditures, a Town may at an annual town meeting appropriate a sum not exceeding five percent of the tax levy of the preceding year, to be known as the reserve fund. No direct drafts against this fund shall be made, but transfers from the fund may from time to time be voted by the finance or appropriation committee of the town, in towns having such a committee, and in other towns by the Selectmen; and the Town Accountant in towns having such an official, and in other towns the auditor or board of auditors, shall make such transfers accordingly."

STABILIZATION FUND: Established under the provisions of Section 5B of Chapter 40 of the General Laws: "For the purpose of creating a stabilization fund, cities, towns, and districts may appropriate in any year an amount not exceeding ten percent of the amount raised in the preceding fiscal year by taxation of real estate and tangible personal property or such larger amount as may be appropriated by the Emergency finance Board established under Section one of Chapter forty-nine of the Acts of nineteen hundred and thirty-three. The aggregate amount in the fund at any time shall not exceed ten percent of the equalized valuation of the city or town as defined in Section one of Chapter forty-four. Any interest shall be added to and become a part of the fund."

"The Treasurer shall be the custodian of the fund and may deposit the proceeds in national banks or invest the proceeds in national banks or invest the proceeds by deposit in savings banks, cooperative banks or trust companies under the laws of the Commonwealth, or invest same in such securities as are legal for the investment of funds of savings banks under the
laws of the Commonwealth or in Federal Savings and Loan Associations situated in the Commonwealth."

"The stabilization fund may be appropriated in a town, at an annual town meeting by a two-thirds vote or at a special town meeting by a two-thirds vote; in a district, at an annual district meeting by a two-thirds vote or at a special district meeting by a two-thirds vote; and in a city, by a two-thirds vote of city council. Said fund may be appropriated for any purpose for which the town, district or city would be authorized to borrow money under section seven or eight of chapter forty-four or for such other municipal purpose as is approved by said emergency finance board. Said board, in addition to the powers and duties otherwise conferred to imposed upon it, is authorized to perform the further duties imposed by this section. Notwithstanding the foregoing, the stabilization fund may be appropriated for an approved school project by a two-thirds vote at a special town meeting, as provided by section nine of chapter six hundred and forty-five of the acts of nineteen hundred and forty-eight. (Awarded by 1985, 94, approved June 19, 1985, effective 90 days thereafter).

CONSERVATION FUND: Established under the provisions of Section 5 (Part 51) of Chapter 40 of the General Laws: "For the establishment and maintenance of a conservation commission. In addition, a city or town may appropriate money in any year to a conservation fund of which the treasurer shall be custodian. He may deposit or invest the proceeds of said fund in savings banks, trust companies (incorporated under the laws of the Commonwealth, which are members of the Federal Deposit Corporation, or national banks, or in shares of savings and loan associations or in shares of Federal savings and loan associations doing business in the Commonwealth, any income therefrom shall be credited to the fund. Monies in the fund may be expended by said commission for any purpose, other than a taking by eminent domain authorized by section eight C."

CHERRY SHEET: A listing of State Aid and of assessments to individual cities and towns. So called because of the original color of the document.

STATE AID FOR PUBLIC LIBRARIES: Chapter 78, Sections 19A and 19B of the General Laws state: "The state treasurer shall annually, on or before July first, pay from the General Fund to each city or town certified by the Board of Library Commissioners to have met certain minimum standards of free public library service established by said board a sum of money for its free public library or libraries which shall be determined as follows:

(1) To each town having a population of less than two thousand; a sum equivalent to the amount appropriated by it for free public library service during the preceding year, but, in no event more than one thousand dollars.

(2) To each city and to each town having a population of two thousand or more, a sum not exceeding thirty-seven and one-half cents for each resident therein, provided that such city or
town appropriated during the preceeding year for its public library service at least one thousand dollars.

"No city or town which appropriates for its free public library service in any one year an amount less than six dollars per capita of population shall receive any money under this section, if such appropriation is below for years immediately preceding:

"If a city or town is eligible for state aid under this section, but gives approved free library service only for a fraction of the year, the amount it shall receive will be the amount computed hereunder multiplied by such fraction."The Board of Library Commissioners is setting up minimum standards of free public library services and in certifying such libraries for aid under

Section nineteen A shall require the filing of an annual report and shall require that such public libraries:

1. be open to all residents of the Commonwealth,
2. make no charge for normal library services,
3. be kept open a minimum number of hours per week,
4. employ a trained library worker,
5. expend a reasonable portion of the library's total budget for books and periodicals,
6. lend books to other libraries in the Commonwealth and extend privileges to the holders of cards issued by other public libraries in the Commonwealth on a reciprocal basis (1960, 760, Section 19b)."

ENTERPRISE FUND: Enterprise Funds offer cities and town a way to account properly for the costs of running a service. The Enterprise Law does not alter the budgetary approval process, but does require communities to budget all revenues and costs associated with providing the service in the Enterprise Fund. The retained earnings stay with the Enterprise and may be used to increase services, maintained for future capital purchases or to reduce increases in future user fees.

TOWN OF WILBRAHAM
BANK BALANCES AS OF JUNE 30, 1997

BANK OF WESTERN MA	GENERAL	$21,573.88
BANKBOSTON	GRAMMAR SCH DEBT ACT	$27,794.67
BANKBOSTON	ARTS LOTTERY	$9,281.26
BANKBOSTON	CAPITAL	$1,209.05
BANKBOSTON	POLICE	$18,596.29
BANKBOSTON	PAYROLL	$80,169.54
BANKBOSTON	GENERAL	$67,581.53
BANKBOSTON	CEMETERY LOTS	$27,985.24
FLEET BANK	GENERAL	$1,138,834.27
ALBANK	RECREATION	$30,336.05
MMDT	CEMETERY CARE	$88,782.43
MMDT	GENERAL	$1,868,809.07
MMDT	STABILIZATION	$396,755.23
STATE STREET	GENERAL	$113,971.90
TOTAL BANK ACCOUNTS		$3,891,680.41

DEBT SERVICE SCHEDULE

NAME	PURPOSE	DATE OF ISSUE	PAYING AGENT	RATE	DEBT BREAKDOWN	BALANCE 6/30/97	FY 98	FY 99	FY 00	FY 01	FY 02	FY 03	FY 04	FY 05	FY 06	FY 07	BALANCE 6/30/07
MULTI-PURPOSE BOND	SEWER	11/15/86	STATE ST	5 40%	PRINCIPAL	$50,000	$10,000	$10,000	$10,000	$10,000	$10,000						$0
					INTEREST	$6,750	$2,430	$1,890	$1,350	$810	$270						
MULTI-PURPOSE BOND	BUILDING CONSTRUCTION - MUN	11/15/86	STATE ST	5 40%	PRINCIPAL	$250,000	$50,000	$50,000	$50,000	$50,000	$50,000						$0
					INTEREST	$33,750	$12,150	$9,450	$6,750	$4,050	$1,350						
MULTI-PURPOSE BOND	SEWER	11/15/86	STATE ST	5 40%	PRINCIPAL	$170,000	$35,000	$35,000	$35,000	$35,000	$30,000						$0
					INTEREST	$22,410	$8,235	$6,345	$4,455	$2,565	$810						
SCHOOL ROOF BOND	BLDING REMODELING-SCHOOL (EXEMPT)	09/01/91	BAYBANK	8 5 - 6 1	PRINCIPAL	$200,000	$50,000	$50,000	$50,000	$50,000							$0
					INTEREST	$24,050	$10,450	$7,525	$4,550	$1,525							
WEST COLONIAL RD	SEWER	09/01/91	BAYBANK	8 5 - 6 8	PRINCIPAL	$100,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000	$0
					INTEREST	$32,300	$6,000	$5,415	$4,820	$4,215	$3,600	$2,880	$2,335	$1,680	$1,015	$340	
WATER	WATER MAINS - LAYING & RELAYING	09/01/91	BAYBANK	8 5 - 6 8	PRINCIPAL	$850,000	$90,000	$90,000	$90,000	$90,000	$90,000	$90,000	$90,000	$90,000	$90,000	$40,000	$0
					INTEREST	$259,255	$50,600	$45,335	$39,980	$34,535	$29,000	$23,375	$17,615	$11,720	$5,735	$1,360	
MULTI-PURPOSE BOND	COMPUTER 4/25/92	11/15/94	BAYBANK	5 5 - 5 9	PRINCIPAL	$5,000	$5,000										$0
					INTEREST	$131	$131										
MULTI-PURPOSE BOND	EQUIPMENT 4/25/92	11/15/94	BAYBANK	5 5 - 5 9	PRINCIPAL	$70,000	$70,000										$0
					INTEREST	$1,838	$1,838										
MULTI-PURPOSE BOND	BUILDING 4/25/92	11/15/94	BAYBANK	5 5 - 5 9	PRINCIPAL	$11,250	$1,875	$1,875	$1,875	$1,875	$1,875	$1,875					$0
					INTEREST	$1,913	$573	$475	$375	$271	$165	$55					
MULTI-PURPOSE BOND	REMODELING 4/25/92	11/15/94	BAYBANK	5 5 - 5 9	PRINCIPAL	$14,850	$2,475	$2,475	$2,475	$2,475	$2,475	$2,475					$0
					INTEREST	$2,526	$757	$627	$494	$358	$217	$73					
MULTI-PURPOSE BOND	COMPUTER 6/12/93	11/15/94	BAYBANK	5 5 - 5 9	PRINCIPAL	$63,000	$21,000	$21,000	$21,000								$0
					INTEREST	$5,066	$2,798	$1,696	$572								
MULTI-PURPOSE BOND	EQUIPMENT 6/12/93	11/15/94	BAYBANK	5 5 - 5 9	PRINCIPAL	$1,000	$1,000										$0
					INTEREST	$26	$26										
MULTI-PURPOSE BOND	REMODELING 6/12/93	11/15/94	BAYBANK	5 5 - 5 9	PRINCIPAL	$35,250	$5,875	$5,875	$5,875	$5,875	$5,875	$5,875					$0
					INTEREST	$5,995	$1,796	$1,488	$1,174	$849	$516	$173					
MULTI-PURPOSE BOND	EQUIPMENT 5/14/94	11/15/94	BAYBANK	5 5 - 5 9	PRINCIPAL	$60,500	$20,500	$20,500	$19,500								$0
					INTEREST	$4,825	$2,665	$1,615	$545								
MULTI-PURPOSE BOND	PARK REC 5/14/94	11/15/94	BAYBANK	5 5 - 5 9	PRINCIPAL	$15,175	$3,725	$5,725	$5,725								$0
					INTEREST	$1,329	$710	$462	$156								
MULTI-PURPOSE BOND	COMPUTER 5/14/94	11/15/94	BAYBANK	5 5 - 5 9	PRINCIPAL	$4,000	$2,000	$1,000	$1,000								$0
					INTEREST	$268	$160	$81	$27								
MULTI-PURPOSE BOND	REMODELING 5/14/94	11/15/94	BAYBANK	5 5 - 5 9	PRINCIPAL	$108,275	$17,925	$17,925	$17,925	$17,925	$18,650	$17,925					$0
					INTEREST	$18,480	$5,522	$4,581	$3,622	$2,632	$1,594	$529					
MULTI-PURPOSE BOND	REMODELING 6/12/93 OVERRIDE	11/15/94	BAYBANK	5 5 - 5 9	PRINCIPAL	$96,950	$15,750	$15,750	$16,750	$16,475	$15,750	$16,475					$0
					INTEREST	$16,586	$4,953	$4,127	$3,257	$2,339	$1,425	$486					
MULTI-PURPOSE BOND	EQUIPMENT 6/12/93 OVERRIDE	11/15/94	BAYBANK	5 5 - 5 9	PRINCIPAL	$120,000	$40,000	$40,000	$40,000								$0
					INTEREST	$9,650	$5,330	$3,230	$1,090								
MULTI-PURPOSE BOND	ROADS 5/14/94 OVERRIDE	11/15/94	BAYBANK	5 5 - 5 9	PRINCIPAL	$159,000	$53,000	$53,000	$53,000								$0
					INTEREST	$12,786	$7,062	$4,280	$1,444								
MULTI-PURPOSE BOND	REMODELING 6/22/92 STONY HILL SCHOO	11/15/94	BAYBANK	5 5 - 5 9	PRINCIPAL	$120,000	$20,000	$20,000	$20,000	$20,000	$20,000	$20,000					$0
					INTEREST	$20,410	$6,115	$5,065	$3,995	$2,890	$1,755	$590					
MULTI-PURPOSE BOND	LANDFILL REMODELING PART 4/25/94	11/15/94	BAYBANK	5 5 - 5 9	PRINCIPAL	$2,250	$375	$375	$375	$375	$375	$375					$0
					INTEREST	$383	$115	$95	$75	$54	$33	$11					
MULTI-PURPOSE BOND	EQUIP PART 5/14/94 WATER TRUCK	11/15/94	BAYBANK	5 5 - 5 9	PRINCIPAL	$13,500	$4,500	$4,500	$4,500								$0
					INTEREST	$1,070	$612	$349	$109								
TOTAL PRINCIPAL & INTEREST PAYMENTS PER FISCAL YEAR						$3,001,797	$661,029	$559,130	$533,840	$367,093	$295,734	$193,172	$119,950	$113,400	$106,750	$51,700	$0
					PRINCIPAL	$2,520,000	$530,000	$455,000	$455,000	$310,000	$255,000	$165,000	$100,000	$100,000	$100,000	$50,000	$0
					INTEREST	$481,797	$131,029	$104,130	$78,840	$57,093	$40,734	$28,172	$19,950	$13,400	$6,750	$1,700	$0
					TOTAL	$3,001,797	$661,029	$559,130	$533,840	$367,093	$295,734	$193,172	$119,950	$113,400	$106,750	$51,700	$0

TOWN COLLECTOR JULY 1, 1996 TO JUNE 30, 1997

TAXES	OUTSTANDING	COMMITTED	REFUNDS	CASH - PAID TREASURER	ABATED	TRANSFERS	OUTSTANDING
PERSONAL PROPERTY							
1989	$271						$271
1990	$1,077						$1,077
1991	$3,271						$3,271
1992	$2,322						$2,322
1993	$2,391						$2,391
1994	$2,392			$206			$2,186
1995	$3,677			$161			$3,516
1996	$4,191			$678			$3,513
1997	$133,310	$175,249	$51	$305,023	$64		$3,523
1998	$153,583						$153,583
REAL ESTATE						TAX TITLE	
1988	$1,526						$1,526
1989	$1,571						$1,571
1990	$6,335						$6,335
1991	$3,828					$6,577	($2,749)
1992	$9,300					$8,394	$906
1993	$19,724			$13,215		$8,565	($2,056)
1994	$37,057			$6,412		$28,333	$2,312
1995	$164,125			$111,260		$32,038	$20,827
1996	$390,269		$292	$177,685	($262)	$87,516	$125,621
1997	$6,485,070	$6,797,593	$16,655	$12,853,643	$66,801	$3,816	$375,059
1998	$0	$6,734,962	$1,375	$7,815			$6,728,522
PAYMENT IN LIEU OF TAXES - 1997		$2,490		$2,490			$0
MOTOR VEHICLE EXCISE							
PRIOR YEARS	$0			$140			($140)
1985	$9,520						$9,520
1986	$5,891						$5,891
1987	$9,699			$385			$9,314
1988	$10,505			$308			$10,197
1989	$12,796			$179			$12,617
1990	$14,139			$284			$13,855
1991	$11,833			$190			$11,643
1992	$9,065			$322			$8,743
1993	$5,608			$544			$5,064
1994	$8,078			$3,163			$4,915
1995	$30,492	$3,283	$561	$15,428	$890		$18,018
1996	$53,461	$240,387	$13,313	$264,063	$21,142		$21,956
1997	$0	$927,052	$3,042	$814,481	$20,080		$95,532
BOAT EXCISE							
1986	$71						$71
1987	$15						$15
1988	$85						$85
1989	$25						$25
1990	$10						$10
1991	$123						$123
1992	$138						$138
1993	$118						$118
1994	$341						$341
1995	$533						$533
1996	$225			$20			$205
1997	$0	$1,986		$1,575	$68		$343
FARM ANIMAL EXCISE							
1987 - 1993	$592						$592
1996		$382		$382			$0
APPORTIONED SEWER PAID IN ADVANCE	$0	$31,801		$31,801			$0
BETTERMENTS ADDED TO TAXES SEWER							
1987	$93						$93
1988	$300						$300
1989	$245						$245
1991	$3,104						$3,104
1992	$695						$695
1993	$620						$620
1995	$201			$7			$194
1996	$1,018			$558		$164	$296
1997	$0	$21,968		$20,948			$1,019
BETTERMENTS ADDED TO TAXES WATER							
1995	($4,845)					($4,845)	$0
1996	$41			$0			$41
1997		$225		$194			$31

TOWN COLLECTOR — JULY 1, 1996 TO JUNE 30, 1997

AXES	OUTSTANDING	COMMITTED	REFUNDS	CASH - PAID TREASURER	ABATED	TRANSFERS	OUTSTANDING
MMITTED INTEREST SEWER							
ID IN ADVANCE		$1,159		$1,159			$0
1988	$391						$391
1989	$216						$216
1991	$75						$75
1992	$645						$645
1993	$250						$250
1995	$145			$5			$140
1996	$687			$289		$261	$137
1997		$13,153		$12,457			$695
MMITTED INTEREST WATER							
D IN ADVANCE		$0		$0			$0
1994	$108			$0			$108
1995	$71						$71
1996	$34						$34
1997		$191		$191			$0
WATER PIA		$0		$0			$0
NS ADDED TO TAXES SEWER							
1989	$120						$120
1990	$50						$50
1991	$11						$11
1992	$3,204						$3,204
1994	$132						$132
1995	$9,639			$9,639			$0
1996	$35,019			$28,089		$2,420	$4,509
1997		$11,901		$5,222			$6,679
NS ADDED TO TAXES WATER							
1988	$123						$123
1990	$367						$367
1993	$160						$160
1996	$3,994			$162		$502	$3,330
1997		$1,207		$619			$589
NS ADDED TO TAXES SEWER AVAILABILITY FEE							
1986	$80						$80
1988	$49						$49
1990	$200						$200
1991	$124						$124
1992	$248						$248
1993	$620			$62			$558
1994	$124					124	$0
1995	$62					$62.00	$0
NDFILL LIENS							
1990	$271						$271
1991	$1,451					$105	$1,346
1992	$40						$40
1993	$1,979					$70	$1,909
1994	($94)					$146	($240)
1995	$692			$480		$226	($14)
1996	$3,060			$1,157		$568	$1,335
1997		$30,721		$28,067	$170		$2,484
LICE FALSE ALARM LIENS							
1996	$375			$325			$50
1997		$600		$325	$200		$75
TER DEPARTMENT						TRANSFERS	
TER RATES	$34,525	$613,407	$342	$617,684	$8,506	$1,207	$20,876
WER DEPARTMENT							
WER USE	$75,978	$370,206	$222	$389,784	$7,442	$9,732	$39,449
							$0
WER ENTRY FEE	$16,500	$3,000		$6,000			$13,500
NDFILL						TRANSFERS	
1993	($43)						($43)
1994	$115						$115
1995	$134						$134
1996	$44,162	$2,915		$1,678	$18,462	$26,801	$136
1997		$312,732	$112	$263,332	$19,096		$30,416
COUNTS RECEIVABLE							
UOR LICENSES	$0	$37,835		$37,815	$20		$0
TERANS SERVICES	$16,854	$6,857		$8,255			$15,456
							$0
TALS	$7,863,072	$16,343,261	$35,964	$16,046,359	$162,679	$212,781	$7,820,478

MS COLLECTED	
EREST - TAXES	$74,024
ES - TAXES, WATER, SEWER, SEWER AVAILABILITY, ETC	$22,328
G STICKERS	$6,981
LICE FALSE ALARMS	$2,350
TER MISC	$0
NICIPAL LIENS	$14,129
TAL CASH PAID TO TREASURER	$16,166,171

STATEMENT OF TRUST FUNDS FY 1997

FUNDS

ADAMS CEMETERY	PRINCIPAL AMOUNT	BALANCE 6/30/96	AVAILABLE 6/30/96	% OF TOTAL	FY 97 INTEREST	FY 97 DIVIDENDS	FY 97 EXPENSES	FY 97 NET EARNING	PRINCIPAL ADDED	BALANCE 6/30/97	AVAILABLE 6/30/97
FRANK G ADAMS	$300 00	$875 71	$575 71	2 68%	$47 61		$0 00	$47 61		$923 32	$623 32
JOHN W BALDWIN	$700 00	$1,441 90	$741 90	4 41%	$78 39		$0 00	$78 39		$1,520 29	$820 29
ETHELBERT BLISS	$0 00	$10,780 10	$10,780 10	32 98%	$586 09	$528 69	$0 00	$1,114 78		$11,894 88	$11,894 88
EDWARD H BROWER	$200 00	$1,012 57	$812 57	3 10%	$55 05		$0 00	$55 05		$1,067 62	$867 62
LAURA BRUUER	$1,000 00	$2,321 42	$1,321 42	7 10%	$126 21		$0 00	$126 21		$2,447 63	$1,447 63
ALBRO BRYANT	$100 00	$470 01	$370 01	1 44%	$25 55		$0 00	$25 55		$495 56	$395 56
HOWARD CALKINS	$200 00	$615 56	$415 56	1 88%	$33 47		$0 00	$33 47		$649 03	$449 03
HENRY CLARK	$100 00	$561 91	$461 91	1 72%	$30 55		$0 00	$30 55		$592 46	$492 46
FREDERICK COON	$50 00	$281 80	$231 80	0 86%	$15 32		$0 00	$15 32		$297 12	$247 12
CRAWFORD FAMILY TRUST	$500 00	$573 88	$73 88	1 76%	$31 20		$0 00	$31 20		$605 08	$105 08
LUCY M DANE	$100 00	$470 17	$370 17	1 44%	$25 56		$0 00	$25 56		$495 73	$395 73
HIRAM DANKS	$100 00	$399 34	$299 34	1 22%	$21 71		$0 00	$21 71		$421 05	$321 05
DEWITT FAMILY TRUST	$250 00	$286 95	$36 95	0 88%	$15 60		$0 00	$15 60		$302 55	$52 55
J W DUNSMORE	$200 00	$818 80	$618 80	2 50%	$44 52		$0 00	$44 52		$863 32	$663 32
F FULLER & M LANE	$300 00	$1,468 30	$1,168 30	4 49%	$79 83		$0 00	$79 83		$1,548 13	$1,248 13
HARRIET GATES	$200 00	$942 88	$742 88	2 88%	$51 26		$0 00	$51 26		$994 14	$794 14
GOLDSMITH	$50 00	$57 89	$7 89	0 18%	$3 15		$0 00	$3 15		$61 04	$11 04
W H GRAVES	$100 00	$397 51	$297 51	1 22%	$21 61		$0 00	$21 61		$419 12	$319 12
FRANKLIN B GREEN	$100 00	$470 01	$370 01	1 44%	$25 55		$0 00	$25 55		$495 56	$395 56
GRISWOLD FAMILY TRUST	$500 00	$554 02	$54 02	1 69%	$30 12		$0 00	$30 12		$584 14	$84 14
HIMES BURIAL LOT	$200 00	$565 07	$365 07	1 73%	$30 72		$0 00	$30 72		$595 79	$395 79
GEORGE E KNOWLTON	$200 00	$941 52	$741 52	2 88%	$51 19		$0 00	$51 19		$992 71	$792 71
CHARLES NORTH	$200 00	$724 67	$524 67	2 22%	$39 40		$0 00	$39 40		$764 07	$564 07
CHARLES PARKER	$300 00	$904 54	$604 54	2 77%	$49 18		$0 00	$49 18		$953 72	$653 72
P P POTTER	$103 24	$470 48	$367 24	1 44%	$25 58		$0 00	$25 58		$496 06	$392 82
WILLIAM A REED	$200 00	$799 27	$599 27	2 44%	$43 45		$0 00	$43 45		$842 72	$642 72
JESSE L RICE	$200 00	$799 00	$599 00	2 44%	$43 44		$0 00	$43 44		$842 44	$642 44
ETTA MAE SIMMONS	$200 00	$797 33	$597 33	2 44%	$43 35		$0 00	$43 35		$840 68	$640 68
NELLIE SPENCER	$100 00	$470 28	$370 28	1 44%	$25 57		$0 00	$25 57		$495 85	$395 85
CHLOE B STEBBINS	$100 00	$397 81	$297 81	1 22%	$21 63		$0 00	$21 63		$419 44	$319 44
LUTHER MILTON STEBBINS	$200 00	$798 96	$598 96	2 44%	$43 44		$0 00	$43 44		$842 40	$642 40
ELIZABETH TUPPER	$50 00	$221 14	$171 14	0 68%	$12 02		$0 00	$12 02		$233 16	$183 16
TOTAL ADAMS CEMETERY	$7,103 24	$32,690 80	$25,587 56	100%	$1,777 34	$528 69	$0 00	$2,306 03	$0 00	$34,996 83	$27,893 59

FUNDS

EAST WILBRAHAM CEMETERY	PRINCIPAL AMOUNT	BALANCE 6/30/96	AVAILABLE 6/30/96	% OF TOTAL	FY 97 INTEREST	FY 97 DIVIDENDS	FY 97 EXPENSES	FY 97 NET EARNING	PRINCIPAL ADDED	BALANCE 6/30/97	AVAILABLE 6/30/97
CHARLES AMADON	$150.00	$299.10	$149.10	2.35%	$16.26		$0.00	$16.26		$315.36	$165.36
BISHOP LOT	$150.00	$313.98	$163.98	2.47%	$17.07		$0.00	$17.07		$331.05	$181.05
HENRY BOWKER	$100.00	$464.93	$364.93	3.65%	$25.28		$0.00	$25.28		$490.21	$390.21
H BUTLER & H GREEN	$100.00	$507.62	$407.62	3.99%	$27.60		$0.00	$27.60		$535.22	$435.22
JAME A BUTLER	$100.00	$674.83	$574.83	5.30%	$36.69		$0.00	$36.69		$711.52	$611.52
PHILIP & ANGELINA BUTLER	$100.00	$409.94	$309.94	3.22%	$22.29		$0.00	$22.29		$432.23	$332.23
WILLIAM BUTLER	$100.00	$472.84	$372.84	3.72%	$25.71		$0.00	$25.71		$498.55	$398.55
ABEL B CALKINS	$150.00	$630.44	$480.44	4.95%	$34.28		$0.00	$34.28		$664.72	$514.72
CHARLES M CALKINS	$100.00	$417.88	$317.88	3.28%	$22.72		$0.00	$22.72		$440.60	$340.60
EMMA CARSON	$50.00	$236.44	$186.44	1.86%	$12.85		$0.00	$12.85		$249.29	$199.29
INEZ CHILSON	$100.00	$467.99	$367.99	3.68%	$25.44		$0.00	$25.44		$493.43	$393.43
EVALINA H COPELAND	$100.00	$409.94	$309.94	3.22%	$22.29		$0.00	$22.29		$432.23	$332.23
DASCO LOT	$200.00	$484.29	$284.29	3.81%	$26.33		$0.00	$26.33		$510.62	$310.62
CHARLES A GATES	$100.00	$417.88	$317.88	3.28%	$22.72		$0.00	$22.72		$440.60	$340.60
BLANCH B GILBERT	$150.00	$632.84	$482.84	4.97%	$34.41		$0.00	$34.41		$667.25	$517.25
BENJAMIN B GREEN	$100.00	$409.94	$309.94	3.22%	$22.29		$0.00	$22.29		$432.23	$332.23
FRED W GREEN	$100.00	$417.88	$317.88	3.28%	$22.72		$0.00	$22.72		$440.60	$340.60
HENRY GREEN	$100.00	$444.82	$344.82	3.50%	$24.18		$0.00	$24.18		$469.00	$369.00
LORA M GREEN	$50.00	$254.42	$204.42	2.00%	$13.83		$0.00	$13.83		$268.25	$218.25
ELIZA U JONES	$100.00	$464.93	$364.93	3.65%	$25.28		$0.00	$25.28		$490.21	$390.21
ABRAHAM KNOWLTON	$100.00	$336.42	$236.42	2.64%	$18.29		$0.00	$18.29		$354.71	$254.71
CHARLES R. KNOWLTON	$100.00	$473.11	$373.11	3.72%	$25.72		$0.00	$25.72		$498.83	$398.83
ANGELINE P MORGAN	$75.00	$337.73	$262.73	2.65%	$18.36		$0.00	$18.36		$356.09	$281.09
INEZ PERRY (1)	$100.00	$417.87	$317.87	3.28%	$22.72		$0.00	$22.72		$440.59	$340.59
INEZ PERRY (2)	$100.00	$417.87	$317.87	3.28%	$22.72		$0.00	$22.72		$440.59	$340.59
IRA G POTTER	$100.00	$113.78	$13.78	0.89%	$6.19		$0.00	$6.19		$119.97	$19.97
FRANK & HATTIE RINDGE	$50.00	$296.93	$246.93	2.33%	$16.14		$0.00	$16.14		$313.07	$263.07
MARTHA E SMITH	$50.00	$237.89	$187.89	1.87%	$12.93		$0.00	$12.93		$250.82	$200.82
SPEAR - BUTLER LOT	$200.00	$449.25	$249.25	3.53%	$24.42		$0.00	$24.42		$473.67	$273.67
FRANCIS E. STEBBINS	$200.00	$809.53	$609.53	6.36%	$44.01		$0.00	$44.01		$853.54	$653.54
EAST WILBRAHAM CEMETERY	$3,275.00	$12,723.31	$9,448.31	100%	$691.74	$0.00	$0.00	$691.74	$0.00	$13,415.05	$10,140.05

FUNDS

GLENDALE CEMETERY	PRINCIPAL AMOUNT	BALANCE 6/30/96	AVAILABLE 6/30/96	% OF TOTAL	FY 97 INTEREST	FY 97 DIVIDENDS	FY 97 EXPENSES	FY 97 NET EARNING	PRINCIPAL ADDED	BALANCE 6/30/97	AVAILABLE 6/30/97
JOHN W BALDWIN	$200 00	$1,144 24	$944 24	42 15%	$62 21		$0 00	$62 21		$1,206 45	$1,006 45
ANNA C KIBBEE	$100 00	$656 45	$556 45	24 18%	$35 69		$0 00	$35 69		$692 14	$592 14
ALLYN C SEARER	$200 00	$914 04	$714 04	33 67%	$49 69		$0 00	$49 69		$963 73	$763 73
TOTAL GLENDALE CEMETERY	$500 00	$2,714 73	$2,214 73	100%	$147 60	$0 00	$0 00	$147 60	$0 00	$2,862 33	$2,362 33
SUBTOTAL CEMETERIES	$10,878 24	$48,128 84	$37,250 60		$2,616 68	$528 69	$0 00	$3,145 37	$0 00	$51,274 21	$40,395 97
MISCELLANEOUS											
PEAKE ROAD	$434 90	$801 95	$367 05	2 25%	$43 60		$0 00	$43 60		$845 55	$410 65
CONSERVATION FUND	$5,445 00	$11,873 85	$6,428 85	33 38%	$645 56		$0 00	$645 56		$12,519 41	$7,074 41
SCHOOL LOT FUND	$641 74	$7,960 03	$7,318 29	22 38%	$432 77		$0 00	$432 77		$8,392 80	$7,751 06
SOLDIERS' MONUMENT	$1,000 00	$4,341 49	$3,341 49	12 20%	$236 04		$0 00	$236 04		$4,577 53	$3,577 53
CHLOE B STEBBINS	$100 00	$2,050 61	$1,950 61	5 76%	$111 49		$0 00	$111 49		$2,162 10	$2,062 10
TERCENTARY OBSERVANCE	$250 00	$843 83	$593 83	2 37%	$45 88		$0 00	$45 88		$889 71	$639 71
DEACON WARRINER SCHOOL	$667 00	$7,702 36	$7,035 36	21 65%	$418 76		$0 00	$418 76		$8,121 12	$7,454 12
TOTAL MISCELLANEOUS	$8,538 64	$35,574 12	$27,035 48	100%	$1,934 10	$0 00	$0 00	$1,934 10	$0 00	$37,508 22	$28,969 58
TOTAL CEMETERIES AND MISCELLANEOUS	$19,416 88	$83,702 96	$64,286 08		$4,550 78	$528 69	$0 00	$5,079 47	$0 00	$88,782 43	$69,365 55
						TRANSFERS IN	TRANSFERS OUT				
STABILZATION FUND		$179,923 42			$12,960 81	$203,871 00		$216,831 81		$396,755 23	
POLICE TRUST FUND		$16,853 06			$355 73	$3,242 50	$1,855 00	$1,743 23		$18,596 29	

GENERAL & ENTERPRISE FUND EXPENDITURES

DEPARTMENT	FY97BUDGET	FY97 TRANS IN/OUT	FY97 EXPENDED	FY97 SURPLUS
SELECTMEN SALARIES	301,459.00	(97,339.00)	200,911.32	3,208.68
SELECTMEN EXPENSES	41,665.00	71,966.75	113,631.75	0.00
TOTAL DEPT.	343,124.00	(25,372.25)	314,543.07	3,208.68
TOWN MEETING SALARIES	14,890.00	3,571.00	18,461.00	0.00
TOWN MEETING EXPENSES	4,038.00	1,749.00	5,564.70	222.30
TOTAL DEPT.	18,928.00	5,320.00	24,025.70	222.30
REGISTRARS SALARIES	7,240.00	550.00	7,790.00	0.00
REGISTRARS EXPENSES	4,610.00		4,428.58	181.42
TOTAL DEPT.	11,850.00	550.00	12,218.58	181.42
TOWN REPORTS	2,000.00	1,000.00	2,000.00	1,000.00
ACCOUNTING SALARIES	74,489.00	3,693.00	77,439.55	742.45
ACCOUNTING EXPENSES	16,000.00	(1,000.00)	15,000.00	0.00
TOTAL DEPT.	90,489.00	2,693.00	92,439.55	742.45
ASSESSORS SALARIES	99,184.00	3,115.00	102,294.26	4.74
ASSESSORS EXPENSES	33,980.00		33,980.00	0.00
TOTAL DEPT.	133,164.00	3,115.00	136,274.26	4.74
TREAS/COLL SALARIES	82,711.00	4,763.00	84,547.21	2,926.79
TREAS/COLL SALARIES	31,631.00		31,631.00	0.00
TOTAL DEPT.	114,342.00	4,763.00	116,178.21	2,926.79
TOWN CLERK SALARIES	46,895.00	780.00	47,665.30	9.70
TOWN CLERK EXPENSES	2,325.00		2,300.85	24.15
TOTAL DEPT.	49,220.00	780.00	49,966.15	33.85
LEGAL EXPENSES	30,591.00		30,591.00	0.00

DEPARTMENT	FY97 BUDGET	FY97 TRANS IN/OUT	FY97 EXPENDED	FY97 SURPLUS
TOWN OFFICE SALARIES	23,408.00	803.00	21,200.71	3,010.29
TOWN OFFICE EXPENSES	61,125.00		61,125.00	0.00
TOTAL DEPT.	84,533.00	803.00	82,325.71	3,010.29
COMPUTER SALARIES	1,689.00	57.00	1,745.57	0.43
COMPUTER EXPENSES	21,536.00		21,536.00	0.00
TOTAL DEPT.	23,225.00	57.00	23,281.57	0.43
PLANNING SALARIES	44,550.00	4,258.00	48,665.35	142.65
PLANNING EXPENSES	7,651.00		4,370.64	3,280.36
TOTAL DEPT.	52,201.00	4,258.00	53,035.99	3,423.01
TOWN PROPS SALARIES	7,650.00		7,607.15	42.85
TOWN PROPS EXPENSES	130,800.00		130,780.00	20.00
TOTAL DEPT.	138,450.00		138,387.15	62.85
PENSIONS EXPENSES	379,355.00		379,110.00	245.00
GROUP INS EXPENSES	357,047.00		335,163.20	21,883.80
GENERAL INS EXPENSES	148,424.00	(11,715.00)	134,584.99	2,124.01
SURETY BONDS	1,500.00		1,207.50	292.50
POLICE DEPT. SALARIES	1,141,616.00	51,191.00	1,190,337.18	2,469.82
POLICE DEPT. EXPENSES	87,690.00		87,689.31	0.69
POLICE CAPITAL	72,600.00		72,600.00	0.00
POLICE TRAVEL EXPENSE	0.00		0.00	0.00
TOTAL DEPT.	1,301,906.00	51,191.00	1,350,626.49	2,470.51
FIRE DEPT SALARIES	1,000,638.00	37,716.00	1,035,639.90	2,714.10
FIRE DEPT EXPENSES	84,145.00		81,020.30	3,124.70
FIRE CAPITAL	23,200.00		23,200.00	0.00
	[illegible]	37,716.00	1,139,860.20	5,838.80

DEPARTMENT	FY97 BUDGET	FY97 TRANS IN/OUT	FY97 EXPENDED	FY97 SURPLUS
TREE WARDEN SALARIES	6,316.00		6,313.01	2.99
TREE WARDEN EXPENSES	32,100.00	52,600.90	83,998.80	702.10
TOTAL DEPT.	38,416.00	52,600.90	90,311.81	705.09
DISPATCH SALARIES	153,453.00	983.00	154,426.38	9.62
DISPATCH EXPENSES	2,930.00		2,488.57	441.43
DISPATCH CAPITAL				0.00
TOTAL DEPT.	156,383.00	983.00	156,914.95	451.05
INSPECTORS SALARIES	48,243.00	354.00	48,422.30	174.70
INSPECTORS EXPENSES	1,768.00		1,572.80	195.20
TOTAL DEPT.	50,011.00	354.00	49,995.10	369.90
SEALER WGTS SALARIES	2,882.00	87.00	2,966.50	2.50
SEALER WGTS EXPENSES	600.00		600.00	0.00
TOTAL DEPT.	3,482.00	87.00	3,566.50	2.50
DOG OFFICER SALARIES	10,927.00	325.00	11,244.62	7.38
DOG OFFICER EXPENSES	7,073.00		7,024.23	48.77
TOTAL DEPT.	18,000.00	325.00	18,268.85	56.15
REGIONAL SCH ASSESSMN	9,151,107.00		9,151,106.86	0.14
HIGHWAY SALARIES	289,961.00	5,088.00	291,176.95	3,872.05
HIGHWAY EXPENSES	503,428.00	10,000.00	513,428.00	0.00
HIGHWAY CAPTIAL	0.00		0.00	0.00
TOTAL DEPT.	793,389.00	15,088.00	804,604.95	3,872.05
ENGINEERING SALARIES	67,934.00	1,935.00	67,046.05	2,822.95
ENGINEERING EXPENSES	13,050.00		12,657.00	393.00
TOTAL DEPT.	80,984.00	1,935.00	79,703.05	3,215.95
HISTORICAL EXPENSES	225.00		181.89	43.11

DEPARTMENT	FY97 BUDGET	FY97 TRANS IN/OUT	FY97 EXPENDED	FY97 SURPLUS
CONSERVATION SALARIES	7,556.00		6,185.56	1,370.44
CONSERVATION EXPENSE	1,125.00		1,118.93	6.07
TOTAL DEPT.	8,681.00		7,304.49	1,376.51
BD OF APPEALS SALARIES	500.00		355.01	144.99
BD OF APPEALS EXPENSES	305.00		277.45	27.55
TOTAL DEPT.	805.00		632.46	172.54
INSECT CONTROL SALARIE	1,824.00		1,824.00	0.00
INSECT CONTROL EXPENS	2,150.00		2,094.76	55.24
TOTAL DEPT.	3,974.00		3,918.76	55.24
SANITARIAN SALARIES	7,202.00	208.00	7,405.35	4.65
SANITARIAN EXPENSES	680.00		680.00	0.00
TOTAL DEPT.	7,882.00	208.00	8,085.35	4.65
C.O.A. SALARIES	45,109.00	2,258.00	46,989.74	377.26
C.O.A. EXPENSES	5,965.00	1,129.00	7,070.98	23.02
TOTAL DEPT.	51,074.00	3,387.00	54,060.72	400.28
VETERANS SALARIES	7,712.00	232.00	6,641.41	1,302.59
VETERANS EXPENSES	11,013.00		5,790.40	5,222.60
TOTAL DEPT.	18,725.00	232.00	12,431.81	6,525.19
CEMETERIES EXPENSES	13,600.00		13,557.91	42.09
LIBRARY SALARIES	236,806.00	8,509.00	239,994.25	5,320.75
LIBRARY EXPENSES	125,875.00	9,550.00	135,425.00	0.00
TOTAL DEPT.	362,681.00	18,059.00	375,419.25	5,320.75
RECREATION SALARIES	72,060.00	2,050.00	70,869.82	3,240.18
RECREATION EXPENSES	2,235.00		2,192.95	42.05
TOTAL DEPT.	74,295.00	2,050.00	73,062.77	3,282.23

DEPARTMENT	FY97 BUDGET	FY97 TRANS IN/OUT	FY97 EXPENDED	FY97 SURPLUS
DEBT EXPENSE	502,045.00		501,545.00	500.00
INTEREST ON DEBT	147,050.00	(38,900.00)	106,628.04	1,521.96
TOTAL GENERAL FUND	15,871,141.00	131,567.65	15,927,119.84	75,588.81

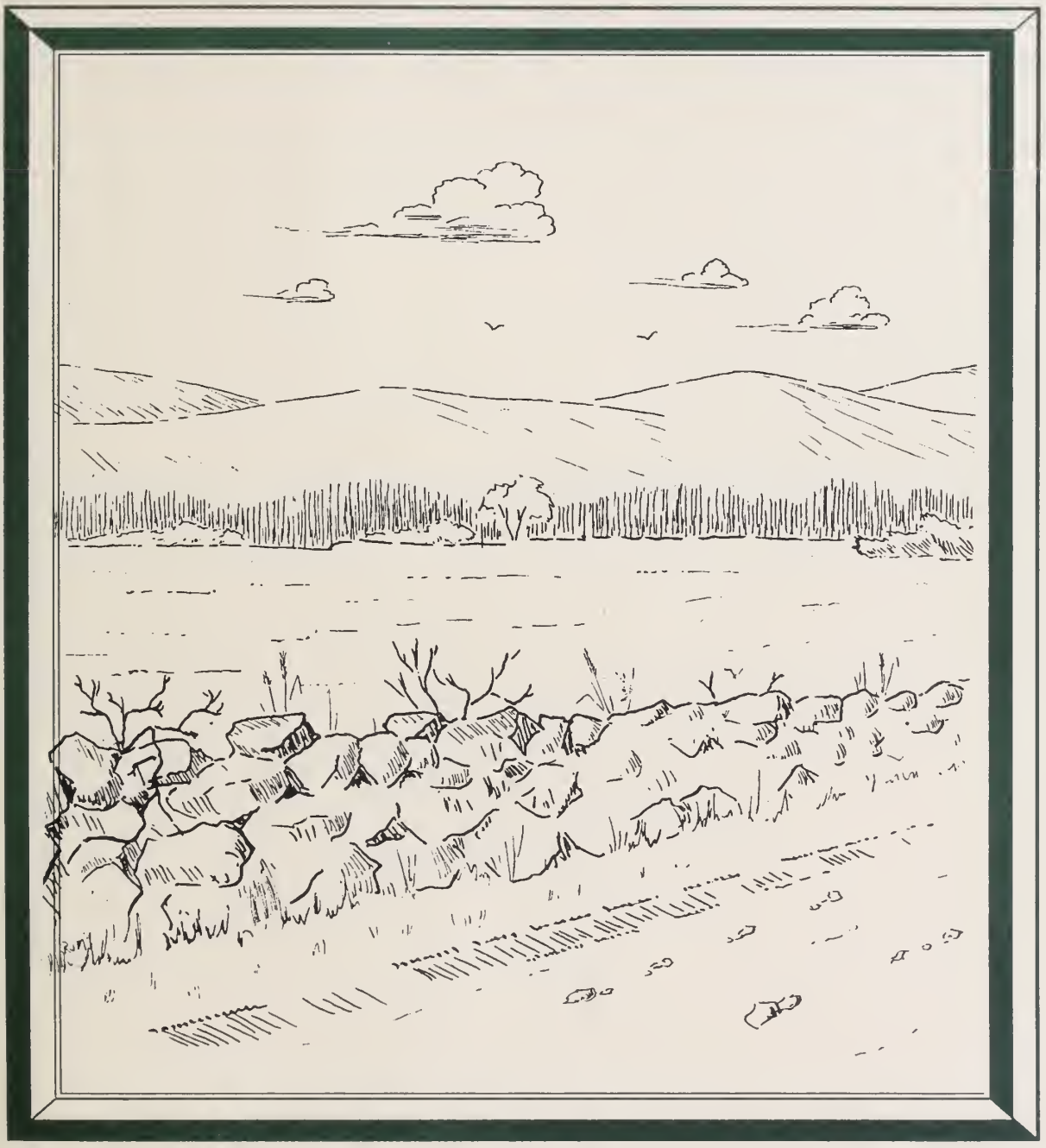
DEPARTMENT	FY97 BUDGET	FY97 TRANS IN/OUT	FY97 EXPENDED	FY97 SURPLUS
WASTEWATER SALARIES	133,809.00	3,200.00	131,407.25	5,601.75
WASTEWATER EXPENSES	287,662.00	(3,200.00)	266,911.24	17,550.76
TOTAL DEPT.	421,471.00	0.00	398,318.49	23,152.51
WATER SALARIES	196,756.00	4,000.00	197,606.24	3,149.76
WATER EXPENSES	520,993.00	(4,000.00)	354,862.79	162,130.21
TOTAL DEPT.	717,749.00	0.00	552,469.03	165,279.97
SOLID WASTE SALARIES	127,891.00	1,000.00	123,365.17	5,525.83
SOLID WASTE EXPENSES	341,748.00	(1,000.00)	340,748.00	0.00
TOTAL DEPT.	469,639.00	0.00	464,113.17	5,525.83
TOTAL ENTERPRISES	1,608,859.00	0.00	1,414,900.69	193,958.31
TOTAL EXPENDITURES GENERAL FUND & ENTERPRISE FUND	17,480,000.00	131,567.65	17,342,020.53	269,547.12

WILBRAHAM PUBLIC LIBRARY

COMMUNITY SERVICES

TYPE OF SERVICE	ORGANIZATION	PHONE
Boy Scouts	Troop #177	599-1628
Boy Scouts	Troop #359	596-3052
Business Development	Economic Development Council	596-2806
Children Activties	Children's Museum	596-2472
Club	Elks Lodge 2448	583-2448
Club	Grange #153	283-5532
Club	Knights of Columbus	596-9982
Club	St. Cecilia's Women's Club	596-8676
Club	Newton Lodge	783-3048
Club	Rotary of Wilbraham	596-6151
Club	U.N.I.C.O.	596-5777
Club	Junior Women's Club	596-9739
Club	Lion's Club	596-2959
Club	Women's Club	596-4900
Club	South End Neighborhood Club	596-9306
Cub Scouts	Pack #177	596-5047
Cub Scouts	Pack #351	785-4531
Education - Private	Wilbraham and Monson Academy	596-6811
Education - Public	Hampden Wilbraham Regional Schools	596-3884
Education - Scholarship	Minnechaug Scholarship Foundation	566-8478
Fountain Park	Wilb. Nature & Cultural Center	596-2712
Gardening	Garden Club	596-3244
Gardening	Community Gardens	596-6072
Girl Scouts	Scouts and Brownies	596-2320
Girl Scouts	Coordinator	596-3309
Golf	Country Club of Wilbraham	596-8897
Library Support	Friends of the Library	596-6232
Library Support	Library Memorial Endowment Fund	596-3633
Local History	Atheneum Society	596-9559
Orchestra	Post Road Orchestra	596-9075
Peach Festival	Wilbraham Community Association	596-6555
Political	Democratic Town Committee	596-4543
Political	Republican Town Committee	596-2350
Recreation	Friends of Recreation	596-2816
Senior Activities	Young at Heart	596-9551
Soccer	Wilbraham Soccer Club	599-1592
Television	Public Access Cable TV	599-0940
Veterans	American Legion Post 286	596-8111
Veterans	American Legion Post 418	596-8111
Veterans	VFW Post 5361	596-6445
Veterans	Polish American Veterans Club	543-2076
Welcome Wagon	Carol MacLeod	596-3486

ANNUAL TOWN REPORT



Town of Wilbraham
1998

1998
Wilbraham Annual Report

Cover: The cover art is reproduced from original ink artwork created by Robert McCollum for use by the Open Space and Recreation Committee, which graciously gave permission for its use in the Annual Report to the Town of Wilbraham.

IN MEMORIAM

William A. Sitnik
Selectman from 1979-1982

Richard F. Bousquet
Firefighter/EMT from 1979 - 1982

FACTS ABOUT WILBRAHAM

Settled: 1731
Incorporated: June 15, 1763
Hampden County
1990 Federal Census: 12,592

4,881 Dwelling Units
Area: 22 Square Miles
Real Estate Valuation: $827,889,600
Personal Property Valuation: $20,638,200

PUBLIC SCHOOLS

Grade K-2 - Memorial School
Grade 2-3 - Mile Tree School
Grade 3-5 - Soule Road School
Grade 6-8 - Wilbraham Middle School
Grade 9-12 - Minnechaug Regional High School

NURSERY SCHOOLS

The Burch Tree - 971 Main Street (596-9819)
Clinton Nursery School - 675 Stony Hill Road (596-5576)
Country Day School - 88 Stony Hill Road (543-3649)
Fiddlestix - 36 Maple Street (596-6424)
Learning Links - 215 Manchonis Road Extension (596-9509)
The Kid's Place - 2149 Boston Road (596-9509)
Wilbraham United Church - 500 Main Street (596-2511)

CHURCHES

Christ the King (Lutheran)
Church of the Epiphany (Episcopal)
Glendale Methodist Church
Grace Union Church (Congregational)
St. Cecilia's Church (Roman Catholic)
Wilbraham United Church (Congregational Methodist)
Wilbraham Baptist Church

PRIVATE SCHOOLS

Wilbraham & Monson Academy - 421 Main Street

TELEPHONE DIRECTORY

Accounting	596-2800
Ambulance, Emergency Only	911
Ambulance, All Other Calls	596-2273
Assessors	596-2817
Building Department	596-2804
Dog Officer	596-2006
Engineering Division, DPW	596-2807
FAX	596-9256
Fire Department, Emergency Only	911
Fire Department, All Other Calls	596-3122
Housing Authority	543-1700
Library	596-6141
Planning & Community Development	596-2806
Police Department, Emergency Only	911
Police Department, TDD	596-4357
Police Department, Rape Reporting Only	596-2100
Police Department, All Other Calls	596-3837
Recreation	596-2816
School, Superintendent	596-3884
Selectmen/Town Administrator	596-8111
Senior Center	543-8201
Tax Collector	596-2813
Tobacco Control	596-2824
Town Clerk	596-2809
Trash Stickers & Recycling	596-2814
Treasurer	596-2811

COMMUNITY SERVICES

TYPE OF SERVICE	ORGANIZATION	PHONE
Boy Scouts	Troop #177	596-5047
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Club	Newton Lodge	596-6677
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Club	Lion's Club	596-2959
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Veterans	American Legion Post 286	596-8111
Veterans	American Legion Post 418	596-8111
Veterans	VFW Post 5361	596-6445
Veterans	Polish American Veteran's Club	543-2076

GOVERMENT DISTRICTS AND REPRESENTATIVES

GOVERNOR
A. Paul Cellucci - Acting Gov.
State House Room 360
Boston, MA 02133
Phone: 1-617-727-3600

U.S. SENATOR
Edward M. Kennedy (D)
John F. Kennedy Bldg. Suite 2400
Boston, MA 02203
Phone: 1-617-565-3170

315 Senate Russell Office Bldg.
Washington, DC 20510

U.S.SENATOR
John F. Kerry (D)
One Bowdoin Square, 10th floor
Boston, MA 02114
Phone: 1-617-565-8519

421 Senate Russell Office Bldg.
Washington, DC 20510
Phone: 1-202-224-2742

145 State St., Suite 504
Springfield, MA 01103
Phone: 413-785-4610

CONGRESSMAN - 2ND CONG. DIST.
Richard E. Neal (D)
Federal Office Bldg.
1550 Main St.
Springfield, MA 01103
Phone: 413-785-0325

2431 Rayburn House Office Bldg.
Washington, DC 20515
Phone: 1-202-225-5601

TOLL FREE CITIZEN INFO. 13TH HAMPDEN DIST.: 1-800-392-6090

REPRESENTATIVE IN GEN. COURT
13th HAMPDEN DISTRICT
Gale D. Candaras (D)
643 Tinkham Rd.
Wilbraham, MA 01095
Phone: 413-599-1773

State House,
Boston, MA 02133
Phone:1-617-722-7302

STATE SENATOR-2ND HAMPDEN DISTRICT
Brian P. Lees (R)
527 Main Street
Indian Orchard, MA 01151
Phone: 413-543-2167

State House Room 308
Boston, MA 02133
Phone: 1-617-722-1291

***COUNTY COMMISSIONERS**
Hall of Justice
50 State Street
Springfield, MA 01103
Phone: 413-748-8600 (Gen.Info)

*Richard S. Thomas
535 Rogers Ave.
West Springfield, MA 01089
Phone: 413-739-2158

*Leonard Collamore
80 Bennington St.
Springfield, MA 01108
Phone: 413-733-3956

*Abe Kasparian, Jr.
161 School St.
Agawam, MA 01001
(unavailable at the time)
***Note: County Commissioners dissolved 7/**

ELECTED TOWN OFFICIALS

AS OF MAY 8, 1998

ELECTMEN & BOARD OF HEALTH

ames E. Thompson	(D)Chr	1999
evin J. Moriarty	(D)	2000
rank A. Everton	(R)	2001

VATER COMMISSIONERS

lbert E. Kirk	(R)	1999
igmund A. Peret	(R)	2000
eland P. Miner	(R)Chr	2001

OWN CLERK

verly J. Radner	(D)	2000

IBRARY TRUSTEES

ewellyn S. Merrick	(R)	1999
oralie H. Gray	(R)	1999
borah J. Reavey	(R)	2000
san Magee	(R)	2000
rbara W. Fitzgerald	(R)	2001
illiam R. Massidda	(R)	2001

MODERATOR

thur F. Dionne	(R)	2000

ASSESSORS

rothy A. Gates	(D)	1999
bert A. Bonsall	(R) Chr.	2000
hard Howell	(R)	2001

PLANNING BOARD

Donald Williams	(D)	1999
Richard E. Butler	(R)Chr.	2000
Frederic W. Fuller III	(R)	2001
Jonathan E. Viens, Sr.	(R)	2002
Edward T. Stevenson	(R)	2003

REGIONAL SCHOOL COMMITTEE

Paula Tingle	(D)Chr	1999
Joel A. Berman	(R)	1999
Pamela C. Burch	(U)	2000
Richard W. Grono	(D)	2000
Lois Megliola	(R)	2001

WILBRAHAM HOUSING AUTHORITY

Michelle Lawler	(R)	2000
Richard D. Bourgeois	(U)	2001
Jason A. Burkins	(R)	2002
Van Pelt Brower	(R)	2003

TREE WARDEN

Gordon R. Long	(R)	2000

CEMETERY COMMISSIONERS

Rodney W. Fountain	(R)	1999
J. Bruce Tingle	(D)	2000
Peter W. Ablondi	(R)	2001

Attest: BEVERLY J. RADNER, CMC
TOWN CLERK

APPOINTED OFFICIALS & COMMITTEE MEMBERS

Town Administrator
William J. Fogarty, 2001

Town Accountant
JoAnne R. DeGray, 2000

Treasurer-Collector
Thomas P. Sullivan

Fire Chief
Kenneth R. Willette, 2001

Forrest Warden, Hazardous Waste and Emergency Management
Kenneth R. Willette, 1999

Police Chief
Allen M. Stratton, 2000

Director of Public Works
Edmond W. Miga, Jr., P.E., 2000

Recreation Director
Anthony H. Herdemian

Building Inspector/Zoning Enforcement Officer
William H. Garvey, 1999
Lance W. Trevallion, 1999

Electrical Inspector
Daniel Driscoll, 1999

Gas and Plumbing Inspector
Bernard Sears, 1999

Health Agent, Sanitarian
Walter E. Lawler, 1998
David Bodendorf, 1999

Tree Warden/Pest Control
Gordon Long, 1999

Town Archivist
Coralie Gray, 1999

Veterans Agent
Richard J. Prochnow, 1999

Grave Officer
Douglas Mercier, 1999

Advisor to the Board of Health
Walter J. Pacosa, 1999

Fence Viewer
Jesse L. Rice, 1999

Sealer of Weights and Measures
William J. Garvey, 1999

Constables
Alton McDonald, 1999
Kirk Burkins, 1999

Registrar of Voters
John J. Shea (R), 1999
Thomas Mango (D), 2000
J. Willard Picket (R), 2001

Town Counsel
Michael T. Hassett, 1999

Superintendent of Streets
Frank A. Shea, 2000

Animal Inspector
Dorsie R. Kovacs, 1999

Dog Officer
Gilles E. Turcotte, 1999

Aging, Council on
Marguerite Zwarycz, 1999
Theresa Munn, 1999
Fred Biel, 1999
Dennis Lopata, 2000
Mary Irla, 2000
Alfred Brazee, 2001
Lois Peck, 1998
Barbara Fisk, 2001

Ambulance Oversight Committee
Larry Robbins, 1999
Paul Civetti, 1999
Paula Chevrier, 2000
Timothy Rogers, 2001
Alan Peck, 2001

Appeals, Board of
Charles Pelouze, 1999
Kevin Murphy, 2000
Thomas Counos, 2000
Edward Kivari, 2000
Marjorie Trimble, 1998
Caroll Lynch, 2001

Cable TV Advisory Committee
Robert Berger, 2001
Roy Scott, 2001
Linda Fuller, 2001
John Welch, 2001
Bernard O'Donnell, 1998
Richard Taft, 2001
Robert Page, 1998
Steven Judicki, 2001
James Ross, 2001

Capital Planning Committee
Michael Shea, 1999
John Wesolowski, 2000
Robert Quintin, 2001
Marcia Zimmer, 2000
Susan Bunnell, 2000

Conservation Commission
Robert McMaster, 1999
Patricia Ross, 1999
Linda Christman, 2000
Thomas Reavey, 2000
John Sullivan, 2000
Stoughton Smead, 2001
James ST.Germain, 2001

Disabilities, Commission on
Joy Hibscher, 1999
Susan Kramer, 1999
Evelyn O'Brien, 1999
Anne Metayer, 2000
John Chase, 2000
Elaine Scott, 2000
Debbie McDonald, 2001
Terry Nelson, 1998

Finance Committee
Robert Gale, 1999
David B. Chevrier
Paul Barry, 1999
Deborah Rosenthal, 2000
Paul DeSantis, 2000
Susan Bunnell, 2000
Marcia Zimmer, 2001
Ken R. Furst, 2001
Kevin Dorsey, 2001

Fire Commissioners
Alton McDonald, 1999
Frank Tencza, 2000
John Sampson, 2001

Golf Course RFP Committee
Frank Everton,
William Fogarty
Co,in Boothby

Health, Advisory Board of
Loralee Nelson, 1999
Alan Peck, 1999
Marcia Zimmer, 1999
Judith Dionne, 1999
Patricia Sicotte, 1999
Kevin Schmidt, 1999
Marie Chivers, 1999

Historical Commission
Elizabeth Cahill, 1999

Steven Gray, 1999
Ann Tousignant, 1999
Barbara Search Miller, 2000
Richard Howell, 2000
Carol Albano, 2001
Don Nicholson, 2001

Local Emergency Planning Committee
Frank Everton, 1999
William Fogarty, 1999
Kenneth Willette, 1999
Nick Yarmac, 1999
Allen Stratton, 1999
Thomas Cortis, 1999
Richard Scortino, 1999
Walter Lawler, 1998
David Bodendorf, 1999
Edmond Miga, 1999
Ralph Guyer, 1999
Paul Civetti, 1999
Robert Ruscek, 1999
Dorothy Hooper, 1999
Michael Farnham, 1999
Bud Ellison, 1999
Steven Nelson, 1999
Robert Magrone, 1999
Brad Pinney, 1999

Open Space and Recreation Plan Committee
Mary Quigley, 1999
Stephen Bosworth, 1999
Robert McCollum, 1999
Stanley Tenerowicz, 1999
Denny Smith, 1999
Ronald Parlengas, 1998
Dolores Doucette, 1999
Robert Croken, 1999
Frederic Fuller, 1999
John Pearsall, 1999
Patricia Ross, 1999
John Sullivan, 1999
Karen White, 1999
James Ziemba, 1999
James Slattery, 1999
Barbara Los, 1999
Sharon Lopata, 1999
Steven Gray, 1999
Coralie Gray, 1999
Lori Hewitt, 1999
Philip Bouchard, 1999

Personnel Board
David Huber, 1999
Michael Farrell, 1999
Jennifer Bourgeois, 2000
Barbara Ralph, 2001
Ken Blanchard, 2001

Pioneer Valley Planning Commission Joint Transportation Committee
David Bodendorf, 1999

Planning Board, Associate Member
Robert Gaynor, 1999

Playground and Recreation Committee
Judith Curran, 1999
Trant Campbell, 1999
Gerard Ferzoco, 1999
Brian Bellefeuille, 2000
Mary Quigley, 2000
Leslie Bloom, 1998
Joel Castlemen, 2001
John O'Connor, 2001

Sewer Advisory Committee
James Dowd, 1999
Glen Zenor, 1999
Kelvin Kwong, 2000
Joseph Kakley, 2000
Ruly Zachary, 2001

Solid Waste Advisory Committee
Alicia Roy, 1999
Olga (Sandy) Karplus, 1999
David Sutter, 1999
Sally Howard, 1998

Wilbraham Cultural Council
Andrew Leviton, 1999
Ann Paulhaus, 1999
Deborah Poppel, 2000
Ellen Harris, 2000
Sharon Tellier, 2000
Barbara Los, 2000

Aaron Platt, 2000
Lee Fontaine, 2000
Carolyn Zawacki, 2000
Jennifer Chapin, 2000
Barbara Ziskind, 2000
Judy VanRaalte, 2000
Charles Bennett, 2000
Sharon Queen, 1998
Leonard Hickey, 2001

CHEDULED MEETINGS

All Meetings are subject to change
neetings will be posted with the Town Clerk
ontact committee before bringing item for
scussion to allow for agenda preparation)

ADVISORY BOARD OF HEALTH
As posted, Town Offices

BULANCE OVERSIGHT COMMITTEE
As posted, Town Offices

ASSESSORS
As posted, Town Offices

BOARD OF APPEALS
As posted, town Offices

APITAL PLANNING COMMITTEE
As posted, Town Offices

ABLE TV ADVISORY COMMITTEE
As posted, Town Offices

CEMETERY COMMISSION
3rd Tuesday, as posted, Town Offices

COMMISSION ON DISABILITIES
As posted, Town Offices

CONSERVATION COMMISSION
As posted, Town Offices

COUNCIL ON AGING
1st Wednesday, 7:15p.m. Senior Center

FAIR HOUSING COMMITTEE
As posted, Town Offices

FINANCE COMMITTEE
As posted, Town Offices

FIRE COMMISSIONERS
Last Thursday, 7:00 p.m., Fire Station

HISTORICAL COMMISSION
3rd Tuesday, 7:00 p.m., Town Offices

HOUSING AUTHORITY
As posted, 88 Stony Hill Road

LIBRARY TRUSTEES
3rd Tuesday, 6:00 p.m., Library

LOCAL EMERGENCY PLANNING COM.
As posted, Police Station

OPEN SPACE & RECREATION PLAN COM.
As posted, Town Offices

PERSONNEL BOARD
As posted, Town Offices

PLAYGROUND AND RECREATION
1st Thursday, 7:00 p.m., Town Offices

PUBLIC ACCESS CABLE TV COMMITTEE
As posted, Town Offices

REGIONAL SCHOOL COMMITTEE
As posted, Minnechaug Regional High School

BOARD OF SELECTMEN
Every Monday, 7:00 p.m.

SEWER COMMISSION
2nd Wednesday, 7:30 p.m. DPW Building

SOLID WASTE ADVISROY COMMITTEE
As posted, Town Offices

WATER COMMISSIONERS
1st & 3rd Mondays, 7:30 p.m., DPW Building

WILBRAHAM CULTURAL COUNCIL
As posted, Town Offices

DEMOCRATIC TOWN COMMITTEE

ELECTED MEMBERS

Richard Grono, Chairman
John F. O'Connor, Vice Chairman
Barbara M. Kirby, Secretary
Carolyn H. Zawacki, Treasurer
Gale D. Candaras, State Representative, 13th Hampden District

ASSOCIATE MEMBERS

Rose Chapman
Judy Falzone
Lisa A. Jones
Atty. Ed Kivari
Charlotte Mercier
John Sullivan

LIFETIME MEMBERS

Mary E. Hadley
Atty. John F. Fitzgerald
Thomas F. Gallagher
Mary A. Irla
Marlyn E. Jackson
Joseph R. Mathews
Douglas R. Mercier
Kevin J. Moriarty

MEMBERS

Johanna Desautelle, Daniel Driscoll, Madeline Flanagan, Michael J. Flynn, John Gagnon, Dorothy A. Gates, Edward W. Irla, Sr., Mark F. Jones, Gloria A. Jurkowski, Barbara Ann M. Los, Thomas Mango, Susan T. Manseau, Thomas P. Moriarty, Jr., Claire S. O'Connor, Dr. Alan S. Peck, Stella A. Pierce, Beverly J. Radner, Dr. Kevin E. Schmidt, Elizabeth A. Shea, James E. Thompson, Bruce J. Tingle, Paula Tingle, Mary Jane Wilms, Atty. Arthur D. Wolf, Atty. Michael Hassett.

It is the responsibility of the Democratic Town Committee to promote the election and appointment of qualified Democrats for public office. Any registered Democrat interested in joining the Democratic Town Committee is invited to contact any of the above members listed or call Richard Grono, Chairman, at 596-8510.

REPUBLICAN TOWN COMMITTEE

Jason A. Burkins, Chairman
Deborah J. Reavey, Vice Chairman
Kirk E. Burkins, Treasurer
Janice M. Burkins, Secretary
Donna L. Fountain, Corresponding Secretary
Judith C. Dionne, Nomination Chairman

ELECTED MEMBERS

Jeremie Arthur
Honey Baldwin and William Baldwin
Frank A. Ball
Robert A. Bonsall
Pamela C. Burch
Adele Chester
David Chivers
Rodney W. Fountain
Virginia Freed
Mark Gregoire
Richard J. Howell
Catherine W. Labine and Richard Labine
Michelle Lawler
J. Willard Pickett
Aaron J. Platt
Linda Prystupa
Barbara Putnam
Deborah J. Reavey
Garrett Smith
T. Robert Swallow
Anthony J. and Joan Vecchio
Jonathan E. Viens, Sr.

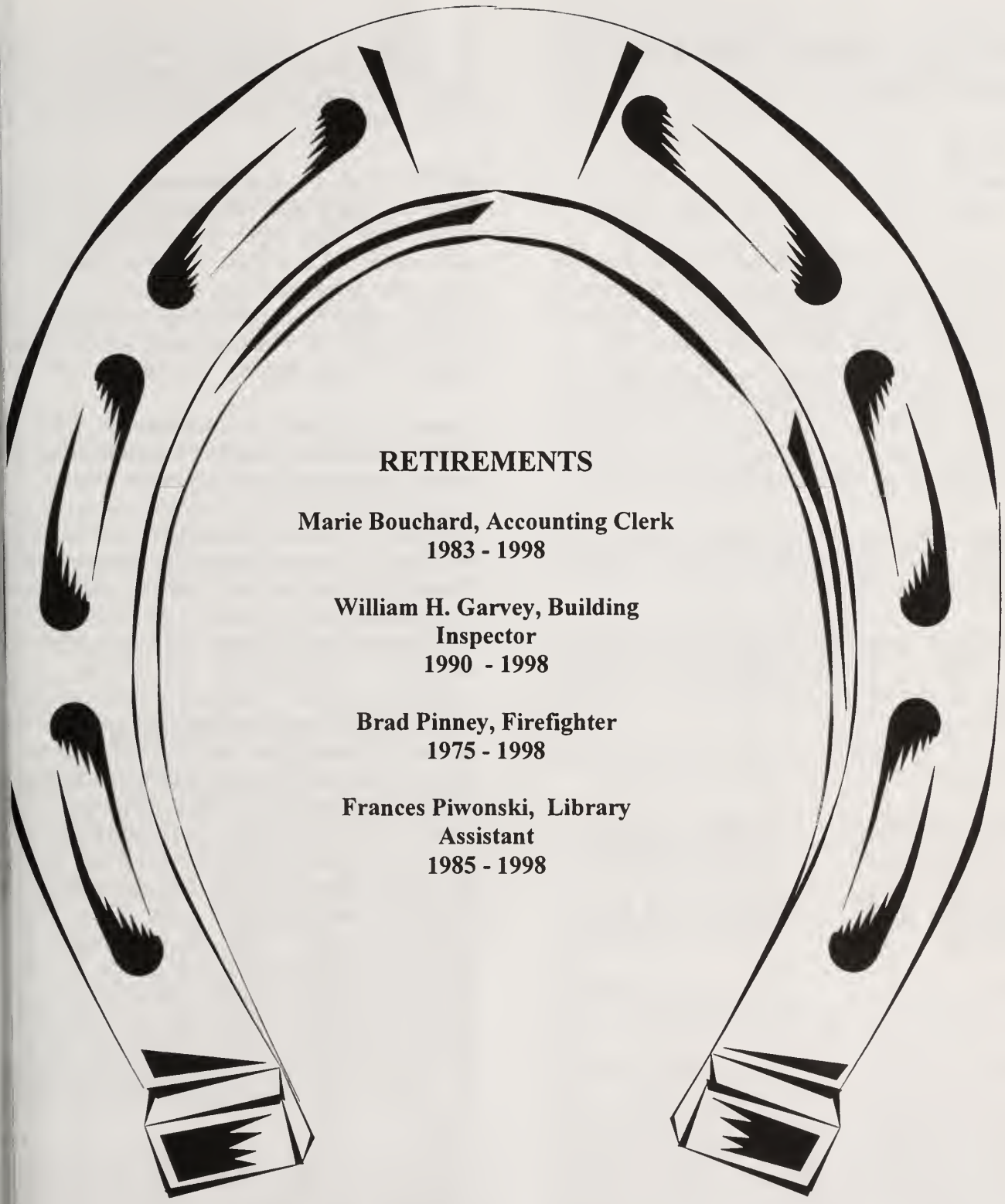
ASSOCIATE MEMBERS

Peter Ablondi, Frank C. Barbaro, Richard Bourgeois, Alan Burch, George Charkoudian, Eileen Deane, Arthur Dionne Robert Howe, Joseph Lawler, Joyce McComb, Patrick McComb, Craig Nakashian, Thomas Reavey, Elizabeth Sallade, Frederick Sallade, Michael Santos, Constance Sattler Alexandria Scibelli, Roy L. Scott, Leroy "Chip" Stacy Edward Szczebak, Tracy "Rocky" Whitney

HONORARY MEMBERS

Herman Grandchamp
Brian P. Lees, State Senator

The Wilbraham Republican Town Committee (WRTC) woul like to remind everyone that your vote does count! Tl purpose of the WRTC is to promote the principles, ideas ar candidates of the Republican party, to ensure quali representative government and to maintain a strong two par system in Wilbraham. The Committee has ans will continue seek out and support qualfied Republicans for public office all levels of government. Anyone interested in joining tl diverse committee may contact us by using any of the methods: call us at 596-2350, e-mail us at jab@the-spa.com write to WRTC, 19 Wellfleet Drive, Wilbraham, MA 01095



RETIREMENTS

Marie Bouchard, Accounting Clerk
1983 - 1998

William H. Garvey, Building Inspector
1990 - 1998

Brad Pinney, Firefighter
1975 - 1998

Frances Piwonski, Library Assistant
1985 - 1998

GOOD LUCK TO ALL OF YOU!

ANNUAL TOWN MEETING
MAY 4, 1998

Precinct A: 34
Precinct B: 49
Precinct C: 62
Precinct D: 74 **Total ---------219**

In accordance with the Warrant, as posted, the inhabitants of the Town of Wilbraham, qualified to vote in Town affairs, met in Minnechaug Regional High School. At 7:00 PM the Moderator, Arthur F. Dionne, noted a quorum was present and called the meeting t order. At this time the Moderator asked those in attendance to join him in the Pledge of Allegiance to the Flag. The call of the meeting was then read by Town Clerk Beverly J. Radner, CMC.

Greetings were sent from State Representative Gail Candaras who was unable to attend tonight's mecting due to being delayed in Boston .

ARTICLE 1. Choosing Miscellaneous Officials: Passing by unanimous vote that the following persons be elected to the indicated offices for the ensuring year:

Poundkeeper	Gilles E. Turcotte
Surveyors of Lumber	Edward P. Lindsay Jr. William H. Garvey
Measurers of Wood & Charcoal	Stanley Gore & William H. Garvey
Field Drivers	Dorrance T. Green & John Garvey
Weighers of Grain	Alton McDonald & Jesse L. Rice

A motion to recess the Annual Town Meeting in order to convene a Special Town Meeting, as posted, was passed unanimously. At the conclusion of which the Town shall return to the Annual Town Meeting to continue conducting business.

The Annual Town Meeting reconvened at 7:28 PM.

ARTICLE 2. Hearing Reports: Voted unanimously that the Town accept the reports of all officers and committees as printed in the Annual Report.

ARTICLE 3. Parliamentary Procedures: Finance Committee Recommended. Voted unanimously that the Town accept special parliamentary procedures for the purpose of implementing the provisions of Chapter 580 of the Acts of 1980 (Proposition 2 1/2), as amended, and as set forth in a document entitled "Article 3, Exhibit A," on file with the Town Clerk.

A motion was made and seconded to waive the second reading of the Parliamentary Procedure article. Motion carried by unanimous vote.

ARTICLE 4. Compensation for Elected Town Officials: Finance Committee Recommended. Passing by a majority vote that the Town fix the compensation for all elected Town Officers for the fiscal year beginning July 1, 1998 and ending June 30, 1999.

Voted that the compensation for elected Town Officers for fiscal year July 1, 1998 to June 30, 1999, be fixed as follows: Assessors, Chairman, $2,486, Members, $2,252 each, per year; Town Clerk, $37,149 per year (all fees revert to the Town treasury); Moderator, $200 Annual Town Meeting, $50 Special Town Meeting; Selectmen, $3,278 per year, Chairman $3,939 per year; Tree Warden, $6,597 per year; Water Commissioners, $150; Cemetery Commissioners, no salary; Library Trustees, no salary; Planning Board Members, no salary; Poundkeeper, Field Drivers, Weighers of Grain, Surveyors of Lumber, Measurers of Wood and Charcoal (all Town officers elected other than by official ballot), fees only, fixed by General Laws.

ARTICLE 5. Overlay Reserve Fund: Finance Committee Recommended. Voted unanimously that the Town appropriate the sum of $35,000 from overlay funds certified as excess by the Board of

sessors pursuant to Section 25 of Chapter 59 of Massachusetts General Laws to the FY 1999 dget 154, Data Processing Expenses ($8,000), FY 1999 Budget 211, Police Capital ($12,000) l the FY 1999 Budget 621, Recreation Capital 5,000).

TICLE 6. Stabilization Fund: Voted nimously to delay this article until after Article has been voted on.

TICLE 7. Stabilization Fund: Voted nimously to delay this article until after Article as bee voted on.

TICLE 8. Reserve Fund: Finance mmittee Recommended. Voted unanimously the Town raise or appropriate from Free Cash 0,000) and available funds ($100,000), the sum 180,000 for a Fiscal Year 1999 Reserve Fund, determine how this appropriation should be vided for.

TICLE 9. Receipts Reserved for propriation for Ambulance: Finance mmittee Recommended. Voted unanimously the Town appropriate the sum of $124,106 n Receipts Reserved for Appropriation Ambulance to Ambulance personal services and rating costs, pursuant to Section 5 of chapter 40 he Massachusetts General Laws.

TICLE 10. Receipts Reserved for propriation for Cemeteries: Finance mmittee Recommended. Voted unanimously the Town appropriate the sum of $4,500 from eipts Reserved for Appropriation for Cemeteries emetery operating costs, pursuant to Section 5 Chapter 40 and Section 16 of Chapter 114 of the sachusetts General Laws.

TICLE 11. Budget Appropriations: Finance mmittee Recommended. Voted by a majority the Town accept the report of the Finance mmittee and appropriate the sum of $19,186,107 over the necessary capital expenditures and operating expenses of the Town for Fiscal Year 1999 (July 1, 1998 to June 30, 1999) per appropriations listed separately and incorporated herein by reference, and to provide said appropriations as follows:

Transfer

from:	Water Receipts	$990,745
to:	Water Enterprise Fund	
from:	Solid Waste Receipts	$364,554
to:	Solid Waste Enterprise Fund	
from:	Sewer Receipts	$376,191
to:	Sewer Enterprise Fund	
from:	Offset Receipts	$ 18, 000
to:	Dog Officer's Expense	
from:	Hampden County Traffic	$30,000
to:	Selectmen Salaries	
from:	Federal Crime Bill (COPSFAST) Grant	$ 30,963
to:	Police Salaries	

Amount of Certified Free Cash Required for FY 1999 Municipal appropriations: $245,327

Finance Committee Chairman Gregory Gale and Kevin Dorsey gave a presentation concerning the town budget being presented. A special thanks was given to Nancy Johnson, Secretary to the Finance Committee, for her hard work which was greatly appreciated.

A question was raised by a resident concerning the different budgets and the budget requests that were made by the department managers. William Fogarty, Town Administrator, gave an explanation of the difference which is Department Directors include Capital Planning Requests in their totals. Another question was raised concerning Commercial Property assessed rates. Why are they the same as residential rates? Answer was again given by William Fogarty, Town Administrator.

When the article came to the Regional School Budget #301, a presentation was given by School Chairman Paula Tingle. At the end of the presentation, a motion was made and seconded to move that the FY 1999 Budget 301, Regional School Assessment, be reduced from $10,510,484 to 10,239,003, and further that $198,000 of the reduction result in a lowering of the projected FY 1999 tax levy and $73,481 be considered for appropriation to the Stabilization Fund under Article 6, and that the total appropriation under Article 11 be reduced to $19,186,107 and the amount of Free Cash required for the FY 1999 Municipal Appropriations be reduced to $245,327. This motion was supported by the Finance Committee and passed by a majority
vote (three opposed).

A motion was then made to add the $73,481 that was just previously voted on, to the Highway Expense Budget to help repair roads. Motion was seconded. Finance Committee recommended that the funds stay as is. They did not support this motion. Motion failed to pass. Voted down by a majority.

The final vote on Article 11 as amended passed by a majority vote.

A moment of silence was held following the reading of the "In Memoriam". Those names mentioned were: Charles Bergeron, Richard Bousquet, E. Ruth Brown, Stanley Koziol, Stanley Pabis, Angelo Pessolano, Alton Willms, and Dorothy Marot.

It was at this time that Article 6 was now taken up.

ARTICLE 6. Stabilization Fund: Finance Committee Recommended. As amended, declared passing by a two-third vote by the Moderator that the Town raise or appropriate from Free Cash the sum of $492,821 to the Stabilization Fund.

ARTICLE 7. Stabilization Fund: Moved no action.

ARTICLE 12. Waste Water Enterprise Fund Retained Earnings: Finance Committe Recommended. Voted unanimously that the tow appropriate $165,667 from available funds in th Waste Water Enterprise Fund retained earning account for the purpose of funding the purchase of "Jet Vac" vehicle ($65,000), replacing the roofs o the waste water treatment plant and two pum stations ($45,000) and delaying a planned sewe rate increase for one year ($55,667).

ARTICLE 13. Water Enterprise Fund Retaine Earnings: Finance Committee Recommended Voted unanimously that the Town appropriat $117,405 from available funds in the Wate Enterprise Fund retained earnings account for th purpose of funding a water service truck ($30,000) a backhoe ($27,500), developing a corrosion contro facility and developing a municipal well ($59,905).

ARTICLE 14. Solid Waste Enterprise Fun Retained Earnings: Finance Committe Recommended. Voted unanimously that the Tow appropriate $378,465 from available funds in th Solid Waste Enterprise Fund retained earnings account for the purpose of reducing solid waste disposal fees ($135,965), developing a new system for resident trash disposal ($125,000), meeting state environmental requirements ($25,000), and funding a backhoe ($27,500) and mower ($65,000).

ARTICLE 15. Reduce Authorization to Borro for Capital Outlays: Finance Committe Recommended. Voted unanimously that the Tow reduce Article 14 of the Annual Town Meeting o April 29, 1996 which appropriated $30,000 for th purpose of constructing outdoor recreational an athletic facilities to $25,000; and to reduce th authorization to borrow $30,000, under Sectio 7(25) of Chapter 44 of the Massachusetts Gener Laws approved at the Annual Town Meeting o April 29, 1996 (Article 14) to $25,000.

ARTICLE 16. Reduce Authorization to Borro for Capital Outlays: Finance Committ Recommended. Voted unanimously that the Tow reduce Article 19 of the Annual Town Meeting

l 28, 1997 which appropriated $418,000 for the ose of funding departmental equipment to 3,000; and to reduce the authorization to borrow 000, under Section 7(9) of Chapter 44 of Massachusetts General Laws approved at the ual Town Meeting of April 28, 1997 (Article o $0.

ICLE 17. Reduce Authorization to Borrow Capital Outlays: Finance Committee mmended. Voted unanimously, as amended, the Town reduce Article 14 of the Annual n Meeting of April 29, 1996 which opriated $241,683 for the purpose of funding rtmental equipment to $161,683; and to reduce uthorization to borrow $241,683, under Section) of Chapter 44 of the Massachusetts General approved at the Annual Town Meeting of l 29, 1996 (Article 14) to $161,683.

ICLE 18. Reduce Authorization to Borrow Capital Outlays: Finance Committee mmended. Voted unanimously that the Town ce Article 9 of the June 22, 1992 Annual Town ing which appropriated $315,000 for the cost epartmental equipment to $219,000; and to ce the authorization to borrow $315,000 under on & (9) of Chapter 44 of the Massachusetts ral Laws approved at the June 22, 1992 al Town Meeting (Article 9) to $219,000.

ICLE 19. Reduce Authorization to Borrow Capital Outlays: Finance Committee mmended. Voted unanimously that the town ce Article 14 of the May 14, 1994 Annual n Meeting which appropriated $159,400 for the of departmental equipment to $124,400; and to ce the authorization to borrow $159,400 under on 7 (9) of Chapter 44 of the Massachusetts ral Laws approved at the May 14, 1994 al Town Meeting (Article 14) to $124,400.

ICLE 20. Authorization to Borrow for tal Outlays: Finance Committee mmended. Voted unanimously that the Town w a sum not to exceed $375,200 for the ving purposes:

in accordance with Section 7 (9) of Chapter 44 of the Massachusetts General Laws for the cost of departmental equipment, $331,750;

in accordance with Section 7 (6) of Chapter 44 of the Massachusetts General Laws for resurfacing municipally owned and operated off-street parking areas, $43,450.

This presentation was given by Robert Quintin, Chairman to the Capital Planning Committee. Mr. Quintin mentioned the names of the other members. A special thanks was extended to Thomas Sullivan, Treasurer/Collector of Wilbraham, and Nancy Johnson, clerical support to the committee.

ARTICLE 21. Chapter 90 Anticipation Borrowing: Finance Committee Recommended. Voted unanimously that the Town authorize the Treasurer, with the approval of the Board of Selectmen, to borrow $384,737 in anticipation of state receipts in accordance with Section 6A and Section 7, Subsections 5 and 6 of Chapter 44 of the Massachusetts General Laws, said money representing allotment for Chapter 113, Acts of 1996, or Chapter 90 road construction, reimbursement from the state to be used to retire such debt.

ARTICLE 22. Council on Aging Revolving Fund: Finance Committee Recommended. Voted unanimously that the Town reauthorize a revolving fund under the Council on aging and transfer the balance from the FY 1998 revolving fund to the FY 1999 revolving fund in accordance with Section 53 E 1/2 of Chapter 44 of the Massachusetts General Laws.

Receipts shall be credited into said fund from the following sources: (1) Donations from individuals, organizations and events. (2) Allowance from the Senior Network. (3) Memorial donations. (4) Fees for classes, trips, and programs. Expenditures authorized by the Director of Elder Affairs, not exceeding a total of $10,000 in FY 1999, may be made for the following purposes: (1) Payment of costs connected with programs and events. (2)

Repair and maintenance of equipment and furnishings. (3) Purchase of memorials and volunteer recognition. (4) Fees for instructors and classes. The balance in the revolving fund shall not exceed $10,000.

ARTICLE 23. Compost Bin Revolving Fund: Finance Committee Recommended. Voted unanimously that the Town reauthorize a revolving Home Composting Bin Account in accordance with Section 53 E1/2 of Chapter 44 of the Massachusetts General Laws in order to place revenue collected from the sale of compost bins which shall be used to purchase additional compost bins. Expenditures authorized by the Recycling Coordinator, not exceeding a total of $5,000 in FY 1999, may be made for the purchase of additional composting bins for resale to town residents. The balance in the revolving account shall not exceed $5,000.

ARTICLE 24. Cemetery Revolving Fund: Finance Committee Recommended. Voted unanimously that the Town authorize a revolving Cemetery Account in accordance with Section 53 E1/2 of Chapter 44 of the Massachusetts General Laws in order to place revenue collected from the sale of boundary markers, foundations, numbered lot markers, and for opening and closing graves, which shall be used to purchase boundary markers, foundations,
numbered lot markers, and to open and close graves. Expenditures authorized by the Cemetery Commission, not exceeding a total of $20,000 in FY 1999, may be made to purchase boundary markers, foundations, numbered lot markers, and to open and close graves. The balance in the revolving account shall not exceed $20,000.

ARTICLE 25. Sealer of Weights & Measures Fees: Finance Committee Recommended. Voted unanimously that the Town increase fees charged by the Sealer of Weights and Measures under authority of Section 56 of Chapter 98 of the Massachusetts General Laws, as set forth in the document entitled "Article 25, Exhibit A", on file with the Town Clerk.

ARTICLE 26. Authorization to Dispose of Surplus Equipment: Voted unanimously that the Town authorize and empower the Board of Selectmen on behalf of the Town to sell, transfer, or otherwise dispose of damaged, obsolete, or unneeded tangible personal property or equipment owned by the Town.

ARTICLE 27. Authorization to Enter Into Lease/Purchase Agreements: Voted unanimously that the Town authorize the Board of Selectmen to make contracts for the lease, with option to purchase, of various municipal equipment, subject to annual appropriation, if in the opinion of the Board it is in the best interests of the Town. The Board of Selectmen shall identify within its budget submission to the Finance Committee, any contract for the lease with an option to purchase.

ARTICLE 28. Rescind Amendment to Regional School Agreement: Voted unanimously that the Town rescind the amendment to the Agreement between the Towns of Wilbraham and Hampden, Massachusetts, with respect to the formation of a regional school district approved at the October 6, 1997 Special Town Meeting (Article 3), said amendment providing that all residents of the member towns in kindergarten will receive education in a regionalized center to be located in a facility presently know as Mile Tree School in Wilbraham.

ARTICLE 29. Amendment to Traffic By-Laws: Voted unanimously that the Town amend Article VII of the Town By-laws to incorporate regulations as required by the Massachusetts Highway Department for construction of intersection improvements at Boston and Stony Hill Roads and as set forth in a document entitled "Article 29 Exhibit A," on file with the Town Clerk.
A brief discussion was held concerning the possibility of any other alternatives to this By-Law The Director of the DPW, Ed Miga, addressed these questions reminding all that it concerned a state roadway which limited our alternatives.

RTICLE 30. By-Law Regulating Tag Sales: assing by a majority that the Town amend Article I of the Town by-laws by adding Section 626, Tag ales, as set forth in a document entitled "Article), Exhibit A," on file with Town Clerk.

RTICLE 31. By-Law Revision, Mailing of own Meeting Warrant: Passing by a majority at the Town amend Article II, Section 200 of the own By-laws, as set forth in a document entitled Article 31, Exhibit A," on file with the Town lerk, to require that copies of warrant for Annual nd Special Town Meetings be mailed to each ousehold approximately 10 days before said eetings.

discussion was held concerning other alternatives using the US Postal Service. Different costs were scussed concerning the use of the Reminder as the livery service. An Amendment was proposed and conded by John Lovejoy that changed wording in e article as such: "Copies of the said warrants all, within budgetary constraints, be made ailable to each household approximately 10 days ior to each Annual and 20 days prior to Each pecial Town Meeting."

ote on the Amendment failed to pass. The vote on e original main motion passed by a majority vote.

RTICLE 32. Solid Waste Disposal Agreement: oted unanimously that the Town authorize the oard of Selectmen to assent to the assignment and e amendment of the existing contract, or enter into new contract for the disposal of solid waste nerated in the Town, samples of which are as set rth in a document entitle "Article 32, Exhibit A," n file with the Town Clerk, and to amend the same rm time to time, with the owner of the solid waste sposal and resource recovery facility in the Town Agawam, which contract shall be entered into nder and pursuant to Section 21(g) of Chapter 40D nd/or Section 4 of Chapter 40 of the Massachusetts eneral Laws and which contract shall take such rm, contain such terms and be for such a term as e Board of Selectmen may approve, and to uthorize the Board of Selectmen to take any other tion relative to said contract.

ARTICLE 33. Acceptance of Deeds: Voted unanimously that the Town accept such deeds of land to the Town as filed by the Board of Selectmen in a document entitled "Article 33, Exhibit A," with the Town Clerk and also as are recorded at the Hampden County Registry of Deeds or the Land Court since the date of the last Annual Town Meeting.

ARTICLE 34. Purchase of Property: Finance Committee Recommended. Voted unanimously that the Town authorize the Board of Selectmen to acquire the following land parcel for the purpose of Glendale Cemetery expansion.

	Total # of parcels	Area
In fee	1	1.2 acres

Further, that the Selectmen may acquire this parcel through purchase or donation. The subject parcel is currently identified as set forth in a document entitled "Article 34, Exhibit A," on file with the Town Clerk.

Further, to appropriate the sum of $14,500 from Receipts Reserved for Appropriation to Cemeteries ($9,500) and Free Cash ($5,000) to defray any associated expense connected with this project.

A brief presentation was given by Jonathan Viens for the Cemetery Commissioners.

ARTICLE 35. Zoning By-Law Amendment (Definition of Street): Planning Board Recommended. Passing by a declared two-third vote declared by the Moderator that the Town amend the Wilbraham Zoning By-Law by deleting subparagraph D from the existing definition of "Street" in section 1.3.

ARTICLE 36. Zoning By-Law Amendment (Unregistered Motor Vehicles in Residential Districts): Planning Board Recommended. Passing by a declared two-third vote by the Moderator that the Town amend the Wilbraham Zoning By-Law by deleting the words "unregistered and inoperable" in the first sentence of section 4.5.1

and substituting therefor the words "unregistered or inoperable".

ARTICLE 37. Zoning By-Law Amendment (Common Driveway Regulations): Planning Board Recommended. Passing by a declared two-third vote by the Moderator that the Town amend the Wilbraham Zoning By-Law by deleting existing section 4.9 and substituting therefor a new section 4.9 as set forth in a document entitled "Article 37, Exhibit A," on file with the Town Clerk.
A presentation was given by Robert Gaynor for the Planning Board. A question and answer period went on for quite some time. An amendment to this article was presented by Donald Flannery. The amendment consisted of: "to strike all additional wording to Article 37, Exhibit A except for 4.9.5."

The vote on the Amendment failed to pass by a majority. Mr. Flannery then requested a count of the votes. This was supported by seven voters in attendance. Counters sworn in were Dr. Allan Peck, John Lovejoy, and Judith Dionne. The count concerning the amendment was: YES 8 NO 48. The Moderator declared the amendment failed to pass by a majority. The vote was then taken on the original motion as presented. It was declared passed by a two-third majority vote by the Moderator.

ARTICLE 38. Zoning By-Law Amendment (Wireless Telecommunications Facilities Regulations): Planning Board Recommended. Voted unanimously that the Town amend the Wilbraham Zoning By-Law by revising section 1.3, and by inserting new sections 3.4.3.6 and 10.5 as set forth in a document entitled "Article 38, Exhibit A" on file with the Town Clerk.

Mr. Butler from the Planning Board gave a brief presentation to those in attendance.

ARTICLE 40. Zoning By-Law Amendment (Adult Care Facilities District Rezoning): Planning Board Recommended. Passing by a declared two-third vote by the Moderator (1 opp.) that the Town amend the Wilbraham Zoning By-Law by rezoning from Limited Business (LB) District and General Business (GB) District to Adult Care Facility (ACF) District a parcel of land containing approximately 54 acres including all or a portion of land located at 2377,2377R, 2379, 2379V, 2387V, 2391, 2399, 2407, 2417, 2423, 2431, and 2439 Boston Road, as more particularly described in a plan on file with the Town Clerk entitled "Article 40, Exhibit A".
A motion was made and seconded to take this article out of order. Motion passes unanimously. Mr. McEathron gave the presentation for the Planning Board.

ARTICLE 39. Zoning By-Law Amendment (Adult Care Facilities): Planning Board Recommended. Voted unanimously that the Town amend the Wilbraham Zoning By-Law by revising sections 1.3, 2.1, 3.4, 6.0, 6.1, 6.3, 12.0, and 12. and by inserting new sections 3.4.4.8 and 8.0 as set forth in a document entitled "Article 39, Exhibit A" on file with the Town Clerk.

ARTICLE 41. Adjournment of Annual Town Meeting: Voted unanimously that the Town adjourn the Annual Town Meeting until 8:30 AM Saturday, May 9, 1998, at the Wilbraham Community Center, Precinct A; Mile Tree School, Precinct B; Memorial School, Precinct C; or South Road School, Precinct D; when the Annual Town Elections will be held, polls closing at 6:30 PM.

Meeting Adjourned at 12:05 AM.
Attest: Beverly J. Radner, CMC, Town Clerk

SPECIAL TOWN MEETING MAY 4, 1998

Attendance:
Precinct A: 29
Precinct B: 31
Precinct C: 48
Precinct D: 69 **Total --------- 177**

In accordance with the Warrant, as posted, the inhabitants of the Town of Wilbraham, qualified to vote in town affairs, met in Minnechaug Regional High School. At 7:10 PM the Moderator, Arthur F. Dionne, noted a quorum was present and called the meeting to order. The call of the meeting was then read by Town Clerk Beverly J. Radner, CMC.

ARTICLE 1. Parliamentary Procedure: Finance Committee Recommended. Voted Unanimously that the Town adopt special parliamentary procedures for the purpose of implementing the provisions of Chapter 580 of the Acts of 1980 (Proposition 2 1/2) as amended, and as set forth in a document entitled "article 1, Exhibit A," on file with the Town Clerk.
A motion was made and seconded to waive the second reading of the article. Motion passed by a majority vote.

ARTICLE 2. Funding Transfers: Finance Committee Recommends. Passing by a majority vote and pursuant to Section 33B of Chapter 44 of the Massachusetts General Laws, that the Town transfer the sum of $86,150 from previously appropriated but unexpended funds in the FY 1998 Budget 301, Regional
School Assessment, to the FY 1998 Budgets 122, Selectmen Salaries ($17,000), 122, Selectmen Expenses ($12,000), 220, Fire Salaries ($25,000), and 420, Highway Expenses ($32,150): and $1,525 from previously appropriated but unexpended funds in the FY 1998 Budget 60-440, Wastewater Expenses to the FY 1998 Budget 60-440, Wastewater Salaries.

Questions were raised pertaining to legal fees owed and what is still pending . Explanations were given by Frank Everton and Attorney Michael Hassett.

A motion to dissolve the Special Town Meeting and return to the Annual Town Meeting was made and seconded. Motion passed unanimously. Meeting adjourned at 7:28 PM.

Attest: Beverly J. Radner, CMC, Town Clerk

SEPTEMBER 15, 1998
TOWN BULLETIN

Boston, Massachusetts
The foregoing amendments to the general by-laws adopted under articles 29, 30, & 31 of the warrant for the Wilbraham town meeting that convened on May 4, 1998, are approved.

Scott Harshbarger
Attorney General

Kristi A. Bodin
Asst.Attorney General

September 11, 1998

SEPTEMBER 15, 1998
TOWN BULLETIN

Boston, Massachusetts
The foregoing amendments to the zoning by-laws adopted under articles 35, 36, 37, 38, 39 and 40 of the warrant for the Wilbraham town meeting that convened on May 4, 1998, and the map that pertains to article 40, are approved.

Scott Harshbarger
Attorney General

Kristi A. Bodin
Asst.Attorney General

September 11, 1998

SPECIAL TOWN ELECTION

MARCH 17, 1998

Total Registered Voters: 8340

Voted By Precinct:

Precinct A - 357
Precinct B - 401
Precinct C - 421
Precinct D - 522 **Total: 1701**

% Voted: 37%

DEBT EXCLUSION OVERRIDE QUESTION:

Shall the Town of Wilbraham be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for its apportioned share of the bonds to be issued by the Hampden-Wilbraham Regional School district in order to finance constructing additions to and/or remodeling and making extraordinary repairs to the Mile Tree and Stony Hill elementary schools, including the cost of architectural and engineering services for plans and specifications and of original equipment and furnishings related thereto?

YES: 979*
NO: 722

*denotes winner

ANNUAL TOWN ELECTION

MAY 9, 1998

Total Registered Voters -- 8051
Total Vote Cast ---------- 2950
% Voted ---------- 37%

Voted by Precinct	Total Registered
Precinct A - 668	2080
Precinct B - 752	2087
Precinct C - 688	1953
Precinct D - 842	1931

SELECTMAN - 3 YRS.

Frank A. Everton	R	1880*
John M. Lovejoy		1008

ASSESSOR - 3 YRS.

W.Rose Chapman	D	1296
Richard J. Howell	R	1487*

REG. SCHOOL COMMITTEE - 3 YRS.

Michele T. Agahigian		802
Judith M. Falzone	D	937
Lois R. Megliola	R	1131*

CEMETERY COMMISSIONER - 3 YRS.

Peter W. Ablondi	R	2282*

WATER COMMISSIONER - 3 YRS.

Leland Miner	R	2204*

LIBRARY TRUSTEE - 3 YRS.

Barbara W. Fitzgerald	R	2063*
William R. Massidda	R	1836*

PLANNING BOARD - 5 YRS.

Edward T. Stevenson	R	2216*

WILB. HOUSING AUTHORITY- 5 YRS.

Van Pelt Brower	R	2199*

* denotes winner

Attest: Beverly J. Radner, CMC, Town Clerk

STATE ELECTION

NOVEMBER 3, 1998

Total Registered Voters -----	8380
Total Votes Cast ----------	5345
% voted----------	64%

Registered by Precinct
Precinct A - 2165
Precinct B - 2175
Precinct C - 2058
Precinct D - 1982

GOVERNOR/LT.GOVERNOR		
Cellucci & Swift	(R)	3221
Harshbarger & Tolman	(D)	1987
Cook & Israel	(L)	73

ATTORNEY GENERAL		TOTAL
Brad Bailey	(R)	2287
Thomas F. Reilly	(D)	2769

SECRETARY OF STATE		TOTAL
William Francis Galvin	(D)	2900
Dale C. Jenkins, Jr.	(R)	1967
David L. Atkinson	(L)	145

TREASURER		TOTAL
Robert A. Maginn	(R)	653
Shannon P. O'Brien	(D)	3000
Merton B. Baker	(L)	88

AUDITOR		TOTAL
A. Joseph DeNucci	(D)	2733
Michael T. Duffy	(R)	2061
Carla A. Howell	(L)	239

REP. IN CONGRESS		TOTAL
Richard E. Neal	(D)	3710

COUNCILLOR		TOTAL
Edward M. O'Brien	(D)	2350
Robert A. Magovern	(R)	2170
Abraham Kasparian, Jr.	(U)	373

SEN. IN GEN. COURT		TOTAL
Brian P. Lees	(R)	4498

REP. IN GEN. COURT		TOTAL
Gale D. Candaras	(D)	3151
Rodney W. Fountain	(R)	2069

DISTRICT ATTORNEY		TOTAL
William M. Bennett		4167

SHERIFF		TOTAL
Michael J. Ashe, Jr.	(D)	4125

QUESTIONS

	YES	NO
Question 1 (Salaries)	3458	1351
Question 2 (Campaign)	3391	1593
Question 3 (Income Tax)	4259	751
Question 4 (Utility Rates)	3744	1359

STATE PRIMARY SEPTEMBER 15, 1998

DEMOCRATIC BALLOT

Voted by Precinct Precinct A - 266
Precinct B - 182 Precinct C - 179
Precinct D - 221 **Total - 848**

GOVERNOR	TOTAL
Scott Harshbarger	486
Brian J. Donnelly	109
Patricia McGovern	225

LIEUTENANT GOV.	TOTAL
Dorothy A. Kelly Gay	288
Warren E. Tolman	425

ATTORNEY GENERAL	TOTAL
Lois G. Pines	359
Thomas F. Reilly	447

SECRETARY OF STATE	TOTAL
William Francis Galvin	576

TREASURER	TOTAL
Shannon P. O'Brien	607

AUDITOR	TOTAL
A. Joseph DeNucci	578

REP. IN CONGRESS	TOTAL
Richard E. Neal	636

COUNCILLOR	TOTAL
Edward M. O'Brien	560

SENATOR IN GEN. CT	TOTAL

REP. IN GEN. COURT	TOTAL
Gale D. Candaras	648

DISTRICT ATTORNEY	TOTAL
William M. Bennett	673

REPUBLICAN BALLOT

Voted by Precinct Precinct A - 192
Precinct B - 280 Precinct C - 198
Precinct D - 257 **Total - 927**

GOVERNOR	TOTAL
Argeo Paul Cellucci	592
Joseph D. Malone	321

LIEUTENANT GOVERNOR	TOTAL
Janet E. Jeghelian	259
Jane Maria Swift	620

ATTORNEY GENERAL	TOTAL
Brad Bailey	675

SECRETARY OF STATE	TOTAL
Dale C. Jenkins, Jr.	659

TREASURER	TOTAL
Robert A. Maginn	653

AUDITOR	TOTAL
Michael T. Duffy	652

REP. IN CONGRESS	TOTAL

COUNCILLOR	TOTAL
Robert A. "Bob" Magovern	611

SEN. IN GEN. COURT	TOTAL
Brian P. Lees	790

REP. IN GEN. COURT	TOTAL
Matthew H. Ferri	246
Rodney W. Fountain	610
(see recount below)	

DISTRICT ATTORNEY	TOTAL

SHERIFF	TOTAL
Michael J. Ashe, Jr.	680

COMBINED PRIMARY RESULTS:

Total Registered Voters --- 8222
Total Vote Cast ---------- 1776

% Voted ---------- 22 %

Registered by Precinct

Precinct A - 2127 Precinct B - 2135
Precinct C - 2002 Precinct D - 1958

SHERIFF	TOTAL

NOTE: A district wide recount was held for the office of Representative in General Court on the Republican ballot on September 25, 1998. Final results for Wilbraham were as follows:

RECOUNT FOR STATE PRIMARY ELECTION (Sept. 15, 1998) - OFFICE OF:
REPRESENTATIVE IN GENERAL COURT - REPUBLICAN BALLOT

Matthew H. Ferri	248
Rodney W. Fountain	616

VOTER REGISTRATION BY PRECINCT

(As of December 31, 1998)

RECINCT	A	B	C	D	
OTAL					
epublican	433	623	452	482	**1990**
emocrat	819	572	627	608	**2626**
nenrolled	900	988	990	850	**3728**
ibertarian	5	3	1	1	**10**
terdepend-					
t 3rd party		1	1		**2**
atural Law		1			**1**
eform party		1	4	2	**7**
OTAL	2158	2188	2075	1943	

ttest: Beverly J. Radner, CMC,Town Clerk

VITAL STATISTICS

	1996	1997	1998
BIRTHS			
MALES	63	48	54
FEMALES	43	41	49
TOTALS	106	89	103*
MARRIAGES	72	66	74
DEATHS			
MALES	101	75	69
FEMALES	109	124	109
TOTALS	210	199	178

*as of November 30, 1998

Attest: Beverly J. Radner,CMC, Town Clerk

TOWN CLERK

STATEMENT OF RECEIPTS

(JULY 1, 1997 - JUNE 30, 1998)

DOG LICENCES:

498	Neutered Males	@$10.00	4,980.00
137	Males	@$20.00	2,740.00
75	Females	@$20.00	1,500.00
790	Spayed Females	@$10.00	7,900.00
1	License Transfer	@$ .25	.25
			$17,120.25

DOG FINES AND FEES:

32	Stray Dog Fines	@$10.00	320.00
133	Late Dog Fines	@$ 6.00	798.00
40	Boarding Fees	@$ 6.00	240.00
13	Dog Quarantines	@$ 5.00	65.00
10	Non-Criminal Tickets		425.00
3	Miscellaneous Fines		50.00
			$1,898.00

FISH AND WILDLIFE LICENSES:

253	ResCit Fish	@$22.50	5,692.50
24	ResCit Fish (minor)	@$ 6.50	156.00
26	ResCit Fish (65-69)	@$11.25	292.50
68	ResCit Fish (paraplegic		
69	/blind/ment. ret.)		FREE
7	Non Res Fish	@$32.50	227.50
2	Non Res Fish (3 day)	@$18.50	37.00
1	Res Cit Fish (3 day)	$ 7.50	7.50
87	Res Cit Hunting	@$22.50	1,957.50
5	Res Cit Hunt (65-69)	@$11.25	56.25
1	Res Hunt (paraplegic)		FREE
1	Non Res Hunt(big game)	$94.50	94.50
1	Non Res Hunt (small ")	$60.50	60.50
6	Res Cit Hunt (minor)	@$ 6.50	39.00
148	Res Cit Sport	@$40.00	5,920.00
22	Res Cit Sport (65-69)	@$20.00	440.00
98	Res Cit Sport (70 & over)		FREE
1	Duplicate Hunting	@$2.00	2.00
6	Duplicate Sport	@$2.00	12.00
131	Archery Stamps	@$5.10	668.10
30	Waterfowl Stamps	@$5.00	150.00
66	Primitive Stamps	@$5.10	336.60
561	Wild Cons Stamp(res)	@$5.00	2,805.00
11	Wild Cons Stamps(non)	$5.00	55.00
			$19,009.45

MARRIAGE LICENSES:

74	Licenses	@$15.00	**$1,110.00**

MISCELLANEOUS FEES:

290	Financial Recordings	2,900.00
1658	Copies of Records	5,165.25
486	Miscellaneous	701.23
2	Pole Locations	40.00
77	Business Certificates	1,530.00
8	Raffle Permits	160.00
15	Gas Storage Permits	515.00
10	Cemetery Books	7.00
583	Handling Fees (F&W)	583.00
	Interest Bay Bank	31.68
		$11,633.16

TOTAL RECEIPTS: $50,770.8

DISBURSEMENTS

TOWN TREASURER DOG ACCOUNT:

1501	Dog Licenses	17,120.25
231	Fines & Fees	1,473.00
		$19,018.25

DIVISION OF FISHERIES AND WILDLIFE

1156	Licenses & Stamps	**$18,690.00**

TOWN TREASURER/CLERK'S FEES:

1556	Licenses and Stamps	318.70
74	Marriage License	1,110.00
290	Financial Recordings	2,900.00
1658	Copies of Record	5,165.25
486	Miscellaneous	701.23
2	Pole Locations	40.00
77	Business Certificates	1,530.00
8	Raffle Permits	160.00
15	Gas Storage Permits	515.00
10	Cemetery Books	7.00
583	Handling Fees (F&W)	583.00
	Interest - Bay Bank	31.68
		$13,061.86

TOTAL DISBURSEMENTS: $50,77(36

Attest: Beverly J. Radner, CMC, Town Clerk

BOARD OF SELECTMEN

During 1998 the Board of Selectmen adopted ormal goals to provide a focus to the town overnment's efforts. While local government must neet a broad range of needs, and often cannot pick nd choose which issues to address, the Selectmen elt it was appropriate to designate key areas for pecial attention. In formulating a set of goal tatements, we tried to focus on core municipal ervices that impact the quality of life for residents roughout our community. We voted to give riority to improving the conditions or our roads, dewalks, and town owned school buildings, to uild additional sidewalks, to eliminate drainage roblems, which impact neighborhoods, and to xpand the town's sewer capacity.

Roads

he Board's goal for town roads incorporate the avement Condition Index" utilized by the Pioneer alley Planning Commission (PVPC). Using this ting system to evaluate our roads and measure provements, we set a target of bringing all imary collector arteries to "good" condition ithin five years and all public ways to "good" ndition within ten years.

e have contracted with the PVPC to survey and valuate existing road conditions and provide a port with cost estimates necessary to meet this al.

further support of this target, we are attempting include funding in the FY 2000 budget for an panded road resurfacing program and additional blic works staff. We also continue to push for nstruction of a state-funded resurfacing project r Faculty Street and Springfield Street from Stony ll Road to Main Street.

Sidewalks

e Town lacks sidewalks, especially around hools and in the vicinity of the Community Center. Many of the sidewalks that do exist are in poor condition. The Board has set a goal of bringing all existing sidewalks to "good" condition within five years, and to construct new sidewalks to serve a two-mile radius around all public schools and the Community Center.

The Public Works Department estimates that the cost of achieving this goal at almost $1.4 million. While funding has not been identified at this time, the Planning Board has a long- standing policy of requiring sidewalk construction in new developments. In those instances where sidewalks are not appropriate in new developments, developers are asked to contribute to a town sidewalk fund. We are also exploring grant funding.

Drainage

Many areas of Wilbraham experience drainage problems, causing significant hardship to residents. The Board of Selectmen would like to eliminate neighborhood wide drainage problems within the next ten years.

The Public Works Department has identified a $200,000 drainage project in the Main Street/Federal Lane area, which when completed would reduce drainage problems in a large area of town. While funding has not yet been identified for this project, we will continue to explore various options.

Schools

While Wilbraham children attend school in the Hampden- Wilbraham Regional School District, five of the school buildings located in Wilbraham are owned by the town. The conditions of the buildings vary. However, if we are to have a first rate school system, all of our school buildings need to be maintained in good condition, and we hope to bring them to that level within five years.

The Regional School District, with the support of

Wilbraham voters. gave us a head start on achieving this goal by gaining approval of the renovation of the Stony Hill School and the renovation and expansion of the Mile Tree School. In formulating our FY 2000 budget, we are also attempting to set aside funding to support improvements to the Memorial, Soule Road and Middle Schools to supplement school projects already included in the Town's five year Capital Improvements Plan.

Waste Water

The Town's public sewer system feeds into the Springfield regional wastewater treatment plant. While the plant has plenty of capacity to take additional volume from Wilbraham, the transmission mains running from the Wilbraham/Springfield border to the plant do not have sufficient carrying capacity to handle additional volume. As a result, the city will not approve requests by Wilbraham to hook up new residential or commercial developments unless those developments are built with holding system that allow sewage to be pumped during off-peak hours.

If the town is to continue to grow and develop our commercial tax base, we need additional sewer capacity. In addition, many existing neighborhoods, which currently use septic systems, are located on soils, which may not meet new state percolation requirements. These neighborhoods would benefit from connection to the public sewer system.

Town officials are currently working with State Representative Gale Candaras and City of Springfield staff to identify options for increasing sewer capacity.

Other Issues

Setting goals does not allow the Town to focus exclusively on the issues discussed above. As state earlier, the Town must meet a broad range of needs, and during 1998 we made progress in several other areas, some of which are outlined below.

Game Farm: The Town made significant progress in implementing the 1995 Annual Town Meeting vote to transfer ownership of the Game Farm from the Commonwealth to a public charitable trust as a park and wildlife preserve for enjoyment by future generations of Wilbraham residents. A "disposition board" set up by the State Legislature has begun the process of transferring the property in accordance with the Town Meeting vote, and we hope to see the property conveyed to a trust by the end of the year.

Natural Gas Pipeline: Wilbraham played a leading role in opposing an ill-conceived natural gas pipeline proposed by the Massachusetts Municipal Wholesale Electric Company (MMWEC) for construction through Wilbraham to MMWEC's Stony Brook plant in Ludlow. While the town faced an uphill battle to stop this project and force consideration of a shorter alternative that does not include Wilbraham, we were successful in at least delaying the project and we hope to keep it out of Wilbraham altogether.

Public Access Television: The Town saw significant improvements to its public access television station through the hiring our fis Executive Director, Caroline Cunningham, and th purchase of equipment through funding provide under the Town's cable television license.

Water: The Board of Selectmen continues t support the Water Commissioners and Publi Works Department in their efforts to develop public water supply in town. A municipal wel while expensive to develop, would play a major rol in limiting water rate increases in the years ahead.

Community Notes

The past year saw numerous staff changes. Th Fire Department welcomed new career Fire Fighte Daniel Corliss, William Sears and Lisa Clarkso along with Call Fire Fighters Elizabeth Dempse Bruce O'Keefe, Paul Budaj, Anthony Gentile, a

ssica Bousquet. Congratulations to Karl Nelson, no was promoted to Captain, replacing retiring ptain Brad Pinney. Brad is sorely missed, but we e happy to report that he remains active in the mmunity. The department, and all of his friends town, were deeply saddened by the passing of chard (Guido) Bousquet.

rol Tardif became Assistant Town Clerk, placing Ann Mango who left to pursue other erests. Assistant Engineer David Bodendorf sumed the role of Health Inspector with the irement of Walter Lawler. Lance Trevallion was ed as Building Inspector and Zoning forcement Officer with the retirement of our od friend Bill Garvey, while Bernie Sears became r new Plumbing Inspector. Conservation mmission and Board of Appeals Clerk Margaret erett also took on duties in the Accounting partment with the retirement of Marie Bouchard.

roline Cunningham became the town's first blic Access Television Executive Director, while tonio Pagan joined the staff as our fist nagement Information Systems Director.

chael Lowe and Richard Zamora joined the staff he Public Works Department

the Library, Eleanor Rotsko was hired as ministrative Secretary and Debra Searles joined staff as a Library Assistant, Cynthia Ruszek was moted to the Senior Library Assistant's position he Children's Department, and Fran Piwonski ered from the staff. Best of luck to all new town ployees, as well as those who have left for erement or for other pursuits.

mes E. Thompson, Chairman
vin J. Moriarty
nk A. Everton

DEPARTMENT OF PUBLIC WORKS

A lot of great things happened this past year in the Department of Public Works. The following reports some of our accomplishments in each division of the Department. The town Reports prove to be a great tool now and in the past to let you know what we are doing out there to make your community a better place to live.

HIGHWAY DIVISION

Highway is supervised directly by Mr. Frank Shea. Eight full time employees work in Highway.

Thanks to your support as well as Selectmen, Finance Committee and Capital Planning Committee we were able to purchase 3 new much needed vehicles for the department. We are very proud of our facility on Boston Road. Maybe some of you have noticed that quite a bit of work was done at the facility cleaning it up. Paving at our salt shed area to eliminate all the mud, building a small garage using in house staff and installing drainage for Main Street and Nokomis Road and connecting it to the D.P.W. site were just some of the major projects we did at our facility this year.

The Town was also put on notice by the D.E.P. and E.P.A. that they would inspect our facility. A great amount of effort was put into dealing with garage compliance issues. floor drains, paint LOCKERS, material Safety Data Sheet, Oil containment, compressor work, labeling, lighting, etc.., were just some of the things we attended to in the garage. We also purchased a weather satellite system so we can track storms 24 hrs.. a day. With this tool we have a better record of predicting weather than the forecasters on television. If we know what is coming at us we can be prepare and be able to respond more effectively.

DRAINAGE PROJECTS 1998

Working with the Conservation Commission the Highway Department was able to complete the following projects:

1. Install 580 ft Drainage System around covered landfill using double row 6 inch slit guard A.D.S. pipe in a stone lined trench and installed Auxiliary drain at Detention basin area NE. corner.

2. This year we finished our Sawmill and Highmoor Project which will put an end to flooding problems which have existed for over a decade along Rice Drive, Sawmill Drive and Jeffrey Lane. This project required Department permits and many hours of meetings. Planning estimates for this work from outside contractors was over $300,000. This work was done entirely by Highway personnel using some rented equipment for less that $50,000. This Project required the design of special silt traps, the placement of more than 100 tons of Rip Rap and installation of more than 100 feet of drain pipe, it included the replacement of two small bridges used for agricultural access.

3. A home owner on Old Orchard Road had a problem with the area in front of their house, and their driveway was sinking. Investigation reveled this problem had existed for over 10 years and the cause was the drainage system from Memorial school installed before the home was built. We found the house was built over the drainage system. This required removal and replacement of their driveway. This work was done entirely by Highway personnel.

4. For many years there has been a flooding problem at the lower end of Devonshire Drive. Highway personnel were able to eliminate this problem by building a drainage system along A established right of way and hooking into the new system built for the Victoria subdivision. We used 36" diameter Dual wall PVC pipe for manhole constructions and simply cut holes for drainpipe. Installation of 4 manholes and two drainage structures along with installation of 520 ft. of dua wall PVC pipe completed the project. This worl along with layout and plans was done entirely b D.P.W. personnel.

Please do not throw your brush and leaves int wetlands or brooks.

Besides drainage Highway Department personn attempted this year for the first time, in house roa reclamation and paving. First on Bolles and Upp Tinkham Road and also Old Orchard, Duffield ar Arbor Lane where we used two pieces of rent equipment, a reclamation machine run by an outsi operator and a Road Grader run by the Highw Superintendent. 11,000 square yards of roadw was reclaimed and graded then Base Coat pav using Highway personnel and equipment.

The following roads were paved in the summer 1998:

Road	Work done
Glendale Rd from Mt. Rd. to Red Gap.	Total reconstruction wi some drainage upgrade
Crane Hill Road from Glendale to 12 Mile Brook.	Total reconstruction w some drainage upgrade
Springfield Street from Inwood to Springfield Line.	Milling, wearing cours some drainage.
Maynard Road from Boston Rd.	Total reconstruction th some drainage.
Briar Cliff and Amy.	Top Course.
Circle Drive	Top Course
Springfield Street and Faculty Street from Stony Hill to Main.	Top Course patch dor by Highway Department
Hollow Road Accepted park	Binder
Bennett Road	Overlay patch
Stirling Dirve 300' off Stony Hill Road	Overlay

er work:	
ingway Road	cleaned drainage detention basin
Bridge Road	3400 L.F. of guardrail
er Street	380' L.F. of guardrail

STEWATER DEPARTMENT

Wilbraham Wastewater Department maintains
t pumping stations which serve one-third of the
mmunity. Over the course of the year the
stewater Department has pumped 108,276,500
ons of sewage to Bondi's Island for treatment.
s is an increase of 1,609,936 gallons over the
vious year. Our contract with the City of
ngfield allows Wilbraham to pump 300,000
ons of sewage per day, this limit which has been
hed during this past year. Over the past year,
ineers have submitted a capacity analysis of
braham's wastewater flows to the City of
ngfield. The engineers concluded that the Mill
er Interceptor has no available capacity under
weather conditions. We are currently looking
alternative methods which would allow
braham to increase its wastewater capacity to
ngfield. In doing so the Town of Wilbraham
ld be able to expand its sewer system.

n of the largest expenses in the Wastewater
artments budget is the sewer bill from the City
Springfield. Several other expenses in the
stewater Department include; roof replacement
tree pumping stations, Railroad Avenue, Cottage
et, and River Road, at a cost of $45,000.00. A
ble sewage inspection system was also
rchased at a cost of $9,000.00. This is a
ecialized camera which enables our department to
termine the exact location of a problem inside the
wage or drainage lines.

he Wastewater Department is responsible for the
uarterly sampling of wastewater. This sampling
easures the strength of wastewater referred to as
ne B.O.D.) Biochemical Oxygen Demand, and
T.S.) Suspended Solids that either float on the
rface or are suspended in the Wastewater or other liquids. This is also incorporated in determining the sewer bill form the City of Springfield.

The Wastewater Department completed an extremely large task of cleaning the sanitary sewer system during the past year. Two employee's and one International Jet-Vac Truck worked to clean 22.9 miles of sewer line in three months. To assist with the line cleaning in problematic areas the Wastewater Department has purchased a new product called Rootx. This is an environmentally safe root dissolver that is useful in cleaning blockages that are created by roots growing inside pipes. In the past these problematic areas were cleaned by an outside company at a cost of $6000.00. The Wastewater Department will be using Rootx at two separate sites at a total cost of $3000.00, this will save the town a significant amount of money in the coming years.

The Oxford Drive Pumping Station has been renovated over the past year. Two new discharge pumps were installed, and a number of electrical improvements were made. All of the work was performed by Wastewater Department Employee's. There were also six sewer breaks over the past year which had to be dealt with along with the daily duties of the pumping stations. One such sewer break occurred at the Memorial School on Main Street on a Saturday. Repairing the break required excavating the old sewer line and replacing the collapsed section. The Wastewater Department worked together with the School Maintenance Department to complete the repair that evening, therefore, avoiding a school cancellation.

The Wilbraham Wastewater Department would like to extend its gratitude to the Hampden County Sheriff's Department community work service program. The program painted the interior and exterior of the three pumping stations. We would especially like to thank Captain Tom Nolan and Officer George Kellogg, who were in charge of the work crews, for their efforts.

The Wilbraham Wastewater Department has a

Sewer Advisory Board, which is comprised of five members who meet monthly to discuss matters pertaining to the department. Their service to the community is greatly appreciated.

Sewer Advisory Board
Ruly Zachary, Chairman, Joseph Kakley, James Dowd, Kelvin Kwong and Glenn Zenor

Wastewater Employees
David Carter - Technician
Richard Zamora

Director of Public Works
Edmond W. Miga, Jr.

Assistant Director of Public Works
Ronald Lavoie

WATER DEPARTMENT

During 1998 the list of duties performed by the Water Department personnel under the supervision of Mike Framarin, Water Superintendent included but was not limited to: 5 water breaks repaired, 34 new water service installations, the replacement of 5 old fire hydrants with 5 new pumper type fire hydrants, the repair of 4 hydrants, over 100 hydrants were painted and lubricated, over 100 main line gate valves were checked for operation and exercised, more than 135 work orders completed, all 57 testable backflow devices in the system were tested at least once, approximately 160 water samples were taken for water quality analysis and over 3150 meters were read in March and again in September. The Water Department also flushed approximately 100 hydrants as part of our on-going hydrant flushing program that eliminates stagnant water in the mains and improves water quality

The dead-ended water mains on Arbor Lane and Old Orchard Road were looped together by installing 446 feet of 6" D.I. pipe. This work was done in-house by utilizing Water Department personnel and equipment and therefore saving substantial money. This project created better water quality (no more stagnant water in the dead-en water mains) and more consistent water pressur during high flow conditions. Other streets wit dead-ended water mains that were looped in 199 included Fox Hill Road, Marilyn Drive, Devonshir Drive and Overlook Road. These projects were pa of the on-going process of requiring new sub division developers to connect and construct ne water mains that loop existing dead-ended mair wherever possible.

The Brookmont Drive Water Booster station (bui in 1956) upgrade continued with the installation of 3" butterfly valve in the station and the replaceme of the original cast iron discharge line that w highly corroded and weakened, with a new ducti iron and copper pipe.

The Cottage Avenue bridge which spans t Chicopee River and connects Wilbraham a Ludlow is in need of general repair. The brid carries the two water transmission mains (10" 16") that supply water to our Town from Quabb Reservoir. The 10" main supporting structures a in good condition but the wooden supports for t 16" water main were in need of a tim replacement that could not wait until the ent bridge was overhauled. There was 70 origi wooden supports that had nearly reached the end f there life expectancy. The Water and Engineer Departments put out to bid a plan to replace the original cradled wooden blocks (installed in 19 with 80 new custom built in-place structures. e project was awarded by the Board of W Commissioners to Spath & Sons, Inc. o Southampton, MA on August 3, 1998 and e project was completed in early October.

The Board of Water Commissioners continue to pursue another water source to augment the w e purchased from the M.W.R.A. (Quabbin Reserv). During May, 1998 the Water Department assiste in a 8 day Prolonged Pump Test which is part of ne Department of Environmental Protection's (D.E.) New Source Approval Process, at a site near he south branch of the Mill River. A pump test re rt

d water withdrawal application were submitted to E.P. for their review and determination.

ıe Wilbraham Water Department placed second r the fourth consecutive year in the ɔmmonwealth of Massachusetts Department of ıvironmental Protection Public Water System .W.S.) Awards Program for 1998. The D.E.P. gulates all P.W.S.'s in the state and complying th those regulations is a considerable task. Our ard is in the consecutive water system category, eaning water systems that purchase their water ɔm other sources. There are 54 competing mmunity water systems in our group. During our ur year run of second place finishes the ilbraham Water Department has the highest four ar total score of any community in the category. hat this means for you, the Water Department stomer, is peace of mind knowing **your** water and delivery system are second to none.

NDFILL/SOILD WASTE

is year a total of 3382 tons of municipal solid ste (msw), and a total of 1418 tons of recyclable per and containers were collected in town. The w was sent to Springfield Resource Recovery ., in Agawam, where it was burned to make ctricity. The recyclables were sent to the terial Recovery Facility in Springfield. A total 208 tons of scrap metal was collected and sent to R R Industries in Springfield. Approximately 775 s of brush, leaves and grass were accepted for mposting at the transfer station sight. Surplus nt, button batteries, and fluorescent light bulbs re also collected.

e following site improvements were done at the dfill this past year: A handicapped accessible hroom was constructed adjacent to the garage. bed wire fencing was installed around the stern perimeter of the site. The compost area s graded; overgrown brush was removed, and the mpost was processed to make loam. Granite bing was installed at the entrance. A new block building at the Transfer Station was build by D.P.W. personnel to replace the old wooden shed. Two new soil gas monitoring points were installed along the northerly boundary.

This past year the Town was involved with extensive Solid Waste contract negotiating. With the help of the Town Counsel the Selectmen signed a new agreement with E.C.O. Springfield, a company that plans to take over the recovery plant where we send our solid waste, eliminating guaranteed tonnage and going to a put and pay system. This new contract, when adopted, will do away with penalties the Town is assessed for tonnage underages due to recycling. In 1999 we will be addressing air quality issues with the DEP to determine if the top of the landfill can be used as an athletic field.

ENGINEERING

This department coordinates, assists and plans public work activities. In addition the Engineering Department is responsible for overseeing, administering and enforcing Septic System Regulations, better known as Title 5
Routine daily activity statistics are:

1. Review and approved 131 Septic Systems

2. Witnessed over 130 Percolation test/soil evaluations.

3. Inspected over 110 Septic installations.

4. Inspected 13 Sewer connections.

5. Reviewed 188 Title 5 inspections.

6. Issued the following Licenses:

Septic Installers	15
Drainlayers	7
Water Installers	9
Septage Haulers	3
Rubbish Haulers	2

Utilizing our professional staff we are continuing to prepare plans for the proposed water supply well on the Boy Scout property off Stony Hill Road. Engineering Aide, Jeff Sheltra is contributing substantially to the project with his knowledge of Autocad. Large amounts of money are saved by doing this and other design work "in house" rather than hiring outside consultants.

During the past year a good portion of time was spent administering the annual Chapter 90 road resurfacing contract. We re still working on plans to reconstruct Springfield Street and Faculty Street and look for construction to possibly start sometime in 1999, although delays due to easement and land taking issues as well as uncertainty about state funding may push the project further back. Time was also spent reviewing plans for and inspecting new subdivisions including Oak Hallow Phase 2, Falcon Heights, the Preserve at Bellows, and the next phase of Red Gap Estates.

Currently, the Engineering Department, with support from the Board of Selectmen, is having a needs analysis done for the implementation of a Geographic Information System, or GIS. Essentially a GIS is a town wide network of data contained on maps that is linked with data contained in any number of databases. The advantage of GIS is that town employees and the public will have easy access to a huge amount of information, making it possible to improve services provided to our citizens. Town departments currently have the computer hardware capabilities to run such a system. The actual transfer of data from paper maps and existing databases will be the most labor intensive part of the project, with the the Engineering Department taking the lead role in the implementation.

I would like to conclude by thanking all the residents, town boards, commissions, and especially my staff for all their support. Every year since I've been here there has been a big improvement in the Department. The public depends on our service because the Department of Public Works is the most essential department in Town. Without the DPW nothing else works. Take a moment to recognize the great job the DPW employees are doing.

Edmond W. Miga, Jr. P.E.
Director of Public Works

RECYCLING COORDINATOR

Recycling again began this year on a positive not The Board of Selectmen approved a reduction i sticker fees for access to the town's Disposal ar Recycling Center (DRC). Chairman Frank Everte said that the reductions came as a result of prude management of the site and *exceptional* recycli efforts by the residents.

Wilbraham's recycling program expanded to inclu flourescent lights and other mercury bearing wast The collection has been occurring in the schools a municipal building, and is available to the reside With the award of a recent grant from t Massachusetts Department of Environmen Protection, a Universal Waste Shed will be built the DRC on Boston Road which will provide a centralized flourescent collection site. The shed w be located near the existing "Paint Shed" and w be available to the residents on an "as need basis.

The paint recycling program was very successfu 1998, with many residents both dropping off d selecting paint and paint related products or various home improvements. Some of this paint as used to give the conference and mail rooms in he Town Hall a new look. At the end of the se en month program the largest volume to date as shipped for recycling.

I am a member of the Massachusetts Recyc ng Facility Board (MRF) representing medium ze communities and many new opportunities ve been initiated for communication with ou respective towns. The "Recycling Box News" an informative newsletter, is being published quar ly.

lucational mini grants were awarded on a non-mpetitive basis and Wilbraham's award of $1,000 ll be spent for an informational mailer on cycling and "buy recycled".

ıe Massachusetts Recycling Incentive Program MRIP) is in its second year. Wilbraham has again ceived grant award money for complying with the quirements for the first six months of this year. I ll be actively working toward fulfilling the quirements for the second half. The goal of MRIP to continually expand and improve Wilbraham's cycling Program and to ultimately reach the ate's recycling goal of 46 percent.

ı April 25, 1998, the town sponsored an "Earth eek Clean Up Day". Many volunteers participated the collection of litter and debris to enhance ilbraham's scenic areas. Several truck loads of sh were hauled away by our DPW workers to be perly disposed of.

r Massachusetts Recycle Day, a 2'x8' banner was ng across the paint shed at the DRC which read he Town of Wilbraham thanks you for cycling". On Friday, November 13, 1998, a cial education class from Minnechaug Regional gh School was given a guided tour of the ıssachusetts Recycling Facility. The Middle hool on Stony Hill Road collected white paper, wn paper bags and plastic bags which were cycled. Soda can tabs were also collected and ought to the Ronald McDonald House. Pencils re printed which read "Made from recycled dboard and newspaper, Town of Wilbraham, anks for Recycling".

summary, 1998 was an exciting year in the cycling field, with the highest tonnage numbers to e. This successful effort is a result of continued husiasm and cooperation by the residents of lbraham. The Solid Waste Advisory Committee is a constant source of support and help, and irperson Sandra Belcastro accompanied me to eral conferences. Their dedication, interest and wledge makes my efforts easier. Bruce Strong who helps with the paint shed and flourescent collection has my special thanks. I anticipate another challenging year with growth and improvements to the Wilbraham recycling program.

Marna J. Huber, Recycling Coordinator

SOLID WASTE ADVISORY COMMITTEE

The Solid Waste Advisory Committee continues to advise and assist the Board of Selectmen and the Recycling Coordinator with their efforts to devise, implement and maintain an environmentally responsible approach to solid waste collection and other related issues. We seek to remain in compliance with the guidelines set by the Commonwealth and to provide a fair and equitable collection system for the residents of Wilbraham.

The current system has been deemed by the Commonwealth to be the most responsible for the promotion of recycling and will enable us to reach the goal of recycling 40% of total waste by the year 2000. We are proud of the results of our efforts and of the residents for their cooperation and their desire to make this system successful. There are future challenges ahead relating to this mammoth issue and we believe the Town of Wilbraham will remain in the forefront of responsible leadership.

Sandra Belcastro, Chairperson
Olda "Sandy" Karplus
David O. Sutter
Alicia Roy
Sally Howard

WATER COMMISSIONERS

The Wilbraham Board of Water Commissioners continued, in 1998, to work on established goals to deliver a high quality, reliable and cost-effective supply of water to the Town and its customers.

The 10-year Water Supply Continuation Agreement that was negotiated with the Massachusetts Water Resources Authority (MWRA) in 1997 became effective January 1, 1998. The cost-based rate structure for the wholesale water that the Town receives from the MWRA's Quabbin Reservoir via the Chicopee Valley Aqueduct (CVA) began July 1, with the actual rate being $705/million gallons, $51/million gallons less than had been projected during contract negotiations. The rate currently projected for FY 2000, beginning July 1, 1999, is $974/million gallons.

Corrosion control, on-line in July of last year in a temporary facility using the existing MWRA metering pit in Ludlow, continues to work flawlessly. Recognized as an innovative model for other water systems, the Wilbraham system was featured in an article in the June issue of the Journal of the New England Water Works Association, and Mr. Michael Framarin, Water Department Superintendent, has shared his experience with other communities and their engineering consultants. Since the Massachusetts Department of Environmental Protection (DEP) requires the Town to have an approved permanent corrosion control facility operating in April 2000, the Town purchased land near the crossover of the MWRA and Springfield mains on Miller Street in Ludlow, providing a site not only for a corrosion control facility but also for a potential tie-in to the Springfield system
for an emergency back-up water supply and supply flexibility in future years. Discussions are continuing with the MWRA and the DEP to seek the lowest capital cost for the permanent facility.

Because wholesale water costs for surface water sources continue to escalate, we continue to explore the possibility of developing wells to augment purchased water and dilute purchase costs. We performed pumping tests this spring at a site near the south branch of the Mill River, determined that quality is good and quantity and cost projections were sufficient to proceed with the next level of DEP approvals and initiated discussions with the landowner. At this writing, we are awaiting response to applications filed with the DEP tha will, in part, determine if development of a well i this area is feasible.

To most people, the availability of a high qualit safe, reliable and competitively priced water supp of sufficient quantity is taken for granted. Tl Water Department performs a long list of duties insure this security for Town water users. Tl quality of their work was again recognized by tl DEP. For the fourth consecutive year, the Wat Department was rated second of 54 pub consecutive water systems in Massachusetts, a achieved a score which would have placed first prior years. Congratulations again Superintendent Framarin and his technicians.

The Water Department budget before us at To Meeting reflects a 38% increase in wholesale wa costs over that of fiscal year 1999. The budget based on an average demand of 412 million gallo Consumption in 1998 was 402 million gallo Aside from the wholesale cost of water, the FY2(budget is about equal to that of last year, w increases in operating costs being offset decreases in interest costs. Water Department c are fully recovered in the water rates paid by use

Leland P. Miner, Chairman Albert E. Kirk
Zigmund A. Peret

COMMISSION ON DISABILITIES

The American With Disabilities Act of 1990 (A A provides a comprehensive national mandate fo he elimination of discrimination against indivic als with disabilities in employment, transporta on, public accommodations, state and muni pal government activities and telecommunicat ns. Massachusetts constitutional Amendment, Ar cle 114 - 1980 states: "No otherwise qual ied handicapped individual shall, solely by reason c his handicap, be excluded from participation in,
be denied the benefits of, or be subje t

scrimination under any program or activity within e Commonwealth." any city or town in the ommonwealth which accepts the provisions above authorized to establish a Disability Commission. ese commissions work with the Massachusetts ffice on disability (MOD) to carry out programs d activities designed to integrate people with sabilities more fully into the community.

Wilbraham, the Disability Commission consists nine members, appointed by the Board of lectmen. The majority of members must have a sability themselves or be an immediate family mber of someone with a disability. One member the Commission must be an elected or appointed ficial of the town. Members are initially appointed staggered one, two and three year terms. Anyone erested in becoming a member may contact the lectmen's Office or submit the Citizen rticipation form included in this report. The mmission must meet at least six times annually, ep records of its meetings and actions, and file an nual report.

e Wilbraham Disability commission provides ormation and consultation to citizens of lbraham with disabilities and their family mbers. Commission members have surveyed the vn's public buildings and monitored compliance h ADA and Massachusetts laws. While most ildings are accessible to Wilbraham citizens with abilities, the Commission submitted its ggestions for increasing accessibly to the Board Selectmen. Commission members surveyed lbraham's employment policies and procedures, similarly offering suggestions to the town as to how ployees with disabilities could be reasonably ommodated.

A important goal was reached when, during gotiations between the Commission and Greater dia Cable Company, Wilbraham citizens with abilities were granted a 10% discount on their ble bills. The Wilbraham Commission on Disability now plans to focus its efforts on creating ther opportunities for citizens with disabilities to fully enjoy the town's fine recreational facilities. Commission members hope to become involved at the initial planning stages for construction of new facilities, to ensure that these sites provide maximum access to all citizens, regardless of ability or disability.

Elaine Scott, Chair
John Chase
Evelyn O'Brien
Anne Metayer
Joy Hibsher, Clerk
Susan Kramer
Debbi McDonald

CABLE TELEVISION ADVISORY COMMITTEE

The Cable Television Advisory Committee is pleased to report that during 1998 the Cable Television System, operated by Greater Media within the town of Wilbraham, was upgraded to a 550 megahertz system with 750 megahertz digital platform. During 1998 Greater Media completed the upgrade to all town residences. The upgrade of the system permitted a number of enhancements to the system. Greater Media serves approximately 4,100 subscribers in Wilbraham.

In addition to the upgrade of the Cable Television System, Greater Media has provided an Institutional Network ("INET") to the Town of Wilbraham. The INET connects all municipal buildings and school buildings within the Town of Wilbraham. These upgrades have brouhgt greater technological capacity to the Town of Wilbraham.

In 1997, the Cable TV Advisory Committee negotiated a renewal of a license with Greater Media that brought about the upgrade of the system. While programming and pricing are regulated at the state and federal levels, the renewed agreement provided for the enhancement to the system.

John W. Welch, Chairman
Linda K. Fuller
James H. Ross III
Richard Taft
Robert Burger
Steven Judycki
Roy Scott

PUBLIC ACCESS CABLE TELEVISION

Cable Channels 5 and 62

The big news in 1998 was the purchase of a new playback system that has allowed expansion of weekly programming to seven days a week.

Caroline Cunningham joined WPA as the Executive Director and has started an internship program with Minnechaug Regional High School. The program has become a big success. Currently there are five interns working at the station. They are learning Television Production while covering sports events, meetings and other town events and producing a weekly weather report for Wilbraham. The weather report airs Thursday - Sunday evenings at 6:50 p.m. and Friday - Monday mornings at 6:50 a.m.

WPA us acquiring more space in "The Little Red Schoolhouse" thus enlarging the production studio, and allowing for the creation of a video tape library, reception area, a classroom/meeting area, and expanded storage space.

We are looking for people to produce shows and cover events such as school sports, concerts or anything that might be of interest to broadcast on TV. We will provide training and equipment. Anyone interested may call Caroline Cunningham at 599-0940, or stop by the television station at 28 Springfield Street, Wilbraham. Information for the Community Calendar may be faxed to (413)596-3950.

We look forward to hearing form you and having you visit our expanding facility!

Claudette Burque, Co-chair
Olga "Sandy" Karplus, Co-chair

Sandy Belcastro	Tom Nestor
Frank Flannagan	Mary Ripley
Linda Fuller	Ray Syriac

HOUSING AUTHORITY

In the past year, the Wilbraham Housing Authorit has changed their meeting time. Regular monthl meetings are not held on the second Tuesday c each month at 7:00 p.m. at The Pines, 88 Stony Hi Road, unless otherwise posted.

There have been some changes this past year at th Authority. At Miles Morgan Court, a handicap ram to the Community Building and a handicap parir space were installed by the town to help us comp with the American with Disabilities Act. Also Miles Morgan Court, the Hampden County Sherif Department Work Release Program painted 15 the hallways in the apartment buildings and t complete interior of the Community Building. T Sheriff's Department Work Release Program did wonderful job and all residents are happy with t work. At The Pines, emergency funding w received to replace a portion of the roof that h been leaking and two underground oil tanks are the process of being removed.

Last April the Minnechaug Track Teams, both boys and the girls, (approximately 80 teenagers) a their coaches organized a spring clean-up at Mis Morgan Court and The Pines. It was wonderful see that number of young adults involved in a community service project. They did a great job!

The Authority is funded by the Department of Housing and Community Development in Bost n. We provide housing to low income families, d elderly and disabled individuals. Chapter 5 Family Housing and Chapter 667 Elderly/Disab d Housing is administered by the Authority. In an Chapter 667 program we have two types of hous g, conventional elderly housing and congre te housing. Applications for all housing programs ay be obtained by calling 543-1700 or stopping at he Wilbraham Housing Authority office at 88 S ny Hill Road, between 9:00 a.m. and 1:00 m. Monday through Friday.

The Wilbraham Housing Authority also nts

roperty to the Town of Wilbraham for the Vilbraham Senior/Community Center and "The fulberry Country Day School", a private nursery chool and day care facility. The building that puses the Senior Center/Community Center and ountry Day School is fondly remembered by many ng time Wilbraham residents as the "Old Pines chool". Many Wilbraham residents who attended e Pines School as children are now going to that me facility for activities at the Senior/Community enter.

he Wilbraham Community Center is a multi-rpose facility used by all age groups. The gym is ed by the Wilbraham Recreation Department for lult and children's basketball programs, and the elds in the back of the building are used for soccer mes. There is also a dance program every Friday ght for the teenagers in town. The Pink and Blue ooms as well as the gym are used by many other nprofit civic groups, organizations and clubs in wn.

an Pelt Brower, Chairperson
lichele Lawler, Vice-Chairperson
lichard Bourgeois, Treasurer
.son Burkins, Assistant Treasurer
l. Earl Hermance, State Appointee
arol Anne Young, Executive Director

ZONING BOARD OF APPEALS

he purpose of the Board of Appeals is to act upon plications for special permits or variances which quire ZBA approval, grievances of anyone unable t obtain a permit or enforcement action under the ovisions of Chapter 40A or the Zoning bylaws, d to review decisions of the Building Inspector ter an appeals has been filed and to issue mprehensive permits authorized by Chapter 40B.

he Board of Appeals consists of three Full embers and two Associate members. All members the Board are appointed by the Board of lectmen for three year terms.

This past year the Board has granted several variances to landowners who needed relief from zoning regulations required in their district. The Board also acted on several special permits for businesses along Boston Road.

Anyone interested in becoming a member of the Board should contact the Board of Selectmen.

Kevin Murphy, Chairman
Marjorie Trimble
Edward E. Kivari

Associate Members:
Thomas W. Counos
Charles A. Pelouze

CONSERVATION COMMISSION

The Conservation Commission's main function is to administer the state and local wetland protection statutes. Persons may request that the Commission determine whether wetland areas exist on their property. If a landowner desires to alter the wetlands, the area within 100' of the wetlands, a stream, brook or river or any area within 200' of a perennial stream, brook or river, the Commission must approve such activity and will issue conditions protecting those resource areas. The Commission also oversees almost 750 acres of conservation land throughout Wilbraham and is involved in developing long-range plans for the maintenance of those areas and the possibility of acquiring additional open space.

The Commission has attempted to work with developers to set aside significant amounts of open space in subdivisions. In 1998, six public hearings were held for a variety of projects which required a Notice of Intent. Many additional hearings were held for applications filed as a Request for Determination.

In addition, the Commission continues to be involved with a variety of enforcement activities to make sure that landowners are in compliance with the wetland statutes. The Commission generally attempts to negotiate compliance with landowners before resorting to ticketing, fines or court

proceedings.

The Commission has also sent a representative to meetings of a group that opposes the Massachusetts Municipal Wholesale Electric Company gas pipeline proposal and has also met with representatives of MMWEC.

The Commission is always seeking contributions of additional open space and is prepared to assist landowners interested in donating land or interests(such as conservation easements) to the Town or to local trust organizations. One of the key concerns of the Commission is to try to connect existing open space parcels with smaller corridors of open space to maximize the visual and environmental impact of our publicly-owned open space.

The Commission continues to look for persons interested in becoming associate members. Associate members attend meetings and hearings, but do not vote at the hearings. They are appointed by the Commission. We are looking for individuals who are interested in the maintenance of existing conservation properties, open space planning and related activities. Interested persons should contact the Conservation Commission Office at the Town Hall.

Anyone interested in understanding how the state and local wetland statutes operate are invited to meet with the Commission. The Commission has available for sale at the Town Office Building a "Citizens Guide to Wilbraham Wetland Regulations" that describes the local By-law and regulations. The Commission generally meets twice a month at 7:00 PM in the Town Office Building. The actual meeting schedule is always posted prior to the meeting. Appointments may be made by contacting Margaret Everett, Secretary, in the Town Office Building.

John Sullivan, Chairman
Jim St. Germain, Vice Chair
Stoughton Smead
Linda Christman
Robert McMaster
Patricia Ross
Thomas Reavey

COMMUNITY GARDENS

The Conservation Commission sponsors th Community Garden project, which is located nea the intersection of Glendale and Monson Roads, o conservation land formerly known as th "Richmond Chicken Farm". The Communit Garden project has been in operation for 24 year since the time that this conservation tract w originally acquired.

1998 was a banner year for Wilbraham Communi Gardens, with 45 gardeners participating. Becau of the renewed interest in community gardenin additional land was plowed and participants a now on a "waiting list". All garden plots we rented early in the 1998 season!

Improvements were made during the 1998 seas including purchasing a weed trimmer for use cutting down the grass around the garden perimet Further improvements are planned during the 19 season, based on input from gardeners at the ann meeting of garden participants.

Another innovative initiative allowed for a $1,2 free seed program funded through a grant aw from "America the Beautiful" which provided e gardener with over $10.00 worth of free seeds each $10 plot rental.

Garden plots are a very generous 25 by 50 f plowed and ready to go, for a mere $10.00 rental fee per year. The project is fully s supporting, at no cost to the town. Ga participants enjoy growing a wide variety o vegetables and flowers.

If you are interested in joining Wilbra Community Gardens, you may contact the ga coordinator, Phil Hamer at 596-6072, or Conservation Commission at 596-8111 for m information.

OPEN SPACE AND RECREATION PLAN COMMITTEE

draft of the new Open Space and Recreation Plan as finished in December of 1998 and distributed r a public comment period in January of 1999. he Committee has established five overall goals r managing the town's future:

Develop an on-going base of support for the pen Space and Recreation Plan.
Promote active growth management to protect ral atmosphere, scenic landscapes, historic sites d community character.
Plan for optimum use of recreation and nservation resources by Wilbraham residents.
Preserve and protect natural resources and ldlife habitat.
Improve pedestrian, bicycle and public nsportation opportunities for Wilbraham sidents.

though the new plan required substantial effort, it only the beginning of the planning process. Vithout community endorsement and involvement, l: Open Space and Recreation Plan is of little vlue to the town. In order to establish the ncessary support, a five-year action plan was dsigned to include numerous individuals, town oicials and civic groups in the management of the tvn's future. It is hoped that the suggestions otlined in the action plan will encourage the coperative efforts needed to achieve our common gals.

A the conclusion of the public comment period, the CRP will be submitted to the Massachusetts Eecutive Office of Environmental Affairs, Dvision of Conservation Services (DCS) for p:liminary approval. The new plan will establish tl town's eligibility for DCS-administered grant p>grams and support applications to grant p>grams related to recreation, historical p:servation and pedestrian/bicycle transportation.

During the spring and summer of 1999, the OSRP Committee will focus its efforts on Goal #1. With particular emphasis on publicity, trail potential, conservation site management, and land acquisition, several new sub-committees will be formed to refine the suggestions in the action plan. Individual efforts, regardless of size, will add up to measurable results for the town; therefore, all Wilbraham residents are encouraged to participate.

For more information about the Open Space and Recreation Plan, residents may contact any member of the committee or call John Pearsall, Director of Planning and Community Development (596-2806), or Recreation Director Tom Brennan (596-2816.)

Mary Doyle Quigley, Plan Coordinator

Robert McCollum	Coralie Gray
Denny Smith	Stephen Bosworth
Lorelei Hewitt	John Sullivan
Philip Bouchard	John Pearsall
Stan Tenerowicz	Robert Croken
James Slattery	James Ziemba

WILBRAHAM TOBACCO CONTROL CONSORTIUM

The Wilbraham Board of Health has been the lead agency for the Wilbraham Tobacco Consortium since October of 1997. The Consortium works in partnership with the Boards of Health in the communities of Wilbraham, Ludlow, Monson and Palmer on issues related to tobacco use, cessation and prevention.

During 1998, the main goals of the program in Wilbraham were continued enforcement of youth access regulations which were enacted in 1995 and cessation support for smokers who are ready to quit. Compliance checks are conducted four times each year and most recently have resulted in 100% compliance. Merchant education is ongoing to promote and encourage continued compliance by all of the tobacco vendors in Wilbraham. The existing regulations continue to be proactive and state of the

art in terms of banning tobacco vending machines, the sale of single cigarettes, self service displays and requiring photographic identification up to the age of twenty seven.

Cessation programs which provide support for smokers have been offered frequently in the four town service area throughout the year. Both group support programs and group hypnosis are offered along with referrals as needed for individual counseling. With grant funds from the Family Involvement Project of the Hampden Wilbraham Delinquency Prevention Program and the Massachusetts Tobacco Control Program's Public Relations Initiatives, the Consortium offered youth a four week group support program which was broadcast over
cable access television to the towns of Wilbraham, Hampden, Monson and Palmer.

The Consortium continues to be active in the Hampden Wilbraham School Health Advisory Council, providing resources and technical assistance to the schools in Wilbraham on the issues of tobacco control use and prevention. In partnership with other nonprofit and for profit agencies and businesses, the Consortium has continued to provide community education the residents of the town of Wilbraham on the issues of tobacco use and prevention.

Sarah McColgan, Tobacco Control Director

TRAFFIC SAFETY PROGRAM

The Hampden County Traffic Safety Program is a Wilbraham-based traffic safety initiative funded by a grant from the Governor's Highway Safety Bureau to the Town of Wilbraham. The program works cooperatively with local police, public and private agencies, health organizations, schools, and businesses in the five target communities of Wilbraham, Hampden, Longmeadow, East Longmeadow, and Springfield. Ultimately, the goal of the Governor's Highway Safety Bureau and the Hampden County Traffic Safety Program is to reduce the death and injury on the roadways of Massachusetts through local traffic safety promotion and education of the public.

In 1998 the Hampden County Traffic Safety Program completed numerous traffic safety projects. Projects included the following:

Coordinated two pedestrian safety initiatives with Hampden County District Attorney's Office, Pioneer Valley Planning Commission, local police departments county-wide, senior citizens groups, and other public agencies to distribute crosswalk safety information to drivers and pedestrians. Public awareness campaign resulted in 11 local police agencies distributing 8,000 handouts to drivers and pedestrians, with coverage in all local newspapers, local cable TV stations, two major TV stations, and one major AM/FM radio station.

Distributed 200 bicycle helmets and rider safety information to participants in 11 bike rodeos, health fairs, and bike safety events in 9 communities in Hampden County, attended by over 3000 people. Distributed 198 Child Safety Seats and child passenger safety information to Baystate Medical Center Parent Education Program, two Head Start offices, Valley Infant Development Early Intervention Program, and two community center car seat loaner programs in Springfield and Hampden County.

Received certification as Child Passenger Safety Technician and participated in five child safety seat checkpoints, checking over 375 child safety seats.

Implemented Preliminary Breath Testing (PBT) equipment loan program, providing training and distributing 12 PBT units to Traffic Enforcement and Community Policing divisions for 6 police departments in Wilbraham and Hampden County. Coordinated and co-hosted DocuDrama Crash Event with Police and Fire Departments from Wilbraham and Hampden at Minnechaug Regional High School for 1100 students.

ordinated and co-hosted with Baystate Medical nter Trauma Department Injury Prevention ogram an "Alcohol Server Awareness Seminar" ended by approximately 225 liquor license lders / managers from 9 communities in mpden County.

tiated "Curriculum Infusion" project to corporate traffic safety education into existing gh school and college classes, including corporation into the Health Curriculum at nnechaug Regional High School for 550 junior d senior students, presentations and participation Springfield Teacher's In-Service Training for 350 ucators, Berkshire County Program for MA llege of Liberal Arts Chemistry Class, and rkshire Community College Peer Educators.

nducted traffic enforcement training classes for) police officers in Western Massachusetts, viding certification in the Police Traffic RADAR eration, LIDAR (laser) Speed Measurement, ndardized Field Sobriety Testing and DWI forcement, and Recognizing Drug Impaired vers. Established partnership with Baystate dical Center Trauma Department Injury vention Program to promote traffic safety cation among health care professionals, luding presentations at Pediatric Medical In-vice Training for 200 health care professionals, ticipation in expert panel presentation on child senger safety for 180 pediatric physicians and ses in open forum, and technical assistance to U-ss Extension School of Nursing.

e Hampden County Traffic Safety Program ntinues to act as the primary contact for the mmunity to address and investigate any traffic ety issues or concerns that residents may have. gram Director Jeff Sendek can be reached at -2802 or by visiting the Selectmen's Office, wn Hall, 240 Springfield Street, Wilbraham.

Jeffrey M. Sendek, Director

SANITARIAN

As the new health agent for the town, let me start by wishing Walter Lawler, the former health agent, a fond farewell. Walter retired as health agent in March, 1998, after many years of service to the town. He was well respected by colleagues and licensees alike, and will be missed by all.

During 1998, over one hundred and twenty inspections were made of food service and retail food establishments. Approximately one hundred violation notices were given and approximately thirty re-inspections were made. The majority of violations were corrected, and when necessary appropriate action was taken for compliance. All public and private schools were inspected periodically, as were the day camps and beaches during the summer. Water quality samples were taken at Spec Pond and Nine Mile Pond on a weekly basis in the summer and were found to be in compliance with the code. The day care centers, senior center and church cafeterias were inspected and found to be well maintained. The nursing homes were inspected four times. Food concessions at the Peach Festival were inspected before being given their permits to operate and were carefully monitored while the Festival was in progress.

One of the major accomplishments of 1998 was the cooperative effort by myself, the Board of Selectmen, acting as the Board of Health, and the food service establisment operators to upgrade their facilities when necessary. One of the provisions of the state code governing food service id for dedicated handwashing sinks in the food preparation area. Some of the existing older establishments in town were without these facilities, and in each case, the owners are working with the town to upgrade or do what is feasible to improve these conditions.

Many citizen complaints, service requests and housing inspection requests were received and all were dealt with in accordance with the particular public health rules which applied. Sixteen cases of

communicable diseases were reported and the proper agencies were notified. Fifteen permits were issued to sell milk and oleomargarine, which is done on a yearly basis.

I assisted in the Flu clinic program by delivering the flu vaccine from the Department of Public Health office in Amherst. I continue to be a member of the Emergency Planning Committee for the town. I also continue to keep abreast of the new rules and regulations regarding food handling, communicable diseases, AIDS and hazardous waste control.

I would like to thank the Town Administrator , the Assistant Town Administrator, the Advisory Board of Health, and the office staff for their help and cooperation. My sincere thanks also to the Board of Selectmen and the residents of Wilbraham for their support during 1998. I look forward to 1999 being a very productive year
David M. Bodendorf, R.S., Health Agent/ Sanitarian

ADVISORY BOARD OF HEALTH

A group of health professionals appointed by the Board of Selectmen comprises the Board of Health. They serve as advisors to the Board of Health (in Wilbraham the Board of Selectmen acts as the Board of Health) on matters concerning public health in Wilbraham.

In October 1998 a series of clinics were held at the Senior Center, Police Station and Town Hall tp provide immunizations against influenza for 700 individuals. Additional vaccine was provided to our lcoal nursing homes for the protection of their residents and staff. We again thank Wingate of Wilbraham for providing the disposable supplies used in these clinics.

Alan S. Peck, MD., Chairman
Marie B. Chivers, R.N. Judith C. Dionne, R.N.
Loralee Nelson, R.N. Kevin E. Schmidt, M.D.
Patricia Sicotte, R.N. Marcia B. Zimmer, N.H.A.

AMBULANCE OVERSIGHT COMMITTEE

1998 has been a year of continued growth in Wilbraham's emergency response services. More calls for aid have occurred with more people transported to local hospitals. The new ambulance has been placed in service. The old ambulance has been placed in service; the old ambulance has been retained for back up. Supply inventories on both vehicles have been standardized. Graduation from advanced courses, successful passing of certification examinations and upgraded licensing from the Commonwealth of Massachusetts have enabled us to provide additional hours of paramedic level of services to the town, thus reducing our need for out of town back up services.

The Ambulance Oversight Committee and the Fire Commissioners have combined our meetings this year to address our joint concerns. Growth in the southern part of town (precinct D) and on the mountain combined with the geographic placemen of the ambulance make it impossible for the Fir Department to maintain what we consider a appropriate response time to those parts of town Space is inadequate at Fire Headquarters to allo proper garaging of our expensive equipment, t provide for the proper handling and clean-up o contaminated material and to provide appropriat dormitory and sanitary facilities for our curre personnel.

Finally, special thanks are due our Medic Director, Dr. Larry Robbins, D.O. who continues t oversee our training programs and who donates h special skills and leadership. We are sorry to lo Paul Civetti from the Committee. Paul has be there from the beginning, sharing his expertise a experience with us.
Alan S. Peck, MD., Chairman
Kenneth R. Willette, Chief, ex-officio
Larry Robbins, DO. Medical Director
Paula L. Chevrier, N.P.
Paul Civetti Timothy Rogers

TREE WARDEN

ere winds and a possible mini tornado struck the lson Road area on May 31. Numerous trees and nches were down and residents lost electricity. s storm, along with a continued decline in our ple and Ash population highlighted our efforts ing 1998.

enty five days were spent on storm related tree nage during the past year. Twenty one dead s were removed and three days were spent on d wood removal. Low branch reports and other cellaneous citizen complaints were taken care

plans for 1999 include the removal of roximately twenty five dangerous trees. We hope to plant a significant amount of trees in coming year.

don R. Long, Tree Warden

PEST CONTROL

Pest Control program in Wilbraham is ocerned with the control of various insect and t pests such as Dutch Elm Disease, poison ivy, sy moths, tent caterpillars, and other insects that ck our trees. The Pest Control Officer is onsible for the suppression of these pests on n owned property, and is under the jurisdiction he Department of Environmental Managements the Commonwealth of Massachusetts cifically Chapter 132, Section 13 of the General s).

998, we removed ten diseased elm trees. Poison control was discontinued during the year as no plaints were made. Minor infestations of tent rpillars and fall webworm nests were controlled. sy moth activity was negligible.

don R. Long, Pest Control Officer

ANIMAL CONTROL

In 1998, a total of 1,432 dogs were licensed in Wilbraham. We must remind residents that it is the law to license their dog or dogs annually during the month of April. In the General Laws, Chapter 140, Section 145B states that "whoever is the owner of a dog or cat six months of age or older, shall cause such dog or cat to be vaccinated against rabies by a licensed veterinarian."

We received 949 calls regarding dogs, cats and various other wildlife We urge residents who have pets to be considerate of their neighbors by not letting their dogs bark and roam. Also, if your dog remains outside year round, owners should be responsible and shelter them properly. Do not forget to leave them a sufficient supply of water in the hot summer months.

Every spring, rabies clinics are held in Wilbraham and Ludlow to accommodate residents who need rabies shots for their dogs and cats. A minimum fee is charged, and you do not have to be a resident of these communities in order to take advantage of this service. It is important that dog and cat owners vaccinate their pets. It is a state law and owners not having an updated rabies vaccination for their pets are subject to a $50.00 fine.

Gilles and Anne Turcotte,Animal Control Officers

SEALER OF WEIGHTS & MEASURES

During 1998, the following devices were tested:

Scales	Adjusted	Sealed
Over 10,000 lbs.	1	3
5,000 - 10,000 lbs.	0	0
100 - 5,000 lbs.	0	6
Under 100 lbs.	4	46
Weights		
Metric		5
Apothecary		3
Other Devices:		
Gasoline Pumps	9	105
Oil and Grease Pumps		15
Fees collected		$1,386.00

William H. Garvey, Jr., Sealer of Weights & Measures

ATHENEUM SOCIETY

The large red sign that stands at the corner of Main Street and Mountain Road, in front of the Old Meetinghouse, has already alerted the community to the most significant activity of the Atheneum Society during 1998: plans to restore the nineteenth-century Hearse House and preliminary plans to extend the project to restore the Meetinghouse itself.

With an initial grant from the Commonwealth of Massachusetts we have begun work with an historical architectural firm on the Hearse House part of the project.

We invite all citizens of Wilbraham to learn the history of this significant building: build in 1793 as the first Methodist Meetinghouse in Wilbraham, made into a private home in 1835, purchased in 1977 by the community at a town meeting, and since that time it has housed the historical museum of the Town of Wilbraham.

The generosity of many townspeople allows us t enlarge our collection each year. Wilbraham lette and documents, photographs, furniture, clothin books - all these and more are tangible evidence life in this community for more than two hundr years. The Society urges residents and friends contribute similar memorabilia to the museum.

We invite you to visit us on the first Sunday of t month from May through December from 2:00 p.r to 4:00 p.m.

Marcie D. Williams, President

CEMETERY COMMISSIO

The Board of Cemetery Commissioners are ry proud of the above picture which was taken in d- fall of 1998. Shown is the newly installed entr ce sign-monument which graces the new access ro at East Wilbraham Cemetery.

In 1991, the then-commissioner Vin Broz prop sed a new entrance road which would wind throu h wooded lot adjacent to the cemetery entrance ad At that time, the roadway had a 40% grade as ell

a dangerous blind spot at the intersection with ston Road. Unforeseen funding problems vented the proposed road from becoming a lity until the summer of 1998. Besides providing afe means of ingress and egress, an added side efit is the nearly 1000 additional lots along both es of the roadway. Because of the steep slope in ces, the Board has designated them to be used ely for the burial of cremains.

mmissioner Bruce Tingle presides over this itional space and he has also spent much time ing the past two years working at the top of the which is the oldest part of the cemetery, which s founded in 1779. As in other Wilbraham eteries, the old marble stones have deteriorated such a point that when they break from lawn ntenance damage, tree limb damage or plain old , they cannot be mended without some outside dern day assistance.

h the assistance of Wilbraham Resident Richard eberg, President of Kleeberg Sheet Metal mpany, the Commissioners developed a stainless l collar to provide the necessary support for the r stones. Each Wilbraham cemetery, including odland Dell, has been gifted with these collars to erve the oldest stones.

h the addition of the approximately six acre plot land in front of the Friendly sign on the sachusetts Turnpike which was recently placed r the authority of the Cemetery Commission by n Meeting, the burial spaces in East Wilbraham etery should last well into the 21st Century. It remain in its natural state until a future Board es to lay it out into lots. There are now some 0 burial spaces available in the Cemetery and the installation of the new easy-access entrance , we have already experienced an increase in re-need sale of lots.

ther item of interest at East Wilbraham etery is that because of a recent serious dent on the Mass Pike adjacent to the Cemetery, traffic situation prevented the emergency vehicles from reaching the victims quickly. The Commissioners voted to offer to the Pike the opportunity to install a digitally locked gate in the Cemetery fence closest to the Turnpike. The Board is working with Fire Chief Ken Willette in this endeavor.

In the area of current business, we have asked the Finance Committee for funding to install a well in the Cemetery for watering of shrubs and flowers. We are also seeking funds for the repair of the slate storage shed roof in Adams Cemetery which was built in 1910.

The Town Cemetery System had ten burials during the calendar year of 1998. This number fluctuates from 10 to 16 per year. To augment appropriated funding from Town Meeting, from earliest days, we have relied on income from invested Trust Funds which have been set up by individual families. Since 1986 we have also invested money from a portion of the sale of each cemetery lot. The interest only is available for use in cemetery maintenance.

If you would like to set up a "Specific" Trust Fund for your family, the minimum amount required is $500, which can be paid in installments of $100. Only the interest will be used, the principal will remain invested in perpetuity. We would like to ask every Wilbraham family to consider establishing a Family Cemetery Trust Fund.

Rodney Fountain, Chairman J. Bruce Tingle, Vice-Chairman/Treasurer
Peter W. Ablondi, Clerk/Secretary

LOCAL EMERGENCY PLANNING COMMITTEE

The past year saw continued training in emergency response with the annual hazardous materials response drill with Friendly Ice Cream conducted with the Regional Hazardous Materials Response Team. This annual exercise has helped improve the ability of police, fire, emergency medical services

and other town departments to work together during a large-scale emergency. Fire Department personnel have become more involved in emergency management issues, with members receiving training in the use of computer modeling to predict emergency incident outcomes, and state and federal training in weapons of mass destruction and terrorism, issues which have become very important to all Americans.

The LEPC continued to receive outstanding support from the business community in reporting of hazardous materials storage, in accordance with Federal and State Law. This information is available for public review at Fire Headquarters, along with our Hazardous Materials Response Plan, which joins the Towns of Palmer, Ludlow, and Monson together in dealing with the impact of a Hazardous Materials incident. LEPC representatives also became involved with the Emergency Shelter Committee of the Springfield Chapter of the American Red Cross, working to improve emergency sheltering in Wilbraham and neighboring communities.

In conjunction with the Massachusetts Emergency Management Agency, our Comprehensive Emergency Management Plan, (CEMP)< was revised and distributed. This Plan identifies resources and response methodologies to be used for specified types of incidents with deep community impact. Future LEPC meetings will review the Plan so other Town Departments will become aware of their role in emergency response. The CEMP is also available for review at Fire Headquarters.

Kenneth R. Willette, Emergency Manager
Nick Yarmac, Chair Brad Pinney, Secretary

William Fogarty	Frank Everton
Allan Stratton	Richard Scortino
Dave Bodendorf	Ed Miga
Ralph Guyer	Robert Ruczek
Bud Ellison	Dorothy Hooper
Thomas Cortis	Bruce Augusti
Tom Doyle	

FIRE COMMISSIONERS

As the civilian oversight board appointed by th Board of Selectmen to work with the Fire Chief i providing the best fire protection and emergenc services to the Town, I am pleased to report th Wilbraham Fire Department is continuing to mak progress in meeting the challenges of the futur The employees recently hired are of the highe caliber medical technicians and have prove themselves to be capable firefighters by successfi completion oft the Massachusetts Firefightir Academy.

The Department apparatus inventory continues to b a concern of the Fire Commissioners. We ha worked with Chief Willette to establish a systemat replacement program and have presented it to t Finance Committee and Capital Planni Committee for consideration. Of equal concern the condition of both fire stations and the cramp quarters personnel must work in. We were pleas to be invited by the Board of Selectmen participate in a Committee to evaluate public saf facilities with the goal of submitting a report to t Selectmen for approval prior to Annual To Meeting in the year 2000.

We applaud the efforts of the Board of Selectm and Finance Committee in keeping all authori slots filled, as this has reduced overti expenditures and put more people on duty o respond to community emergencies. We invite yu to stop by Fire Headquarters and visit with e members of the Department and see for yourself e fine work of these men and women.

Frank W.. Tencza, Chair
John N. Sampson Alton L. McDonal

FIRE DEPARTMENT

1998 started on a very high note, as the Depart nt began providing Advanced Life Support ambul ce service at the Intermediate Level, with over 00 persons receiving this advanced emergency me cal care provided by Wilbraham Firefighters. In

ebruary, Capt. Brad Pinney retired, closing out ore then 25 years of service to the Town. In larch, Firefighter Richard Bousquet lost his battle ith cancer, leaving us with fond memories of his enty years of service. To bring the Department up full career staffing, the Board of Selectmen and nance Committee authorized the hiring of four ramedic trained firefighters, resulting in Dan orliss, Lisa Clarkson, William Sears, and Paul udaj joining the Department. Firefighter Karl elson was promoted to Captain. These actions ve allowed the Department to operate at full mplement for the first time in several years, sulting in a decrease in overtime expenditures and creased staffing on duty. Call Firefighters Dave rcelli and Chuck Lee left the Department and Liz empsey and Bruce O'Keefe were hired as Call refighters, along with Jessica Bousquet, the ughter of our deceased Brother Firefighter, chard.

long with personnel, new apparatus was also ocured during 1998. A new ambulance was rchased with proceeds from the Department's abulance service that were put into a depreciation count by Town Meeting over several years, sulting in $120,000 being available to provide the st vehicle and equipment available with no ipact on the taxpayer. A new

$60,750 pumper was ordered in December and is e in March of 1999, replacing our 1983 engine ich was in poor condition. This leaves our 1971 mper in reserve, a vehicle with many problems at will be discussed with the necessary Town ommittees to develop a replacement plan.

ur response activity saw fewer firefighting sponses, totaling 370 responses of which 160 ere to residential properties with 36 actual fires. here was a marked increase in emergency medical lls, yielding 832 emergency medical responses, e majority of these to residential properties as ell.. Firefighters Dave Bourcier, Bill Sears, and enn Trevallion proudly assisted Mrs. Tayne uinn in the delivery of John Paul Quinn who was born on 11/12/98 at 9:26 AM in the back of our new ambulance With the purchase of the new ambulance, the older ambulance was kept as a backup vehicle and placed into service when staffing is available. This reduces the need for residents to be transported by an out of town ambulance when the primary ambulance is on a call. Dr. Larry Robbins and Dr. Alan Peck continue to provide medical direction to our ambulance service and we thank them for their continued involvement.

Our Elders at Risk Program was continued through 1998, and currently 18 residents have received special lock boxes, allowing immediate fire department entry to their home, during a medical or fire emergency. A simulated motor vehicle accident was held at Minnechaug High School during the spring , and police, fire, ambulance, traffic safety, and community access television personnel from Hampden and Wilbraham worked together to provide an awesome learning experience for Minnechaug students. Our Student Awareness of Fire Education program expanded to include a pre school and middle school program, resulting in 3,600 students participating in the program, 1,3000 more then last year. Of special note, is the fund raising drive sponsored by the Wilbraham Grange, to raise $10,500 for the purchase of a new rescue boat to be used by the fire department in support of the police/fire dive rescue team, a goal that was reached in mid January of 1999. I am most grateful to the Grange and its members for their willingness to take on this task.

The members of the Wilbraham Fire Department serve our community in the proudest tradition of the fire service. Their dedication to preserving life, health, and property, is paving the way for the Wilbraham Fire Department to be the première provider of fire protection and emergency medical services in the area. I thank the Board of Selectmen, Finance Committee, Board of Fire Commissioners, Ambulance Oversight Committee, and Town Meeting participants for your guidance and support.
Kenneth R. Willette, Fire Chief

FIRE DEPARTMENT PERSONNEL

Medical Director Dr. Larry Robbins
Administrative Assistant Lena Ardolino

Captains
Capt. Erving Laware Capt. Fran Nothe
Capt. Thomas Laware Capt. Karl Nelson

Firefighters
Richard Ramponi
Scott Facey
David Bourcier
Pete Nothe
Thomas Shaw
Neal Johnson
Russell Mitchell
Glenn Trevallion
Victor Robidoux
William Manseau
Wendy Woolhouse
Dan Corliss
William Sears
Lisa Clarkson
Paul Budaj

Prevention/Public Education
Inspector Nick Yarmac
Assistant Inspector Capt. Fran Nothe
SAFE Educator William Manseau
SAFE Educator Wendy Woolhouse

Support
Training Officer Glenn Trevallion
EMS Coordinator Victor Robidoux
Mechanic Richard Ramponi
Assistant Mechanic Neal Johnson

Call Firefighters

Mark Haraysz	David Bienvenue
Richard Chase	Liz Dempsey
Bruce O'Keefe	Jessica Bousquet

Auxiliary Firefighters
Tom Laware Erin Monihyan Mike Mitchell

FIRE DEPARTMENT ACTIVITY

Fire Emergency Responses 370
Includes 14 structure fires
13 vehicle fires
13 electrical fires
20 carbon monoxide alarm &
111 fire alarm activations
2 mutual aid responses to other communities

Estimated Value of Property Lost to Fire
$557,200

Emergency Medical Response 832
Includes 572 ambulance transports
215 department provided ALS
209 paramedic intercepts

Public Education/SAFE PROGRAM 3,65
Students Participated
Fire Prevention Inspections 1,49
Permits Issued 1,99
Money Collected for Permits and Turned Over to Treasurer: $19,09

POLICE DEPARTMENT

During the year 1998 the personnel aspect of o policing services was stable. There were r retirements or new hires. Our work force h twenty-eight sworn Police Officers, a Civili Administrative Assistant and eight On-Call C Attendants. The Central Dispatch Department wi whom we share our building provides outstandi support to our law enforcement efforts.

Our Community Policing efforts continue with t excellence of the D.A.R.E. program directed Officer Dennis LaPlante with part-time assistar from Sgt. Raymond Kallaugher, Officer's Rob Zollo and Daniel Menard. The program recei praise from students, parents, teachers as well s from Massachusetts and National D.A.R. Associations. These officers and their progr continue to develop co-operative relationships w

ommunity groups, other town departments and tizens.

he Town's Grant Administrator, Joan Paris, works ith us to secure State and Federal funds to support e Bicycle Patrol Unit and our latest success, the itizen's Police Academy, directed by Sgt. aymond Kallaugher. Both of these programs ring police services closer to our residents and ave been most rewarding to the community and the fficers participating.

echnological improvement supported by grants nd local funding have given us an Information lanagement System that has improved the cording, processing, storage and recall of formation. This improvement has led to better nd more efficient services. We have just begun sing Mobile Data Terminals in three patrol units. hese advancements combined with "Enhanced .1" have greatly increased the "Call Incidents" ervice Responses), again proving that making rvices easier to access and deliver allows the partment to be more responsive and therefore positively impact the community.

he department has successfully responded to icreased calls for service. Operating Under the lfluence continues to be a high priority and general otor vehicle violations enforcement has increased. l general, the overall major crime rate increased by % and the clearance rate improved by 4.7 %.

have received positive feedback from our residents garding the increased police visibility and traffic forcement. Another positive is that the Board of lectmen and their support staff have responded to te need for a Fire/Police Public Safety Facility by thorizing continued work by the Study ommittee.

rime and the threat it brings has a continuing esence in our community, but the joint response our residents and our officers is having a greater pact, your involvement is most welcome.

len M. Stratton, Chief of Police

POLICE DEPARTMENT PERSONNEL

CHIEF
Allen M. Stratton

CAPTAIN
Paul A. Bouchard, Jr

SERGEANTS
Donald Bracci
Gary J. Pabis
Roger Tucker
Mark J. Krynicki
Raymond Kallaugher
Daniel E. Carr

PATROLMEN
Robert Pabis
Kenneth Konopka
Lawrence Henault
James H. Pirog
Donald Bouchard—Detective
John P. Siniscalchi—Court Officer
Dennis LaPlante—DARE Officer
Mark Paradis
Peter O. Laviolette
Glen Clark
Lawrence Rich III
Thomas Korzec
Timothy Kane, Jr.
Robert Zollo
Harold Swift
Clifton Graves
Christian Letendre
Camille Provost
Daniel Menard
Shawn Baldwin

ADMINISTRATIVE ASSISTANT
Lisa M. Corriveau

MATRONS	CELL/ATTENDANTS
Lisa M. Corriveau	Tom Cortis
Nancy Kober-Frappier	Mark Duclos
Sandra Gregoi	Leo Plourde
Carolyn Zawacki	Gary Saccomani

CRIMINAL COURT COMPLAINTS

OFFENSE CLASSIFICATION ADULT

Robbery	4
Assault Aggravated	7
Burglary/Breaking or Entering	7
Larceny/Theft	20
Vehicle Theft	1
Assault	12
Arson	2
Fraud	1
Stolen Property Offenses	2
Vandalism	1
Weapon Offenses	2
Drug Offenses/Possession/Sales	35
Driving Under the Influence	65
Liquor Law Violation	32
Protective Custody	24
Disorderly Conduct	4
Vagrancy	11
Other Offenses	261
Motor Vehicle Offenses	158

OFFENSE CLASSIFICATION JUVENILE

Robbery	1
Assault Aggravated	4
Burglary/Breaking or Entering	--
Larceny/Theft	4
Vehicle Theft	--
Assault	5
Arson	--
Fraud	--
Stolen Property Offenses	2
Vandalism	4
Weapons Offenses	1
Drug Offenses/Possession/Sales	14
Driving Under the Influence	1
Liquor Law Violation	7
Protective Custody	--
Disorderly Conduct	--
Vagrancy	4
Other Offenses	47
Motor Vehicle Offenses	102

II. PERSONS ARRESTED OR CHARGED OFFENSE TYPE

Criminal	265
Motor Vehicle	326
Protective Custody	24
TOTAL	**615**

III. PERSONS ARRESTED OR CHARGED BY AGE

Adults	572
Juvenile	43
TOTAL	**615**

IV. PERSONS ARRESTED OR CHARGED BY OFFENSE TYPE/AGE

Criminal	Adults	252
	Juvenile	36
Motor Vehicle	Adults	296
	Juvenile	7
Protective Custody	Adults	24
	Juvenile	0
TOTAL		**615**

V. PERSONS ARRESTED OR CHARGED B' SEX

Adults Charged	Male	435
	Female	113
Juvenile	Male	25
	Female	18
Adults placed in protective custody		
	Male	19
	Female	5
Juveniles placed in protective custody		
	Male	0
	Female	0
TOTAL		**615**

VI. PERSONS INCARCERATED BY AGE/SEX

Adults	Males	216
	Females	48
Juveniles	Males	5
	Females	10
TOTAL		**279**

VII. UNIFORM TRAFFIC OFFENSES

	CIVIL	WARNING
Fail to use care stop/Start	11	2
Misuse of Reg. Plates	4	3
Load Spillage	3	5
Stop Sign/Red Lens Violations	124	116
Fail to keep right lane	7	1
Fail to yield to pedestrian	8	11
Improper Passing	12	3
Fail to stay marked lanes	28	14
Right on red violations	5	5
Allowing improper person to operate		1
Impeded operation	3	2
Seatbelt violation	2	
School bus violation	8	3
Harsh & Objectionable noise	4	1
Speed greater than reasonable	373	277
Speeding	189	154
Height/Weight Violation		2
Fail to inspect MV	220	167
Safe transport. of animals		1
Name/Address fail to change	5	6
Violation of RMV Rules & Reg		2
Length & Height Over		2
Improper Display of Reg Plates	17	54
Defective Equipment	91	247
Child Restraint Fail to Use	3	2
Violation of License Restriction	1	1
Unregistered MV	22	10
Window Tint Improper	1	5
No personal Flotation Devices		1
Unregistered Recreational Vehicle	3	1
Def. Equipment Rec. Vehicle		1
Oper. Rec. Vehicle on Public Way		1
Oper. Rec. Vehicle to Endanger		1
Unregistered Motorboat		
Fail to Give Name/Address	1	
TOTAL	**1,198**	**1,111**

MOTOR VEHICLE VIOLATIONS BY TYPE

Uniform Traffic Citations	1198
Warnings	1111
Parking Violations	39
TOTAL	**2348**

UNIFORM CRIME REPORT
(FBI CRIME INDEX OFFENSES)

Forcible Rape	2
Robbery	7
Aggravated Assaults	64
Burglary	56
Larceny-Theft	149
Motor Vehicle Theft	11
Arson	0
TOTAL	**289**

BURGLARY BREAKDOWN

Forced Entry	41
Unlawful Entry	13
Attempted Forced Entry	2
TOTAL	**56**

LARCENY BREAKDOWN

Larceny over $ 250	47
Larceny between $ 50 & $ 200	41
Larceny less then $ 50	61
TOTAL	**149**

VEHICLE ACCIDENTS

Fatal Accidents	1
Personal Injury Accidents	101
Property Damage Accidents	180
TOTAL	**282**

X111. PERSONS INJURED IN M/V ACCIDENTS

Persons Killed	1
Persons Injured	101
TOTAL	**102**

OTHER ACTIVITY—PUBLIC LOG

Call Incidents	9309
Call Incidents needing further invest	1091
Alarms Investigated	960
Hit & Run Property Damage Accidents	21
Lost/Missing Persons	46
Summons Served/Various Jurisdiction	108
Suspicious Persons/Activity	906
Deaths Investigated	4
Complaints/Obscene/Harassing Phone Calls	31
Towed M.V.'s	412
Domestic Disturbances	84
Vandalism	112

STOLEN PROPERTY BREAKDOWN

-There was a total of $ 20,762 taken in breaks into homes.
-There was a total of $ 2,334 taken in breaks into businesses.
-There was a total of $50,683 taken in larcenies.
-There was a total of $ 55,885 taken in motor vehicle thefts.
-There was a total of $ 12,425 taken in robberies.
-There was a grand total of $ 142,089 in property stolen in town in 1998.

RECOVERED PROPERTY

There was a total of $ 81,347 in stolen property recovered.

XVII. COURT ACTIVITY

Arraignments	Adults	438	
	Juveniles	13	451
Pretrials	Adults	420	
	Juveniles	24	444
Trials	Adults	84	
	Juveniles	10	94
Hearings	Show Cause	298	
	Grand Jury	16	
	Motions	28	
	Pre Trial Conferences	420	762

PERMITS ISSUED

Pistol Permits	176
F.I.D. Cards	73

FEES COLLECTED

Pistol Permits	3,625.00
F.I.D. Cards	146.00
Video/Report Requests	2,065.50
Dealer Permits	63.00
Fingerprint Cards	45.00
Restitution Checks	380.00
TOTAL	**6,324.50**

STATISTICAL COMPARISON FOR UNIFORM CRIME REPORT-FBI CRIME INDEX

	1997	1998	% CHANGI
Criminal Homicide	0	0	.-
Rapes	4	2	- 50%
Robbery	1	7	+600%
Assault	32	64	+100%
Burglary/Residential	34	32	- 6%
Burglary/Business	7	24	+ 43%
Larceny	169	149	- 12%
Auto Theft	26	11	- 58%
Arson	13	0	- 00%
TOTAL	**286**	**289**	+ 1%

STATISTICAL COMPARISON FOR ACTIVITY INDEX

Call Incidents	3925	9309	+137
Written Complaints	915	1091	+ 19
Alarms Responded To	869	960	+ 10
Protective Custody	20	24	+ 20
Criminal Arrests	284	265	- 7
Motor Vehicle Arrests	254	326	+28%
MV Violations		819	1198 +46%
Warnings		492	1111 +12(
Traffic Accidents		263	282 +7%
Fatals		0	1 +10(
Personal Injury		63	101 +60%
Property Damage		200	180 -10%
Vandalism		97	112 +15%
Domestic Disturbance		54	84 +56%

UNIFORM CRIME REPORTING CLEARANCE RATES

	1997	199
First 6 Months	40.2%	39.5
Second 6 Months	22.2%	29.1
TOTAL YEAR	**29.6%**	**34.3**

CENTRAL DISPATCH

Central Dispatch Department is staffed by a ll group of dedicated professionals providing vital link between the Public and the Town's ergency services 24 hours a day, seven days a k. We are part of the State-wide E 9-1-1 system wing for advanced dispatch services such as er location/identification. In addition to vering all emergency calls, our dispatchers also e as the town's non-emergency service rmation center, often being called upon to ver questions or pass on information pertaining veather, school closings, road conditions and y other public concerns.

art of our efforts to deliver the highest level of ice to the residents of Wilbraham, all central atch employees have recently received training certification from the Assicidiaont of Public ty Communication Professionals and are ently receiving training as Emergency Medical atcher. This training will allow us to give pre- al instructions to victims of Medial rgencies delivering medical treatment even re the Ambulance arrives.

nas Cortis, Dispatch Supervisor

sell Mitchell	Nancy Kober-Frappier
k Duclos	Lisa Corriveau
ey Rae	Sandra Ely
d Clark	Heather Quinn
ony Gentile	

WILBRAHAM CULTURAL COUNCIL

Wilbraham Cultural Council (WCC) promotes ral events in the community. They range from ng school trips to hear the Springfield hony Orchestra to bringing jazz bands tot he r center. We also provide "seed" money to ps to initiate new fundraising activities that it everyone in the community.

All meetings are posted and open to the public. Your involvement is welcome. The following is a list of applicants who were funded by the council in Fiscal Year 1999 (July 1, 1998 - June 30, 1999):

Wilbraham-Hampden Rotary Club
Wilbraham Community Chorus
Soule Road School
Memorial School
Mile Tree School
Donald Bastarache Big Band
Wilbraham Public Library
Art Tipaldi, Minnechaug Regional High School
Minnechaug Regional High School
Soule Road PTA
Wilbraham Men's Glee Club
John Root
Newton Lodgge, A.F. & A.M. Wilbraham
Memorial School - SSO concert
Soule Road PTA - Broadway for Kids

Fifty-five percent of the funds were allocated directly to fund Wilbraham-Hampden regional school projects. Eighteen percent or the funds were allocated to groups that donate scholarships to Minnechaug Regional High School. Eleven percent of the funds were allocated to choruses and glee clubs. Approximately five percent each was allocated to the library and the Pheasant Farm with the remaining six percent targeted to helping seniors' projects.

Two new projects this year are worthy of special mention: The Rotary sponsored Barber Shop Quartet Contest was attended by over 1,500 people and yielded a net profit of approximately $4,000.00 As many townspeople know, the Rotary is very generous with scholarship aid and civic projects in the community. Our $100 donation to the 33rd Masonic District allowed an additional 15 senior citizens from Wilbraham to attend "Bright Nights at Forest Park" and then enjoyed a delightful Christmas Dinner and sing-a-long at Newton Masonic Lodge.

We are currently working on our vision and mission statements outlining our goals and objectives for 1999-2000. We plan to hold fund-raising events (for the WWC) so that we can apply for matching funds from the state. This will allow us to have as much as $18,000 available to fund projects in FY 2000.

Please note that money donated to the Wilbraham Cultural Council by civic groups, town and school departments, is eligible for matching state grants.

We hope that all Wilbraham residents will get more involved in this valuable town asset and that we can bring more cultural events into our lives!

Leonard D. Hickey, Chairman

Jennifer Chapin, Deputy Chair
Charles F. Bennett, Secretary
Carolyn Zawacki, Treasurer

Lee Fontaine	Ellen A. Harris
Andrew Leviton	Barbara Los
Barbara S. Ziskind	Deborah L. Poppel
Sharon Tellier	Judy L. VanRaalte

DRUG ABUSE RESISTANCE EDUCATION

The Wilbraham D.A.R.E. program continues to be a tremendous a success. Credit for this achievement can be traced to the strong collaborative efforts of the community partnerships that support the fundamental principals or our message. Established alliances with our schools, local government, community organizations, citizens and businesses have reinforced our objectives of teaching our children to resist drugs and violence. Wilbraham's D.A.R.E. program has been recognized as a national model due to these accomplishments and has often been described as *"community policing at it's best"*

Before we can change behaviors, we first and foremost must change the perception of drugs and violence as viewed by society and young people today. We continue to meet this objective by delivering the D.A.R.E. curriculum in grades one three, five, eight, ten and a parenting program a well. In 1998 our program received a $9,700.0 grant from the Executive Office of Public Safet funded through the cigarette tobacco tax. Thi subsidy provided the necessary funding fo assistance of our part-time D.A.R.E. officers Sg Raymond Kallaugher, Officers Robert Zollo an Daniel Menard.

Dennis J. LaPlante, D.A.R.E. Coordinator

VETERANS SERVICES

The Department of Veterans Services is under t direction of the Office of the Commissioner Veteran's Services of the Commonwealth Massachusetts and is governed by Chapter 115 the Massachusetts General Laws. The servic provided by this office consist of financ assistance, especially with medical care accordance with the standards and limitations of Massachusetts Medical Directive, as well referrals and consultations. All Veterans and th dependents should feel free to contact this office 596-8111. We urge all veterans to bring a copy their DD 214 discharge document to be placed file in this office in case of loss or damage to e original. We can also help to obtain copies military records if the original has been lost.

Annually on Memorial Day we hold a Wr h Laying Ceremony at Glendale Cemetery an a Veteran's Day Tribute in November at the Sold 's Monument in the center of town. Many thanks g to all who participated and made the events a suc s in 1998. Interested parties who would lik to participate or speak in future programs are welc ne and may contact me any time.
Applications for Veteran's License Plates fron the Department of Motor Vehicles are available ir hi office, as well as applications for military b n decals to be attached to the number plates.

The town has announced plans for a G n Memorial to honor Wilbraham veterans from V r

II, Korea, Vietnam and Desert Storm. ans and their families are encouraged to it honorable discharge documents for veterans were Wilbraham residents at the time they ed war time military service to ensure their sion.

Commonwealth of Massachusetts Executive e of Administration and Finance Department eterans Services Division has announced the ability of annuities in the amount of $1,500.00 ble in two equal payments in January and July ny wartime veteran who suffered service ected blindness, paralysis or 100% disability, the parents of a deceased veteran whose death rred as a result of injury sustained or disease acted during active service in time of war. act this office for more information or to make plication.

ard J. Prochnow, Veterans Agent

Veterans Administration
Toll-Free Numbers:

Benefits---------- 1-800-827-1000
Insurance---------- 1-800-669-8477
Management Ctr.------ 1-800-827-0648
ation Loans ---------- 1-800-326-8276
stones and Markers---- 1-800-697-6947
an Gulf Helpline ------1-800-PGW-VETS
MPVA ---------- 1-800-733-8387
)) ---------- 1-800-829-4833

toll-free bulletin board called VA ONLINE
1-800-US1-VETS(871-8387)
computer address: http://www.va.gov/

LBRAHAM AND MONSON ACADEMY

lbraham & Monson Academy began its 195th y welcoming 352 students who have come m 15 states, the District of Columbia, and 18 ent countries to live and learn together. For the th consecutive year enrollment increased. g the day students, 45 are from Wilbraham. olment at the Blake Middle School reached 80 this fall, and there are no plans to increase that number.

In October of 1998 the Board of Trustees approved plans for the renovation of the Corbin Field House. It was felt that the historic significance of the building was important to the Academy and the town, therefore renovation was a clear choice over reconstruction. The building will provide expanded locker room space and a fitness facility in addition to the existing functions it serves. The architectural firm of Stecker, LaBau, Arneill, McManus has been employed and the renovation is targeted for completion in September 1999. The Board also approved a long-term goal of expansion of the Athletic Center and the eventual construction of an additional gymnasium.

A special fund has been created in memory of Gray Mattern, who was Headmaster of Wilbraham Academy from 1955 – 1971. 50% of the money raised through the fund is earmarked for the restoration of the facades of the historic buildings on campus.

The members of the Curriculum Renewal Committee, under the leadership of Sam Robinson, Assistant Head of School, continued their work during the summer. They created a framework to enable the faculty to assess and revise the curricula of their departments in order to serve the needs of the student body as we approach the millennium and the 200th birthday of Wilbraham & Monson Academy.

The Academy continues to enjoy strong ties with the town of Wilbraham. Many of our students are involved in local elementary and middle schools. The Academy Repertory Company and Academy Singers perform at many schools. International students have visited the Wilbraham Middle School for four years, speaking to social studies classes about their countries and their culture. Students in the afternoon Community Service activity volunteer at day care and senior citizens' centers. Many of the faculty and staff at the Academy also serve on town

committees and are involved in youth recreation. We welcome the citizens of Wilbraham at concerts, dramatic performances and athletic events on campus. Many community organizations use the fields and other facilities at the Academy. Last summer Beech Tree Camp again provided a stimulating day camp experience for many local youngsters.
Richard C. Malley, Headmaster of School

BUILDING DEPARTMENT

In July of 1998, William Garvey retired as building inspector/zoning enforcement officer for the town after 8 years of service to our community. His dedication, fairness and generosity will be missed by all. We wish Mr. Garvey well in his retirement.

I was appointed to replace Mr. Garvey as building/zoning enforcement officer in July, and come to the town with 25 years building experience. I am here on a full time basis to answer any of your building and zoning questions. In 1998, there was a sharp increase in the number of single family dwelling permits issued over the previous year.

Please remember that all types of construction listed below requires a building permit, including re-siding and re-roofing your home.

Building Permits Issues during 1998:

Type of Permit	Number	Estimated Cost
Single Family Dwellings	73	$12,934,500
Additions & Alterations, Residential	147	$ 1,644,083
New Commercial	5	$ 1,133,500
Additions & Alterations, Commercial	16	$ 476,700
Community Buildings	2	$ 7,231,000
Swimming Pools	23	$ 193,190
Garages	8	$ 87,134
Barns, Stables	2	$ 175,000
Sheds	41	$ 111,128
Wood Burning Stoves	17	N/A
Signs	30	$ 47,245
Fire Damage Repairs	1	$ 25,500
Demolitions	4	N/A
Total	369	**$24,058,980**

Lance W. Trevallion, Building/Zoning Enforcement

LIBRARY

It was thirty years ago that the library moved from its site on Boston Road into the present building on December 9, 1968. In their annual report of 196 the Building Committee stated that they expecte "the building still will be adequate in at least twent years". The 13,000 square foot library wa designed to accommodate a capacity of 50,000 t 60,000 volumes and cost $395,000.

Although the library building is still the "credit t the town" the Building Committee hoped for, it w designed in a time when computers in libraries we only the dream of visionary librarians and use of t facility was only about one-third of what it is toda In 1968 the library's circulation was 74,653 and t collection included almost 23,000 volumes. 1998 circulation topped 200,000, our collection w over 70,000 items, and our computer resources a Local Area Network developed considerably. Sin 1968 children's services have expand tremendously so that today the library sponsors ov two hundred programs attended by over 4,0 children annually. Reference and children's st now annually answer over 14,000 questions person, by telephone, and by e-mail. Today o 600 people are registered to use the Internet on library's computers, and many more people use e library's CD-ROM reference resources or access e library at home through their home computers' line connections.

The library recently formed a Long-Range Plann Committee to develop a plan for the future library facilities and services. By the fall of 19 this committee, composed of library staff, trust and representatives from the community will iss report with recommendations for library goals objectives for the next three to five years.

1998 was a successful year for the Wilbra Public Library. One of the highlights include completion of the Health Information Grant "A Healthy You". This $6,000 grant from the Massachusetts Board of Library Commissioners

wed the library to purchase 168 books, 38 os, 27 audiobooks, 13 CD-ROMs and 1 on-line tronic subscription. Prior to the grant period, bulk of the circulating health collection was a 1970. The library also conducted nine health rmation programs throughout the year and eloped many special resource guides called finders.

library was also one of fifty libraries nationally eceive a special grant for the book discussion ıp, "Lives Worth Knowing", sponsored by the erican Library Association, the National owment for the Humanities and the New York ncil for the Humanities. One hundred-ten ple attended this four-part series in the fall. The ng book discussion series, "Utopias and topias", co-sponsored by the Friends of the ary and the Massachusetts Foundation for the nanities, brought in two hundred participants. ddition, the library participated in the national vorite Poem Project", a program developed by ert Pinsky, with several Wilbraham residents ing their favorite poems to a live audience and aping by Wilbraham Community Television.

library would like to thank the Masons and ry clubs for their donations of two new puters for the children's department, one for ational games and one for word processing. were both much needed and appreciated by children. Thank you also to Carol Eaton, Sue aee, Coralie Gray, Diane Weston and Claire enson who delivered over six hundred books other materials to homebound library patrons. k you to Norma and Glen Buchholz and Lou Marian Mika for their regular delivery of books rsing homes and the Senior Center. Thank you e teachers and students of the Minnechaug borative program who volunteer to work at the y weekly throughout the school year. Thank o Leanne Morrissey and her many helpers for ng on another great Friends' Art Show in h. Thank you to the students from Minnechaug once again did a splendid job decorating the ows in the children's department with paintings for the "Unlock the Mystery—Read" summer reading program. Thank you to the Junior Friends of the Library who helped out in the children's department and sponsored the "FallFest". Thank you to the Junior Women's Club and Garden Club for their contributions to beautify the library and donations to library projects. Thank you to all our generous neighbors who donated money to the Memorial Endowment Fund. Thank you to the many people who donated gifts of books and other needed items to the library.

Thank you also to the wonderful library staff who make our library one of the best in the state according to statewide statistics and the many compliments I receive: Joe Rodio, Elaine Crane, Karen Ball, Claire Stevenson, Wayne Wrubel, Cindy Rusczek, Ardie McEathron, Eleanor Rotsko, Fran Penso, Debbie Searles, Sue Getchell, Gail Wholley, Ronnie Meschke, Maura Talmadge, Sue Kent and Sergio Pereira.

Thank you to the Library Trustees: Barbara Fitzgerald, Coralie Gray, Bill Massidda, Sue Magee, Llewellyn Merrick, and Debbie Reavey for their help and guidance. Lastly, thank you to the library's two vital volunteer organizations, the Wilbraham Library Memorial-Endowment Fund and the Friends of the Library for their continued support, with special thanks to Tricia Sherbow, President of the Friends. The Memorial fund investment profits enabled the library to purchase 121 new titles this year while the Friends contribution paid for all the new videos, music tapes and CDs, children's programming, many special events, quarterly newsletter, and some enhancements to the building and grounds this year. All this plus forty-two Friends volunteered their time to library efforts this year.

Christine Bergquist, Library Director

LIBRARY STATISTICS

Holdings	Adult	Children	Total
Volumes of books	37,039	20,521	57,560
Periodical issues	6,446	444	6,890
Videotapes	1,744	872	2,646
Audio books	1,380	450	1,830
Music on compact disc	679	166	845
LP records	0	0	0
Music cassettes	247	179	426
Puppets		169	169
Computer software	51	15	66
Multi-media kits		24	24
Equipment			
TOTAL ITEMS	**47,616**	**22,841**	**70,460**

Circulation	Adult	Children	Total
Books	69,057	65,895	134,952
Videotapes	26,359	13,783	40,142
Audio tapes (incl. Audio books)	10,765	3,031	13,796
Periodicals			6,626
Compact discs	3,236	858	4,094
Puppets			1,301
Multi-media kits			26
LP records			0
Computer software			88
Total circulation			201,025

Other Statistics	Adult	Children	Total
Registered borrowers			9,842
Reference questions	4,832	9,300(est.)	14,132
Number of Computers (For public use)	11	5	16
Materials delivered			1,668
Children's programs			225
Attendance at children's programs			4,236
Programs for adults			147
Attendance at programs for adults			678
Hours of registered Computer word processing use			756
People trained on computer			112
Registered Internet users			631
Meetings held in Brooks Room			129
Meetings held in Cutler Room			69
Volunteers			91
Volunteer hours (estimate)			1,444
Books donated			5,364
Donated books added to collection			268
Items purchased (estimate)			7,250
Items discarded (estimate)			4,500
Interlibrary loans to other libraries			901
Interlibrary loans from other libraries			904

RECREATION COMMISSIO

The Wilbraham Recreation Commission and t Friends of Recreation have continued to wo closely in providing quality programs for to residents. A highlight last summer was the Rob Bros. Circus that came to town providing a spec event for the whole family. The Parks a Recreation Commission and the Friends of Recreation worked cooperatively addressing nee d field work at Spec Pond along with the installat n of an irrigation system. Field Turf was installe n the goal mouth areas of field #1 at WMS, the f ld at Soule Road was rehabilitated and fenced in. he buildings at Spec Pond need annual maintena ce and this year the ceilings in the pavilion w re painted. Maintenance of the rehabilitated fields nd fertilization and weed control are of the utm st importance.

The Commission sponsors over 50 recrea on classes for preschoolers through adults as we as the traditional youth and teen sports programs, ult volleyball, summer leagues, the Adventure Pro am and beach programs at Spec pond. The Spec ond pavilion and its amenities have become increas gly popular for businesses and private parties/picni s. It truly offers something for the whole family.

The Commission would like to take this oppor nity to thank the hundreds of volunteers that mak our programs a success. Your input, support and genuine concern enables us to offer the q ality programs that you deserve.

Anthony Herdemian, Recreation Director

Recreation Commission:

John O'Connor, Chairman
Judy Curran, Vice-chairman
Grant Campbell, Secretary
Gerry Ferzoco, F.O.R. Liaison
Lori Hewitt, Secretary
Mary Quigley
Leslie Bloom
Brian Bellefeuille

Friends of Recreation:

Bradley Pinney, Chairman
Keith Person, Vice-chairman
Lori Hewitt, Secretary
Gerry Ferzoco, Recreation Commission Liaison
Dave Danker, Treasurer
Jason Burkins
Jim Slattery

1998 RECREATION ACTIVITIES

Seasonal Trips for All Ages to Red Sox & Yankee Baseball, Broadway Shows, New York City, and the Bronx Zoo.

Program	Age	Registration	#
Summer Programs			
Adventure Program	6-12	May-June	375
Sport-O-Rama	7-14	May-June	195
Summer Tennis	7-18	May-June	35
Spec Pond Swim	All	May-June	2,450
Summer Trips	All	As announced	160
Junior Golf	8-16	Summer	44
Summer Basketball	12-16	Summer	150
Circus	All	Summer	900
Fall Programs			
Instructional Soccer	K	July-August	90
Youth Soccer	9-15	July-August	502
Football (SAFL)	9-15	July-August	95
Cheerleading	9-14	August	30
Adult Volleyball	Adults	September	132
Oil Painting	7-14	September	20
Dance Lessons	5-14	September	115
Kinder Movement	3-5	September	60
Aerobics	Adults	September	20
Toddlers Dance	1 1/2-3	November	32

Program	Age	Registration	#
Winter Programs			
Instr. Basketball	6-8	Nov-Dec	90
Rec. Basketball	9-14	Nov-Dec	460
Comp. Basketball	10-14	Nov-Dec	51
Teen Basketball	15-17	Dec-Jan	90
Aerobics	Teen-Adults	January	20
Adult Volleyball	Adults	January	132
Oil Painting	7-14	January	20
Dance Classes	5-14	January	110
Kinder Movement	3-5	January	40
Self Defense	7-12	January	40
Toddlers Dance	1 1/2-3	January	32
Bas. Spring Training	7-12	February	22
Spring Programs			
T-Ball	6-8	Feb-March	116
Rec. Baseball	8-14	Feb-March	435
Comp. Baseball	10-14	Feb-March	60
Girls Softball	8-14	Feb-March	145
Girls Comp. Softball	12-15	Feb-March	13
Dance Classes	3-14	March-April	74
Kinder Movement	3-5	March-April	40
Toddlers Dance	1 1/2-3	April-June	32
Aerobics	Teens-Adults	April-June	25
Inst. Lacrosse	3rd-5th grade	May-June	48
Lacrosse	5th-8th grade	April-June	39
Girls Lacrosse	6th-8th grade	April-June	20

COUNCIL ON AGING

The Council on Aging provides services, programs and activities for the over 2800 individuals in Wilbraham who are over the age of 60. In addition, assistance is given to individuals and families who are under that age and need information or help applying for food stamps, fuel assistance, in-home services, the WIC program, housing, emergency food, and referral to other social service agencies. Recreational activities continue to be an important part of the programs we offer; with an emphasis on health maintenance and wellness classes. Through grants and donations these classes are provided at a low cost to seniors. The monthly newsletter is sent to every senior in Wilbraham. We are grateful to the Hampden-Wilbraham Regional School District for their contribution in printing the newsletter and to the Friends of Wilbraham Seniors for providing the postage.

Noon time meals at the Senior Center are provided Monday through Friday by Greater Springfield Senior Service, Inc. and funded by Title III c of the Older Americans Act. More than 11,000 meals were served last year and around 8000 meals were delivered to home bound seniors. Site manager Helen Lindsey Barna makes everyone feel welcome and supervises all the volunteers who help on a daily basis.

Our goal is to assist Seniors to remain healthy and independent as long as possible. Frequently seniors require only a small bit of assistance in order to remain safely in their own homes. Many in Wilbraham are over income for state home care services or no longer eligible for service paid by Medicare. Through home visits and family meetings, a service plan is developed and implemented by the Social Service Coordinator.

The S.A.L.T. Council (Seniors and Law Enforcement Together) is comprised of seniors, representatives from the police, fire, council on aging, housing authority, as well as interested community members. Their purpose is to educate the community and bring attention tot he particula problems that are faced by seniors. Ed Schenc provides health insurance counseling through program sponsored by the Springfield Council o Aging. He maintains office hours at the Senic Center twice a month to answer questions, explai options and the changes in health insurance. H assistance has resulted in the return of thousands dollars to seniors in Wilbraham.

Transportation for seniors and the disabled provided through Mass Services for Senio Applications for ADA eligibility are available at t Senior Center. Volunteers provide rides to medic appointments for those who do not have their ov transportation and are unable to take the senior va

The Council on Aging meets at 7:15 p.m. the fi Wednesday of each month at the senior center. encourage residents of all ages to attend the meetings and provide the council with input on needs of the community.

Theresa Munn, Chair Dennis Lopata, Vice Ch
Al Brazee, Treasurer Mary Irla, Secretary
Barbara Fisk Marguerite Zwarycz
Dorothy H. Hooper, Director of Elder Affairs

PLANNING BOARD

The Planning Board is composed of five mem elected to staggering five-year terms and associate member appointed to a one-year te The Board is charged with the responsibility o municipal land use planning. The Board advises Town Meeting on local issues relatin development and zoning, and administers rules regulations governing the subdivision of lan Wilbraham.

1998 was another very active year for the Plan Board. The Planning Board met 25 times and 11 public hearings. Land development activi Wilbraham continued at a strong pace reflectin strength of the economic recovery. unexpectedly, much of our time and energy

used on reacting to the many residential and mmercial projects proposed in the Town during past year: The Board approved 22 non-division plans submitted by property owners o were seeking to change existing property ndaries.

r special permit applications were filed with the ard. The Board issued special permits for a ached accessory building at 31 Pomeroy Street 212 Springfield Street. The Board issued a cial permit for the "Woods at Wilbraham", a 150 t Planned Unit Residential Development located Main Street. The Board also issued a special mit for an expansion of the Balise Ford lership at 1979 Boston Road.

Board granted site plan approval to expansion ns at the Mile Tree Elementary School.

Planning Board reviewed and provided written ommendations on 20 site plan referrals from the ing Board of Appeals.

Board approved four residential subdivision as: "Danforth Farm" (15 lots) located off ntain Road, "Falcon Heights" (7 lots) located Red Gap Road, "Oak Hollow Estates - Phase II" lots) located at the end of Victoria Lane and rlook Drive, and "Marilyn Drive Extension" (5 t located at the end of Marilyn Drive. The ord disapproved a preliminary residential llivision plan entitled "Lantern Lane" located in apden with proposed access from Oakland et in Wilbraham. The Board also approved an nded 10-lot commercial subdivision plan tled "Post Office Park" for the former Cordelia ie subdivision off Boston Road. At year's end, residential subdivisions and 1 commercial bivision were under various stages of rtruction. The Planning Board continues to ly monitor work in these previously approved bivisions under our jurisdiction.

Wilbraham will continue to develop and grow; nge is inevitable (unless of course you are at a ening machine). Our role is not to stop development, but to control that development and future growth to the best of our ability using sound planning principles and reflecting the will of the townspeople. We try our best to anticipate the future and to develop whatever zoning is in the best interest of the town. Please believe us when we say that this can be challenging. For example, because our population is aging and living longer, we have devoted considerable time and energy to allow alternative forms of housing so that our older residents can "age in place" and not be forced to move out of our community. The Annual Town Meeting passed an amendment to the Zoning By-Law that was sponsored by the Planning Board to permit planned retirement communities and other forms of assisted living facilities in Wilbraham. We are pleased to report that one applicant has already approached the Town with a proposal to build a facility in our community. Other amendments adopted by Town Meeting were revisions to the existing definition of "street", to regulations governing unregistered motor vehicles and the use of common driveways in residential zones as well as new telecommunication tower regulations.

Looking towards 1999, the Planning Board will be working with a Steering Committee to review zoning in the Town Center. We also plan to update and reorganize the Zoning By-Law. We will be seeking input from townspeople on these subjects so that any proposed changes will be well thought out and will have wide support at Town Meeting.

At the annual Town election, Edward Stevenson was elected to a five-year term on the Board. In June, the Planning Board reorganized and Richard Butler was elected Chairman, Eric Fuller was elected Vice Chairman, and Jonathan Viens was elected Clerk. James McEathron was appointed to a one-year term as an Associate Member. Richard Butler continued to serve as the Town's representative to the Pioneer Valley Regional Planning Commission, Eric Fuller served on the Open Space and Recreation Plan Committee and Edward Stevenson served on the Library's Long Range Planning Committee. Planning and

Community Development Administrator John Pearsall continued to function as the staff liaison between the Planning Board and other town boards and committees. In August, Donald Williams was appointed to serve on the Board, filling the vacancy created by the resignation of Robert Gaynor.

The Planning Board holds regularly scheduled meetings on Wednesdays at 7:00 PM. Specific dates and agendas for meetings may be obtained from the Planning Office. All meetings are open to the public and community participation from interested townspeople is always welcomed and encouraged. With your support we will continue to provide the very best possible service for our community in the year ahead.

Richard Butler, Chairman
Frederic Fuller III, Vice Chairman
Jonathan Viens, Clerk
Edward Stevenson
Robert Gaynor (resigned 6/15/98)
Donald Williams (appointed 8/11/98)
James McEathron, Associate Member

FINANCE COMMITTEE

The Finance Committee is made up of nine Town residents appointed by the Board of Selectmen for staggered three year terms. The main function of the Committee is to investigate the needs of the Town, review the financial requirements of the different departments, and to recommend budget appropriations required to meet those needs. The Finance Committee holds regular public meetings and makes final recommendations at the Annual Town Meeting.

Wilbraham is faced with an increasing growth rate and associated monetary demands on it's resources. This situation is acerbated by Proposition 2 1/2 which limits the town's ability to raise revenues. The town departments have done a commendable job providing services to our community through tight budget monitoring. The funding of the Stabilization Fund remains a priority of the Finance Committee. The balance of the fund as of Decembe 31, 1998 is $1,245,749. Maintaining this financia resource is critical if our town is to face the challenges of increased growth and limite revenues.

The Finance Committee members encourage fisca creativity. Funding through grants and alternativ resources other than raising tax revenues ar constantly sought. Our goal is the balance of bein sensitive to the needs of a changing and growin Town, the scrutiny of expenditures and the pursu of alternate sources of revenue is our goal.

Robert G. Gale, Chairman

Marcia Zimmer	Paul D. Barry
Deborah Rosenthal	Ken R. Furst
David Crevier	Paul DeSantis
Kevin Dorsey	Susan Bunnell

ACCOUNTING

The Accounting Department's main responsibili is to ensure that the finances of the town a recorded and expended according to Town Meeti vote. Additional responsibilities include prepari and filing timely reports to the state to enable t town to receive a "free cash" figure during t budgeting process. We also process vend payments on a weekly warrant as well a approximately 125 employee payroll checks.

This department provides budget worksheets for a department directors to submit their propo d budgets to the Board of Selectmen, Fina e Committee and Town Administrator during e budget process. The end result is the propo d budget that is put forth at Annual Town Meeting The end of fiscal '98 brought a big change to ie Accounting Department when long time emplo ee Marie Bouchard announced her plans to retire. We wish Marie well in her retirement, as she wil be sorely missed. Margaret Everett joined ie department early in the fiscal year to ass ie Marie's duties. Margaret is a definite asset to its

artment.

ant to thank my staff, Elayne Stratton, Margaret erett and my assistant, Nancy Johnson for their ication and hard work. The Accounting partment functions satisfactorily because of m.

Anne DeGray, Town Accountant

CAPITAL PLANNING COMMITTEE

e Capital Planning Committee is made up of five mbers appointed for three year staggered terms. ee members are appointed by the Board of ectmen and two members are appointed by the ance Committee. The committee is charged with review of capital expenditures of the town. pital assets have a useful life of more than one r and a cost of more than $5,000.00. They ude the construction of municipal buildings, uding schools, and the acquisition of land and sonal property such as computer equipment, ware, vehicles and heavy equipment. We nage the town's borrowing/bonding for the pose of purchase and maintenance of these ital assets. We also make sure that the debt vice payments for a project (term of the loan) s not exceed the projects' projected useful life ugh the annual review of the five-year Capital rovement Plan.

We work very closely with the town's Department Managers, the Town Collector/Treasurer Thomas Sullivan, the Accounting Department (Assistant Town Accountant Nancy Johnson is our clerical support person), and of course, the Board of Selectmen and Town Administrator, William Moriarty. Our methodology includes interview the Department Managers, reviewing the requests and recommendations submitted by town departments, maintaining the five year capital improvement plan, and making recommendations to the Board of Selectmen, the Finance Committee and at the Annual Town Meeting.Our meetings are posted and residents are more than welcome to attend.

Appointed by	Appointed by
Board of Selectmen:	Finance Committee:
Robert Quintin, Chairman	Su Bunnell
Marcia Zimmer	Michael Shea
John Wesolowski	

BOARD OF ASSESSORS

New growth for FY99 was $18,660,000 and the Town's total taxable value was increased about 2.05%, to $848,527,800. Property values in our area continue to remain quite stable, in contrast to values in the eastern part of the state, where land values are escalating sharply.

During the year we managed to inspect about 1000 properties. We understand that these inspections are intrusive, but they are essential to insure that our property data is accurate for fair and equitable valuations and taxation.

Property values for FY99 taxation are our best estimate of market value on January 1, 1998. Your property value and the tax rate for FY99 may be found on your 3rd. quarter tax bill. The property tax of the first two quarterly bills of the fiscal year (beginning July 1) is an estimate based on the actual tax of the previous fiscal year. The property tax of the last two quarterly bills is based on the valuation and tax rate of the current fiscal year, minus the amount already paid.

The Massachusetts Department of Revenue (DOR) granted preliminary approval of our property values Oct. 7, the Classification Hearing was Oct. 19 and our single tax rate of $17.36 per thousand was approved by the DOR Oct. 29. The Recap Sheet for Fiscal Year 1999 (July 1, 1998 - June 30, 1999) is appended to this report and is appended to this report.

Late in the year, the first steps were taken toward archiving old data, much of which must be maintained indefinitely. The data will be scanned onto CD-ROM disks for office use and the originals

will be retired to secure storage elsewhere.

Initiatives were also taken and new equipment purchased to convert our mass appraisal system from the UNIX operating platform we have used for the past ten years to Windows NT, which we hope will be easier to maintain and offers the advantages of a graphical interface.

After 12 years of service to the Town, Anthony J. Vecchio retired and, following the May election, was replaced on the Board by Richard J. Howell.

For all their hard work and support in 1998, we thank our Assistant Assessor, Manuel Silva, MAA, and his very capable staff, Carol Eaton, Carol Horton, and Frances Boudreau. In addition, the cooperation and assistance of other department heads and their staffs is sincerely appreciated.

Robert A. Bonsall, MAA, Chairman
Dorothy A. Gates
Richard J. Howell

GENERAL FINANCIAL INFORMATION

SURPLUS: Accumulation of unused appropriation balances and receipts in excess of amounts estimated. Compares in essence to surplus of a private company accumulated through profits.

UNDESIGNATED FUND BALANCE: (Commonly referred to as Available Funds or Free Cash). That portion of Surplus free from encumbrances and thereby available for appropriation by Town Meeting for various purposes.
Amount certified by Director of Accounts: $823,148.00

FINANCE COMMITTEE:

(a) The Board of Selectmen shall appoint a Finance Committee consisting of nine members, no one of whom shall hold any elected town office. Three persons shall be appointed each year following the conclusion of the financial fiscal year for a term of three years.

(b) Said committee shall annually choose its own chairman. Vacancies occurring on said committee may be filled at any time by the Selectmen with the appointment being for the unexpired term. To this committee shall be referred all articles in the Town Warrant calling for appropriations. The committee shall consider all matters proposed to be acted upon at Town Meetings, but it shall not report on such matters as may have been referred to other committees by vote of the Town.

(c) No vote shall be passed at any Town Meeting involving the appropriation or expenditure of any sum of money, the subject matter of which has not first been considered and reported on by said committee.

(d) It shall be the duty of this committee to investigate the needs of the town, particularly the financial requirements of the several departments and to ascertain and recommend the amounts required to carry out

(3) Five members of the committee shall constitute a quorum for the transactions of business. (Amended April 30, 1988).

PERSONNEL BOARD:

(a) The Board of Selectmen shall appoint a personnel board of five members, the members to hold staggered terms of three years.

(b) Said board shall advise the Board of Selectmen on all matters pertaining to personnel policy.

(c) The Board of Selectmen shall from time to time adopt personnel policies relating to all positions not otherwise covered by collective bargaining agreement, except with reference to positions filled by popular election or under the direction and control of the Hampden-Wilbraham Regional School Committee. A copy of all personnel policies as adopted by the Board of Selectmen shall be filed with the Town Clerk.

(d) Wage and classification plans shall be adopted in the manner required by law.

ERLAY AND OVERLAY SURPLUS: pter 59, Section 25, of the General Laws states: e Assessors in any city or town, except Boston, add to the amount to be assessed such onable amount as the commissioner may rove although the limit of taxation as fixed in city may by such overlay be exceeded, such unt to be used only for avoiding fractional sions of the amount to be assessed in the ortionment thereof and for abatements granted account of property assessed for the fiscal year which the overlay is made or of taxes in the rant of which the overlay is a part, but any nce in the overlay account, in excess of the unt of the warrant remaining to be collected or ed, as certified by the board of assessors, shall ransferred by the board of assessors upon their initiative or within ten days of a written request he chief executive officer, with written notice to chief executive officer, to a reserve fund to be opriated for any lawful purposes; any balance aid reserve fund at the end of the fiscal year l be closed out to surplus revenue. This section l apply to fire, water, and improvement icts. (as amended).

ERVE FUND: Established under the isions of Section 6 of Chapter 40 of the General s: "To provide for extraordinary or unforeseen nditures, a Town may at an annual town ting appropriate a sum not exceeding five ent of the tax levy of the preceding year, to be vn as the reserve fund. No direct drafts against fund shall be made, but transfers from the fund a from time to time be voted by the finance or opriation committee of the town, in towns ng such a committee, and in other towns by the tmen; and the Town Accountant in towns ng such an official, and in other towns the or or board of auditors, shall make such fers accordingly."

BILIZATION FUND: Established under the isions of Section 5B of Chapter 40 of the eral Laws: "For the purpose of creating a lization fund, cities, towns, and districts may appropriate in any year an amount not exceeding ten percent of the amount raised in the preceding fiscal year by taxation of real estate and tangible personal property or such larger amount as may be appropriated by the Emergency finance Board established under Section one of Chapter forty-nine of the Acts of nineteen hundred and thirty-three. The aggregate amount in the fund at any time shall not exceed ten percent of the equalized valuation of the city or town as defined in Section one of Chapter forty-four. Any interest shall be added to and become a part of the fund."

"The Treasurer shall be the custodian of the fund and may deposit the proceeds in national banks or invest the proceeds in national banks or invest the proceeds by deposit in savings banks, cooperative banks or trust companies under the laws of the Commonwealth, or invest same in such securities as are legal for the investment of funds of savings banks under the laws of the Commonwealth or in Federal Savings and Loan Associations situated in the Commonwealth."

"The stabilization fund may be appropriated in a town, at an annual town meeting by a two-thirds vote or at a special town meeting by a two-thirds vote; in a district, at an annual district meeting by a two-thirds vote or at a special district meeting by a two-thirds vote; and in a city, by a two-thirds vote of city council. Said fund may be appropriated for any purpose for which the town, district or city would be authorized to borrow money under section seven or eight of chapter forty-four or for such other municipal purpose as is approved by said emergency finance board. Said board, in addition to the powers and duties otherwise conferred to imposed upon it, is authorized to perform the further duties imposed by this section. Notwithstanding the foregoing, the stabilization fund may be appropriated for an approved school project by a two-thirds vote at a special town meeting, as provided by section nine of chapter six hundred and forty-five of the acts of nineteen hundred and forty-eight. (Awarded by 1985, 94, approved June 19, 1985, effective 90 days

thereafter).

CONSERVATION FUND: Established under the provisions of Section 5 (Part 51) of Chapter 40 of the General Laws: "For the establishment and maintenance of a conservation commission. In addition, a city or town may appropriate money in any year to a conservation fund of which the treasurer shall be custodian. He may deposit or invest the proceeds of said fund in savings banks, trust companies (incorporated under the laws of the Commonwealth, which are members of the Federal Deposit Corporation, or national banks, or in shares of savings and loan associations or in shares of Federal savings and loan associations doing business in the Commonwealth, any income there from shall be credited to the fund. Monies in the fund may be expended by said commission for any purpose, other than a taking by eminent domain authorized by section eight C."

CHERRY SHEET: A listing of State Aid and of assessments to individual cities and towns. So called because of the original color of the document.

STATE AID FOR PUBLIC LIBRARIES:
Chapter 78, Sections 19A and 19B of the General Laws state: "The state treasurer shall annually, on or before July first, pay from the General Fund to each city or town certified by the Board of Library Commissioners to have met certain minimum standards of free public library service established by said board a sum of money for its free public library or libraries which shall be determined as follows:

(1) To each town having a population of less than two thousand; a sum equivalent to the amount appropriated by it for free public library service during the preceding year, but, in no event more than one thousand dollars.

(2) To each city and to each town having a population of two thousand or more, a sum not exceeding thirty-seven and one-half cents for each resident therein, provided that such city or town appropriated during the preceeding year for its public library service at least one thousand dollars. "No city or town which appropriates for its free public library service in any one year an amount less than six dollars per capita of population shall receive any money under this section, if such appropriation is below for years immediately preceding:

"If a city or town is eligible for state aid under this section, but gives approved free library service only for a fraction of the year, the amount it shall receive will be the amount computed hereunder multiplied by such fraction."The Board of Library Commissioners is setting up minimum standards of free public library services and in certifying such libraries for aid under Section nineteen A shall require the filing of an annual report and shall require that such public libraries:

1. be open to all residents of the Commonwealth,
2. make no charge for normal library services,
3. be kept open a minimum number of hours per week,
4. employ a trained library worker,
5. expend a reasonable portion of the library's total budget for books and periodicals,
6. lend books to other libraries in the Commonwealth and extend privileges to the holders of cards issued by other public libraries in the Commonwealth on a reciprocal basis (1960, 760, Section 19b)."

ENTERPRISE FUND: Enterprise Funds offer cities and town a way to account properly for the costs of running a service. The Enterprise Law does not alter the budgetary approval process, but does require communities to budget all revenues and costs associated with providing the service in the Enterprise Fund. The retained earnings stay with the Enterprise and may be used to increase services maintained for future capital purchases or to reduce increases in future user fees.

APPENDIX A

FINANCIAL REPORTS

Combined Balance Sheet

Sources of Funding

Tax Rate Recapitulation

Town Collector

Statements of Trust Funds

Long Term Debt Service

Bank Balances

General & Enterprise Fund Expenditures

	Government Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Group	Totals
	General	Special Revenue	Capital Projects	Enterprise	Trust & Agency	General Long Term Debt	Memorandum Only
Assets							
Cash & Cash Equivalents	$1,881,909.94	$718,633.22	$92,922.71	$847,102.60	$831,579.95		$4,372,148.42
Restricted Cash					824,414.37		824,414.37
Receivables:							
Property Taxes	757,190.77						757,190.77
Tax Liens	339,313.63						339,313.63
Excises	325,889.86						325,889.86
Utilities				142,772.83			142,772.83
Special Assessments	200,632.83						200,632.83
Other	2,499.00	41,834.59					44,333.59
Due from Other Governments	10,098.61						10,098.61
Amt to be Provided for Retirement of General Long Term Obligations						2,643,000.00	2,643,000.00
TOTAL ASSETS	$3,517,534.64	$760,467.81	$92,922.71	$989,875.43	$1,655,994.32	$2,643,000.00	$9,659,794.91
Liabilities & Fund Equity							
Liabilities:							
Deferred Revenue	$1,635,624.70	$41,834.59		$142,772.83			$1,820,232.12
Deferred Compensation					34,424.38		34,424.38
Performance Bonds					759,853.11		759,853.11
General Obligation Bonds						1,990,000.00	1,990,000.00
Accrued Compensated Absences						653,000.00	653,000.00
Other Liabilities							
TOTAL LIABILITIES	$1,635,624.70	$41,834.59		$142,772.83	$794,277.49	$2,643,000.00	$5,257,509.61
Fund Equity:							
Retained Earnings: Unreserved				107,924.41			107,924.41
Fund Balance:							
Reserved for Encumbrances	86,961.00			151,115.46			238,076.46
Reserved for Expenditures	858,148.00	679,315.43	92,153.01	661,537.00	831579.95		3,122,733.39
Reserved for Revenue Deficit				(73,474.27)			(73,474.27)
Unreserved, Undesignated	936,800.94	39,317.79	769.70				976,888.43
Restricted Fund Balance					30,136.88		30,136.88
TOTAL EQUITY	$1,881,909.94	$718,633.22	$92,922.71	$847,102.60	$861,716.83		$4,402,285.30
TOTAL LIABILITIES & FUND EQUITY	$3,517,534.64	$760,467.81	$92,922.71	$989,875.43	$1,655,994.32	$2,643,000.00	$9,659,794.91

CERTIFICATION OF APPROPRIATIONS AND SOURCES OF FUNDING

		APPROPRIATIONS					AUTHORIZATIONS	
							MEMO ONLY	
City/Town Council or Town Meeting Dates	FY*	(a) Total Appropriations Of Each Meeting	(b) .** From Raise and Appropriate (Tax Levy)	(c) From Free Cash See B-1	(d) From Other Available Funds See B-2	(e) From Offset Receipts, See A-1 or Enterprise Funds, See A-2	(f) *** Revolving Funds See A-3	(g) Borrowing Authorizatic
		0.00						
5/4/98	98	87,675.00			87,675.00			
		0.00						
5/4/98	99	20,698,571.00	17,230,337.00	823,148.00	234,069.00	2,411,017.00	15,000.00	759,937.
		0.00						
		0.00						
		0.00						
		0.00						
		0.00						
		0.00						
		0.00						
Totals		20,786,246.00	17,230,337.00	823,148.00	321,744.00	2,411,017.00		
		Must Must Equal Cols. (b) thru (e)		Complete Schedule B-1	Complete Schedule B-2	Complete Schedule A-1 and/or A-2		

* Enter the fiscal year to which the appropriation relates, i.e. fiscal year 1998 or fiscal year 1999.

** Appropriations included in column (b) must not be reduced by local receipts or any other funding source. Appropriations must be entered in gross to avoid a duplication in the use of estimated or other sources of receipts.

*** Include only revolving funds pursuant to Chapter 44, Section 53E 1/2

I hereby certify that the appropriations correctly reflect the votes taken by Town Meeting/City Council.

City/Town _____ Date _____ Clerk _____ Tel. No. _____

LOCAL RECEIPTS NOT ALLOCATED *

		(a) Actual Receipts Fiscal 1998	(b) Estimated ** Receipts Fiscal 1999
1.	Motor vehicle excise	$ 1,272,710.82	$ 1,175,000.00
2.	Other excise	1,674.40	2,000.00
3.	Penalties and interest on taxes and excises	154,665.43	135,000.00
4.	Payments in lieu of taxes	5,625.18	2,500.00
5.	Charges for Services - Water		
6.	Charges for Services - Sewer		
7.	Charges for Services - Hospital		
8.	Charges for Services - Trash Disposal		
9.	Other charges for services	19,312.00	19,000.00
10.	Fees	52,509.93	50,000.00
11.	Rentals	26,516.30	26,000.00
12.	Departmental revenue - Schools		
13.	Departmental revenue - Libraries	9,388.68	9,500.00
14.	Departmental revenue - Cemeteries		
15.	Departmental revenue - Recreation		
16.	Other departmental revenue	27,665.40	27,000.00
17.	Licenses and permits	163,854.17	155,000.00
18.	Special assessments	42,437.95	45,000.00
>19.	Fines and forfeits	56,807.50	55,000.00
>20.	Investment income	162,784.40	142,000.00
>21.	Miscellaneous recurring (please specify)	7,846.00	7,000.00
22.	Miscellaneous non-recurring (please specify)	2,172.80	
23.	TOTALS	$ 2,005,970.96	$ 1,850,000.00

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further that I have examined the entries made on page 4 of the fiscal 1999 tax rate recapitulation form by the City or Town Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

_____ _____ _____

Date Accountant/Auditor Telephone No.

Do not include receipts in columns (a) or (b) that were voted by the City/Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or revolving funds on Schedule A-3.

**Written documentation should be submitted to support increases/decreases of estimated receipts to actual receipts.

->Written documentation should be submitted to support increases/decreases of FY98 estimated receipts to FY99 estimated receipts to be used in calculating the municipal revenue growth factor.

II. Amount to be raised

IIa. Appropriations (col. (b) through col. (e) from Page 4)			$	20,786,246.00
IIb. Other amounts to be raised				
1. Amounts certified for tax title purposes				
2. Debt and interest charges not included on page 4				
3. Final court judgments				
4. Total overlay deficits of prior years		2,136.90		
5. Total cherry sheet offsets (see cherry sheet 1-ER)		14,688.00		
6. Revenue deficits				
7. Offset receipts deficits Ch. 44,Sec. 53E				
8. Authorized Deferral of Teachers' Pay				
9. Snow and ice deficit Ch. 44, Sec. 31D				
10. Other (specify on separate letter)		75,369.52		
Enterprise deficit from A-2				
TOTAL IIb (Total lines 1 through 10)				92,194.42
IIc. State and county cherry sheet charges (c.s. 1-EC cols. 1 and 2)				316,963.00
IId. Allowance for abatements and exemptions (overlay) Is OL-1 Form Completed?				137,507.19
IIe. Total amount to be raised (Total IIa through IId)			$	21,332,910.61

III. Estimated receipts and other revenue sources

IIIa. Estimated receipts - State				
1. Cherry sheet estimated receipts (C.S. I-ER Total)		1,196,498.00		
2. Cherry sheet overestimates (C.S. I-EC Part E col3..)		61.00		
TOTAL IIIa				1,196,559.00
IIIb. Estimated receipts - Local				
1. Local receipts not allocated (Page 3, col.(b), Line 26)		1,850,000.00		
2. Offset receipts (See Schedule A-1)		18,000.00		
3. Enterprise funds (See Schedule A-2)		2,393,017.00		
TOTAL IIIb				4,261,017.00
IIIc. Revenue sources appropriated for particular purposes				
1. Free cash (Page 4, col. (c))		823,148.00		
2. Other available funds (Page 4, col.(d))		321,744.00		
TOTAL IIIc				1,144,892.00
IIId. Other revenue sources appropriated specifically to reduce the tax rate				
1a. Free cash...appropriated on or before June 30, 1998				
b. Free cash...appropriated on or after July 1, 1998				
Total free cash appropriated to reduce the tax rate		0.00		
2. Municipal Light Source				
3. Teachers' Pay Deferral				
4. Other source (Specify)				
TOTAL IIId				0.00
IIIe. Total estimated receipts and other sources (Total IIIa through IIId)			$	6,602,468.00

IV. Summary of total amount to be raised and total receipts from all sources

a. Total amount to be raised (from IIe)		$	21,332,910.61
b. Total estimated receipts and other Revenue sources (from IIIe)	$ 6,602,468.00		
c. Total real and personal property tax levy (from Ic)	$ 14,730,442.61		
d. Total receipts from all sources (total IVb plus IVc)		$	21,332,910.61

THE COMMONWEALTH OF MASSACHUSETTS

DEPARTMENT OF REVENUE

TAX RATE RECAPITULATION OF WILBRAHAM — FISCAL 1999

City or Town

.Tax Rate Summary

Ia. Total amount to be raised $ 21,332,910.61

Ib. Total estimated receipts and other revenue sources $ 6,602,468.00

Ic. Tax levy (Ia minus Ib) $ 14,730,442.61

Id. Distribution of tax rates and levies

Is this a certification year? (Enter Y or N) --> N

assified-> X <-Unclassified

(a) Class	(b) Levy Percentage (from LA5)	(c) IC above times Each percent in col (b)	(d) Valuation by Class (from LA-5)	(e) Tax Rate (c)/(d)x 1000	(f) Levy by Class (d)x(e)/1000
esidential	88.6698%	13,061,454.00	752,387,600	17.36	13,061,448.74
pen Space	0.0000%	0.00	0	17.36	0.00
ommercial	6.5688%	967,613.31	55,738,300	17.36	967,616.89
ndustrial	2.3292%	343,101.47	19,763,700	17.36	343,097.83
SUBTOTAL	97.5678%	**********	827,889,600	********	14,372,163.46
Personal	2.4322%	358,273.83	20,638,200	17.36	358,279.15
TOTAL	100.0000%	**********	848,527,800	********	14,730,442.61

oard of Assessors of WILBRAHAM (City or Town) Oct. 20, 1998 (Date) 596-2819 (Tel. No.)

1_____2_____3_____

o Not Write Below This Line --- For Department of Revenue Use Only

Reviewed by ----------

Date ----------

Director of Accounts Date

TOWN COLLECTOR — JULY 1, 1997 TO JUNE 30, 1998

TAXES	OUTSTANDING	COMMITTED	REFUNDS	CASH - PAID TREASURER	ABATED	TRANSFERS	OUTSTANDING
PERSONAL PROPERTY							
1989	$271						$271
1990	$1,077						$1,077
1991	$3,271						$3,271
1992	$2,322						$2,322
1993	$2,391						$2,391
1994	$2,186						$2,186
1995	$3,516						$3,516
1996	$3,513		$5	$337			$3,181
1997	$3,523		$15	$419			$3,119
1998	$153,583	$172,120	$202	$320,957	$656		$4,293
REAL ESTATE						TAX TITLE	
1988	$1,526						$1,526
1989	$1,571			$718			$853
1990	$6,335			$938			$5,397
1991	($2,749)						($2,749)
1992	$906						$906
1993	($2,056)	$630		($2,866)			$1,440
1994	$2,312	$4,403		$4,403			$2,312
1995	$20,827	$4,335		$12,986		$2,488	$9,688
1996	$125,621	$4,481		$68,564		$9,759	$51,779
1997	$375,059	$4,635	$9,607	$167,994	$8,323	$59,668	$153,316
1998	$6,728,522	$7,076,927	$43,575	$13,399,678	$103,269	$2,174	$343,903
PAYMENT IN LIEU OF TAXES - 1998		$5,625		$5,625			$0
MOTOR VEHICLE EXCISE							
PRIOR YEARS	$0			$155			($155)
1985	$9,520			$9			$9,511
1986	$5,891			$250			$5,641
1987	$9,314			$264			$9,050
1988	$10,197			$91			$10,106
1989	$12,617			$718			$11,899
1990	$13,855			$886			$12,969
1991	$11,643			$554			$11,089
1992	$8,720			$733			$7,987
1993	$5,064		$11	$725			$4,351
1994	$4,915			$1,059			$3,856
1995	$18,018	$10	$50	$5,380	$50		$12,648
1996	$21,956	$8,819	$636	$21,409	$539		$9,463
1997	$95,532	$288,837	$13,822	$339,795	$22,655		$35,742
1998		$1,121,234	$9,446	$924,782	$26,961		$178,937
BOAT EXCISE							
1986	$71						$71
1987	$15						$15
1988	$85						$85
1989	$25						$25
1990	$10						$10
1991	$123						$123
1992	$138						$138
1993	$118						$118
1994	$341						$341
1995	$533						$533
1996	$205						$205
1997	$343			$90	$15		$238
1998		$1,789		$1,424	$55		$310
FARM ANIMAL EXCISE							
1987 - 1993	$592						$592
1997	$0	$161		$161			$0
APPORTIONED SEWER PAID IN ADVANCE	$0	$9,481		$9,481			$0
BETTERMENTS ADDED TO TAXES SEWER							
1987	$93						$93
1988	$300						$300
1989	$245						$245
1991	$3,104						$3,104
1992	$695						$695
1993	$620			$620			($0)
1995	$194			$194			$0
1996	$296			$167		$36	$93
1997	$1,019			$656		$153	$210
1998	$20,727			$20,072	$43		$611
BETTERMENTS ADDED TO TAXES WATER							
1996	$41						$41
1997	$31						$31

STATEMENT OF TRUST FUNDS FY 1998

FUNDS

ADAMS CEMETERY	PRINCIPAL AMOUNT	BALANCE 6/30/97	AVAILABLE 6/30/97	% OF TOTAL	FY 98 INTEREST	FY 98 DIVIDENDS	FY 98 EXPENSES	FY 98 NET EARNING	PRINCIPAL ADDED	BALANCE 6/30/98	AVAILABLE 6/30/98
FRANK G. ADAMS	$300.00	$923.32	$622.41	2.64%	$55.70		$0.00	$55.70		$979.02	$678.11
JOHN W. BALDWIN	$700.00	$1,520.29	$819.38	4.34%	$91.28		$0.00	$91.28		$1,611.57	$910.66
ETHELBERT BLISS	$96.25	$11,894.88	$11,797.72	33.99%	$687.69	$515.28	$0.00	$1,202.97	$96.25	$13,194.10	$13,000.69
EDWARD H. BROWER	$200.00	$1,067.62	$866.71	3.05%	$64.30		$0.00	$64.30		$1,131.92	$931.01
LAURA BRUUER	$1,000.00	$2,447.63	$1,446.72	6.99%	$146.54		$0.00	$146.54		$2,594.17	$1,593.26
ALBRO BRYANT	$100.00	$495.56	$394.65	1.42%	$30.21		$0.00	$30.21		$525.77	$424.86
HOWARD CALKINS	$200.00	$649.03	$448.12	1.85%	$39.36		$0.00	$39.36		$688.39	$487.48
HENRY CLARK	$100.00	$592.46	$491.55	1.69%	$35.99		$0.00	$35.99		$628.45	$527.54
FREDERICK COON	$50.00	$297.12	$246.21	0.85%	$18.39		$0.00	$18.39		$315.51	$264.60
CRAWFORD FAMILY TRUST	$500.00	$605.08	$104.17	1.73%	$36.74		$0.00	$36.74		$641.82	$140.91
LUCY M. DANE	$100.00	$495.73	$394.82	1.42%	$30.22		$0.00	$30.22		$525.95	$425.04
HIRAM DANKS	$100.00	$421.05	$320.14	1.20%	$25.77		$0.00	$25.77		$446.82	$345.91
DEWITT FAMILY TRUST	$250.00	$302.55	$51.64	0.86%	$18.71		$0.00	$18.71		$321.26	$70.35
J.W. DUNSMORE	$200.00	$863.32	$662.41	2.47%	$52.13		$0.00	$52.13		$915.45	$714.54
F. FULLER & M. LANE	$300.00	$1,548.13	$1,247.22	4.42%	$92.94		$0.00	$92.94		$1,641.07	$1,340.16
HARRIET GATES	$200.00	$994.14	$793.23	2.84%	$59.92		$0.00	$59.92		$1,054.06	$853.15
GOLDSMITH	$50.00	$61.04	$10.13	0.17%	$4.32		$0.00	$4.32		$65.36	$14.45
W.H. GRAVES	$100.00	$419.12	$318.21	1.20%	$25.66		$0.00	$25.66		$444.78	$343.87
FRANKLIN B. GREEN	$100.00	$495.56	$394.65	1.42%	$30.21		$0.00	$30.21		$525.77	$424.86
GRISWOLD FAMILY TRUST	$500.00	$584.14	$83.23	1.67%	$35.49		$0.00	$35.49		$619.63	$118.72
HIMES BURIAL LOT	$200.00	$595.79	$394.88	1.70%	$36.18		$0.00	$36.18		$631.97	$431.06
GEORGE E. KNOWLTON	$200.00	$992.71	$791.80	2.84%	$59.84		$0.00	$59.84		$1,052.55	$851.64
CHARLES NORTH	$200.00	$764.07	$563.15	2.18%	$46.21		$0.00	$46.21		$810.28	$609.36
PERPETUAL CARE MISC	$3,500.00	$0.00	$0.00	0.00%	$3,071.73		$0.00	$3,071.73	$3,500.00	$6,571.73	$3,071.73
CHARLES PARKER	$300.00	$953.72	$652.80	2.73%	$57.51		$0.00	$57.51		$1,011.23	$710.31
P.P. POTTER	$103.24	$496.06	$391.91	1.42%	$30.24		$0.00	$30.24		$526.30	$422.15
WILLIAM A. REED	$200.00	$842.72	$641.80	2.41%	$50.90		$0.00	$50.90		$893.62	$692.70
JESSE L. RICE	$200.00	$842.44	$641.52	2.41%	$50.88		$0.00	$50.88		$893.32	$692.40
ETTA MAE SIMMONS	$200.00	$840.68	$639.76	2.40%	$50.78		$0.00	$50.78		$891.46	$690.54
NELLIE SPENCER	$100.00	$495.85	$394.93	1.42%	$30.23		$0.00	$30.23		$526.08	$425.16
CHLOE B. STEBBINS	$100.00	$419.44	$318.52	1.20%	$25.68		$0.00	$25.68		$445.12	$344.20
LUTHER MILTON STEBBINS	$200.00	$842.40	$641.48	2.41%	$50.88		$0.00	$50.88		$893.28	$692.36
ELIZABETH TUPPER	$50.00	$233.35	$182.43	0.67%	$14.65		$0.00	$14.65		$248.00	$197.08
TOTAL ADAMS CEMETERY	$10,699.49	$34,997.00	$27,768.30	100%	$2,085.55	$515.28	$0.00	$2,600.83	$3,596.25	$44,265.81	$33,440.86

NOTE INTEREST OF $ 3,071.73 IS NOT INCLUDED IN TOTAL INTEREST EARNED. THIS IS DUE TO A CHANGE IN BREAKDOWN OF EXPENDABLE VS NON-EXPENDABLE FUNDS.

STATEMENT OF TRUST FUNDS FY 1998

FUNDS

EAST WILBRAHAM CEMETERY	PRINCIPAL AMOUNT	BALANCE 6/30/97	AVAILABLE 6/30/97	% OF TOTAL	FY 98 INTEREST	FY 98 DIVIDENDS	FY 98 EXPENSES	FY 98 NET EARNING	PRINCIPAL ADDED	BALANCE 6/30/98	AVAILABLE 6/30/98
CHARLES AMADON	$150.00	$315.36	$165.36	2.35%	$19.08		$0.00	$19.08		$334.44	$184.44
BISHOP LOT	$150.00	$331.05	$181.05	2.47%	$20.03		$0.00	$20.03		$351.08	$201.08
HENRY BOWKER	$100.00	$490.21	$390.21	3.65%	$29.66		$0.00	$29.66		$519.87	$419.87
H. BUTLER & H. GREEN	$100.00	$535.22	$435.22	3.99%	$32.38		$0.00	$32.38		$567.60	$467.60
JAME A. BUTLER	$100.00	$711.52	$611.52	5.30%	$43.04		$0.00	$43.04		$754.56	$654.56
PHILIP & ANGELINA BUTLER	$100.00	$432.23	$332.23	3.22%	$26.15		$0.00	$26.15		$458.38	$358.38
WILLIAM BUTLER	$100.00	$498.55	$398.55	3.72%	$30.16		$0.00	$30.16		$528.71	$428.71
ABEL B. CALKINS	$150.00	$664.72	$514.72	4.96%	$40.21		$0.00	$40.21		$704.93	$554.93
CHARLES M. CALKINS	$100.00	$440.60	$340.60	3.28%	$26.66		$0.00	$26.66		$467.26	$367.26
EMMA CARSON	$50.00	$249.29	$199.29	1.86%	$15.08		$0.00	$15.08		$264.37	$214.37
INEZ CHILSON	$100.00	$493.43	$393.43	3.68%	$29.85		$0.00	$29.85		$523.28	$423.28
EVALINA H. COPELAND	$100.00	$432.23	$332.23	3.22%	$26.15		$0.00	$26.15		$458.38	$358.38
DASCO LOT	$200.00	$510.62	$310.62	3.81%	$30.89		$0.00	$30.89		$541.51	$341.51
CHARLES A. GATES	$100.00	$440.60	$340.60	3.28%	$26.66		$0 00	$26.66		$467.26	$367.26
BLANCH B. GILBERT	$150.00	$667.25	$517.25	4.97%	$40.37		$0.00	$40.37		$707.62	$557.62
BENJAMIN B. GREEN	$100.00	$432.23	$332.23	3.22%	$26.15		$0.00	$26.15		$458.38	$358.38
FRED W. GREEN	$100.00	$440.60	$340.60	3.28%	$26.66		$0.00	$26.66		$467.26	$367.26
HENRY GREEN	$100.00	$469.00	$369.00	3.50%	$28.37		$0.00	$28.37		$497.37	$397.37
LORA M. GREEN	$50.00	$268.25	$218.25	2.00%	$16.23		$0.00	$16.23		$284.48	$234.48
ELIZA U. JONES	$100.00	$490.21	$390.21	3.65%	$29.66		$0.00	$29.66		$519.87	$419.87
ABRAHAM KNOWLTON	$100.00	$354.71	$254.71	2.64%	$21.46		$0.00	$21.46		$376.17	$276.17
CHARLES R. KNOWLTON	$100.00	$498.83	$398.83	3.72%	$30.18		$0.00	$30.18		$529.01	$429.01
A. LEMIEUX SR.	$110.00	$0.00	$0.00	0.00%	$0.00		$0.00	$0.00	$110.00	$110.00	$0.00
LOIS LOUNSBURY	$110.00	$0.00	$0.00	0.00%	$0.00		$0.00	$0.00	$110.00	$110.00	$0.00
ANGELINE P. MORGAN	$75.00	$356.09	$281.09	2.65%	$21.54		$0.00	$21.54		$377.63	$302.63
PERPETUAL CARE MISC	$3,500.00	$0.00	$0.00	0.00%	$3,071.73		$0.00	$3,071.73	$3,500.00	$6,571.73	$3,071.73
INEZ PERRY (1)	$100.00	$440.59	$340.59	3.28%	$26.65		$0.00	$26.65		$467.24	$367.24
INEZ PERRY (2)	$100.00	$440.59	$340.59	3.28%	$26.65		$0.00	$26.65		$467.24	$367.24
IRA G. POTTER	$100.00	$119.97	$19.97	0.89%	$7 26		$0.00	$7.26		$127.23	$27.23
FRANK & HATTIE RINDGE	$50.00	$313.07	$263.07	2.33%	$18.94		$0.00	$18.94		$332.01	$282.01
MARTHA E. SMITH	$50.00	$250.82	$200.82	1.87%	$15.17		$0.00	$15.17		$265.99	$215.99
SPEAR - BUTLER LOT	$200.00	$473.67	$273.67	3.53%	$28.66		$0.00	$28.66		$502.33	$302.33
FRANCIS E. STEBBINS	$200.00	$853.54	$653.54	6.36%	$51.64		$0.00	$51.64		$905.18	$705.18
EAST WILBRAHAM CEMETERY	$6,995.00	$13,415.05	$10,140.05	100%	$811.57	$0.00	$0.00	$811.57	$3,720.00	$21,018.35	$14,023.35

NOTE INTEREST OF $ 3,071.73 IS NOT INCLUDED IN TOTAL INTEREST EARNED. THIS IS DUE TO A CHANGE IN BREAKDOWN OF EXPENDABLE VS NON-EXPENDABLE FUNDS.

FUNDS

GLENDALE CEMETERY	PRINCIPAL AMOUNT	BALANCE 6/30/97	AVAILABLE 6/30/97	% OF TOTAL	FY 98 INTEREST	FY 98 DIVIDENDS	FY 98 EXPENSES	FY 98 NET EARNING	PRINCIPAL ADDED	BALANCE 6/30/98	AVAILABLE 6/30/98
JOHN W. BALDWIN	$200.00	$1,206.40	$1,006.35	42.15%	$72.92		$0.00	$72.92		$1,279.32	$1,079.27
ANNA C. KIBBEE	$100.00	$692.09	$592.04	24.18%	$41.83		$0.00	$41.83		$733.92	$633.87
PERPETUAL CARE MISC	$3,500.00	$0.00	$0.00	0.00%	$3,071.73		$0.00	$3,071.73	$3,500.00	$6,571.73	$3,071.73
ALLYN C. SEARER	$200.00	$963.69	$763.65	33.67%	$58.25		$0.00	$58.25		$1,021.94	$821.90
TOTAL GLENDALE CEMETERY	$4,000.00	$2,862.18	$2,362.04	100%	$173.00	$0.00	$0.00	$173.00	$3,500.00	$9,606.90	$5,607.00
NOTE INTEREST OF $ 3,071.72 IS NOT INCLUDED IN TOTAL INTEREST EARNED. THIS IS DUE TO A CHANGE IN BREAKDOWN OF EXPENDABLE VS NON-EXPENDABLE FUNDS.											
SUBTOTAL CEMETERIES	$21,694.49	$51,274.23	$40,270.39		$3,070.12	$515.28	$0.00	$3,585.40	$10,816.25	$74,891.06	$53,071.21
MISCELLANEOUS											
PEAKE ROAD	$434.90	$845.57	$410.67	2.25%	$51.19		$0.00	$51.19		$896.76	$461.86
CONSERVATION FUND	$5,445.00	$12,556.34	$7,111.34	33.48%	$757.57		$0.00	$757.57		$13,313.91	$7,868.91
SCHOOL LOT FUND	$641.74	$8,355.94	$7,714.20	22.28%	$507.66		$0.00	$507.66		$8,863.60	$8,221.86
SOLDIERS' MONUMENT	$1,000.00	$4,577.58	$3,577.58	12.20%	$277.02		$0.00	$277.02		$4,854.60	$3,854.60
CHLOE B. STEBBINS	$100.00	$2,162.06	$2,062.06	5.76%	$130.73		$0.00	$130.73		$2,292.79	$2,192.79
TERCENTARY OBSERVANCE	$250.00	$889.73	$639.73	2.37%	$53.87		$0.00	$53.87		$943.60	$693.60
DEACON WARRINER SCHOOL	$667.00	$8,120.98	$7,453.98	21.65%	$491.16		$0.00	$491.16		$8,612.14	$7,945.14
TOTAL MISCELLANEOUS	$8,538.64	$37,508.20	$28,969.56	100%	$2,269.20	$0.00	$0.00	$2,269.20	$0.00	$39,777.40	$31,238.76
TOTAL CEMETERIES AND MISCELLANEOUS	$30,233.13	$88,782.43	$69,239.95		$5,339.32	$515.28	$0.00	$5,854.60	$10,816.25	$114,668.46	$84,309.97
						TRANSFERS IN	OUT				
STABILZATION FUND		$396,755.23			$37,195.06	$290,557.00		$327,752.06		$724,507.29	
POLICE TRUST FUND		$18,596.29			$417.14	$3,527.66	$0.00	$3,944.80		$22,541.09	

PAGE ONE — TOWN OF WILBRAHAM — LONG-TERM DEBT SERVICE

DEBT SERVICE SCHEDULE

NAME	PURPOSE	DATE OF ISSUE	PAYING AGENT	RATE	DEBT BREAKDOWN	BALANCE 6/30/98	FY 99	FY 00	FY 01	FY 02	FY 03	FY 04	FY 05	FY 06	FY 07	BALANCE 6/30/07
MULTI-PURPOSE BOND	SEWER	11/15/86	STATE ST	5.40%	PRINCIPAL	$40,000	$10,000	$10,000	$10,000	$10,000						$0
					INTEREST	$4,320	$1,890	$1,350	$810	$270						
MULTI-PURPOSE BOND	BUILDING CONSTRUCTION - MUN	11/15/86	STATE ST	5.40%	PRINCIPAL	$200,000	$50,000	$50,000	$50,000	$50,000						$0
					INTEREST	$21,600	$9,450	$6,750	$4,050	$1,350						
MULTI-PURPOSE BOND	SEWER	11/15/86	STATE ST	5.40%	PRINCIPAL	$135,000	$35,000	$35,000	$35,000	$30,000						$0
					INTEREST	$14,175	$6,345	$4,455	$2,565	$810						
SCHOOL ROOF BOND	BLDING REMODELING-SCHOOL (EXEMPT)	09/01/91	BAYBANK	8.5 - 6.1	PRINCIPAL	$150,000	$50,000	$50,000	$50,000							$0
					INTEREST	$13,600	$7,525	$4,550	$1,525							
WEST COLONIAL RD	SEWER	09/01/91	BAYBANK	8.5 - 6.8	PRINCIPAL	$90,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000	$0
					INTEREST	$26,300	$5,415	$4,820	$4,215	$3,600	$2,880	$2,335	$1,680	$1,015	$340	
WATER	WATER MAINS - LAYING & RELAYING	09/01/91	BAYBANK	8.5 - 6.8	PRINCIPAL	$760,000	$90,000	$90,000	$90,000	$90,000	$90,000	$90,000	$90,000	$90,000	$40,000	$0
					INTEREST	$208,655	$45,335	$39,980	$34,535	$29,000	$23,375	$17,615	$11,720	$5,735	$1,360	
MULTI-PURPOSE BOND	BUILDING 4/25/92	11/15/94	BAYBANK	5.5 - 5.9	PRINCIPAL	$9,375	$1,875	$1,875	$1,875	$1,875	$1,875					$0
					INTEREST	$1,340	$475	$375	$271	$165	$55					
MULTI-PURPOSE BOND	REMODELING 4/25/92	11/15/94	BAYBANK	5.5 - 5.9	PRINCIPAL	$12,375	$2,475	$2,475	$2,475	$2,475	$2,475					$0
					INTEREST	$1,769	$627	$494	$358	$217	$73					
MULTI-PURPOSE BOND	COMPUTER 6/12/93	11/15/94	BAYBANK	5.5 - 5.9	PRINCIPAL	$42,000	$21,000	$21,000								$0
					INTEREST	$2,268	$1,696	$572								
MULTI-PURPOSE BOND	REMODELING 6/12/93	11/15/94	BAYBANK	5.5 - 5.9	PRINCIPAL	$29,375	$5,875	$5,875	$5,875	$5,875	$5,875					$0
					INTEREST	$4,199	$1,488	$1,174	$849	$516	$173					
MULTI-PURPOSE BOND	EQUIPMENT 5/14/94	11/15/94	BAYBANK	5.5 - 5.9	PRINCIPAL	$40,000	$20,500	$19,500								$0
					INTEREST	$2,160	$1,615	$545								
MULTI-PURPOSE BOND	PARK REC 5/14/94	11/15/94	BAYBANK	5.5 - 5.9	PRINCIPAL	$11,450	$5,725	$5,725								$0
					INTEREST	$618	$462	$156								
MULTI-PURPOSE BOND	COMPUTER 5/14/94	11/15/94	BAYBANK	5.5 - 5.9	PRINCIPAL	$2,000	$1,000	$1,000								$0
					INTEREST	$108	$81	$27								
MULTI-PURPOSE BOND	REMODELING 5/14/94	11/15/94	BAYBANK	5.5 - 5.9	PRINCIPAL	$90,350	$17,925	$17,925	$17,925	$18,650	$17,925					$0
					INTEREST	$12,958	$4,581	$3,622	$2,632	$1,594	$529					
MULTI-PURPOSE BOND*	REMODELING 6/12/93 OVERRIDE	11/15/94	BAYBANK	5.5 - 5.9	PRINCIPAL	$81,200	$15,750	$16,750	$16,475	$15,750	$16,475					$0
					INTEREST	$11,633	$4,127	$3,257	$2,339	$1,425	$486					
MULTI-PURPOSE BOND*	EQUIPMENT 6/12/93 OVERRIDE	11/15/94	BAYBANK	5.5 - 5.9	PRINCIPAL	$80,000	$40,000	$40,000								$0
					INTEREST	$4,320	$3,230	$1,090								
MULTI-PURPOSE BOND*	ROADS 5/14/94 OVERRIDE	11/15/94	BAYBANK	5.5 - 5.9	PRINCIPAL	$106,000	$53,000	$53,000								$0
					INTEREST	$5,724	$4,280	$1,444								
MULTI-PURPOSE BOND	REMODELING 6/22/92 STONY HILL SCHOOL	11/15/94	BAYBANK	5.5 - 5.9	PRINCIPAL	$100,000	$20,000	$20,000	$20,000	$20,000	$20,000					$0
					INTEREST	$14,295	$5,065	$3,995	$2,890	$1,755	$590					
MULTI-PURPOSE BOND	LANDFILL REMODELING PART 4/25/94	11/15/94	BAYBANK	5.5 - 5.9	PRINCIPAL	$1,875	$375	$375	$375	$375	$375					$0
					INTEREST	$288	$95	$75	$54	$33	$11					
MULTI-PURPOSE BOND	EQUIP. PART 5/14/94 WATER TRUCK	11/15/94	BAYBANK	5.5 - 5.9	PRINCIPAL	$9,000	$4,500	$4,500								$0
					INTEREST	$458	$349	$109								
TOTAL PRINCIPAL & INTEREST PAYMENTS PER FISCAL YEAR						$2,340,769	$559,130	$533,840	$367,093	$295,734	$193,172	$119,950	$113,400	$106,750	$51,700	$0
					PRINCIPAL	$1,990,000	$455,000	$455,000	$310,093	$255,000	$165,000	$100,000	$100,000	$100,000	$50,000	$0
					INTEREST	$350,769	$104,130	$78,840	$57,093	$40,734	$28,172	$19,950	$13,400	$6,750	$1,700	$0

TOWN OF WILBRAHAM
BANK BALANCES AS OF JUNE 30, 1998

BANK OF WESTERN MA	GENERAL	$22,252.72
BANKBOSTON	GRAMMAR SCH DEBT ACT	$59,479.42
BANKBOSTON	CULTURAL COUNCIL	$2,999.10
BANKBOSTON	CAPITAL	$1,259.64
BANKBOSTON	POLICE	$22,541.09
BANKBOSTON	PAYROLL	$29,991.88
BANKBOSTON	HEALTH INFORMATION GRANT	$1,635.30
BANKBOSTON	GENERAL VENDOR	($92,571.59)
FLEET BANK	MONEY MARKET	$534,487.58
ALBANK	RECREATION	$9,684.82
MMDT	CEMETERY CARE	$114,448.46
MMDT	GENERAL	$2,752,762.96
MMDT	STABILIZATION	$724,507.29
MMDT	MWRA	$2,307.45
STATE STREET	GOVERNMENT INVESTMENT	$24,551.58
UNIBANK	GENERAL	$100,440.15

TOTAL BANK ACCOUNTS		$4,310,777.85
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GENERAL & ENTERPRISE FUND EXPENDITURES

DEPARTMENT	FY98 BUDGET	FY98 TRANS IN/OUT	FY98 EXPENDED	FY98 SURPLUS
SELECTMEN SALARIES	359,007.00	(144,577.00)	195,731.96	18,698.04
SELECTMEN EXPENSES	71,000.00	14,552.00	85,434.04	117.96
OUT OF STATE TRAVEL	500.00		224.00	276.00
TOTAL DEPT.	430,507.00	(130,025.00)	281,390.00	19,092.00
TOWN MEETING SALARIES	4,742.00	2,864.00	6,949.03	656.97
TOWN MEETING EXPENSES	2,200.00	1,848.00	4,040.21	7.79
TOTAL DEPT.	6,942.00	4,712.00	10,989.24	664.76
REGISTRARS SALARIES	5,264.00	390.00	5,654.00	
REGISTRARS EXPENSES	4,910.00		4,437.97	472.03
TOTAL DEPT.	10,174.00	390.00	10,091.97	472.03
TOWN REPORTS	2,200.00	1,698.00	3,897.91	0.09
ACCOUNTING SALARIES	75,960.00	5,859.00	81,803.13	15.87
ACCOUNTING EXPENSES	14,500.00		14,253.85	246.15
TOTAL DEPT.	90,460.00	5,859.00	96,056.98	262.02
ASSESSORS SALARIES	100,346.00	7,121.00	107,463.33	3.67
ASSESSORS EXPENSES	28,850.00		27,225.84	1,624.16
TOTAL DEPT.	129,196.00	7,121.00	134,689.17	1,627.83
TREAS/COLL SALARIES	85,975.00	4,340.00	90,264.99	50.01
TREAS/COLL EXPENSES	40,896.00		40,890.82	5.18
TOTAL DEPT.	126,871.00	4,340.00	131,155.81	55.19
TOWN CLERK SALARIES	49,336.00	4,316.00	53,651.98	0.02
TOWN CLERK EXPENSES	2,200.00		2,200.00	
TOTAL DEPT.	51,536.00	4,316.00	55,851.98	0.02
			31,000.00	119.00

CONSERVATION SALARIES	10,000.00	764.00	9,622.00	1,142.00
CONSERVATION EXPENSES	2,135.00	200.00	835.00	1,500.00
TOTAL DEPT.	12,135.00	964.00	10,457.00	2,642.00
BD OF APPEALS SALARIES	500.00		263.42	236.58
BD OF APPEALS EXPENSES	305.00	150.00	455.00	
TOTAL DEPT.	805.00	150.00	718.42	236.58
INSECT CONTROL SALARIES	1,824.00		1,824.00	
INSECT CONTROL EXPENSES	7,150.00		7,136.74	13.26
TOTAL DEPT.	8,974.00		8,960.74	13.26
SANITARIAN SALARIES	7,410.00	215.00	7,625.00	
SANITARIAN EXPENSES	680.00		680.00	
TOTAL DEPT.	8,090.00	215.00	8,305.00	
C.O.A. SALARIES	59,327.00	2,433.00	61,748.86	11.14
C.O.A. EXPENSES	6,925.00		6,919.12	5.88
C.O.A. CAPITAL	800.00		778.00	22.00
TOTAL DEPT.	67,052.00	2,433.00	69,445.98	39.02
VETERANS SALARIES	7,944.00	239.00	5,890.05	2,292.95
VETERANS EXPENSES	11,013.00		5,750.36	5,262.64
TOTAL DEPT.	18,957.00	239.00	11,640.41	7,555.59
CEMETERIES EXPENSES	13,600.00		13,577.80	22.20
LIBRARY SALARIES	254,336.00	8,582.00	261,416.56	1,501.44
LIBRARY EXPENSES	133,482.00	200.00	133,681.21	0.79
TOTAL DEPT.	387,818.00	8,782.00	395,097.77	1,502.23
RECREATION SALARIES	79,387.00	3,620.00	82,317.88	689.12
RECREATION EXPENSES	17,535.00	1,400.00	18,929.59	5.41
TOTAL DEPT.	96,922.00	5,020.00	101,247.47	694.53

DEPARTMENT	FY98 BUDGET	FY98 TRANS IN/OUT	FY98 EXPENDED	FY98 SURPLUS
TOWN OFFICE EXPENSES	71,450.00		71,367.60	82.40
TOTAL DEPT.	71,450.00		71,367.60	82.40
COMPUTER SALARIES	1,746.00	150.00	1,895.68	0.32
COMPUTER EXPENSES	18,950.00		18,804.39	145.61
TOTAL DEPT.	20,696.00	150.00	20,700.07	145.93
PLANNING SALARIES	49,304.00	2,963.00	52,260.33	6.67
PLANNING EXPENSES	4,880.00		4,817.84	62.16
TOTAL DEPT.	54,184.00	2,963.00	57,078.17	68.83
TOWN PROPS SALARIES	40,000.00		38,745.92	1,254.08
TOWN PROPS EXPENSES	134,068.00		134,061.21	6.79
TOTAL DEPT.	174,068.00		172,807.13	1,260.87
PENSIONS EXPENSES	368,292.00		368,292.00	
GROUP INS EXPENSES	364,329.00		351,854.79	12,474.21
GENERAL INS EXPENSES	155,390.00		138,632.81	16,757.19
SURETY BONDS	1,500.00		1,207.50	292.50
POLICE DEPT. SALARIES	1,220,177.00	56,334.00	1,252,331.52	24,179.48
POLICE DEPT. EXPENSES	94,635.00		94,630.22	4.78
POLICE CAPITAL	51,300.00		51,299.95	0.05
POLICE TRAVEL EXPENSE	500.00			500.00
TOTAL DEPT.	1,366,612.00	56,334.00	1,398,261.69	24,684.31
FIRE DEPT SALARIES	1,052,201.00	82,781.00	1,123,679.58	11,302.42
FIRE DEPT EXPENSES	81,375.00	5,490.00	86,805.78	59.22
FIRE CAPITAL	8,000.00		7,976.45	23.55
TOTAL DEPT.	1,141,576.00	88,271.00	1,218,461.81	11,385.19

DEPARTMENT	FY98 BUDGET	FY98TRANS IN/OUT	FY98 EXPENDED	FY98 SURPLUS
TREE WARDEN SALARIES	6,316.00	189.00	6,505.00	
TREE WARDEN EXPENSES	42,100.00		42,099.79	0.21
TOTAL DEPT.	48,416.00	189.00	48,604.79	0.21
DISPATCH SALARIES	164,619.00	11,170.00	164,575.81	11,213.19
DISPATCH EXPENSES	2,850.00		2,352.76	497.24
TOTAL DEPT.	167,469.00	11,170.00	166,928.57	11,710.43
INSPECTORS SALARIES	49,797.00	1,716.00	51,513.00	
INSPECTORS EXPENSES	1,768.00		1,531.11	236.89
TOTAL DEPT.	51,565.00	1,716.00	53,044.11	236.89
SEALER WGTS SALARIES	2,969.00	89.00	3,058.00	
SEALER WGTS EXPENSES	600.00		591.00	9.00
TOTAL DEPT.	3,569.00	89.00	3,649.00	9.00
DOG OFFICER SALARIES	11,277.00	335.00	11,612.00	
DOG OFFICER EXPENSES	6,723.00	5,000.00	9,224.21	2,498.79
TOTAL DEPT.	18,000.00	5,335.00	20,836.21	2,498.79
REGIONAL SCH ASSESSMNT	9,631,265.00	(64,622.00)	9,562,916.00	3,727.00
HIGHWAY SALARIES	294,709.00	9,185.00	299,346.47	4,547.53
HIGHWAY EXPENSES	319,200.00	32,150.00	351,349.86	0.14
HIGHWAY CAPTIAL	41,000.00		40,967.72	32.28
TOTAL DEPT.	654,909.00	41,335.00	691,664.05	4,579.95
ENGINEERING SALARIES	69,518.00	6,092.00	75,595.67	14.33
ENGINEERING EXPENSES	13,300.00		13,299.61	0.39
TOTAL DEPT.	82,818.00	6,092.00	88,895.28	14.72
HISTORICAL EXPENSES	470.00		152.46	317.54

DEPARTMENT	FY98 BUDGET	FY98 TRANS IN/OUT	FY98 EXPENDED	FY98 SURPLUS
DEBT EXPENSE	435,625.00		435,625.00	
INTEREST ON DEBT	134,403.00		117,478.18	16,924.82
TOTAL GENERAL FUND	16,439,964.00	65,236.00	16,363,030.87	142,169.13

DEPARTMENT	FY98 BUDGET	FY98 TRANS IN/OUT	FY98 EXPENDED	FY98 SURPLUS
WASTEWATER SALARIES	140,360.00	1,525.00	140,776.18	1,108.82
WASTEWATER EXPENSES	315,439.00	(1,525.00)	311,435.27	2,478.73
WASTEWATER CAPITAL	15,000.00		12,173.00	2,827.00
TOTAL DEPT.	470,799.00		464,384.45	6,414.55
WATER SALARIES	205,381.00		205,379.74	1.26
WATER EXPENSES	509,681.00		434,252.49	75,428.51
TOTAL DEPT.	715,062.00		639,632.23	75,429.77
SOLID WASTE SALARIES	131,806.00		129,367.45	2,438.55
SOLID WASTE EXPENSES	347,775.00		342,774.75	5,000.25
SOLID WASTE CAPITAL	15,000.00		15,000.00	
TOTAL DEPT.	494,581.00		487,142.20	7,438.80
TOTAL ENTERPRISES	1,680,442.00		1,591,158.88	89,283.12
TOTAL EXPENDITURES GENERAL FUND & ENTERPRISE FUND	18,120,406.00	65,236.00	17,954,189.75	231,452.25

APPENDIX B

HAMPDEN-WILBRAHAM
REGIONAL SCHOOL DISTRICT

HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT

621 Main Street
Wilbraham, Massachusetts 01095

1998 REGIONAL SCHOOL DISTRICT TOWN REPORT

"Excellence First, Learning Always"

We are working diligently in the Hampden-Wilbraham Regional School District to prepare our students for the 21st Century. Our common goals, as educators, is to ensure our students have the knowledge, skills, and perspectives to engage in complex problem solving based on a strong understanding of core academic knowledge. The 212 students who entered kindergarten this year will be graduating from high school in 2011. These students will live the majority of their lives in the next century. We look forward to the challenge of rethinking how schooling in the 21st Century will work and how our school district can make this transition while providing an educational environment that will ensure our students' success.

District Initiatives

In 1998, the Hampden-Wilbraham Regional School District continued to focus on effective instruction and meaningful assessment. The district completed the K-12 History and Social Sciences curriculum and a new K-8 math curriculum. Work began on the language arts curriculum and art, music and physical education curriculums. The goal continues to be to develop a coordinated, sequential curriculum that reflects state and national frameworks. This goal has a significant impact on the success of our students on the MCAS tests.

A related goal focuses on assessment. The district needs to ensure that the written curriculum is also the tested curriculum and the tested and written curriculum is what is being taught in our classrooms. A comprehensive plan has been developed to monitor student achievement, especially as it relates to state and local standards. We now administer the Iowa Test of Basic Skills in grades 3, 5, 6, 7, and 9. Students in grades 4, 8, and 10 take the MCAS tests. Students who score above the 97th percentile on the ITBS in the 7th grade are able to qualify for the Johns Hopkins Gifted and Talented Program in the district.

Staff and students are utilizing open-ended questions on tests and developing scoring rubrics that match the state assessments. Staff is also developing portfolios for grades K-12 to collect examples of student work over time, which will also indicate progress and achievement.

To positively impact reading achievement in the district, we are implementing the Accelerated Reader Program district-wide in our elementary schools. The Accelerated Reader is an individualized program that requires continuing computer support as students use a computer to test their reading level and reading comprehension abilities and challenge themselves to do better each time they read an entire book.

Other significant changes at the district level centered around the creation of several in-district special education programs to keep Hampden and Wilbraham students with special needs in our district rather than tuitioning them to private institutions. This year we added a Focus Room at Soule Road and Wilbraham Middle School, an Advantage Room at Memorial, and a Language Learning Resource teacher at the high school. In addition, we added an Alternative Education class at Wilbraham Middle School and at the high school. We expect to be able to contain our out-of-district costs as well

as provide a service to our parents. June of 1998 found us with some extraordinary overruns in our special education accounts including transportation, tuitions, and contracted services that contributed to a budget deficit at the end of FY98 of $341,000. The district is working with our staffs, the towns and the Department of Education to find a solution to balance equitably our budgetary needs with our program and student needs. We expect FY99 to end on a much more positive fiscal note.

School-Based Initiatives

Memorial Elementary School saw a facelift around the flagpole this year. The shrubs were removed to uncover the dedication plaque for Memorial and the students and parent volunteers created a stone walkway and flower garden at the base of the flag. Senator Lees came to the dedication. In April, Governor Cellucci visited Memorial to celebrate his 50th birthday.

Memorial began implementing the Accelerated Reader Program, a new science and social studies curriculum, and continued to refine the Houghton-Mifflin Reading program and focus on improving writing skills. Memorial also collaborated with Springfield College as a Professional Development School and partnered with Milton Bradley Elementary in Springfield. Memorial students have pen pals with Milton Bradley students and have had several opportunities to get together during the year. Professional development and literacy skills continue to be the thrust at Memorial.

Mile Tree Elementary School has targeted improving literacy skills and strengthening phonological skills in grades 1-3 this year. Students have adopted the theme, "Reading is Fun: Read, Learn, Grow" to encourage more reading. Mile Tree students are using the new Houghton Mifflin reading series and participated in a school-wide Read-A-Thon this year. In math, Mile Tree has utilized the Tenth Planet multimedia computer program to strengthen geometry skills and the new Addison-Wesley math series to promote numeracy. Mile Tree has also developed a Code of Respect to demonstrate sensitivity and an appreciation of diversity. Students learn the Respect Song and sing it at all monthly assemblies. Mile Tree has also applied for and received a grant to support pre-service professional development for Springfield College students through their partnership and designation as a Professional Development School. On October 21, 1998, a Groundbreaking Ceremony was held at Mile Tree School to begin construction on the new addition.

Soule Road School welcomed a new principal in 1998, Mr. John Cavanaugh, and said farewell to Mr. Robert Lash who retired from the Hampden-Wilbraham Regional School District after 34 years. Soule Road School led the charge last year and piloted the Accelerated Reader program. Due to the staff's leadership in promoting the program, Soule Road expanded Accelerated Reader for 1998 in all grade levels. The Soule Road staff has been thoroughly analyzing ITBS scores and MCAS scores to determine student strengths and areas of need. Part of the School Improvement Plan focuses on improving math and reading scores using pre and post test formats. Soule Road, through a Family Involvement Grant, was able to offer an after-school homework/tutorial program called "Study Buddies" that meets two nights per week. Other curriculum and instructional goals for 1998 involve expanding written open-ended compositions to the fourth grade, which will have a positive impact on MCAS results. This year two new events were initiated at Soule Road. A special "Skygazers" night was offered to students and their parents in October. The Springfield Skygazers presented a demonstration of various telescopes and allowed students and parents to view the constellations and planets. Grade 5 students were invited to participate in the National Geographic Geography Bee in December with several students qualifying for the final round in January.

Wilbraham Middle School opened its doors in September 1998 to 640 middle schoolers. This is the largest enrollment at Wilbraham Middle School since 1982. The middle school staff is continuing to focus on improving reading comprehension, vocabulary, and study skills. The Houghton Mifflin Reading Program adopted in our elementary schools, is being piloted in Grade 6 this year. A new study skills program called, hm study skills, is being utilized in 7th grade as part of the STAR Program to help students get organized. In 1998, world languages was reorganized at Wilbraham Middle School to include one

world language teacher on each 7th and 8th grade team. The Accelerated Reader Program was also piloted in the sixth grade, with the goal of improving reading comprehension and utilizing technology. Wilbraham Middle School is working collaboratively with Thornton Burgess Middle School to develop a scoring rubric consistent with the MCAS tests. We had several staff members who were scorers for the MCAS explain the importance of a well-defined structured scoring mechanism.

Wilbraham Middle School now has a PTA and they received an award for having the highest membership increase in Massachusetts for a new unit, with an increase of over 25%. Wilbraham Middle School's STAR Time students adopted 20 children from the Prospect House Emergency Shelter and brought a lot of good cheer to the students during the season.

Green Meadows School is once again on the leading edge of a curriculum initiative by piloting and implementing the First Steps writing program. First Steps is a literacy program that supports language development across the curriculum. Green Meadows' staff is piloting the writing portion of the program. Children will be generating several forms of writing as teachers use a Developmental Continuum to map students' progress and adjust their teaching style. First Steps also provides specific support for MCAS testing. In 1998, ITBS reading scores for grade three students placed 91% of Green Meadows' third graders in the Advanced and Proficient range. Even with these exceptional scores, Green Meadows is continuing to work on improving reading achievement on the ITBS and has implemented the technology based Accelerated Reader Program. Green Meadows also applied for and received a grant to implement an after-school program for at-risk readers entitled, "Keyboard Kids" and to run a homework center. Staff is also working with colleagues from other buildings to implement, refine, and evaluate the new language arts, math, science and social studies curriculums. The VIPS (Volunteers in Public Schools) program has continued to provide a wealth of library books and promote reading through their Read Aloud Program where "special" readers visit each classroom and bring a gift of a book for the school.

Thornton W. Burgess Middle School is also focusing on improving writing skills through funding from a grant supported by the University of Massachusetts Writing Project. Thornton Burgess is currently working with Wilbraham Middle School to improve students' reading and writing skills as measured on the MCAS tests. The Hampden-Wilbraham Family Involvement Project Grant provided funds for Thornton Burgess to again offer an after school Homework Club for students in grades 4-8, Monday through Friday. The Hampden VIPS organized a "Career Day" for Thornton Burgess students this year that was very successful. Thornton Burgess eighth graders were recognized in the Springfield *UNION-NEWS* for collecting $675.00 and donating it to Toys for Joy. This year all seventh graders at Thornton Burgess and Wilbraham Middle School were required to take pre-algebra as their regular seventh grade math course to improve their exposure to and knowledge of algebraic concepts and extend their thinking. A new science curriculum was implemented this year and the Houghton-Mifflin reading program continues to be implemented in all elementary grades and piloted in the fifth and sixth grade.

Minnechaug Regional High School continued to implement the new block schedule for the second year in school year 1998-99. All courses meet 85 minutes a day for one semester. Curriculum has been revised and new teaching strategies that focus on an active, student-centered approach have been designed. A noticeable positive change since implementing a block schedule has been an increase in the number of students who qualified for the honor roll each term. The faculty also continues to write, develop, implement and evaluate curriculum to prepare students to take the MCAS tests.

Students won many awards this year. The Fine Arts Department had a dramatic increase in the number of students who participated in District/All State/ and Quabbin Valley music festivals. The *Smoke Signal* won the WGGB award which was first place in Springfield *UNION-NEWS'* contest. The "As Schools Match Wits" team took second place in the finals. Two students were named semi-finalists in the 1999 Merit Scholarship Qualifying Test. Julia Le was selected to be a U. S. Senate Page and spent the second semester in Washington, D. C. Peter Schmidt won the Lions Club District Speech Competition.

The Mock Law Team secured its 11th regional championship. Seven students in the art program received the Boston Globe Scholastic Art Awards. In athletics, the girls' basketball team won the Division I Championship for the second year in a row, which is an uncommon occurrence in the state.

Minnechaug continues to provide a well-rounded educational, activity and athletic program for students that is exemplary. Next year Minnechaug will begin the accreditation process with New England Association of Schools and Colleges. It will take two years to complete.

HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT

FIVE-YEAR ENROLLMENT HISTORY

	1994-95			1995-96			1996-97			1997-98			1998-99		
GRADE	H	W	T	H	W	T	H	W	T	H	W	T	H	W	T
K	59	159	218	62	135	197	82	149	231	43	129	172	50	162	212
P-1	0	17	17	0	0	0	0	0	0	0	0	0	0	0	0
1	72	167	239	70	200	270	75	183	258	92	179	271	58	149	207
2	70	209	279	81	176	257	73	208	281	71	188	259	86	196	282
3	70	202	272	77	210	287	83	191	274	73	216	289	73	194	267
4	73	195	268	75	209	284	81	208	289	80	203	283	67	224	291
5	82	196	278	75	205	280	68	207	275	83	201	284	82	204	286
6	63	198	261	87	195	282	80	205	285	67	203	270	84	205	289
7	70	197	267	72	202	274	86	202	288	75	207	282	65	204	269
8	66	171	237	71	194	265	67	205	272	83	199	282	78	219	297
9	71	179	250	71	173	244	77	203	280	66	210	276	80	220	300
10	53	160	213	76	164	240	63	168	231	72	183	255	68	202	270
11	53	154	207	54	160	214	61	159	220	62	160	222	66	173	239
12	61	156	217	49	140	189	52	149	201	64	156	220	62	158	220
Gr. 9-12															
Other			83			82			64			77			87
TOTAL	863	2360	3306	920	2363	3365	948	2437	3449	931	2434	3442	919	2510	3516

SAT Accomplishments

The district's SAT scores continue to exceed the state and national average.

1997-98 COMPARISON OF SAT AVERAGE

	Verbal	Math
Minnechaug	512	519
Massachusetts	508	508
National	505	512

Over 82% of Minnechaug graduates continued their education beyond high school. The Class of 1998 placed 59% of its members in 4-year colleges. Our students continue to attend highly competitive colleges. The Class of 1998 sent graduates to Boston College, Colgate University, John Hopkins University, Massachusetts Institute of Technology, Rensselaer Polytechnic Institute, Swathmore College, Syracuse University, Tufts University, Vanderbilt University, Wake Forest University, and West Point. Over 21% of students attended two-year colleges.

In addition, five students of the Class of 1998 were named Advancement Placement Scholars by the College Board in recognition of their exceptional achievement in the Advanced Placement exams.

MCAS Results

The Massachusetts Comprehensive Assessment System (MCAS) is the commonwealth's new statewide assessment program for public schools. MCAS measures the performance of students, schools, and districts on the academic learning standards contained in the Massachusetts *Curriculum Frameworks*, fulfilling requirements of the Education Reform Law of 1993.

Consistent with this purpose, results on the MCAS tests are reported according to performance levels that describe student performance in relation to established state standards. There are four performance levels: *Advanced, Proficient, Needs Improvement*, and *Failing*.

In May 1998, students in grades 4, 8, and 10 in our district and in all Massachusetts public schools completed the first annual administration of the Massachusetts Comprehensive Assessment System, which included tests in English Language Arts, Mathematics, and Science & Technology. Since this was the first year the new tests were administered, the results provide only limited information about overall performance. The results of the first year of assessment are being used as a baseline from which to measure future progress.

We are particularly pleased that the Hampden-Wilbraham students exceeded the state average in every area. The following chart shows the distribution of scores.

1998 MCAS Scores HWRSD

Percentage of Students at Each Performance Level

All Students	dvanced	Proficient	Needs Improvement	Failing (Tested)	Number of Students Tested
Grade 4					
English Language Arts	1	27	68	5	288
Mathematics	16	34	44	6	288
Science & Technology	9	59	29	3	288
Grade 8					
English Language Arts	4	68	24	5	287
Mathematics	11	27	31	31	287
Science & Technology	4	34	36	26	287
Grade 10					
English Language Arts	5	47	34	13	253
Mathematics	8	26	33	32	253
Science & Technology	2	27	53	19	253

All districts are required to show improvement in every grade level in every category each year.

Staff News

Dr. Richard Brown received the New England Chemistry Teacher of the Year Award, presented by the American Chemical Society.

A number of new staff joined us this year. They are:

Judith Allard Elizabeth Edgett Erin Mucci

Susan Agnew
James Bartolomei
Teresa Benedetti
Deborah Blanchard
John Cavanaugh
Christine Danker
Sara Donaruma
Kara Halloran
Pamela Lathan
Julie Ann LeClair
Janet Libby
Brenda McGurk
Tracy McNaughton-Lee
Christa Meunier
Vincent O'Neil
Kristen St. Marie
Anise Traynor
Catherine VanDolson
Amy Wayland
Alan White
Ann Marie Williams
William Wyse

RETIREES:

Judith Borsari, Minnechaug Regional High School
George Dowaliby, Director of Student Services
Lorraine Dube, Soule Road School
Ronald Hofmann, Minnechaug Regional High School
Adolph Jurczyk, Mile Tree School
Janet King, Minnechaug Regional High School
Robert Lash, Soule Road School
Paul Pesce, Wilbraham Middle School
Richard Ross, Minnechaug Regional High School
Beverly Sawyer, Mile Tree School
Jean Smith, Thornton Burgess Middle School
Karl Sternberg, Minnechaug Regional High School
Constance White, Minnechaug Regional High School
Barbara Wickett, Wilbraham Middle School

School Councils

The committee wishes to acknowledge the effectiveness of the School Councils and to thank them for volunteering their personal time to pursue a commitment to the education of our young people. We would also like the community to recognize the services rendered by these parents and citizens of the HWRSD. Thank you for generously volunteering your time and expertise for the benefit of our students.

GREEN MEADOWS SCHOOL
T. Jeff Sullivan, Principal
Mary Lou Majkut
Richard Moriarty
Valerie Ross
Heidi Schwendenmann
Lisa Sternberg
Cheri Tanguay
Phyllis Walsh

MEMORIAL SCHOOL
Ruth Tichenor, Principal
Anne Axton-Jones
Beth Cebula
Marcia Jackson
Shawn Lawrence
Mary Leahey
Brad MacPherson
Kimberly Marowski

MILE TREE SCHOOL
M. Jane Leone, Principal
Ellen Bartolomei
Claire Clini
Judy Curran
Patricia Hunt
Kathy Murphy
Bridget Sullivan

SOULE ROAD SCHOOL
Robert D. Lash, Principal
Andrew Cohen
Elizabeth Howarth
Lee Lyon
Catherine Mahoney
Charity Marlatt
Thomas Moran
Rosemarie Parker
Barbara Sibilia

THORNTON BURGESS MIDDLE SCHOOL
Noel Pixley, Principal
Patty Casey
Patti Cubin
Patricia Downes
Cindy Flynn
George Ingle
Karen Kielb
Teri Miondonka
Cindy Powers
Deborah Thompson
Pat Williford

WILBRAHAM MIDDLE SCHOOL
Robert Dionne, Principal
Catherine Alderman
Ellen Alpert
Susan Bunnell
Judith Curran
Mary Goodwin
Patricia Gordon
Lois Hedberg
Clifton Johnson
Catherine Levesque
Ellen Liebel
Barbara Lukis
Sharon MacDonald

MINNECHAUG REGIONAL HIGH SCHOOL
Robert Johnson, Principal
John Chapdelaine
Mary Dionne
Patricia Gordon
Wilbur Jenkins
Kathryn Jobbins
Cynthia Kaveney
David LaLonde
Anna Mitchell
Deborah Sacon
Joyce Sager
Constance Shea
Martin Wesolowski

School Committee

The next school year will find the School Committee continuing to work with the administration and staff in implementing the Curriculum Frameworks and improving the district's MCAS scores. The district's enrollment growth continues to be an important issue as our buildings are creatively utilizing every inch of available space for educational purposes. The district will see the reopening of Stony Hill School and the relocation of Mile Tree students to Stony Hill next year to alleviate space problems and allow Mile Tree to be expanded.

The School Committee goals for 1998 are:

- Continue to support the Building Project and facilitate the transition effort involved in moving students from Mile Tree to Stony Hill effective Fall 1999.

- Promote open and on-going communication with staff, students, and members of the community in order to keep the citizens of Hampden and Wilbraham informed and to keep the School Committee informed about the wishes of the public. Place particular focus on preparing the budget for FY2000 and its content.

- Resolve current financial difficulties and correct structural deficiencies in the budget process by working with administration and town committees. Create a functional, practical budget for FY2000 that supports initiatives in the areas of student achievement, assessment, technology and special services. Communicate regularly with town officials and citizens of both communities about the budget process, critical issues and the potential impact on programs, class sizes, services, and the overall school environment that certain levels of funding will dictate.

Paula R. Tingle, Chairperson
Douglas F. Boyd, Vice-Chairperson
Joel A. Berman
Pamela C. Burch
Richard W. Grono
Lois R. Megliola
Ronald E. Thomson

TOWN OF WILBRAHAM

240 Springfield Street
Wilbraham, Massachusetts 01095

OARD OF SELECTMEN
James E. Thompson
Kevin J. Moriarty
Frank A. Everton

Phone (413) 596-2805
Fax (413) 596-9256
TOWN ADMINISTRATOR
William J. Fogarty

CITIZEN PARTICIPATION NEEDED

The Board of Selectmen needs your help. By volunteering to serve on one or more of the Town Committees, Boards or Commissions, you will know the satisfaction of being part of your local government, which is based on citizen participation.

Most of the committee appointments are made by the Board soon after the Annual Town Meeting. However, throughout the year, vacancies created by illness or "move-away" resignations must be filled and occasionally the Selectmen find it necessary to create an entirely new committee.

YOUR PARTICULAR TALENT AND EXPERIENCE ARE NEEDED!!!

Please fill in this form to indicate your special interests and willingness to serve, and return to the Board of Selectmen, 240 Springfield Street, Wilbraham.

COMMITTEES APPOINTED BY THE BOARD OF SELECTMEN

____ Council on Aging
____ Board of Appeals
____ Capital Planning Committee
____ Conservation Commission
____ Fair Housing Committee
____ Finance Committee
____ Fire Commissioners
____ Advisory Board of Health
____ Historical Commission
____ Open Space & Recreation Commission
____ Personnel Board
____ Recreation Commission
____ Public Access Cable TV Committee
____ Sewer Advisory Committee
____ Solid Waste Advisory Committee
____ Wilbraham Commission on Disabilities
____ Wilbraham Cultural Council
____ Other (please comment)

NAME _____
ADDRESS _____
OCCUPATION _____
INTERESTS/CONCERNS/COMMENTS: _____
_____
_____
_____

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Hampden-Wilbraham Regional
School District

This Town Report is available, upon request,
in alternate formats (large print, audio tape, etc.)
Please direct your request to
William J. Fogarty, Town Administrator/ADA Coordinator,
240 Springfield Street, Wilbraham, MA 01095,
or call (413) 596-2805.

1999 Annual Report
Town of Wilbraham

Looking forward to the 21st Century

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Finance
- Treasurer / Collector - 34
- Board of Assessors - 40
- Accountant - 45
- Finance Committee - 52
- Capital Planning Committee - 52

Public Works
- Department of Public Works - 53
- Recycling Coordinator - 60
- Solid Waste Advisory Committee - 61
- Water Commissioners - 62
- Tree Warden - 63
- Pest Control - 63

Public Safety
- Police Department - 64
- Fire Department - 70
- Central Dispatch - 73
- Board of Fire Commissioners - 73
- Local Emergency Planning Committee - 74
- Ambulance Oversight Committee - 75

Planning, Building and Land Use
- Building Department - 76
- Planning Board - 77
- Conservation Commission - 79
- Zoning Board of Appeals - 80
- Open Space & Rec. Plan Comm. - 80
- Sealer of Weights & Measures - 82
- Village Center Steering Committee - 82

Health and Human Services
- Council on Aging - 83
- Veterans Services - 84
- Commission on Disabilities - 86
- Housing Authority - 87
- Health Agent - 88
- Animal Control Officer - 89
- Tobacco Control Program - 89
- DARE - 90
- Board of Cemetery Commissioners - 91

Recreational and Cultural Services
- Recreation Department - 93
- Library - 94
- Public Access Television - 98
- Cultural Council - 99
- Community Gardens - 100

Schools
- Hampden-Wilbraham Regional School District - 101

Community
- Atheneum Society - 110
- Wilbraham & Monson Academy - 110
- List of Community Organizations - 112

Facts About Wilbraham

Settled: 1731
Incorporated: June 15, 1763
Dwellings: 4,597
Area: 22 Square Miles
1990 Federal Census Population: 12,592
Hampden County Real Estate Valuation: $847.282,100.
Personal Property Valuation: $20,785,797.

Public Schools

Grade K-2 - Memorial School (596-6821)
Grade 2-3 - Mile Tree School (596-6921)
Grade 1-4 – Stony Hill School (599-1950)
Grade 3-5 - Soule Road School (596-9311)
Grade 6-8 - Middle School (596-9061)
Grade 9-12 - Minnechaug Regional High School (596-9011)

Private Nursery, Preschool & Day Care

The Burch Tree - 971 Main Street (596-9819)
Clinton Nursery School - 675 Stony Hill Road (596-5576)
Country Day School - 88 Stony Hill Road (543-3649)
Epiphany Preschool – 20 Highland Avenue (596-7245)
Fiddlestix - 36 Maple Street (596-6424)
Learning Links - 215 Manchonis Road Extension (596-9509)
The Kid's Place - 2149 Boston Road (596-9509)
Wilbraham United Church - 500 Main Street (596-2511)

Churches

Christ the King (Lutheran) – 758 Main Street
Church of the Epiphany (Episcopal) – 20 Highland Avenue
Evangel Assembly of God – 2341 Boston Road
Glendale Methodist Church – 944 Glendale Road
Grace Union Church (Congregational) – Chapel Street
St. Cecilia's Church (Roman Catholic) – 64 Main Street
Wilbraham United Church (Congregational Methodist) – 500 Main Street
Wilbraham Bible Church

Private Schools

Wilbraham & Monson Academy - 421 Main Street

TELEPHONE DIRECTORY
FOR TOWN DEPARTMENTS AND SERVICES

EMERGENCIES
911
Fire, Police, Ambulance

Accounting	596-2800
Ambulance, All Other Calls	596-2273
Assessors	596-2817
Building Department	596-2804
Dog Officer	596-2006
Public Works , Engineering	596-2807
Fire Department, All Other Calls	596-3122
Housing Authority	543-1700
Library	596-6141
Planning & Community Development	596-2806
Police Department, TDD	596-4357
Police Department, Rape Reporting Only	596-2100
Police Department, All Other Calls	596-3837
Public Access Television	599-0940
Charter Communications (cable subscriber services)	583-5171
Recreation	596-2816
Coach Information	596-2402
School, Superintendent	596-3884
Selectmen/Town Administrator	596-8111
Town Offices FAX	596-9256
Senior Center	543-8201
Tax Collector	596-2813
Tobacco Control	596-2824
Town Clerk	596-2809
Trash Stickers & Recycling	596-2814
Treasurer	596-2811
Veterans Services	596-8111
Zoning	596-8222

FEDERAL AND STATE DELEGATION

GOVERNOR
A. Paul Cellucci
State House Room 360
Boston, MA 02133
Phone: 1-617-727-3600

U.S. SENATOR
Edward M. Kennedy (D)
J.F.K. Building, Suite 2400
Boston, MA 02203
Phone: 1-617-565-3170

315 Senate Russell Office Building
Washington, DC 20510

U.S. SENATOR
John F. Kerry (D)
One Bowdoin Square, 10th floor
Boston, MA 02114
Phone: 1-617-565-8519

421 Senate Russell Office Bldg.
Washington, DC 20510
Phone: 1-202-224-2742

145 State Street, Suite 504
Springfield, MA 01103
Phone: 413-785-4610

REPRESENTATIVE
2nd Congressional District
Richard E. Neal (D)
Federal Office Building
1550 Main St.
Springfield, MA 01103
Phone: 413-785-0325

2431 Rayburn House Office Building
Washington, DC 20515
Phone: 1-202-225-5601

REPRESENTATIVE
13th Hampden District
Gale D. Candaras (D)
643 Tinkham Rd.
Wilbraham, MA 01095
Phone: 413-599-9779

State House, Room 136
Boston, MA 02133
Phone:1-617-722-2396

SENATOR
1st Hampden District
Brian P. Lees (R)
527 Main Street
Indian Orchard, MA 01151
Phone: 413-543-2167

State House Room 308
Boston, MA 02133
Phone: 1-617-722-1291

TOLL FREE CITIZEN INFORMATION
Secretary of the Commonwealth
1-800-392-6090

Elected Officials

Board of Selectmen & Board of Health

Frank A. Everton	(R)	2001
James E. Thompson	(D)	2002
Kevin J. Moriarty, Chr	(D)	2000

Town Clerk

Beverly J. Radner	(D)	2000

Moderator

Arthur F. Dionne	(R)	2000

Board of Assessors

Robert A. Bonsall, Chr	(R)	2000
Richard Howell	(R)	2001
Dorothy A. Gates	(D)	2002

Regional School Committee

Lois Megliola	(R)	2001
Paula Tingle, Chr	(D)	2002
Joel A. Berman	(R)	2002
Pamela C. Burch	(U)	2000
Richard W. Grono	(D)	2000

Tree Warden

Gordon R. Long	(R)	2000

Cemetery Commissioners

Peter W. Ablondi	(R)	2001
Donna L. Fountain, Chr	(R)	2002
J. Bruce Tingle	(D)	2000

Water Commissioners

Zigmund A. Peret	(R)	2000
Leland P. Miner, Chr	(R)	2001
Albert E. Kirk	(R)	2002

Board of Library Trustees

Deborah J. Reavey	(R)	2000
Susan Magee	(R)	2000
Barbara W.Fitzgerald, Chr	(R)	2001
William R. Massidda	(R)	2001
Coralie H. Gray	(R)	2002
Llewellyn S. Merrick	(R)	2002

Planning Board

Jonathan E. Viens, Sr.	(R)	2002 resigned
James McEathron	(R)	2000appointed 5-10-99
Edward T. Stevenson	(R)	2003
Donald Williams	(D)	2004
Richard E. Butler, Chr	(R)	2000
Frederick W. Fuller	(R)	2001

Housing Authority

Jason A. Burkins	(R)	2002
Van Pelt Brower	(R)	2003
Michelle Lawler, Chr	(R)	2000
Richard D. Bourgeois	(U)	2001

Poundkeeper

Gilles E. Turcotte	2000

Surveyors of Lumber

Edward P. Lindsay Jr.	2000
William H. Garvey	2000

Measurers of Wood & Bark

Stanley Gore	2000
William H. Garvey	2000

Field Drivers

Dorrance T. Green	2000
John Garvey	2000

Weighers of Grain

Alton McDonald	2000
Jesse L. Rice	2000

Town Officials and Department Directors

(appointment date noted, if applicable)

Town Administrator
William J. Fogarty (2001)

Assistant Town Administrator
Joan D. Paris

Town Counsel
Michael T. Hassett (2000)

Treasurer/Collector
Thomas P. Sullivan

Asst Treasurer
Lynne Frederick

Asst Collector
Janet Costa

Town Accountant
JoAnne DeGray (2000)

Assistant Town Accountant
Nancy Johnson (2000)

Assistant Assessor
Manny Silva (2000)

Police Chief
Allen M. Stratton (2000)

Fire Chief and Forest Warden
Kenneth R. Wiliette (2001)

Director, Central Dispatch
Thomas Cortis

Assistant Emergency Manager
Paul Civetti (2000)

Director, DPW, Town Engineer
Edmond W. Miga Jr. (2000)

Assistant Director, DPW
Ronald Lavoie

Superintendent of Streets
Frank Shea (2000)

Director, Water Department
Michael Framarin

Director, Planning Department
John Pearsall

Director, Information Technology
Antonio Pagan

Building Inspector/Zoning Officer
Lance Trevallion (2002)

Electrical Inspector
Daniel Driscoll (2000)

Plumbing and Gas Inspector
Bernard Sears (2000)

Director, Recreation Department
Tom Brennan (2000)

Assistant Director, Recreation
Shannon Bristol

Director, Library
Christine Bergquist

Assistant Director, Library
Joseph Rodeo

Archivist
Coralie Gray (2000)

Director, Public Access TV
Caroline Cunningham

Director, Senior Center
Dorothy Hooper

Animal Inspector
Dorsie R. Kovacs, DMV (2000)

Animal Control Officer
Gilles Turcotte (2000)

Assistant Animal Control Officer
Anne Turcotte (2000)

Assistant Town Clerk
Carole Tardif (2000)

Health Agent and Sanitarian
Lorri McCool (2000)

Park Commissioner & Pest Control
Gordon Long (2000)

Fence Viewer
Jesse L. Rice (2000)

Sealer of Weights and Measures
William Garvey (2000)

Parking Clerk
Sarah McColgan (2000)

Veterans' Agent
Richard J. Prochnow (2000)

Veterans' Graves Officer
Doug Mercier (2000)

Appointed Boards and Committees

Advisory Board of Health

Marie B. Chivers	May 2000
Patricia Sicotte	May 2000
Marcia B. Zimmer	May 2000
Judith C. Dionne	May 2000
Kevin E. Schmidt	May 2000
VACANCY	May 2000
Loralee Nelson	May 2000

Ambulance Oversight Committee

Paula Chevrier	May 2000
Timothy Rogers	May 2001
Alan S. Peck	May 2001
Brad Pinney	May 2002
Larry Robbins	May 2002

Zoning Board of Appeals

Mark J. Albano	May 2000
Thomas W. Counos	May 2000
Edward E. Kivari	May 2000
Carol Lynch	May 2001
Charles A. Pelouze	May 2002

Advisor, Board of Health

Walter J. Pacosa	May 2000

Board of Registrars

J. Williard Pickett (R)	May 2001
Thomas Mango (D)	May 2000
John Shea (R)	May 2002

Cable TV Advisory Committee

Robert Berger	May 2001
James H. Ross III	May 2001
Linda K. Fuller	May 2001
Richard Taft	May 2001
Roy Scott	May 2001
John W. Welch	May 2001
Steven Judycki	May 2001

Capital Planning Committee

Sue Bunnell	May 2000
Marcia B. Zimmer	May 2000
John Wesolowski	May 2000
Robert L Quintin	May 2001
Robert Russell	May 2002

Commission on Disabilities

John R. Chase	May 2000
Joy C. Hibsher	May 2000
Elaine Scott	May 2000
Anne M. Metayer	May 2000
Susan Kramer	May 2000
Evelyn O'Brien	May 2000
VACANCY	May 2001
Donald F. Haynes	May 2001
Debbie McDonald	May 2001

Conservation Commission

John Sullivan	May 2000
Linda Christman	May 2000
Thomas R. Reavey	May 2000
Christopher J. Brown	May 2001
Stoughton L. Smead	May 2001
Patricia A. Ross	May 2002
Robert McMaster	May 2002

Constable

Kirk Burkins	May 2000
Alton McDonald	May 2000

Council on Aging

VACANCY	May 2000
Rev. Robert Stuart	May 2000
Mary A. Irla	May 2000
Barbara Fisk	May 2001
Alfred Brazee	May 2001
Theresa B. Munn	May 2002
Fred Biel	May 2002
Marguerite Zwarycz	May 2002

Cultural Council

Barbara Los	May 2000
Carolyn Zawacki	May 2000
Lee Fontaine	May 2000
Jennifer Chapin	May 2000
Barbara Ziskind	May 2000
Judy L. VanRaalte	May 2000
Charles F. Bennett	May 2000
Andrew A. Leveton	May 2000
Ann Terry Paulhus	May 2000
Deborah L. Poppel	May 2000
Sharon Tellier	May 2002

Fair Housing Committee

VACANCY	May 2000
VACANCY	May 2000
VACANCY	May 2000

Finance Committee

Susan Bunnell	May 2000
Deborah Rosenthal	May 2000
Paul DeSantis	May 2000
Ken R. Furst	May 2001
Kevin Dorsey	May 2001
Marcia Zimmer	May 2001
Kevin O'Donnell	May 2002
Robert G. Gale	May 2002
Judith A. Curran	May 2002

Fire Commisioners

Alton E. McDonald	May 2002
Gary Petzold	May 2000
John N. Sampson	May 2001

Golf Course Negotiating Committee

Williard Hick	open
John Metro	open
James Leahey	open

Hampden Co Housing Services

John Pearsall	May 2000

Historical Commission

Richard J. Howell	May 2000
Barbara A. Search Miller	May 2000
Don Nicholson	May 2001
Carol M. Albano	May 2001
Ann Tousignant	May 2002
Steve M. Gray	May 2002
Elizabeth N. Cahill	May 2002

Land Acquisition Committee

Frank A. Everton	May 2000
Frederic Fuller	May 2000
Steve Bosworth	May 2000
Mary Quigley	May 2000
Joan D. Paris	Staff
John Pearsall	Staff

Local Emergency Planning Committee

Holly Jerdi	May 2000
Allen M. Stratton	May 2000
Bradley Pinney	May 2000
Thomas Cortis	May 2000
Robert A. Ruszeck	May 2000
Nick Yarmac	May 2000
Caroline	May 2000
Ralph Guyer	May 2000
Edmond J. Miga	May 2000
Lorri McCool	May 2000
Richard Scortino	May 2000
Dorothy Hooper	May 2000
Kenneth R. Willette	May 2000
Frank A. Everton	May 2000
William J. Fogarty	May 2000

Open Space and Recreation Committee

VACANCY	May 2000
Mark Kent	May 2000
Cathy Callaghan	May 2000
VACANCY	May 2000
Lorelei Hewitt	May 2001
VACANCY	May 2001
Coralie Gray	May 2001
VACANCY	May 2001
Mary Doyle Quigley	May 2002
Stephen Bosworth	May 2002
Robert McCollum	May 2002
Denny Smith	May 2002

Personnel Board

Jennifer C. Bourgeois	May 2000
Kenneth Blanchard	May 2001
Barbara Ralph	May 2001
Joan Lyons	May 2002
Jack Wilson	May 2002

Planning Board Associate

VACANCY	May 2000
Cynthia Schultz	May 2000

Playground and Recreation Commission

Mary Burnham	May 2000
Mary D. Quigley	May 2000
John O'Connor	May 2001
Joel Castleman	May 2001
Fran Bloom	May 2002
Trant Campbell	May 2002
Mark Jones	May 2002

Public Access TV Committee

VACANCY	May 2000
Mary Ripley	May 2000
Raymond Syriac	May 2000
Sandra Belcastro	May 2000
Claudette Burque	May 2000
Olga Karplus	May 2000
Thomas M. Nestor	May 2000
Richard Scott	May 2000
Linda K. Fuller	May 2000

Public Safety Facilities Study Committee

Alan Peck	Aug 2000
Mary Irla	Aug 2000
Marcia Zimmer	Aug 2000
James Burke	Aug 2000
Ed Rigney	Aug 2000
Robert L. Quintin	Aug 2000
Alton McDonald	Aug 2000
Stoughton Smead	Aug 2000
John Sampson	Aug 2000
Robert Griffith	Aug 2000
Allen M. Stratton	May 2000
Kenneth Willette	May 2000

PVPC Joint Transportation

VACANCY	May 2000

PVTA Advisory Board

William Lyons III	May 2000

Sewer Advisory Committee

Joseph R. Kakley	May 2000
Kelvin S. Kwong	May 2000
Ruly Zachary	May 2001
James V. Dowd	May 2002
Glen Zenor	May 2002

Solid Waste Advisory Committee

Olga (Sandy) Karplus	May 2000
Sandra Belcastro	May 2000
Ed Kramer	May 2000
Alicia Roy	May 2000
Sally Howard	May 2000

Village Center Steering Committee

John Pearsall	Staff
Wendy Gibb	May 2000
Larry Landry	May 2000
Margaret Connell	May 2000
Edmond Miga	Staff
Edward Stevenson	May 2000
Thomas Forcier	May 2000
Michael Margolis	May 2000
Virginia Remillard	May 2000
Donald Williams	May 2000
Marjorie Trimble	May 2000
Robert Stuart	May 2000
Stoughton Smead	May 2000
Martha Rickson,	May 2000
Michael O'Rourke	May 2000
Molley Noonan	May 2000
Paul Murray	May 2000
Richard Malley	May 2000
Steven Gray	May 2000
Barbara Fitzgerald	May 2000
John Tenbrook	May 2000

Democratic Town Committee

Elected Members

Richard Grono, Chairman
John F. O'Connor, Vice Chairman
Barbara M. Kirby, Secretary
Carolyn H. Zawacki, Treasurer
Gale D. Candaras, State Representative, 13th Hampden District

Associate Members

Rose Chapman
Judy Falzone
Lisa A. Jones
Atty. Ed Kivari
Charlotte Mercier
John Sullivan

Lifetime Members

Mary E. Hadley
Atty. John F. Fitzgerald
Thomas F. Gallagher
Mary A. Irla
Marlyn E. Jackson
Joseph R. Mathews
Douglas R. Mercier

Kevin J. Moriarty

Members

Johanna Desautelle, Daniel Driscoll, Madeline Flanagan, Michael J. Flynn, John Gagnon, Dorothy A. Gates, Edward W. Irla, Sr., Mark F. Jones, Gloria A. Jurkowski, Barbara Ann M. Los, Thomas Mango, Susan T. Manseau, Thomas P. Moriarty, Jr., Claire S. O'Connor, Dr. Alan S. Peck, Stella A. Pierce, Beverly J. Radner, Dr. Kevin E. Schmidt, Elizabeth A. Shea, James E. Thompson, Bruce J. Tingle, Paula Tingle, Mary Jane Wilms, Atty. Arthur D. Wolf, Atty. Michael Hassett.

It is the responsibility of the Democratic Town Committee to promote the election and appointment of qualified Democrats for public office. Any registered Democrat interested in joining the Democratic Town Committee is invited to contact any of the above members listed or call Richard Grono, Chairman, at 596-8510.

Republican Town Committee

Jason A. Burkins, Chairman
Deborah J. Reavey, Vice Chairman
Kirk E. Burkins, Treasurer
Janice M. Burkins, Secretary
Donna L. Fountain, Corres. Secretary
Judith C. Dionne, Nom. Chairman

Elected Members

Jeremie Arthur
Honey and William Baldwin
Frank A. Ball
Robert A. Bonsall
Pamela C. Burch
Adele Chester
David Chivers
Rodney W. Fountain
Virginia Freed
Mark Gregoire
Richard J. Howell
Catherine W. and Richard Labine
Michelle Lawler
J. Willard Pickett
Aaron J. Platt
Linda Prystupa
Barbara Putnam
Deborah J. Reavey
Garrett Smith
T. Robert Swallow
Anthony J. and Joan Vecchio
Jonathan E. Viens, Sr.

Associate Members

Peter Ablondi, Frank C. Barbaro, Richard Bourgeois, Alan Burch, George Charkoudian, Eileen Deane, Arthur Dionne, Robert Howe, Joseph Lawler, Joyce McComb, Patrick McComb, Craig Nakashian, Thomas Reavey, Elizabeth Sallade, Frederick Sallade, Michael Santos, Constance Sattler, Alexandria Scibelli, Roy L. Scott, Leroy "Chip" Stacy, Edward Szczebak, Tracy "Rocky" Whitney

Honorary Members

Herman Grandchamp
Brian P. Lees, State Senator

The Wilbraham Republican Town Committee (WRTC) would like to remind everyone that **your vote does count!** The purpose of the WRTC is to promote the principles, ideas and candidates of the Republican party, to

ensure quality representative government and to maintain a strong two party system in Wilbraham. The Committee has and will continue to seek out and support qualified Republicans for public office at all levels of government. Anyone interested in joining this diverse committee may contact us by using any of these methods: call us at 596-2350, e-mail us at jab@the-spa.com or write to WRTC, 19 Wellfleet Drive, Wilbraham, MA 01095

SCHEDULED MEETINGS

All Meetings are subject to change.
All meetings are posted with the Town Clerk at least 48 hours in advance.

Contact committee before bringing item for discussion to allow for agenda preparation.

COUNCIL ON AGING
1st Wednesday, 7:15 p.m.
Senior Center

LIBRARY TRUSTEES
3rd Tuesday, 6:00 p.m.
Library

PLAYGROUND AND RECREATION COMMISSION
1st Thursday, 7:00 p.m.
Town Offices

PUBLIC ACCESS CABLE TV COMMITTEE
3rd Monday, 7 p.m.
Red School

BOARD OF SELECTMEN
Every Monday, 7:00 p.m.
Tuesdays June-August

SEWER COMMISSION
2nd Monday, 7 p.m.
DPW Building

SOLID WASTE ADVISORY COMMITTEE
2nd Tuesday, 7:30 p.m.
Red School

WATER COMMISSIONERS
1st & 3rd Mondays, 7:30 p.m.
DPW Building

The following boards and committees meet at dates and times posted at the Town Office Building:

Advisory Board of Health
Ambulance Oversight Committee
Board of Assessors
Board of Appeals
Capital Planning Committee
Cable TV Advisory Committee
Cemetery Commission
Conservation Commission
Commission on Disabilities
Finance Committee
Fire Commissioners
Historical Commission
Housing Authority
Local Emergency Planning Committee
Open Space and Recreation Committee
Personnel Board
Regional School Committee
Cultural Counci

TOWN CLERK

1999 Annual Town Election, May 8, 1999

Total Registered Voters – 8237
Total Vote Cast ---------- 843
% Voted ---------- 10%

Voted by Precinct	**Total Registered**
Precinct A - 197	2125
Precinct B - 228	2164
Precinct C - 191	2019
Precinct D - 227	1929

SELECTMAN - 3 YRS.

James E. Thompson	D	709*

ASSESSOR - 3 YRS.

Dorothy A. Gates	D	543*
Rodney W. Fountain	R	288

REG. SCHOOL COMMITTEE - 3 YRS.

Joel A. Berman	R	542*
Paula Tingle	D	573*

CEMETERY COMMISSIONER - 3 YRS.

Donna L. Fountain	R	634*

WATER COMMISSIONER - 3 YRS.

Albert E. Kirk	R	661*

LIBRARY TRUSTEE - 3 YRS.

Coralie M. Gray	R	622*
Llewellyn S. Merrick	R	598*

PLANNING BOARD - 5 YRS.

Donald C. Williams	D	645*

* Denotes Winner

Attest: Beverly J. Radner, CMC
Town Clerk

Special Town Meeting, February 8, 1999

Attendance:
Precinct A : 15
Precinct B: 20
Precinct C: 28
Precinct D: 31
Total ---------- 94

In accordance with the Warrant, as posted, the inhabitants of the Town of Wilbraham, qualified to vote in Town affairs, met in Minnechaug Regional High School. At 7:05PM the Moderator, Arthur F. Dionne, noted a quorum was present and called the meeting to order. The pledge of allegiance was presented immediately followed by the calling of the meeting read by Town Clerk Beverly J. Radner, CMC.

ARTICLE 1. Land Acquisition: Finance Committee Recommends. Requiring a 2/3 vote to pass, vote declared passed by the Moderator (6 against) that the Town authorize the Board of Selectmen to acquire in fee simple the following described land for the purposes of:

1) laying out and constructing a public highway;

2) clearing the title to said land which has been alleged to be doubtful and in dispute amongst several possible fee simple owners of the same but which

the Town of Wilbraham believes to own exclusively in fee simple;

3) giving effect beyond dispute to steps which the Town of Wilbraham took to comport with good land use planning practice under the provisions of M.G.L. Ch. 41, Section 81Q; and

4) assisting the Town of Wilbraham to take steps to resolve potential litigation against which has been threatened by other parties.

Betterments are to be assessed thereon.

DESCRIPTION OF PREMISES TO BE TAKEN;

The land in Wilbraham, Hampden County, Massachusetts being known and described as Lot # 15B as shown on a plan entitled "Revision of Lot # 15 and Lot # 19 Red Gap Road, Wilbraham, MA owned by Stirrup, Inc., Scale 40 FT./IN. DATE - FEB. 1993" drawn by Smith Associates Surveyors, Inc., 165 Shaker Road, East Longmeadow, Mass. 01028 and recorded in Hampden County Registry of Deeds Plans 285 Page 105, and being further bounded and described as follows:

SOUTHERLY by Red Gap Road, One Hundred and 00/100 (100.0) feet;

NORTHEASTERLY and EASTERLY by Lot #19A on said Plan, a total distance of Three Hundred Fourteen and 27/100 (314.27) feet;

NORTHERLY by land now or formerly of William E. Coons, Fifty and 00/100 (50.00) feet; and

WESTERLY and NORTHWESTERLY by Lot #15A on said Plan, a total distance of Three Hundred Fourteen and 27/100 (314.27) feet;

containing 15,268 square feet; more or less.

further, voted that the Town of Wilbraham authorize the Selectmen to accomplish the above described purchase or taking for the aforementioned purposes.

Mr. Stephen Bosworth asked questions about the eminent domain change. He also expressed concern about long term results, the possible building out of a sub division (pro or con) and why was it necessary to connect these subdivisions. Mr. Butler from the Planning Board responded to Mr. Bosworth's concerns.

ARTICLE 2. Land Acquisition: Finance Committee Recommends. Requiring a 2/3 vote to pass, declared passed by the Moderator (6 opposed) that the Town authorize the Board of Selectmen to acquire a permanent easement over a portion of the following described land for the purpose of laying out and constructing utilities including water, sewer and drainage lines and related facilities and related purposes.

The land in Wilbraham, Hampden county, Massachusetts, being known and designated as Lot #8 (eight) as shown on a plan of lots recorded in the Hampden County Registry of Deeds, Book of Plans 59, Pages 127 and 128, said lot being bounded and described as follows:

NORTHERLY:	By Devonshire Drive, two-hundred twenty-one and forty/one hundredths (221.40) feet;
EASTERLY:	By Lot #6 (six), as shown on said plan, one hundred thirty-five and ninety-four one hundredths (135.94) feet;
SOUTHERLY:	By land now or formerly of the Town of Wilbraham, as shown on said plan, two hundred twenty-one and forty/one hundredths (221.40) feet; and
WESTERLY:	By Lot #10 (ten), as shown on said plan, one hundred thirty-five and forty/ one hundredths (135.40) feet.

Being the same premises conveyed to James J. Bartolomei and Ellen M. Bartolomei, husband and wife as tenants by the entirety and not as tenants in common, with warranty covenants by Stella P. Marco as set forth in an instrument dated May 27, 1997 and recorded in the Hampden County Registry of Deeds, Book 9807, Page 205 as Document #18631.

The land in Wilbraham, Hampden County, Massachusetts, as shown on a plan entitled "Proposed Storm Drain Easement To Be Obtained By The Town of Wilbraham, Scale 1" = 40', June 1977, Town of Wilbraham Engineering Dept." as recorded in the Hampden County Registry of Deeds, Plan 172, Page 18, and further bounded and described as follows:

Beginning at a point on the Southerly sideline of Devonshire Drive in said Wilbraham, 35 feet from a point on said Devonshire Drive marking the westerly sideline of property of the grantors herein as shown on deed recorded in said Registry of Deeds in Book 3785, Page 2247, proceeding thence

S. 5 53' 00" W.	through said land of the grantors herein, 135.49 feet to a point; thence
N. 83 57' 20" W.	along the southerly sideline of said land of the grantors herein, 30 feet to a point, thence
N. 5 53' 00" E.	through said land of the grantors herein, 135.56 feet to a point; thence
N. 84 07' 00" W.	along said southerly sideline of Devonshire Drive, 30 feet to the point of beginning.

Further, voted that the Town of Wilbraham authorize the Selectmen to appropriate the sum of $1.00 (one dollar) from Free Cash to accomplish the above described taking for the

aforementioned purposes.

It was noted that neighbors to this location spoke against this transaction by voicing concerns about the pumping of the sewage (during what time of day), if anyone else tie into this devise, and the abusive use of this drainage area.

At this time the Moderator acknowledged State Representative Gale D. Candaras who was in attendance this evening.

ARTICLE 3. Conveyance of Easement: Requiring a 2/3 vote to pass, voted unanimously that the Town, pursuant to M.G.L. Ch. 40, Section 15A, transfer to the Selectmen the care, custody, management and control of a portion of the following Town owned land for use for State Highway Drainage purposes:

The property in question was acquired by the Town of Wilbraham "for Municipal Purposes," in Order of Taking dated November 19, 1968, recorded at Hampden County Registry of Deeds, Book 3391 Page 114, and further identified as Lot 2, Plan Book 116 Page 31.

That portion needed for transfer to "State Highway Drainage Purposes", is shown as Parcel D-1 (2971 square feet, more or less) on a set of drawings entitled "Preliminary Right of Way Plan, Town of Wilbraham, Boston Road – Route 20," prepared by the Massachusetts Highway Department and on file with the Town Clerk.

This article was amended from its original version. A motion was made and seconded to amend this article to increase the parcel size from 1,350 square feet to 2,971 square feet. This motion to amend passed by unanimous vote.

ARTICLE 4. Parliamentary Procedure: Finance Committee Recommends. Voted unanimously that the Town adopt special parliamentary procedures for the purpose of implementing the provisions of Chapter 580 of the Acts of 1980 (Proposition 2 ½) as amended, and as set forth in a document entitled "Article 4, Exhibit A," on file with the Town Clerk.

A motion was made and seconded to waive the second reading of Article 4 – Parliamentary Procedures. Motion carried by unanimous vote.

ARTICLE 5. Funding Transfers: Finance Committee Recommends. Voted unanimously, pursuant to Section 33B of Chapter 44 of the Massachusetts General Laws, that the Town transfer the sum of $1,333 from previously appropriated but unexpended funds from the FY 1999 Budget 420, Highway Expenses to FY 1999 Budget 420, Highway Salaries; $100 from previously appropriated but unexpended funds from the FY 1999 Budget 134, Accounting Expenses to FY 1999 Budget 134, Accounting Salaries; $3,630 from previously appropriated but unexpended funds from the FY 1999 Budget 702, Interest on Debt, to the FY 1999 Budget 541, Council on Aging Salaries; $3,000 from previously appropriated but unexpended funds from the FY 1999 Budget 61-450, Water Expenses to the FY 1999 Budget 61-450, Water Salaries; and $2,000 from previously appropriated but unexpended funds from the FY 1999 Budget 66-430, Solid Waste Expenses to the FY 1999 Budget 66-430, Solid Waste Salaries.

ARTICLE 6. Appropriation: Finance Committee Recommends. Passing by a majority (3 opposed) that the Town raise or appropriate from Free Cash the sum of $140,000 to the FY 1999 Budget 421, Highway Capital Outlay, for the purpose of purchasing street sweeping equipment.

ARTICLE 7. Voted unanimously that this meeting be dissolved.

Meeting dissolved at 7:58 PM

Attest: Beverly J. Radner, CMC
Town Clerk

Annual Town Meeting, May 3, 1999

Attendance:
Precinct A: 29
Precinct B: 44
Precinct C: 33
Precinct D: 57
Total ---------163

In accordance with the Warrant, as posted, the inhabitants of the Town of Wilbraham, qualified to vote in Town affairs, met in Minnechaug Regional High School. At 7:00 PM the Moderator, Arthur F. Dionne, noted a quorum was present and called the meeting to order. At this time the Moderator asked those in attendance to join him in the Pledge of Allegiance to the Flag. The call of the meeting was then read by Town Clerk Beverly J. Radner.

ARTICLE 1. Choosing Miscellaneous Officials: Voted unanimously that the following persons be elected to the indicated offices for the ensuing year:

Poundkeeper	Gilles E. Turcotte
Surveyors of Lumber	Edward P. Lindsay Jr. & William H. Garvey
Measurers of Wood & Charcoal	Stanley Gore & William H. Garvey
Field Drivers	Dorrance T. Green & John Garvey
Weighers of Grain	Alton McDonald & Jesse L. Rice

A motion to recess the Annual Town Meeting in order to convene a Special Town Meeting, as posted, was passed by unanimous vote. At the conclusion of the Special Town Meeting, the Town would return to the Annual Town Meeting to continue conducting business.

Annual Town Meeting reconvened at 7:25 PM.

A moment of silence was held following the reading of the "In Memoriam". Those names mentioned were William Sitnik and Richard Bousquet.

Introductions and greetings were extended to State Representative Gale Candaras and Senator Brian Lees' representative, Lois Scibelli.

ARTICLE 2. Hearing Reports: Voted unanimously that the Town accept the reports of all officers and committees as printed in the Annual Town Report.

ARTICLE 3. Parliamentary Procedures: Finance Committee Recommends. Voted unanimously that the Town accept special parliamentary procedures for the purpose of implementing the provisions of Chapter 580 of the Acts of 1980 (Proposition 2½), as amended, and set forth in a document entitled "Article 3, Exhibit A," on file with the Town Clerk.

A motion to waive the second reading of the parliamentary procedure was made and seconded. Motion carried by unanimous vote.

ARTICLE 4. Compensation for Elected Town Officials: Finance Committee Recommends. Passing by a majority vote that the Town fix the compensation for all elected Town Officers for the fiscal year beginning July 1, 1999 and ending June 30, 2000.

Voted that the compensation for elected Town Officers for fiscal year July 1, 1999 to June 30, 2000, be fixed as follows: Assessors, Chairman, $2,561, Members, $2,320 each, per year; Town Clerk, $38,635 per year (all fees revert to the Town treasury); Moderator, $200 Annual Town Meeting, $50 Special Town Meeting; Selectmen, $3,477 per year, Chairman $4,057 per year; Tree Warden, $6,795 per year; Water Commissioners, $150 per year; Cemetery Commissioners, no salary; Library Trustees, no salary; Planning Board Members, no salary; Poundkeeper, Field Drivers, Weighers of Grain, Surveyors of Lumber, Measurers of Wood and Charcoal (all Town officers elected other than by official ballot), fees only, fixed by General Laws.

ARTICLE 5. Reserve Fund: Finance Committee Recommends. Voted unanimously that the Town raise or appropriate from Free Cash ($89,000) and available funds ($100,000, the sum of $189,000 for a Fiscal Year 2000 Reserve Fund and determine how this appropriation should be provided for.

ARTICLE 6. Stabilization Fund: Finance Committee Recommends. Requiring a 2/3rd vote, passing by unanimous vote that the Town appropriate the sum of $270,354 from the Stabilization Fund in order to eliminate the deferral of teachers' salaries pursuant to Section 5B of Chapter 40 of the Massachusetts General Laws.

ARTICLE 7. Stabilization Fund: Finance Committee Recommends. Requiring a 2/3rd vote, passing by a declared 2/3rd vote (2 opposed) by the Moderator that the Town appropriate the sum of $129,000 from the Stabilization Fund in order to fund repairs to municipal buildings pursuant to Section 5B of Chapter 40 of the Massachusetts General Laws.

ARTICLE 8. Stabilization Fund: Finance Committee Recommends. Requiring a 2/3rd vote, passing by a declared 2/3rd vote by the moderator that the Town appropriate the sum of $105,996 from the Stabilization Fund to partially fund the FY2000 Hampden-Wilbraham Regional School District assessment pursuant to Section 5B of Chapter 40 of the Massachusetts General Laws.

Topics that were discussed ranged from children's safety in school to mismanagement of the school budget. Those who responded to questions were School Committee Chairman Paula Tingle, Superintendent Brenda Dietrich and Town Administrator William Fogarty.

ARTICLE 9. FY 1998 Regional School District Deficit: Finance Committee Recommends. Passing by a majority vote that the Town appropriate the sum of $245,965 from Free Cash to pay the Town's share of the FY1998 operating budget deficit of the Hampden-Wilbraham Regional School District.

ARTICLE 10. Receipts Reserved for Appropriation for Ambulance: Finance Committee Recommends. Passing by unanimous vote that the Town appropriate the sum of $124,947 from Receipts Reserved for Appropriation for Ambulance to Ambulance personal services and operating costs, pursuant to Section 5 of Chapter 40 of the Massachusetts General Laws.

ARTICLE 11. Receipts Reserved for Appropriation for Ambulance: Finance Committee Recommends. Passing by unanimous vote that the Town appropriate the sum of $70,000 from Receipts Reserved for Appropriation for Ambulance to be held in a depreciation account for vehicle and equipment replacement pursuant to Section 5 of Chapter 40 of the Massachusetts General Laws.

ARTICLE 12. Receipts Reserved for Appropriation for Cemeteries: Finance Committee Recommends. Passing by unanimous vote that the Town appropriate the sum of $3,500 from Receipts Reserved for Appropriation for Cemeteries to Cemetery operating Costs, pursuant to Section 5 of Chapter 40 and Section 16 of Chapter 114 of the Massachusetts General Laws.

ARTICLE 13. Budget Appropriations: Finance Committee Recommends. Passing by unanimous vote that the Town accept the report of the Finance Committee and appropriate the sum of $20,993,540 to cover the necessary capital expenditures and operating expenses of the Town for Fiscal year 2000 (July 1, 1999 to June 30, 2000) per appropriations listed separately and incorporated herein by reference, and to provide said appropriations as follows:

Transfer	from:	Water Receipts	$1,079,367
	to:	Water Enterprise Fund	
	from:	Solid Waste Receipts	$ 511,870
	to:	Solid Waste Enterprise Fund	
	from:	Sewer Receipts	$ 429,502
	to:	Sewer Enterprise Fund	
	from:	Offset Receipts	$ 18,000
	to:	Dog Officer Expenses	
	from:	Hampden County Traffic Safety Program Grant	$ 35,000
	to:	Selectmen Salaries	

from:	Federal Crime Bill (COPSFAST) Grant	$ 3,502
to:	police Salaries	

Amount of Certified Free Cash required for FY2000 Municipal Appropriations: $230,319

Presentation was given by Finance Committee Chairman Greg Gale. This presentation was followed by a line by line reading of the proposed budget. At Budget 301, Regional School, a presentation was given by Chairman Paula Tingle and Ron Thomson. Paula introduced the rest of the committee members. Paula also thanked the committee for all of their hard work throughout the year.

A motion was made and seconded to waive the second reading of Article 13. Motion carried by unanimous vote.

ARTICLE 14. Water Enterprise Fund Retained Earnings: Finance Committee Recommends. Passing by unanimous vote that the Town appropriate $58,490 from available funds in the Water Enterprise Fund retained earnings account for the purpose of funding water exploration and water system repairs and improvements, as approved by the Board of Water Commissioners.

ARTICLE 15. Solid Waste Enterprise Fund Retained Earnings: Finance Committee Recommends. Passing by a majority vote that the Town appropriate $19,565 from available funds in the Solid Waste Enterprise Fund retained earnings account for the purpose of developing a geographic information system.

ARTICLE 16. Authorization to Borrow for Capital Outlays: Finance Committee Recommends. Requiring a 2/3rd vote, passing by unanimous vote that the Town borrow a sum not to exceed $480,000 for the following purposes:

in accordance with Section 7 (9) of Chapter 44 of the Massachusetts General Laws for the cost of departmental equipment, $80,000;

in accordance with Section 7(3A) of Chapter 44 of the Massachusetts General Laws for remodeling, reconstructing or making extraordinary repairs to public buildings owned by the Town, $400,000.

A presentation was given by Capital Planning Chairman Robert Quintin. He gave a special thanks to his committee members especially Nancy Johnson and Tom Sullivan.

ARTICLE 17. Chapter 90 Anticipation Borrowing: Finance Committee Recommends. Passing by unanimous vote that the Town authorize the Treasurer, with the approval of the Board of Selectmen, to borrow $393,783 in anticipation of state receipts pursuant to Section 4 of Chapter 44 of the Massachusetts General Laws, for uses specified in Section 6A and Section 7, Subsections 5 and 6 of Chapter 44 of the Massachusetts General Laws, said money representing allotment for Chapter 90 road construction, reimbursement from the state to be used to retire such debt.

ARTICLE 18. Public Works, Economic Development Grant Anticipation Borrowing: Finance Committee Recommends. Passing by a majority vote (one opposed) that the Town authorize the Treasurer, with the approval of the Board of Selectmen, to borrow $750,000 in anticipation of state receipts pursuant to Section 4 of Chapter 44 of the Massachusetts General Laws for uses specified in Section 6A and Section 7, Subsections 5 and 6 of Chapter 44 of the Massachusetts General Laws, said money representing allotment for a Public Works Economic Development Grant, reimbursement from the state to be used to retire such debt.

ARTICLE 19. Council on Aging Revolving Fund: Finance Committee Recommends. Passing by unanimous vote that the Town reauthorize a revolving fund under the Council on Aging and transfer the balance from the FY1999 revolving fund to the FY2000 revolving fund in accordance with Section 53 E½ of Chapter 44 of the Massachusetts General Laws. Receipts shall be credited into said fund from the following sources: (1) Donations from individuals, organizations and events.

67 Allowance from the Senior Network. (3) Memorial donations. (4) Fees for classes, trips, and programs. Expenditures authorized by the Director of Elder Affairs, not exceeding a total of $10,000 in FY2000, may be made for the following purposes: (1) Payment of costs connected with programs and events. (2) Repair and maintenance of equipment and furnishings. (3) Purchase of memorials and volunteer recognition. (4) Fees for instructors and classes. The balance in the revolving fund shall not exceed $10,000.

ARTICLE 20. Compost Bin Revolving Fund: Finance Committee Recommends. Passing by unanimous vote that the Town reauthorize a revolving Home Composting Bin Account in accordance with Section 53 E½ of Chapter 44 of the Massachusetts General Laws in order to place revenue collected from the sale of compost bins which shall be used to purchase additional compost bins, and transfer the balance of the FY1999 revolving fund to the FY2000 revolving fund. Expenditures authorized by the Recycling Coordinator, not exceeding a total of $5,000 in FY2000, may be made for the purchase of additional composting bins for resale to town residents. The balance in the revolving account shall not exceed $5,000.

ARTICLE 21. Cemetery Revolving Fund: Finance Committee Recommends. Passing by unanimous vote that the Town reauthorize a revolving Cemetery Account in accordance with Section 53 E½ of Chapter 44 of the Massachusetts General Laws in order to place revenue collected from the sale of boundary markers, foundations, numbered lot markers, and for opening and closing graves, which shall be used to purchase boundary markers, foundations, numbered lot markers, and to open and close graves, and transfer the balance from the FY1999 revolving fund to the FY2000 revolving fund. Expenditures authorized by the Cemetery Commission, not exceeding a total of $20,000 in FY2000, may be made to purchase boundary markers, foundations, numbered lot markers, and to open and close graves. The balance in the revolving account shall not exceed $20,000.

ARTICLE 22. Authorization to Dispose of Surplus Equipment: Passing by a unanimous vote that the Town authorize and empower the Board of Selectmen on behalf of the Town to sell, transfer, or otherwise dispose of damaged, obsolete, or unneeded tangible personal property or equipment owned by the Town.

ARTICLE 23. Authorization to Enter Into Lease/Purchase Agreements: Passing by unanimous vote that the Town authorize the Board of Selectmen to make contracts for the lease, with option to purchase, of various municipal equipment, subject to annual appropriation, if in the opinion of the Board it is in the best interests of the Town. The Board of Selectmen shall identify within its budget submission to the Finance Committee, any contract for the lease with an option to purchase.

ARTICLE 24. Amendment to Town By-Law Article II, Section 202, "Conduct of Town Meeting:" Passing by unanimous vote that the Town amend Article II of the Town By-Laws, Section 202, "Conduct of Town Meeting," by adding Subsection f.) to read as follows: In all matters not specifically provided for by law or by the By-Laws of the Town of Wilbraham, the Moderator shall be guided by the principles and rules of practice contained in
the work entitled "Town Meeting Time, A Handbook of Parliamentary Law, Second Edition" by Johnson, Trustman and Wadsworth.

Article 24 was presented by the Moderator Arthur Dionne. Upon asking if there were any questions, which there were, the Moderator turned the meeting over to the Town Clerk for her to field the questions. Questions were then answered by Arthur Dionne. At the end of the question and answer session, the Town Clerk reread the article and went to the vote. After announcing the vote the meeting was then turned back over to the Moderator.

ARTICLE 25. By-Law Making Open Space & Recreation a Standing Committee: Passing by majority vote (one opposed) that the Town amend Article V of the Town By-Laws, "Committee Appointed by the Board of Selectmen," by adding Section 518, as on file with the Town Clerk as "Article 25, Exhibit A," making the Open Space and Recreation Committee a standing Town Committee.

ARTICLE 26. Soliciting By-Law (Petitioned): A motion to move no action passed by unanimous vote. The motion was presented by the petitioner John Lovejoy.

ARTICLE 27. Police Awards System (Petitioned): (Non Binding Vote) The major sense of those attending the meeting is opposed to the Town approving an Awards Policy for the Wilbraham Police Department to read substantially as the document entitled "Article 27, Exhibit A" and on file with the Town Clerk.

Police Chief Allen Stratton spoke concerning this article. He stated that he does support the concept of the Article. The Board of Selectmen stated that they have a problem with singling out one department over another.

ARTICLE 28. Dedication of Spec Pond Pavilion: Failing to pass by a majority vote that the Town name the pavilion at Spectacle Pond the "Anthony H. Herdemian Pavilion."

Friends of the Recreation Committee Chairman Brad Pinney spoke concerning this article. He explained that it was for the pavilion only not the pond. It would be in recognition of his service and the development of the Recreation Department over his 18 years of service.

Many remarks were presented. Some mentioned the Lions Club's contribution to Spec Pond over the years.

ARTICLE 29. Easement Ratification: Requiring a 2/3rd vote, passing by a declared 2/3rd vote by the Moderator (3 opposed) that the Town ratify and confirm the granting of a non-exclusive temporary easement for access, ingress and egress to Gregory A. Coons and Amy B. Coons dated March 29, 1999 and recorded in the Hampden County Registry of Deeds Book Page in the following described land:

DESCRIPTION OF EASEMENT
A non-exclusive temporary easement for the purpose of ingress and egress and for common street purposes in and to the land in Wilbraham, Hampden County, Massachusetts being known and designated as Lot #15B as shown on a plan of land entitled "REVISION OF LOT #15 AND LOT #19 RED GAP ROAD, WILBRAHAM, MASSACHUSETTS OWNED BY STIRRUP, INC., SCALE 40 FT./IN: DATE – FEB. 1993" to be recorded in the Hampden County Registry of Deeds, said lot being more particularly bounded and described as follows:

SOUTHERLY	by Red Gap Road, One Hundred and 00/100 (100) feet;
NORTHERLY and EASTERLY	by Lot #19 on said plan, a total distance of Three Hundred Fourteen and 27/100 (314.27) feet;
NORTHERLY	by land now or formerly of William E. Coons, Fifty and 00/100 (50.00) feet; and
WESTERLY and NORTHWESTERLY	by Lot #15A on said plan, a total distance of Three Hundred Fourteen and 27/100 (314.27) feet.

ARTICLE 30. Acceptance of Deeds: Passing by unanimous vote that the Town accept such deeds of land to the Town as filed by the Board of Selectmen in a document entitled "Article 30, Exhibit A," with the Town Clerk and also as are recorded at the Hampden County Registry of Deeds or the Land Court since the date of the last Annual Town Meeting.

ARTICLE 31. Adjournment of Annual Town Meeting: Passing by unanimous vote that the Town adjourn the Annual Town Meeting until 8:30 AM, Saturday, May 8, 1999, at the Wilbraham Community Center, Precinct A; Mile Tree School, Precinct B; Memorial School, Precinct C; or Soule Road School, Precinct D; when the Annual Town Election will be held, polls closing at 6:30 PM.

Meeting adjourned at 11:17 PM.

Attest: Beverly J. Radner, CMC
Town Clerk

Town Bulletin

June 9, 1999
Boston, Massachusetts
The foregoing amendments to the general town by-laws adopted under articles 24 & 25 of the warrant for the Wilbraham town meeting that convened on May 3, 1999 are approved.

Thomas F. Reilly — Attorney General
Robert W. Ritchie — Assistant Attorney General

June 7, 1999

Special Town Meeting, May 3, 1999

Attendance:
Precinct A: 27
Precinct B: 36
Precinct C: 31
Precinct D: 39
Total ---------133

In accordance with the Warrant, as posted, the inhabitants of the Town of Wilbraham, qualified to vote in Town affairs, met in Minnechaug Regional High School. At 7:05 PM the Moderator, Arthur Dionne, noted a quorum was present and called the meeting to order. The call of the meeting was then read by Town Clerk Beverly J. Radner.

ARTICLE 1. Parliamentary Procedure: Finance Committee Recommends. Voted unanimously that the Town accept special parliamentary procedures for the purpose of implementing the provisions of Chapter 580 of the Acts of 1980 (Proposition 2½) as amended, and set forth in a document entitled "Article 1, Exhibit A," on file with the Town Clerk.

A motion was made and seconded to waive the second reading of this article. Motion passed by unanimous vote.

ARTICLE 2. Funding Transfers: Finance Committee Recommends. Pursuant to Section 33B of Chapter 44 of the Massachusetts General Laws, it was voted unanimously that the Town transfer the sum of $17,482 from previously appropriated but unexpended funds in the FY 1999 Budget 702, Interest Expense, to the FY 1999 Budget 541, Council on Aging Expenses ($700), 122, Selectmen's Salaries/Salary Pool ($12,000), and 610, Inspector Salaries ($4,782); the sum of $18,858 from previously appropriated but unexpended funds in the FY 1999 Budgets 220, Fire Salaries ($5,200), 610, Library Salaries ($8,840), 171, Conservation Commission Salaries($2,800) and 702, Interest Expenses ($2,018) to the FY 1999 Budget 122, Selectmen Salaries/Sick Leave Buyback; and the sum of $27,063 from previously appropriated but unexpended funds in the FY 1999 Budget 301, Regional School Assessment, to the FY 1999 Budget 122, Selectmen Expenses.

ARTICLE 3. Additional Lottery Distribution: Finance Committee Recommends. Voted unanimously that the Town appropriate $98,301 from additional lottery receipts in accordance

with Chapter 260 of the Acts of 1998 to the FY 1999 Budget 420, Highway Expenses for the purpose of road construction.

ARTICLE 4. Waste Water Enterprise Fund Retained Earnings: Finance Committee Recommends. Passing by a majority vote that the Town appropriate $29,869 from available funds in the Waste Water Enterprise Fund retained earnings account for the purpose of funding studies related to the proposed expansion of the town's sewer capacity.

ARTICLE 5. Chapter 90 Anticipation Borrowing: Finance Committee Recommends. Voted unanimously that the Town authorize the Treasurer, with the approval of the Board of Selectmen, to borrow $9,046 in anticipation of state receipts in accordance with Section 6A and Section 7, Subsections 5 and 6 of Chapter 44 of the Massachusetts General Laws, said money representing allotment for Chapter 90 road construction, reimbursement from the state to be used to retire such debt.

ARTICLE 6. Motion to Dissolve Meeting: Voted unanimously that the Special Town Meeting be dissolved. Meeting dissolved at 7:25 PM at which time the Annual Town Meeting was reopened.

Attest: Beverly J. Radner, CMC
Town Clerk

Town Clerk – Statement of Receipts and Disbursements
July 1, 1998 – June 30, 1999

RECEIPTS

FY '99 DOG LICENSES					
509	NEUTERED MALES	@	$10.00	$5,090.00	
122	MALES	@	$20.00	$2,440.00	
72	FEMALES	@	$20.00	$1,440.00	
720	SPAYED FEMALES	@	$10.00	$7,200.00	
2	LICENSE TRANSFER	@	$ .25	$ .50	
				$16,170.50	
FY '99 DOG FINES & FEES					
15	STRAY DOG FINES	@	$10.00	$150.00	
64	LATE DOG FINES	@	$ 6.00	$384.00	
40	BOARDING FEES	@	$ 6.00	$240.00	
8	DOG QUARANTINES	@	$ 5.00	$ 40.00	
2	NON CRIM TICKETS			$100.00	
				$914.00	**$17,084.50**
FY '99 FISH & WILDLIFE LICENSES					
257	RES CIT FISH	@	$22.50	$5,782.50	
20	RES CIT FISH (minor)	@	$ 6.50	$ 130.00	

24	RES CIT FISH (65-69)	@	$11.25	$ 270.00	
60	RES CIT FISH (paraplegic, blind, mentally retarded)			FREE	
6	NON RES FISH	@	$32.50	$ 195.00	
3	NON RES FISH (3 day)	@	$18.50	$ 55.50	
7	RES CIT FISH (3 day)	@	$ 7.50	$ 52.50	
1	DUPLICATE FISH	@	$ 2.50	$ 2.50	
76	RES CIT HUNT	@	$22.50	$1,710.00	
7	RES CIT HUNT (65-69)	@	$11.25	$ 78.75	
2	RES HUNT (paraplegic)			FREE	
3	NON RES HUNT(big game)	@	$94.50	$ 283.50	
8	RES CIT HUNT (minor)	@	$ 6.50	$ 52.00	
135	RES CIT SPORT	@	$40.00	$5,400.00	
16	RES CIT SPORT (65-69)	@	$20.00	$ 320.00	
97	RES CIT SPORT (70 & over)			FREE	
2	DUPLICATE HUNT	@	$ 2.50	$ 5.00	
1	DUPLICATE SPORT	@	$ 2.00	$ 2.00	
114	ARCHERY STAMPS	@	$ 5.10	$ 581.40	
22	WATERFOWL STAMPS	@	$ 5.00	$ 110.00	
77	PRIMITIVE STAMPS	@	$ 5.10	$ 392.70	
549	WILD. CONS. STAMP(res.)	@	$ 5.00	$2,745.00	
12	WILD. CONS. STAMP(Non)	@	$ 5.00	$ 60.00	
				$18,228.35	**$18,228.35**

FY '99 MARRIAGE LICENSES

84	LICENSES	@	$15.00	**$1,260.00**	**$1,260.00**

FY '99 MISCELLANEOUS CLERK'S FEES

198	FINANCIAL RECORDINGS	$2,180.00		
1562	COPIES OF RECORDS	$5,517.52		
122	MISCELLANEOUS	$ 543.68		
12	POLE LOCATIONS	$ 340.00		
68	BUSINESS CERTIFICATES	$1,340.00		
6	RAFFLE PERMITS	$ 120.00		
14	GAS STORAGE PERMITS	$ 490.00		
3	CEMETERY BOOKS	$ 1.50		
563	HANDLING FEES (F&W)	$ 563.00		
67	PASSPORTS	$1,005.00		
	INTEREST – BAY BANK	$ 44.80		
			$12,145.50	**$12,145.50**

TOTAL FY '99 RECEIPTS ---------- $48,718.35

DISBURSEMENTS

TOWN TREASURER: FY '99 DOG ACCOUNT

1425	DOG LICENSES	$16,170.50	
127	FINES & FEES	$ 814.00	
2	NON CRIMINAL TICKETS	$ 100.00	
		$17,084.50	**$17,084.50**

DIVISION OF FISHERIES & WILDLIFE

1499	LICENSES & STAMPS	**$17,922.75**	**$17,922.75**

TOWN TREASURER: FY '99 CLERK'S FEES

1449	F&W LICENSES & STAMPS	$ 305.60	
84	MARRIAGE LICENSES	$1,260.00	
198	FINANCIAL RECORDINGS	$2,180.00	
1562	COPIES OF RECORD	$5,517.52	
122	MISCELLANEOUS	$ 543.68	
12	POLE LOCATIONS	$ 340.00	
68	BUSINESS CERTIFICATES	$1,340.00	
6	RAFFLE PERMITS	$ 120.00	
14	GAS STORAGE PERMITS	$ 490.00	
3	CEMETERY BOOKS	$ 1.50	
563	HANDLING FEES (F&W)	$ 563.00	
67	PASSPORTS	$1,005.00	
	INTEREST – BAY BANK	$ 44.80	
		$13,711.10	**$13,711.10**

TOTAL FY '99 DISBURSEMENTS ---------- $48,718.35

Attest: Beverly J. Litchfield, CMC
Town Clerk

Active Voter Registration by Precinct
(As of December 31, 1999)

Precinct	Republican	Democrat	Unenrolled	Libertarian	Interdependent 3rd	Natural Law	Reform	Total
A	439	821	907	8	0	0	1	2176
B	619	560	1040	4	1	1	1	2226
C	445	629	1023	2	1	0	4	2104
D	447	587	884	2	0	0	3	1953
Total	**1980**	**2597**	**3854**	**16**	**2**	**1**	**9**	**8459**

Vital Statistics

	1997	1998	1999
BIRTHS – Males	48	56	49
Females	41	53	51
Total	**89**	**109**	**100** (as of November 30, 1999)

MARRIAGES -Total	**66**	**74**	**86**

DEATHS - Males	75	77	66
Females	124	114	105
Total	**199**	**191**	**171** (as of November 30, 1999)

Attest: Beverly J. Radner, CMC
Town Clerk

BOARD OF SELECTMEN

The year 1999 was remarkable for the high level of cooperation and accomplishment in the Town of Wilbraham, with much progress made toward improving public services, facilities and the quality of life for our residents. Some projects were directly under the leadership of the Board of Selectmen, while in other cases we supported the efforts of others. We are impressed by the willingness of Wilbraham residents to work together to make our community a better place to live and work. Some of the highlights of the year include:

- The opening of the renovated Stony Hill Elementary School and the near-completion of the Mile Tree School renovation and expansion, which will alleviate crowding and bring full-day kindergarten to Wilbraham.

- Implementation of paramedic-level service on the town's ambulance, paid entirely out of ambulance receipts with no cost to the taxpayer.
- Local ownership and control of the former state Game Farm, now officially named *Fountain Park* in honor of Larry and Carol Fountain, who donated the purchase price of the property.
- Repairs and renovation at Minnechaug Regional High School, including renovation of the old gymnasium and roof repairs.
- Improvements in indoor air quality and the Wilbraham Middle School following major investment by the town in repairs to the ventilation system and drainage around the building.
- Construction of new soccer fields on town property by the Wilbraham Soccer Club.
- Continued improvements to Crane Park in the Village Center.
- Repairs to municipal buildings based on a systematic preventative maintenance plan developed with the aid of professional consultants.
- Near completion of a long-term lease with the Wilbraham Country Club which provides for expansion of the golf course from nine to 18 holes and construction of a new clubhouse and irrigation system at no cost to the taxpayers.
- Continuation of an aggressive road resurfacing program along with adoption of a pavement condition management program with the assistance of the Pioneer Valley Planning Commission.
- Completion of an institutional network connecting all municipal and school facilities for data and video transmission, and significant improvements to our Public Access television station.
- Continued development of a Geographic Information System providing automated mapping resources to all municipal departments and for the community at large.
- Restructuring of the Recreation Department staff to provide improved service delivery.
- Continued economic development on the Boston Road corridor.
- Completion of the town's Open Space plan.

The year 2000 needs to be another year when our community pulls together, because we face many challenges. While we have a proven track record of getting things done, the projects facing us will be expensive and require huge investments in time, effort and technical expertise by elected officials, staff and volunteers. We need to start by setting priorities and determining which jobs to tackle first. Taxpayers cannot be asked to fund all of these efforts at once, and with a small staff, we are well advised to concentrate our resources on a few initiatives rather than spread ourselves too thin over many projects. The list of items we need to review includes:

- Expanding the town's sewer capacity to allow for continued commercial development on the Boston Road corridor and make public sewer service available to neighborhoods where soil conditions work against the continued use of private septic systems.
- Replacement of our aging and obsolete police and fire stations with a new public safety facility.
- Construction of sidewalks, especially to connect schools with surrounding neighborhoods.
- Development of a municipal water source to help minimize future water rate increases.
- Funding operation of the additional school building and placing the regional school system on firm financial footing.
- Preserving open space and avoiding uncontrolled residential development which would overwhelm the school system and undermine the rural character of our community.

- Expansion of the library consistent with the long-range plan approved by the Library Board of Trustees.

In addition, the board has adopted a formal set of goals for the town government, including improvement of road conditions, sidewalk expansion, neighborhood drainage improvement, school building improvement, and sewer capacity expansion. Some of these goals are addressed in the projects listed above, but others must be pursued separately.

The list of issues and projects facing the town appears daunting. However, we believe that by setting priorities and working together, our community can continue to make solid progress on projects that improve our quality of life.

We also take this opportunity to wish happy retirements to Fire Inspector Warrant Rothschild, Police Captain Paul Bouchard, Assessors Administrative Clerk Carol Horton, Assessors Senior Administrative Clerk Carol Eaton and Recreation Secretary Barbara St. Germain. During 1999, we also welcomed to town service new Recreation Director Thomas Brennan, Assistant Recreation Director Shannon Bristol, Recreation Clerk Merrie Kaye, Recycling Attendant Richard Frain, Health Inspector Lorri McCool, Firefighters Anthony Cerini and Jeffrey Legendre, Police Patrol Officers Christopher Doyle and Matthew Markewicz, On-Call Dispatcher Linda Ely, Assistant Town Engineer Tonya Capparello, Senior Engineering Aide Kevin Kraus, Assessors Clerk Linda Ferrero, Assessors Assistant Administrator Diane Hildreth, Public Works Heavy Equipment Operator Mitchell Opalinski, DPW Worker Douglas Cutler, Ambulance Billing Clerk Eleanor Rotsko, Library Administrative Secretary Patricia McCollum and Assistant Tax Collector Janet Costa. We wish all new employees best of luck in their careers with our town.

Board of Selectmen
Kevin J. Moriarty, Chairman
Frank A. Everton
James E. Thompson

INFORMATION TECHNOLOGY DEPARTMENT

The Board of Selectmen aimed to address the multiple technology needs by establishing the Information Technology Department and hiring Antonio Pagan as Information Technology Director. The role of the IT Department was designed to be a support department for all Town dependencies.

Y2K Conversion

FY 99 was a critical year for the computer industry, due to the anticipated Year 2000 (Y2K) compliance issues. During 1999, the main goal for the IT Department was to accomplish the conversion of the existing computerized systems and ensure the transition to the year 2000 without any service interruptions. That goal was successfully achieved, after months of new systems implementations, upgrades and equipment replacement Volunteer students from

Minnechaug Regional High School and Middle School have been helping throughout the different project stages and Accounting, Treasurer, Assessors and Water Department staff endured several conversions and trials before completion. The following table shows the tasks performed to achieve the Y2K project.

Task	Affected Departments
Tax Collectors Data Conversion	Treasurer and Collectors
Accounting Data Conversion	Accounting
Water Billing Data Conversion	Water
Networking Software Conversion	All Departments
Novell and Unix systems replaced by Windows NT	
Installation of New Servers and Workstations	All Departments
25 NT Workstations	
2 NT Servers	
FreedomWare Software Conversion	Accounting, Treasurer, Collectors and Water

Table 1

Computer Training

In addition to the Y2K project the IT Department has been developing several projects and collaborating with most of the Town Departments in order to improve the rendered services throughout the latest available technology. As part of the new technology implementation, the IT Department developed and delivered an all staff Computer Training Program. This training program updated employee computer skills based on the new systems implemented. During 1999, as the first stage of this program around thirty (30) Town employees participated on Basic Computer skills and MS Office sessions, completing more than five hundred hours of training.

Institutional Network

Taking advantage of the replacement of existing systems due to the Y2K compliance, the IT Department implemented a broader LAN (local area network) aimed to connect all the departments within the Town Hall. Through this new LAN the communications among the departments has improved, providing faster response to resident requests. Also, in collaboration with Wilbraham Public Access and the Hampden-Wilbraham Regional School District the IT Department started the implementation of the INET (Institutional Network), which will connect all the Town dependencies, utilizing the same technology used by the cable companies to provide Internet access. With this technology the Town administration will be able to improve the services rendered and is the based for future projects as GIS (Geographic Information System) and ultimately seeds to establish a 24 hour Town Hall through the Internet. The Figure 1 shows the INET implementation.

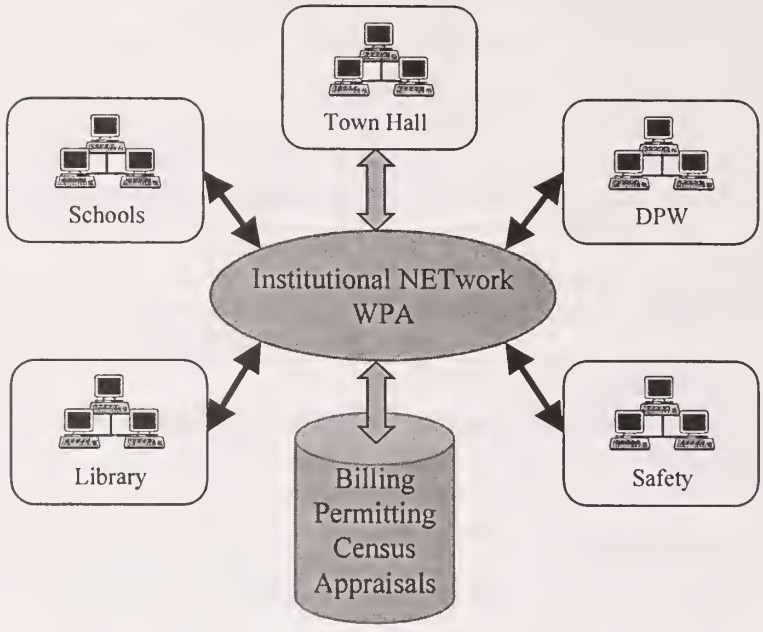

Figure 1

Geographical Information System

The IT Director, acting as GIS Coordinator in collaboration with the Engineering Department and the Selectmen Office, selected Marin Environmental as a consultant for the planning stage of the GIS Implementation Project. During 1999, several milestones were accomplished on the planning and design stages of this project. The following table shows the tasks accomplished toward the implementation of this project.

Task	Responsible
Evaluation of GIS Needs Assessment Proposals and Selection	Engineering, Selectmen Office and IT
Needs Assessment and Report Preparation	Marin Environmental
Implementation Plan Preparation	Marin Environmental and IT Director
Project Budget Preparation	IT Director
GIS Steering Committee Launch	Town Administrator
GIS Project Presentation before Finance Committee	GIS Steering Committee
GIS Pilot Project Launch	Marin Environmental, Engineering and GIS Steering Committee

Other Projects

In preparation for the 24 hour Town Hall on the Internet, the IT Department registered a Domain name and acquired the required services to start a Town owned web site. This site will contain the general information that every department wants to share with the public. The address to be used is ***www.ci.wilbraham.ma.us***. Currently, the IT Director has helped the Fire Department to

launch its web site www.ci.wilbraham.ma.us/wfd. In the near future other departments will start to launch their web sites, too.

In collaboration with the Selectmen Office and most of the Town departments, the IT Department acquired the Human Resources Information System software, aimed to automate the human resources data gathering. During the first months of year 2000 the, IT Director in collaboration with the Selectmen Office will be implementing this critical database system.

As a support department, the Information Technology Department exists to improve the current processes within Town administration to provide services with excellence. This department will continue to evaluate and implement the best systems available aimed to accomplish the established goals, in the most effective way possible. I would like to thanks to the Board of Selectmen, the Finance Committee the Town Administrator and Department Managers for their talents and support during the past year.

Respectfully submitted,
Antonio Pagan, Director
Information Technology Department

PERSONNEL BOARD

The Personnel Board is comprised of five citizens, a number of whom are professionals in the human resources field. Their mission, as communicated by the Board of Selectmen, is to enhance the structure of the town's human resource function and to provide guidance on personnel matters.

A number of human resource issues came before the Board during 1999/2000:

- Personnel Policies (changes to existing and development of new)
- Compensation Comparison Study
- Staff Development (new positions and current position review schedule)
- Union Contract Provisions (hearing regarding disputes arising for Union employees)
- Liaison for Management Compensation Task Force
- Employee Benefit Audit Recommendation to Board of Selectman

The Personnel Board provides recommendations on specific personnel issues as they arise. In each circumstance we carefully listen to the facts and offer advice to the Board of Selectmen, taking into consideration the needs of the Town, the needs of the employees and relevant contractual provisions. We look forward to serving the town's residents, managers and employees with enthusiasm in the future.

Jennifer Bourgeois, Chairperson

Treasurer and Collector
Financial Reports

TOWN OF WILBRAHAM
BANK BALANCES AS OF JUNE 30, 1999

BANK OF WESTERN MA	GENERAL	$21,404.
BANKBOSTON	CULTURAL COUNCIL	$6,486.
BANKBOSTON	CAPITAL	$1,308.
BANKBOSTON	POLICE	$23,457.
BANKBOSTON	PAYROLL	$69,553.
BANKBOSTON	GENERAL VENDOR	$59,653.
FLEET BANK	MONEY MARKET	$551,724.
ALBANK	RECREATION	$49,049.
MMDT	CEMETERY CARE	$78,830.
MMDT	GENERAL	$2,599,655.
MMDT	STABILIZATION	$1,275,965.
STATE STREET	GOVERNMENT INVESTMENT	$23,296.
UNIBANK	GENERAL	$104,423.
TOTAL BANK ACCOUNTS		$4,864,808 5
CERTIFICATE OF DEPOSIT	BANK OF WESTERN MASS	$393,422 3
TOTAL CASH		$5,258,231 8

PAGE ONE — TOWN OF WILBRAHAM — LONG-TERM DEBT SERVICE

DEBT SERVICE SCHEDULE

NAME	PURPOSE	DATE OF ISSUE	PAYING AGENT	RATE	DEBT BREAKDOWN	BALANCE 6/30/99	FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	BALANCE 6/30/07
MULTI-PURPOSE BOND	SEWER	11/15/86	STATE ST	5 40%	PRINCIPAL	$30,000	510,000	$10,000	$10,000						$0
					INTEREST	$2,430	$1,350	5810	$270						
MULTI-PURPOSE BOND	BUILDING CONSTRUCTION - MUN	11/15/86	STATE ST	5 40%	PRINCIPAL	5150,000	550,000	$50,000	$50,000						$0
					INTEREST	512,150	56,750	54,050	$1,350						
MULTI-PURPOSE BOND	SEWER	11/15/86	STATE ST	5 40%	PRINCIPAL	$100,000	$35,000	$35,000	$30,000						$0
					INTEREST	$7,830	$4,455	$2,565	$810						
SCHOOL ROOF BOND	BLDING REMODELING-SCHOOL (EXEMPT)	09/01/91	BAYBANK	8 5 - 6.1	PRINCIPAL	$100,000	550,000	550,000							50
					INTEREST	56,075	$4,550	$1,525							
WEST COLONIAL RD	SEWER	09/01/91	BAYBANK	8 5 - 6 8	PRINCIPAL	$80,000	510,000	510,000	510,000	$10,000	510,000	$10,000	$10,000	510,000	$0
					INTEREST	520,980	54,820	$4,215	$3,600	52,975	$2,335	$1,680	51,015	5340	
WATER	WATER MAINS - LAYING & RELAYING	09/01/91	BAYBANK	8.5 - 6.8	PRINCIPAL	5670,000	590,000	590,000	590,000	$90,000	$90,000	590,000	$90,000	540,000	$0
					INTEREST	5163,320	539,980	534,535	$29,000	$23,375	517,615	$11,720	55,735	$1,360	
MULTI-PURPOSE BOND	BUILDING 4/25/92	11/15/94	BAYBANK	5 5 - 5.9	PRINCIPAL	$7,500	$1,875	$1,875	$1,875	$1,875					$0
					INTEREST	$865	$375	5271	$165	$55					
MULTI-PURPOSE BOND	REMODELING 4/25/92	11/15/94	BAYBANK	5 5 - 5 9	PRINCIPAL	$9,900	$2,475	52,475	$2,475	$2,475					$0
					INTEREST	$1,142	$494	$358	$217	$73					
MULTI-PURPOSE BOND	COMPUTER 6/12/93	11/15/94	BAYBANK	5 5 - 5.9	PRINCIPAL	$21,000	$21,000								$0
					INTEREST	$572	$572								
MULTI-PURPOSE BOND	REMODELING 6/12/93	11/15/94	BAYBANK	5 5 - 5.9	PRINCIPAL	$23,500	$5,875	55,875	$5,875	$5,875					50
					INTEREST	$2,711	$1,174	$849	$516	$173					
MULTI-PURPOSE BOND	EQUIPMENT 5/14/94	11/15/94	BAYBANK	5 5 - 5.9	PRINCIPAL	519,500	$19,500								$0
					INTEREST	$545	5545								
MULTI-PURPOSE BOND	PARK REC 5/14/94	11/15/94	BAYBANK	5 5 - 5.9	PRINCIPAL	$5,725	55,725								$0
					INTEREST	$156	$156								
MULTI-PURPOSE BOND	COMPUTER 5/14/94	11/15/94	BAYBANK	5 5 - 5.9	PRINCIPAL	$1,000	$1,000								$0
					INTEREST	$27	527								
MULTI-PURPOSE BOND	REMODELING 5/14/94	11/15/94	BAYBANK	5 5 - 5.9	PRINCIPAL	$72,425	$17,925	$17,925	$18,650	$17,925					$0
					INTEREST	$8,377	53,622	$2,632	$1,594	$529					
MULTI-PURPOSE BOND	REMODELING 6/12/93 OVERRIDE	11/15/94	BAYBANK	5 5 - 5.9	PRINCIPAL	$65,450	516,750	516,475	515,750	516,475					$0
					INTEREST	$7,506	$3,257	$2,339	$1,425	$486					
MULTI-PURPOSE BOND	EQUIPMENT 6/12/93 OVERRIDE	11/15/94	BAYBANK	5 5 - 5 9	PRINCIPAL	$40,000	$40,000								$0
					INTEREST	$1,090	$1,090								
MULTI-PURPOSE BOND	ROADS 5/14/94 OVERRIDE	11/15/94	BAYBANK	5 5 - 5.9	PRINCIPAL	$53,000	$53,000								$0
					INTEREST	$1,444	$1,444								
MULTI-PURPOSE BOND	REMODELING 6/22/92 STONY HILL SCHO	11/15/94	BAYBANK	5 5 - 5.9	PRINCIPAL	580,000	$20,000	$20,000	$20,000	$20,000					$0
					INTEREST	$9,230	53,995	52,890	51,755	$590					
MULTI-PURPOSE BOND	LANDFILL REMODELING PART 4/25/94	11/15/94	BAYBANK	5 5 - 5.9	PRINCIPAL	$1,500	$375	$375	$375	$375					$0
					INTEREST	5173	575	$54	$33	$11					
MULTI-PURPOSE BOND	EQUIP PART 5/14/94 WATER TRUCK	11/15/94	BAYBANK	5 5 - 5.9	PRINCIPAL	54,500	$4,500								$0
					INTEREST	5109	5109								
MULTI-PURPOSE BOND	DEPARTMENTAL EQUIP 5/4/98	12/01/1998	PAINE WEBBE	3 4 - 4 4	PRINCIPAL	$331,750	$83,750	$83,000	$83,000	$82,000					50
					INTEREST	523,670	$10,522	$7,268	54,405	51,476					50
MULTI-PURPOSE BOND	PAVING 4/29/98	12/01/1998	PAINE WEBBE	3 4 - 4 4	PRINCIPAL	$43,450	511,450	511,000	$11,000	$10,000					$0
					INTEREST	$3,036	51,371	$932	$553	$180					$1
MULTI-PURPOSE BOND	COMPUTER 5/1/95	12/01/1998	PAINE WEBBE	3 4 - 4 4	PRINCIPAL	$8,000	$3,000	$3,000	52,000						50
					INTEREST	$394	$238	$121	535						50
MULTI-PURPOSE BOND	REMODELING 4/28/97	12/01/1998	PAINE WEBBE	3 4 - 4 4	PRINCIPAL	$360,193	$48,193	$52,000	549,000	$97,000	5114,000				50
					INTEREST	539,203	$12,253	510,309	$8,568	55,964	$2,109				$0
MULTI-PURPOSE BOND	REMODELING 4/29/96	12/01/1998	PAINE WEBBE	3 4 - 4 4	PRINCIPAL	5145,000	$29,000	529,000	529,000	$29,000	$29,000				50
					INTEREST	$13,137	$4,756	$3,625	$2,625	$1,595	$537				$0
MULTI-PURPOSE BOND	DEPARTMENTAL EQUIP 4/29/96	12/01/1998	PAINE WEBBE	3 4 - 4 4	PRINCIPAL	5160,455	$54,455	$53,000	553,000						$0
					INTEREST	$8,539	$4,855	$2,756	$928						$0
MULTI-PURPOSE BOND	COMPUTER 4/29/96	12/01/1998	PAINE WEBBE	3 4 - 4 4	PRINCIPAL	$33,000	$11,000	511,000	511,000						$0
					INTEREST	$1,766	$1,001	$572	$193						$0
MULTI-PURPOSE BOND	PARK FACILITIES 4/29/96	12/01/1998	PAINE WEBBE	3 4 - 4 4	PRINCIPAL	$25,000	$5,000	$5,000	$5,000	$5,000	$5,000				$0
					INTEREST	52,265	$820	$625	$453	5275	593				50
MULTI-PURPOSE BOND	PAVING 4/29/96	12/01/1998	PAINE WEBBE	3 4 4 4	PRINCIPAL	510,000	54,000	53,000	53,000						50
					INTEREST	5504	5295	$156	553						50
MULTI-PURPOSE BOND	COMPUTER 4/28/97	12/01/1998	PAINE WEBBE	3 4 - 4 4	PRINCIPAL	58,000	53,000	$3,000	52,000						50
					INTEREST	5394	5238	$121	$35						$0
MULTI-PURPOSE BOND	REMODELING 5/01/95	12/01/1998	PAINE WEBBE	3 4 - 4 4	PRINCIPAL	536,245	58,245	57,000	57,000	57,000	57,000				50
					INTEREST	$3,199	51,175	5875	5634	5385	5130				50
MULTI-PURPOSE BOND	DEPARTMENTAL EQUIP 5/01/95	12/01/1998	PAINE WEBBE	3 4 - 4 4	PRINCIPAL	558,300	520,300	519,000	519,000						$0
					INTEREST	$3,079	$1,758	$988	$333						$0
MULTI-PURPOSE BOND	REMODELING 5/14/94	12/01/1998	PAINE WEBBE	3 4 - 4 4	PRINCIPAL	$21,185	55,185	$4,000	54,000	54,000	54,000				50
					INTEREST	$1,838	$682	$500	5362	$220	$74				(50)
MULTI-PURPOSE BOND	REMODELING 6/12/93 OVERRIDE	12/01/1998	PAINE WEBBE	3 4 - 4 4	PRINCIPAL	$16,422	$4,422	53,000	53,000	53,000	53,000				50
					INTEREST	51,391	$523	$375	$272	5185	$56				50
MULTI-PURPOSE BOND	REMODELING 8/12/93	12/01/1998	PAINE WEBBE	3 4 - 4 4	PRINCIPAL	$18,000	$4,000	$4,000	$4,000	$3,000	$3,000				$0
					INTEREST	51,520	5583	$427	$289	5165	556				50
TOTAL PRINCIPAL & INTEREST PAYMENTS PER FISCAL YEAR						$3,160,666	5869,910	$686,743	$600,466	$443,692	5288,003	5113,400	$106,750	551,700	52
					PRINCIPAL	52,810,000	5750,000	5600,000	5540,000	5405,000	5265,000	$100,000	$100,000	550,000	$0
					INTEREST	5350,666	5119,910	586,743	$60,466	538,692	523,003	513,400	58,750	51,700	$2
					TOTAL	53,160,666	$869,910	$686,743	$600,466	5443,692	5288,003	$113,400	$106,750	551,700	52

TOWN COLLECTOR — JULY 1, 1998 TO JUNE 30, 1999

TAXES:	OUTSTANDING	COMMITTED	REFUNDS	CASH - PAID TREASURER	ABATED	TRANSFERS	OUTSTANDING
COMMITTED INTEREST SEWER							
PAID IN ADVANCE		$115		$57			$58
1988	$391					$391	$0
1989	$216					$216	$0
1991	$75					$75	$0
1992	$645					$645	$0
1997	$56			$31		$0	$25
1998	$379	$0		$112		$241	$26
1999		$9,590		$9,227			$363
COMMITTED INTEREST WATER							
PAID IN ADVANCE		$0		$0			$0
1996	$34			$34			$0
1998	$29	$0		$0			$29
1999		$169		$169			$0
APP WATER PIA		$0		$0			$0
LIENS ADDED TO TAXES SEWER							
1989	$120					$120	$0
1990	$50					$50	$0
1991	$11					$11	$0
1992	$3,204					$3,204	$0
1996	($671)			($671)			$0
1997	$564			$482			$82
1998	$4,729			$729		$283	$3,717
1999		$8,834		$3,941			$4,893
LIENS ADDED TO TAXES WATER							
1988	$123					$123	$0
1990	$367					$367	$0
1996	$1,070			$1,070		$0	$0
1997	$408			$408		$0	$0
1998	$47			$47			$0
1999		$2,080		$1,612			$467
LIENS ADDED TO TAXES SEWER AVAILABILITY FEE							
1986	$80					$80	$0
1988	$49					$49	$0
1990	$200					$200	$0
1991	$124					$124	$0
1992	$248					248	$0
LANDFILL LIENS							
1990	$271					$271	$0
1991	$1,346					$1,346	$0
1992	$40					$40	$0
1995	$80					$80	$0
1996	$709			$549		$160	($0)
1997	$1,152			$624		$170	$359
1998	$3,319			$1,683		$411	$1,225
1999		$34,077	$43	$30,842	$241		$3,037
POLICE FALSE ALARM LIENS							
1997	$75			$75			$0
1998	$250	$0		$250			$0
1999		$825		$500			$325
WATER DEPARTMENT						TRANSFERS	
WATER RATES	$27,145	$950,548	$0	$869,127	$63,324	$2,080	$43,163
SEWER DEPARTMENT							
SEWER USE	$30,969	$378,048	$162	$354,101	$5,019	$6,889	$43,169
SUSPENSED SEWER	$34,715			$438			$34,277
SEWER ENTRY FEE	$12,159	$39,908	$3,000	$38,908	$12,000		$4,159
LANDFILL						TRANSFERS	
1993	($43)	$43					$0
1994	$115				$115		$0
1995	$134				$134		$0
1996	$136				$136		$0
1997	$90		$0	$0	$90	$0	$0
1998	$49,343	$1,947	$0	$1,392	$19,941	$29,957	($0)
1999		$232,875	$50	$189,065	$19,520		$24,340
ACCOUNTS RECEIVABLE:							
LIQUOR LICENSES	$0	$38,927		$38,927			$0
VETERANS SERVICES	$12,718	$5,731		$1,635			$16,814
							$0
TOTALS	$1,110,366	$17,766,792	$52,365	$17,554,189	$287,821	$118,690	$968,824

ITEMS COLLECTED	
INTEREST - TAXES	$80,986
FEES - TAXES, WATER, SEWER, SEWER AVAILABILITY, ETC	$45,318
BAG STICKERS	$6,151
POLICE FALSE ALARMS	$3,500
LANDFILL MISC	$7
MUNICIPAL LIENS	$22,342
	==========
TOTAL CASH PAID TO TREASURER	$17,712,493

TOWN COLLECTOR — JULY 1, 1998 TO JUNE 30, 1999

TAXES:	OUTSTANDING	COMMITTED	REFUNDS	CASH - PAID TREASURER	ABATED	TRANSFERS	OUTSTANDING
PERSONAL PROPERTY							
1989	$271				$226		$45
1990	$1,077				$1,053		$24
1991	$3,271				$2,825		$446
1992	$2,322				$1,631		$691
1993	$2,391				$2,404		($13)
1994	$2,186						$2,186
1995	$3,516						$3,516
1996	$3,181			$105			$3,076
1997	$3,119			$245			$2,874
1998	$4,293			$789			$3,504
1999		$358,342	$93	$353,728	$153		$4,555
REAL ESTATE						TAX TITLE	
1990	$5,397		$324		$4,439	$666	$616
1991	($2,749)	$12,551				$1,415	$8,387
1992	$906	$1,584				$1,497	$993
1993	$1,440	$58				$424	$1,074
1994	$2,312			$267		$159	$1,886
1995	$9,688	$512		$6,340		$789	$3,071
1996	$51,779			$36,677		$9,883	$5,219
1997	$153,316			$76,342		$11,468	$65,506
1998	$343,903		$2,979	$198,668	$2,479	$37,187	$108,548
1999		$14,372,163	$22,311	$13,986,129	$80,559	$2,189	$325,596
2000				$3,828			($3,828)
PAYMENT IN LIEU OF TAXES - 1999		$2,500		$2,500			$0
MOTOR VEHICLE EXCISE							
PRIOR YEARS	$0			$0			$0
1985	$9,511			$0	$9,511		($0)
1986	$5,641			$0	$5,641		$0
1987	$9,050			$61	$2,431		$6,558
1988	$10,106			$216	$2,843		$7,047
1989	$11,899			$176	$4,561		$7,162
1990	$12,969			$384	$1,050		$11,535
1991	$11,089			$220	$700		$10,169
1992	$7,987			$352			$7,635
1993	$4,351		$0	$468			$3,884
1994	$3,856			($2,650)			$6,506
1995	$12,648	$0	$101	$6,246	$101		$6,402
1996	$9,463	$71	$0	$1,292	$321		$7,921
1997	$35,742	$2,110	$1,164	$22,702	$1,613		$14,702
1998	$178,937	$176,623	$17,833	$326,945	$23,847		$22,601
1999		$1,113,214	$4,307	$964,088	$18,280		$135,152
BOAT EXCISE							
1986	$71				$71		$0
1987	$15				$15		$0
1988	$85				$85		$0
1989	$25				$25		$0
1990	$10				$10		$0
1991	$123				$123		$0
1992	$138				$138		$0
1993	$118				$123		($5)
1994	$341						$341
1995	$533						$533
1996	$205						$205
1997	$238			$0	$0		$238
1998	$310	$0		$0	$0		$310
1999		$1,591		$1,337	$40		$214
FARM ANIMAL EXCISE							
1987 - 1993	$592					$592	$0
1998	$0	$180		$152			$28
APPORTIONED SEWER PAID IN ADVANCE	$0	$1,371		$1,371			$0
BETTERMENTS ADDED TO TAXES SEWER							
1987	$93					$93	$0
1988	$300					$300	$0
1989	$245					$245	$0
1991	$3,104					$3,104	$0
1992	$695					$695	$0
1996	$93			$93		$0	($0)
1997	$210			$73		$0	$138
1998	$611			$265	$0	$153	$193
1999		$19,982		$19,155			$827
BETTERMENTS ADDED TO TAXES WATER							
1996	$41			$41			$0
1997	$31						$31
1999		$225		$225			$0

STATEMENT OF TRUST FUNDS FY 1999

ADAMS CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT	ADAMS CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT	ADAMS CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT	ADAMS CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT
FRANK G. ADAMS	$300.00	FREDERICK COON	$50.00	W.H. GRAVES	$100.00	WILLIAM A. REED	$200.00
JOHN W. BALDWIN	$700.00	CRAWFORD FAMILY TRUST	$500.00	FRANKLIN B. GREEN	$100.00	JESSE L. RICE	$200.00
ETHELBERT BLISS	$96.25	LUCY M. DANE	$100.00	GRISWOLD FAMILY TRUST	$500.00	ETTA MAE SIMMONS	$200.00
EDWARD H. BROWER	$200.00	HIRAM DANKS	$100.00	HIMES BURIAL LOT	$200.00	NELLIE SPENCER	$100.00
LAURA BRUUER	$1,000.00	DEWITT FAMILY TRUST	$250.00	GEORGE E. KNOWLTON	$200.00	CHLOE B. STEBBINS	$100.00
ALBRO BRYANT	$100.00	J.W. DUNSMORE	$200.00	CHARLES NORTH	$200.00	LUTHER MILTON STEBBINS	$200.00
HOWARD CALKINS	$200.00	F. FULLER & M. LANE	$300.00	PERPETUAL CARE MISC	$3,500.00	ELIZABETH TUPPER	$50.00
HENRY CLARK	$100.00	HARRIET GATES GOLDSMITH	$200.00	CHARLES PARKER	$300.00		
			$50.00	P.P. POTTER	$103.24		
		TOTAL ADAMS CEMETERY AND ETHELBERT BLISS NON-EXPENDABLE TRUST AMOUNT					$10,699.49
				NEW NON-EXPENDABLE TRUS		(NEW) ETHELBERT BLISS	$159.98

	BALANCE 6/30/98	AVAILABLE 6/30/98	INTEREST FY99	DIVIDENDS FY99	EXPENSES FY99	BALANCE 6/30/99	AVAILABLE 6/30/99
TOTALS ADAMS CEMETERY AND ETHELBERT BLISS	$44,265.81	$33,566.32	$1,873.46	$533.50	$22,686.45	$24,146.30	$13,286.83

EAST WILBRAHAM CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT	EAST WILBRAHAM CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT	EAST WILBRAHAM CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT	EAST WILBRAHAM CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT
CHARLES AMADON	$150.00	EMMA CARSON	$50.00	LORA M. GREEN	$50.00	INEZ PERRY (2)	$100.00
BISHOP LOT	$150.00	INEZ CHILSON	$100.00	ELIZA U. JONES	$100.00	IRA G. POTTER	$100.00
HENRY BOWKER	$100.00	EVALINA H. COPELAND	$100.00	ABRAHAM KNOWLTON	$100.00	FRANK & HATTIE RINDGE	$50.00
H. BUTLER & H. GREEN	$100.00	DASCO LOT	$200.00	CHARLES R. KNOWLTON	$100.00	MARTHA E. SMITH	$50.00
JAME A. BUTLER	$100.00	CHARLES A. GATES	$100.00	A. LEMIEUX SR.	$110.00	SPEAR - BUTLER LOT	$200.00
PHILIP & ANGELINA BUTLER	$100.00	BLANCH B. GILBERT	$150.00	LOIS LOUNSBURY	$110.00	FRANCIS E. STEBBINS	$200.00
WILLIAM BUTLER	$100.00	BENJAMIN B. GREEN	$100.00	ANGELINE P. MORGAN	$75.00		
ABEL B. CALKINS	$150.00	FRED W. GREEN	$100.00	PERPETUAL CARE MISC	$3,500.00		
CHARLES M. CALKINS	$100.00	HENRY GREEN	$100.00	INEZ PERRY (1)	$100.00		
		TOTAL EAST WILBRAHAM CEMETERY NON-EXPENDABLE TRUST AMOUNT					$6,995.00
						(NEW) PERPETUAL CARE MIS	$300.00

	BALANCE 6/30/98	AVAILABLE 6/30/98	INTEREST FY99	DIVIDENDS FY99	EXPENSES FY99	BALANCE 6/30/99	AVAILABLE 6/30/99
TOTAL EAST WILBRAHAM CEMETERY	$21,018.37	$14,023.37	$729.04	$0.00	$14,248.93	$7,798.48	$503.48

STATEMENT OF TRUST FUNDS FY 1999

GLENDALE CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT	GLENDALE CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT	GLENDALE CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT	GLENDALE CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT
JOHN W. BALDWIN	$200.00						
ANNA C. KIBBEE	$100.00						
PERPETUAL CARE MISC	$3,500.00						
ALLYN C. SEARER	$200.00						
TOTAL GLENDALE CEMETERY NON-EXPENDABLE TRUST AMOUNT							$4,000.00

	BALANCE 6/30/98	AVAILABLE 6/30/98	INTEREST FY99	DIVIDENDS FY99	EXPENSES FY99	BALANCE 6/30/99	AVAILABLE 6/30/99
TOTAL GLENDALE CEMETERY	$9,606.91	$5,606.91	$155.41	$0.00	$2,392.50	$7,369.82	$3,369.82
SUBTOTAL CEMETERIES	$74,891.09	$53,196.60	$2,757.91	$533.50	$39,327.88	$39,314.60	$17,160.13

MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT	MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT	MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT	MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT
PEAKE ROAD	$434.90	CHLOE B. STEBBINS	$100.00				
SCHOOL LOT FUND	$641.74	TERCENTARY OBSERVANCE	$250.00				
SOLDIERS' MONUMENT	$1,000.00	DEACON WARRINER SCHOOL	$667.00				
TOTAL MISC NON-EXPENDABLE TRUST AMOUNT							$3,093.64

	BALANCE 6/30/98	AVAILABLE 6/30/98	INTEREST FY99	EXPENSES FY99	BALANCE 6/30/99	AVAILABLE 6/30/99
MISCELLANEOUS						
PEAKE ROAD	$896.76	$461.86	$45.99	$0.00	$942.75	$507.85
CONSERVATION FUND	$13,313.91	$13,313.91	$680.54	$0.00	$13,994.45	$13,994.45
SCHOOL LOT FUND	$8,863.60	$8,221.86	$456.08	$0.00	$9,319.68	$8,677.94
SOLDIERS' MONUMENT	$4,854.60	$3,854.60	$248.85	$0.00	$5,103.45	$4,103.45
CHLOE B. STEBBINS	$2,292.79	$2,192.79	$117.44	$0.00	$2,410.23	$2,310.23
TERCENTARY OBSERVANCE	$943.60	$693.60	$48.39	$0.00	$991.99	$741.99
DEACON WARRINER SCHOOL	$8,612.14	$7,945.14	$441.21	$0.00	$9,053.35	$8,386.35
TOTAL MISCELLANEOUS	$39,777.40	$36,683.76	$2,038.48	$0.00	$41,815.88	$38,722.24
TOTAL CEMETERIES AND MISCELLANEOUS	$114,668.49	$89,880.36	$4,796.39	$39,327.88	$81,130.48	$55,882.37

		INTEREST	TRANSFERS IN	TRANSFERS OUT	AVAILABLE 6/30/99
STABILZATION FUND	$724,507.29	$58,636.72	$492,821.00	$0.00	$1,275,965.01
POLICE TRUST FUND	$22,541.09	$916.68			$23,457.77

BOARD OF ASSESSORS

New growth for FY2000 was $21,189,000 and the Town's total taxable value was increased about 2.30%, to $868,067,897. Property values for FY00 taxation are our best estimate of market value on January 1, 1999. Recent sales indicate property values in our area are increasing modestly (perhaps 5% in the past year), in contrast to values in the eastern part of the state, where land values continue to escalate sharply. All property in our town will be revalued for FY2001.

During the year we managed to inspect about 850 properties. We understand that these inspections are intrusive, but they are essential to insure that our property data is accurate for fair and equitable valuations and taxation.

The Massachusetts Department of Revenue (DOR) granted preliminary approval of our property values Aug 27, the Classification Hearing was Oct. 4, and our single tax rate of $18.30 per thousand was approved by the DOR Dec 10. The Recap Sheet for Fiscal Year 2000 (July 1, 1999 - June 30, 2000) is appended to this report and follows on the next few pages.

During 1999, two very important changes affecting our property appraisal system and data storage were successfully implemented. First, new computer hardware was installed and our mass appraisal system was converted from the UNIX operating platform we have used for the past ten years to Windows NT, which we expect will be easier to maintain and offers the advantages of a graphical interface. Second, our property data records for previous years were scanned onto CD-ROMs, enabling ready access by computer and eliminating the need for many office file drawers. The originals, which by Massachusetts law must be retained, were retired to secure storage elsewhere.

The year also saw major personnel changes in our department. Our two senior clerks, Carol Eaton and Carol Horton, retired in July. They were replaced by Diane Hildreth and Linda Ferrero, both of whom have experience in assessors' offices elsewhere.

For their efforts and support during the year, we thank our Assistant Assessor, Manuel Silva, MAA, and his very capable staff, Frances Boudreau, Diane and Linda. In addition, the cooperation and assistance of other department heads and their staffs is sincerely appreciated.

Robert A. Bonsall, MAA, Chairman
Dorothy A. Gates
Richard J. Howell

THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF REVENUE
TAX RATE RECAPITULATION

of FISCAL 2000

Wilbraham

City\Town\District

I. TAX RATE SUMMARY

Ia. Total amount to be raised (from IIe)	$ 22,966,375.52
Ib. Total estimated receipts and other revenue sources (from IIIe)	7,080,733.00
Ic. Tax levy (Ia minus Ib)	$ 15,885,642.52
Id. Distribution of Tax Rates and levies	

CLASS	(b) Levy percentage (from LA-5)	(c) IC above times each percent in col (b)	(d) Valuation by class (from LA-5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	88.2455%	14,018,364.67	766,030,900	18.30	14,018,365.47
Exempt					
Open Space	0.0000%	0.00	0		
Commercial	7.0420%	1,118,666.95	61,129,700	18.30	1,118,673.51
Exempt					
Industrial	2.3180%	368,229.19	20,121,500	18.30	368,223.45
SUBTOTAL	97.6055%		847,282,100		15,505,262.43
Personal	2.3945%	380,381.71	20,785,797	18.30	380,380.09
TOTAL	100.0000%		868,067,897		15,885,642.52

Board of Assessors of **Wilbraham** (City or Town) _____ (Date) _____ (Tel. No.)

Do Not Write Below This Line --- For Department of Revenue Use Only

Reviewed By _____

Date _____

Approved: _____ (Director of Accounts) _____ (Date)

II. Amounts to be raised

IIa. Appropriations (col. (b) through col. (e) from Page 4)		$ 22,516,994.00
IIb. Other amounts to be raised		
1. Amounts certified for tax title purposes		
2. Debt and interest charges not included on page 4		
3. Final court judgments		
4. Total overlay deficits of prior years	4,865.03	
5. Total cherry sheet offsets (see cherry sheet 1-ER)		
6. Revenue deficits		
7. Offset receipts deficits Ch. 44, Sec. 53E	15,200.00	
8. Authorized deferral of teachers' pay		
9. Snow and ice deficit Ch. 44 Sec. 31d		
10. Other (specify on separate letter)	1,895.25	
TOTAL IIb (Total lines 1 through 10)		21,960.28
IIc. State and county cherry sheet charges (C.S. 1-EC cols. 1 and 2)		301,004.00
IId. Allowance for abatements and exemptions (overlay)		126,417.24
IIe. Total amount to be raised (Total IIa through IId)		$ 22,966,375.52

III. Estimated receipts and other revenue sources

IIIa. Estimated receipts - State		
1. Cherry sheet estimated receipts (C.S. 1-ER Total)	$ 1,380,334.00	
2. Cherry sheet overestimates (C.S. 1-EC Part E col. 3)	9,385.00	
TOTAL IIIa		1,389,719.00
IIIb. Estimated receipts - Local		
1. Local receipts not allocated (Page 3, col. (b), Line 23)	1,960,000.00	
2. Offset receipts (See Schedule A-1)	18,000.00	
3. Enterprise funds (See Schedule A-2)	2,098,794.00	
TOTAL IIIb		4,076,794.00
IIIc. Revenue sources appropriated for particular purposes		
1. Free cash (Page 4, col. (c))	705,285.00	
2. Other available funds (Page 4, col. (d))	908,935.00	
TOTAL IIIc		1,614,220.00
IIId. Other revenue sources appropriated specifically to reduce the tax rate		
1a. Free cash...appropriated on or before June 30, 1999		
b. Free cash...appropriated on or after July 1, 1999		
2. Municipal light source		
3. Teachers' pay deferral		
4. Other source :		
TOTAL IIId		0.00
IIIe. Total estimated receipts and other revenue sources (Total IIIa through IIId)		$ 7,080,733.00

IV. Summary of total amount to be raised and total receipts from all sources

a. Total amount to be raised (from IIe)		$ 22,966,375.52
b. Total estimated receipts and other revenue sources (from IIIe)	$ 7,080,733.00	
c. Total real and personal property tax levy (from Ic)	$ 15,885,642.52	
d. Total receipts from all sources (total IVb plus IVc)		$ 22,966,375.52

LOCAL RECEIPTS NOT ALLOCATED *

	(a) Actual Receipts Fiscal 1999	(b) Estimated ** Receipts Fiscal 2000
→ 1. Motor vehicle excise	$ 1,297,094.66	$ 1,250,000.00
→ 2. Other excise	1,488.54	1,500.00
→ 3. Penalties and interest on taxes and excises	175,471.50	150,000.00
→ 4. Payments in lieu of taxes and excises	2,499.64	2,500.00
5. Charges for Services - water		
6. Charges for Services - sewer		
7. Charges for Services - hospital		
8. Charges for Services - trash disposal		
9. Other charges for services	22,338.00	22,000.00
10. Fees	24,480.08	24,000.00
11. Rentals	25,515.13	25,000.00
12. Departmental revenue - Schools		
13. Departmental revenue - Libraries	8,474.39	8,000.00
14. Departmental revenue - Cemeteries		
15. Departmental revenue - Recreation		
16. Other departmental revenue	22,862.97	23,000.00
17. Licenses and permits	193,789.76	190,000.00
18. Special assessments	30,821.80	30,000.00
→ 19. Fines and forfeits	47,352.50	50,000.00
→ 20. Investment income	185,688.51	175,000.00
→ 21. Miscellaneous recurring (please specify)	9,151.00	9,000.00
22. Miscellaneous non-recurring (please specify)	11,972.33	0.00
23. TOTALS	$ 2,059,000.81	$ 1,960,000.00

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the fiscal 2000 tax rate recapitulation form by the City or Town Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Date	Accountant/Auditor	Tel. No.

* Do not include receipts in columns (a) or (b) that were voted by the City/Town Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or revolving funds on Schedule A-3. Written documentation should be submitted to support increases / decreases of estimated receipts to actual receipts.

→ Written documentation should be submitted to support increases/decreases of FY2000 estimated receipts to FY99estimated receipts to be used in calculating the municipal revenue growth factor.

CERTIFICATION OF APPROPRIATIONS AND SOURCES OF FUNDING

		APPROPRIATIONS					AUTHORIZATIONS MEMO ONLY	
City/Town Council or Town Meeting Dates	FY*	(a) Total Appropriations Of Each Meeting	(b) ** From Raise and Appropriate (Tax Levy)	(c) From Free Cash See B-1	(d) From Other Available Funds See B-2	(e) *** From Offset Receipts, See A-1 or Enterprise Funds, See A-2	(f) *** Revolving Funds See A-3	(g) Borrowing Authorization
		0.00						
02-08-1999	99	150,064.00		140,001.00	10,063.00			
		0.00						
05-03-1999	99	191,573.00			191,573.00			9,046.00
		0.00						
05-03-1999	2000	22,175,357.00	18,785,980.00	565,284.00	707,299.00	2,116,794.00	35,000.00	1,623,783.00
		0.00						
		0.00						
		0.00						
		0.00						
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		0.00						
		0.00						
		0.00						
Totals		22,516,994.00	18,785,980.00	705,285.00	908,935.00	2,116,794.00		
		Must Equal Cols. (b) thru (e)						

* Enter the fiscal year to which the appropriation relates, i.e., fiscal year 1999 or fiscal 2000.

** Appropriations included in column (b) must not be reduced by local receipts or any other funding source. Appropriations must be entered gross to avoid a duplication in the use of estimated or other sources of receipts.

*** Include only revolving funds pursuant to Chapter 44, Section 53 E 1/2.

I hereby certify that the appropriations correctly reflect the votes taken by Town Meeting/City Council.
votes taken by Town Meeting/City Council.

Wilbraham			
City/Town	Date	Clerk	Tel. No.

ACCOUNTANT'S REPORT

Maintaining the financial records is the main responsibility of the Accounting Department. The department records Town Meeting votes and expends funds based on those votes. We process over 10,000 vendor checks annually, as well as approximately 6,500 employee payroll checks.

The Accounting Department ensures the Massachusetts Division of Local Services and the Department of Revenue receive mandatory reports in a timely manner, enabling the town to receive a certified "free cash" figure during the budget process. We also provide the Board of Selectmen, Town Administrator and other town departments with information necessary for producing a proposed budget for the Annual Town Meeting.

I would like to take this opportunity to thank my staff, Elayne Stratton, Margaret Everett, and my assistant Nancy Johnson for their continued dedication and hard work.

JoAnne DeGray
Town Accountant

Combined Balance Sheet - All Fund Types and Account Group

	Government Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Group	Totals
	General	Special Revenue	Capital Projects	Enterprise	Trust & Agency	General Long Term Debt	Memorandum Only
Assets							
Cash & Cash Equivalents	$1,818,725.10	$630,804.25	$112,311.74	$697,949.86	$1,383,635.57		$4,643,426.52
Restricted Cash					889,890.26		889,890.26
Receivables:							
Property Taxes	570,810.43						570,810.43
Tax Liens	252,208.09						252,208.09
Excises	249,129.43						249,129.43
Utilities				145,559.87			145,559.87
Special Assessments	173,358.77						173,358.77
Other	325.00	18,413.23					18,738.23
Due from Other Governments	13,807.65						13,807.65
Amt to be Provided for Retirement of General Long Term Obligations						2,188,000.00	2,188,000.00
TOTAL ASSETS	$3,078,364.47	$649,217.48	$112,311.74	$843,509.73	$2,273,525.83	$2,188,000.00	$9,144,929.25
Liabilities & Fund Equity							
Liabilities:							
Deferred Revenue	$1,259,639.37	$18,413.23		$145,559.87			$1,423,612.47
Deferred Compensation							
Performance Bonds					859,497.15		859,497.15
General Obligation Bonds						1,535,000.00	1,535,000.00
Accrued Compensated Absences						653,000.00	653,000.00
Other Liabilities							
TOTAL LIABILITIES	$1,259,639.37	$18,413.23	$0.00	$145,559.87	$859,497.15	$2,188,000.00	$4,471,109.62
Fund Equity:							
Retained Earnings: Unreserved				389,893.86			389,893.86
Fund Balance:							
Reserved for Encumbrances	430,713.00	36,013.02		230,001.00			696,727.02
Reserved for Expenditures	565,284.00	601,390.94	112,311.74	78,055.00	1,383,635.57		2,740,677.25
Reserved for Revenue Deficit							
Unreserved, Undesignated	822,728.10	(6,599.71)					816,128.39
Restricted Fund Balance					30,393.11		30,393.11
TOTAL EQUITY	$1,818,725.10	$630,804.25	$112,311.74	$697,949.86	$1,414,028.68	$0.00	$4,673,819.63
TOTAL LIABILITIES & FUND EQUITY	$3,078,364.47	$649,217.48	$112,311.74	$843,509.73	$2,273,525.83	$2,188,000.00	$9,144,929.25

ANNUAL TOWN REPORT

GENERAL & ENTERPRISE FUND EXPENDITURES

DEPARTMENT	FY99 BUDGET	FY99 TRANS IN/OUT	FY99 EXPENDED	FY99 ENCUMBERED	FY99 SURPLUS
SELECTMEN SALARIES	221,469.00	(10,259.00)	194,755.13	0.00	16,454.87
SELECTMEN EXPENSES	86,780.00	62,063.00	118,227.03	30,615.00	0.97
OUT OF STATE TRAVEL	500.00	0.00	421.78	0.00	78.22
TOTAL DEPT	308,749.00	51,804.00	313,403.94	30,615.00	16,534.06
TOWN MEETING SALARIES	15,150.00	0.00	12,632.14	0.00	2,517.86
TOWN MEETING EXPENSES	6,150.00	0.00	3,795.44	710.00	1,644.56
TOTAL DEPT.	21,300.00	0.00	16,427.58	710.00	4,162.42
REGISTRARS SALARIES	9,150.00	0.00	8,944.32	0.00	205.68
REGISTRARS EXPENSES	4,810.00	0.00	4,433.14	0.00	376.86
TOTAL DEPT.	13,960.00	0.00	13,377.46	0.00	582.54
TOWN REPORTS	5,000.00	0.00	5,000.00	0.00	0.00
ACCOUNTING SALARIES	83,388.00	6,952.00	90,338.32	0.00	1.68
ACCOUNTING EXPENSES	14,500.00	(100.00)	14,139.68	260.00	0.32
TOTAL DEPT.	97,888.00	6,852.00	104,478.00	260.00	2.00
ASSESSORS SALARIES	110,381.00	1,321.00	111,692.12	0.00	9.88
ASSESSORS EXPENSES	25,100.00	0.00	9,531.81	15,400.00	168.19
TOTAL DEPT.	135,481.00	1,321.00	121,223.93	15,400.00	178.07
TREAS/COLL SALARIES	91,129.00	3,787.00	94,396.57	0.00	519.43
TREAS/COLL EXPENSES	42,641.00	0.00	39,558.02	3,000.00	82.98
TOTAL DEPT	133,770.00	3,787.00	133,954.59	3,000.00	602.41

DEPARTMENT	FY99 BUDGET	FY99 TRANS IN/OUT	FY99 EXPENDED	FY99 ENCUMBERED	FY99 SURPLUS
TOWN CLERK SALARIES	57,302.00	917.00	57,989.38	0.00	229.62
TOWN CLERK EXPENSES	2,740.00	150.00	2,890.00	0.00	0.00
TOTAL DEPT.	60,042.00	1,067.00	60,879.38	0.00	229.62
LEGAL EXPENSES	31,086.00	0.00	31,078.70	0.00	7.30
TOWN OFFICE EXPENSES	68,900.00	0.00	64,379.30	4,520.00	0.70
DATA PROCESSING SALARIES	1,960.00	75.00	2,034.78	0.00	0.22
DATA PROCESSING EXPENSES	71,783.00	7,000.00	78,123.31	659.00	0.69
TOTAL DEPT.	73,743.00	7,075.00	80,158.09	659.00	0.91
PLANNING SALARIES	53,500.00	1,620.00	55,089.38	0.00	30.62
PLANNING EXPENSES	4,340.00	0.00	4,340.00	0.00	0.00
OUT OF STATE TRAVEL	500.00	0.00	500.00	0.00	0.00
TOTAL DEPT.	58,340.00	1,620.00	59,929.38	0.00	30.62
TOWN PROPS. SALARIES	44,116.00	0.00	44,114.08	0.00	1.92
TOWN PROPS. EXPENSES	166,500.00	4,000.00	146,192.63	24,307.00	0.37
TOTAL DEPT.	210,616.00	4,000.00	190,306.71	24,307.00	2.29
PENSIONS EXPENSES	500,605.00	0.00	500,605.00	0.00	0.00
GROUP INSURANCE EXPENSE	371,360.00	24,900.00	396,260.00	0.00	0.00
GENERAL INSURANCE EXPENSE	146,600.00	5,500.00	152,069.32	0.00	30.68
SURETY BONDS	1,500.00	0.00	1,277.50	0.00	222.50
INSPECTORS SALARIES	45,837.00	7,162.00	52,997.23	0.00	1.77
INSPECTORS EXPENSES	1,800.00	0.00	1,720.72	0.00	79.28
TOTAL DEPT.	47,637.00	7,162.00	54,717.95	0.00	81.05

DEPARTMENT	FY99 BUDGET	FY99 TRANS IN/OUT	FY99 EXPENDED	FY99 ENCUMBERED	FY99 SURPLUS
POLICE DEPT. SALARIES	1,357,884.00	577.00	1,334,488.62	0.00	23,972.38
POLICE DEPT. EXPENSES	106,622.00	0.00	90,805.96	15,800.00	16.04
POLICE CAPITAL	71,995.00	0.00	64,986.65	7,008.00	0.35
TOTAL DEPT.	1,536,501.00	577.00	1,490,281.23	22,808.00	23,988.77
FIRE DEPT. SALARIES	1,088,370.00	(3,419.00)	1,083,152.98	0.00	1,798.02
FIRE DEPT. EXPENSES	87,000.00	2,200.00	88,414.22	785.00	0.78
FIRE DEPT. CAPITAL	8,000.00	0.00	8,000.00	0.00	0.00
TOTAL DEPT.	1,183,370.00	(1,219.00)	1,179,567.20	785.00	1,798.80
TREE WARDEN SALARIES	6,597.00	0.00	6,597.00	0.00	0.00
TREE WARDEN EXPENSES	42,150.00	0.00	18,861.76	23,288.00	0.24
TOTAL DEPT.	48,747.00	0.00	25,458.76	23,288.00	0.24
DISPATCH SALARIES	184,576.00	1,384.00	167,258.05	0.00	18,701.95
DISPATCH EXPENSES	3,200.00	0.00	2,480.16	0.00	719.84
TOTAL DEPT.	187,776.00	1,384.00	169,738.21	0.00	19,421.79
SEALER WGTS SALARIES	3,058.00	92.00	3,150.00	0.00	0.00
SEALER WGTS EXPENSES	600.00	0.00	570.95	0.00	29.05
TOTAL DEPT.	3,658.00	92.00	3,720.95	0.00	29.05
DOG OFFICER SALARIES	11,637.00	344.00	11,981.00	0.00	0.00
DOG OFFICER EXPENSES	6,363.00	0.00	4,808.79	350.00	1,204.21
TOTAL DEPT.	18,000.00	344.00	16,789.79	350.00	1,204.21
REGIONAL SCHOOL ASSESSMENT	10,239,003.00	(27,063.00)	10,211,939.70	0.00	0.30
HIGHWAY SALARIES	319,592.00	36,403.00	337,715.07	0.00	18,279.93
HIGHWAY EXPENSES	378,900.00	128,168.00	354,668.89	152,399.00	0.11
HIGHWAY CAPITAL	140,000.00	0.00	0.00	140,000.00	0.00
TOTAL DEPT.	838,492.00	164,571.00	692,383.96	292,399.00	18,280.04

DEPARTMENT	FY99 BUDGET	FY99 TRANS IN/OUT	FY99 EXPENDED	FY99 ENCUMBERED	FY99 SURPLUS
ENGINEERING SALARIES	76,932.00	2,318.00	76,981.75	0.00	2,268.25
ENGINEERING EXPENSES	13,175.00	0.00	13,174.33	0.00	0.67
TOTAL DEPT.	90,107.00	2,318.00	90,156.08	0.00	2,268.92
HISTORICAL EXPENSES	470.00	0.00	462.24	0.00	7.76
CONSERVATION SALARIES	10,764.00	(2,372.00)	7,802.96	0.00	589.04
CONSERVATION EXPENSES	2,165.00	0.00	850.81	1,300.00	14.19
TOTAL DEPT.	12,929.00	(2,372.00)	8,653.77	1,300.00	603.23
BRD OF APPEALS SALARIES	750.00	0.00	248.39	0.00	501.61
BRD OF APPEALS EXPENSES	375.00	0.00	375.00	0.00	0.00
TOTAL DEPT.	1,125.00	0.00	623.39	0.00	501.61
INSECT CONTROL SALARIES	1,824.00	55.00	1,879.00	0.00	0.00
INSECT CONTROL EXPENSES	4,650.00	0.00	2,710.00	1,940.00	0.00
TOTAL DEPT.	6,474.00	55.00	4,589.00	1,940.00	0.00
SANITARIAN SALARIES	8,174.00	221.00	8,394.03	0.00	0.97
SANITARIAN EXPENSES	680.00	0.00	680.00	0.00	0.00
TOTAL DEPT.	8,854.00	221.00	9,074.03	0.00	0.97
C.O.A. SALARIES	62,447.00	6,166.00	68,336.87	0.00	276.13
C.O.A. EXPENSES	7,835.00	700.00	8,427.16	0.00	107.84
TOTAL DEPT.	70,282.00	6,866.00	76,764.03	0.00	383.97
VETERANS SALARIES	8,183.00	245.00	6,347.17	0.00	2,080.83
VETERANS EXPENSES	6,013.00	3,200.00	8,716.17	0.00	496.83
TOTAL DEPT.	14,196.00	3,445.00	15,063.34	0.00	2,577.66
CEMETERIES EXPENSES	13,600.00	0.00	13,452.02	0.00	147.98

DEPARTMENT	FY99 BUDGET	FY99 TRANS IN/OUT	FY99EXPENDED	FY99 ENCUMBERED	FY99 SURPLUS
LIBRARY SALARIES	280,240.00	1,925.00	280,731.10	0.00	1,433.90
LIBRARY EXPENSES	139,156.00	0.00	138,279.06	876.00	0.94
TOTAL DEPT.	419,396.00	1,925.00	419,010.16	876.00	1,434.84
RECREATION SALARIES	84,619.00	4,216.00	87,466.04	0.00	1,368.96
RECREATION EXPENSES	4,205.00	1,593.00	3,301.73	2,496.00	0.27
RECREATION CAPITAL	57,000.00	10,760.00	67,760.00	0.00	0.00
TOTAL DEPT.	145,824.00	16,569.00	158,527.77	2,496.00	1,369.23
DEBT EXPENSE	360,625.00	0.00	360,625.00	0.00	0.00
INTEREST ON DEBT	144,788.00	(23,130.00)	121,430.84	0.00	227.16
TOTAL GENERAL FUND	17,630,794.00	259,671.00	17,367,838.30	425,713.00	96,913.70
WASTEWATER SALARIES	138,069.00	(663.00)	130,662.95	0.00	7,406.05
WASTEWATER EXPENSES	293,789.00	663.00	275,636.80	13,152.00	5,000.20
WASTEWATER CAPITAL	110,000.00	0.00	109,960.00	0.00	40.00
TOTAL DEPT.	541,858.00	0.00	516,259.75	13,152.00	12,446.25
WATER SALARIES	234,401.00	3,000.00	232,164.96	0.00	5,236.04
WATER EXPENSES	756,344.00	(3,000.00)	478,092.62	156,649.00	118,602.38
WATER CAPITAL	117,405.00	0.00	97,825.00	19,580.00	0.00
TOTAL DEPT	1,108,150.00	0.00	808,082.58	176,229.00	123,838.42
SOLID WASTE SALARIES	145,843.00	2,000.00	146,780.21	0.00	1,062.79
SOLID WASTE EXPENSES	504,666.00	(2,000.00)	337,306.53	25,000.00	140,359.47
SOLID WASTE CAPITAL	92,500.00	0.00	92,500.00	0.00	0.00
TOTAL DEPT.	743,009.00	0.00	576,586.74	25,000.00	141,422.26
TOTAL ENTERPRISES	2,393,017.00	0.00	1,900,929.07	214,381.00	277,706.93
TOTAL EXP GEN & ENTERPRISE FDS	20,023,811.00	259,671.00	19,268,767.37	640,094.00	374,620.63

FINANCE COMMITTEE

The Finance Committee is made up of nine town residents appointed by the Board of Selectmen for three year staggered terms. The main function of the committee is to recommend budget appropriations for future fiscal years to the Annual Town Meeting and to monitor on-going expenditures of the current budget. In order to make its recommendations, the committee investigates the requirements of each town department, assesses town needs and holds regular public meetings during its deliberations.

Wilbraham is faced with an increasing growth rate and associated monetary demands on its resources. This situation is acerbated by Proposition 2 ½ which limits the town's ability to raise revenues. Accordingly, the Finance Committee makes choices as to where monies will be spent and at times has to recommend tax overrides. The town departments have continued to do a commendable job providing services to our community. The funding of the Stabilization Fund remains a priority of the Finance Committee and is presently at a strong level with a balance of $792,383.95 as of December 31, 1999. An important effect of a well-funded Stabilization Fund is to improve the town's bond ratings and thus lower interest on bonds needed to make large capital purchases.

The Finance Committee members encourage fiscal creativity. Funding through grants and alternative resources other than raising tax revenues are constantly sought. Our goal is the balance of being sensitive to the needs of a changing and growing town and the scrutinizing of expenditures in relationship to all sources of revenue.

Marcia Zimmer
Sue Bunnell
Deborah Rosenthal
Ken R. Furst
Kevin O'Donnell
Judy E. Curran
Kevin Dorsey
Paul DeSantis
Gregory Gale

CAPITAL PLANNING COMMITTEE

The Capital Planning Committee is made up of five members appointed for three year staggered terms. The Board of Selectmen appoints three members and the Finance Committee appoints two members. The committee is charged with the review of capital expenditures of the town. Capital assets have a useful life of more than one year and a cost of more that $5,000.00. They include the construction of municipal buildings, including schools, and the acquisition of land and personal property such as computer equipment, software, vehicles and heavy equipment. We manage the town's borrowing/bonding for the purpose of purchase and maintenance of these capital assets. We also make sure that the debt service payments for a project (term of the loan) does not exceed the projects' projected useful life through the annual review of the five-year Capital Improvement Plan.

We work very closely with the town's Department Managers, the Town Treasurer/Collector Thomas Sullivan, the Accounting Department (Assistant Town Accountant Nancy Johnson is our clerical support person), and of course, the Board of Selectmen and Town Administrator, William Fogarty. Our methodology includes interviewing the Department Managers, reviewing the requests and recommendations submitted by town departments, maintaining the five year capital improvement plan, and making recommendations to the Board of Selectmen, the Finance Committee and at the Annual Town Meeting. Our meetings are posted and residents are more than welcome to attend.

Appointed by Board of Selectmen:
Robert Quintin, Chairman
Robert Russell
John Wesolowski

Appointed by Finance Committee
Sue Bunnell
Marcia Zimmer

DEPARTMENT OF PUBLIC WORKS

The Wilbraham Department of Public Works is proud to report that it is better prepared than it ever has been to start the new century. Every year we look forward to informing you, the residents, of our status as well as our accomplishments. The Department consists of the Water Division directly supervised by Michael Framarin, Water Superintendent; Solid Waste and Wastewater Division directly supervised by Ronald Lavoie, Assistant D.P.W. Director; Highway Division directly supervised by Frank Shea, Highway Superintendent; and the Engineering Division directly supervised by Tonya Capparello, Assistant Town Engineer.

Highway Division

This Division is responsible for all highway maintenance. Our duties expanded in a number of ways this year. The beavers saw prime land in Wilbraham and decided to take up residence in several locations. To most this sounds uneventful; however, to Highway dealing with the problems caused by the beavers became another time consuming and expensive task. The Highway Division also maintained the athletic fields for the Recreation Department, completed drainage and paving work for the Library, completed site work for both Fire Stations, and the biggest project involved taking care of drainage problems at three Town schools. Aside from the additional work, we were able to resurface the following roads in 1999:

Road Name	Work Description
Glenn Drive	Milled, added new berm, adjusted structures.
Glendale Road	*(Hampden line to approximately 1000 feet from Monson Road)* Total reconstruction (binder and top) adjusted and replaced drainage, tree belt and grading.
Old Boston Road	*(Stony Hill Road to River Road)* Total reconstruction (binder and top), adjusted structures, installed new concrete sidewalks.
Chapin Drive	Total reconstruction (binder and top).

Edgewood Drive **Brookdale Drive**	Total reconstruction (binder and top)
Brookmont Drive	Total reconstruction (binder and top), adjusted structures, added drainage.
Hilltop Drive	Total reconstruction (binder and top), added new berm, added drainage.
Beebee Road	Total reconstruction (binder and top), replaced drainage, tree belt grading.
Bolles Road	Resurfaced (top), added berm from Echo Hill to Tinkham Road.
Warren Road **Eliot Lane**	Resurfaced (top), repaired and inspected drainage, removed 400 cy of silt and sand from detention basin.
Pine Drive	Total reconstruction (binder and top).
Bradlind Drive	Total reconstruction (binder and top), added drainage.
Upper Old Orchard **Duffield Street** **Oakridge Drive** **Arbor Lane**	Resurfaced (top), adjusted structures.
Hemingway Road	Removed 2000 cy of silt and sand from detention basin.
Hitchcock Drive	*(Stony Hill Road to Overlook Drive)* Resurface (top).
Burt Lane **Crane Park Drive** **Library**	*(to Library)* Milled, resurfaced (top), added granite curb, replaced mailboxes, added sidewalks, line painting, cleaned drainage swales.
Woodland Dell **Fire Station**	*(Main Street to Fire Station)* Milled, resurfaced (top), added drainage, cleaned drainage, built pedestrian bridge, resurfaced (top) parking lot.
Minnechaug School **Entrance**	*(Main Street to H.S. parking lot)*, Total reconstruction (binder and top) replaced drainage, adjusted structures.
Landfill	Resurfaced (top) entrance

The winter of 98-99, the Highway Division plowed or sanded 26 storm events. The Selectmen, Capital Planning, and Finance Committee supported and funded the purchase of a new street sweeper, which was received late 99, a new GMC dump truck to replace a very old one, and a new pickup truck. Using DPW personnel, we also finished installing drainage at the end of Devonshire Drive. We started to install drainage on Red Bridge Road as well as perform maintenance work on the two bridges.

At the Landfill, the Highway Division built a new Transfer Station Control Building, graded and screened compost, and installed new fencing and gates. A general sprucing up of the site is credited to the efforts of the Highway Division.

During the year, Highway personnel responded to over 40 calls for fallen trees and limbs. They also responded to more than 25 auto accidents for clean up and oil spills. The Highway Division supplied and placed traffic control devices for numerous public events at the schools and parks, including the Peach Festival.

Some employees volunteered for projects such as Town Cleanup, Friends of Recreation and Wilbraham Soccer Association Field Building.

The drivers and equipment operators of the Highway Division again compiled over 100,000 miles of driving in all kinds or weather without a single accident.

Two sets of blinking lights were installed on Stony Hill Road, one for the grammar school and one for the middle school. The Highway personnel are proud to announce that the blinking lights at the middle school are solar powered and believed to be two of the first in this area.

The rear parking lot at Spec Pond was graded and paved by Highway crews.

In our efforts to assist the Park and Recreation Department, we also started excavation behind the baseball diamond at Spec Pond to accommodate more spectator seating. Using a rented process machine, the Highway Division was able to produce the Town's winter sand plus a stockpile of stone from the excavated material. This single operation will save the Town a large amount of money.

Water Division

During 1999, the list of duties performed by Water Division personnel under the supervision of Michael Framarin, Water Superintendent included but was not limited to: seven water breaks repaired, 52 new water service installations, the replacement of three old fire hydrants with three new pumper type fire hydrants, the installation of two fire hydrants on a street that previously lacked fire protection, the repair of two hydrants, approximately 110 hydrants painted and lubricated, over 70 main line gate valves were checked for operation and exercised, 171 work orders of various tasks were accomplished, all 63 testable backflow devices in the system were tested at least once, approximately 175 water samples were taken for water quality analysis and over 3175 meters were read in March and again in September.

The Corrosion Control Protection (CCP) that was started in July 1997 continues to perform flawlessly at minimal costs, saving considerable dollars for our rate payers. The analysis of the 1999 Lead & Copper samples, which determines our course of action in this Program, has shown Town water is considerably less corrosive than before implementation of our CPC quality.

The Old Orchard Water Booster Station, which was built in 1988, received new three inch check valves and flanges on pumps #1 & #3. The MacIntosh Drive Water Booster Station, which was built in 1976, received new bearings on pumps #1 & #2. All work was accomplished by Water Division personnel.

Currently the Brentwood Drive, Sawmill Road, and upper Ruth Drive area are supplied Town water via a 35 year old transiter (non-steel) water main that traverses in deeded easements across wetland from Main Street. This water main's life expectancy and difficulty in performing repairs in wetlands an easements makes it a likely candidate for replacement. During 1999 the Water Division started installing a 8" ductile iron water main at #25 Ruth Drive with the intent to continue south on Ruth Drive for approximately 1,800 feet to connect to the large transmission water main on Soule Road. This new main will provide water to the above mentioned area in the near future, thereby allowing the Water Division to eliminate the older more susceptible main. Also, eighteen homes on Ruth Drive will be potential new Water Division customers and will

have fire protection from 3 new fire hydrants. All work has been accomplished by using Water Division personnel only, which translates into considerable savings. Approximately 970 feet of pipe and two new hydrants were installed during 1999. The completion of the project is expected in 2001. The laying of the rest of the water main, installing another fire hydrant and the connection to the Soule Road main is anticipated in 2000 and the installation of water service laterals are planned for 2001.

The Board of Water Commissioners, in their continuing effort to develop an additional source of water for the Town applied for and received from the Massachusetts Department of Environmental Protection a Water Management Permit. This permit is for the withdrawal of groundwater from a source off Stony Hill Road near the south branch of the Mill River. The New Source Approval process is lengthy and complicated but the Board is moving forward as fast as conditions allow. The Board purchased property on Miller Street, Ludlow as a potential master meter, pumping station and treatment site to meet future D.E.P. drinking water regulations. Due to its strategic location, the land acquisition allows the Commissioners flexibility in choosing between two different sources, Quabbin Reservoir or Cobble Mountain Reservoir. To prepare the area for future use, a portion of the property was cleared and a concrete retaining wall that borders a wetlands area was constructed by Adams & Ruxton Construction Company, who were awarded the project by the Board. Water Division personnel trucked in gravel and loam and rough graded the site, with work expected to continue into 2000.

The Wilbraham Water Division placed third in the Commonwealth of Massachusetts Department of Environmental Protection Public Water System Awards Program for 1999. It was Western Massachusetts's best showing, with first and second place going to Town of Marlboro and the City of Boston respectively. Our award is in consecutive water system category, meaning water systems that purchase their water from an outside source. Since 1995, the Water Division has placed second four times and third once. This is a consistently high placing during the last five years. The Wilbraham Water Division is constantly working to keep the distribution system, treatment and pumping operations at optimum levels thereby providing the best quality water for our customers.

Wastewater Division

The Wilbraham Wastewater Division has eight pumping stations that pump wastewater to the Springfield Regional Wastewater Treatment Facility. Unfortunately, the Town's sanitary sewer system is reaching its contracted capacity of 300,000 average gallons per day with Springfield.

With the assistance of the Engineering staff, the Wastewater Division has been researching the sewer capacity problem to determine what reasonable solutions are available. The Division funded a study to determine if sufficient hydraulic capacity exists in the Town of Ludlow. If the capacity exists, then the Town could utilize the Ludlow sewage system to convey a portion of Wilbraham's wastewater through Ludlow to the City of Springfield. Other proposals were investigated such as off peak pumping into Springfield. This involves storing wastewater in tanks and pumping to Springfield at night when flows are significantly lower. This proposal will allow Wilbraham to increase the amount of sewage pumped to Springfield. Although this is a short-term solution, it presents a cost effective means of gaining additional sewage capacity in

Springfield's Regional Sewage System. Capacity limitations in Springfield sewer lines are a concern with the use of this method. Until the capacity problem is resolved, sewer expansion within Wilbraham will be limited, or postponed to a later date.

The Wilbraham Wastewater Division is fortunate to have a specialized piece of equipment called a Gatorcam. This is a locating device that is used in all types of pipes, storm drains, or sewers. The Highway and Wastewater Divisions utilize the Gatorcam Camera, which has the capability to locate sewer stubs, pipe separations, tree roots, etc. This specialized equipment has eliminated the need to excavate on numerous occasions.

Last year the Wastewater Division pumped a total of 96,148,706 gallons of sewage to Springfield Regional Treatment Facility for treatment. The Wastewater Division consists of only two employees. Their daily duties include: monitoring eight pumping stations, repairing pumps and electrical panels, adding chemicals, monitoring flow rates, jet cleaning sewer lines, calibrating instruments, sampling wastewater, repair alarms, generators, and sewer line breaks. These are just a few of the functions performed by this Division. The Wastewater Division would like to take this opportunity to thank the Sewer Advisory Board members that meet monthly to discuss the problems and issues of the Division.

Engineering Division

The Engineering Division oversees and assists the public works activities within the Town. We serve as a liaison between residents and the DPW employees. Together we try to provide the residents of Wilbraham with the best services possible.

GIS and Y2K were the buzz words within Wilbraham's Engineering Division this past year. Thanks to the support from the MIS Director the dreaded arrival of Y2K was relatively unproblematic and now a distant memory. GIS or Geographic Information System is a project of the present and future for the Division. With the support of the Selectman's Office a GIS Needs Assessment was completed for the Town by Marin Environmental. The main objective of the needs assessment was to identify all the opportunities where GIS technology can be implemented within Town government to substantially improve our services to the residents.

Throughout the year the Division completed many essential tasks to facilitate the Town's transition into a GIS. A majority of the winter months were spent transferring all the assessor's block plans and other available record maps from paper copies to computer images. The digital images were saved on a CD-ROM in a fireproof box. The Division purchased AutoCAD R14, a large scanner, and a full size plotter to complete these tasks. The Engineering Division is working in conjunction with other Town Departments towards computerizing all record mapping and data. It is our goal to eventually make all record information accessible to the public via the Internet.

At the start of the Millennium, the Engineering Division will begin a GIS Pilot Study on the Landfill and the adjoining parcels. Using the Division's recently purchased Global Positioning System (GPS) unit, the engineering staff will locate property corners as well as other useful geographical features within the study area. Ultimately the Engineering staff will inventory all

existing geographical and analytical data associated with the study area; and with the guidance from Marin Environmental transfer the data into GIS mapping software. Upon the completion of the Pilot Study, residents will have an opportunity to observe the various applications of a GIS within the Town.

Aside from researching GIS technology, the Division also coordinated and assisted in various other public works activities.

We researched various ways to expand the Town sanitary sewer system. A large portion of time was spent analyzing the Town's sewer system and the capacity in the sewer mains that convey the Town's wastewater through Springfield to Bondi's Island Wastewater Treatment Facility. We conducted several planning meetings with the Department of Environmental Protection and other municipalities to investigate Wilbraham's alternatives to increase the amount of wastewater discharged to Bondi's Island Wastewater Treatment Facility.

During the past year, we worked cooperatively with the Planning Board and several developers to prepare the following roads to be accepted by the Town as public ways: Amy Lane, Briar Cliff Drive, Eliot Lane, High View Circle, Hitchcock Road Extension, Overlook Drive Extension, Red Gap Road, Shirley Street Extension, Stirrup Lane, Surrey Lane, Valley View Drive, Victoria Court, Victoria Lane, and Wagon Drive.

Our staff designed and drafted engineering plans for the Miller Street Retaining Wall located in the Town of Ludlow. We also prepared all of the Bid documents and performed a topography survey at the site. With the assistance of the Water Division staff, a wetland area was replicated near the retaining wall, which has reportedly become the new home to many species of wildlife. Initially, the Town acquired the site as a perspective location for a permanent water treatment facility to replace an existing temporary location. At this time, there are no immediate plans for this development.

The Engineering Division was responsible for all of the water and sewer billing. Over 3200 semi-annual water and sewer bills were prepared by the Division. We inspected 18 sanitary sewer connections, as well as issued 62 pavement cut permits, 6 Drainlayers licenses, and 9 Water Installers licenses. In addition, we assisted the Board of Health, Lori McCool, in issuing 3 Septage Haulers licenses and 12 Septic System Installers licenses.

A significant amount of our time was allocated towards preparing the bid documents for 1999 road resurfacing. With the assistance of the Pioneer Valley Planning Commission (PVPC) we implemented a Pavement Management Plan (PMP) which required inventorying and classifying the condition of all Town roads. Using a combination of the pavement management software provided by PVPC and the expertise of the DPW supervisors, the Town developed their 1999 road work list. The engineering staff jointly performed all the paving inspections throughout the summer and fall.

With the support of Town Counsel, Michael Hassett, and Engineering consultant, Fuss & O'Neil, the Division attempted to resolve a local appeal against the roadway redesign on the Springfield Street and Faculty Street. In response to the appeal, we have taken great strides to improve the

drainage issues and offer various design alternatives to the project. At this time, the case is still pending settlement.

Landfill/Solid Waste Division

The Wilbraham Landfill was closed and capped in 1996. Today the site is used as a Transfer Station and a composting area. The transfer station is a pay-as-you-throw facility for the local residents. The Town contracted a private hauler to transport the solid waste from the Transfer Station to Springfield Resource Recovery Inc., (SRRI) in Agawam where it is burned to make electricity. This year a total of 3,539 tons of municipal solid waste (msw) collected within the Town and sent to SRRI.

The DPW takes great pride in maintaining the environment around transfer station and the landfill. Every year the landfill undergoes a number of maintenance inspections. DPW employees conducted a variety of site investigations to ensure that the landfill cap was secure and working properly. The drainage system around the landfill was routinely cleaned and inspected following storm events. With the assistance of Tighe & Bond, the Engineering staff performed quarterly gas point monitoring and annual well monitoring for the Department of Environmental Protection (DEP). Engineering personnel also met with DEP to rediscuss the possibility of using the capped landfill as an athletic field. DEP is still investigating air quality issues that may impact the acceptance of the proposal.

Throughout the year, the DPW employees worked together to complete the following site improvements at the Transfer Station: the entrance driveway was paved, a parking area was constructed, the restroom facility was completed, a new Transfer Station Control Building was built, a chain link fence was installed around the landfill, a wood fence made of recycled utility poles was installed around the composting area, a wood gate was installed at the entrance of the transfer station and the overgrown brush around the landfill was removed.

The Town finalized a new solid waste contract with SRRI that took affect in July of 1999. Over the past few years the Town has exerted great efforts to maximize recycling and minimize the amount of waste sent to SRRI. The new contract with SRRI promotes recycling and does not penalize the municipalities that are unable to meet their contracted amount of solid waste disposal.

Conclusion

At the end of the year as we look back and review our performance it is also a time to take a moment to say thank you to everyone who contributed. D.P.W. reaches out and impacts more lives than most people are aware of. As an example, we were involved in a rescue to save a person who was caught in a sand silo in Ludlow. It is the DPW personnel that respond 24 hours a day, seven days a week to water main breaks, weather-related storms, sewer problems and rescue operations. It is great to be involved and work with so many people with a variety of skills. Once again, thank you.

Edmond P. Miga, Jr., P.E., Director of Public Works/Town Engineer

RECYCLING COORDINATOR

The last year of the millennium continued to see Wilbraham's recycling program evolve. We began recycling Cathode Ray Tubes (CRT's, television and computer equipment), in anticipation of the state waste bans. Several tons of CRT's have been delivered to the University of Massachusetts – Amherst for recycling at no cost to Wilbraham residents.

In June, a regional household hazardous waste collection was held in East Longmeadow at it's Department of Public Works yard on Somers Road. The participating communities included Wilbraham, Longmeadow, Hampden, Ludlow, and East Longmeadow. It was a most successful event with oil recycling as an additional item for residents to bring. The awarded vendor, Safety Kleen, ran the event with hundreds of vehicles dropping off material for responsible recycling. The future of household hazardous waste collections is being explored by the state and local towns hopefully resulting in increased availability and reduced costs to communities.

Year three, phase one (first six months) of Massachusetts Recycling Incentive Program (MRIP) has been completed. Wilbraham met all the goals and received grant awards, including tonnage in the bonus range. This program encourages recycling and the awarded funding facilitates this process. I will be working hard to complete the requirements for the second phase.

I continue my appointment to a position on the Materials Recycling Advisory Board, representing medium size communities. Support and communication with our assigned towns is essential in order to promote recycling. This is accomplished through the "Recycling Box News," an informative newsletter, which is published quarterly. Minigrants, written by Western Massachusetts towns to enhance recycling programs, and several other projects, are currently being worked on in committee. I am chairperson of the Projects Committee for the board.

A second annual "Earth Week Clean Up Day" was held on April 24, 1999 at Sevey Park and Bruuer Pond. Many volunteers and neighbors participated by raking leaves, picking up brush, and collecting litter. Our efforts were rewarded with the visual satisfaction of one of Wilbraham's scenic areas again renewed.

The paint recycling program had it's most successful year to date. It operated for seven months – April to October – on the first Wednesday of each month. Much of this paint was recycled by being used to paint walls in the Little Red School House on Springfield Street, where Wilbraham Public Access Television is housed. Fountain Park volunteers also used many cans of white paint for the buildings on that site. In addition, many residents selected paint and paint-related products for various home improvements. At the end of the season, three containers were shipped for responsible recycling – our largest volume to date.

We have completed out first full year of recycling florescent lights and other mercury-bearing wastes. The universal waste shed was constructed with the award grant frm the Massachusetts Department of Environmental Protection. It has served us well with thousands of linear feet of florescent bulbs being shipped to our vendor for responsible recycling.

The future in the recycling field is exciting, with several multi-faceted projects being addressed. Wilbraham recorded its highest tonnage numbers to date. This continued success could not be achieved without the enthusiasm and cooperation of its involved residents. My thnks and appreciation to the Solid Waste Advisory Committee, (SWAC), whose support, encouragement and dedication makes my efforts easier. Special thanks to Chairperson Sandra Belcastro, who has traveled to several meetings and to Bruce Strong, who helps me with the paint, florescent, and CRT collections. I look forward to a busy and challenging year in Wilbraham's recycling program, with continued improvements and expansion.

SOLID WASTE ADVISORY COMMITTEE

The Solid Waste Advisory Committee has spent the past year formulating and implementing the *Mandatory Recycling By-Law and Mandatory Recycling And Solid Waste Disposal General Rules and Regulations* governing waste disposal and recycling. These *Rules and Regulations*, approved by the Board of Selectmen, merely formalize the procedures already being adhered to and established in accordance with The Commonwealth of Massachusetts and Town of Wilbraham guidelines.

In addition, The *Rules and Regulations* provide for a system of "Permitting" of all private waste haulers, landscapers, etc. serving the residents of Wilbraham by private contract. This "Permitting" allows the Town to assure that all residents receive equal access to recycling and proper waste disposal methods and that all haulers are operating in a safe and legal fashion and that both residents and haulers are being equitably treated within the guidelines of the system.

Another priority for the committee as set forth in the *Rules and Regulations* is to establish equal access to recycling and proper waste disposal service to all multiple housing units, businesses and schools. This will be the focus of the year ahead.

This committee continues to recommend upgrades and improvements of our waste disposal and recycling system and works closely with the Board of Selectmen and the Recycling Coordinator to stay abreast of the ever-changing needs of the community.

The committee especially thanks the residents of Wilbraham for their dedicated compliance to these necessary rules and procedures, without which no true progress can be made.

We all must be ever mindful of the negative impact on the environment that improper waste disposal methods incur.

Solid Waste Advisory Committee Members:
Sandra Belcastro-Chairperson
Olga (Sandy) Karplus
Alicia Roy
Ed Kramer

BOARD OF WATER COMMISSIONERS

The Wilbraham Board of Water Commissioners continued, in 1999, to work on established goals to deliver a high quality, reliable and cost-effective supply of water to the Town and its customers.

The 10-year Water Supply Continuation Agreement with the Massachusetts Water Resources Authority (MWRA) that became effective in 1998 is a cost-based rate structure for the wholesale water that the Town receives from the MWRA's Quabbin Reservoir via the Chicopee Valley Aqueduct (CVA). The actual wholesale water rate for FY2000 has been $973/million gallons, essentially equal to that used in FY2000 budget but $73/million gallons less than had been projected during contract negotiations. The rate currently projected for FY2001, beginning July 1, 2000, is $955/million gallons, significantly less than the $1,243 projected during negotiations.

The temporary corrosion control facility housed in the MWRA metering chamber in Ludlow continues to work flawlessly. Discussions with the MWRA and the DEP to seek the lowest capital cost for a permanent facility are proceeding well. The MWRA has committed to turn over the existing metering chamber after construction of a new metering chamber, and the DEP has approved the proposal and granted an extension to the original requirement that the Town have an approved permanent corrosion control facility operating in April 2000. Timing of the permanent facility is dependent upon the completion and approval of the new MWRA disinfection and monitoring facilities and construction of the new metering facility. The land which the Town purchased near the crossover of the MWRA and Springfield mains on Miller Street in Ludlow was prepared for future use by installing a retaining wall, grading and replicating wetlands. This land provides an alternate site for corrosion control and also provides a potential site for tie-in to the Springfield system for an emergency back-up water supply and supply flexibility in future years.

Because wholesale water costs for surface water sources will continue to increase, we continue to explore the possibility of developing wells to augment purchased water and dilute purchase costs. While the next level of DEP approvals was obtained for a site near the south branch of the Mill River, near-term MWRA projections of water costs have fallen while development costs have increased. All cost factors are being reassessed to determine if and when development of a well on this aquifer will be justified.

To most people, the availability of a high quality, safe, reliable and competitively priced water supply of sufficient quantity is taken for granted. The Water Department performs a long list of duties to insure this security for Town water users and undertakes project work that results in significant cost savings. The quality of their work was again recognized by the DEP. In 1999, the Water Department was rated third of 54 public consecutive water systems in Massachusetts, having placed second in the previous four years. No other water system has achieved this consistently high performance rating. Further, in 1999 there were hourly, daily and monthly records set for water demand, during which the system performed flawlessly. Congratulations again to Superintendent Michael Framarin and his technicians.

The Water Department budget before us at Town Meeting reflects a 3% increase in wholesale water costs over that of FY2000 due to increased average demand. The budget is based on a 3-year average demand of 431 million gallons. Consumption in 1999 was 472 million gallons. At this writing, the FY2001 proposed budget is about 5% less than that of the current fiscal year. Water Department costs are fully recovered in the water rates paid by users.

Leland P. Miner, Chairman
Albert E. Kirk
Zigmund A. Peret

Tree Warden

The tree care program in Wilbraham was spared the heavy cost of storm damage during 1999. Consequently, we were able to concentrate our funds for the removal of many dead and dangerous trees. Outside crews were called into service on 12 days to hand storm-related tree problems. Outside contractors removed 68 trees during the year, most of them rather large.

Thirteen stumps were removed and eight trees were planted along our tree belts. Some low handing limbs were removed.

Our plans for 2000 include the removal of heavy deadwood, continued removal of dead and dangerous trees and the planting of trees along our tree belts, which will be helped with a grant of $3,750. From the Mass ReLeaf Fund.

Gordon R. Long, Tree Warden

Pest Control

The pest control program in Wilbraham is concerned with the control of various insect and plant pests such as Dutch elm disease, poison ivy, gypsy moths, tent caterpillars, and other insects which attack our trees. The Pest Control Officer is responsible for the suppression of these pest on town property and is under the jurisdiction of the Department of Environmental Protection (DEP) of the Commonwealth of Massachusetts (specifically General Laws, Chapter 132, Section 13). The program, while being under funded in Wilbraham, does represent a window from the town to the DEP.

In 1999, we removed 12 diseased elm trees, poison ivy control was continued on a limited basis using an approved week killer. Additional poison ivy control is planned for 2000 in the mountain area of town. Some mosquito control was accomplished by residents using B.t.i. briquets, a floating sustained release larvicide for long-term control of mosquito larvae. Briquets for treatment of standing water and ponds ware distributed free to residents at the Town Office Building.

Gordon R. Long, Pest Control Officer

POLICE DEPARTMENT

The Department started the year 1999 with twenty-eight sworn Police Officers, a Civilian Administrative Assistant and nine On-call Cell Attendants. We share our building with the Central Dispatch Department which continues to serve our community through its' professional support of the Public Safety Departments.

In July, Captain Paul A. Bouchard, Jr. retired. The ***"Captain"*** began his career of service to the Town of Wilbraham on June 12, 1967. After serving as a Sergeant for three years, he was appointed Captain on January 19, 1977. Paul also served as Acting Chief on two separate occasions for a total of 26 months. Captain Bouchard can be proud of his service to the Town. His contributions to the department will continue as his leadership shaped and directed every officer that worked for and with him.

Community Policing continues to be our law enforcement priority. Officers LaPlante, Kane, Zollo and Menard continue to make D.A.R.E. an integral part of our community wide effort to decrease the effect of drugs and violence. Sgt. Raymond Kallaugher et. al. have developed the Citizen's Police Academy into an outstanding public forum. Through these programs our officers have fostered a co-operative effort with individuals, citizen groups and other town departments to bring services to the community.

The department is supported by a variety of grants written by Assistant Town Administrator Joan Paris and supported by the Board of Selectmen. The benefits of this support strengthens the D.A.R.E. Program, the Citizen's Police Academy, the Bicycle Patrol Unit, the Mobile Data Computer Program and our initial efforts to become accredited through a new initiative of the Massachusetts Executive Office of Public Safety.

Federal Government "COPS" (Community Oriented Policing Services) Grants applied for and approved this year will bring the department funds for officers to work in areas of uniformed crime prevention and a School Resource Officer during the 2000 calendar year.

This year was our second full year of using computer technology to receive, record and provide policing services. Having an information systems approach to service delivery has allowed for highly efficient and effective emergency service response. Support for and management of the computer information system has brought new learning experiences to all.

A most important administrative effort took place this year. The Board of Selectmen appointed a Public Safety Building Study Committee. This was my second opportunity to serve as an ex officio to such a committee in four years (1996, 1999). Born out by these studies my message to the community is, the present infrastructure for public safety is beginning to impact the efficiency and effectiveness of our services.

The statistical review shows that the officers continue to be most active, both proactively and reactively. It's rewarding to see the reduction in burglary. We have also continued our strict enforcement of Operating Under the Influence, Drug Possession, Drug Distribution and Domestic Violence Law Violations. In general the Uniform Crime Report-FBI Crime Index

increased by 30% which was primarily due to increases in larcenies and assaults. The clearance rate for all crimes improved by 3.7 percentage points.

Being responsive to incidents of known traffic law violations as well as citizen requests for enforcement continues its varied pattern through out the community and challenges our resources at peak times. The department continues to make an impact on the incidents of speeding through education as well as enforcement.

The need for police services to make our community better is a constant. Together we are making a difference. Thank your for your support.

Police Department Personnel

CHIEF
Allen M. Stratton

CAPTAIN
Paul A. Bouchard, Jr- *Retired 7-5-99*

ACTING CAPTAIN
Donald Bracci

SERGEANTS
Gary J. Pabis
Roger Tucker
Mark J. Krynicki
Raymond Kallaugher
Daniel E. Carr

PATROLMEN
Robert Pabis
Kenneth Konopka
Lawrence Henault
James H. Pirog
Donald Bouchard—Detective
John P. Siniscalchi—Court Officer
Dennis LaPlante—DARE Officer
Mark Paradis
Peter O. Laviolette
Glen Clark
Lawrence Rich III
Thomas Korzec
Timothy Kane, Jr.
Robert Zollo
Harold Swift
Clifton Graves
Christian Letendre
Camille Provost
Daniel Menard
Shawn Baldwin

ADMINISTRATIVE ASSISTANT
Lisa M. Corriveau

MATRONS
Lisa M. Corriveau
Nancy Kober-Frappier
Sandra Gregoire
Lucy Wood

CELL ATTENDANTS
Tom Cortis
Marc Duclos
Leo Plourde
Gary Saccomani

I. CRIMINAL COURT COMPLAINTS

OFFENSE CLASSIFICATION ADULT

Rape	1
Robbery	0
Assault Aggravated	12
Burglary/Breaking or Entering	3
Larceny/Theft	24
Vehicle Theft	2
Assault	22
Arson	1
Fraud	7
Stolen Property Offenses	15
Vandalism	2
Weapon Offenses	3
Drug Offenses/Possession/Sales	32
Driving Under the Influence	40
Liquor Law Violation	41
Protective Custody	18
Disorderly Conduct	5
Vagrancy	1
Other Offenses	86
Motor Vehicle Offenses	239
Forgery	1

OFFENSE CLASSIFICATION JUVENILE

Rape	0
Robbery	0
Assault Aggravated	2
Burglary/Breaking or Entering	0
Larceny/Theft	4
Vehicle Theft	0
Assault	8
Arson	1
Fraud	0
Stolen Property Offenses	0
Vandalism	2
Weapons Offenses	1
Drug Offenses/Possession/Sales	12
Driving Under the Influence	0
Liquor Law Violation	3
Protective Custody	0
Disorderly Conduct	1
Vagrancy	0
Other Offenses	6
Motor Vehicle Offenses	13
Runaway	4

II. PERSONS ARRESTED OR CHARGED OFFENSE TYPE

A. Criminal	306
B. Motor Vehicle	252
C. Protective Custody	18
TOTAL	**576**

III. PERSONS ARRESTED OR CHARGED BY AGE

A. Adults	519
B. Juvenile	57
TOTAL	**576**

IV. PERSONS ARRESTED OR CHARGED BY OFFENSE TYPE/AGE

A. **Criminal**	
Adults	262
Juvenile	44
B. **Motor Vehicle**	
Adults	239
Juvenile	13
C. **Protective Custody**	
Adults	18
Juvenile	0
TOTAL	**576**

V. PERSONS ARRESTED OR CHARGED BY SEX

A. **Adults Charged**	
Male	385
Female	116
B. **Juvenile**	
Male	41
Female	16
C. **Adults placed in protective custody**	
Male	16
Female	2
D. **Juveniles placed in protective custody**	
Male	0
Female	0
TOTAL	**576**

VI. PERSONS INCARCERATED BY AGE/SEX

A. **Adults**	
Males	86
Females	37
B. **Juveniles**	
Males	8
Females	5
TOTAL	**136**

VII. UNIFORM TRAFFIC OFFENSES

	civil	warning
Fail to use care stop/Start	2	14
Misuse of Reg. Plates	2	3
Load Spillage	4	4
Stop Sign/Red Lens Violations	73	59
Fail to keep right lane	3	2
Fail to yield to pedestrian	2	3
Improper Passing	11	4
Fail to stay marked lanes	21	20
Right on red violations	9	11
Allowing improper person to operate	1	1
Impeded operation	5	7
Seatbelt violation	15	47
School bus violation	5	5
Harsh & Objectionable noise	3	2
Speed greater than reasonable	192	163
Speeding	75	48
Height/Weight Violation	0	1
Fail to inspect MV	86	89
Name/Address fail to change	3	1
Violation of RMV Rules & Reg	1	1
Improper Display of Reg Plates	22	37
Defective Equipment	45	176
Child Restraint Fail to Use	3	0
Violation of License Restriction	2	0
Unregistered MV	7	1
Window Tint Improper	1	2
Unregistered Recreational Vehicle	2	0
Improper Use Aux Lights	0	1
Fail to Yield Fire Truck	1	0
No License/Reg Possession	24	18
Fail to Use Turn Signal	2	0
Display Blue Light w/o Permit	1	0
TOTAL	**640**	**717**

VIII. MOTOR VEHICLE VIOLATIONS BY TYPE

A. Uniform Traffic Citations	640
B. Warnings	717
C. Parking Violations	97
TOTAL	**1454**

IX. UNIFORM CRIME REPORT (FBI CRIME INDEX OFFENSES)

Forcible Rape	5
Robbery	0
Aggravated Assaults	102
Burglary	47
Larceny-Theft	201
Motor Vehicle Theft	15
Arson	7
TOTAL	**377**

X. BURGLARY BREAKDOWN

Forced Entry	36
Unlawful Entry	11
Attempted Forced Entry	0
TOTAL	**47**

XI. LARCENY BREAKDOWN

Larceny over $ 250	81
Larceny between $50 & $200	53
Larceny less then $ 50	67
TOTAL	**201**

XII. VEHICLE ACCIDENTS

Fatal Accidents	0
Personal Injury Accidents	153
Property Damage Accidents	164
TOTAL	**317**

XIII. PERSONS INJURED IN M/V ACCIDENTS

Persons Killed	0
Persons Injured	153
TOTAL	**153**

XIII. OTHER ACTIVITY PUBLIC LOG

Call Incidents	9293
Call Incidents needing further invest	1038
Alarms Investigated	1097
Hit & Run Property Damage Accidents	42
Lost/Missing Persons	47
Summons Served/ Various Jurisdiction	42
Suspicious Persons/Activity	1051
Deaths Investigated	4
Complaints/Obscene/Harassing Phone Calls	50
Towed M.V.'s	381
Domestic Disturbances	82
Vandalism	171

XIV. STOLEN PROPERTY BREAKDOWN

There was a total of $ 14,425 taken in breaks into homes.
There was a total of $ 9,643 taken in breaks into businesses.
There was a total of $ 95,869 taken in larcenies.
There was a total of $ 76,300 taken in motor vehicle thefts.
There was a total of $ -0- taken in robberies.
There was a grand total of $ 196,237 in property stolen in town in 1999.

XV. RECOVERED PROPERTY

There was a total of $ 39,222 in stolen property recovered.

XVI. COURT ACTIVITY

A. Arraignments	
Adults	463
Juveniles	19
TOTAL	**482**
B. Pretrials	
Adults	474
Juveniles	21
TOTAL	**495**
C. Trials	
Adults	108
Juveniles	8
TOTAL	**116**
D. Hearings	
Show Cause	325
Grand Jury	14
Motions	23
PreTrial Conferences	474
TOTAL	**836**

XVII. PERMITS ISSUED

Pistol Permits	257
F.I.D. Cards	89

XVIII. FEES COLLECTED

Pistol Permits	$5,400.
F.I.D. Cards	$2,025.
Video/Report Requests	$1,673.
Dealer Permits	-0-
Fingerprint Cards	$20.
Restitution Checks	$50.
TOTAL	**$9,168.**

STATISTICAL COMPARISON FOR UNIFORM CRIME REPORT-FBI CRIME INDEX

	1998	1999	% CHANGE
Criminal Homicide	0	0	0%
Rapes	2	5	150%
Robbery	7	0	-700%
Assault	64	102	+59%
Burglary/Residential	32	29	-9%
Burglary/Business	24	18	-25%
Larceny	149	201	+35%
Auto Theft	11	15	+36%
Arson	0	7	+700%
TOTAL	**289**	**377**	**+30%**

STATISTICAL COMPARISON FOR W.P.D. ACTIVITY INDEX

	1998	1999	% CHANGE
Call Incidents	9309	9293	-2%
Written Complaints	1091	1038	-4.9%
Alarms Responded To	960	1097	+14%
Protective Custody	24	18	-25%
Criminal Arrests	265	306	+15%
Motor Vehicle Arrests	326	252	-23%
Vandalism	112	171	+52.7%
Domestic Disturbance	84	82	-2.4%
Motor Vehicle Accidents-Fatal	1	0	-100%
Motor Vehicle Accidents-Injury	101	153	+51.5%
Property Damage	180	164	-8.9%
Motor Vehicle Accidents-Total	282	317	+12.4%

MOTOR VEHICLE VIOLATIONS CITED:

	1998	1999	% CHANGE
Civil	*	642	
Warnings	*	719	
Arrest	*	345	
Criminal	*	516	
TOTAL	**2309**	**2224**	**-3.7%**

**Data analysis change for '99*

UNIFORM CRIME REPORTING CLEARANCE RATES

	1998	1999
First 6 Months	39.5%	44%
Second 6 Months	29.7%	31%
TOTAL YEAR	**34.3%**	**38%**

FIRE DEPARTMENT

The Fire Department accepted the challenge of becoming the premiere provider of fire protection and emergency medical services in eastern Hampden County. Advancements in our fire-fighting arsenal were funded at the 1999 Town Meeting, allowing delivery of a new fire pumper, increasing our large diameter hose inventory, and upgrading our radio system. With the support of the Finance and Capital Finance Committees, capital money was appropriated to purchase a new standby emergency generator and replace the garage door control motors at Headquarters. These funds made for a safer work environment and improved customer service.

Our level of activity was up over last year for emergency responses. Fire responses were up 19%, emergency medical responses up 14% and transports to the hospital by Department ambulance up 13%. Our fire education programs were enhanced by the training of FF Dave Bourcier as a public educator, joining FF's Bill Manseau and Wendy Woolhouse in educating the community about fire safety. Our programs have reached out to include the Pre School and Elderly population of Wilbraham.

Our members were involved in two major fires this year. The Holyoke Church Fire saw two engines, a ladder, and chief officer respond from Wilbraham and assist in containing that blaze. On December 3,1999, the City of Worcester lost six firefighters in the Cold Storage Warehouse blaze and Wilbraham provided two engines with crews to as part of a regional task force protecting the city during recovery efforts. Captain Karl Nelson and Firefighters Dave Bourcier, Tom Shaw, and Rich Chase volunteered to help in sifting through the debris on a cold and rainy night. All members of the Department represented Wilbraham proudly during these horrific events.

The Department is feeling the effects of growth in our community. Increased activity, both emergency and non-emergency have strained our resources. I ask your thoughtful consideration at the 2000 Annual Town Meeting for funding the initial design and site assessment for a new police/fire/technology facility. You may have noticed members of the Department investing the last bit of sweat equity into our Headquarters, a lean too addition to store vehicles under. There is nothing more we can do to this facility, and Station 2 would require major capital monies for any upgrade. Given how our business has changed, facilities built nearly 50 years ago cannot accommodate our mission safely and effectively. The best value for the Town is to construct a modern facility designed to support our mission of the new Millennium

The other element of our mission is people. As Chief, I could not be prouder of my Department and its members. I invite you to browse the Department roster accompanying this report and consider the education, multiple tasks, and certifications your firefighters posses. These individuals have brought this Department to a new level, a level from which we will build upon. In the year 2000, our major focus will be working collectively to construct Standard Operating Procedures/Guidelines addressing the critical operational needs of the Town.

In 1999, we bid a fond farewell to Firefighters Warren "Rocky" Rothschild, who retired with over 30 years service and Vic Robidoux, who left to join the Hopkinton Fire Department, along with Fire Commissioner Frank Tencza, who retired from the Commission for a well-deserved rest. New faces to the Department were Firefighter/Paramedics Anthony Cerini and Jeff Legendere, both experienced firefighters who filled authorized vacancies due to retirement and Vic Robidoux's resignation. Eleanor Rotsko joined the administrative staff as a part time ambulance-billing clerk and Gary Petzold joined the Board of Fire Commissioners.

I thank the members of Local 1847 and the Call Department for their continued participation in moving our Department forward. I ask all residents thank out unsung heroes also, the staff of the many Town Offices that support our agency. The Town Administrator, the Treasurer, Town Accountant, and Assessor's all provide critical services to us, and we are grateful. The Police, DPW, and Central Dispatch Departments comprise our public safety cousins, and we continue to depend upon their services. The Library, Regional School, District CATV, Smoking Enforcement, and Council on Aging all assist in reaching the public. As a Town resident, you are lucky to live in a Town where your safety is a concern of every municipal department.

Respectfully Submitted
Kenneth R. Willette,
Fire Chief

Fire Department Roster

Position and Name	Serving Since	
Board of Fire Commissioners		
Alton McDonald, Chairman	1988	
Frank Tencza	1988 to 1999	
John Sampson	1996	
Gary Petzold	1999	
Medical Director		
Larry Robbins, MD		
Fire Chief, Forest Warden		
Kenneth R. Willette*	1977	EMT/Defib
Administrative Assistant		
Lena McCaffrey	1989	
Ambulance Billing Clerk		
Eleanor Roszko	1999	
Fire Inspector		
Nick Yarmac	1976	Cert. HazMat Tech
Captains		
Erv Laware	1974	EMT/Defib
Fran Nothe	1978	Assistant Fire Insp; Arson Invest.; EMT/ Defib
Karl Nelson	1977	Dept. Webmaster; EMT/Defib
Tom Laware	1975	EMT/Defib

Firefighters/EMT's		
Richard Ramponi	1979	Maint. Co-ord; EMT/Defib
Scott Facey	1979	EMT/Defib
David Bourcier*	1987	EMT/I; SAFE Educator; Dept. Historian
Pete Nothe*	1987	EMT/I; Paramedic Student; Technology Co-ord.
Tom Shaw*	1988	EMS Co-ord; EMT/I
Neal Johnson	1988	Asst Maint. Coord; EMT/Defib
Russell Mitchell	1989	Dispatch Trainer; EMT/D
Glenn Trevallion*	1990	Training Coord; EMT/Defib; Dive Team
William Manseau*	1993	SAFE Educator; EMT/I
Wendy Woolhouse*	1995	SAFE Educator; Dive Team; EMT/I
Dan Corliss*	1998	Quality/Assurance; Paramedic
William Sears*	1998	ALS Coord.; Paramedic; Dive Team
Lisa Clarkson*	1998	EMS Training; Paramedic
Paul Budaj*	1998	Paramedic
Anthony Cerini*	1999	Paramedic; Asst Technology Cord
Jeffe Legendere	1999	Paramedic; Dive Team
Call Firefighters		
Mark Haraysz	1970	Senior Call FF
David Bienvenue	1991	Industrial Specialist
Richard Chase	1993	EMT/Defib
Liz Dempsey	1998	EMT/I
Bruce O'Keefe*	1998	EMT/Defib
Jessica Bousquet	1998	EMT/Defib
Auxiliary Firefighters		
Tom Laware	1998	11th Grade
Erin Monihyan	1998	11th Grade
Mike Mitchell	1998	11th Grade

NOTE: All Career Members are Emergency Medical Technicians
* = Certified Firefighter or Graduate of Mass. Fire Academy Recruit Training

Fire Department Activity

Fire Emergency Responses: 434 for 1999; 370 for 1998

Includes	1999	1998
Structure fires	16	14
Vehicle fires	9	13
Electrical Fires	17	13
Carbon Monoxide Responses	16	20
Alarm Activations	133	111
Mutual Aid to Other Communities	19	2

$16,085,359 of property was endangered by fire and total losses are estimated at $186,650, a loss ratio of 1.1% and a protected ratio of 98.8%.

Emergency Medical Responses: 952 for 1999; 832 for 1998

Includes	1999	1998
Ambulance Transports	651	572

(Note:49% of ambulance transports needed Advanced Level Care)

Public Education/SAFE Program: 3288 students participated

Fire Prevention Inspections: 1410

Permits Issued: 1101

Permit Fees Collected and Turned Over to Treasurer: $ 16,775

CENTRAL DISPATCH

The personnel in Central Dispatch rely on their training and experience to provide the vital link between the public and the town's emergency services 24 hours a day, seven days a week. Central Dispatch is the primary answering point for the Town of Wilbraham's enhanced 9-1-1 system as well as the primary answering station for all the published emergency numbers for the town.

The Central Dispatch personnel have been trained, tested, and certified as Emergency Medical Dispatchers. This training enables dispatchers to provide pre-arrival medical instructions to callers with medical emergencies, in some cases starting life-saving procedures prior to the arrival of an ambulance.

Central Dispatch also serves as the town's 24-hour-a-day non-emergency information center, often being called upon to answer questions or pass on information pertaining to weather, school closing, road conditions, and other public concerns.

Tom Cortis, Supervisor

Mark Duclos
Anthony Gentile
Lisa Corriveau
Linda Ely
Shirley Rae
David Clark
Nancy Frappier
Sandra Gregoire

BOARD OF FIRE COMMISSIONERS

For 1999, the Board of Fire Commissioners continued providing guidance to Fire Chief Kenneth Willette in managing the fire protection needs of the Town. Meeting on a quarterly basis, the Commissioners reviewed activity reports, discussed developing trends, and assisted in budget analysis and preparation.

Commissioner Frank Tencza left the Board after serving for more then 12 years, several as Chairman of the Board. He also served on the Ambulance Study Committee, formed by the

Selectmen in 1991 to evaluate the Town's ambulance service. Frank's wit and probing questions enlivened many Board meetings and we wish him continued good health and relaxation.

Gary Petzold was appointed to fill Frank's vacancy. Gary, a Wilbraham native, is a former call firefighter and a member of the faculty at Minnechaug Regional High School. Gary's knowledge of the Town and the Fire Department allowed him to delve into the business of the Fire Commission immediately, ensuring the Board kept moving forward during this time of transition.

The Board has remained involved in advising the Town on long term needs for fire protection. Chairman Alton McDonald and Commissioner John Sampson serve on the Public Safety Facilities Study Committee and participated in writing the final recommendation, stating a new police/fire/technology facility be constructed in a location more centralized then current facilities. These facilities limit the design and size of apparatus that can be purchased, forcing the Chief to make decisions based on building needs, not customer needs. The Boston Road and Woodland Dell Fire Stations are literally bursting at the seams. The first step to solving this problem is to support funding money for initial design and site assessment at the 2000 Annual Town Meeting. This would provide a professional evaluation of our needs and propose a construction plan to address them. A future Town Meeting would vote on implementation of the plan, resulting in actual construction. The Board of Fire Commissioners ask your support at the 2000 Annual Town Meeting for funding the initial design and assessment phase.

The Fire Department responds to our needs with extreme dedication and true professionalism. We invite you to stop in at the Boston Road Headquarters to tour our main station and meet the members of the Department. You will be amazed at the depth of talent and versatility provided by our firefighters. For more information about the Department and fire safety in general, visit our website at **WWW.CI.WILBRAHAM.MA.US** and click on the fire department link.

Our thanks to the members of the Department for the fine work they have done and the co-operation given by other town boards and departments.

Respectfully Submitted
Alton McDonald, Chairman

LOCAL EMERGENCY PLANNING COMMITTEE
EMERGENCY MANAGEMENT

As required by Federal and State Law, our Local Emergency Planning Committee met to accept hazardous materials storage inventories and maintain an emergency response plan. In 1999, we updated our Comprehensive Emergency Management Plan with the Massachusetts

Emergency Management Agency and applied for state certification as a Provisional LEPC. If awarded, this certification will allow for small grants by the state to promote training and emergency awareness throughout the community.

The American Red Cross completed its survey of town sites for emergency shelters and the Board of Selectmen entered into a formal agreement with the Red cross to allow use of these facilities in exchange for agreement by the Red Cross to assist in supplying and staffing these shelters.

We also organized a public hearing on the Risk Management Plan submitted by Friendly Food Service Corporation for the storage of anhydrous ammonia. Friendly's relies on ammonia as a refrigerant and prepared this plan to advise the Town what is the most plausible and largest incident they predict would result in an ammonia release. This information will be integrated into our emergency planning.

In response to several weather events and Y2K, Department heads, the Town Administrator, and Committee members prepared to maintain essential services. Hurricane Floyd and Y2K had little or no impact on the Town, and this was due to the seamless preparation all Town departments participated in.

Future efforts include exercising and revising the Four Town Haz Mat Plan for Ludlow, Wilbraham, Palmer and Monson. At the request of the Citizens With Disabilities Commission, a simple form to report the presence of persons with special needs is included in the Town Report. Please review this and if appropriate, fill out and return according to the instructions. This information is crucial during an emergency and will allow us to provide better response to the needs of all residents.

LEPC Membership:
Chief Kenneth R. Willette, Chairman/Emergency Mgr.

Nick Yarmac, Co-Chair	CATV Dir. Caroline Cunningham
Chief Allan Stratton	Health Agent L. McCool
Selectman Frank Everton	Holly Jerdi, Friendly Food Service
Dispatch Supervisor Tom Cortis	Bruce Augusti, MEMA
Town Administrator Bill Fogarty	Ralph Guyer
DPW Dir. Ed Miga	Brad Pinney
Elder Affairs Dir. Dorothy Hooper	Tom Doyle

AMBULANCE OVERSIGHT COMMITTEE

Calendar year 1999 has shown an increase in both the quantity and quality of service of the Wilbraham Rescue Service which is an integral component of the Wilbraham Fire Department. Equipment now includes two fully equipped ambulances, a rescue boat, and an all-weather rescue vehicle. Our training program continues to upgrade the training of our

personnel; so that now 22 individuals have their basic EMT certification; furthermore five are qualified at the intermediate level. Six firefighters are certified as paramedics, with two more waiting for the next examination. One person is in training and will graduate in July 2000. Wilbraham is now licensed for advanced life support. In addition to this additional protection for our residents and for the thousands of individuals doing business in Wilbraham every day, we can provide back-up services to our neighboring towns through the mutual aid program. A number of our firefighters provided volunteer service during the recent tragedy in Worcester. Special thanks to our Medical Director, Dr. Larry Robbins, for supervising our training programs.

Calls for emergency medical service rose to 832 this year. Emergency ambulance transports to hospital were 572. In addition to our full-time firefighters, we have six individuals serving as call firefighters; three of these are qualified EMTs and one is studying for his paramedic certification. Brad Pinney has been appointed to the Ambulance Oversight Committee to fill a vacancy. Brad is a retired fire captain and brings many years of experience to the committee.

In surveying the future needs of Wilbraham, we support the efforts of the Public Safety Facilities Study Committee who have recently reported to the Board of Selectmen. To comply with current state regulations and standards we need to provide more space for our emergency medical services.

Alan S. Peck, M.D., Chairman
Kenneth R. Willette, Chief, ex-officio
Larry Robbins, D.O., Medical Director
Paula L. Chevrier, N.P.
Bradley W. Pinney
Timothy S. Rogers, Esq.

BUILDING DEPARTMENT

The Building Department processes the building, gas, electrical, and plumbing permits for all types of construction within the Town. This includes both new construction and any additions, alterations, renovations, re-siding and/or re-roofing your home. The Building Inspector is Lance Trevallion. Mr. Trevallion is in the Town Hall on a full-time basis and available to answer any building or zoning questions. The plumbing inspector is Bernie Sears. The electrical inspector is Dan Driscoll. Both the electrical and plumbing inspectors check in with the Town Hall at the end of each day for any inspections that have been requested.

This past year has been a very busy year for the Building Department. There has been quite a bit of new development along Boston Road and at the Woods of Wilbraham. A summary of building permits issued this past year is listed below.

Building Permits Issued during 1999

Type of Permit	Number	Estimated Cost
New Single Family Dwellings	49	$10,786,900.00
New Condos	51	$ 5,684,600.00
Residential- Addition/Alterations	204	$ 1,903,143.00
New Commercial	4	$ 4,236,800.00
Commercial- Addition/Alterations	7	$ 436,297.00
Swimming Pools	37	$ 522,147.00
Garages	8	$ 347,400.00
Sheds	30	$ 75,430.00
Wood Burning Stoves	17	$ 14,770.00
Signs	15	$ 26,475.00
Repair Fire Damage	1	$ 30,000.00
Demolitions	3	$ 7,088.00
Yearly Totals		$24,961,550.00

Lance Trevallion, Building Inspector

PLANNING BOARD

The Planning Board is composed of five members elected to overlapping five-year terms and one associate member appointed to a one-year term. The Board is charged under state law with the responsibility for regulating the subdivision of land and land use planning in the town of Wilbraham. The Planning Board reviews all petitions for variances and other zoning matters filed with the Zoning Board of Appeals. The Board also advises Town Meeting on local issues relating to development and zoning, working in close cooperation with the Building Inspector/Zoning Enforcement Officer.

1999 was another very active year for the Planning Board. The Planning Board met 24 times and held six public hearings.

Land development activity in Wilbraham continued at a strong pace reflecting the robust economy. Not unexpectedly, much of our time and energy were focused on reacting to the many residential and commercial projects proposed in the Town during the past year:

- The Planning Board approved 17 nonsubdivision plans submitted by property owners who were seeking to change existing property boundaries.

- The Planning Board approved five special permit applications. The Board issued special permits for a an estate lot at 821 Ridge Road, detached accessory buildings at 448 Stony Hill Road and 779 Main Street, an expansion of the Balise Ford dealership at 1979 Boston Road, and a driveway access easement for a proposed residence at 303 Mountain Road.

- The Planning Board approved nine applications for site plan approval in the Ridgeline and Hillside Overlay District.

- The Planning Board reviewed and provided written recommendations on 34 site plan referrals from the Zoning Board of Appeals.

Surprisingly, no subdivision applications were filed with the Planning Board in 1999. However, the Planning Board continued to focus considerable time and energy monitoring work in the previously approved subdivisions under our jurisdiction. At year's end, 21 residential subdivisions and one commercial subdivision were under various stages of construction.

As Wilbraham continues to develop and grow, the Planning Board remains committed to controlling development and future growth to the best of our ability using sound planning principles and reflecting the will of the townspeople. We try our best to anticipate the future and to develop whatever zoning is in the best interest of the town. For example, the Planning Board has been working closely with a Steering Committee of residents, business people and representatives of the Wilbraham Monson Academy to review zoning, traffic and pedestrian safety and other related issues in the Village Center (Crane Park area) of Wilbraham. The Planning Board has also been meeting with the local Chamber of Commerce to discuss improvements to commercial zoning along the Boston Road corridor. And the Planning Board has been working closely with the Open Space and Recreation Plan Committee to improve recreation and open space opportunities for our community.

Looking towards 2000, the Planning Board will be working to establish a Sidewalk Construction Fund. When subdivision sidewalks are deemed unnecessary, developers may voluntarily choose to contribute funds for the construction and repair of sidewalks elsewhere in the town. The goal is to repair and extend our existing sidewalk system without taxpayer money. The Board of Selectmen will administer the Sidewalk Construction Fund in concert with the Planning Board and the Department of Public Works with input from the Regional School District. The Planning Board will also be proposing numerous changes to the current Zoning By-Law at the Annual Town Meeting. Most changes will be to update regulations in terms of current practices and to modernize existing use definitions and procedures. Revisions to the sign regulations will also be proposed. We will be seeking input from townspeople on these subjects so that any proposed changes will be well thought out and will have wide support at Town Meeting.

At the annual Town election, Donald Williams was elected to a five-year term on the Board. In May, Associate Member James McEathron was appointed to serve on the Board, filling the vacancy created by the resignation of Jonathan Viens. Cynthia Shultz was appointed to the one-year term as an Associate Member, filling the position previously held by James McEathron. In June, the Planning Board reorganized and Richard Butler was elected Chairman, Eric Fuller was elected Vice Chairman, and Donald Williams was elected Clerk. Eric Fuller served on the Open Space and Recreation Plan Committee, Richard Butler and Edward Stevenson served on the Village Center Steering Committee, and Richard Butler

continued to serve as the Town's representative to the Pioneer Valley Regional Planning Commission. Planning and Community Development Administrator John Pearsall continued to function as the staff liaison between the Planning Board and other town boards and committees.

The Planning Board holds regularly scheduled meetings on Wednesdays at 7:00 PM. Specific dates and agendas for meetings may be obtained from the Planning Office. All meetings are open to the public and community participation from interested townspeople is always welcomed and encouraged. With your support we will continue to provide the very best possible service for our community in the year ahead.

Richard Butler, Chairman
Frederic Fuller III, Vice Chairman
Donald Williams, Clerk
Edward Stevenson
Jonathan Viens (resigned 5/3/99)
James McEathron (appointed 5/10/99)
Cynthia Shultz, Associate Member

CONSERVATION COMMISSION

The Conservation Commission's main function is to administer the state and local wetland protection statutes. Persons may request that the Commission determine whether wetland areas exist on their property. If a landowner desires to alter the wetlands, the area within 100' of the wetlands, a stream, brook or river or any area within 200' of a perennial stream, brook or river, the Commission must approve such activity and will issue conditions protecting those resource areas. The Commission also oversees almost 750 acres of conservation land throughout Wilbraham and is involved in developing long-range plans for the maintenance of those areas and the possibility of acquiring additional open space.

The Commission has attempted to work with developers to set aside significant amounts of open space in subdivisions. In 1999, eighteen public hearings were held for a variety of projects that required a Notice of Intent. Many additional hearings were held for applications filed as a Request for Determination.

In addition, the Commission continues to be involved with a variety of enforcement activities to make sure that landowners are in compliance with the wetland statutes. The Commission generally attempts to negotiate compliance with landowners before resorting to ticketing, fines or court proceedings. This year, there have been several fines issued to landowners that began work on their property prior to complying with all the regulations.

The Commission is always seeking contributions of additional open space and is prepared to assist landowners interested in donating land or interests(such as conservation easements) to the Town or to local trust organizations. One of the key concerns of the Commission is to try to connect existing open space parcels with smaller corridors of open space to maximize the visual and environmental impact of our publicly-owned open space.

The Commission continues to look for persons interested in becoming associate members. Associate members attend meetings and hearings, but do not vote at the hearings. They are appointed by the Commission. We are looking for individuals who are interested in the maintenance of existing conservation properties, open space planning and related activities. Interested persons should contact the Conservation Commission Office at the Town Hall.

Anyone interested in understanding how the state and local wetland statutes operate are invited to meet with the Commission. The Commission has available for sale at the Town Office Building a "Citizens Guide to Wilbraham Wetland Regulations" that describes the local By-law and regulations. The Commission generally meets twice a month at 7:00 PM in the Town Office Building. The actual meeting schedule is always posted prior to the meeting. Appointments may be made by contacting Margaret Everett, Secretary, in the Town Office Building.

Patricia Ross, Chairman
John Sullivan
Stoughton Smead
Linda Christman
Robert McMaster
Christopher Brown
Thomas Reavey

ZONING BOARD OF APPEALS

The purpose of the Board of Appeals is to act upon applications for special permits or variances which require ZBA approval, grievances of anyone unable to obtain a permit or enforcement action under the provisions of Chapter 40A or the Zoning Bylaws, and to review decisions of the Building Inspector after an appeal has been filed, and to issue comprehensive permits authorized by Chapter 40B.

The Board of Appeals consists of three full members and two associate members. All members of the board are appointed for three year terms.

This past year the board has granted several variances to landowners who needed relief from zoning regulations required in their district. The board also acted on several special permits for businesses along Boston Road.

Anyone interested in becoming a member of the board should contact the Board of Selectmen.

OPEN SPACE AND RECREATION PLAN COMMITTEE

The Open Space and Recreation Plan Committee ("Committee") finished its first draft of the revised Open Space and Recreation Plan ("the Plan") in December 1998 and solicited comments from the public and from other Town boards during early 1999. The Plan met with generally favorable reception from all concerned, and the Committee submitted the Plan to the state in the late spring. The Massachusetts Executive Office of Environmental Affairs,

Division of Conservation Services, granted conditional approval to the Plan in August 1999. The Committee continues to make noted revisions on the Plan and hopes to submit to the state a revised plan for final approval in the spring of 2000. With the conditional approval, the Town is eligible for certain land acquisition, historical preservation and recreational program grants and match grants from state and federal sources.

The Committee has established five overall goals for managing the Town's future that are included as the core of the Plan:

1. Develop an on-going base of support for the Plan.
2. Promote active growth management to protect rural atmosphere, scenic landscapes, historical sites and community character.
3. Plan for optimum use of recreation and conservation resources by Wilbraham residents.
4. Preserve and protect natural resources and wildlife habitat.
5. Improve pedestrian, bicycle and public transportation opportunities for Wilbraham residents.

The Committee has spent much of its time this past year in attempting to develop a broad public base of support for the Plan. This effort has culminated in a brochure published by the Committee that describes the Plan and the process suggested by the Plan as well as numerous outreach programs that have involved different aspects of the community. A notice concerning the Committee's activities was placed prominently on the flier that describes the Town Recreation Department's Winter-Spring 2000 offerings. This flier was sent home with each student in the public school system.

The Committee also established a number of active standing sub-committees in 1999, including a publicity committee, a trail development committee, a land acquisition and inventory committee, a land trust committee and liaison committees to the Historical Commission, Recreation Department, Conservation Commission and Planning Board.

One of the Committee's most important tasks in 2000 is to inventory all of the privately held, unprotected parcels with more than 10 acres in Town and evaluate each parcel as to its role in supporting the values enunciated in the Plan. Each parcel will be evaluated in terms of its visibility, scenic characteristics, historical features, environmental issues and recreational potential. This information will then be available to the Planning Board, Conservation Commission and other boards that make decisions regarding land use in Town.

For more information about the Plan or the Committee's work, residents may contact any member or the Committee or call John Pearsall, Director of Planning and Community Development (596-2806) or Recreation Director Tom Brennan (596-2816).

Robert McCollum, Co-Chair
Cathy Callaghan, Co-Chair
Stephen Bosworth
Coralie Gray
Lorelei Hewitt
Mark Kent
Mary Quigley
Denny Smith

Sealer of Weights and Measures

Item	Category	Adjusted	Sealed
Scales	Over 10,000 lbs.	1	3
	5000-10,000 lbs.	0	0
	100-5000 lbs.	0	0
	Under 100 lbs.	0	46
Weights	Metric		5
	Apothecary		3
Other Devices	Gasoline Pumps	2	105
	Oil and Grease Pumps	0	14

William H. Garvey, Jr.
Sealer of Weights and Measures

Village Center Steering Committee

The Board of Selectmen appointed this committee in February, 1999, to develop a vision of the village center for th4e next 20 to 30 years. Composed of Wilbraham center residents, business owners, educators, professionals, Chamber of Commerce and Planning Board members, the committee met on Tuesday evenings twice each month for three to four hours per session.

The committee has:

- Defined the village center as Main Street from Old Orchard south to Bruuer Pond, Faculty Street from Main Street West to Springfield Street, and Springfield Street from Main Street west to Faculty Street.

- Recommended to the Board of Selectmen improvements on Main Street regarding safety, traffic calming, parking, appearance and lighting.

- The committee worked to develop modern, uniform sign regulations with the village center. The objective is to preserve the character and appearance of the town center, enhance the safety and convenience of pedestrians, slow moving vehicles, promote the economic vitality of the village center businesses and professional practices, and be architecturally pleasing to visitors and residents alike.

- The committee developed and presented to the selectmen its concerns about potential changes that could impact the appearance of the village center and has made suggestions regarding establishment of an Historic District within the center.

- ❖ The committee is working at year's end on a village center zoning district to complete its recommendations to the Planning Board on modernizing the present Neighborhood Office and Neighborhood Shops zoning specifications.

- ❖ The committee plans to present a comprehensive report of all of its recommendations to the Board of Selectmen by June, 2000.

Richard C. Malley, Chairman
John Tenbrook, Asso. Chairman
Active members:
Paul Murray
Ted Stevenson
Dr. Molly Noonan
Michael O'Rourke
Marge Connell
Martha Rickson
Dr. Mike Margolis
Dick Butler
Tom Forcier
Barbara Fitzgerald
Marge Trimble
Steve Gray
Stoughton Smead

WILBRAHAM COUNCIL ON AGING

The Council on Aging provides services, programs and activities for the more than 2800 individuals in Wilbraham who are over the age of 60. The Senior Center is located at 88 Stony Hill Road in the former Pines School and is open from 8:00AM to 4:00PM, Monday through Friday. A variety of programs are offered for recreational and educational purposes with an emphasis on activities that will promote independence, health maintenance and wellness. Classes are able to be offered at no or low cost due to funding from the Town and Grants from the Commonwealth. Although the majority of participants are Town residents, the Center draws people from the surrounding communities as well.

Each noon, the Senior Center is the host for a hot, nutritious meal that is provided by Greater Springfield Senior Services, Inc. at a requested donation of $1.75. These meals are part of a nation-wide program which is funded by Title IIIC of the Older Americans Act. Home delivered meals are also provided through G.S.S.S.,Inc. The actual number of meals has dropped to slightly more than 9,500 per year, which follows the national trend. Home delivered meals have remained at the same number of around 8,000 meals. Meal Site manager, Helen Lindsey Barna provides everyone with a warm welcome and a friendly atmosphere and makes sure that the meal program runs smoothly.

The Senior Center receives the majority of its funding from the Town of Wilbraham. This funding supports three full time positions at the Senior Center and cost of operating the Senior Center. Additional funding is received from the Executive Office of Elder Affairs for special programming and a part time staff position. The Western Mass. Association of Councils on Aging also supports a 20 hour a week position through the Senior Aide Program. During this past year, 162 volunteers donated 5,636 hours of time at a value of $37,555.00. The Center would not be able to provide the activities and programs it does without their dedication and service.

Transportation for seniors and the disabled is provided through Mass. Services for Seniors. Reservations for rides are urged to be made at least 48 hours before needed. The cost of one way transportation has risen to $.50 in Wilbraham; $1.00, for any other Town within the immediate area, other trips are $2.00 for one way. The Senior Center has volunteer drivers who provide transportation for medical appointments and treatment. They graciously drive Seniors to their various appointments and wait for them. Their service is greatly appreciated by all of us.

The Council on Aging meets on the first Wednesday of each month at 7:15 PM at the Senior Center. The seven members are appointed by the Selectmen and serve three-year terms (individuals may be appointed for additional terms). The meetings are open to the public and we encourage residents of all ages to attend these meetings and provide input. The staff is always eager to have feedback from the community so that we may best meet the needs.

We are grateful for the large number of community members that support programs such SERVE (fka SHARE), SHINE, the S.A.L.T. Council, and the Lock Box program. We also appreciate the cooperation and support from the Wilbraham Fire and Police Departments, the Selectmen, Sen. Brian Lees and his staff, and Rep. Gale Candaras and her staff. A special note of thanks to the Hampden – Wilbraham Regional School District for the generous contribution in printing the newsletter and to the Friends of Wilbraham Seniors who provide for the postage.

Submitted by,

Theresa Munn, Chair
Barbara Fisk, Vice-Chair
Al Brazee, Treasurer
Marguerite Zwarycz, Secretary
Dorothy Hastings Hooper, Director of Elder Affairs
Fred Biel
Mary Irla
Rev. Robert Stuart, Pastoral Advisor

VETERANS SERVICES

The Department of Veterans Services is under the direction of the Office of the Commissioner of Veteran's Services of the Commonwealth of Massachusetts and is governed by Chapter 115 of the Massachusetts General Laws. The services provided by this office consist of financial assistance, especially with medical care in accordance with the standards and limitations of the Massachusetts Medical Directive, as well as referrals and consultations. All Veterans and their dependents should feel free to contact this office at 596-8111. We urge all veterans to bring a copy of their DD 214 discharge document to be placed on file in this office in case of loss or damage to the original. We can also help to obtain copies of military records if the original has been lost.

Annually we hold a Memorial Day Wreath Laying Ceremony at Glendale Cemetery and a Veteran's Day Tribute in November at the Soldier's Monument in the center of town. Many

thanks go to all who participated and made the events a success in 1999. Interested parties who would like to participate or speak in future programs are welcome and may contact me at any time.

Applications for Veteran's License Plates from the Department of Motor Vehicles are available in this office, as well as applications for military branch decals to be attached to the number plates. Also, information and applications for interment in one of the Commonwealth's Veterans Cemeteries located in Bourne, Cape Cod, and Agawam are available.

If you have misplaced your (or your husbands) discharge documents (form DD 214) we can help you obtain a copy from the National Personnel Records Center. This very important document will be needed whenever application for any kind of veterans benefits is made, including burial benefits, medical benefits (i.e. free prescriptions at the VA medical clinic pharmacies), annuities, bonuses, license plates and so on. We will also keep a copy on file if you submit it to this office in case you need it at some point in the future.

The Town has announced plans for a Granite Memorial to honor Wilbraham veterans from World War II, Korea, Vietnam and Desert Storm. Veterans and their families are encouraged to submit honorable discharge documents for veterans who were Wilbraham residents at the time they entered war time military service to ensure their inclusion.

The Commonwealth of Massachusetts Executive Office of Administration and Finance Department of Veterans Services Division has announced the availability of annuities in the amount of $1,500.00 payable in two equal payments in January and July to any wartime veteran who suffered service connected blindness, paralysis or other disability, or to the parents of a deceased veteran whose death occurred as a result of injury sustained or disease contracted during active service in time of war. Contact this office for more information or to make an application.

Richard J. Prochnow, Veterans Agent

Veterans Administration Toll-Free Numbers:

VA Benefits	1-800-827-1000
Life Insurance	1-800-669-8477
Dept Management Ctr.	1-800-827-0648
Education Loans	1-800-326-8276
Headstones and Markers	1-800-697-6947
Persian Gulf Helpline	1-800-PGW-VETS
CHAMPVA	1-800-733-8387
(TDD)	1-800-829-4833

Medical Center and Clinics:

Northampton/Leeds:	
Admissions:	584-4040
Appointments:	582-3037
Transportation:	582-3078
Mental Health:	582-3022
Pharmacy:	582-3028
Springfield:	
Appointments:	785-0301
Mental Health:	785-0304
Pharmacy:	785-0043

VA toll-free bulletin board called VA ONLINE
1-800-US1-VETS(871-8387)
internet address: http://www.va.gov/

COMMISSION ON DISABILITIES

The **Americans with Disabilities Act of 1990 (ADA)** provides a comprehensive national mandate for the elimination of discrimination against individuals with disabilities in employment, transportation, public accommodations, state and municipal government activities and telecommunications. **Massachusetts Constitutional Amendment, Article 114-1980** states: "No otherwise qualified handicapped individual shall, solely by reason of his handicap, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program or activity within the Commonwealth." Any city or town in the Commonwealth which accepts the provisions above is authorized to establish a Disability Commission. Commissions work with the Massachusetts Office on Disability (MOD) to carry out programs and activities designed to integrate people with disabilities more fully into their communities.

In Wilbraham, the Disability Commission consists of nine members, appointed by the selectmen. The majority of members must have a disability themselves or be an immediate family member of someone with a disability. One member of the commission must be an elected or appointed official of the town. Members are initially appointed in staggered one-, two-, and three-year terms. The commission must meet at least six times annually, keep records or its meetings and actions, and file an annual report.

Since its beginning, the Wilbraham Disability Commission has provided information and consultation to citizens of Wilbraham with disabilities and their families. Commission members have joined the town's Building Inspector in surveying Wilbraham's public buildings, monitoring compliance with ADA and Massachusetts standards. While most town buildings are currently accessible to persons with disabilities, the commission submitted its suggestions for further improvements to the Board of Selectmen. Commission members have surveyed Wilbraham's employment policies and procedures and provided consultation to restaurant owners and other businesses regarding their service and parking facilities. Members have toured elder housing sites and documented complaints. Due to negotiations with Greater Media Cable Company (now Charter Communications), Wilbraham citizens with disabilities have been granted a 10% discount on their cable bills. Advocacy by members of the commission has also resulted in copies of the warrant for town meeting being issued in large print, for interested citizens with visual impairment.

Most recently, the Wilbraham Disability Commission studied the town's recreational programs and facilities, hoping to create more opportunities for citizens with disabilities to fully participate. Members of the commission hope to become involved at the initial

planning stages for construction of new facilities, ensuring that these sites provide maximum access to all Wilbraham citizens, regardless of ability.

Elaine Scott, Chair	Evelyn O'Brien	Debbi McDonald
Joy C. Hibsher, Clerk	Anne Metayer	Donald F. Haynes
John (Jack) Chase	Susan Kramer	Vacancy (elected official)

William F. Fogarty, Town Administrator (liaison with selectmen)

WILBRAHAM HOUSING AUTHORITY

Effective January 2000 the Wilbraham Housing Authority will hold their regular monthly meeting on the second Thursday of each month at 7:00 p.m. Meetings are held at The Pines, 88 Stony Hill Road unless otherwise posted.

The Hampden County Sheriff's Dept., Work Release Program, did some painting for the Authority at Miles Morgan Court again this year. The interior of the Community Building was painted and scrubbed clean in a matter of days. The Sheriff's Dept., Work Release Program, did a wonderful job and all residents are happy with the freshly painted and clean interior of the building.

Last April the Minnechaug Track Teams, both the boys and the girls, (approximately 80 teenagers) and their coaches organized a spring clean up at Miles Morgan Court and The Pines for the second year. It is wonderful to see that number of young adults involved a community service project. They did a great job! In fact, the seniors and the students enjoy the program so much it was discussed that this would become an annual event.

The Authority is funded by The Department of Housing and Community Development in Boston. We provide housing to low income families, elderly and disabled individuals. Chapter 705 Family Housing and Chapter 667 Elderly/Disabled Housing is administered by the Authority. In our Chapter 667 program we have two types of housing, conventional elderly housing and congregate housing. Applications for all housing programs may be obtained by calling 543-1700 or stopping at the Wilbraham Housing Authority office, 88 Stony Hill Road, between 9:00 a.m. and 1:00 p.m. Monday through Friday.

The Wilbraham Housing Authority also rents property to the Town of Wilbraham for the Wilbraham Senior/Community Center and The Mulberry Country Day School. The building that houses the Senior Center/Community Center and Country Day School is fondly remembered by many long time Wilbraham residents as the "Old Pines School." Many Wilbraham residents that attended the Pines School as children are now going to that same facility for activities at the Senior Center/Community Center.

Michelle Lawler, Chairperson	Van Pelt Brower, Assistant Treasurer
Jason A. Burkins, Vice Chairperson	R. Earl Hermance, State Appointee
Richard D. Bourgeois, Treasurer	Carol Anne Young, Executive Director

HEALTH AGENT/TITLE V INSPECTOR

In May of 1999 I was hired as the new Board of Health Inspector, filling the position left by Dave Bodendorf. I am a registered sanitarian and have over ten years experience working in the public health field.

As a health inspector I have inspected all the food service and retail food establishments to assure compliance with the state sanitary code. Forty-eight food/retail food permits were issued. Other responsibilities include inspection of camps, beaches, pools, temporary food establishments, massage and tanning salons. During the summer periodic testing is done at Spec Pond and Five-Mile Pond to assure the water quality meets minimum standards for public beaches. The Minnechaug High School pool was upgraded and a new filter system installed to meet state requirements.

I assisted in the Flu Clinic by delivering the flu vaccine from the Public Health Department in Amherst to the nursing homes and Senior Center for immunizations.

Housing inspections, public health nuisances and complaints by citizens are investigated and when applicable dealt with in accordance with Mass General Laws relating to public health. All reportable diseases were documented and the proper agencies notified.

I continue to take at least twelve in-service credit courses a year relating to health regulations, communicable diseases, hazardous and solid waste, and Title V.

In addition to my obligation as a health inspector I have also been hired to take over all Title V related responsibilities. I witness all percolation tests, review and approve proposed septic designs, and inspect all soil absorption systems installed prior to covering. This year 130 septic plans were approved. Since I started in July I witnessed 52 percolation tests, and inspected 67 installations. The Title V work continues to be under the engineering department at the Town Hall.

Lorri McCool, Health Agent and Inspector

ANIMAL CONTROL

For 1999, a total of 1438 dogs were properly licensed in the Town of Wilbraham. According to the General Laws, "...whoever is the owner of a dog or a cat six months of age or older, shall cause such dog or cat to be vaccinated against rabies by a licensed veterinarian." Failure to have such a vaccination is subject to a $50 fine. License fees are $20.00 (if not spayed or neutered) and $10.00 if spayed or neutered. Failure to license your dog by July 1 is subject to a $6 late fee.

We received 935 calls regarding dogs, cats and various wildlife causing nuisances. Owners are reminded that a proper shelter is mandated by law for dogs. Many of the complaints received were for barking and roaming dogas. We have also received many complaints about persons walking their dogs on school grounds, cemeteries, and church properties, allowing their animals to defecate there. Persons should be reminded that most of these places are posted and dogs are not allowed. I would appreciate that dog owners be respectful in regards to such properties. As for Fountain Park, dogs are allowed there only if they are walked on a leash, the feces picked up after them. Owners not abiding by these regulations can result in action taken against them.

Every spring, a rabies clinic is set up in the town to accommodate residents. A minimum fee is charged and everyone is welcome to get their animals vaccinated

If you have any questions, please call 596-2006 and we will do our best to accommodate you. Thank you.

Gilles Turcotte, Animal Control Officer Anne Turcotte, Assistant Animal Control Officer

WILBRAHAM TOBACCO CONTROL CONSORTIUM

The Wilbraham Tobacco Control Consortium continues to provide services to Wilbraham, Ludlow, Monson, and Palmer through the Wilbraham Board of Health as the lead agency for a grant from the Massachusetts Department of Public Health.

During 1999, effort in Wilbraham were concentrated in the areas of youth access to tobacco products, cessation services for smokers who want to quit smoking, and community education on the adverse health effects of both mainstream and second-hand smoke.

Wilbraham tobacco retailers have continued to work in partnership with the consortium to ensure against tobacco sales to minors. Youth continue to have access to tobacco prouducts though social sources. Merchants were provided with informational signs to warn adults not to purchase tobacco products for minors. The problem of social source purchases will be a focus for the year 2000. Merchants were also provided with group training for their retail staff, which was well attended. Merchant education will continue to be a strategy in reducing youth access to tobacco products in Wilbraham.

Cessation services provided to 16 Wilbraham residents through group support and group hypnosis. Information regarding cessation services has been made available at the Town Office Building, the Library, and through the local newspapers. In partnership with Wilbraham Public Access Television and the Wilbraham-Monson Academy, the consortium developed a cable access quit smoking group for your, which is repeated periodically throughout the year.

The consortium represents the Board of Health on the School Health Advisory Council. A presentation was made to the school committee regarding available options for enforcing the smoke-free campus policy established by state education reform legislation. These efforts are ongoing.

Sarah McColgan, Director

DRUG ABUSE RESISTANCE EDUCATION

I am excited to report that our D.A.R.E. program is one of only ten communities in the United States recently selected to pilot a newly revised D.A.R.E. Parent Program curriculum. Certain community members will have the opportunity to contribute vital information while participating and evaluating this new program in the early part of 2000.

The Wilbraham D.A.R.E. program continues to be a tremendous success. Credit for this achievement can be traced to the strong collaborative efforts of the community partnerships that support the fundamental principals or our message. Established alliances with our schools, local government, community organizations, citizens and businesses have reinforced our objectives of teaching our children to resist drugs and violence. Wilbraham's D.A.R.E. program has been recognized as a national model due to these accomplishments and has often been described as *"community policing at it's best."*

A strong commitment to the D.A.R.E. objective is our partnership with the Scantic Valley YMCA here in Wilbraham. Through the fundraising efforts of their annual D.A.R.E./Scantic Valley Y golf tournament, funding has been provided to purchase the necessary educational and motivational materials required to successfully deliver the program goals. This contribution has also provided for the expenses of in-service training for the D.A.R.E. instructors.

Before we can change behaviors, we first and foremost must change the perception of drugs and violence as viewed by society and young people today. We continue to meet this objective by delivering the D.A.R.E. curriculum in grades one, three, five, eight, ten and a parenting program as well. In 1998 our program received a $13.375.00 grant from the Executive Office of Public Safety funded through the cigarette tobacco tax. This subsidy provided the necessary funding for assistance of our part-time D.A.R.E. officers Sgt. Raymond Kallaugher, Officers Robert Zollo and Daniel Menard. This funding also allowed us to train an additional D.A.R.E. instructor; Officer Timothy Kane.

The D.A.R.E. program offers students training in conflict resolution skills and addresses anger management. Many communities across America are concerned with recent outbreaks of violent acts within their schools. It is comforting to know that the D.A.R.E. junior high school curriculum offered to our Wilbraham students addresses these concerns.

In closing I would like to share a statement that summarizes our objective in D.A.R.E.:

"It is easier to build a child than it is to repair an adult."

Respectfully submitted,
Dennis J. LaPlante, D.A.R.E. Coordinator

BOARD OF CEMETERY COMMISSIONERS

The shading of the somber-faced angel in the picture shows the effects of many years of acid rain. Added to that damage is that of a hundred or more New England winters, which taken together have made many of our historic Wilbraham cemetery stones unreadable for our local historians, both professional and those of school-age.

This picture shows that the sandstone material quarried locally, stands up the best of all the types of historic stone material used. Other materials, which were also used by our forebears, include white marble and even a few stones of three-inch thick slate. By far, the "East Longmeadow" sandstone best withstands the rigors of our New England winters.

For those monuments which have not fared so well and which have been broken, several years ago your commissioners devised a practical and moderate-cost method of preserving our historical monuments. This system which enables a monument cracked or broken by weather, lawn maintenance crews or even some well-intentioned visitors to be restored by the use of a heavy duty stainless steel "collar" which is wrapped around the stone. Special epoxies are used to make sure the steel collar supports the weight of the old stone.

We continue to be thankful to Wilbraham resident Dick Kleeberg, president of Kleeberg Sheet Metal, for engineering this collar system for use in all Wilbraham cemeteries and for continuing to provide them at no cost to the people of Wilbraham.

In Adams Cemetery, the commissioners replaced a bronze plaque on a monument, which was stolen by thieves who pried it from a gravesite. Also, in Adams, about an acre of land which was originally owned by Deacon John Adams, the first cemetery commissioner, and which was acquired by the town from the Schrade estate in 1969 has been laid out into individual cemetery lots. This land, to be known as the "Eastern Section" will be available for purchase in the spring of 2000.

Besides repairing our Wilbraham "history cast in stone", your commissioners also believe that it is their responsibility to plan for the future. In 1998, the board presented the Town

Meeting with a plan, which was approved, to have several acres donated by the Blake family to the town to be reserved for East Wilbraham Cemetery expansion.

The newly constructed East Wilbraham Cemetery entrance road has made many more townspeople aware of the cemetery and as dramatically increased its beauty. We also have realized the sale of may more lots as people have discovered this "previously hidden" town treasure.

In 1999, the board learned of the sale of a large parcel of land adjacent to Glendale Cemetery. With the assistance of the Board of Selectmen and Town Administrator William J. Fogarty, the town acquired just over an acre contiguous to the north side of the cemetery.

Presently it is grazing land and since cemetery expansion is some years away, the commissioners are discussing the possibility of leasing the land to a local farmer for grazing.

The town cemetery system had 14 burials during calendar year 1999. This number fluctuates from 10 to about 16 per year. With the recent land acquisitions, the commission has more than enough space for about 10,000 additional burials in Wilbraham. Based on past burial statistics, this is probably enough space to last the town into the fourth millennium!

Besides planning for the future with land acquisition, the board also has tried to encourage financial independence and stability. One way to do this is to continue to encourage the establishment of a named Family Trust, which can be set up by any lot holder. In the financial section of the town report is a list of each named Family Trust, which has been established.

Current rules require the payment of $500 dollars, which can be made in several increments in order for the Family Trust to be established and then to be listed each year in the Annual Town Report. The funds are invested and only the interest will be spent for cemetery maintenance and improvement programs. Contact the commissioners for further information.

The commissioners note with sadness the passing of Richard A. Piaget who served as Glendale Cemetery Commissioner from 1990 to 1996. Dick was the financial person on the board and it was he who set up our present budgeting system. His family and the community will miss him.

Respectfully submitted,

J. Bruce Tingle, Chair
Peter W. Ablondi, Vice-chair
Donna L. Fountain, Clerk

RECREATION DEPARTMENT

Life was meant to be lived. -- Eleanor Roosevelt

The Wilbraham Recreation Department experienced a year of tremendous change in 1999. Anthony Herdemian resigned after 18 years as the Parks and Recreation Director and Barbara St. Germain retired after 11 years as the secretary of the Department, leaving the town of Wilbraham a much better place than they found it. They certainly made a difference in the community and I thank them both for their professionalism and attention to detail.

Personnel changes within the Department included the hiring of myself, Thomas J. Brennan on March 1, 1999 as the Parks and Recreation Director, Merrie Kaye on November 2 , 1999 as the Department secretary and Shannon Bristol on December 20, 1999 as the Assistant Recreation Director. We all appreciate the hard work and dedication that was personified by our predecessors. It certainly helped with the transition.

The scope of Recreation, as it pertains to Wilbraham, involves items such as field and facility improvements, athletics, special interest classes, trips, Spec Pond activities and future needs. In regards to field and facility improvements, residents may have noticed a number of them. Spec Pond football field has been described as looking as if it came from a Norman Rockwell painting. The field is irrigated and is on a regular maintenance program. Soccer championships were held at Spec Pond and were taped by Wilbraham Public Access. Thank you Caroline Cunningham and crew! Soule Road Field was rehabilitated and used for baseball and paving at Spec Pond began in November.

Athletics continue to be the most popular Recreation Department offering, serving over 600 children each season. Significant growth in Football and Boys and Girls Lacrosse occurred in 1999 with every indication that it will continue to grow. Some of the new programs that were offered in 1999 include a Boys Lacrosse Camp, a Girls Lacrosse Camp, a teen Outdoor Adventure Camp and a 10-12 Boys Baseball Tournament.

Our after-school classes continue to be a big draw with increased enrollment in Self-Defense Classes and Dance Classes. Trip highlights in 1999 include a trip to the Bronx Zoo, a winter trip to New York City and a Red Sox game in Boston.

Spec Pond members enjoyed a great year this summer with increased enrollment for the Spec Pond beach and the Spec Pond Adventure Program. The paddle boats also proved to be a great addition to the beach. With swimming, sunbathing, fishing, picnicking, day camp, pavilion rentals and boating, Spec Pond may be small in size but large in amenities.

Future Recreation Projects include the drilling of a well and the installation of irrigation at Soule Road School Field. Field #2 at the Wilbraham Middle School will finally have a drainage system installed. Spec Pond Pavilion will be scheduled to undergo kitchen and bathroom renovations as well as having a new barbecue pit built.

There are many special projects that the Recreation Department would like to see happen, most importantly, the addition of a Senior Center/Community Center that would include a gymnasium; indoor swimming pool; classroom facilities; fitness, computer and teen center plus a full sized Senior Center. The installation of lights at Spec Pond would allow for increased use of the facilities for both children and adults. Additional field development would allow us to rest fields on a regular basis thereby saving money on field rehabilitation.

Wouldn't it be nice... --Beach Boys

The Recreation Department, The Recreation Commission and the Friends of Recreation would like to take a moment and thank the volunteers who make it possible for us to offer these programs. Each season, over 100 volunteers take time out of their personal schedules to teach the children of Wilbraham the finer aspects of being involved in sports. While these children are learning how to hit a baseball, kick a soccer ball or maybe throw a football, there is so much more that they are learning. They are learning how to get along with each other; how to exhibit sportsmanship; how to share; how to take instruction; how to show respect; the benefits of hard work and many other characteristics that are so significant in the development of young people. What our children do after school and who they spend their time with are important factors in the development of each child. This, we take very seriously.

Thomas J. Brennan
Parks and Recreation Director

RECREATION COMMISSION
John O'Connor, Chairman
Trant Campbell, Vice Chairman
Mary Burnham, Secretary
Francis Bloom, F.O.R. Liaison
Mary Quigley
Joel Castleman
Mark Jones

FRIENDS OF RECREATION
Brad Pinney, President
Keith Person, Vice President
Lori Hewitt, Secretary
Dave Danker, Treasurer
Jim Slattery
Gerry Ferzoco

WILBRAHAM PUBLIC LIBRARY

Poised on the turn of the century and millennium, the Wilbraham Public Library made important strides into the future during 1999. The library Long Range Planning Committee formed in January and completed its work in October with new goals and objectives for the next three years. Through the C/WMARS network, the library changed its computer system for the online catalog, circulation, and cataloging functions also within the January to October timeframe. These major initiatives were at the forefront of library activities throughout the year.

The Long Range Planning Committee, comprised of six library staff members and trustees and eight representatives from different age groups and interests, convened in January to develop a vision of library service in Wilbraham and chart a course for realizing that vision. Through using the American Library Association's new Planning for Results planning process, the committee progressed from looking at the Town and the present and future needs of its residents, to analyzing current library services, and finally to redirecting the library's future efforts to more effectively meet those needs.

To assist with this process the library commissioned the Social and Demographic Research Institute (SADRI) of the Local Community Research Group of the University of Massachusetts to carry out a telephone survey and focus group discussions and develop a report with recommendations based on their findings. During this survey SADRI staff conducted telephone interviews with 250 Wilbraham residents regarding their satisfaction with the library, its staff and its services. The focus groups targeted senior citizens, teenagers, parents, and the business and professional community in Wilbraham. The discussion leaders guided these four groups through a series of open-ended questions to determine their views of current library services, facilities, and staff, and what changes they would like to see in the future. An overwhelming majority of people expressed that overall they were very satisfied with the library, especially with library staff. However, there was room for improvements in a few areas, notably the library building and the library's visibility in the community.

Through a series of tasks the Long Range Planning Committee combined the results of the SADRI study and their own work to identify the community needs the library could best address. Library staff and trustee members of the committee then wrote goals and objectives for the next three years for selected service responses as defined by Planning for Results. These included current topics and titles, general information, cultural awareness, and lifelong learning. Also, the committee wrote goals and objectives in the areas of public relations and facilities management. The plan is available at the library.

The second major undertaking for the library this year was the launching of a new web-based computer system with increased on-line capabilities through the C/WMARS network consortium. Library staff worked all year upgrading computer connections and equipment and preparing library data in anticipation of changing over to the new system in the fall. The new computer system, shared with sixty full member libraries, allows easy access to members' catalogs from the library or at home and many other new and enhanced features. Visit the network's website at www.cwmars.org. Also in technology the library increased public Internet access from three to five computers, including one in the children's section, and added computers for staff use at the reference and children's librarians' desks.

New hires this year included Patricia McCollum, who replaced Eleanor Rotsko as Library Administrative Secretary in October, and Mary Bell, who started as Library Page in August, replacing Maura Talmadge. Kate Theoharides also worked at the library for sixteen weeks from January through May as part of the Minnechaug student intern program.

Building improvements in 1999 included installation of a new roof drainage system, correction of drainage problems on the southeast side of the building, repaving the parking lot and Crane Park Drive, and redecorating the Brooks Room. With help from the Friends of the Library the library also purchased new shelving for children's videos.

In terms of use by the public, according to the 1999 ARIS reports from the Massachusetts Board of Library Commissioners, in most categories the Wilbraham Public Library continues to be ranked among the top ten libraries in the state in the 10,000 to 14,999 population group. During 1999 it ranked third in the number of people visiting the library weekly, and it is one of only three Massachusetts libraries of its size that is open on Saturdays year round. With limited space for collection growth the library ranked fifteenth out of the fifty-five libraries in its group for the size of the collection. The library's in-house statistics indicate that collection growth was limited to 4.5% in 1999.

Among the highlights for the year were the library's thirtieth anniversary at Crane Park Drive celebrated in April with music, speeches, an exhibit of old library photographs and memorabilia, and refreshments. The library also conducted numerous programs including two book discussion group series, the formation a writer's group and a new daytime reading group for adults, three seasons of pre-school storytimes sessions, the eight-week summer reading program for children, the Friend's annual art show, and various other special events for all ages. These programs were funded through a combination of grants and Friends' money. The library also increased communication with the school and public librarians in Wilbraham and Hampden this year, initiating regular meetings and promoting greater cooperation. In addition, the library hosted its first combined student and teacher art show in November.

The Library Trustees and I would like to thank the library staff for their hard work, dedication, and good customer service. We also thank all the volunteers who generously gave their time to support library services with special thanks to the Lower Pioneer Valley Collaborative program students and teachers who volunteer every week during the school year. Also, thank you to the many civic groups, businesses, and individuals who contributed donations to the library for projects such as the Brooks Room redecorating and for the development of special collections. Lastly, thank you to the Wilbraham Friends of the Library and the Wilbraham Library Memorial-Endowment Fund for their continued support of library services and collections, with special thanks to their presidents, Tricia Sherbow and Joe McGranahan, respectively.

Respectfully submitted
Christine Bergquist
Library Director

Library Statistics 1999

Holdings Information	**Adult**	**Children**	**Total**
Volumes of books	38,193	22,532	60,725
Periodical issues[1]	6,300	700	7,000
Videotapes	1,853	835	2.688
Audio books	1,530	500	2,030
Music on CD	664	156	820
Music on cassettes	31	87	118
Puppets		167	167
Computer software	53	15	68
Multi-media kits		25	25
Equipment			3
Total items	**48,627**	**25,017**	**73,644**
Circulation[2]			
Total Circulation			**195,403**
Other Statistics			
Registered borrowers			10,892
Number of reference questions	4,761	9,300[1]	14,061
Materials delivered			2,063
Children's programs		225	225
Attendance at children's programs		4,352	4,352
Programs for adults	53		53
Attendance at adult programs		1,140	1,140
Computers for public use	11	5	16
Hours of registered word processing use		491	491
Hours of registered children's games use	832		832
People trained on the computers	61		61
Registered Internet users[1]			950
Meetings held in Brooks Room			164
Meetings held in Cutler Room			85
Volunteers			66
Volunteer hours			1,397
Books donated			4,180
Donated books added to the collection			209
Items purchased[1]			6,750
Items discarded[1]			3,500
Interlibrary loans to other libraries			1,085
Interlibrary loans from other libraries			1,046

[1]Estimate

[2]Limited 1999 statistics available due to changeover to new computer system

WILBRAHAM PUBLIC ACCESS CABLE TELEVISION

Highlights for 1999 include the expansion of station space into the front section of the **Little Red Schoolhouse** to better accommodate administrative, meeting, and broadcast activities. The back of the building is dedicated to studio and editing functions. The interior has been upgraded with a remodeled bathroom, fresh paint, etc. Outside front stairs have been reconstructed.

Channels 5 and 62 were split to accommodate increased programming. Channel 5 is dedicated to community programming, and Channel 62 is MCET (Massachusetts Corporation for Educational Telecommunications) programming that has been added to enhance community education and enrichment. MCET allows HWRSD Schools and Wilbraham residents access to state educational programming for grades K through Adult education. Operational improvements include a computerized videotape library and an updated rules and procedures handbook.

Much excitement has focused on the addition of new equipment including three digital studio cameras and a digital edit suite. The result will be ongoing improvement in audio and video broadcast quality. Other new equipment includes a digital field camera, new microphones, a field audio mixer, a computer, scanner and printer.

Positive relations with the schools are ongoing through continuation of the internship program, coverage and broadcasting of school committee meetings, school sports, and other significant events. The interns produced a unique series of programs designed to acquaint residents with the employees and functions of various town departments (**Get to Know Your Town Wilbraham!**).

Wilbraham Public Access was invited to document and produce a segment covering the 15th Annual Peach Festival for the National Library of Congress, Local Legacy Project.

Caroline Cunningham continues her leadership as Executive Director. Two part-time staff members were hired with grant money to assist her until May 2000.

Honorable Mention was awarded for a WPA-produced program **Fuel of the Future** at the 1999 EarthVision Santa Cruz Environmental Film and Video Festival Competition in CA.

Public Access TV is available to Wilbraham residents as a means of communication, to share information and bring community events into the homes of Wilbraham. Producer training programs are offered to residents throughout the year. Completion of training qualifies new producers to make full use of the studio's facilities and equipment.

For further information, stop by the studio at 28 Springfield Street or call 599-0940. Notices for the Community Calendar may be faxed to 596-3950 at least a week in advance.

Wilbraham Public Access Television Committee Members:

Claudette Burque, Chair	Linda Fuller
Ray Syriac, Vice-Chair	Tom Nestor
Sandy Karplus, Secretary	Mary Ripley
Sandra Belcastro	Richard Scott

CULTURAL COUNCIL

The Wilbraham Cultural Council (WCC) promotes cultural events in the community. They range from funding blues in the classroom to the Wilbraham Men's Glee Club and Community Chorus concerts. Its mission is to promote excellence, access, education and diversity in the arts, humanities and interpretive sciences in order to improve the quality of life for all in Wilbraham.

Thirty-eight applications were received. Many of the applications had merit. Since only $5,997 from the state was available for funding, the proposals were closely reviewed, discussed and debated. Those with a close connection to the community were selected.

All Cultural Council meetings are posted and open to the public. Your involvement is welcome, especially at the community input meeting to be announced in the fall. The following is a list of applicants that were funded by the council.

List of Applicants Funded by the Wilbraham Cultural Council for FY 2000:

Art Tipaldi/Minnechaug Regional H.S.	"Blues in the Classroom"
Wilbraham Public Library	Melvin G. Williams, PhD, Historian
Wilbraham Community Chorus	Holiday Concert
Wilbraham Men's Glee Club	April Concert
Wilbraham Hampden Rotary Club	Barbershop Quartet contest
Stony Hill School	"Very Hungry Caterpillar"
Stony Hill School	SSO Woodwinds concert
Soule Rd. School	SSO Woodwinds
Soule Rd. School	Springfield Science Museum
Soule Rd. School	Underground RR Theater
Soule Rd. School	Hampstead Players
Soule Rd. School	Somers Mt. Museum
Deborah F. Thompson	Calvin Theater "Very Hungry Caterpillar"
Memorial School	SSO Concert
Memorial School	Underground RR

Some of the funded projects were part of the state PASS program that funds cultural field trips for children, grades pre-kindergarten through grade 12, by subsidizing the cost of admission to attend programs in the arts, humanities and interpretive sciences.

Please note that individuals, civic groups, town and school departments who donate funds to the WCC are eligible for matching state grants. Several fund-raising events by the council are in the planning stages for next year in order to increase the amount of funds that will be available.

For more information about how the council operates, its guidelines and state overviews, visit online at *www. masscultural council.org.*

We hope that all the Wilbraham residents, from seniors to school children, will benefit from this valuable town asset and that we can bring more cultural events into your lives!

Respectfully submitted,

Jennifer Chapin, Chairperson
Judy L. VanRaalte, Co-Chair
Charles F. Bennett, Secretary
Carolyn Zawacki, Treasurer
Lee Fontaine
Barbara Los
Barbara S. Ziskind
Sharon Tellier

COMMUNITY GARDENS

The Conservation Commission sponsors the Community Garden project, which is located near the intersection of Glendale and Monson Roads, on conservation land formerly known as the "Richmond Chicken Farm". The Community Garden project has been in operation for 26 years, since the time that this conservation tract was originally acquired. The year 1999 was another excellent year for participation, with 45 gardeners renting plots.

Additional land was plowed to make more space available. Improvements for 1999 included: obtaining another seed grant from "America the Beautiful" which was worth over $1,500 and supplying each gardener with $30 of free seeds; a surplus storage shed was donated by the Wilbraham Firefighters Local 1847; rigging services were donated by R & S Towing, to move the shed to the garden site; and two wheelbarrows for garden clean-up were obtained, using surplus garden funds.

As another longer term innovation, the possibility of providing water to the garden area is being pursued via a grant from the Massachusetts Technology Collaborative; at this point, a preliminary project description, using renewable energy sources, has been submitted for consideration.

Garden plots are a very generous 25 by 50 feet, plowed and ready to go, at $10/year plot rental; the project is fully self-supporting, at no cost to the Town. Garden participants enjoy growing a wide variety of vegetables and flowers, from "A" (asters) to "Z" (zucchini).

If you are interested in joining Wilbraham Community Gardens, you may contact the garden coordinator at 596-6072, or the Selectmen's Office at 596- 2805 for more information.

HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT

621 Main Street
Wilbraham, Massachusetts

1999 REGIONAL SCHOOL DISTRICT TOWN REPORT

"Excellence First, Learning Always"

As we end this century and begin to enter the new millennium, the Hampden-Wilbraham Regional School District continues to focus its efforts on preparing students to live and work in the 21st century. The district continues to meet the challenges of dealing with a growing student population while continuing to deliver a quality educational program that is evident in a pattern of sustained excellence in student performance. The Hampden-Wilbraham Regional School District is committed to providing all students with high quality instruction and educational opportunities. The future is bright and, with the help of the two towns, the HWRSD will continue to excel in providing an optimal educational environment for our students.

District Initiatives

Construction Projects

There were many capital projects in different stages of completion throughout 1999. The Hampden-Wilbraham Regional School District Building Committee successfully guided the completion of the Stony Hill Elementary renovation project and met the construction timeline in order to allow all Mile Tree students to relocate to Stony Hill in the fall of 1999. The re-dedication ceremony was held November 7, 1999, with Senator Brian Lees in attendance. On September 1, 1999, M. Jane Leone, Principal of Mile Tree, and a staff of over 30 teachers, paraprofessionals and support personnel opened the doors to 296 students in grades 1 through 4. The building has been completely renovated within budget limits, and will house grades 2-6 for SY 2000-2001.

Mile Tree Elementary was closed in June of 1999 to allow for the renovation of the existing building which entailed demolishing several classroom walls and removing the stage in the cafetorium. As of December 1999, Mile Tree was 80% completed and is expected to be finished by June 2000, on time and on budget. Mile Tree will be the Early Childhood Center for Wilbraham pre-school, kindergarten, and grade 1 students. In the fall of 2000, all kindergarten students and first graders in Wilbraham will attend school at Mile Tree, thereby relieving the remaining elementary buildings of overcrowding.

The completion of Stony Hill and Mile Tree will be the beginning of a reorganization plan in Wilbraham involving grades K-6 for 2000-2001. Both Stony Hill and Mile Tree construction projects qualify for 67% reimbursement by the Department of Education School Building Assistance Grant Program.

Minnechaug Regional High School had several capital projects undertaken simultaneously during 1999. The Towns allowed the Hampden-Wilbraham Regional School Committee to bond for $1.5 million to replace 60% of the roof, replace the boilers, repair the pool filtration system, purchase new doors for the main entrances to the front of the building, install a wooden floor in the old gym, replace the lockers in the girl's locker room, and complete other small projects as remaining funds allowed. As of December 1999, the roof, pool, and boiler projects were successfully completed, with the gym floor installed, but not completely finished for student use. The remainder of the projects will be completed between January and May 2000.

Wilbraham Middle School had major renovations completed to the univent heating and air circulating system and exterior drainage around the building in an effort to address air quality issues at the school. The

Wilbraham Finance committee and Selectmen supported the repairs to the air circulation system and drainage issues by appropriating the funds to complete the work during the summer and fall of 1999.

Curriculum

High expectations for students – an important indicator of the quality of any educational program – are embodied in the curriculum for each content area in the Hampden-Wilbraham Regional School District.

The past four years have been productive and successful in the completion of a coordinated sequential curriculum that reflects the state frameworks in language arts, math, foreign language, science, social studies, art, music, health and physical education. The completion of these curriculum goals has resulted in a significant, positive impact on the successful performance of our students on MCAS tests.

In tandem with the creation of an aligned, correlated curriculum, K-12, is the development of meaningful assessments that accurately reflect what students know and are able to do at each grade level. The HWRSD continues to meet the accountability standard of curriculum development that states that the written curriculum must be the tested curriculum, and the tested curriculum and written curriculum should be what is taught in our classrooms. A comprehensive assessment plan has been implemented that measures student achievement based on national norms by administering the ITBS in grades 3, 5, 6, 7, and 9. The state requires we administer the MCAS tests in grades 4, 8 and 10. Students who score above the 97th percentile in grade 7 on the ITBS qualify for the Johns Hopkins Gifted and Talented Program in the district.

As part of the assessment program, staff has begun to develop portfolio standards for students in grades K-12 and continue to utilize open-ended questions in all content areas with matching scoring guides (rubrics) that align with the state tests. Students are writing in every area and being held to high performance standards.

Technology

The Hampden-Wilbraham Regional School District's five-year technology plan continues to provide guidance for the purchase and implementation of technology-enhanced learning opportunities in our buildings. The computer lab at Thornton Burgess has changed to a PC lab, and improvements were made in 1999 with the purchase of six new computers. Upgrades were completed on computers in all elementary buildings to allow for web publishing. At Minnechaug Regional High School, the H-15 writing lab was upgraded, and new computers were added to the lab to accommodate 25 stations. The math department at MRHS received 10 new computers, and new software and upgrades were installed in the D-5 (business department) lab computers. Color scanners were purchased through a grant and installed at the MRHS library, Green Meadows, Soule Road, and Thornton Burgess. All school nurses received new computers for their record-keeping, and 17 new computers were purchased through special education and Title I grants for our resource rooms.

At Stony Hill Elementary, 108 computers were purchased and installed through the construction bond. The library at Stony Hill will be automated by the end of the year so students can use an electronic card catalog to locate and check out materials.

All classrooms in all buildings are connected to the Internet, and continue to provide optimal learning experiences for HWRSD students.

Adult Community Education and Recreation

This program was created in 1997 and, under the direction of Ned Doyle since its inception, the Adult Community Education and Recreation Program has grown rapidly. The program has many components including a summer camp program for youth, a college-level credit program run by Holyoke Community College and Lesley College, a year-round community recreation program, a high school summer school program, an elementary summer reading program, and evening and weekend classes for adults offered at

the high school. Since the spring of 1998, enrollment has grown from 144 participants to 298 participants. This service to the community has been well-received and is destined for even greater success in future years.

School Based Initiatives

Memorial Elementary School welcomed a new principal in the fall with the retirement of Dr. Ruth Tichenor. The new principal, appointed by the Superintendent, was Mrs. Deborah Thompson, former special education coordinator and teacher at Thornton Burgess Middle School. Memorial Elementary also welcomed the addition of two fourth grade classrooms from Soule Road School in preparation of the reorganization to occur next year. The Memorial library was remodeled over the summer with new carpeting, blinds, and tables where students could sit and conduct research. In addition, the fire doors in the hallway were painted, thereby successfully removing most of the orange paint in the building. Memorial School continued its partnership with the Milton Bradley School in Springfield and participated in pen pal projects, science visits, and other exchanges. Memorial staff developed a theme to celebrate its upcoming 50th Anniversary, and focus on the school's ongoing efforts to foster respect for oneself and others. As a community service project, Memorial Elementary School donated 850 pounds of food to the Survival Center, and the fourth grade class made gingerbread houses that they donated to area hospitals and nursing homes. The School Improvement Plan includes improving students' reading and writing skills by training staff in the First Steps Writing Program, and implementing the Houghton-Mifflin reading curriculum across all grade levels. Another goal is to improve students' sense of number relationships using Investigations as part of the math curriculum.

Soule Road School held its fall Open House in September with nearly 100% parent participation. The PTA sponsored two special events for 5th graders this year. Students were able to visit a Starlab (portable planetarium) in the gym, made possible through the Springfield Science Museum. Then, the students were able to view the planets and constellations through telescopes set up outside as they held the second "Stargazers Night" funded through the SMART Grant. Soule Road students also participated in a "2000 for 2000" campaign to celebrate the millennium through reading. The goal is for students and staff to read 2000 books before the year 2000. The Soule Road library also received a "facelift" this summer with a fresh coat of paint, new carpeting, and blinds. Soule Road School's Improvement Plan contains five goals including establishing common benchmarks for grade four and five writing prompts, developing millennium projects by grade level, investigating enrichment opportunities that support student learning, and updating and revising Soule Road School's safety and security plan. The PTA also undertook a major fundraising project to build a new playscape for the school as it becomes a grade 2-6 building next year. Another special event this year was a history presentation by a descendant of the Soule family who gave the students a multi-media presentation and shared several artifacts from the family farm. As a community service project, the PTA sponsored an infant gift-giving program called "Babes in Toyland" for the Salvation Army. The students responded overwhelmingly to the request for gifts.

Stony Hill Elementary re-opened as a public school for the first time in 17 years. Mrs. Leone, principal at Mile Tree, and her staff moved to Stony Hill while Mile Tree's renovations were completed. The staff had only two weeks to move, unpack, and prepare for their student's arrivals. They accomplished their tasks in record time, and were ready to receive grade 1-4 students on the first day of school in a "new" building. At the dedication ceremony on November 7th, a corner of the Stony Hill library was dedicated to long-time Stony Hill principal, Alan J. Rubin, who passed away recently. The books in Alan Rubin's corner were donated by friends, family, staff and community members in Principal Rubin's honor. From a technological standpoint, over 100 computers were installed and networked in August, and the Winnebago computerized/electronic library system was installed for student use. The Stony Hill School Improvement initiatives are focused on improving student writing skills, implementing the Houghton-Mifflin Reading Program, and integrating technology into the instructional process. Stony Hill also relocated three fourth-grade classes from Soule Road into the building in preparation for the reorganization of the Wilbraham Schools next year, and created a positive school climate celebrating diversity and appreciation of all cultures.

Wilbraham Middle School had the good fortune of bringing back the national touring group of the Young Americans this fall who gave a sold-out performance at Minnechaug Regional High School with over 200 WMS students participating in a singing and dancing celebration of music and children. The talented WMS students also gave a performance of the musical "Grease" last spring to sold-out audiences. The School Improvement Plan focused on improving writing skills and math skills and working with TWB on developing matching rubrics to score writing assessments in all content areas. As a celebration of diversity, and in conjunction with the PTO and cafeteria staff, Wilbraham Middle School celebrated International Week March 1999 that included special lunch menus. As a building goal, WMS students completed several community service projects. Students helped fill 784 shoeboxes with personal care items that were sent to children in need around the world. They also donated 125 tree ornaments to Baystate Medical Center and collected items to fill 13 large boxes for the Springfield Rescue Mission. Additionally, each Star Time Class adopted a child at the Prospect House, and filled a stocking with gifts during the winter holidays. The Homework Center continues to assist students on Tuesdays and Thursdays from 2:00 to 3:00 p.m. each day as funded by a grant from the Police Department.

Green Meadows School is currently in the second year of implementing its curriculum initiative "First Steps" to enhance student writing. Parent workshops were held during the year to introduce the goals of the program and a publication center is being created with the hopes that every young author at Green Meadows will be "published." Green Meadows is particularly proud of its third grade's performance on the ITBS this year. Ninety-four percent of third graders scored in the proficient to advanced range, and no third grader scored in the pre-reader range. Seven classrooms are using the Accelerated Reader Program, a computer based testing program that encourages students to read more books independently. "Keyboard Kids," a grant funded, after-school program, was implemented to give students extra help in reading and keyboarding. In community service programs, over 80 shoeboxes filled with personal care products were delivered to families overseas, and children collected thousands of pennies to help re-open a school in Kosovo. They became involved in the Kosovo project through Lieutenant Kevin Podmore, son of George Podmore, Hampden Postmaster. The VIPS program continued to coordinate the Read Aloud Program funded by Monson Savings Bank, which provided several books that were "gifted" to the classrooms by special readers who visit during the year to read aloud to students.

Thornton W. Burgess Middle School's School Improvement Plan focused on improving reading comprehension skills, writing skills, and math skills as well as developing a character education/community service program. TWB staff continues to work with Wilbraham Middle School staff to develop writing rubrics (guides) to assess students' writing skills in all content areas. Thornton Burgess students worked on several themes in 1999 geared toward helping one another, and those less fortunate. They donated gifts of money, food and clothing to several area charitable organizations. Students also participated in a "Career Day" that was sponsored by VIPS to encourage students to begin thinking about their future goals. The After-School Homework Center again flourished through a grant provided by the Police Department. The Awesome student program continues to recognize the good deeds of students in grades 6-8 at TWB. Once a month, students assemble to recognize their peers who were nominated and selected as "Awesome Students." This past year, students at TWB were able to take advantage of a number of exciting field trips that were offered at the various grade levels. These educational trips took students and staff to such cities as Washington DC, New York City and Boston. Many thanks to the parents, PTO, and VIPS for their continued support of the programs and activities of TWB.

Minnechaug Regional High School

MRHS entered into its third year under the new, extended block schedule in the fall of 1999. Curriculum and teaching strategies were substantially adjusted to the new scheduling format. All departments worked on the development and inclusion of writing assignments across the curriculum and focused on enhancing test-taking skills and content area knowledge to positively impact on SAT, MCAS and ITBS test scores. Sophomores were also encouraged to take the SAT, resulting in 127 students taking the test in 1998-1999 compared to less than 25 the previous year. Additionally, MRHS faculty and administration worked with the School Council to develop the initial steps in a violence prevention and response plan.

Minnechaug Regional High School (continued) Department News

The Guidance Department refined their developmental guidance program after studying various other programs throughout the country. The Internship Program piloted the year before grew from 23 students to over 70 in 1998-1999. Several English teachers were part of a $3 million grant to the Massachusetts Academy of Teachers to study school-wide student portfolios/autobiographies.

In Minnechaug athletics, six league championships and five Western Massachusetts championships are indicators of a very successful program. We continue to offer 28 sports activities (14 boys/14 girls), providing one of the most complete and diverse programs in the commonwealth. Athletic teams also excel in the classroom; virtually every team at every level received the MIAA Academic Excellence Award.

The Math Department integrated MCAS review questions into its freshman and sophomore curriculum as well as a focus on SAT preparation. Math teachers continue to expand their use of computers in their programs. In business courses, teachers expanded their use of pairing of students and group work through projects and presentations. They also integrated a variety of innovative student assessments including Powerpoint presentations, and the use of student portfolios and daily journals. Our Future Business Leaders of America chapter continued to be active in the state competitions with nine of our students receiving awards. In the Family and Consumer Science Department, Baking and Food Technology classes experienced the greatest growth, and Mrs. Joanne Weisser was named Outstanding New Professional of the Year at the Massachusetts Family and Consumer Science Annual Meeting. The Minnechaug science students worked very successfully with the Conservation Committee and the Department of Environmental Protection in their Hemlock Wooly Adelgid Project. Our Science Olympiad Team placed first in western Massachusetts competition. Music students set records for successful participation at the District and All-State Music Festivals. As in the past, a full schedule of musical performances was presented throughout the year. The Technical Education/Computer Department has expanded student involvement in the use of computers, especially in CAD, Internet web site classes, and computer programming. Many Tech Ed classes are now paralleling English Department written work guidelines, modifying their tests and quizzes to support SAT and MCAS formats, and are placing a greater emphasis in the design process. They have entered into a cooperative effort with the Science Department to explore ways to integrate science and technology.

Our History and Social Studies Department developed a new 9th grade world history curriculum built around the Frameworks and directed toward supporting students' success in MCAS. With the opening of an additional computer lab in room J7, the department has moved toward maximizing this technology in its classes. The Model Congress and Mock Law Teams excelled in their competitions this year.

Minnechaug continued to offer a most extensive array of student activities this last year. To highlight a few, the American Technology Honor Society was officially recognized. The first annual Original/Happy Endings Football Game was held. Falcon Players were state finalists with many receiving individual recognition. The Environmental Club won the Western Massachusetts Championship. The Future Business Leaders of America attended a national leadership conference. Our Sailing Club participated in a regatta at the Coast Guard Academy. Our *Smoke Signal* won a prize for an outstanding newspaper from the Scholastic Press Forum, and second prize in the Quill and Scroll International Paper Award.

HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT

FIVE-YEAR ENROLLMENT HISTORY

	1995-96			1996-97			1997-98			1998-99			1999-2000		
GRADE	H	W	T	H	W	T	H	W	T	H	W	T	H	W	T
K	62	135	197	82	149	231	43	129	172	50	162	212	50	144	194
P-1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
1	70	200	270	75	183	258	92	179	271	58	149	207	67	177	244
2	81	176	257	73	208	281	71	188	259	86	196	282	57	175	232
3	77	210	287	83	191	274	73	216	289	73	194	267	91	213	304
4	75	209	284	81	208	289	80	203	283	67	224	291	72	204	276
5	75	205	280	68	207	275	83	201	284	82	204	286	72	240	312
6	87	195	282	80	205	285	67	203	270	84	205	289	82	213	295
7	72	202	274	86	202	288	75	207	282	65	204	269	84	216	300
8	71	194	265	67	205	272	83	199	282	78	219	297	64	217	281
9	71	173	244	77	203	280	66	210	276	80	220	300	89	245	334
10	76	164	240	63	168	231	72	183	255	68	202	270	73	209	282
11	54	160	214	61	159	220	62	160	222	66	173	239	63	190	253
12	49	140	189	52	149	201	64	156	220	62	158	220	69	182	251
Gr. 9-12 Other			82			64			77			87			88
TOTAL	920	2363	3365	948	2437	3449	931	2434	3442	918	2508	3516	933	2625	3646

SAT Accomplishments

The district's SAT scores continue to exceed the State and National averages.

1998-1999 COMPARISON OF SAT AVERAGE

Verbal		Math
517	Minnechaug	523
511	Massachusetts	511
505	National	511

Over 89% of Minnechaug graduates enrolled in colleges. The Class of 1999 placed 67% of its members in 4-year colleges. Our students continue to attend highly competitive colleges. The Class of 1999 sent graduates to Boston College, Colgate University, Harvard University, Massachusetts Institute of Technology, Renssalaer Polytechnic Institute, Syracuse University, Tufts and West Point. Over 20% of students attended two-year colleges.

Two of our 1999 graduates were National Merit Semi-Finalists and several students were commended for their performance on advanced placement exams.

MCAS Scores

The Massachusetts Comprehensive Assessment System (MCAS) is in its second year as the commonwealth's state wide assessment program for public schools. MCAS measures the performance of students, schools, and districts on the academic learning standards contained in the Massachusetts *Curriculum Frameworks*, fulfilling requirements of the Education Reform Law of 1993. The MCAS tests are designed to measure student performance against the standards contained in the *Curriculum Frameworks.* Consistent with this purpose, results on the MCAS tests are reported according to performance levels that

describe student performance levels that describe student performance in relation to established state standards. There are four performance levels: *Advanced, Proficient, Needs Improvement*, and *Failing*. School, district, and state level results are reported as the number and percentage of students attaining each performance level for each subject area and grade level tested.

In May 1999, students in grades 4, 8, and 10 in our district, and in all Massachusetts public schools, completed the second annual administration of the Massachusetts Comprehensive Assessment System, which included tests in English Language Arts, Mathematics, and Science & Technology. History and Social Science was tested at the eighth grade level. We are particularly pleased that Hampden-Wilbraham students exceeded the state average in every area, and showed improvement from 1998 scores The district was ranked 36th in the state and was in the top 20 ranking for all of our elementary, middle and high school scores, which is an improvement over last year.

The following chart shows the distribution of scores.

1999 MCAS Scores HWRSD

Percentage of Students at Each Performance Level

All Students	Advanced	Proficient	Needs Improvement	Failing (Tested)	Number of Students Tested
Grade 4					
English Language Arts	0	32	65	4	293
Mathematics	18	29	42	11	295
Science & Technology	25	54	19	3	295
Grade 8					
English Language Arts	4	68	25	4	309
Mathematics	7	32	39	21	310
Science & Technology	8	33	33	27	309
History and Social Science	2	13	52	34	309
Grade 10					
English Language Arts	3	44	36	17	295
Mathematics	10	23	32	34	295
Science & Technology	2	36	46	16	295

New Staff

A number of new staff joined us this year. They are:

Joanne Anello Maher
Elisa Baird
Joanna Brega
Dorothea Crowley
Shahla Dabiri
John Derosia
Mary Jo DiNardo
Tammy Garvey
Katey Greene
Stephanie Harju
Sara Korte
Chantall Latulippe
Kimberly Leary
Kathleen McDonald
Julie McKinnon
Katherine Messina
Elizabeth Newman
Mary O'Neil
Michael Orzech
Jessica Paris
Julie Phelps
Thomas Potter
Heather Wages
Catherine Zawrotny
Cindy Zielinski

RETIREES:

David Barry, Minnechaug Regional High School
Dr. Richard Brown, Minnechaug Regional High School
Donald Cantwell, Wilbraham Middle School
Dorothy Corriveau, Wilbraham Middle School
Genevieve Keddy, Wilbraham Middle School
Mary Beth Lanoie, Green Meadows School
Evelyn Mabuck, Soule Road School
Lorraine Morrell, Minnechaug Regional High School
Joan Reil, Superintendent's Office
Sharon Queen, Stony Hill School
Sandra Sanders, Minnechaug Regional High School
Marion Sears, Memorial School
Florence Sheehan, Minnechaug Regional High School
Encarncao Silveira, Minnechaug Regional High School
Dr. Ruth Tichenor, Memorial School

School Councils

The committee wishes to acknowledge the effectiveness of the School Councils and to thank them for volunteering their personal time to pursue a commitment to the education of our young people. We would also like the community to recognize the services rendered by these parents and citizens of the HWRSD.

GREEN MEADOWS SCHOOL

T. Jeffrey Sullivan, Principal
Ellen Collins
Jean Hall
Richard Moriarty
Kathleen Pessolano
Valerie Ross
Mary Ellen Shea
Cheri Tanguay
Phyllis Walsh

MEMORIAL SCHOOL

Deborah Thompson, Principal
Peggy Brady
Pat Colkos
Marcia Jackson
Kim Marowski
Kim Mele
Gail Smead
Sharon Tellier
Deb Wandzilak

STONY HILL SCHOOL

M. Jane Leone, Principal
Ellen Bartolomei
Charles Brock
Pat Hunt
Shawn Lawrence
Karen Murphy
Linda Rozolsky
Elaine Stinson

SOULE ROAD SCHOOL

John F. Cavanaugh, Principal
Cathy Brunelle
Maureen Burke
Claire Clini
Stephanie Harju
Betty Howarth
Cathy Mahoney
Charity Marlatt
Jane Robinson

THORNTON BURGESS MIDDLE SCHOOL

Noel P. Pixley, Principal
Jim Bartolomei
Patti Casey
Beth Crowley
Monique Latessa
Alecia Lipinski
Pat O'Connor
Pat Pastoreck
Nancy Roy

WILBRAHAM MIDDLE SCHOOL

Robert A. Dionne, Principal
Ellen Alpert
Scott Berg
Dierdre Barbeau
Donna Berrouard
Kathleen Dusel
Susan Fitts
Janice Hassett
Luzanne Laba
Meg Robbins
Jane Stenning
Teresa Terbush

MINNECHAUG REGIONAL HIGH SCHOOL

John K. Logan, Jr., Principal
Judy Bowerman
Sue Bunnell
Elizabeth Contant
David Demos
Lindsay Ervin
Wilbur Jenkins
Clifton Johnson
John Logan
Linda Rooney
Gregory Schmutte
Constance Shea
Joanne Weisser
Peter Wolkowski

Staff News

School Committee

The next school year will find the School Committee continuing to work with the administration and staff to create a smooth transition in Wilbraham as Mile Tree becomes a pre-kindergarten, full-day kindergarten, grade 1 center, and Soule Road, Memorial and Stony Hill Schools become grade 2-6 buildings. Space issues in the Hampden schools, and increasing enrollments throughout the district will create new challenges. As always, communicating regularly with patrons, parents and town officials about budget issues and the necessity to maintain adequate funding, will be a priority.

School Committee

Ronald E. Thomson, Chairperson
Paula R. Tingle, Vice-Chairperson
Joel A. Berman
Pamela C. Burch
Richard W. Grono
Lois R. Megliola
Mary Anne Morris

The Atheneum Society of Wilbraham

The large red sign in front of the Old Meetinghouse, on Main Street, announces our major effort for 1999 and several years to follow: RESTORATION.

Bob Swallow, chair of our committee to restore the 1793 meetinghouse and the hearse house behind it, filed an architect's survey of the two buildings with the town. Initially the town and the Society jointly funded the $30,000 cost, but $15,000 was reimbursed through a preservation grant from the Massachusetts Historical Commission.

The survey by architect Peter Zorzi of Studio One identifies about $280,000 worth of needed capital repairs. The Society plans to complete this work in three to five years.

The Restoration Committee has met with the selectmen, the Finance Committee, and the Capital Planning Committee to request that they support the Town's portion of the project. Continued financial support is expected from the Massachusetts Historical Commission in future funding rounds. With state approval we anticipate completing a project which will provide almost a $300,000 restoration for the Old Meetinghouse and the Hearse House at a cost to the town of $150,000 or less.

We especially wish to thank Joan Paris, Assistant Town Administrator, for having prepared hundreds of pages of grant applications and other documentation required for this project to go forward toward completion.

The Atheneum Society maintains the Old Meetinghouse as a museum to preserve traditions and artifacts relating to historic Wilbraham. The building is maintained with the active participation of citizens through their donations, volunteer hours, and expertise.

Marcie D. Williams
President

Wilbraham & Monson Academy

Wilbraham & Monson Academy began its 196th year by welcoming 360 students who have come from 17 states, the District of Columbia, and 18 different countries to live and learn together. For the eleventh consecutive year enrollment increased. Among the day students, 49 are from Wilbraham. Enrollment at the Blake Middle School has remained just under 80.

In October of 1998 the Board of Trustees decided to renovate the Corbin Field House. It was felt that the historic significance of the building was important to the Academy and the town, therefore renovation was a clear choice over reconstruction. Subsequent cost estimates, in conjunction with a broader review of our programmatic needs, resulted in a change of plan. The Board of Trustees is currently engaged in an aggressive campaign to raise four million

dollars, with three million dollars allocated for a combination of work that will reflect renovation and expansion of our athletic facilities. The remaining funds will be utilized to complete work on the facades of many of the historic campus buildings. The work on the athletic center will not commence until sufficient funds are in hand.

Last year it was reported that a fund had been established to honor Gray Mattern, who was Headmaster of Wilbraham Academy from 1955 – 1971. I am pleased to report that loyal alumni and friends have contributed slightly more than $500,000 to the Mattern Fund. Half of this money has been added to the endowment to support professional development activities for faculty and staff. The other half of these funds has been earmarked for the restoration of the facades of the historic buildings on campus. Work on Rich Hall and Alumni Memorial Chapel commenced this fall.

The members of the Curriculum Renewal Committee, under the leadership of newly appointed Assistant Head of School, Karen O'Meara Pullen, have made considerable progress in mapping the curriculum. The next phases include: a review of the curriculum maps to either minimize the overlap or build on it where appropriate; and a new daily and weekly schedule that will better meet the needs of the program. All changes are being considered in light of the Seven Tenets that were proposed by the Curriculum Renewal Committee and adopted by the Board of Trustees in October of 1998. These Seven Tenets are: Professional Development, a Communication Curriculum, a Collaborative Approach, an In-Depth Program, Service, Technology, and Assessment.

The Academy continues to enjoy strong ties with the town of Wilbraham. Many of our students are involved in local elementary and middle schools. The Academy Repertory Company and Academy Singers perform at many schools. International students have visited the Wilbraham Middle School for four years, speaking to social studies classes about their countries and their culture. Students in the afternoon Community Service activity volunteer at day care and senior citizens' centers. Many of the faculty and staff at the Academy also serve on town committees and are involved in youth recreation. We welcome the citizens of Wilbraham at concerts, dramatic performances and athletic events on campus. Many community organizations use the fields and other facilities at the Academy. Last summer Beech Tree Camp again provided a stimulating day camp experience for many local youngsters.

Respectfully submitted,

Richard C. Malley
Head of School

COMMUNITY ORGANIZATIONS

Type of Service	Name of Groups	Contact Number
Boy Scouts	Troop #177	596-5047
Boy Scouts	Troop #359	596-3052
Business Development	Economic Development Council	596-2806
Business Development	Hamp.-Wilb. Chamber of Commerce	787-1555
Children Activities	Children's Museum	596-2472
Club	Elks Lodge 2448, Ludlow	583-2448
Club	Grange #153	283-5532
Club	Knights of Columbus	596-9982
Club	St. Cecilia's Women's Club	596-8676
Club	Newton Lodge	596-6677
Club	Rotary of Wilbraham	596-6151
Club	Junior Women's Club	596-2742
Club	Lion's Club	596-2959
Club	Women's Club	596-4900
Club	South End Neighborhood Club	596-9306
Club	Welcome Wagon	596-3486
Cub Scouts	Pack #177	596-5047
Cub Scouts	Pack #359	596-3584
Education-Private	Wilbraham and Monson Academy	596-6811
Education-Public	Hampden-Wilbraham Regional Schools	596-3884
Education-Scholarship	Minnechaug Scholarship Foundation	566-8478
Fountain Park	Wilbraham Nature & Cultural Center	596-2712
Gardening	Garden Club	596-3244
Gardening	Community Gardens	596-6072
Girl Scouts	Scouts and Brownies	596-2320
Golf	Country Club of Wilbraham	596-8897
Library Support	Friends of the Library	596-6141
Library Support	Library Memorial Endowment Fund	596-6141
Local History	Atheneum Society	596-4097
Orchestra	Post Road Orchestra	596-9075
Peach Festival	Wilbraham Community Association	596-6555
Political	Democratic Town Committee	596-8510
Political	Republican Town Committee	596-2350
Recreation	Friends of Recreation	596-2816
Senior Activities	Young at Heart Club	596-9551
Soccer	Wilbraham Soccer Club	596-3627
Television	Public Access Cable TV	599-0940
Veterans	American Legion Post 286	596-8111
Veterans	American Legion Post 418	596-8111
Veterans	VFW Post 5361	596-6445
Veterans	Polish American Veteran's Club	543-2076

On our cover: Projects from 1999 are reflected and framed in a window from the Hearse House on Main Street, a preservation project being undertaken by the Atheneum Society. At top, the gazebo at Fountain Park, now in the care of the Wilbraham Nature and Cultural Center and the Civil War memorial at Crane Park, which has seen numerous improvement with the assistance of community groups. Newly renovated Mile Tree School and Memorial School share the middle and lower panes.

Hearse House photo courtesy Studio One, Inc.; gazebo by Duval; schools by S. Andrew Beall.

This Town Report is available, upon request,
in alternate formats (large print, audio tape, etc.)
Please direct your request to
William J. Fogarty, Town Administrator/ADA Coordinator,
240 Springfield Street, Wilbraham, MA 01095,
or call (413) 596-2805.

2000 Annual Report
Town of Wilbraham

Wilbraham Remembers

Planning for a Veterans' Memorial At Crane Park

2000 Annual Report
Town of Wilbraham

In Memoriam

Richard Grono

1950 **2000**

Democratic Town Committee, Chairman
Hampden-Wilbraham Regional School Committee
Recreation Volunteer

Gloria Jurkowski

1941 **2000**

Assistant Town Clerk
Assistant Town Treasurer
Election Worker
Democratic Town Committee, Secretary

Marie Bouchard

1941 **2000**

Accounting Department
Fire Department

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Facts About Wilbraham

Settled: 1731
Incorporated: June 15, 1763
Dwellings: 4,597
Area: 22 Square Miles
Population: 12,635

Public Schools

Grade K-2 - Memorial School (596-6821)
Grade 2-3 - Mile Tree School (596-6921)
Grade 1-4 – Stony Hill School (599-1950)
Grade 3-5 - Soule Road School (596-9311)
Grade 6-8 - Middle School (596-9061)
Grade 9-12 - Minnechaug Regional High School (596-9011)

Private Nursery, Preschool & Day Care

The Burch Tree - 971 Main Street (596-9819)
Clinton Nursery School - 675 Stony Hill Road (596-5576)
Country Day School - 88 Stony Hill Road (543-3649)
Epiphany Preschool – 20 Highland Avenue (596-7245)
Fiddlestix - 36 Maple Street (596-6424)
Learning Links - 215 Manchonis Road Extension (596-9509)
The Kid's Place - 2149 Boston Road (596-9509)
Wilbraham United Church - 500 Main Street (596-2511)

Churches

Christ the King (Lutheran) – 758 Main Street
Church of the Epiphany (Episcopal) – 20 Highland Avenue
Evangel Assembly of God – 2341 Boston Road
Glendale Methodist Church – 944 Glendale Road
Grace Union Church (Congregational) – Chapel Street
St. Cecilia's Church (Roman Catholic) – 64 Main Street
Wilbraham United Church (Congregational Methodist) – 500 Main Street
Wilbraham Bible Church

Private Schools

Wilbraham & Monson Academy - 421 Main Street

TELEPHONE DIRECTORY
FOR TOWN DEPARTMENTS AND SERVICES

EMERGENCIES
911
Fire, Police, Ambulance

Accounting	596-2800
Ambulance, Non-emergency business	596-2273
Assessors	596-2817
Building Department	596-2804
Dog Officer	596-2006
Public Works , Engineering	596-2807
Fire Department, Non-emergency business	596-3122
Housing Authority	543-1700
Library	596-6141
Planning & Community Development	596-2806
Police Department, TDD	596-4357
Police Department, Rape Reporting Only	596-2100
Police Department, Non-emergency business	596-3837
Public Access Television	599-0940
Charter Communications (cable subscriber services)	583-5171
Recreation	596-2816
Coach Information	596-2402
School, Superintendent	596-3884
Selectmen/Town Administrator	596-8111
Town Offices FAX	596-9256
Senior Center	543-8201
Tax Collector	596-2813
Tobacco Control	596-2824
Town Clerk	596-2809
Trash Stickers & Recycling	596-2814
Treasurer	596-2811
Veterans Services	596-8111
Zoning	596-2822

FEDERAL AND STATE DELEGATION

GOVERNOR
A. Paul Cellucci
State House Room 360
Boston, MA 02133
Phone: 1-617-727-3600

U.S. SENATOR
Edward M. Kennedy (D)
J.F.K. Building, Suite 2400
Boston, MA 02203
Phone: 1-617-565-3170

315 Senate Russell Office Building
Washington, DC 20510

U.S. SENATOR
John F. Kerry (D)
One Bowdoin Square, 10th floor
Boston, MA 02114
Phone: 1-617-565-8519

421 Senate Russell Office Bldg.
Washington, DC 20510
Phone: 1-202-224-2742

145 State Street, Suite 504
Springfield, MA 01103
Phone: 413-785-4610

REPRESENTATIVE
2nd Congressional District
Richard E. Neal (D)
Federal Office Building
1550 Main St.
Springfield, MA 01103
Phone: 413-785-0325

2431 Rayburn House Office Building
Washington, DC 20515
Phone: 1-202-225-5601

REPRESENTATIVE
13th Hampden District
Gale D. Candaras (D)
643 Tinkham Rd.
Wilbraham, MA 01095
Phone: 413-599-9779

State House, Room 136
Boston, MA 02133
Phone:1-617-722-2396

SENATOR
1st Hampden District
Brian P. Lees (R)
527 Main Street
Indian Orchard, MA 01151
Phone: 413-543-2167

State House Room 308
Boston, MA 02133
Phone: 1-617-722-1291

TOLL FREE CITIZEN INFORMATION
Secretary of the Commonwealth
1-800-392-6090

Elected Officials

Board of Selectmen & Board of Health

Frank A. Everton, Chr.	(R)	2001
James E. Thompson	(D)	2002
Kevin J. Moriarty	(D)	2003

Town Clerk

Beverly J. Litchfield	(D)	2003

Moderator

Arthur F. Dionne	(R)	2003

Board of Assessors

Frederick C. Peck III	(R)	2003
Richard Howell, Chr.	(R)	2001
Dorothy A. Gates	(D)	2002

Regional School Committee

Lois Megliola	(R)	2001
Paula Tingle, Chr	(D)	2002
Joel A. Berman resigned	(R)	2002
Peter Salerno appointed		2001
Pamela C. Burch	(U)	2003
Allan Nielans	(R)	2003

Tree Warden

Gordon R. Long	(R)	2003

Cemetery Commissioners

Peter W. Ablondi	(R)	2001
Donna L. Fountain, Chr	(R)	2002
J. Bruce Tingle	(D)	2003

Water Commissioners

Zigmund A. Peret	(R)	2003
Leland P. Miner, Chr	(R)	2001
Albert E. Kirk	(R)	2002

Board of Library Trustees

Deborah J. Reavey	(R)	2003
Susan Magee	(R)	2003
Barbara W.Fitzgerald, Chr	(R)	2001
William R. Massidda	(R)	2001
Coralie H. Gray	(R)	2002
Llewellyn S. Merrick	(R)	2002

Planning Board

Laurie Ely Bongiorni	(D)	2002
Edward T. Stevenson	(R)	2003
Donald Williams	(D)	2004
Richard E. Butler, Chr	(R)	2005
Frederick W. Fuller	(R)	2001

Housing Authority

Jason A. Burkins resigned	(R)	2002
Robert F. Little appointed		2001
Van Pelt Brower resigned	(R)	2003
Douglas Mercier appointed		2001
Michelle Lawler, Chr	(R)	2005
Richard D. Bourgeois	(U)	2001

Poundkeeper

Gilles E. Turcotte	2001

Surveyors of Lumber

Edward P. Lindsay Jr.	2001
William H. Garvey	2001

Measurers of Wood & Bark

Stanley Gore	2001
William H. Garvey	2001

Field Drivers

Dorrance T. Green	2001
John Garvey	2001

Weighers of Grain

Alton McDonald	2001
Jesse L. Rice	2001

Town Officials and Department Directors

(appointment date noted, if applicable)

Town Administrator
William J. Fogarty (2001)

Assistant Town Administrator
Joan D. Paris

Town Counsel
Michael T. Hassett (2001)

Treasurer/Collector
Thomas P. Sullivan

Asst Treasurer
Lynne Frederick

Asst Collector
Janet Costa

Town Accountant
JoAnne DeGray (2003)

Assistant Town Accountant
Nancy Johnson (2001)

Assistant Assessor
Manny Silva (2001)

Police Chief
Allen M. Stratton (2003)

Fire Chief and Forest Warden
Kenneth R. Willette (2001)

Director, Central Dispatch
Thomas Cortis

Assistant Emergency Manager
Paul Civetti (2001)

Director, DPW, Town Engineer
Edmond W. Miga Jr. (2003)

Assistant Director, DPW
Ronald Lavoie

Superintendent of Streets
Frank Shea

Director, Water Department
Michael Framarin

Director, Planning Department
John Pearsall

Director, Information Technology
Antonio Pagan

Building Inspector/Zoning Officer
Lance Trevallion (2002)

Electrical Inspector
Daniel Driscoll (2001)

Plumbing and Gas Inspector
Bernard Sears (2001)

Director, Recreation Department
Tom Brennan

Assistant Director, Recreation
Shannon Bristol

Director, Library
Christine Bergquist

Assistant Director, Library
Joseph Rodeo

Archivist
Coralie Gray (2001)

Director, Public Access TV
Caroline Cunningham

Director, Senior Center
Dorothy Hooper

Animal Inspector
Dorsie R. Kovacs, DMV (2001)

Animal Control Officer
Gilles Turcotte (2001)

Assistant Animal Control Officer
Anne Turcotte (2001)

Assistant Town Clerk
Carole Tardif (2003)

Health Agent and Sanitarian
Lorri McCool (2001)

Park Commissioner & Pest Control
Gordon Long (2001)

Fence Viewer
Jesse L. Rice (2001)

Sealer of Weights and Measures
William Garvey (2001)

Parking Clerk
Diane Guihan (2001)

Veterans' Agent
Richard J. Prochnow (2001)

Veterans' Graves Officer
Doug Mercier (2001)

Appointed Boards and Committees

Advisory Board of Health

Marie B. Chivers	May 2001
Patricia Sicotte	May 2001
Marcia B. Zimmer	May 2001
Judith C. Dionne	May 2001
Kevin E. Schmidt	May 2001
Loralee Nelson	May 2001
Thomas G. MaGill	May 2001

Ambulance Oversight Committee

Paula Chevrier	May 2001
Alan S. Peck	May 2001
Brad Pinney	May 2002
Larry Robbins	May 2002
VACANCY	May 2001

Zoning Board of Appeals

Mark J. Albano	May 2003
Thomas W. Counos	May 2003
Edward E. Kivari	May 2003
Carol Lynch	May 2001
Charles A. Pelouze	May 2002

Advisor, Board of Health

Walter J. Pacosa	May 2001

Board of Registrars

Rodney Fountain (R)	May 2001
Thomas Mango (D)	May 2003
John Shea (R)	May 2002

Cable TV Advisory Committee

Robert Berger	May 2001
James H. Ross III	May 2001
Linda K. Fuller	May 2001
Richard Taft	May 2001
Roy Scott	May 2001
John W. Welch	May 2001
Steven Judycki, Chr.	May 2001

Capital Planning Committee

Sue Bunnell	May 2003
Marcia B. Zimmer	May 2003
Brenda Canning	May 2003

Robert L Quintin	May 2001
Robert Russell	May 2002

Commission on Disabilities

John R. Chase	May 2003
Elaine Scott	May 2003
Anne M. Metayer	May 2003
Susan Kramer	May 2002
Evelyn O'Brien	May 2002
Diane DaSilva	May 2002
VACANCY (town official)	May 2001
Donald F. Haynes	May 2001
Debbie McDonald	May 2001

Conservation Commission

John Sullivan	May 2003
Linda Christman	May 2003
Thomas R. Reavey	May 2003
Christopher J. Brown	May 2001
Stoughton L. Smead	May 2001
Patricia A. Ross, Chr.	May 2002
Robert McMaster	May 2002

Constable

Kirk Burkins	May 2001
Alton McDonald	May 2001

Council on Aging

Virginia Rickert	May 2003
Mary A. Irla	May 2003
Barbara Fisk	May 2001
Alfred Brazee	May 2001
Theresa B. Munn	May 2002
Fred Biel	May 2002
Marguerite Zwarycz	May 2002
VACANCY (pastoral)	May 2001

Cultural Council

Barbara Los	May 2003
Carolyn Zawacki	May 2003
Lee Fontaine	May 2003
Jennifer Chapin	May 2003
Barbara Ziskind	May 2003
Judy L. VanRaalte	May 2003
Charles F. Bennett	May 2003
Sharon Tellier	May 2002
Jean C. Albano	May 2003

Fair Housing Committee

Carolyn Zawacki	May 2001
VACANCY	May 2001
VACANCY	May 2001

Finance Committee

Susan Bunnell	May 2003
Domenick LaSorsa	May 2003
Paul DeSantis	May 2003
Ken R. Furst	May 2001
Kevin Dorsey	May 2001
Marcia Zimmer	May 2001
Kevin O'Donnell	May 2002
Robert G. Gale	May 2002
Judith A. Curran	May 2002

Fire Commisioners

Alton E. McDonald	May 2002
Gary Petzold	May 2003
John N. Sampson	May 2001

Historical Commission

Richard J. Howell	May 2003
Bruce Tingle	May 2003
Donald Nicholson	May 2001
Carol M. Albano	May 2001
Steve M. Gray	May 2002
Elizabeth N. Cahill	May 2002
VACANCY	May 2002

Historic District Study Committee

Kevin Rothschild-Shea	to project
Mary Leahy	completion
Coralie Gray	
Tom Forcier	
John Tousignant	
Carol Albano	
Jane Morello-Stambaugh	

Local Emergency Planning Committee

Holly Jerdi	May 2001
Allen M. Stratton	May 2001
Bradley Pinney	May 2001

Thomas Cortis	May 2001
Robert A. Ruszeck	May 2001
Nick Yarmac	May 2001
Caroline Cunningham	May 2001
Ralph Guyer	May 2001
Edmond J. Miga	May 2001
Lorri McCool	May 2001
Richard Scortino	May 2001
Dorothy Hooper	May 2001
Kenneth R. Willette	May 2001
Frank A. Everton	May 2001
William J. Fogarty	May 2001
Stoughton Smead	May 2001

Open Space and Recreation Committee

Steve Lawson	May 2003
Mark Kent	May 2003
Cathy Callaghan	May 2003
VACANCY	May 2003
Lorelei Hewitt	May 2001
Kathy Sweeney	May 2001
Coralie Gray	May 2001
VACANCY	May 2001
Mary Doyle Quigley	May 2002
Stephen Bosworth	May 2002
Robert McCollum	May 2002
Denny Smith	May 2002

Personnel Board

Jennifer C. Bourgeois	May 2003
Kenneth Blanchard	May 2001
Barbara Ralph	May 2001
Joan Lyons	May 2002
Jack Wilson	May 2002

Planning Board Associate

VACANCY	May 2001
Cynthia Schultz	May 2001

Playground and Recreation Commission

Mary Burnham	May 2003
Mary D. Quigley	May 2003
John O'Connor	May 2001
Joel Castleman	May 2001
Fran Bloom	May 2002
Trant Campbell	May 2002
Mark Jones	May 2002

Public Access TV Committee

Edward J. Chapman	May 2001
Mary Ripley	May 2001
Raymond Syriac	May 2001
Sandra Belcastro	May 2001
Claudette Burque	May 2001
Olga Karplus	May 2001
Thomas M. Nestor	May 2001
Richard Scott	May 2001
Linda K. Fuller	May 2001
Lorrie Willette	May 2001

Public Safety Facilities Designer Selection Committee

Kevin J. Moriarty	to project
John N. Sampson	completion
Ed Rigney	
Lance Trevallion	
Allen M. Stratton	
Kenneth Willette	
William J. Fogarty	

PVPC Alternate Commissioner

John Pearsall	May 2001

PVPC Joint Transportation

Tonya Capparello	May 2001

PVTA Advisory Board

William Lyons III	May 2001

Solid Waste Advisory Committee

Ed Kramer	May 2001
Alicia Roy	May 2001

Sewer Advisory Committee

Joseph R. Kakley	May 2003
Kelvin S. Kwong	May 2003
Ruly Zachary	May 2001
James V. Dowd	May 2002
Glen Zenor	May 2002

Major Projects Review Committee

Erik Fuller
Richard Butler
Robert Quintin
Sue Bunnell
Marcia Zimmer
Judith Curran
James E. Thompson
William J. Fogarty

to project completion

Crane Park Memorial Committee

Frank A. Everton
Richard Prochnow
Len Hickey
Marge Trimble
Joseph Motyl
William Garvey

to project completion

DEMOCRATIC TOWN COMMITTEE

John F. O'Connor, Chairman
Judith Falzone, Secretary
Madeline Flanagan, Treasurer
Gale D. Candaras, State Representative

Lifetime Members

John Fitzgerald
Thomas Gallagher
Mary E. Hadley
Mary A. Irla
Maralyn E. Jackson
Barbara Kirby
Joseph R. Mathews
Douglas R. Mercier
Kevin J. Moriarty

Members

Laurie Bongiorni
Johanna Desautelle
Daniel Driscoll
Francis Flanagan
Michael J. Flynn
Roger L. Fontaine, Jr.
John Gagnon
Dorothy A. Gates
Edward W. Irla, Sr.
Mark F. Jones
Edward E. Kivari, Jr.
Beverly Litchfield-Radner
Peter Litchfield
Barbara Ann M. Los
Greg Lyman
Thomas Mango
William J. Martin
Charlotte Mercier
Claire S. O'Connor
Dr. Alan S. Peck
Stella A. Pierce
James E. Thompson
Bruce J. Tingle
Paula Tingle
Don Williams
Mary Jane Willms
Arthur D. Wolf
Carolyn Zawacki

Associate Members

David Barry, Virginia Barry, Joseph Falzone, Lisa Jones, Brenden Mercier, Russ Mitchell, Patricia Nordstrom

It is the responsibility of the Democratic Town Committee to promote the election and appointment of qualified Democrats for public office. Any registered Democrat interested in joining the Democratic Town Committee is invited to contact any member for more information.

Republican Town Committee

Debbie Reavey, Chair
Linda Prystupa, Vice Chair
Donna L. Fountain, Treasurer
Pamela Burch, Secretary
Judith C. Dionne, Nom. Chairman

Elected Members
Jeremie Arthur
Honey Baldwin
William Baldwin
Frank A. Ball
Alan Burch
Kirk E. Burkins
Adele Chester
David Chivers
Rodney W. Fountain
Sally Fuller
Richard J. Howell
Ann Marie Kibbe
Catherine W. Labine
Richard Labine
Joseph Lawler
Michelle Lawler
Charity Marlatt
Craig Nakashian
Aaron J. Platt
Barbara Putnam
Thomas Reavey
Elizabeth Sallade
Frederick Sallade
Constance Sattler
Garrett P. Smith
T. Robert Swallow
Anthony J. Vecchio
Joan Vecchio

Associate Members
Peter Ablondi, Frank C. Barbaro, Richard Bourgeois, Eileen Deane, Arthur Dionne, Mark Gregorie, Robert Howe, , John McCarthy, Joyce McComb, Patrick McComb, Carlton Mappin, Lois R. Megliola, Vigrinia Neil, Michael Santos, Roy L. Scott, Leroy "Chip" Stacy, Edward Szczebak, Tracy "Rocky" Whitney

Honorary Members
Herman Grandchamp
Brian P. Lees, State Senator

The Wilbraham Republican Town Committee (WRTC) would like to remind everyone that **your vote does count!** The purpose of the WRTC is to promote the principles, ideas and candidates of the Republican party, to ensure quality representative government and to maintain a strong two party system in Wilbraham. The Committee has and will continue to seek out and support qualified Republicans for public office at all levels of government. Anyone interested in joining this diverse committee may contact us by using any of these methods, e-mail us at tdreavey@hotmail.com or write to WRTC, 270 Soule Road, Wilbraham, MA 01095

SCHEDULED MEETINGS

All Meetings are subject to change.
All meetings are posted with the Town Clerk at least 48 hours in advance.

Contact committee before bringing item for discussion to allow for agenda preparation.

COUNCIL ON AGING
1st Wednesday, 7:15 p.m.
Senior Center

HISTORIC DISTRICT STUDY COMMITTEE
2nd Thursday, 7:00 p.m.
Town Offices

LIBRARY TRUSTEES
3rd Tuesday, 6:00 p.m.
Library

OPEN SPACE & RECREATION PLAN COMMITTEE
Last Wednesday, 7:00 p.m.
Town Offices

PLAYGROUND AND RECREATION COMMISSION
1st Thursday, 7:00 p.m.
Town Offices

PUBLIC ACCESS CABLE TV COMMITTEE
3rd Monday, 7 p.m., Sept-June
Red School

BOARD OF SELECTMEN
Every Monday, 7:00 p.m.
Alternate Tuesdays June-August
Town Offices

SEWER COMMISSION
2nd Monday, 7 p.m.
DPW Building

SOLID WASTE ADVISORY COMMITTEE
2nd Tuesday, 7:30 p.m.
Red School

WATER COMMISSIONERS
1st & 3rd Mondays, 7:30 p.m.
DPW Building

The following boards and committees meet at dates and times posted at the Town Office Building:

Advisory Board of Health
Ambulance Oversight Committee
Board of Assessors
Board of Appeals
Capital Planning Committee
Cable TV Advisory Committee
Cemetery Commission
Conservation Commission
Commission on Disabilities
Cultural Council
Finance Committee
Fire Commissioners
Historical Commission
Housing Authority
Local Emergency Planning Committee
Personnel Board
Regional School Committee

TOWN CLERK

2000 Annual Town Election, May 6, 2000

Total Registered Voters --- 8435
Total Vote Cast ---------- 2996
% Voted ---------- 36%

Voted by Precinct	Total Registered
Precinct A - 682	**2153**
Precinct B - 784	**2230**
Precinct C - 724	**2137**
Precinct D - 806	**1915**

SELECTMAN – 3 YRS.

Kevin J. Moriarty	D	2224*

TOWN CLERK – 3 YRS

Beverly J. Litchfield	D	2313*

MODERATOR – 3 YRS

Arthur F. Dionne	R	2221*

ASSESSOR – 3 YRS – (write in cand.)

Rodney Fountain	R	336
Frederick Peck III	R	412*
W. Rose Chapman	D	31

REG. SCHOOL COMMITTEE – 3 YRS

Pamela C. Burch	R	2031*
Gregory P. Lyman	D	1131
Alan Neelans	R	1342*

TREE WARDEN – 3 YRS

Gordon R. Long	R	2351*

CEMETERY COMMISSIONER – 3 YRS

John Bruce Tingle	D	2218*

WATER COMMISSIONER – 3 YRS

Zigmund Peret	R	2137*

LIBRARY TRUSTEE – 3 YRS

Susan Magee	R	1977*
Deborah Reavey	R	1934*

PLANNING BOARD – 2 YRS

Laurie Ely Bongiorni	D	1437*
James McEathron	R	1252

PLANNING BOARD – 5 YRS

Richard E. Butler	R	2114*

WILB. HOUSING AUTH. 5 YRS

Michele Lawler	R	1637*
John Gagnon	D	982

QUESTION: Shall the Town of Wilbraham be allowed to assess an additional $681,697 in real estate and personal property taxes for the purpose of funding a portion of the town's assessment to the Hampden/Wilbraham Regional School District for the fiscal year beginning July 1, 2000?

YES	1903*
NO	1019

* Denotes Winner

Attest: *Beverly J. Litchfield*, CMC
Town Clerk

Special Town Meeting, February 28, 2000

Attendance:
Precinct A : 66
Precinct B: 84
Precinct C: 83
Precinct D: 90
Total ----------323

In accordance with the Warrant, as posted, the inhabitants of the Town of Wilbraham, qualified to vote in Town affairs, met in Minnechaug Regional High School. At 7:00 PM the Moderator, Arthur F. Dionne, noted a quorum was present and called the meeting to order. At this time the Moderator asked those in attendance to join him in the Pledge of Allegiance to the Flag. Town Clerk Beverly J. Litchfield then read the call of the meeting.

ARTICLE 1. Golf Course Lease: Requiring a 2/3rd vote, passing by a declared 2/3rd vote by the Moderator (2 opposed out of the 323 registered voters in attendance) that the Town authorize the Board of Selectmen to sign a 25-year lease agreement with the Country Club of Wilbraham, Inc., for the nine-hole golf course, related amenities, and undeveloped land commonly known as the "Wilbraham Country Club" located at 859 Stony Hill Road, Wilbraham, Massachusetts, said agreement being on file with the Town Clerk, and further authorize the Board of Selectmen to sign a consent to the mortgage and any other documents related to private financing of capital improvements on said property by the Country Club of Wilbraham, Inc.

A presentation was given by Bill Dyke, President of the Country Club of Wilbraham followed by a slide presentation by Will Hicks. A period of questions and answers took place at which time Bill Cote spoke in favor of this article being accepted. He spoke on the golf course's history.

ARTICLE 2. Adjournment of Special Town Meeting: Passing by unanimous vote that the Town adjourn the Special Town Meeting.

Meeting adjourned at 7:25 PM.

Attest: *Beverly J. Litchfield*, CMC
Town Clerk

Annual Town Meeting, May 1, 2000

Attendance:
Precinct A: 216
Precinct B: 211
Precinct C: 187
Precinct D: 220
Total ---------834

In accordance with the Warrant, as posted, the inhabitants of the Town of Wilbraham, qualified to vote in Town affairs, met in Minnechaug Regional High School. At 7:20 PM the Moderator, Arthur F. Dionne, noted a quorum was present and called the meeting to order. The meeting was delayed due to the large turnout of residents. Town Clerk Beverly J. Litchfield then read the call of the meeting.

The Pledge of Allegiance immediately followed this.

The Moderator explained the process of the consent agenda. The articles included in the consent agenda were then read, one at a time. After each article the Moderator asked if there were any questions. If there were none, he proceed with the next article.

Articles passed by consent agenda were 1, 2, 3, 8, 10, 11, 12, 25, 26, 27, 28, 30, and 34.

At this time it was moved and seconded to recess the Annual Town Meeting to open the Special Town Meeting at 7:40 PM. This passed by unanimous vote.

The Moderator recognized that State Representative Gale Candaras was in the audience this evening. He offered a warm welcome to her.

Just before reopening the Annual Town Meeting, the Moderator asked for a moment of silence in memory of Anna Tupper and James W. "Will" Pickett who passed away recently.

The Annual Town Meeting was then reopened at 8:05 PM.

ARTICLE 1. Choosing Miscellaneous Officials: (Consent Agenda) Passing by unanimous vote that the following persons be elected to the indicated offices for the ensuing year:

Pound keeper	Gilles E. Turcotte
Surveyors of Lumber	Edward P. Lindsay Jr. & William H. Garvey
Measurers of Wood & Charcoal	Stanley Gore & William H. Garvey
Field Drivers	Dorrance T. Green & John Garvey
Weighers of Grain	Alton McDonald & Jesse L. Rice

ARTICLE 2. Hearing Reports: (Consent Agenda) Passing by unanimous vote that the Town accept the reports of all officers and committees as printed in the Annual Town Report.

ARTICLE 3. Parliamentary Procedures: (Consent Agenda) Passing by unanimous vote that the Town accept special parliamentary procedures for the purpose of implementing the provisions of Chapter 580 of the Acts of 1980 (Proposition 2 ½), as amended, and as set forth in a document entitled "Article 3, Exhibit A," on file with the Town Clerk.

ARTICLE 4. Overlay Reserve Fund: Finance Committee Recommends. Passing by unanimous vote that the Town appropriate $83,778 overlay funds certified as excess by the Board of Assessors pursuant to Section 25 of Chapter 59 of the Massachusetts General Laws to the FY 2001 Budget 420, Highway Expenses.

ARTICLE 5. Compensation for Elected Town Officials: Finance Committee Recommends. Passing by a majority vote (2 opposed) that the Town fix the compensation for all elected Town Officers for the fiscal year beginning July 1, 2000 and ending June 30, 2001 as follows:

Assessor, Chairman, $2,638, Members, $2,390 each, per year; Town Clerk, $40,180 per year (all fees revert to the Town treasury; Moderator, $200 Annual Town Meeting, $50 Special Town Meeting; Selectmen, $3,581 per year, Chairman $4,179 per year; Tree Warden, $7,000 per year; Water Commissioners, $150 per year; Cemetery Commissioners, no salary; Library Trustees, no salary; Planning Board Members, no salary; Pound Keeper, Field Drivers, Weighers of Grain, Surveyors of Lumber, Measurers of Wood and Charcoal (all Town officers elected other than by official ballot), fees only, fixed by General Laws.

ARTICLE 6. Additional Compensation for Town Clerk Achieving "Certified Massachusetts Municipal Clerk" designation: Finance Committee Recommends. Passing by a majority vote (two opposed) that the Town accept Section 19K of Chapter 41 of the Massachusetts General Laws providing for additional compensation to the Town Clerk for attaining the status of "Certified Massachusetts Municipal Clerk," to set such compensation at an amount equal to 10 percent of the Town Clerk's regular annual compensation but not exceeding $1,000 per year and to discontinue such compensation should certification be discontinued or withdrawn.

ARTICLE 7. Additional Compensation for Treasurer-Collector Achieving "Certified Massachusetts Municipal Collector" or "Certified Massachusetts Municipal Treasurer" Designation: Finance Committee Recommends. Passing by a majority vote (two opposed) that the Town accept Section 108P of Chapter 41 of the Massachusetts General Laws providing for additional compensation to the Treasurer-Collector for attaining the status of either "Certified Massachusetts Municipal Collector" or "Certified Massachusetts Municipal Treasurer," to set such compensation at an amount equal to 10 percent of the Treasurer-Collector's regular annual compensation but not exceeding $1,000 per year, to provide additional compensation for either designation but not both and to discontinue such compensation should certification be discontinued or withdrawn.

ARTICLE 8. Reserve Fund: (Consent Agenda) Finance Committee Recommends. Passing by unanimous vote that the Town raise or appropriate from Free Cash ($83,600) and available funds ($100,000), the sum of $183,600 for a Fiscal Year 2001 Reserve Fund.

ARTICLE 9. Water Division Reserve Fund: Finance Committee Recommends. Passing by a majority vote that the Town raise or appropriate from water receipts the sum of $50,000 or any other sum, for a Fiscal Year 2001 Water Division Reserve Fund.

ARTICLE 10. Receipts Reserved for Appropriation for Ambulance: (Consent Agenda) Finance Committee Recommends. Passing by unanimous vote that the Town appropriate $190,749 from Receipts Reserved for Appropriation for Ambulance to Ambulance personal services and operating costs, pursuant to Section 5 of Chapter 40 of the Massachusetts General Laws.

ARTICLE 11. Receipts Reserved for Appropriation for Ambulance: (Consent Agenda) Finance Committee Recommends. Passing by unanimous vote that the Town appropriate $35,000 from Receipts Reserved for Appropriation for Ambulance to be held in a depreciation account for vehicle and equipment replacement pursuant to Section 5 of Chapter 40 of the Massachusetts General Laws.

ARTICLE 12. Receipts Reserved for Appropriation for Cemeteries: (Consent Agenda) Finance Committee Recommends. Passing by unanimous vote that the Town appropriate $11,000 from Receipts Reserved for Appropriation for Cemeteries to Cemetery operating costs, pursuant to Section 5 of Chapter 40 and Section 16 of Chapter 114 of the Massachusetts General Laws.

ARTICLE 13. Conservation Fund: Finance Committee Recommends. Passing by a majority vote that the Town raise and appropriate $7,000 to the Conservation Fund for open space acquisition, in accordance with Section 8C of Chapter 40 of the Massachusetts General Laws.

ARTICLE 14. Budget Appropriations: Finance Committee Recommends. Passing by a majority vote that the Town accept the report of the Finance Committee and appropriate the sum of $22,081,353 to cover the necessary capital expenditures and operating expenses of the Town for Fiscal Year 2001 (July 1, 2000 to June 30, 2001) per appropriations listed separately and incorporate herein by reference, and to provide said appropriations as follows:

Transfer	from:	Water Receipts	$1,029,305
	to:	Water Enterprise Fund	
	from:	Solid Waste Receipts	$ 258,708
	to:	Solid Waste Enterprise Fund	
	from:	Sewer Receipts	$ 437,601
	to:	Sewer Enterprise Fund	
	from:	Offset Receipts	$ 18,000
	to:	Dog Officer Expenses	
	from:	Federal Crime Bill Grant	$ 74,369
	to:	Police Salaries	

Amount of Certified Free Cash Required for FY 2001 Municipal Appropriations: $408,167

Finance Committee Chairman Greg Gale gave a presentation. A special note of thanks was extended to William Fogarty, Town Administrator, and Nancy Johnson, Assistant Town Accountant, for all of their help and support.

It was explained that approximately 52% of the Town's budget goes to supporting the school system. A question & answer period followed. One resident noted that there was a mixed age group in attendance this evening and some were even on fixed incomes. He thought there should be an explanation given concerning the past five (5) annual budgets. He thought that the increases this year were quite substantial.

Line item budget for article 14 was read. Upon reaching budget 301 (Regional School Assessment) a presentation was given by School Committee member Paula Tingle. Members of the Committee were introduced and special credit was given to Cassie Welch for putting together the presentation being given tonight. The Principals of the school system were also introduced. This included the Superintendent's office staff. Mrs. Tingle explained the proposed budget, explained its changes and what they would affect. She also explained what would be covered with the override amount. A question and answer period followed. After discussing budget 301

they proceeded with the rest of the line items. Explanations were asked for concerning all non-recurring expenses mentioned in certain budgets. An explanation was given.

At 10:10 PM the Moderator asked for a consensus of those in attendance on whether to proceed through Article 16 before adjourning the meeting until Tuesday, May 2nd or continue the meeting on Tuesday, May 2nd after completing Article 15. Those in attendance wanted to complete Article 16 before recessing for the evening. The Moderator agreed and the meeting continued.

ARTICLE 15. Appropriation Contingent on Levy Limit Override: Finance Committee Recommends. Passing by a majority vote that the Town appropriate the sum of $681,697 from real estate and personal property taxes for the purpose of funding a portion of the Hampden-Wilbraham Regional School assessment contingent on passage of a levy limit override as provided in Section 21C(g) of Chapter 59 of the Massachusetts General Laws.

Selectman Chairman Kevin Moriarty gave an explanation. Mr. Flannery asked how much of the $681,697 would be used to make kindergarten fulltime. There was not an exact answer for him. He then proposed an amendment to Article 15, which was to amend article 15 by reducing the sum of $681,697 by the amount attributed to the cost of increasing the half-day kindergarten to a full day kindergarten. There was a second. A discussion period followed this proposed amendment. When it came to vote on the amendment, Mr. Flannery withdrew his amendment before the vote. This action was then seconded.

ARTICLE 16. Zoning By-law Amendment: Planning Board Recommends. Requiring a 2/3rd vote to pass, declared passed by the 2/3rd vote by the Moderator that the Town amend the Wilbraham Zoning By-law by rezoning from General Business (G.B.), Residential-34 (R-34) and Residential-26 (R-26) to Adult Care Facility (ACF) a parcel of land containing approximately 72.74 acres located at 2301 Boston Road and 19 Brainard Road (Lot 15), as more particularly described in a plan on file with the Town Clerk entitled "Article 16, Exhibit A".

Planning Board Chairman Richard Butler gave a presentation concerning this article. Next Mr. Galanek from American Inn Development was asked to speak. He was given five minutes by the Moderator to explain what could possibly happen if the zone change is approved. Mrs. Mary Irla stated a point of order. She noted that Mr. Galanek is not a registered voter in Wilbraham. He is actually a developer who is interested in this property. The Moderator still allowed him to speak.

Mr. Galanek provided a slide presentation of a facility in Southwick. Following this presentation, Mary Irla, an abutter to this property, came forward to address the audience. She gave a prepared presentation against this article and asked those present to vote against it also.

Chairman Butler responded to her concerns as best as he could. He did apologize for not informing the abutters sooner.

Mr. Melikian spoke for his family who own the property. He stated that his family was seeking the zone change and that they have no obligations to any developer. More discussion followed. It was noted that there were many unanswered questions and concerns.

After the Moderator noted that 5-for and 5-against had spoken on the article, he proceeded to the vote.

A motion was made to reconsider the article. It was seconded. The motion to reconsider was voted down.

The meeting recessed at 11:52 PM until May 2nd at 7:00 PM here at Minnechaug Regional High School to continue on the articles that were not taken up on May 1st.

The motion to recess passed by unanimous vote.

Annual Town Meeting, Second Session, May 2, 2000

Attendance:
Precinct A: 30
Precinct B: 53
Precinct C: 43
Precinct D: 50
Total ----- 176

The Annual Town Meeting reconvened at 7:05 PM on May 2, 2000 at Minnechaug Regional High School. Town Moderator Arthur F. Dionne noted a quorum was present and called the meeting to order.

ARTICLE 17. Appropriation for Study Related to Public Safety Complex: Finance Committee Recommends. Passing by unanimous vote that the Town appropriate the sum of $25,000 from available funds for consulting services related to development of a proposal for a public safety facility.

Mr. Rigney from the Public Safety Complex Committee concerning the history of Police, Fire, Medical and Dispatch made a presentation.

First recommended site is the lower ball field at Memorial School. The second site is at Faculty and Springfield St. but here we lose sewers.

A question and answer period followed the presentation. Donald Flannery made a motion to amend the original article but there was no second. Motion was not accepted. His motion was to add "to include a study of the feasibility of renovating, remodeling, making alterations and additions to the existing Police Station and two Fire Stations" at the end of the original article.

ARTICLE 18. Appropriation for Assisted Living: Finance Committee Recommends. Passing by a majority vote that the Town appropriate the sum of $5,000 from available funds as a local contribution in support of an assisted living complex proposed for development by the Wilbraham Housing Authority.

ARTICLE 19. Waste Water Enterprise Fund Retained Earnings: Finance Committee Recommends. Passing by unanimous vote that the Town appropriate the sum of $28,641 from

available funds in the Waste Water Enterprise Fund retained earnings account for the purpose of funding studies in support of expansion of the town's sewer capacity.

ARTICLE 20. Water Enterprise Fund Retained Earnings: Finance Committee Recommends. Passing by unanimous vote that the Town appropriate the sum of $31,000 from available funds in the Water Enterprise Fund retained earnings account for the purpose of purchasing a truck.

ARTICLE 21. Water Enterprise Fund Retained Earnings: Finance Committee Recommends. Passing by unanimous vote that the Town appropriate the sum of $11,294 from available funds in the Water Enterprise Fund retained earnings account for the purpose of funding water exploration and water system repairs and improvements, as approved by the Board of Water Commissioners.

Marjorie Pessolano raised a question of concern about the possibility of having a water tower at the location of the Boy Scout Camp on Stony Hill Rd. Ed Miga, DPW Director, assured her that there would be no tower.

ARTICLE 22. Solid Waste Enterprise Fund Retained Earnings: Finance Committee Recommends. Passing by unanimous vote that the Town appropriate the sum of $25,000 from available funds in the Solid Waste Enterprise Fund retained earnings account for the purpose of complying with environmental requirements of the Commonwealth of Massachusetts relative to the former Town landfill site.

ARTICLE 23. Solid Waste Enterprise Fund Retained Earnings: Finance Committee Recommends. Passing by unanimous vote that the Town appropriate the sum of $196,000 from available funds in the Solid Waste Enterprise Fund retained earnings account for the purpose of funding solid waste disposal operating expenses.

ARTICLE 24. Authorization to Borrow for Capital Outlays: Finance Committee Recommends. Requiring a 2/3rd vote, passing by unanimous vote that the Town borrow a sum not to exceed $803,000 for the following purposes:

- In accordance with Section 7 (9) of Chapter 44 of the Massachusetts General Laws for the cost of departmental equipment, $130,000;
- In accordance with Section 7 (3A) of Chapter 44 of the Massachusetts General Laws for remodeling, reconstructing or making extraordinary repairs to public buildings owned by the Town, $673,000.

Capital Planning Chairman Bob Quintin made a presentation. He introduced the members of the committee and gave a special thanks to Treasurer-Collector Tom Sullivan, Asst. Town Accountant Nancy Johnson and Building Inspector Lance Trevallion for all of their support and efforts. He also thanked the Board of Selectmen, stating they are a great board to work with.

ARTICLE 25. Chapter 90 Anticipation Borrowing: (Consent Agenda) Finance Committee Recommends. Passing by unanimous vote that the Town authorize the Treasurer, with the

approval of the Board of Selectmen, to borrow $259,104 in anticipation of state receipts pursuant to Section 4 of Chapter 44 of the Massachusetts General Laws, for uses specified in Section 6A and Section 7, Subsections 5 and 6 of Chapter 44 of the Massachusetts General Laws, said money representing allotment for Chapter 90 road construction, reimbursement from the state to be used to retire such debt.

ARTICLE 26. Council on Aging Revolving Fund: (Consent Agenda) Finance Committee Recommends. Passing by unanimous vote that the Town reauthorize a revolving fund under the Council on Aging and transfer the balance from the FY 2000 revolving fund to the FY 2001 revolving fund in accordance with Section 53 E ½ of Chapter 44 of the Massachusetts General Laws. Receipts shall be credited into said fund from the following sources: (1) Donations from individuals, organizations and events. (2) Allowance from the Senior Network. (3) Memorial donations. (4) Fees for classes, trips and programs. Expenditures authorized by the Director of Elder Affairs, not exceeding a total of $10,000 in FY 2001, may be made for the following purposes: (1) Payment of costs connected with programs and events. (2) Repair and maintenance of equipment and furnishings. (3) Purchase of memorials and volunteer recognition. (4) Fees for instructors and classes. The balance in the revolving fund shall not exceed $10,000.

ARTICLE 27. Compost Bin Revolving Fund: (Consent Agenda) Finance Committee Recommends. Passing by unanimous vote that the Town reauthorize a revolving Home Composting Bin Account in accordance in Section 53 E ½ of Chapter 44 of the Massachusetts General Laws in order to place revenue collected from the sale of compost bins which shall be used to purchase additional compost bins, and transfer the balance of the FY 2000 revolving fund to the FY 2001 revolving fund. Expenditures authorized by the Recycling Coordinator, not exceeding a total of $5,000 in FY 2001, may be made for the purchase of additional composting bins for resale to town residents. The balance in the revolving account shall not exceed $5,000.

ARTICLE 28. Cemetery Revolving Fund: (Consent Agenda) Finance Committee Recommends. Passing by unanimous vote that the Town reauthorize a revolving Cemetery Account in accordance with Section 53 E ½ of Chapter 44 of the Massachusetts General Laws in order to place revenue collected from the sale of boundary markers, foundations, numbered lot markers, and for opening and closing graves, which shall be used to purchase boundary markers, foundations, numbered lot markers, and to open and close graves, and transfer the balance from the FY 2000 revolving fund to the FY 2001 revolving fund. Expenditures authorized by the Cemetery Commission, not exceeding a total of $20,000 in FY 2001, may be made to purchase boundary markers, foundations, numbered lot markers, and to open and close graves. The balance in the revolving account shall not exceed $20,000.

ARTICLE 29. Police Extra Duty Detail Revolving Fund: Finance Committee Recommends. Passing by unanimous vote that the Town authorize a revolving Police Extra Duty Detail Account and appropriate $15,000 from available funds to said account. Additional receipts shall be credited into said account from revenue collected from the use of police extra duty details. Expenditures authorized by the Chief of Police may be made to pay police officers who provide service and town administrative costs in accordance with Section 53C of Chapter 44 of the Massachusetts General Laws.

ARTICLE 30. Authorization to Dispose of Surplus Equipment: (Consent Agenda) Passing by unanimous vote that the Town authorize and empower the Board of Selectmen on behalf of the Town to sell, transfer, or otherwise dispose of damaged, obsolete, or unneeded tangible personal property or equipment owned by the Town.

ARTICLE 31. Authorization to Enter Into Lease/Purchase Agreements: Finance Committee Recommends. Passing by unanimous vote that the Town authorize the Board of Selectmen to make contracts for the lease, with option to purchase, of various municipal equipment, subject to annual appropriation, if in the opinion of the Board it is in the best interests of the Town. The Board of Selectmen shall identify within its budget submission to the Finance Committee, any contract for the lease with an option to purchase.

ARTICLE 32. Soliciting By-law: A motion to "**Move No Action**" passed by a majority vote.

ARTICLE 33. Demolition Delay (Petitioned Article) A motion to **refer this article back to committee and be brought back up at another time** passed by a majority vote concerning this article.

Historical Commission member Richard Howell made an amendment to replace the original article on file with a new submission. It would replace the 1st in its entirety. He said it was basically the same article with just a few minor changes. He explained the changes and a question/answer period followed. The vote on the amendment passed by a majority vote. The amendment now became the final article. The new article was read in its entirety. More questions and answers followed. Richard Howell, Attorney Michael Hassett, and Cemetery Commissioner J. Bruce Tingle gave explanations. After all was said and done, a motion was made by Mr. Burke to refer this article back to committee for further study and be brought back at another time. This was seconded and passed by a majority vote.

ARTICLE 34. Acceptance of Deeds: (Consent Agenda) Requiring a 2/3rd vote, passing by unanimous vote that the Town accept such deeds of land to the Town as filed by the Board of Selectmen in a document entitled "Article 43, Exhibit A," with the Town Clerk and also recorded at the Hampden County Registry of Deeds or the Land Court since the date of the last Annual Town Meeting.

ARTICLE 35. Acceptance of Public Ways: Amended motion passes by unanimous vote that the Town accept as public ways, pursuant to a layout filed by the Board of Selectmen with the Town Clerk, all or portions of the following streets: Amy Lane, Briar Cliff Drive, Eliot Lane, Highview Circle, Overlook Drive, Powers Drive, Red Gap Road, Shirley Street, Stirrup Lane, Surrey Lane, Victoria Court, Victoria Lane, Wagon Drive, and Warren Road.

A motion was made by Mrs. Litera from 14 Hitchcock Road, to delete Hitchcock Road from the original motion. The motion was then seconded. She explained her reasoning and the amendment passed by a majority vote. Hitchcock Road was then removed from the final motion to be voted on.

ARTICLE 36. Hoover Park: Passing by unanimous vote that the Town acquire by gift the parcel of land situated at or near the intersection of Springfield Street and Faculty Street, Wilbraham, owned by Ralph Carlson and Kari Carlson Belcastro and depicted as "Parcel 2-B" on a plan of land entitled "Plan of Land Springfield and Faculty Streets, Wilbraham, Mass., Owned by Kari E. Belcastro and Ralph E. Carlson, Prepared for the Town of Wilbraham" prepared by Smith Associates Surveyors, Inc., dated March 2000 and on file with the Town Clerk.

An explanation was given concerning this article. Land was to go to open space. Mr. Nemphos from 177 Springfield St. spoke against this article.

ARTICLE 37. Termination of Easements: Requiring a 2/3rd vote, passing by unanimous vote that the Town terminate and discontinue a right of way easement consisting of approximately 3,501 square feet on land of Thomas L. & Laura L. Bretta, known as Lot 10A, Oak Hollow Estates Subdivision – Phase I, located at 14 Victoria Lane and consisting of approximately 2,097 square feet on land of Shawn M. & Nancy B. Caric, known as Lot 16A, Oak Hollow Estates Subdivision – Phase I, located at 19 Victoria Lane as shown on a plan on file in the Hampden County Registry of Deeds Book 308, Page 64.

ARTICLE 38. Zoning By-law Amendment: Requiring a 2/3rd vote, the amended article passed by a declared 2/3rd vote by the Moderator that the Town amend the Wilbraham Zoning By-law in a comprehensive manner, as set forth in a document entitled "Article 38, Exhibit A – Zoning By-law of the Town of Wilbraham, 2000 Revision" and as amended on file with the Town Clerk.

Planning Board Member James McEathron explained the article to be voted on. He went over change highlights.

Mr. Timpson made an amendment to the article deleting 3.4.5.17 – line 4- following "window service is prohibited" by deleting the balance of the sentence. This was seconded. Amendment passed by a majority vote.

Mr. Timpson then moved an amendment concerning 12.7.4 (Boston Road Corridor Enhancement Signs). He wanted sections A,B,C,&D removed. It was seconded but the amendment failed to pass by a majority.

The Moderator declared the vote on the main amended article passed by 2/3rd vote.

ARTICLE 39. Zoning By-law Amendment: Planning Board Recommends. Amended motion declared passed by 2/3rd vote by Moderator that the Town amend the Wilbraham Zoning By-laws as amended and set forth in a document entitled "Article 39", Exhibit A – Off Premise Sign Regulations" on file with the Town Clerk.

A motion to amend the original document was made and seconded to delete section A in its entirety and insert new language. New language would be:

"**The size and design of the sign shall**

1. **Not exceed 36 inches in total width;**

2. **Not exceed 24 inches in total height;**
3. **Not exceed 7 feet in entire height if placed on a single pole;**
4. **Not exceed 42 inches in entire height if placed close to the ground on double poles;**
5. **Be set back 10 feet from the edge of the traveled way;**
6. **Shall be consistent with the character of the surrounding area.**

Also new language at C. Add #5. New language would be:

"5. A petition signed by a majority of the businesses who would benefit from such an identification sign, who have agreed on the name to be designated on the sign, and who agree to maintain the sign in proper order. The petition shall be on file with the Town Clerk prior to the public hearing for the Special Permit.

The vote on the amendment passed by a majority vote. The vote on the amended main article passed by a declared 2/3rd vote by the Moderator.

ARTICLE 40. Banners Identifying Boston Road Corridor: A motion to **"move no action"** passed by a majority vote.

ARTICLE 41. Adjournment of Annual Town Meeting: Passing by a unanimous vote that the Town adjourn the Annual Town Meeting until 8:30 AM, Saturday, May 6, 2000, at the Wilbraham Community Center, Precinct A; Minnechaug Regional High School, Precinct B; Memorial School, Precinct C; or Soule Road School, Precinct D; when the Annual Town Elections will be held, polls closing at 6:30 PM. Meeting adjourned at 10:30PM.

Attest: *Beverly J. Litchfield*, CMC
Town Clerk

Town Bulletin

September 8, 2000

Boston, Massachusetts
The foregoing amendments to the town by-laws adopted under Articles 16 & 39 of the warrant for the Wilbraham town meeting that convened on May 1, 2000, and the map pertaining to Article 16 are hereby approved.

Amendments to the town by-laws adopted under Article 38 are hereby approved except as stipulated by this office.

Thomas F. Reilly
Attorney General

Kelli E. Lawrence
Assistant Attorney General

September 7, 2000

Special Town Meeting, May 1, 2000

Attendance:
Precinct A: 214
Precinct B: 183
Precinct C: 166
Precinct D: 191
Total ---------754

In accordance with the Warrant, as posted, the inhabitants of the Town of Wilbraham, qualified to vote in Town affairs, met in Minnechaug Regional High School. At 7:40 PM the Moderator, Arthur F. Dionne, noted a quorum was present and called the meeting to order. The meeting was delayed due to the large turnout of residents. Town Clerk Beverly J. Litchfield then read the call of the meeting.

ARTICLE 1. Parliamentary Procedure: Voted unanimously that the Town adopt special parliamentary procedures for the purpose of implementing the provisions of Chapter 580 of the Acts of 1980 (Proposition 2 ½) as amended, and set forth in a document entitled "Article 1, Exhibit A", on file with the Town Clerk.

ARTICLE 2. Funding Transfers: Finance Committee Recommends. Voted unanimously that the Town transfer the sum of $22,038 from previously appropriated but unexpended funds in the FY 2000 Budget 122, Selectmen's Office Salaries, to FY 2000 Budgets 179, Planning Salaries ($4,890), 220, Fire Salaries ($8,748) and 251, Building Department Salaries ($8,400); the sum of $33,000 in previously appropriated but unexpended funds in the FY 2000 Budget 137, Assessors Salaries ($3,700), 171, Conservation Commission Salaries ($5,000), 240, Dispatch Salaries ($530), 410, Engineering Salaries ($1,820), 420, Highway Salaries ($10,000), 541, Council on Aging Salaries ($5,000), 301, Regional School Assessment ($3,990), and 620, Recreation Salaries ($2,960) to FY 2000 Budget 220, Fire Salaries; $13,000 in previously appropriated but unexpended funds in the FY 2000 Budget 702, Interest on Debt, to the FY 2000 Budgets 138, Treasurer/Collector Salaries ($1,000), 161, Town Clerk Salaries ($400), 210, Police Salaries ($10,593), and 192, Town Properties Expenses ($1,007); $141,155 from previously appropriated but unexpended funds in the FY 2000 Budget 301, Regional School Assessment, to the FY 2000 Budgets 122, Selectmen Expenses ($50,000), 192, Town Properties Expenses ($1,993), 194, Health Insurance Expenses ($50,000), 220, Fire Expenses ($1,700), 420 Highway Expenses ($30,000), 220, Fire Salaries ($352), 610, Library Expenses ($6,010) and 543, Veterans Expenses ($1,100); $2,095 in previously appropriated but unexpended funds in the FY 2000 Budget 134, Accounting Salaries, to the FY 2000 Budget 154, Data Processing Salaries; $3,990 in previously appropriated but unexpended funds in the FY 2000 Budget 610, Library Salaries, to the FY 2000 Budget 610, Library Expenses; $840 in previously appropriated but unexpended funds in the FY 2000 Budget 60-440, Wastewater Enterprise Fund Expenses to the FY 2000 Budget 60-440, Wastewater Enterprise Fund Salaries; $840 in previously appropriated but unexpended funds in the FY 2000 Budget 61-450, Water Enterprise Fund Expenses to the FY 2000 Budget 61-450, Water Enterprise Fund Salaries; and $840 in previously appropriated but unexpended funds in the FY 2000 Budget 66-430, Solid Waste Enterprise Fund Expenses to the FY 2000 Budget 66-430, Solid Waste Enterprise Fund Salaries.

ARTICLE 3. Additional Lottery Distribution: Finance Committee Recommends. Passing by a majority vote that the Town appropriate the sum of $127,640 from additional lottery receipts in accordance with Chapter 68 of the Acts of 1999 for the purpose of road construction.

ARTICLE 4. Solid Waste Enterprise Fund Retained Earnings: Finance Committee Recommends. Passing by a majority vote that the Town appropriates the sum of $151,495 from available funds in the Solid Waste Enterprise Fund retained earnings account for the purpose of funding solid waste disposal operating expenses.

ARTICLE 5. Receipts Reserved for Appropriation for Ambulance: Finance Committee Recommends. Voted unanimously that the Town appropriates a sum of $43,000 from Receipts Reserved for Appropriation for Ambulance-to-Ambulance personal services and operating costs, pursuant to Section 5 of Chapter 40 of the Massachusetts General Laws.

ARTICLE 6. Chapter 90 Anticipation Borrowing: Finance Committee Recommends. Passing by a majority vote that the Town reduce the authorization of the Treasurer, with approval of the Board of Selectmen, to borrow a sum of money in anticipation of state receipts pursuant to Section 4 of Chapter 44 of the Massachusetts General Laws, for uses specified in Section 6A and Section 7, Subsections 5 and 6 of Chapter 44 of the Massachusetts General Laws, said money representing allotment for Chapter 90 road construction, reimbursement from the state to be used to retire such debt, from $393,783 to $259,103.

The motion to dissolve the Special Town Meeting passed by unanimous vote at 8:05 PM.

Attest: *Beverly J. Litchfield*, CMC
Town Clerk

Presidential Primary March 7, 2000

Total Registered Voters ---- 8328
Total Vote Cast ---------- 2834
% Voted ---------- 34%

Registered by Precinct
Precinct A - 674
Precinct B - 805
Precinct C - 670
Precinct D - 685

Democratic Vote by Precinct	
Precinct A	**328**
Precinct B	**296**
Precinct C	**281**
Precinct D	**266**
Total	**1171**

DEMOCRATIC BALLOT

President	**Total**
Al Gore	670
Lyndon LaRouche, Jr	3
Bill Bradley	456
No Preference	21
Write Ins	11
State Committee Man	
Edward W. Collins, Jr.	759
State Committee Woman	
Barbara J. Farrell	759

Democratic Town Committee	
Judith M. Falzone	579
Arthur D. Wolf	525
Claire S. O'Connor	546
John O'Connor	570
Ed Irla	603
Roger L. Fontaine, Jr.	535
Beverly Radner Litchfield	590
Carolyn H. Zawacki	528
Gale D. Candaras	845
Alan Peck	608
Paula Tingle	573
J. Bruce Tingle	524
Barbara Ann Loss	570
Johann Desautelle	539
Richard W. Grono	575
Daniel Driscoll	524
John Gagnon	506
Mary J. Willms	503
Edward E. Kivari, Jr.	540
Francis J. Flanagan	553
Madeline Q. Flanagan	558
Thomas W. Mango	574
William J. Martin, Jr.	527
Charlotte L. Mercier	513
Dorothy A. Gates	545
James E. Thompson	578
Kimberly A. Young	502
Mark F. Jones	503

Republican Vote by Precinct	
Precinct A	**342**
Precinct B	**508**
Precinct C	**388**
Precinct D	**418**
Total	**1656**

REPUBLICAN BALLOT

President	**Total**
Alan Keyes	31
George Bush	790
Gary Bauer	2
John McCaine	819
Steve Forbes	3
Orrin Hatch	0
No Preference	5
Write Ins	3
State Committee Man	
Robert F. Cheritano	544
Ronald M. Hastie	626
State Committee Woman	
Catherine W. Labine	1191
Republican Town Committee	
Deborah Reavey	866
Rodney W. Fountain	944
Donna L. Fountain	902
Linda Prystupa	824
Jeremie A. Arthur	809
Kirk E. Burkins	854
Honey Baldwin	872
William Baldwin	861
Janice Burkins	879
Joseph J. Lawler	830
Frank A. Ball	891
Jason Burkins	868
Adele Chester	814
Craig Meran Nakashian	820
Judith Dionne	862
David K. Chivers	802
Richard J. Howell	843
Michelle Lawler	850
Catherine Labine	931
Richard Labine	893
Elizabeth A. Sallade	818
J. Willard Pickett	885
Barbara Putnam	891
Frederick E. Sallade	814
Garrett Smith	816
Truman R. Swallow	901
Anthony Vecchio	836
Joan Vecchio	835
Sarabeth C. Fuller	832
Pamela C. Burch	916
Alan R. Burch	861
Charity Marlatt	914
Thomas E. Reavey	851

Libertarian Vote by Precinct

Precinct A	**4**
Precinct B	**1**
Precinct C	**1**
Precinct D	**1**
Total	**7**

LIBERTARIAN BALLOT

President	**Total**
Kip Lee	1
Harry Browne	2
Edison P. McDaniels, Sr.	0
Larry Hines	0
David Lynn Lollist	0
L. Neil Smith	0
No Preference	2
Write Ins	1

State Primary September 2000

Total Registered Voters --- 8572
Total Vote Cast ---------- 260
% Voted ---------- 03 %

Total voted by Precinct
Precinct A - 64
Precinct B - 46
Precinct C - 72
Precinct D - 78

Democratic Vote by Precinct

Precinct A	**52**
Precinct B	**28**
Precinct C	**52**
Precinct D	**57**
Total	**189**

DEMOCRATIC BALLOT

Senator in Congress	**Total**
Edward M. Kennedy	156
Write Ins	4
Representative in Congress	
Richard E. Neal	156
Joseph R. Fountain	24
Councillor	
Edward M. O'Brien	153
Senator in General Court	
Write Ins	3
Representative in General Court	
Gale D. Candaras	156
Clerk of Courts	
Marie Grimaldi Mazza	146
Register of Deeds	
Donald E. Ashe	167
Write Ins	1

Republican Vote by Precinct

Precinct A	**12**
Precinct B	**18**
Precinct C	**19**
Precinct D	**21**
Total	**70**

REPUBLICAN BALLOT

Senator in Congress	**Total**
Jack E. Robinson, III	59
Representative in Congress	
Write Ins	0
Councillor	
Marshall T. Moriarty	61
Senator in General Court	
Brian P. Lees	66
Representative in General Court	
Write Ins	1
Clerk of Courts	
Write Ins	0
Register of Deeds	
Write Ins	0

Libertarian Vote by Precinct

Precinct A	**0**
Precinct B	**0**
Precinct C	**1**
Precinct D	**0**
Total	**1**

LIBERTARIAN BALLOT

Senator in Congress	**Total**
Carla A. Howell	1
Representative in Congress	
Write Ins	0
Councillor	
Write Ins	0
Senator in General Court	
Write Ins	0
Representative in General Court	
Write Ins	0
Clerk of Courts	
Write Ins	0
Register of Deeds	
Write Ins	0

Federal/State Election November 2000

Total Registered Voters - 8812
Total Votes Cast ---------- 7402
% Voted ---------- 84 %

Registered by Precinct
Precinct A - 1884
Precinct B - 1938
Precinct C - 1860
Precinct D – 1720

President/Vice President	**Total**
Browne/Olivier	29
Buchanan/Higgins, Sr.	18
Bush/Cheney	3456
Gore Liberman	3339
Hagelin/Tompkins	9
Nader/LaDuke	461
Write Ins	6
Senator in Congress	
Edward M.. Kennedy	4248
Carla A. Howell	533
Jack E. Robinson, III	1830
Dale E. Friedgen	56
Philip Hyde, III	21
Philip F. Lawler	245
Write Ins	4
Representative in Congress	
Richard E. Neal	5601
Write Ins	47
Councillor	
Edward M. O'Brien	3272
Marshall T. Moriarty	3261
Write Ins	6
Senator in General Court	
Brian P. Lees	6217
Write Ins	15
Representative in General Court	
Gale D. Candaras	5642
Ron Smith	8
Write Ins	23
Clerk of Courts	
Marie Grimaldi Mazza	4574
Write Ins	11
Register of Deeds	
Donald E. Ashe	4831
Write Ins	9

QUESTIONS	**YES**	**NO**
Question One – District Boundaries	4792	2129
Question Two – Voting, felons	5144	1944
Question Three – Dog racing	4123	3015
Question Four – Personal income tax	4659	2462
Question Five – Health insurance issue	3104	3893
Question Six – Tax credit/excise & tolls	3277	3783
Question Seven – Tax deduction, charity	5368	1653
Question Eight – Drug dependency treatment	1968	5100

Town Clerk – Statement of Receipts and Disbursements

July 1, 1999 – June 30, 2000

RECEIPTS

FY '00 DOG LICENSES

638	NEUTERED MALES	@	$10.00	$6,380.00	
146	MALES	@	$20.00	$2,920.00	
66	FEMALES	@	$20.00	$1,320.00	
833	SPAYED FEMALES	@	$10.00	$8,330.00	
				$18,950.50	

FY '00 DOG FINES & FEES

23	STRAY DOG FINES	@	$10.00	$230.00	
87	LATE DOG FINES	@	$ 6.00	$522.00	
37	BOARDING FEES	@	$ 6.00	$222.00	
5	DOG QUARANTINES	@	$ 5.00	$ 25.00	
3	NON CRIM TICKETS			$ 75.00	
				$1,074.00	**$20,024.00**

FY '00 FISH & WILDLIFE LICENSES

238	RES CIT FISH	@	$22.50	$5,355.00	
25	RES CIT FISH (minor)	@	$ 6.50	$ 162.50	
13	RES CIT FISH (65-69)	@	$11.25	$ 146.25	
64	RES CIT FISH (paraplegic, blind, mentally retarded)			FREE	
5	NON RES FISH	@	$32.50	$ 162.50	
3	NON RES FISH (3 day)	@	$18.50	$ 55.50	
1	RES CIT FISH (3 day)	@	$ 7.50	$ 7.50	
3	DUPLICATE FISH @	$ 2.50		$ 7.50	
78	RES CIT HUNT	@	$22.50	$1,755.00	
4	RES CIT HUNT (65-69)	@	$11.25	$ 45.00	
4	RES HUNT (paraplegic)			FREE	
5	NON RES HUNT(big game)@		$94.50	$ 472.50	
4	RES CIT HUNT (minor)	@	$ 6.50	$ 26.00	
118	RES CIT SPORT	@	$40.00	$4,720.00	
8	RES CIT SPORT (65-69)	@	$20.00	$ 160.00	
96	RES CIT SPORT (70 & over)			FREE	
4	DUPLICATE SPORT@	$ 2.50		$ 10.00	
114	ARCHERY STAMPS@	$ 5.10		$ 581.40	
29	WATERFOWL STAMPS	@	$ 5.00	$ 145.00	
66	PRIMITIVE STAMPS	@	$ 5.10	$ 336.60	
487	WILD. CONS. STAMP(res.)@		$ 5.00	$2,435.00	
13	WILD. CONS. STAMP(Non)@		$ 5.00	$ 65.00	
				$16,648.25	**$16,648.25**

FY '00 MARRIAGE LICENSES

84	LICENSES	@	$15.00	**$1,260.00**	**$1,260.00**

FY '00 MISCELLANEOUS CLERK'S FEES

193	FINANCIAL RECORDINGS	$1,920.00	
2449	COPIES OF RECORDS	$6,337.46	
214	MISCELLANEOUS	$ 565.20	
5	POLE LOCATIONS	$ 140.00	
51	BUSINESS CERTIFICATES	$ 990.00	
11	RAFFLE PERMITS	$ 220.00	
14	GAS STORAGE PERMITS	$ 490.00	
6	CEMETERY BOOKS	$ 5.00	
502	HANDLING FEES (F&W)	$ 502.00	
370	PASSPORTS	$5,550.00	
	INTEREST - BAY BANK	$ 47.18	
2	MIS. BANK CHARGES	$ 8.00	
		$16,774.84	**$16,774.84**

TOTAL FY '00 RECEIPTS ---------- $54,707.09

DISBURSEMENTS

TOWN TREASURER: FY '00 DOG ACCOUNT

1683	DOG LICENSES	$18,950.00	
152	FINES & FEES	$ 999.00	
3	NON CRIMINAL TICKETS	$ 75.00	
		$20,024.00	**$20,024.00**

DIVISION OF FISHERIES & WILDLIFE

1382	LICENSES & STAMPS	**$16,372.00**	**$16,372.00**

TOWN TREASURER: FY '00 CLERK'S FEES

1382	F&W LICENSES & STAMPS	$ 276.25	
84	MARRIAGE LICENSES	$1,260.00	
193	FINANCIAL RECORDINGS	$1,920.00	
2449	COPIES OF RECORD	$6,337.46	
214	MISCELLANEOUS	$ 565.20	
5	POLE LOCATIONS	$ 140.00	
51	BUSINESS CERTIFICATES	$ 990.00	
11	RAFFLE PERMITS	220.00	
14	GAS STORAGE PERMITS	$ 490.00	
6	CEMETERY BOOKS	$ 5.00	
502	HANDLING FEES (F&W)	$ 502.00	
370	PASSPORTS	$5,550.00	
	INTEREST - BAY BANK	$ 47.18	
2	MIS. BANK CHARGES	$ 8.00	
		$18,311.09	**$18,311.09**

TOTAL FY '00 DISBURSEMENTS ---------- $54,707.09

Attest: *Beverly J. Litchfield*, CMC
Town Clerk

Active Voter Registration by Precinct
(As of December 31, 2000)

Precinct	Republican	Democrat	Unenrolled	Libertarian	Interdependent 3rd	Reform	Total
A	487	855	909	10	0	0	2261
B	704	576	1004	6	0	0	2290
C	509	686	1059	8	1	3	2266
D	501	556	901	4	0	1	1963
Total	**2201**	**2673**	**3873**	**28**	**1**	**4**	**8780**

Vital Statistics

	1998	1999	2000
BIRTHS – Males	56	50	50
Females	53	58	55
Total	**109**	**108**	**103**
MARRIAGES -Total	**74**	**86**	**85**
DEATHS - Males	77	71	97
Females	114	109	126
Total	**191**	**180**	**223**

Attest: *Beverly J. Litchfield*, CMC
Town Clerk

BOARD OF SELECTMEN

During the past several years, the Selectmen followed a strategy of putting the town's financial house in order, developing a professional staff organization, promoting cooperation between departments, committees and residents, and setting priorities and goals for the town. During the year 2000, we saw the results of this strategy, and the results were impressive. The highlights include:

- The opening of a renovated and expanded Mile Tree School allowing the implementation of full-day kindergarten.

- Passage of a property tax levy limit override to support the increase in public school buildings from seven to eight, and to fund other improvements to the school system,

including additional teaching staff at Minnechaug Regional High School and more custodians district-wide.

- The beginning of construction of the additional nine holes at the Wilbraham Country Club Golf Course, a project promoted by the town through negotiations of a long-term lease for town property. The full scope of improvements will include a new irrigation system and clubhouse, at no cost to the taxpayer.

- Implementation of *pre-arrival instruction* services by our dispatchers. Under this program, dispatchers are trained to give residents basic instructions on assisting sick or injured individuals prior to the ambulance's arrival.

- Continued construction of new soccer fields on town property by the Wilbraham Soccer Club.

- Continued repairs to municipal buildings based on a systematic preventative maintenance plan developed with the aid of professional consultants.

- Continued development of a Geographic Information System providing automated mapping resources to all municipal departments and for the community at large.

- Reorganization of the Police command structure to provide greater administrative support.

We began the year 2000 facing a daunting array of proposals for worthwhile community projects. A citizens committee strongly recommended construction of a new public safety complex to replace obsolete police and fire stations. The Library Board of Trustees and staff developed an excellent long-range plan that included expansion and renovation of the library building. The Open Space and Recreation Commission voiced concerns, shared widely throughout town, over the potential loss of farmland and open space to residential development. A pavement management analysis conducted by the Pioneer Valley Planning Commission suggested that we should be spending about $1,000,000 per year on road resurfacing, much more than we have traditionally budgeted. Likewise, the town's sidewalks are badly in need of repair and additional sidewalks need to be built throughout the community. Expansion of the public sewer system was widely recognized as a key to continued economic development, and an alternate source of water was needed in order to moderate rate increases anticipated from the Massachusetts Water Resources Authority (MWRA).

The total price tag for all the major projects facing the town was estimated at over $30 million. By comparison, the town's entire operating budget for FY 2001 was about $24 million. Having received voter approval for property tax increases to support school projects in 1998 and 2000, we need to be very careful about accepting additional financial burdens.

To address this dilemma, we invited member of the Capital Planning Committee, Finance Committee and Planning Board to join us in reviewing project proposals and setting priorities. Under the able leadership of Capital Planning Committee Chairman Bob Quintin, this group

recommended construction of a new police/fire public safety complex as the top priority, followed by renovation and expansion of the library and preservation of open space.

The Selectmen concur with these recommendations. In moving these projects forward, however, we need to be mindful of the financial impacts on the taxpayer and on the pitfalls of trying to manage too many large, complex projects at once. We need to make sure that when we undertake a project, we devote the time and attention needed for success.

Regarding the projects given priority status, we are making progress in a careful, deliberative way. Using funding appropriated at the 2000 Annual Town Meeting, we are preparing a *Request for Qualifications* for a design professional to undertake initial design work and site assessment related to a combined police-/fire complex. The Library Trustees and staff are continuing work on the Library building project. Numerous committees are reviewing and discussing the Community Preservation Act, a state-supported funding option for open space, historic preservation and affordable housing.

Of course, the voters at Open Town Meeting will make the final decisions on town priorities. Furthermore, setting priorities does not allow the town government to ignore the wide range of other issues that need attention every year. While we will focus resources in certain areas, we are mindful of our obligation to service needs throughout the community.

We also take this opportunity to congratulate the following employees on their promotions: Roger Tucker and Raymond Kallaugher to Police Captain, Glen Clark to Police Sergeant, Jeffrey Lewis to Public Works Mechanic and Richard Zamora to Waste Water Technician. During 2000, we also welcomed the following new employees: Police Patrol Officers Christopher Doyle, Matthew Markewicz and Jeffrey Rudinski, Administrative Clerk Amy DeLisle, Public Works Clerk Kristine Viess, Public Works Administrative Secretary Gayle Thornton, Public Works Heavy Equipment Operators Thomas Tassinari and Donald Mason, DPW Worker Scott Loncrini, Senior Center Volunteer Coordinator Julie Costello, Tobacco Enforcement Agent Gregory Boyce, Assistant Reference Librarian Kathryn Geier, Assistant Children's Librarians Susan Kent and Heidi Kane, Assistant Recreation Director Bryan Litz, Public Access Television Station Office Assistant Ann Tousignant and Ambulance Billing Assistant Ann Miller. We wish all employees success in their careers with our town.

Frank A. Everton, Chairman
James E. Thompson
Kevin J. Moriarty
Board of Selectmen

INFORMATION TECHNOLOGY DEPARTMENT

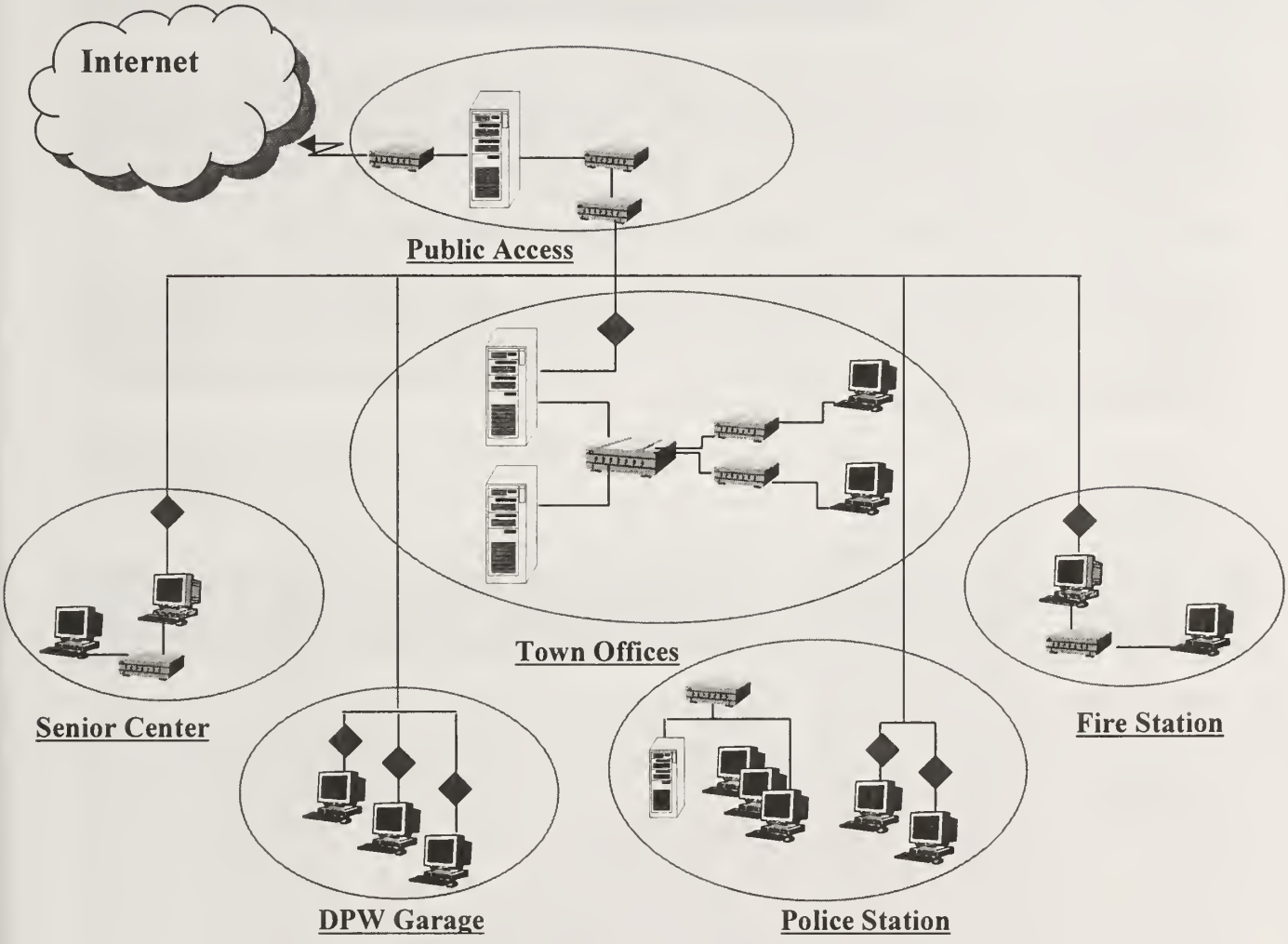
As a support department, the Information Technology Department exists to improve the current processes within the Town administration to provide services with excellence. This department support continuous improvement evaluating and implementing the best systems available aimed to accomplish the established goals, in the most effective way possible.

During the year 2000 the Information Technology Department has had the opportunity to work in the implementation phase of the two-year plan discussed with the Board of Selectmen on December 1998. The original plan has been successfully implemented and several enhancements are in the implementation phase, right now. After complying with the Year 2000 challenge, the IT Department has being involved in the development of the infrastructure necessary to provide the most accurate data through the 24-hour Town Hall via the Internet. The following are several areas where the IT Department has being working in order to prepare the basis for the services to be provided by the Town Hall website:

Task	Completion
Full Implementation of NT Network at the Town Hall including Treasurer's and Assessor's Offices	100%
Internet Service Provider Agreement	100%
Internet Service Connections	100%
Local Area Network at Senior Center	100%
Local Area Network at Public Access Building	100%
Local Area Network at Fire Department	100%
Recreation Registration Database System	100%
Interface for Census Data at Town Clerk Office	100%
INET Installation and Configuration	95%
Town Hall Website Design and Implementation	80%
Internet Email for Town Employees	100%
GIS Implementation	40%

Institutional Network

With the collaboration of Wilbraham Public Access and Hampden-Wilbraham Regional School District the IT Department implemented an Institutional Network that connects all Town dependencies utilizing the same technology used by Cable companies to provide high-speed Internet Access. Thanks to this I-Net the communications among all departments has being enhanced, impacting positively the response time to resident inquiries. Also, it makes possible to share the resources at the Town Offices with the other dependencies out of that building. The following diagram show the network layout and amount of equipment supported by the IT Department currently.



Town of Wilbraham I-NET Layout

Workstations	57
Laptops	10
Servers	5
Routers	2

In addition, the IT Department has supported several departments on their effort to automate their processes, providing one-on-one training and coordinating outsource training for certain special needs. The Town employees have become computer literate enough to be able to take advantage of the excellent networked system. Also, the collaboration among departments has improved as a result of the implementation of shared data through MS Outlook and other productivity tools. With the collaboration of Jeff Kahn and Joe Kellner, student interns from Minnechaug Regional High School, IT Department design and published the "Official Website of the Town of Wilbraham" www.ci.wilbraham.ma.us, which is being used to share basic Town information. During next year the Town departments will be publishing their own web pages to allow the Town residents to contact them trough the Internet, interactively.

Geographical Information System

Through the coordination of the GIS Implementation Plan, IT in collaboration with the Selectmen Office negotiated an M.O.U. with Bay State Gas that reduced the cost of such project by $250,000 and accelerating the project about 18 months. In the near future the GIS system will make possible to share maps and parcels information among the Assessor's office and the Engineering Department and ultimately all departments should be able to use it.

The GIS Project is being funded with yearly-approved appropriations and Enterprise Fund assignments. Currently, the Implementation Plan is on its Design Phase, which emphasize on existing data conversion and customization design. The following table explains the Implementation Plan Schedule and its progress:

Date	Task	Completion
FY 2000	Pilot Project	Done
	Purchase GPS Unit & Training	Done
	Digitize Tax Maps	40%
FY 2001	Fly-over Data Acquisition (Bay State Gas)	Done
	Existing Data Conversion	25%
	Water Distribution System	65%
	Drainage System Data Acquisition	20%
FY 2002	Tax Maps Data Integration	Planned
	Customization for Assessors Office	Planned
	Water Distribution Data Integration	Planned
	Drainage System Data Conversion (65%)	Planned
	Wells and Septic Systems Data Integration (65%)	Planned
	Open Space Data Integration	Planned
	Zoning and Flood Zones Data Integration	Planned
	Permits and Business Licenses Data Integration	Planned
	Application Training	Planned

Geographical Information System Implementation Plan (Partial)

During the coming years there will be further challenges in the implementation of technology within the Town Offices processes, but this year was time for the foundation and thanks to the team effort it was accomplished. I would like to thanks the Board of Selectmen, Finance Committee, Town Administrator, Department Directors and staff for their support during year 2000.

Respectfully submitted,
Antonio Pagan, Director
Information Technology Department

PERSONNEL BOARD

The Personnel Board is comprised of five citizens, a number of whom are professionals in the human resources field. Their mission, as communicated by the Board of Selectmen, is to enhance the structure of the town's human resource function and to provide guidance on personnel matters.

The Personnel Board provides recommendations on specific personnel issues as they arise. In each circumstance we carefully listen to the facts and offer advice to the Board of Selectmen, taking into consideration the needs of the Town, the needs of the employees and relevant contractual provisions. We look forward to serving the town's residents, managers and employees with enthusiasm in the future.

Respectfully Submitted,
Jennifer Bourgeois, Chairperson

TREASURER AND COLLECTOR FINANCIAL REPORTS

Over the years the Treasurer / Collector's office has made many major improvements in the way the department conducts business. Every procedure has been reviewed with the goal of increasing productivity from the collection of various bills (real estate, excise, landfill, etc.) to the issuing of long term debt and W - 2 forms to the town's employees. This year the department has implemented two more changes in order to increase productivity in the department. The first change has been the automation of the processing of Municipal Lien Certificates. This has resulted in the elimination of the time consuming process of manually researching and typing of real estate tax information on Municipal Lien Certificates. The second change has been with the real estate tax bills. Previously the Collector's Office hired an outside vendor for the maintenance of the computer files used in the processing of the real estate tax bills. The department, with the assistance of the Assessor's office, now does this maintenance of the computer files in house. All of this has resulted in the year 2000 being the most efficient year yet in the operations of the department.

These productivity increases have not only allowed the collector's office to save tax dollars, but have allowed us to increase our efforts on the collection of unpaid real estate taxes. As a result the Collector's Office needed to place a lien on only one owner's property whose real estate tax bill remained unpaid from Fiscal Year 1997.

The goal of the Treasurer / Collector's Office is to perform the duties required by the town in an efficient and courteous manner. This goal requires teamwork to accomplish and would not be possible without the effort of a great staff. I wish to thank Lynne, Janet, Marna, Dot and Diane for the work that they do for the town.

Also, I wish to thank the residents of Wilbraham, the Board of Selectmen, the Finance Committee, the Capital Planning Committee and other boards and departments for their continued support and cooperation.

Lastly, if you have any questions about the department or its operations, please feel free to contact me at 596 - 2812.

Respectfully submitted
Thomas P. Sullivan
Treasurer / Collector

TOWN OF WILBRAHAM
BANK BALANCES AS OF JUNE 30, 2000

BANK OF WESTERN MA	GENERAL	$5,045.11
BANKBOSTON	CULTURAL COUNCIL	$6,195.32
BANKBOSTON	CAPITAL	$1,359.21
BANKBOSTON	POLICE	$26,312.79
BANKBOSTON	PAYROLL	$158,102.43
BANKBOSTON	GENERAL VENDOR	$307,904.66
CHARTER ONE	RECREATION	$88,304.66
MMDT	CONSERVATION	$14,766.78
MMDT	CEMETERY CARE	$50,728.89
MMDT	GENERAL	$2,117,669.76
MMDT	STABILIZATION	$816,299.23
STATE STREET	GOVERNMENT INVESTMENT	$21,678.18
UNIBANK	GENERAL	$480,894.22

TOTAL BANK ACCOUNTS		$4,095,261.24
CERTIFICATE OF DEPOSIT	BANK OF WESTERN MASS	$533,742.18

TOTAL CASH		$4,629,003.42
		==========

STATEMENT OF TRUST FUNDS FY 2000

ADAMS CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT	ADAMS CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT	ADAMS CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT	ADAMS CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT
FRANK G. ADAMS	$300.00	FREDERICK COON	$50.00	W.H. GRAVES	$100.00	WILLIAM A. REED	$200.00
JOHN W. BALDWIN	$700.00	CRAWFORD FAMILY TRUST	$500.00	FRANKLIN B. GREEN	$100.00	JESSE L. RICE	$200.00
ETHELBERT BLISS	$256.23	LUCY M. DANE	$100.00	GRISWOLD FAMILY TRUST	$500.00	ETTA MAE SIMMONS	$200.00
EDWARD H. BROWER	$200.00	HIRAM DANKS	$100.00	HIMES BURIAL LOT	$200.00	NELLIE SPENCER	$100.00
LAURA BRUUER	$1,000.00	DEWITT FAMILY TRUST	$250.00	GEORGE E. KNOWLTON	$200.00	CHLOE B. STEBBINS	$100.00
ALBRO BRYANT	$100.00	J.W. DUNSMORE	$200.00	CHARLES NORTH	$200.00	LUTHER MILTON STEBBINS	$200.00
HOWARD CALKINS	$200.00	F. FULLER & M. LANE	$300.00	PERPETUAL CARE MISC	$3,500.00	ELIZABETH TUPPER	$50.00
HENRY CLARK	$100.00	HARRIET GATES GOLDSMITH	$50.00	CHARLES PARKER	$300.00		
				P.P. POTTER	$103.24		

TOTAL ADAMS CEMETERY AND ETHELBERT BLISS NON-EXPENDABLE TRUST AMOUNT $10,859.47

NEW NON-EXPENDABLE TRUS

(NEW) BLISS $254.02

(NEW) PIAGET FAMILY TRUST $500.00

	BALANCE 6/30/99	AVAILABLE 6/30/99	INTEREST FY 2000	DIVIDENDS FY 2000	EXPENSES FY 2000	BALANCE 6/30/2000	AVAILABLE 6/30/2000
TOTALS ADAMS CEMETERY AND ETHELBERT BLISS	$24,146.30	$13,286.83	$1,403.96	$556.38	$4,358.43	$22,502.23	$10,888.74

EAST WILBRAHAM CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT	EAST WILBRAHAM CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT	EAST WILBRAHAM CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT	EAST WILBRAHAM CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT
CHARLES AMADON	$150.00	EMMA CARSON	$50.00	LORA M. GREEN	$50.00	INEZ PERRY (2)	$100.00
BISHOP LOT	$150.00	INEZ CHILSON	$100.00	ELIZA U. JONES	$100.00	IRA G. POTTER	$100.00
HENRY BOWKER	$100.00	EVALINA H. COPELAND	$100.00	ABRAHAM KNOWLTON	$100.00	FRANK & HATTIE RINDGE	$50.00
H. BUTLER & H. GREEN	$100.00	DASCO LOT	$200.00	CHARLES R. KNOWLTON	$100.00	MARTHA E. SMITH	$50.00
JAME A. BUTLER	$100.00	CHARLES A. GATES	$100.00	A. LEMIEUX SR.	$110.00	SPEAR - BUTLER LOT	$200.00
PHILIP & ANGELINA BUTLER	$100.00	BLANCH B. GILBERT	$150.00	LOIS LOUNSBURY	$110.00	FRANCIS E. STEBBINS	$200.00
WILLIAM BUTLER	$100.00	BENJAMIN B. GREEN	$100.00	ANGELINE P. MORGAN	$75.00		
ABEL B. CALKINS	$150.00	FRED W. GREEN	$100.00	PERPETUAL CARE MISC	$3,500.00		
CHARLES M. CALKINS	$100.00	HENRY GREEN	$100.00	INEZ PERRY (1)	$100.00		

TOTAL EAST WILBRAHAM CEMETERY NON-EXPENDABLE TRUST AMOUNT $6,995.00

(NEW) PERPETUAL CARE MIS $0.00

	BALANCE 6/30/99	AVAILABLE 6/30/99	INTEREST FY 2000	DIVIDENDS FY 2000	EXPENSES FY 2000	BALANCE 6/30/2000	AVAILABLE 6/30/2000
TOTAL EAST WILBRAHAM CEMETERY	$7,798.48	$803.48	$442.11	$0.00	$0.00	$8,240.59	$1,245.59

STATEMENT OF TRUST FUNDS FY 2000

GLENDALE CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT	GLENDALE CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT	GLENDALE CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT	GLENDALE CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT
JOHN W. BALDWIN	$200.00						
ANNA C. KIBBEE	$100.00						
PERPETUAL CARE MISC	$3,500.00						
ALLYN C. SEARER	$200.00						
TOTAL GLENDALE CEMETERY NON-EXPENDABLE TRUST AMOUNT							$4,000.00

	BALANCE 6/30/99	AVAILABLE 6/30/99	INTEREST FY 2000	DIVIDENDS FY 2000	EXPENSES FY 2000	BALANCE 6/30/2000	AVAILABLE 6/30/2000
TOTAL GLENDALE CEMETERY	$7,369.82	$3,369.82	$428.17	$0.00	$0.00	$7,797.99	$3,797.99
SUBTOTAL CEMETERIES	$39,314.60	$17,460.13	$2,274.24	$556.38	$4,358.43	$38,540.81	$15,932.32

MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT	MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT	MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT	MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT
PEAKE ROAD	$434.90	CHLOE B. STEBBINS	$100.00				
SCHOOL LOT FUND	$641.74	TERCENTARY OBSERVANCE	$250.00				
SOLDIERS' MONUMENT	$1,000.00	DEACON WARRINER SCHOOL	$667.00				
TOTAL MISC NON-EXPENDABLE TRUST AMOUNT							$3,093.64

	BALANCE 6/30/99	AVAILABLE 6/30/99	INTEREST FY 2000	EXPENSES FY 2000	BALANCE 6/30/2000	AVAILABLE 6/30/2000
MISCELLANEOUS						
PEAKE ROAD	$942.75	$507.85	$54.74	$0.00	$997.49	$562.59
SCHOOL LOT FUND	$9,319.68	$8,677.94	$447.14	$8,677.94	$1,088.88	$447.14
SOLDIERS' MONUMENT	$5,103.45	$4,103.45	$296.66	$0.00	$5,400.11	$4,400.11
CHLOE B. STEBBINS	$2,410.23	$2,310.23	$140.08	$0.00	$2,550.31	$2,450.31
TERCENTARY OBSERVANCE	$991.99	$741.99	$57.56	$0.00	$1,049.55	$799 55
DEACON WARRINER SCHOOL	$9,053.35	$8,386.35	$434.77	$8,386.35	$1,101.77	$434.77
TOTAL MISCELLANEOUS	$27,821.45	$24,727.81	$1,430.96	$17,064.29	$12,188.12	$9,094.48
TOTAL CEMETERIES AND MISCELLANEOUS	$67,136.05	$42,187.94	$3,705.20	$21,422.72	$50,728.93	$25,026.80

			INTEREST	TRANSFERS IN	TRANSFERS OUT		AVAILABLE 6/30/2000
STABILZATION FUND		$1,275,965.01	$45,684 22	$0.00	$505,350.00		$816,299.23
POLICE TRUST FUND		$23,457.77	$459.45	$2,695.54			$26,612.76
CONSERVATION FUND	$13,994.45	$13,994.45	$772.33		$0.00	$14,766.78	$14,766.78

PAGE ONE — TOWN OF WILBRAHAM — LONG-TERM OEBT SERVICE

DEBT SERVICE SCHEDULE

NAME	PURPOSE	DATE OF ISSUE	PAYING AGENT	RATE	DEBT BREAKDOWN	BALANCE 6/30/2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	BALANCE 6/30/07
MULTI-PURPOSE BOND	SEWER	11/15/86	STATE ST	5.40%	PRINCIPAL	$20,000	$10,000	$10,000						$0
					INTEREST	$1,080	$810	$270						
MULTI-PURPOSE BOND	BUILDING CONSTRUCTION - MUN	11/15/86	STATE ST	5.40%	PRINCIPAL	$100,000	$50,000	$50,000						$0
					INTEREST	$5,400	$4,050	$1,350						
MULTI-PURPOSE BOND	SEWER	11/15/86	STATE ST	5.40%	PRINCIPAL	$65,000	$35,000	$30,000						$0
					INTEREST	$3,375	$2,565	$810						
SCHOOL ROOF BONO	BLDING REMODELING-SCHOOL (EXEMPT)	09/01/91	BAYBANK	8.5 - 6.1	PRINCIPAL	$50,000	$50,000							$0
					INTEREST	$1,525	$1,525							
WEST COLONIAL RD	SEWER	09/01/91	BAYBANK	8.5 - 6.8	PRINCIPAL	$70,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000	$0
					INTEREST	$16,160	$4,215	$3,600	$2,975	$2,335	$1,680	$1,015	$340	
WATER	WATER MAINS - LAYING & RELAYING	09/01/91	BAYBANK	8.5 - 6.8	PRINCIPAL	$580,000	$90,000	$90,000	$90,000	$90,000	$90,000	$90,000	$40,000	$0
					INTEREST	$123,340	$34,535	$29,000	$23,375	$17,615	$11,720	$5,735	$1,360	
MULTI-PURPOSE BOND	BUILDING 4/25/92	11/15/94	BAYBANK	5.5 - 5.9	PRINCIPAL	$5,625	$1,875	$1,875	$1,875					$0
					INTEREST	$491	$271	$165	$55					
MULTI-PURPOSE BOND	REMODELING 4/25/92	11/15/94	BAYBANK	5.5 - 5.9	PRINCIPAL	$7,425	$2,475	$2,475	$2,475					$0
					INTEREST	$648	$358	$217	$73					
MULTI-PURPOSE BOND	REMODELING 6/12/93	11/15/94	BAYBANK	5.5 - 5.9	PRINCIPAL	$17,625	$5,875	$5,875	$5,875					$0
					INTEREST	$1,538	$849	$516	$173					
MULTI-PURPOSE BOND	REMODELING 5/14/94	11/15/94	BAYBANK	5.5 - 5.9	PRINCIPAL	$54,500	$17,925	$18,650	$17,925					$0
					INTEREST	$4,754	$2,632	$1,594	$529					
MULTI-PURPOSE BOND*	REMOOELING 6/12/93 OVERRIDE	11/15/94	BAYBANK	5.5 - 5.9	PRINCIPAL	$48,700	$16,475	$15,750	$16,475					$0
					INTEREST	$4,250	$2,339	$1,425	$486					
MULTI-PURPOSE BOND *	REMODELING 6/22/92 STONY HILL SCHOOL	11/15/94	BAYBANK	5.5 - 5.9	PRINCIPAL	$60,000	$20,000	$20,000	$20,000					$0
					INTEREST	$5,235	$2,890	$1,755	$590					
MULTI-PURPOSE BOND	LANDFILL REMOOELING PART 4/25/94	11/15/94	BAYBANK	5.5 - 5.9	PRINCIPAL	$1,125	$375	$375	$375					$0
					INTEREST	$98	$54	$33	$11					
MULTI-PURPOSE BOND	DEPARTMENTAL EQUIP 5/4/98	12/01/1998	PAINE WEBBER	3.4 - 4.4	PRINCIPAL	$248,000	$83,000	$83,000	$82,000					$0
					INTEREST	$13,149	$7,268	$4,405	$1,476					$0
MULTI-PURPOSE BOND	PAVING 4/29/98	12/01/1998	PAINE WEBBER	3.4 - 4.4	PRINCIPAL	$32,000	$11,000	$11,000	$10,000					$0
					INTEREST	$1,665	$932	$553	$180					$0
MULTI-PURPOSE BOND	COMPUTER 5/1/95	12/01/1998	PAINE WEBBER	3.4 - 4.4	PRINCIPAL	$5,000	$3,000	$2,000						$0
					INTEREST	$156	$121	$35						$0
MULTI-PURPOSE BOND	REMODELING 4/28/97	12/01/1998	PAINE WEBBER	3.4 - 4.4	PRINCIPAL	$312,000	$52,000	$49,000	$97,000	$114,000				$0
					INTEREST	$26,950	$10,309	$8,568	$5,964	$2,109				$0
MULTI-PURPOSE BOND	REMODELING 4/29/96	12/01/1998	PAINE WEBBER	3.4 - 4.4	PRINCIPAL	$116,000	$29,000	$29,000	$29,000	$29,000				$0
					INTEREST	$8,381	$3,625	$2,625	$1,595	$537				$0
MULTI-PURPOSE BOND	OEPARTMENTAL EQUIP 4/29/96	12/01/1998	PAINE WEBBER	3.4 - 4.4	PRINCIPAL	$106,000	$53,000	$53,000						$0
					INTEREST	$3,684	$2,756	$928						$0
MULTI-PURPOSE BOND	COMPUTER 4/29/96	12/01/1998	PAINE WEBBER	3.4 - 4.4	PRINCIPAL	$22,000	$11,000	$11,000						$0
					INTEREST	$765	$572	$193						$0
MULTI-PURPOSE BOND	PARK FACILITIES 4/29/96	12/01/1998	PAINE WEBBER	3.4 - 4.4	PRINCIPAL	$20,000	$5,000	$5,000	$5,000	$5,000				$0
					INTEREST	$1,445	$625	$453	$275	$93				$0
MULTI-PURPOSE BONO	PAVING 4/29/96	12/01/1998	PAINE WEBBER	3.4 - 4.4	PRINCIPAL	$6,000	$3,000	$3,000						$0
					INTEREST	$209	$156	$53						$0
MULTI-PURPOSE BOND	COMPUTER 4/28/97	12/01/1998	PAINE WEBBER	3.4 - 4.4	PRINCIPAL	$5,000	$3,000	$2,000						$0
					INTEREST	$156	$121	$35						$0
MULTI-PURPOSE BONO	REMODELING 5/01/95	12/01/1998	PAINE WEBBER	3.4 - 4.4	PRINCIPAL	$28,000	$7,000	$7,000	$7,000	$7,000				$0
					INTEREST	$2,023	$875	$634	$385	$130				$0
MULTI-PURPOSE BOND	DEPARTMENTAL EQUIP 5/01/95	12/01/1998	PAINE WEBBER	3.4 - 4.4	PRINCIPAL	$38,000	$19,000	$19,000						$0
					INTEREST	$1,321	$988	$333						$0
MULTI-PURPOSE BOND	REMODELING 5/14/94	12/01/1998	PAINE WEBBER	3.4 - 4.4	PRINCIPAL	$16,000	$4,000	$4,000	$4,000	$4,000				$0
					INTEREST	$1,156	$500	$362	$220	$74				$0
MULTI-PURPOSE BOND*	REMODELING 6/12/93 OVERRIDE	12/01/1998	PAINE WEBBER	3.4 - 4.4	PRINCIPAL	$12,000	$3,000	$3,000	$3,000	$3,000				$0
					INTEREST	$867	$375	$272	$165	$56				$0
MULTI-PURPOSE BOND	REMODELING 6/12/93	12/01/1998	PAINE WEBBER	3.4 - 4.4	PRINCIPAL	$14,000	$4,000	$4,000	$3,000	$3,000				$0
					INTEREST	$937	$427	$289	$165	$56				$0
TOTAL PRINCIPAL & INTEREST PAYMENTS PER FISCAL YEAR						$2,290,754	$686,743	$600,466	$443,692	$288,003	$113,400	$106,750	$51,700	$0
					PRINCIPAL	$2,060,000	$600,000	$540,000	$405,000	$265,000	$100,000	$100,000	$50,000	$0
					INTEREST	$230,754	$86,743	$60,466	$38,692	$23,003	$13,400	$6,750	$1,700	$0
					TOTAL	$2,290,754	$686,743	$600,466	$443,692	$288,003	$113,400	$106,750	$51,700	$0

TOWN COLLECTOR JULY 1, 1999 TO JUNE 30, 2000

TAXES:	OUTSTANDING	COMMITTED	REFUNDS	CASH - PAID TREASURER	ABATED & EXP	TRANSFERS	OUTSTANDING
PERSONAL PROPERTY							
1989	$45				$45		$0
1990	$24				$24		$0
1991	$446			$50	$396		$0
1992	$691			($13)	$704		$0
1993	($13)			($13)			$0
1994	$2,186		$12	($628)			$2,825
1995	$3,516			$628			$2,888
1996	$3,076			$32			$3,044
1997	$2,874			$36			$2,838
1998	$3,504			$160			$3,344
1999	$4,555			$1,333			$3,222
2000	$380,380	$141		$375,299	$329		$4,893
2001	$188,334						$188,334
REAL ESTATE						TAX TITLE	
1990	$616	$1,831		$1,831			$616
1991	$8,387	$1,946		$1,946			$8,387
1992	$993	$2,084		$2,084			$993
1993	$1,074	$2,126		$2,126			$1,074
1994	$1,886	$2,187	$281	$2,812			$1,542
1995	$3,071	$2,375		$2,375			$3,071
1996	$5,219	$2,940		$1,210		$3,232	$3,717
1997	$65,506	$657	$33	$53,354		$7,492	$5,350
1998	$108,548	$275		$44,848		$8,328	$55,647
1999	$325,596	$281	$5	$163,694		$38,279	$123,909
2000	($3,828)	$15,508,480	$29,124	$15,157,841	$74,125	$1,264	$300,546
2001		$7,831,503		$3,256			$7,828,246
PAYMENT IN LIEU OF TAXES - 1999		$2,510		$2,510			$0
MOTOR VEHICLE EXCISE							
PRIOR YEARS	$0			$0			$0
1987	$6,558				$6,558		($0)
1988	$7,047			$50	$6,997		$0
1989	$7,162				$7,162		($0)
1990	$11,535			$242	$11,293		$0
1991	$10,169			$117	$10,052		($0)
1992	$7,635		$10	$229	$735		$6,681
1993	$3,884			($269)			$4,153
1994	$6,506			$435			$6,071
1995	$6,402			$931			$5,471
1996	$7,921			$935			$6,986
1997	$14,702	$186	$42	$3,455	$171		$11,304
1998	$22,601	$6,804	$1,660	$19,371	$1,712	$0	$9,982
1999	$135,152	$306,129	$18,488	$410,355	$28,324		$21,091
2000		$1,217,270	$5,401	$1,103,064	$22,273		$97,335
BOAT EXCISE							
1993	($5)			($5)			$0
1994	$341				$341		$0
1995	$533				$533		$0
1996	$205			$15	$190		$0
1997	$238			($20)			$258
1998	$310			($13)			$323
1999	$214			($2)			$216
FARM ANIMAL EXCISE							
1998	$28						$28
1999		$150.14		150.14			$0
APPORTIONED SEWER PAID IN ADVANCE	$0	$5,242		$5,242			$0
BETTERMENTS ADDED TO TAXES SEWER							
1997	$138			$138			$0
1998	$193			$137			$56
1999	$827			$486			$341
2000		$20,148		$19,645			$503
BETTERMENTS ADDED TO TAXES WATER							
1997	$31			$31			$0

TOWN COLLECTOR — JULY 1, 1999 TO JUNE 30, 2000

TAXES:	OUTSTANDING	COMMITTED	REFUNDS	CASH - PAID TREASURER	ABATED	TRANSFERS	OUTSTANDING
COMMITTED INTEREST SEWER							
PAID IN ADVANCE	57.73	$219		$219			$58
1997	$25			$25			$0
1998	$26			$13			$14
1999	$363			$84		$239	$40
2000		$8,389		$8,085			$304
COMMITTED INTEREST WATER							
PAID IN ADVANCE		$0		$0			$0
1998	$29	$0		$29			$0
2000		$158		$158			$0
APP WATER PIA		$0		$0			$0
LIENS ADDED TO TAXES SEWER							
1997	$82			$82			$0
1998	$3,717		$496	$496	$3,238		$479
1999	$4,893		$0	$1,340	$422	$2,064	$1,068
2000		$8,913		$5,908			$3,004
LIENS ADDED TO TAXES WATER							
1999	$467	$0		$35		$323	$109
2000		$1,283		$897			$386
LANDFILL LIENS							
1997	$359			$203		$156	$0
1998	$1,225			$502		$156	$567
1999	$3,037			$1,633		$440	$965
POLICE FALSE ALARM LIENS							
1999	$325			$325			$0
2000		$1,150		$613			$538
WATER DEPARTMENT						TRANSFERS	
WATER RATES	$43,163	$1,049,126	$56	$1,028,243	$12,745	$1,283	$50,074
SEWER DEPARTMENT							
SEWER USE	$43,169	$435,209		$416,562	$8,298	$7,020	$46,498
LANDFILL						TRANSFERS	
1999	$24,340	$10		$805	$23,545		$0
2000		$235,735	$90	$160,445	$14,125		$61,255
ACCOUNTS RECEIVABLE:							
LIQUOR LICENSES	$0	$35,440		$35,440			$0
VETERANS SERVICE	$16,814	$2,107		$3,200			$15,722
							$0
TOTALS	$1,499,105	$26,693,228	$55,697	$19,047,055	$234,336	$70,274	$8,896,364

ITEMS COLLECTED	
INTEREST - TAXES	$96,674
FEES - TAXES, WATER, SEWER, SEWER AVAILABILITY, ETC	$36,962
BAG STICKERS	$6,812
POLICE FALSE ALARMS	$5,025
LANDFILL MISC	$61
MUNICIPAL LIENS	$13,454
	==========
TOTAL CASH PAID TO TREASURER	$19,206,044

BOARD OF ASSESSORS

Fiscal year 2001 was a revaluation year during which the total taxable value for the town increased 13% to $997,367,662. Based on our sales analysis and field reviews of market indicators as of January 1, 2000, serving as our benchmark for property values for FY 01, value increased a total of $129,299,765, of which new growth was $28,672,232. Adding the exempt values of $104,354,400, for the first time in the history of the Town the total value exceeded one billion dollars.

In the past year, we were able to continue our cyclical inspection program and inspect approximately 650 properties. While this can be an inconvenience to our citizens it is a prerequisite to maintain the most accurate property data, which insures fair and equitable valuations and taxation for all.

The Board of Selectmen voted to stay with a single tax rate for all property classes and not to adopt a Residential Exemption or Small Commercial Exemption on November 6th. The Massachusetts Department of Revenue (DOR) granted preliminary approval of our property values on November 20th. The Recap sheet for FY 01 (July 1, 2000-June 30, 2001) which is attached in the appendix was approved with a single tax rate of $17.44 on December 13th.

The Board would like to acknowledge the long time leadership and expertise of Robert Bonsall, who retired from the Board in May. Bob had served for eleven years on the Board and was Chairman for ten of those years. The Board and staff already feel his departure. Fortunately, Bob was replaced by the election of Frederick Peck. Fred brings a whole new dynamic to the Board as he lends his talents to the cause. We would certainly like to show our appreciation to Manuel Silva, MAA, for his great effort in leading the office. In addition, the Board would also like to acknowledge Diane Hildreth, Assistant Administrator, who serves as a capable member and a liaison between our office and other departments of the Town Hall. The Board would also note the services of Frances Boudreau, our longest serving staff member and Linda Ferrero, an experienced staff member who completes our staff. We would also like to thank all the department heads and their staff for the cooperation and assistance.

Richard J. Howell, Chairman
Dorothy A. Gates
Frederick C. Peck
Board of Assessors

THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF REVENUE
TAX RATE RECAPITULATION

of FISCAL 2001

WILBRAHAM

City\Town\District

I. TAX RATE SUMMARY

Ia. Total amount to be raised (from IIe)	$	24,724,188.02
Ib. Total estimated receipts and other revenue sources (from IIIe)		7,330,096.00
Ic. Tax levy (Ia minus Ib)	$	17,394,092.02
Id. Distribution of Tax Rates and levies		

CLASS	(b) Levy percentage (from LA-5)	(c) IC above times each percent in col (b)	(d) Valuation by class (from LA-5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	88.9505%	15,472,131.82	887,164,100	17.44	15,472,141.90
Exempt					
Open Space	0.0000%	0.00	0		
Commercial	6.7284%	1,170,344.09	67,106,600	17.44	1,170,339.10
Exempt					
Industrial	2.1545%	374,755.71	21,487,900	17.44	374,748.98
SUBTOTAL	97.8334%		975,758,600		17,017,229.98
Personal	2.1666%	376,860.40	21,609,062	17.44	376,862.04
TOTAL	100.0000%		997,367,662		17,394,092.02

Board of Assessors of **WILBRAHAM** (City or Town) | 11-17-2000 (Date) | 413-596-2819 (Tel. No.)

Do Not Write Below This Line --- For Department of Revenue Use Only

Reviewed By _____

Date _____

Approved: _____
Director of Accounts Date

II. Amounts to be raised

IIa. Appropriations (col. (b) through col. (e) from Page 4)		$ 24,191,817.00
IIb. Other amounts to be raised		
1. Amounts certified for tax title purposes		
2. Debt and interest charges not included on page 4		
3. Final court judgments	12,500.00	
4. Total overlay deficits of prior years	9,910.31	
5. Total cherry sheet offsets (see cherry sheet 1-ER)	20,404.00	
6. Revenue deficits		
7. Offset receipts deficits Ch. 44, Sec. 53E		
8. Authorized deferral of teachers' pay		
9. Snow and ice deficit Ch. 44 Sec. 31d		
10. Other (specify on separate letter)	1,895.25	
TOTAL IIb (Total lines 1 through 10)		44,709.56
IIc. State and county cherry sheet charges (C.S. 1-EC cols. 1 and 2)		353,321.00
IId. Allowance for abatements and exemptions (overlay)		134,340.46
IIe. Total amount to be raised (Total IIa through IId)		$ 24,724,188.02

III. Estimated receipts and other revenue sources

IIIa. Estimated receipts - State		
1. Cherry sheet estimated receipts (C.S. 1-ER Total)	$ 1,459,521.00	
2. Cherry sheet overestimates (C.S. 1-EC Part E col. 3)		
TOTAL IIIa		1,459,521.00
IIIb. Estimated receipts - Local		
1. Local receipts not allocated (Page 3, col. (b), Line 23)	2,358,700.00	
2. Offset receipts (See Schedule A-1)	18,000.00	
3. Enterprise funds (See Schedule A-2)	2,219,044.00	
TOTAL IIIb		4,595,744.00
IIIc. Revenue sources appropriated for particular purposes		
1. Free cash (Page 4, col. (c))	491,767.00	
2. Other available funds (Page 4, col. (d))	783,064.00	
TOTAL IIIc		1,274,831.00
IIId. Other revenue sources appropriated specifically to reduce the tax rate		
1a. Free cash...appropriated on or before June 30, 2000		
b. Free cash...appropriated on or after July 1, 2000		
2. Municipal light source		
3. Teachers' pay deferral		
4. Other source :		
TOTAL IIId		0.00
IIIe. Total estimated receipts and other revenue sources (Total IIIa through IIId)		$ 7,330,096.00

IV. Summary of total amount to be raised and total receipts from all sources

a. Total amount to be raised (from IIe)		$ 24,724,188.02
b. Total estimated receipts and other revenue sources (from IIIe)	$ 7,330,096.00	
c. Total real and personal property tax levy (from Ic)	$ 17,394,092.02	
d. Total receipts from all sources (total IVb plus IVc)		$ 24,724,188.02

LOCAL RECEIPTS NOT ALLOCATED *

	(a) Actual Receipts Fiscal 2000	(b) Estimated ** Receipts Fiscal 2001
→ 1. Motor vehicle excise	$ 1,512,953.53	$ 1,535,000.00
→ 2. Other excise	165.14	200.00
→ 3. Penalties and interest on taxes and excises	180,983.04	135,000.00
→ 4. Payments in lieu of taxes and excises	2,510.45	2,500.00
5. Charges for Services - water		
6. Charges for Services - sewer		
7. Charges for Services - hospital		
8. Charges for Services - trash disposal		
9. Other charges for services	13,454.00	13,500.00
10. Fees	20,595.09	21,000.00
11. Rentals	25,973.00	26,000.00
12. Departmental revenue - Schools		
13. Departmental revenue - Libraries	6,368.82	6,500.00
14. Departmental revenue - Cemeteries		
15. Departmental revenue - Recreation		
16. Other departmental revenue	29,699.65	30,000.00
17. Licenses and permits	188,127.90	188,000.00
18. Special assessments	33,911.40	34,000.00
→ 19. Fines and forfeits	44,230.00	44,500.00
→ 20. Investment income	166,707.86	177,000.00
→ 21. Miscellaneous recurring (please specify)	11,545.00	11,500.00
22. Miscellaneous non-recurring (please specify)	10,737.84	134,000.00
23. TOTALS	$ 2,247,962.72	$ 2,358,700.00

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the fiscal 2001 tax rate recapitulation form by the City or Town Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Date	Accountant/Auditor	Tel. No.

* Do not include receipts in columns (a) or (b) that were voted by the City/Town Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or revolving funds on Schedule A-3. Written documentation should be submitted to support increases / decreases of estimated receipts to actual receipts.

→ Written documentation should be submitted to support increases/decreases of FY2000 estimated receipts to FY2001 estimated receipts to be used in calculating the municipal revenue growth factor.

CERTIFICATION OF APPROPRIATIONS AND SOURCES OF FUNDING

		APPROPRIATIONS					AUTHORIZATIONS MEMO ONLY	
City/Town Council or Town Meeting Dates	FY*	(a) Total Appropriations Of Each Meeting	(b) ** From Raise and Appropriate (Tax Levy)	(c) From Free Cash See B-1	(d) From Other Available Funds See B-2	(e) *** From Offset Receipts, See A-1 or Enterprise Funds, See A-2	(f) *** Revolving Funds See A-3	(g) Borrowing Authorization
05-01-2000	2001	23,660,842.00	20,688,900.00	491,767.00	394,626.00	2,085,549.00	35,000.00	1,062,104.00
		0.00						
05-01-2000	2000	539,933.00			388,438.00	151,495.00		
(Joint Town Meeting)		0.00						
07-25-2000	2001	(8,958.00)	(8,958.00)					
		0.00						
		0.00						
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		0.00						
Totals		24,191,817.00	20,679,942.00	491,767.00	783,064.00	2,237,044.00		
		Must Equal Cols. (b) thru (e)						

* Enter the fiscal year to which the appropriation relates, i.e., fiscal year 2000 or fiscal 2001.

** Appropriations included in column (b) must not be reduced by local receipts or any other funding source. Appropriations must be entered gross to avoid a duplication in the use of estimated or other sources of receipts.

*** Include only revolving funds pursuant to Chapter 44, Section 53 E 1/2.

I hereby certify that the appropriations correctly reflect the votes taken by Town Meeting/City Council.
votes taken by Town Meeting/City Council.

WILBRAHAM
City/Town

Date

Clerk

Tel. No.

ACCOUNTANT'S REPORT

In FY 2000, the Accounting Department met it's main obligation of maintaining the town's financial records. The department produces several reports that are sent to the Division of Local Services and the Department of Revenue in Boston, to ensure the town receives a certified "free cash" figure in a timely manner.

The Accounting Department is responsible for producing warrants to make vendor payments and employee payroll checks. Payroll Clerk Elayne Stratton processes approximately 18,000 checks annually for this purpose. Elayne monitors payroll deductions for all employees also.

We provide the Board of Selectmen, Town Administrator, Finance Committee, Capital Planning Committee and department directors with information needed to project revenues and expenses for the coming year. Assistant Town Accountant Nancy Johnson serves as liaison to the Capital Planning Committee and Finance Committee providing them with necessary reports and information used to compile a proposed budget to be presented to voters at Annual Town Meeting. Nancy serves as recording secretary for both committees, posting meeting notices and recording minutes at the actual meetings.

The Accounting Department was saddened this past fall with the passing away of retiree Marie Bouchard. Marie worked in the department for many years before retiring in 1998. She was a dedicated employee and a wonderful friend. She will be missed.

I would like to thank Elayne Stratton and my assistant Nancy Johnson for their continued hard work. They always exceed what is expected.

JoAnne DeGray
Town Accountant

Combined Balance Sheet - All Fund Types and Account Group

	Government Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Group	Totals
	General	Special Revenue	Capital Projects	Enterprise	Trust & Agency	General Long Term Debt	Memorandum Only
Assets							
Cash & Cash Equivalents	$1,846,148.02	$682,189.74	$38,372.31	$756,499.59	$1,224,165.99		$4,547,375.65
Restricted Cash					667,691.89		$667,691.89
Receivables:							
Property Taxes	534,521.00						$534,521.00
Tax Liens	274,521.92						$274,521.92
Excises	169,850.94						$169,850.94
Utilities				169,757.67			$169,757.67
Special Assessments	126,749.54						$126,749.54
Other	537.50						$537.50
Due from Other Governments	27,618.21	1,196.72					$28,814.93
Amt to be Provided for Retirement of General Long Term Obligations						2,708,000.00	$2,708,000.00
TOTAL ASSETS	$2,979,947.13	$683,386.46	$38,372.31	$926,257.26	$1,891,857.88	$2,708,000.00	$9,227,821.04
Liabilities & Fund Equity							
Liabilities:							
Deferred Revenue	$1,118,896.11	$1,196.72		$169,757.67			$1,289,850.50
Deferred Compensation							$0.00
Performance Bonds					955,837.74		$955,837.74
General Obligation Bonds						2,055,000.00	$2,055,000.00
Accrued Compensated Absences						653,000.00	$653,000.00
Other Liabilities	864.13		449,450.00		42,379.27		$492,693.40
TOTAL LIABILITIES	$1,119,760.24	$1,196.72	$449,450.00	$169,757.67	$998,217.01	$2,708,000.00	$5,446,381.64
Fund Equity:							
Retained Earnings:				259,637.59			$259,637.59
Unreserved							$0.00
Fund Balance:							$0.00
Reserved for Encumbrances	455,546.00	49,439.00		204,927.00			$709,912.00
Reserved for Expenditures	575,545.00	631,240.00	(411,077.69)	291,935.00	867,938.74		$1,955,581.05
Reserved for Revenue Deficit							$0.00
Unreserved, Undesignated	819,415.89	1,510.74					$820,926.63
Restricted Fund Balance					25,702.13		$25,702.13
Reserved for Over/Under Assessments	9,680.00						$9,680.00
TOTAL EQUITY	$1,860,186.89	$682,189.74	($411,077.69)	$756,499.59	$893,640.87		$3,781,439.40
TOTAL LIABILITIES & FUND EQUITY	$2,979,947.13	$683,386.46	$38,372.31	$926,257.26	$1,891,857.88	$2,708,000.00	$9,227,821.04

ANNUAL TOWN REPORT

GENERAL & ENTERPRISE FUND EXPENDITURES

DEPARTMENT	FY2000 BUDGET	FY2000 TRANS IN/OUT	FY2000 EXPENDED	FY2000 ENCUMBERED	FY2000 SURPLUS
SELECTMEN SALARIES	284,894.00	(77,917.00)	202,026.01	0.00	4,950.99
SELECTMEN EXPENSES	64,600.00	63,375.00	98,053.08	29,425.00	496.92
TOTAL DEPT	349,494.00	(14,542.00)	300,079.09	29,425.00	5,447.91
TOWN MEETING SALARIES	11,275.00	0.00	9,823.32	0.00	1,451.68
TOWN MEETING EXPENSES	5,255.00	883.00	6,023.32	0.00	114.68
TOTAL DEPT.	16,530.00	883.00	15,846.64	0.00	1,566.36
REGISTRARS SALARIES	8,553.00	0.00	8,553.00	0.00	0.00
REGISTRARS EXPENSES	4,840.00	0.00	4,746.78	0.00	93.22
TOTAL DEPT.	13,393.00	0.00	13,299.78	0.00	93.22
TOWN REPORTS	5,000.00	0.00	5,000.00	0.00	0.00
ACCOUNTING SALARIES	95,282.00	4,133.00	99,213.31	0.00	201.69
ACCOUNTING EXPENSES	17,000.00	0.00	16,445.26	500.00	54.74
TOTAL DEPT.	112,282.00	4,133.00	115,658.57	500.00	256.43
ASSESSORS SALARIES	114,500.00	(3,700.00)	110,574.75	0.00	225.25
ASSESSORS EXPENSES	24,100.00	0.00	7,947.09	16,150.00	2.91
TOTAL DEPT.	138,600.00	(3,700.00)	118,521.84	16,150.00	228.16
TREAS/COLL SALARIES	95,977.00	1,200.00	97,168.04	0.00	8.96
TREAS/COLL EXPENSES	42,981.00	0.00	40,727.69	2,250.00	3.31
TOTAL DEPT.	138,958.00	1,200.00	137,895.73	2,250.00	12.27

DEPARTMENT	FY2000 BUDGET	FY2000 TRANS IN/OUT	FY2000 EXPENDED	FY2000 ENCUMBERED	FY2000 SURPLUS
TOWN CLERK SALARIES	59,954.00	1,327.00	61,257.77	0.00	23.23
TOWN CLERK EXPENSES	3,116.00	0.00	3,108.33	0.00	7.67
TOTAL DEPT.	63,070.00	1,327.00	64,366.10	0.00	30.90
LEGAL EXPENSES	30,690.00	0.00	30,690.00	0.00	0.00
TOWN OFFICE EXPENSES	66,000.00	0.00	65,400.77	599.00	0.23
DATA PROCESSING SALARIES	2,043.00	2,095.00	3,049.24	0.00	1,088.76
DATA PROCESSING EXPENSES	62,000.00	0.00	61,709.01	290.00	0.99
TOTAL DEPT.	64,043.00	2,095.00	64,758.25	290.00	1,089.75
PLANNING SALARIES	56,236.00	6,392.00	62,614.17	0.00	13.83
PLANNING EXPENSES	4,340.00	0.00	4,011.41	0.00	328.59
OUT OF STATE TRAVEL	500.00	0.00	825.06	0.00	(325.06)
TOTAL DEPT.	61,076.00	6,392.00	67,450.64	0.00	17.36
TOWN PROPS. SALARIES	47,758.00	0.00	47,539.18	0.00	218.82
TOWN PROPS. EXPENSES	256,900.00	93,000.00	180,153.49	169,746.00	0.51
TOTAL DEPT.	304,658.00	93,000.00	227,692.67	169,746.00	219.33
PENSIONS EXPENSES	532,230.00	0.00	532,230.00	0.00	0.00
GROUP INSURANCE EXPENSE	366,100.00	50,000.00	414,245.93	0.00	1,854.07
GENERAL INSURANCE EXPENSE	155,900.00	0.00	144,611.93	500.00	10,788.07
SURETY BONDS	1,500.00	0.00	1,327.50	0.00	172.50
INSPECTORS SALARIES	48,349.00	11,727.00	59,614.39	0.00	461.61
INSPECTORS EXPENSES	1,800.00	0.00	1,639.58	0.00	160.42
TOTAL DEPT.	50,149.00	11,727.00	61,253.97	0.00	622.03

DEPARTMENT	FY2000 BUDGET	FY2000 TRANS IN/OUT	FY2000 EXPENDED	FY2000 ENCUMBERED	FY2000 SURPLUS
POLICE DEPT. SALARIES	1,417,726.00	15,680.00	1,406,907.23	0.00	26,498.77
POLICE DEPT. EXPENSES	108,366.00	0.00	103,922.93	4,443.00	0.07
POLICE CAPITAL	57,200.00	0.00	57,200.00	0.00	0.00
TOTAL DEPT.	1,583,292.00	15,680.00	1,568,030.16	4,443.00	26,498.84
FIRE DEPT. SALARIES	1,066,165.00	56,739.00	1,104,740.23	0.00	18,163.77
FIRE DEPT. EXPENSES	99,700.00	1,700.00	89,291.28	12,108.00	0.72
FIRE DEPT. CAPITAL	11,500.00	0.00	10,595.50	904.50	0.00
TOTAL DEPT.	1,177,365.00	58,439.00	1,204,627.01	13,012.50	18,164.49
TREE WARDEN SALARIES	6,795.00	0.00	6,794.91	0.00	0.09
TREE WARDEN EXPENSES	42,150.00	0.00	22,237.40	19,912.00	0.60
TOTAL DEPT.	48,945.00	-	29,032.31	19,912.00	0.69
DISPATCH SALARIES	185,663.00	8,846.00	186,632.29	0.00	7,876.71
DISPATCH EXPENSES	3,200.00	0.00	2,009.71	0.00	1,190.29
TOTAL DEPT.	188,863.00	8,846.00	188,642.00	-	9,067.00
SEALER WGTS SALARIES	3,150.00	94.00	3,244.00	0.00	0.00
SEALER WGTS EXPENSES	600.00	0.00	600.00	0.00	0.00
TOTAL DEPT.	3,750.00	94.00	3,844.00	0.00	0.00
DOG OFFICER SALARIES	11,981.00	355.00	12,335.74	0.00	0.26
DOG OFFICER EXPENSES	6,019.00	0.00	4,910.05	700.00	408.95
TOTAL DEPT.	18,000.00	355.00	17,245.79	700.00	409.21
REGIONAL SCHOOL ASSESSMENT	11,922,758.00	(145,145.00)	11,739,232.50	38,380.50	0.00
HIGHWAY SALARIES	376,999.00	24,418.00	395,393.05	0.00	6,023.95
HIGHWAY EXPENSES	374,499.00	157,640.00	397,779.52	134,359.00	0.48
TOTAL DEPT.	751,498.00	182,058.00	793,172.57	134,359.00	6,024.43

DEPARTMENT	FY2000 BUDGET	FY2000 TRANS IN/OUT	FY2000 EXPENDED	FY2000 ENCUMBERED	FY2000 SURPLUS
ENGINEERING SALARIES	80,217.00	(861.00)	78,957.71	0.00	398.29
ENGINEERING EXPENSES	13,730.00	0.00	13,670.00	0.00	60.00
TOTAL DEPT.	93,947.00	(861.00)	92,627.71	0.00	458.29
HISTORICAL EXPENSES	470.00	0.00	438.00	0.00	32.00
CONSERVATION SALARIES	10,764.00	(4,322.00)	5,782.28	0.00	659.72
CONSERVATION EXPENSES	2,610.00	0.00	1,824.51	0.00	785.49
TOTAL DEPT.	13,374.00	(4,322.00)	7,606.79	0.00	1,445.21
BRD OF APPEALS SALARIES	750.00	0.00	512.91	0.00	237.09
BRD OF APPEALS EXPENSES	500.00	1,000.00	1,246.12	0.00	253.88
TOTAL DEPT.	1,250.00	1,000.00	1,759.03	0.00	490.97
INSECT CONTROL SALARIES	1,879.00	57.00	1,914.89	0.00	21.11
INSECT CONTROL EXPENSES	4,650.00	0.00	2,444.64	2,205.00	0.36
TOTAL DEPT.	6,529.00	57.00	4,359.53	2,205.00	21.47
SANITARIAN SALARIES	7,846.00	228.00	8,074.00	0.00	0.00
SANITARIAN EXPENSES	680.00	0.00	680.00	0.00	0.00
TOTAL DEPT.	8,526.00	228.00	8,754.00	0.00	0.00
C.O.A. SALARIES	83,211.00	1,685.00	84,879.73	0.00	16.27
C.O.A. EXPENSES	10,290.00	0.00	9,992.15	297.00	0.85
C.O.A. CAPITAL	800.00	0.00	698.00	0.00	102.00
TOTAL DEPT.	94,301.00	1,685.00	95,569.88	297.00	119.12
VETERANS SALARIES	8,428.00	252.00	6,920.68	0.00	1,759.32
VETERANS EXPENSES	6,013.00	1,100.00	7,112.94	0.00	0.06
TOTAL DEPT.	14,441.00	1,352.00	14,033.62	0.00	1,759.38
CEMETERIES EXPENSES	13,600.00	0.00	13,556.73	0.00	43.27

DEPARTMENT	FY2000 BUDGET	FY2000 TRANS IN/OUT	FY2000 EXPENDED	FY2000 ENCUMBERED	FY2000 SURPLUS
LIBRARY SALARIES	298,811.00	1,842.00	297,299.19	0.00	3,353.81
LIBRARY EXPENSES	147,455.00	10,000.00	147,340.97	10,114.00	0.03
TOTAL DEPT.	446,266.00	11,842.00	444,640.16	10,114.00	3,353.84
RECREATION SALARIES	87,761.00	(2,348.00)	79,267.22	0.00	6,145.78
RECREATION EXPENSES	17,535.00	0.00	4,872.00	12,663.00	0.00
TOTAL DEPT.	105,296.00	(2,348.00)	84,139.22	12,663.00	6,145.78
DEBT	657,160.00	0.00	650,875.00	0.00	6,285.00
INTEREST ON DEBT	93,996.00	(13,000.00)	79,306.10	0.00	1,689.90
TOTAL GENERAL FUND	19,713,300.00	268,475.00	19,421,821.52	455,546.00	104,407.48
WASTEWATER SALARIES	140,712.00	1,840.00	134,496.22	0.00	8,055.78
WASTEWATER EXPENSES	288,790.00	(1,840.00)	224,410.94	40,000.00	22,539.06
TOTAL DEPT.	429,502.00	0.00	358,907.16	40,000.00	30,594.84
WATER SALARIES	247,788.00	840.00	242,650.88	0.00	5,977.32
WATER EXPENSES	831,579.00	(840.00)	663,961.02	92,437.00	74,340.98
TOTAL DEPT	1,079,367.00		906,611.70	92,437.00	80,318.30
SOLID WASTE SALARIES	152,108.00	3,340.00	149,209.92	0.00	6,238.08
SOLID WASTE EXPENSES	359,762.00	(3,340.00)	250,435.29	14,000.00	91,986.71
TOTAL DEPT.	511,870.00	0.00	399,645.21	14,000.00	98,224.79
TOTAL ENTERPRISES	2,020,739.00	0.00	1,665,164.07	146,437.00	209,137.93
TOTAL EXP GEN & ENTERPRISE FDS	21,734,039.00	268,475.00	21,086,985.59	601,983.00	313,545.41

FINANCE COMMITTEE

The Finance Committee is made up of nine town residents appointed by the Board of Selectmen for three year staggered terms. The main function of the committee is to investigate the needs of the Town, primarily the financial requirements of the various departments, and to recommend fiscally sound and effective budget appropriations necessary to meet these needs. The Finance Committee holds regular public meetings during this process and makes final recommendations at the Annual Town Meeting.

Recognizing that traditional funding from tax revenues is a finite resource, the Finance Committee is challenged with balancing both the needs of today along with the special needs of the future. These needs can be addressed by utilizing tax revenues and non-traditional funding sources such as grants.

Specific projects vital to maintaining the integrity and quality of life in Wilbraham include:

- The review of a centralized Public Safety Complex (police, fire and paramedic) which may be necessary to continue the level of services residents have come to expect and depend on.

- The need to assess "Open Space" preservation within our town to ensure that all the fruit orchards and forest lands do not succumb to development.

- Ongoing analysis of capital planning requests such as sidewalks, expanded sewer service and the physical upgrades within our school system.

The Selectmen may rely upon the Finance Committee members to be on special sub-committees that will address these ongoing concerns.

We must create a vision for the future of Wilbraham in order to ensure that we remain an "affordable" community across a wide range of demographics.

Gregory Gale, Chair
Marcia Zimmer, Vice-Chair
Sue Bunnell
Ken R. Furst
Kevin O'Donnell
Judy Curran
Kevin Dorsey
Paul DeSantis
Dominick LaSorsa

CAPITAL PLANNING COMMITTEE

The Wilbraham Capital Planning Committee is comprised of five members, three appointed by the Board of Selectmen and two appointed by the Finance Committee. Members serve three-year terms. We report to the Board of Selectmen.

This committee reviews the capital expenditures of the town by maintaining a Five-Year Capital Improvement Plan. In this Plan are the planned capital expenses such as the construction and

maintenance of buildings (town and schools), vehicles and equipment. We mostly deal with town expenditures and projects over $10,000. We work very closely with the town's department managers, the Town Treasurer/Collector, the Board of Selectmen, the Town Administrator and the Finance Committee. Our methodology includes interviewing department managers, reviewing requests and recommendations submitted by town departments, on-site visits, input from citizens and our open public meetings. We present our Five-Year Capital Improvement Plan for review at the annual Town Meeting. Our meeting dates are posted and residents of Wilbraham are very much welcome to attend and participate.

Our committee is assisted by three very helpful town employees, who attend most of our meetings. Our Town Treasurer/Collector, Tom Sullivan is our key resource for formulating our five-year plan. Nancy Johnson, the town's Assistant Town Accountant, provides exceptional clerical support, research and project work. Our Building Inspector, Lance Trevallion helps us to manage and oversee our many building projects and reports his findings at our meetings.

The members of the 2000 Capital Planning Committee are:

Appointed by the Board of Selectmen	Appointed by the Finance Committee
Bob Quintin, Chair	Marcia Zimmer
Bob Russell	Sue Bunnell
Brenda Canning	

DEPARTMENT OF PUBLIC WORKS

The Wilbraham Department of Public Works, made up of five divisions, which include Engineering, Highway, Landfill/Solid Waste, Wastewater, and Water, is pleased to submit this annual report to the residents of Wilbraham.

Engineering Division

The Engineering Division oversees and assists the public works' activities within the Town. We serve as a liaison between residents and the other divisions within the Department of Public of Works. Throughout the year, the Engineering personnel completed daily assignments within the division, as well as, projects involving various other Town organizations. Described below are tasks accomplished by the Engineering Division:

Daily Business Activities:

Drainlayers' Licenses	6
Pavement Cut/Driveway Permits	52
Residential Requests	approx. 630
Sanitary Sewer Connection Permits	11
Septage Haulers' Licenses	2
Septic System Installers' Licenses	16
Water Installers' Licenses	3
Water and Sewer Semi-Annual Bills	3345

Projects completed with the Highway Division: Some of the projects completed with the Highway Division focused around the Town's on-going plan to develop a Geographic Information System (GIS). Using the Town's Global Positioning System (GPS) Unit, the Engineering and Highway personnel located over 1,000 drainage structures, three town boundary markers, and a U.S.G.S. bench mark which were all transferred to the Town's GIS mapping system. Both divisions plan on working together to collect additional data to expand on the drainage base-map, which will be required by the Department of Envirionmntal Protection to meet the Phase II Stormwater Regulations.

Additional projects completed cooperatively by the Engineering Division and the Highway Division:

• Surveyed and designed the new Police Station center island to be constructed by Highway.
• Surveyed, designed, and installed drainage on Brookside Circle and Brookside Drive.
• Prepared an inventory map of the existing sidewalks and their condition.
• Inventoried record maps of roads and drainage.
• GPS proposed relocation and began the design of Maynard Road.
• Split funding with Ludlow for a detailed inspection of Cottage Avenue Bridge.
• Coordinated with Mass Highway to fund the repairs on Cottage Avenue Bridge.
• Finalized most of the land acquisition and legal issues with Springfield/Faculty Street Project.
• Prepared information regarding pavement conditions for the Major Projects Committee.
• Prepared bid documents for 2000 road paving project.
• Prepared documents for Chapter 90 Funds for Roads from Mass Highway.
• Brought Red Bridge Canal Bridge to 75% design approval with the State.
• Inspected road paving and drainage construction.
• Prepared individual snowplow maps for each plow truck and a master plow map.
• Updated pavement cut/driveway permitting procedure.
• Prepared a new computerized inspection sheet for cleaning drainage structures.
• Prepared a new computerized vehicle inspection sheet for DPW.
• Worked with PVPC to inventory drainage structures.
• Worked with PVPC to maintain the regional pavement management database.
• Surveyed and prepared a cost estimate for Ridgewood/Springfield Street intersection.
• Researched alternative fuel vehicles.

Projects completed with the Water Division: Throughout the year, Engineering personnel worked cooperatively with Marin Environmental and the Water Superintendent on developing a GIS map for the Water Distribution System. Engineering staff scanned in numerous water service location maps and water main location maps, which were used by Marin Environmental to create an accurate basemap. The main objective to provide a GIS map for the Town's entire water distribution system similar to the Landfill GIS Pilot Study as displayed on the Town's web-site. Both divisions will continue to complete many of the GIS related tasks in-house to save money and to expand the knowledge base of DPW personnel.

Engineering personnel, also, worked with the Water Superintendent to update the water billing system.

Projects completed with the Wastewater Division: Engineering personnel initiated an in-house GIS project for the Wastewater Division. Various sewer main and service maps were scanned and transferred to the computer. The main objective is to transfer all the paper sewer maps to the computer and provide a link to the GIS.

Additional projects completed cooperatively by the Engineering Division and the Wastewater Division:

- Updated the sewer billing system.
- Calculated and printed all sewer bills in-house for the first time.
- Inspected and documented all new sewer connections.
- Provided Wastewater personnel with up-to-date sewer basemaps.

Landfill Division: Engineering, Highway and Landfill personnel cooperatively resolved an air quality issue at the landfill with the Department of Environmental Protection (DEP).

Additional projects completed by the Engineering Division and the Landfill Division:

- Completed GIS Pilot Study.
- Performed routine inspections, gas and groundwater monitoring and prepared quarterly reports with Tighe & Bond (Town Consutltant) at the landfill for DEP.
- Continued researching DEP permitting requirements to use Landfill as a recreational field.
- Prepared annual solid waste reports for DEP.
- Worked with Highway to construct a gas cut-off trench to resolve air quality issue.
- Submitted documents to DEP pertaining to the air quality issue.

Projects completed with Planning Department and Assessors Office

- Updated block plans with new developments and distributed copies to appropriate departments.
- Printed out a full 11x17 set of block plans to provide quick and accurate information to the public.
- Inspected new subdivisions to be accepted by the Town.
- Adjusted subdivision bonds for developers as work was completed.
- Created a new Ridgeline/Hillside District map, Zoning map, and Subdivision Locus map in AutoCAD.
- Scanned subdivision maps into the computer to expand the GIS.

A major highlight for the Engineering Division has been the completion of the Post Office Park Project funded by the Public Works Economic Development Grant provided by the State. The Engineering Division was responsible for coordinating the project with the developer, contractor, project engineer, Mass Highway, and the residents.

The Engineering Division would like to thank the interns from Minnechaug High School and Springfield College for their contributions and valuable achievements on a variety of projects throughout the year.

Highway Division

The Highway Division, supervised by the Highway Superintendent, Frank Shea, is responsible for maintaining 240 lane miles of roadway, as well as now maintaining many recreational and public properties.

The demands on this department have increased substantially in recent years. Many factors have contributed to this trend including but not limited to funding and economics, equipment, staffing, changes of laws, the knowledge and talents needed of its personnel, and the expanded needs of the community.

Recent changes in law have increased the Highway Division's responsibilities. The Department of Environmental Protection (DEP) released Phase II Stormwater Regulations that will require the Town to invest more time and money into maintaining the existing drainage system, and constructing new drainage structures that further minimize the discharge of pollutants into surrounding water bodies. STATEMENT 34 is another change of law that will impact the Highway Division's responsibilities. The Town will be required to provide the State with an inventory of all the Town's assets, including the drainage structures. Fortunately, the progress of the Town's GIS has enabled the Engineering and Highway personnel to start the inventory and eliminate the need to pay an outside consultant. The Town's early investment in GIS has, and will continue to save money for the taxpayers.

Our team of employees, with their many talents and contributions, allows us the flexibility to resolve most problems that occur in Town. The following is a list of the Highway Department's fine accomplishments in the year 2000:

• Installed an internet accessible video camera at the highest elevation on Monson Road to monitor the road and ambient air temperature for de-icing applications.
• Worked on drainage system from Chilson Road to #27 Red Bridge Road. Installed two new catch basins and 140 feet of 12-inch pipe. Stabilized tree-belt side slopes.
• Reclaimed, graded, compacted, and applied base coat asphalt on Meadowview, Pleasantview, Oakland, and Addison. A total of 4,011 feet.
• Reclaimed, graded, compacted, Brookside Circle (2059 feet.). Installed 300 feet of 24-inch drainage pipe was installed along with 3 new catch basins to eliminate roadway flooding of roadway. Cleaned and inspected drainage from #19 Brookside Circle to Springfield Street.
• Repaired and adjusted 9 basins and installed 3 new catch basins on Brookside Drive.
• Eliminated flooding conditions on Three Rivers Road south of the Turnpike Bridge by installing 2 new catch basins and 380 feet of 12-inch drainage pipe.
• Installed 600 feet of perforated pipe in a stone trench to prevent frost heave on Monson Road from the town line to Beebe Road. Installed 2 new catch basins. Spread 900 tons of grindings produced from milling on Monson Road along the road edge.

• Constructed a gas ventilation system at the Old Lindsey Landfill. This required the excavation of 1100 cubic yards of material, the installation of 650 feet of HDPE pipe, and the placement of 1000 cubic yards of stone with grading. This work was done in order to comply with the Department of Environmental Protection standards.
• Installed a stormwater overflow system on McIntosh Drive. Highway personnel saw-cut a trench and installed 140 feet of 12-inch pipe with backfill. The excavated area was patched with asphalt.
• A major erosion control project was completed in the McIntosh Brook from Main Street to the culvert on McIntosh Drive. This work required Highway personnel to haul and place over 60 truck loads of large boulders and stone along the brook edge, plus the removal of numerous trees and debris which were impeding the water flow. This work was done as part of our ongoing efforts to control flooding and preserve our natural waterways.
• Highway personnel constructed a sidewalk on the south side of Soule Road from Deepwood Drive to Millbrook Drive to provide a safe pedestrian route for children walking to Soule Road School. Highway personnel constructed the necessary forms and poured 44 cubic yards of concrete for the sidewalk. The work required removing 9 trees, stabilizing a ravine, and building a 230 feet long by 4 feet high stone retaining wall along the tree-belt, all of which were completed by the Highway Division.
• A flooding problem at the corner of Stirling Drive and Stony Hill Road was eliminated with the installation of a drainage system with 2 new catch basins, which required Highway personnel to work around a gas line, water line, and sewer line, along with trenching through bedrock for 430 feet.
• Installed a septic system for the School District's new maintenance building at Minnechaug Regional High School. Reconstructed the parking lot.
• Installed a septic system at the Spec Pond Pavilion. Installed 400 feet of guardrail and removed 3 tree stumps. Landscaped Spec Pond entrance.
• Highway staff and Hampden County inmates painted the Engineering and Accounting Offices.

Aside from maintaining roads, the Highway Division has been assigned other responsibilities, including mowing Town-owned properties, which was previously done by a private contractor. Due to the warm, wet summer a full-time Highway employee was needed to mow the grass. During the fall, Highway personnel raked and vacuumed the leaves from the 14 Town-owned properties.

Throughout the year, Highway personnel, also, maintained the recreation fields. This included lining and preparing all of the baseball diamonds at least once a week. During the off-season, the football, lacrosse, and soccer fields were all lined routinely. In addition, Highway personnel groomed Spec Pond Beach and collected trash at numerous locations on a daily basis.

For the third consecutive year, Highway personnel successfully executed the Mosquito Control Program, which included treating every catch basin in Town twice, and spraying B.C.I. in and around wetland locations marked by state environmentalists.

The amount of work done during the year caused an increased need for vehicle and equipment maintenance. Our mechanic, Jeff Lewis, and our welder, Mike Lowe, were kept busy with

repairs on over 50 various pieces of equipment. Over and above doing this, both of these people found time for outside education. Our mechanic became certified in seven aspects of heavy truck repair. Our welder was tested and certified by the State Standards' Board. For the first time ever, a new truck was bought as CAB and Chassis, and completely outfitted by our staff in house enabling us to have a custom unit suited for our needs while keeping cost within budget constraints.

Other projects completed by the Highway Division included, but were not limited to, plowing and/or sanding 28 different times, sweeping all roads, installing signs and flashing lights, patching pot holes, and responding to 40 police emergency calls after hours.

Highway personnel and Palmer Paving worked cooperatively to complete the following roadwork in 2000:

ROAD NAME	WORK DESCRIPTION
Addison Road	Total reconstruction
Brookside Circle	Total reconstruction, new drainage
Brookside Drive	Total reconstruction, new drainage
Brookside Road	Total reconstruction
Colonial Road (Springfield Street to Brookside Drive)	Total reconstruction
Leemond Street	Total reconstruction, new drainage
Manchonis Road Extension	Total reconstruction, new drainage
Meadow View Road	Total reconstruction, new drainage
Mile Tree School Parking Lot	Total reconstruction
Minnechaug Superintendent's Access Road	Total reconstruction
Monson Road (Main Street to Bolles Road)	Mill, top coat, new drainage
Monson Road (Town Line to Beebe Road)	Mill, top coat, new drainage
Oakland Street (Addison to Meadowview)	Total reconstruction
Old Coach Road	Mill, top coat
Pleasant View Road (Addison to Meadowview)	Total reconstruction, new drainage
Wagon Drive	Top coat

During the year, highway vehicles were driven over 200,000 miles without an accident. This is the fifth year in a row in which Highway personnel have been accident free. This is quite an accomplishment when one considers the fact that our Highway personnel are working during the most dangerous conditions, to provide safe roads for the residents of Wilbraham.

Water Division

During 2000, duties performed by the Water Division personnel under the supervision of Michael Framarin, Water Superintendent, included, but was not limited to: 4 water breaks repaired, 23 new water service installations, the replacement of 2 old fire hydrants with 2 new pumper-type fire hydrants, the installation of a fire hydrant on a street that previously lacked fire protection, over 100 main line gate valves were checked for operation and exercised. Also, 205 work orders of various tasks were accomplished, all 67 testable backflow devices in the system were tested at least once, approximately 180 water samples were taken for water quality analysis,

and over 3190 meters were read in March, and again in September.

The Massachusetts Water Resources Authority (MWRA) supplies treated water to our distribution system from Quabbin Reservoir via the Chicopee Valley Aqueduct (CVA). A section of the CVA in Ludlow, the Wilbraham spur that supplies us with water, developed a leak and was repaired by the MWRA. The leak was discovered on July 7, 2000 and was repaired promptly on July 8, 2000 with no loss of water pressure to residents in our distribution system. It was the first known leak on the CVA in its 52 year history. During 2000, the MWRA put into operation a new water treatment facility for the CVA in Ware, MA, which provides a more consistent primary disinfection for our water. The Water Department's secondary disinfection of Quabbin water is now optional, due to the new Ware facility. Wilbraham's water use was 380,433,000 gallons for 2000, as recorded by the MWRA's master water meter.

The Board of Water Commissioners continued their efforts to develop an additional water source. A designated area in Town has D.E.P. approval as a public water source, but the overall process is slow due to conditions beyond the control of the Commission. The Board, also, awarded a contract to the low bidder, Family Ford, for the purchase of a new 2001 FORD F250 truck with a utility body. This vehicle replaces a 1980 CHEVROLET ¾ ton pick-up with over 130,000 miles on it.

The Corrosion Control Program (CCP) that was started in July, 1997, continues to operate extremely well as indicated by our Lead and Copper monitoring results. The CCP is based upon the injection of sodium silicate flow, paced with the flow of water into our system. A new MILTON ROY chemical feed pump was installed in December, 2000 to replace the original pump that had seen twenty-four hour, seven days a week operation for more than three years.

The Old Orchard Road Water Booster Station, which was built in 1988, had one of its three pumps replaced and a new pneumatic water storage tank installed. The McIntosh Drive Water Booster Station, which was built in 1976, received new pump seals on pumps #1 and #2. Water Division personnel accomplished all of this work.

During 2000, the Water Division installed approximately 900 feet of 8-inch ductile iron (DI) pipe, a new fire hydrant and two water service laterals on Ruth Drive, a project that started in 1999 and will be completed in 2002. A connection to the water main on Soule Road and sixteen additional water service laterals are planned for 2001 and 2002. Also, the water main was extended on Lake Drive with the addition of 120 feet of 8-inch DI pipe. Division personnel accomplished all of the work on these projects. A new ROMAC direct tapping machine was purchased to provide efficient and less costly water main service taps for these and future projects.

The Water Division, at the Wilbraham Fire Chief's request, is in the process of repainting and color-coding the fire hydrants in the water distribution system. This will allow the Fire Department to immediately assess the on-site fire hydrant capabilities when arriving at a fire scene. Using data from recent hydrant flow testing, which is used to determine maximum fire flow, a color-code scheme for the caps on the hydrants has been devised. Hydrants with a maximum fire flow of 0 to 500 gallons per minute (gpm) are colored red, 501 to 1000 gpm are

colored white, and over 1000 gpm are painted green. Volunteers from community service groups are being coordinated by the Water Division to paint all hydrants in our system. As of December 31, 2000 approximately 200 of our 550 hydrants in Wilbraham and Ludlow have been color-coded. This work is expected to be completed in the fall of 2001.

The Water Division placed third in the Commonwealth of Massachusetts Department of Environmental Protection (DEP) Public Water System (PWS) Awards Program for 2000. Our award category is for consecutive water systems, which is defined as systems that purchase their water from another source. Scoring was based on a point system, which was determined by compliance with drinking water regulations, such as: water distribution and treatment issues, adhering to the DEP sampling schedule, documentation and water quality. Out of a total of fifty-four water systems competing, the top ranked water system was Boston Water Department followed by the Marblehead Water Department. Our showing was the highest from any PWS in western and central Massachusetts. This is the sixth year in a row the DEP has ranked Wilbraham Water either second or third in the state. Providing the best water quality possible, and keeping our delivery system in peak operating condition is an obligation the Water Division takes very seriously.

Wastewater Division

The Wilbraham Wastewater Division, supervised by Ron Lavoie, maintains eight pumping stations, which service one-third of the community. Over the course of the year the Wastewater Division has pumped 118,541,200 gallons of sewage to Bondi's Island for treatment. In 1995, the Wastewater Division pumped 64,194,060 gallons to Bondi's Island. This is an increase of 54,347,140 gallons of wastewater in five years.

The Sewer Advisory Committee and wastewater supervisors authorized Tighe and Bond Consulting Engineers to perform a capacity study. Data was collected to evaluate whether the Springfield sewerage system has surplus hydraulic capacity. The data collected indicates that there is a minimum of 250,000 gallons per day of hydraulic capacity available in the Springfield sewerage system. The River Road Pump Station would require improvements and modifications to accommodate the additional wastewater flows. This would be the first step for sewer expansion in the future.

The primary major project that the Wastewater Division was involved in this year was the raising of thirty-six manhole structures cross-country, approximately from Brainard Road to Railroad Avenue, totaling 7,483 feet. The Division can now gain access in the event of sewer blocks, as well as, for yearly cleaning.

The sewer bill from the City of Springfield was the largest, single expense in the Wastewater Budget. The Springfield Water and Sewer Commission calculates Wilbraham's costs by the concentration of wastewater. The treatment loadings are Chlorine, Flow, Biochemical Oxygen Demand, and Total Suspended Solids.

Infiltration, also, increases the costs of operating and maintaining the sewer system by transporting the stormwater, which is unnecessary to treat, to Springfield's Wastewater

Treatment Facility. Based on wastewater flow information collected by the Engineering Division, it appears that sump pumps, also, contribute to a large volume of clean flow into the wastewater system. This results in higher sewer bills for the residents. Information about disconnecting your sump pump from the sewer system can be obtained from the Engineering Division.

The Wastewater Division has a Sewer Advisory Board that meets monthly to discuss the operations of the Division, as well as, a small staff of employees to maintain the wastewater system.

ADVISORY BOARD	EMPLOYEES
Ruly Zachary, Chairman	Edmond Miga, Jr., P.E., D.P.W. Director
James Dowd	Ronald Lavoie, Assistant D.P.W. Director
Joseph Kakley	Richard Zamura, Technician
Kelvin Kwong	Donald Mason
Glenn Zenor	

Landfill/Solid Waste Division

The Landfill Division, supervised by Ron Lavoie, was closed and capped in 1996. Today, the site is used as a Transfer Station and a composting area. The Town contracts a private hauler to transport the solid waste from the Transfer Station to Springfield Resource Recovery, Inc., (SRRI) in Agawam where it is burned to make electricity. Wilbraham residents have the option of purchasing a yearly landfill sticker to use the facility, or contracting a private hauler to provide curbside pick-up. Private haulers must transport the solid waste directly to SRRI, and are not permitted to use the Transfer Station. This year 2,007 tons of municipal solid waste (msw) was transported and sent to SRRI from the Town.

Another year of dedication from Highway and Landfill personnel has kept the environment around the transfer station and the landfill in excellent condition. Highway personnel mowed the Landfill cap routinely, cleaned the retention basin, constructed a drainage swale, cut brush around the perimeter of the Landfill, and installed new signs. Highway personnel, also, reconstructed the composting area with recycled millings taken from the summer's road construction. Throughout the year, Highway personnel minimized expenditures by making loam for tree-belt grading from leaves and recycled sand.

Landfill personnel, which is composed of 1 full-time and 1 part-time employee, cleaned up refuse, landscaped around the dog pound, and monitored proper trash disposal, landfill stickers and bag stickers.

Engineering personnel and Marin Environmental successfully completed the GIS Pilot Study for the Landfill. A digital map was developed that combined geographic features with database information. With the use of the GIS mapping, Highway personnel and Engineering staff were able to quickly resolve an air quality problem at the Landfill. Results from quarterly gas point monitoring performed by the Town's consultant, Tighe & Bond, showed an exceedence in methane levels, as stated in the air quality standards set by the Department of Environmental

Protection (DEP), along the northern property boundary of the old Lindsey Landfill. The Engineering Division and the Highway Division designed and constructed a gas cut-off trench with 3 new gas vents that eliminated the air quality problem. In addition, Tighe & Bond replaced 4 damaged gas-monitoring points in various locations around the landfill in an effort to maintain an accurate gas monitoring system. The remediation efforts completed in-house by the Highway Division saved the Town approximately $25,000. Currently, the air quality and the groundwater quality at the Landfill meet DEP requirements.

Conclusion

Without a doubt, one can conclude that DPW certainly stays busy throughout the year. On behalf of all of our fine employees, thank you for your continued support and cooperation during the year.

Edmond W. Miga, Jr. PE.
DPW Director/Town Engineer

RECYCLING COORDINATOR

The millennium began with many new opportunities and challenges in the recycling field.

The state proposed and implemented a waste ban on April 1, 2000 for the disposal of cathode rat tubes (CRT's–televisions and computer monitors). A technical assistance grant was awarded by the Department of Environmental Protection (DEP) allowing Wilbraham to have it's program in place a year ahead of schedule. The town has been delivering approximately two tons of CRT's every other week to the University of Massachusetts-Amherst for responsible disposal.

The new challenge will be to continue the program without the aid of the technical assistance grant. M.R.I.P. (Massachusetts Recycling Incentive Program) monies will be used, so Wilbraham can keep this much utilized program in place.

The ongoing programs such as the paint shed, fluorescent lighting, and mercury-bearing wastes, had a record year as to number of residents served and the quantity of materials recycled. Additional days were added to the paint shed schedule of seven months, April to October, on the first Wednesday of each month to accommodate the residents needs. A large percentage of the paint and paint-related products were recycled for citizens' home improvement projects.

On September 16th, a regional household hazardous waste (HHW) collection was held at the Department of Public Works year in East Longmeadow. The towns of Longmeadow, Hampden, Ludlow, East Longmeadow, and Wilbraham participated. Safety Kleen was chosen as the vendor and the weather cooperated with a beautiful day. Preregistration was required and inventories of anticipated wastes were taken during that initial phone conversation. The biggest surprise was the volume of waste motor oil that was dropped off.

In the coming year, alternative arrangements will be explored for more frequent household hazardous waste disposal. The two options being considered are: Access to the permanent

facility in Springfield on a regular basis and/or reciprocal agreements with communities hosting HHW events.

As a member of the Massachusetts Recycling Facility Board, representing medium size towns in Hampden County, I chair the Project Committee which had a most productive year. Four different types of toter labels were offered to the communities in western Massachusetts. They were so well received that two more orders have been placed. Metal informational signs for "Paper and "Container" boxes were also given to communities utilizing the public education monies. The Project Committee continues to oversee every aspect of the newsletter, "RECYCLING BOX NEWS." It is an essential vehicle for promoting recycling and a tremendous commitment of time and effort by the Project Committee.

The third annual "EARTH WEEK CLEAN-UP DAY" was held on Saturday, April 22, 2000 at Spec Pond. Many volunteers and a DPW crew participated with sweeping, raking leaves, picking up trash, and general clean out of the building. The results were dramatic and in fact, the DPW workers stayed and continued to remove trees and clean the beach area.

Year four, Phases One and Two, has been completed of the Massachusetts Recycling Incentive Program (M.R.I.P.). Wilbraham again met its goals and qualified for monies in the advanced tier level.

A goal of mine has been to begin recycling in the schools. Recently, I was invited to attend a monthly principals' meeting and introduce the procedures and plans for implementing recycling. It was a very positive meeting initiating a start date of mid-January. The blue recycling binds and toters are being paid for with M.I.R.P. grant monies.

In conclusion, recycling experienced another growth year with new and expanding projects and continued cooperation from residents. The future is exciting with the addition of school recycling and household hazardous waste access on a more regular basis. I look forward to another busy and challenging year in Wilbraham's recycling programs.

Marna Huber, Recycling Coordinator

SOLID WASTE ADVISORY COMMITTEE

After an intense year of formulating and implementing the *Mandatory Recycling By-law and Mandatory Recycling And Solid Waste Disposal General Rules and Regulations* governing waste disposal and recycling, two valued members of the committee resigned. It is with profound regret that these resignations were received by the Board of Selectmen and the Recycling Coordinator.

This committee has been a sounding board and support system for changed or additions to Wilbraham's recycling program. The Recycling Coordinator looks forward to working with the committee on a wide variety of issued. The group is actively seeking new members.

Solid Waste Advisory Committee Members:

Alicia Roy	*Olga (Sandy) Karplus (resigned)*
Ed Kramer	*Sandra Belcastro (resigned)*

BOARD OF WATER COMMISSIONERS

The Wilbraham Board of Water Commissioners continued, in 2000, to work on established goals to deliver a high quality, reliable and cost-effective supply of water to the Town and its customers.

To most people, the availability of a high quality, safe, reliable and competitively priced water supply of sufficient quantity is taken for granted. The Water Department performs a long list of duties to insure this security for Town water users and undertakes project work that results in significant cost savings. The quality of their work was again recognized by the DEP. In 2000, the Water Department was rated third of 54 public consecutive water systems in Massachusetts, having placed either second or third in the previous five years. No other water system has achieved this consistently high performance rating. Congratulations again to Superintendent Michael Framarin and his technicians. The Board encourages you to read the Water Department Report, which appears in the Department of Public Works section of the Annual Town Report.

The temporary corrosion control facility housed in the MWRA metering chamber in Ludlow continues to work flawlessly and provide water exceeding EPA quality requirements. In May, 2000, the MWRA formally committed to turn over the existing metering chamber after construction of a new metering chamber, now to be constructed as part of the CVA Pipeline Redundancy Project with an expected completion date of June, 2004. The DEP has granted an additional extension to the requirement that the Town have a permanent corrosion control facility (originally required in April 2000).

Because wholesale water costs for surface water sources will continue to increase, we continue to explore the possibility of developing wells to augment purchased water and dilute purchase costs. While the DEP approvals have been obtained for a site near the south branch of the Mill River, near-term MWRA projections of water costs have fallen while development costs have increased. Timing and cost factors are being reassessed to determine if and when development of a well on this aquifer will be justified. Also, revisions to the Town's Groundwater Protection Plan are being drafted to comply with current DEP requirements.

We are entering the fourth year of a 10-year Water Supply Continuation Agreement with the Massachusetts Water Resources Authority (MWRA). This contract has a cost-based rate structure for the wholesale water that the Town receives from the MWRA's Quabbin Reservoir via the Chicopee Valley Aqueduct (CVA). The MWRA changed their billing system to a fixed quarterly charge during FY2001, reflecting the fact that the CVA costs are largely fixed. The portion of the CVA costs the Town pays is based on the percent of the total CVA flow the Town received in the last complete calendar year prior to the fiscal year, which is calendar year (CY) 2000, during which the Town took about 12% of CVA demand. In FY 2001, we are paying $424,534, about $13,000 more than budgeted. For FY 2002, the MWRA has projected $389,204

but, as occurred last year, the actual assessment will not be known until late June or July. Total CVA costs continue to be significantly less than had been projected during contract negotiations, with FY 2001 being about 75% and FY 2002 being about 77% of the original projections.

The Water Department budget before us at Town Meeting reflects the addition of one worker to accommodate the increase of regulation-mandated work and construction and repair activity. At this writing, the FY2002 proposed budget is about 1% higher than that of the current fiscal year. Water Department costs are fully recovered in the water rates paid by users.

Leland P. Miner, Chairman
Albert E. Kirk
Zigmund A. Peret

Tree Warden

Heavy winds and a mini tornado caused most of our storm-related emergency work in 2000. In all, 32 trees were removed during these storms by outside contractors, including seven on June 16, 2000 when a strong mini burst crossed East Longmeadow Road and Soule Road.

Heavy deadwood removal, low limbs, and miscellaneous pruning were accomplished by contractors on twelve days.

Tree removal contracts were bid on three occasions with three different contractors as low bidder. Eighty-six trees were removed and nine were pruned of large dangerous limbs.

A grant from Mass ReLeaf Fund for $3750 helped the highway department plan 28 trees along our tree belts. The grant represented about one third of the cost of planting and procurement. The Wilbraham Women's Club also donated six trees that were planted in the fall.

Gordon R. Long, Tree Warden

Pest Control

The pest control program in Wilbraham is concerned with the control of various insect and plant pests such as Dutch elm disease, poison ivy, gypsy moths, tent caterpillars, and other insects that attack our trees. The Pest Control Officer is responsible for the suppression of these pests on town-owned property and is under the jurisdiction of the Department of Environmental Management of the Commonwealth of Massachusetts (specifically Chapter 132, Section 13 of the General Laws).

In 2000, we removed nine diseased elm trees. Poison ivy control was continued in the mountain area, where the plant concentration was heaviest. Mosquito control was accomplished by

residents using B.t.i. briquettes for larvicide control in standing water. Briquettes were made available free to residents at the Town Office Building.

Gordon R. Long, Pest Control Officer

POLICE DEPARTMENT

The year 2000 was an interesting year for myself and members of the department. A vacancy at the rank of Captain provided an opportunity to review the rank structure of the department, which had been 1-Chief, 1-Captain and 6-Sergeants. The review clearly identified that the level of services expected and provided requires operational and administrative oversight below the rank of Chief. To address this issue and plan for future issues, the Board of Selectmen approved a change in the rank structure. The department rank structure is now 1-Chief, 2-Captains and 5-Sergeants. Sergeant Roger W. Tucker and Sergeant Raymond J. Kallaugher, with this department for 14 years and 8 years respectively, were promoted to the rank of Captain.

To further the concept of *"Community Policing"* and to continue our eligibility for U.S. Department of Justice grants, the department implemented two **COPS Grants** directed to issues of Crime Prevention and School Resource Officer. Both of these concepts will add greatly to our efforts of bringing new services to the community. The programs were supported by votes of the Board of Selectmen and the Finance Committee. The initial years of these programs will be supported by federal and state grants.

Due to the above programs and a retirement from the previous year, three new officers were hired. We are pleased to welcome; Matthew F. Markiewicz, most recently with the Town of Sturbridge Police Department with a total of 13 years previous policing experience, Christopher J. Doyle, most recently with the Town of Hampden Police Department, with 3 years of part-time policing experience and Jeffrey R. Rudinski, most recently with the University of Massachusetts-Worcester Police Department with 4 ½ years part-time and 2 ½ years full-time policing experience.

Grants continue to be the means by which new programs are initiated. The development and acceptance of grants is done with support and guidance of the Board of Selectmen, Town Administrator and the Assistant Town Administrator. We have had much success with the various stages of the D.A.R.E. program, Citizen's Police Academy, the Bicycle Patrol Unit and the Mobile Data Computer Program.

We have been able to address the increased demand for services. But in doing so it has become obvious that our services are highly dependant on the resources of communication technology, vehicles and the major support facility, our *"Police Station"*. It is most important that we continue the positive direction that has been developed for a Public Safety Building which will serve as a foundation for the best in Police, Fire and Communication Technology Services.

The measure of the crimes that constitute the *"Uniform Crime Report-FBI Crime Index"*, resulted in an all over decrease of 27.5%.

The total percentage of crimes cleared was 6.9% less than in 1999. What is most significant is that residential burglary and business burglary continue their respective four and three year trend of significant decreases. I attribute the decrease to our obvious presence in the community which is evidenced by the 38.7% increase in Call Incidents, the 25.5% increase in Criminal Arrest and the 69% increase in Motor Vehicle Arrest. Traffic issues continue to impact Wilbraham as the Town and surrounding areas continue to change. Our increased response to the issue resulted in a 96.3% increase in the total of violations cited. This was a very significant effort. The year 2001 will bring more attention to the impact of traffic on our lives.

I am thankful for the fine work of our officers, the support generated in the community and results we can all be proud of.

Sincerely,
Allen M. Stratton
Chief of Police

Police Department Personnel

CHIEF
Allen M. Stratton

CAPTAINS
Roger Tucker
Raymond Kallaugher

SERGEANTS
Donald Bracci
Gary J. Pabis
Mark J. Krynicki
Daniel E. Carr

PATROLMEN
Robert Pabis
Kenneth Konopka
Lawrence Henault
James H. Pirog
Donald Bouchard—Detective
John P. Siniscalchi—Court Officer
Dennis LaPlante—DARE Officer
Mark Paradis
Peter O. Laviolette
Glen Clark
Lawrence Rich III
Thomas Korzec
Timothy Kane, Jr.
Robert Zollo
Harold Swift
Clifton Graves
Christian Letendre
Camille Provost
Daniel Menard
Shawn Baldwin
Matthew Markiewicz
Christopher Doyle
Jeffrey Rudinski

ADM. ASSISTANT
Lisa M. Corriveau

MATRONS
Lisa M. Corriveau
Nancy Kober-Frappier
Sandra Gregoire
Lucy Wood
Linda Ely

CELL ATTENDANTS
Tom Cortis
Marc Duclos
Gary Saccomani

I. CRIMINAL COURT COMPLAINTS

OFFENSE CLASSIFICATION ADULT

Kidnapping	1
Robbery	3
Assault Aggravated	12
Burglary/Breaking or Entering	6
Larceny/Theft	27
Vehicle Theft	6
Assault	15
Arson	3
Fraud/Forgery	13
Stolen Property Offenses	6
Vandalism	7
Weapon Offenses	6
Drug Offenses/Possession/Sales	66
Driving Under the Influence	65
Liquor Law Violation	37
Protective Custody	15
Disorderly Conduct	3
Vagrancy	0
Other Offenses	164
Motor Vehicle Offenses	1065
Intimidation	1

OFFENSE CLASSIFICATION JUVENILE

Rape	0
Robbery	0
Assault Aggravated	3
Burglary/Breaking or Entering	7
Larceny/Theft	18
Vehicle Theft	7
Assault	8
Arson	0
Fraud	4
Stolen Property Offenses	9
Vandalism	9
Weapons Offenses	3
Drug Offenses/Possession/Sales	27
Driving Under the Influence	1
Liquor Law Violation	14
Protective Custody	1
Disorderly Conduct	4
Vagrancy	0
Other Offenses	16
Motor Vehicle Offenses	182
Runaway	5

II. PERSONS ARRESTED OR CHARGED OFFENSE TYPE

A. Criminal	384
B. Motor Vehicle	426
C. Protective Custody	16
TOTAL	**826**

III. PERSONS ARRESTED OR CHARGED BY AGE

A. Adults	763
B. Juvenile	63
TOTAL	**826**

IV. PERSONS ARRESTED OR CHARGED BY OFFENSE TYPE/AGE

A. **Criminal**	
Adults	336
Juvenile	48
B. **Motor Vehicle**	
Adults	411
Juvenile	15
C. **Protective Custody**	
Adults	15
Juvenile	1
TOTAL	**826**

V. PERSONS ARRESTED OR CHARGED BY SEX

A. **Adults Charged**	
Male	581
Female	166
B. **Juvenile**	
Male	50
Female	13
C. **Adults placed in protective custody**	
Male	9
Female	6
D. **Juveniles placed in protective custody**	
Male	1
Female	0
TOTAL	**826**

VI. PERSONS INCARCERATED BY AGE/SEX

A. **Adults**	
Males	192
Females	44
B. **Juveniles**	
Males	15
Females	5
TOTAL	**255**

VII. UNIFORM TRAFFIC OFFENSES

	civil	warning
Fail to use care stop/Start	62	48
Misuse of Reg. Plates	2	1
Load Spillage	13	5
Stop Sign/Red Lens Violations	132	130
Fail to keep right lane	0	1
Fail to yield to pedestrian	2	2
Improper Passing	11	7
Fail to stay marked lanes	31	41
Right on red violations	10	10
Allowing improper person to operate	5	0
Impeded operation	9	12
Seatbelt violation	121	55
School bus violation	7	4
Harsh & Objectionable noise	9	2
Speed greater than reasonable	302	306
Speeding	291	257
Height/Weight Violation	2	1
Fail to inspect MV	218	112
Name/Address fail to change	0	0
Violation of RMV Rules & Reg	7	2
Improper Display of Reg Plates	29	62
Defective Equipment	84	261
Child Restraint Fail to Use	4	0
Violation of License Restriction	13	3
Unregistered MV	27	1
Window Tint Improper	11	11
Unregistered Recreational Vehicle	8	0
Prohibited Oper. Recreational Vehicle	1	0
Fail to Yield Fire Truck	0	2
No License/Reg Possession	33	31
Fail to Use Turn Signal	1	0
TOTAL	**1445**	**1367**

VIII. MOTOR VEHICLE VIOLATIONS BY TYPE

A. Uniform Traffic Citations	1445
B. Warnings	1367
C. Parking Violations	87
TOTAL	**2899**

IX. UNIFORM CRIME REPORT (FBI CRIME INDEX OFFENSES)

Forcible Rape	0
Robbery	2
Aggravated Assaults	77
Burglary	32
Larceny-Theft	143
Motor Vehicle Theft	19
Arson	2
TOTAL	**275**

X. BURGLARY BREAKDOWN

Forced Entry	19
Unlawful Entry	9
Attempted Forced Entry	4
TOTAL	**32**

XI. LARCENY BREAKDOWN

Larceny over $ 250	50
Larceny between $50 & $200	38
Larceny less then $ 50	55
TOTAL	**143**

XII. VEHICLE ACCIDENTS

Fatal Accidents	0
Personal Injury Accidents	128
Property Damage Accidents	252
TOTAL	**380**

XIII. PERSONS INJURED IN M/V ACCIDENTS

Persons Killed	0
Persons Injured	129
TOTAL	**129**

XIII. OTHER ACTIVITY PUBLIC LOG

Call Incidents	12891
Call Incidents needing further invest	1043
Alarms Investigated	1020
Hit & Run Property Damage Accidents	24
Lost/Missing Persons	42
	58
Summons Served/ Various Jurisdiction	
Suspicious Persons/Activity	1256
Deaths Investigated	2
Complaints/Obscene/Harassing Phone Calls	46
Towed M.V.'s	570
Domestic Disturbances	68
Vandalism	176

XIV. STOLEN PROPERTY BREAKDOWN

There was a total of $ 767.00 taken in breaks into homes.
There was a total of $ 4,443.00 taken in breaks into businesses.
There was a total of $ 80,003.00 taken in larcenies.
There was a total of $ 140,545.00 taken in motor vehicle thefts.
There was a total of $ -0- taken in robberies.
There was a grand total of $ 225,758.00 in property stolen in town in 2000.

XV. RECOVERED PROPERTY

There was a total of $ 84,713.00 in stolen property recovered.

XVI. COURT ACTIVITY

A. Arraignments	
Adults	634
Juveniles	27
TOTAL	**661**
B. Pretrials	
Adults	617
Juveniles	27
TOTAL	**634**
C. Trials	
Adults	95
Juveniles	19
TOTAL	**114**
D. Hearings	
Show Cause	731
Grand Jury	21
Motions	37
pretrial Conferences	617
TOTAL	**1406**

XVII. PERMITS ISSUED

Pistol Permits	239
F.I.D. Cards	149

XVIII. FEES COLLECTED

Pistol Permits	$5,100.00
F.I.D. Cards	$3,100.00
Video/Report Requests	$2,124.00
Dealer Permits	-0-
Fingerprint Cards	$65.00
Restitution Checks	-0-
TOTAL	**$10,389.00**

STATISTICAL COMPARISON FOR UNIFORM CRIME REPORT-FBI CRIME INDEX

	1999	2000	% CHANGE
Criminal Homicide	0	0	0%
Rapes	5	0	-500.0%
Robbery	0	2	+200.0%
Assault	102	77	-24.5%
Burglary/Residential	29	20	-31.0%
Burglary/Business	18	12	-33.3%
Larceny	201	143	-28.9%
Auto Theft	15	19	+26.7%
Arson	7	2	-71.4%
TOTAL	**377**	275	**-27.5%**

STATISTICAL COMPARISON FOR W.P.D. ACTIVITY INDEX

	1999	2000	% CHANGE
Call Incidents	9293	12891	+38.7%
Written Complaints	1038	1043	+0.5%
Alarms Responded To	1097	1020	-7.0%
Protective Custody	18	16	-11.0%
Criminal Arrests	306	384	+25.5%
Motor Vehicle Arrests	252	426	+69.0%
Vandalism	171	176	+2.9%
Domestic Disturbance	82	68	-17.1%
Motor Vehicle Accidents-Fatal	0	0	0
Motor Vehicle Accidents-Injury	153	128	-16.3%
Property Damage	164	252	+53.7%
Motor Vehicle Accidents-Total	317	380	+19.9%

MOTOR VEHICLE VIOLATIONS CITED:

	1999	2000	% CHANGE
Civil	642	1445	+125.0%
Warnings	719	1367	+90.0%
Arrest	345	502	+45.5%
Criminal	516	1049	+103.3%
TOTAL	**2224**	**4366**	**+96.3%**

UNIFORM CRIME REPORTING CLEARANCE RATES

	1999	2000
First 6 Months	44%	32.5%
Second 6 Months	31%	30.4%
TOTAL YEAR	**38%**	31.1%

FIRE DEPARTMENT

The Year 2000 brought the dawn of the millennium to the Wilbraham Fire Department and with it, the impact of recent growth in Wilbraham. Overall Department emergency response activity was up 21% since 1998. Emergency medical responses played a major role in this increase, a 25% increase in 2000 over 1998. Please refer to the detailed Activity report below for more information about Fire Department Activity.

Firefighter Pete Nothe became the first Wilbraham Firefighter to earn his Paramedic Certification through a subsidy funded by receipts from the Fire Department Ambulance Service. Pete has always been a leader in fire based emergency medical services and has now achieved the gold standard . Firefighter Jeff Legendre left to take a position with the Northborough Fire Department, and that position will be filled by Spring 2001. Eleanor Rotzko resigned as part time Ambulance Billing Clerk and we welcomed Ann Miller to that position in the Fall of 2000.

The Department was fortunate to have a vacant house on Federal Lane, owned by Mr. William Lyons, donated for live fire training. In April, all Department personnel practiced different firefighting skills for two weeks, culminating on April, with several small fires set in the house and then extinguished. This provided Department personnel with excellent training, and I commend the Lyons family for their generosity. The training was taped by Cable Access Television, and a terrific fire prevention tape made that was shown on Cable Access Channel 5.

With funding provided at last Town Meeting, improvements were made to firefighter safety. The purchase of new portable radios, firefighting helmets and large-diameter hose were completed and a contract for installation of a exhaust system to remove diesel exhaust gasses from Headquarters Station was awarded.

As a result of the tragic fire in Worcester, Massachusetts, that claimed the life of six firefighters, there has been renewed emphasis on firefighter safety, especially those firefighters engaged in initial fire attack. Without a doubt, this is the most dangerous aspect of our job because it is when we have the fewest number of firefighters to attack a fire that is rapidly growing. Our duty crew of four or five firefighters must totally commit themselves to firefighting until off duty or mutual aid help arrives, some 8 to 10 minutes later.

With a grant made available by the State and bolstered by contributions made in memory of Fredrick "Red" Los and private donations, over $28,000 will be used in 2001 to purchase advanced safety equipment. A $17,000 Thermal Imaging Camera, allowing firefighters to see through smoke and into concealed spaces of a structure, will be purchased along with improved Personal Alert Devices and personal rescue systems. I am grateful to Representative Gale Candaras and Senator Brian Lees along with the Los Family for their support of this important initiative.

This money will have a positive impact upon our safety, but cannot make up for our limited staffing during initial fire attack. I am very concerned when a medical call comes in because it reduces our duty crew strength by two, leaving as few as two firefighters in the station to respond to a fire until off duty personnel are located and agree to come in and cover at the fire station..

There have been occasions when one firefighter was left in the station and actually responded to another emergency call. In these situations, off-duty personnel and mutual aid are called, but until they arrive on scene, the initial attack crew is at increased risk, and we have limited ability to provide effective fire suppression and rescue. Working with the Board of Fire Commissioners, we are evaluating our options to find a cost effective solution to this issue.

The members of Local 1847 and the Call Firefighters have worked together to provide you the best fire protection and emergency medical services we possibly can. With the help of the Police Department, Highway Department, Cable Access Television and the Senior Center, we have developed a safety net to meet your needs. While we hope you never need us for an emergency, rest assured we stand ready to respond at any time.

Respectfully Submitted:
Kenneth R. Willette
Fire Chief

Fire Department Activity

Fire Emergency Responses:

	2000	1999	1998
Structure fires	13	16	14
Vehicle fires	11	9	13
Electrical Fires	19	17	13
Carbon Monoxide	13	16	20
Alarm Activation's	137	133	111
Mutual Aid Given	10	19	2
Other Fire Calls	216	224	197
TOTAL FIRE CALLS	**419**	**434**	**370**

$2,058,500 of property was endangered by fire and total losses are estimated at $143,850, a loss ratio of 14.3% and a protected ratio of 85.7%.

Emergency Medical Responses:

	2000	1999	1998
Ambulance Transports	751	651	572
Emergency Call/ No Transport Given	289	301	260
TOTAL	**1040**	**952**	**832**

(Note: in 2000, 58.7% of ambulance transports needed Advanced Level Care)

Total Fire Department Emergency Responses:

2000	1999	1998
1459	1386	1202

Public Education/SAFE Program: 1304 students participated
Fire Prevention Inspections: 909 Permits Issued: 1101
Permit Fees Collected and Turned Over to Treasurer: $ 15,345

Fire Department Roster

Position and Name	Serving Since	
Board of Fire Commissioners		
Alton McDonald, Chairman	1984	
John Sampson	1996	
Gary Petzold	1999	
Medical Director		
Larry Robbins, MD	1994	
Fire Chief & Forest Warden		
Kenneth R. Willette*	1977	EMT/Defib
Administrative Assistant		
Lena McCaffrey	1989	
Ambulance Billing Clerk		
Ann Miller	2000	
Fire Inspector		
Nick Yarmac	1976	Cert. HazMat Tech; EMT/Defib
Captains		
Erv Laware	1974	EMT/Defib
Fran Nothe	1978	Asst. Fire Inspector; Arson Investigator; EMT/ Defib
Karl Nelson	1977	Dept. Webmaster; EMT/Defib
Tom Laware	1975	EMT/Defib
Firefighters/EMT's		
Richard Ramponi	1979	Maint. Coordinator; EMT/Defib
Scott Facey	1979	EMT/Defib
David Bourcier*	1987	EMT/I; SAFE Educator; Dept. Historian
Pete Nothe*	1987	EMT/P; Technology Coordinator
Tom Shaw*	1988	EMS Coordinator; EMT/I
Neal Johnson	1988	Asst. Maint. Coordinator; EMT/Defib
Russell Mitchell	1989	EMT/D
Glenn Trevallion*	1990	Training Coordinator; EMT/Defib; Dive Team
William Manseau*	1993	SAFE Educator; EMT/I
Wendy Woolhouse*	1995	SAFE Educator; Dive Team; EMT/I
Dan Corliss*	1998	Quality/Assurance; Paramedic
William Sears*	1998	Paramedic; Dive Team
Lisa Clarkson*	1998	EMS Training; Paramedic
Paul Budaj*	1998	Paramedic
Anthony Cerini*	1999	Paramedic; Asst.Technology & ALS Coordinator
Call Firefighters		
Mark Haraysz	1970	Senior Call FF
David Bienvenue	1991	Industrial Specialist
Richard Chase	1993	EMT/Defib
Liz Dempsey	1998	EMT/I
Bruce O'Keefe*	1998	EMT/Defib

Jessica Bousquet 1998 EMT/Defib

Auxiliary Firefighters

Tom Laware 1998 11th Grade

Erin Monihyan 1998 11th Grade

NOTE: All Career Members are Emergency Medical Technicians

* = Certified Firefighter or Graduate of Mass. Fire Academy Recruit Training

• EMT/I = Intermediate Level Emergency Medical Technician

EMT/Defib = Emergency Medical Technician Trained in Semi-automatic Defibrillation

CENTRAL DISPATCH

The personnel in Central Dispatch rely on their training and experience to provide the vital link between the public and the town's emergency services 24 hours a day, seven days a week. Central Dispatch is the primary answering point for the Town of Wilbraham's enhanced 9-1-1 system as well as the primary answering station for all the published emergency numbers for the town.

The Central Dispatch personnel have been trained, tested, and certified as Emergency Medical Dispatchers. This training enables dispatchers to provide pre-arrival medical instructions to callers with medical emergencies, in some cases starting life-saving procedures prior to the arrival of an ambulance.

Central Dispatch also serves as the town's 24-hour-a-day non-emergency information center, often being called upon to answer questions or pass on information pertaining to weather, school closing, road conditions, and other public concerns.

Tom Cortis, Supervisor

Mark Duclos
Anthony Gentile
Lisa Corriveau
Linda Ely
Shirley Rae
David Clark
Nancy Frappier
Sandra Gregoire

BOARD OF FIRE COMMISSIONERS

The Board of Fire Commissioners are appointed by the Board of Selectmen for three-year terms and act as the civilian oversight to the Fire Department. As a board, we meet quarterly with Chief Willette and department personnel to review activity reports, monitor the status of department budgets, and consider the long-term needs of the department. This year, the commissioners held all meetings jointly with the Ambulance Oversight Committee, which monitors the department's emergency ambulance service.

Through these joint meetings, we have observed an increase in the demand for department services, particularly for emergency medical calls. Since 1994, the department has provided emergency ambulance service to the community and has upgraded to the advanced life support level. The commissioners know this is the right thing for the community, but are concerned about the impact upon fire protection staffing.

A review of department activity level shows a small reduction in emergency fire calls, but an increase in overall emergency calls and department activity. Regardless of the number of emergency fire calls, the risk of a fire in our community remains the same, and we must be prepared for it. Staffing is at a minimum level and when vacation and personal leave is utilized, overtime is routinely needed to cover shift assignments. Over the years, our call department has shrunk from 20 part-time/on-call firefighters to the six on-call firefighters we now employ. It has become very difficult to attract new on-call personnel and this contributes to our staffing concerns.

The Wilbraham we live in today is very different than 20 years ago. In 1980, we had 22 full-time and 14 call firefighters supplemented by 11 auxiliary firefighters, for a total force of 47 personnel available to respond to fire emergencies. Today we have 22 full-time, six on-call, and two auxiliary firefighters, for a total force of 30. Twenty years ago the Fire Department responded to 911 calls and in 2000 it responded to 1459 calls.

We recommend the hiring of four new firefighters, one per shift, to increase fire protection staffing and reduce overtime expense. Working with the Ambulance Oversight Committee, we have explored using ambulance receipts to fund full-time firefighter positions. Our projections show two positions could be funded through ambulance receipts, with the possibility of more in the future. We will work with the Board of Selectmen and Finance Committee to identify funding sources for the other two positions, as we recommend these positions be filled by January 1, 2003.

Your Fire Department today is providing protection with 36% less firefighters then 20 years and overall activity has increased by 60% in the same period. We will be providing more information to the community about this situation as Town Meeting approaches and ask for your careful consideration of this matter.

Respectfully Submitted, *Alton McDonald*, Chairman John N. Sampson Gary Petzold

LOCAL EMERGENCY PLANNING COMMITTEE
EMERGENCY MANAGEMENT

As required by Federal and State Law, our Local Emergency Planning Committee maintained a hazardous materials inventory, commonly called Tier II Reports, and met several times through the year to review them. This information is available to the public and can be accessed by calling the Fire Chief at 596-3122 .

The Board of Selectmen appointed Paul Civetti as Assistant Emergency Manager and Stoughton Smead as Conservation Commission representative to the LEPC. These two appointments round out our emergency management team and increase the disciplines represented on the Wilbraham LEPC.

We applied for certification by the State Emergency Response Commission and in October received approval of our certification at the Start Up Level and a $500 grant to support our efforts. This level recognizes the tremendous amount of planning and preparation we have done, but identifies several areas where improvements are needed. We have been given a two-year window to address these areas, most notably training for municipal employees on basic hazardous materials awareness. Working with Chief Stratton of the Police Department, Town Engineer Ed Miga, senior services Director Dorothy Hooper and Caroline Cunningham, Executive Director of Cable Access, we conducted one training session already and will schedule another in 2001.

On June 8, 2000, we participated in an exercise of our Four Town Hazardous Materials Response Plan. The Exxon Mobil Pipeline Corporation joined the towns of Palmer, Monson, Ludlow and Wilbraham and 12 other outside agencies in a tabletop exercise simulating a response to a ruptured petroleum pipeline in Palmer that spilled product into the Chicopee River. The drill was a great learning experience and was considered a success by all who attended.

A second response exercise was conducted in the fall at Friendly Ice Cream with the State Hazardous Materials Response Team headquartered in Chicopee. Ten members of the committee attended the Massachusetts Emergency Management Conference and participated in educational workshops.

Our next goal is to acquire supplies to support opening a shelter for 24 hours. The Towns of Monson, Palmer, and Ludlow have all established shelter supply caches, and when Wilbraham develops one, we will explore the sharing of these resources during a large scale emergency.

Respectfully Submitted
Kenneth R. Willette, Fire Chief
LEPC Chairman and Emergency Manager

LEPC Membership

Kenneth R. Willette, Fire Chief
Nick Yarmac, Co-Chair
Allan M. Stratton, Police Chief
Frank A. Everton, Selectman
William J. Fogarty, Town Administrator
Edmond Miga, Director, DPW
Tom Cortis, Dispatch Supervisor
Dorothy Hooper, Director, Elder Affairs
Caroline Cunningham, Director, WPATV
Stoughton Smead, Conservation Commission
Lorrie McCool, Health Agent
Ralph Guyer
Brad Pinney
Tom Doyle
Holly Jerdi, Friendly's Inc.

Emergency Management Staff

Kenneth R. Willette, Director
Paul Civetti, Assistant Director

AMBULANCE OVERSIGHT COMMITTEE

Year 2000 – our eighth annual report – again shows an increase in demand for, and services provided by, the Wilbraham Rescue Service component of the Wilbraham Fire Department. Our emergency personnel answered 1040 calls for services this year. Seven hundred fifty one individuals were stabilized and transported to local hospitals. More frequently, both ambulances were on the road.

Upgrading the professional skills of our firefighters has remained a priority. This year, Pete Nothe, who joined the department in 1987, completed all requirements and has been certified at the advanced level of Paramedic while remaining on full-time active duty with the department. Peter was recently recognized by the selectmen for his achievement. We now have six firefighters who hold the advanced certification of Paramedic. Al personnel have current certification as Basic EMT' and a number are at the intermediate level. We are approaching our goal of having a local Paramedic on duty around the clock. Wilbraham is now licensed for Advanced Life Support (ALS). Through our mutual aid agreements we have provided ALS backup to Monson and Palmer.

Using their skills, members of the Fire Department have participated in many community outreach programs:

Instructors in CPR community programs
Senior Center blood pressure clinics
Lock Box program for seniors and disabled individuals
School safety programs
First aid support at local events

Our committee has joined with the Board of Fire Commissioners in joint meeting for improved communications regarding future policies and programs in the Fire Department. We urge community approval for a new public safety complex in the near future.

Alan S. Peck, MD., Chairman
Paula L. Chevrier, NP
Bradley W. Pinney
Kenneth R. Willette, Fire Chief, ex officio member
Larry Robbins, DO, Medical Director

BUILDING DEPARTMENT

The Building Department processes the building, gas, electrical, and plumbing permits for all types of construction within the Town. This includes both new construction and any additions, alterations, renovations, re-siding and/or re-roofing your home. The Building Inspector is Lance Trevallion. Mr. Trevallion is in the Town Hall on a full-time basis and available to answer any building or zoning questions. The plumbing inspector is Bernie Sears. The electrical inspector is

Dan Driscoll. Both the electrical and plumbing inspectors check in with the Town Hall at the end of each day for any inspections that have been requested.

This past year has been a very busy year for the Building Department. There has been quite a bit of new development along Boston Road and at the Woods of Wilbraham. A summary of building permits issued this past year is listed below.

Building Permits Issued during 2000

Type of Permit	Number	Estimated Cost
New Single Family Dwellings	42	$ 9,977,311.00
New Condos	23	$ 2,594,600.00
Residential- Addition/Alterations	186	$ 2,524,603.00
New Commercial	1	$ 600,000.00
Commercial- Addition/Alterations	10	$ 575,260.00
Swimming Pools	53	$ 542,258.00
Garages	2	$ 21,000.00
Sheds	40	$ 252,232.00
Wood Burning Stoves	16	$ 27,120.00
Signs	32	$ 52,470.00
Repair Fire Damage	1	$ 40,871.00
Demolitions	13	$ 219,350.00
Yearly Totals		$ 17,427,075.00

Lance Trevallion, Building Inspector

PLANNING BOARD

The Planning Board is composed of five members elected to overlapping five-year terms and one associate member appointed to a one-year term. The Board is charged under state law with the responsibility for regulating the subdivision of land and land use planning in the town of Wilbraham. The Planning Board reviews all petitions for variances and other zoning matters filed with the Zoning Board of Appeals. The Board also advises Town Meeting on local issues relating to development and zoning, working in close cooperation with the Building Inspector/Zoning Enforcement Officer.

Calendar year 2000 was another active year for the Planning Board. The Planning Board met 23 times and held 8 public hearings.

Development Activity

Land development activity in Wilbraham continued at a steady pace. Not unexpectedly, much of our time and energy were focused on reacting to the many residential and commercial projects proposed in the Town during the past year:

- The Planning Board approved 12 nonsubdivision plans submitted by property owners who were seeking to change existing property boundaries. These are plans that divide land along

existing road frontage and do not require subdivision approval.

- Three subdivision plans were filed with the Planning Board. A controversial plan to remove the existing house at 40 Oakland Street in order to connect Oakland Street with a 24 lot subdivision in Hampden known as Lantern Lane, an 8 lot flexible subdivision entitled Ridge Meadow located at 388 Three Rivers Road, and an amended plan for Lots 8 and 10 in the Webster Lane Subdivision. All three plans remained under review at year's end. As always, the Planning Board continued to focus considerable time and energy monitoring work in the previously approved subdivisions under our jurisdiction. At year's end, 16 residential subdivisions and 1 commercial subdivision were under various stages of construction.
- The Planning Board approved 4 special permit applications. The Board issued special permits for a detached buildings accessory to the Clark residence at 12 Manchonis Road and the Sanders residence at 925 Glendale Road, for a master commercial signage plan at the O'Connell Oil Associates Inc. property at 2821 Boston Road, and for an "in-law" apartment accessory to the Corsaro residence at 947 Main Street.
- The Planning Board approved 4 applications for site plan approval in the Ridgeline and Hillside Overlay District for residences at 7 Falcon Heights, 10 Algonquin Drive, 1100 Glendale Road and 9 Iroquois Lane.
- The Planning Board reviewed and provided written recommendations on 47 site plan referrals from the Zoning Board of Appeals.

Planning for Future Growth and Development

The Planning Board remains committed to controlling development and future growth to the best of our ability using sound planning principles and reflecting the will of the townspeople. As Wilbraham continues to grow, fewer and fewer prime properties are available for development. Therefore, as a matter of policy, the Planning Board is working cooperatively with the Conservation Commission and the Open Space and Recreation Plan Committee to ensure that proposed subdivisions have been thoroughly reviewed for open space impacts and compliance with environmental requirements. Representatives from the three Boards visit the site to identify potential environmental concerns with the proposed siting of homes in development, and recommendations from the Conservation Commission and Open Space and Recreation Committee become an integral part of the review process before final approval. Similarly, the Planning Board and the Zoning Board of Appeals are working together more closely and cooperatively on requests for zoning variances and proposed new uses of land. We believe that it is essential that both Boards share a common vision regarding zoning administration and enforcement in order to protect the character of the community.

During the past year, the Planning Board spearheaded an ad hoc committee of residents, business people and representatives of the Wilbraham Monson Academy that developed recommendations (zoning, traffic and pedestrian safety, infrastructure improvements, etc.) to guide future development in the Village Center (Crane Park area) of Wilbraham. Members of the Planning Board also served on advisory committees focusing on long range planning issues dealing with library services and town-wide capital planning projects.

At the Annual Town Meeting, voters adopted a comprehensive revision to the Zoning By-Law developed by the Planning Board -- the first major overhaul in ten years. The Planning Board

also successfully sponsored a rezoning of approximately 73 acres of land on Boston Road located behind the Woodcrest Condominium for future use as a planned retirement community.

At the annual Town election, Richard Butler was elected to a five-year term on the Board and Laurie Bongiorni was elected to a two-year term on the Board, filling the vacancy created by the resignation of Jonathan Viens. Cynthia Shultz was reappointed to the one-year term as an Associate Member. In June, the Planning Board reorganized and Eric Fuller was elected Chairman, Ted Stevenson was elected Vice Chairman, and Laurie Bongiorni was elected Clerk. Eric Fuller served on the Open Space and Recreation Plan Committee, Richard Butler and Edward Stevenson served on the Village Center Steering Committee, and Richard Butler continued to serve as the Town's representative to the Pioneer Valley Regional Planning Commission. Planning and Community Development Administrator John Pearsall continued to function as the staff liaison between the Planning Board and other town boards and committees.

The Planning Board holds regularly scheduled meetings on Wednesdays at 7:00 PM. Specific dates and agendas for meetings may be obtained from the Planning Office. All meetings are open to the public and community participation from interested townspeople is always welcomed and encouraged. With your support we will continue to provide the very best possible service for our community in the year ahead.

Frederic Fuller III, Chairman	Donald Williams
Edward Stevenson, Vice Chairman	Richard Butler
Laurie Bongiorni, Clerk	Cynthia Shultz, Associate Member

CONSERVATION COMMISSION

The Conservation Commission's main function is to administer the state and local wetland protection statutes. Landowners may request that the Commission determine whether wetland areas exist on their property. If a landowner desires to alter the wetlands, the area within 100' of the wetlands, a stream, brook or river, or any area within 200' of a perennial stream, brook or river, the Commission must approve such activity and will issue conditions protecting those resource areas. The Commission also oversees almost 750 acres of conservation land throughout Wilbraham and is involved in developing long-range plans for the maintenance of those areas and the possibility of acquiring additional open space.

The Commission has attempted to work with developers to set aside significant amounts of open space in subdivisions. In 2000, six public hearings were held for a variety of projects that required a Notice of Intent. Many additional hearings were held for applications filed as a Request for Determination.

In addition, the Commission continues to be involved with a variety of enforcement activities to insure landowners are in compliance with wetland statutes. The Commission generally attempts to negotiate compliance with landowners before resorting to ticketing, fines or court proceedings. This year, there have been several fines issued to landowners that began work on their property prior to complying with all the regulations.

The Commission is always seeking contributions of additional open space and is prepared to assist landowners interested in donating land or interests (such as conservation easements) to the Town or to local trust organizations. One of the key concerns of the Commission is to try to connect existing open space parcels with smaller corridors of open space to maximize the visual and environmental impact of our publicly-owned open space.

The Commission continues to look for persons interested in becoming associate members. Associate members attend meetings and hearings, but do not vote at the hearings. They are appointed by the Commission. We are looking for individuals who are interested in the maintenance of existing conservation properties, open space planning and related activities. Interested persons should contact the Conservation Commission Office at the Town Hall.

Anyone interested in understanding how the state and local wetland statutes operate is invited to meet with the Commission. The Commission has available for sale at the Town Office Building a "Citizens Guide to Wilbraham Wetland Regulations" that describes the local By-law and regulations. The Commission generally meets twice a month at 7:00 PM in the Town Office Building. The actual meeting schedule is always posted prior to the meeting. Appointments may be made by contacting Margaret Everett, Secretary, in the Town Office Building.

Patricia Ross, Chairman
John Sullivan
Stoughton Smead
Linda Christman
Robert McMaster
Christopher Brown
Thomas Reavey

ZONING BOARD OF APPEALS

The purpose of the Board of Appeals is to act upon applications for special permits or variances which require ZBA approval, to act upon grievances of anyone unable to obtain a permit or enforcement action under the provisions of Chapter 40A or the Zoning bylaws, to review decisions of the building inspector after an appeal has been filed and to issue comprehensive permits authorized by Chapter 40B.

The Board of Appeals consists of three Full members and two Associate members. All members of the Board are appointed for three year terms.

This past year the Board has granted several variances to landowners who needed relief from zoning regulations required in their district. The Board also acted on several special permits for businesses along Boston Road.

Anyone interested in becoming a member of the Board should contact the Board of Selectmen.

Edward E. Kivari, Jr., Chairman
Thomas Counos
Carole Lynch
Charles Pelouze
Mark Albano

Open Space and Recreation Plan Committee

The Open Space and Recreation Plan Committee ("the Committee") is responsible for developing and implementing Wilbraham's Open Space and Recreation Plan ("the Plan.") The Plan is a state-mandated document that analyzes the existing open space and recreation resources of the Town and includes a five-year plan for implementing a number of actions that affect those resources. Dealing with issues as diverse as playing fields, farmland preservation, protection of environmentally sensitive areas and wetland protection and bike trails, the Committee meets on a monthly basis to discuss the Town's progress in implementing the goals set forth in the Plan.

Key to the Plan are actions to preserve additional open space in Wilbraham in order to maintain the rural character of the community. The Committee did extensive public opinion polling prior to drafting the Plan, and the preservation of the Town's character was one of the most important issues for townspeople. Central to maintaining the character of the Town is the identification of key land parcels that define the Town and the loss of which would diminish its rural character. Other important issues include availability of recreational land for playing fields, use of school facilities for recreation and the desire to see an integrated hiking/bike trail system developed throughout the Town.

The Committee began work on the current Plan in 1998 and its members have put in hundreds of hours in drafting and editing the plan. The Plan has now been approved by the Commonwealth's Executive Office of Environmental Affairs, Division of Conservation Services. With an approved Plan the Town is now eligible for a wide range of state and federal matching grants for the acquisition of open space and recreational property. Now the Committee's work will shift to implementation of the five-year action plan set forth in the Plan as well as keeping the Plan current.

In conjunction with the publication of the Plan, the Committee has developed a web page that will be part of the Town's web site. The Plan will be published on the web page so that is will be readily available to web users in Town in its present form and with any future changes.

Also in 2000 the Committee continued to evaluate parcels in Town for their contribution to a variety of desired qualities such as rural character, historic impact and environmental considerations. Meeting with both the Planning Board and the Conservation Commission, the Committee has assumed an active role in commenting on development proposals that are before these boards. The Committee has presented to these boards detailed evaluations of parcels that may be developed with recommendations for what aspects of the parcel should be preserved to maintain the qualities sought by the people of Wilbraham.

The Committee has also had several meetings with landowners who are interested in preserving large parcels of land in the Town and is working with the Selectmen in identifying and prioritizing parcels for possible acquisition in the future.

In the coming year the Committee hopes to work with the Selectmen and other boards in Town to evaluate how Wilbraham might adopt the Community Preservation Act, a new state law that allows towns to assess a small real estate tax surcharge that goes into a fund that the town can use for open space, historical or affordable housing initiatives. Towns adopting the program would also have available matching state funds from a new pool set up by the Act.

The Committee is constantly looking for Town residents who have an interest in open space and recreation issues to serve on the Committee and its subcommittees. The Committee generally meets on the last Wednesday of each month, and the public is invited to participate in these meetings. For more information about the Committee and the Plan, please contact any member of the Committee or call John Pearsall, Director of Planning and Community Development (596-2806).

Robert McCollum, Co-Chair
Steve Bosworth
Coralie Gray
Mark Kent
Mary Doyle Quigley

Cathy Callaghan, Co-Chair
Suzanne Garber
Lorelei Hewitt
Steve Lawson
Kathy Sweeney

SEALER OF WEIGHTS AND MEASURES

Item	Category	Adjusted	Sealed
Scales	Over 10,000 lbs.	1	2
	5000-10,000 lbs.	0	0
	100-5000 lbs.	0	0
	Under 100 lbs.	0	23
Weights	Metric		1
	Apothecary		23
Other Devices	Gasoline Pumps	1	105
Suzanne Garber	Oil and Grease Pumps	0	10
	Unit Pricing Scanners		20

Fees collected: $1,174.00

With more business popping up on Boston Road, I see more unit pricing scanners being checked in the future.

William H. Garvey, Jr.
Sealer of Weights and Measures

FAIR HOUSING

It is the intent and obligation of the Town of Wilbraham to provide, within constitutional limitations, for fair housing throughout our community. The Town of Wilbraham deplores unlawful housing discrimination and strictly enforces a zero-tolerance policy with respect to alleged violations of the fair housing laws. As Fair Housing Officer for the Town of Wilbraham, I am pleased to report that there were no fair housing complaints filed with my office during the past reporting year.

In addition to routine measures to ensure full compliance with the Fair Housing Laws, the Town of Wilbraham worked closely with the US Census Bureau to produce a complete and accurate inventory of the existing housing supply in our community.

Recognizing the linkage between affordable housing supply and access to fair housing, I am also pleased to report that the Town of Wilbraham worked closely with the Wilbraham Housing Authority to secure grant funding from the US Department of Housing and Urban Development to develop an affordable supportive living facility for low and moderate income seniors in Wilbraham.

Respectfully submitted,
John Pearsall, AICP
Fair Housing Officer

WILBRAHAM COUNCIL ON AGING

For over a quarter of a century, the Wilbraham Council on Aging has been providing a variety of educational and recreational programs, activities to promote health and wellness, access to social services, and a noon time meal program to those individuals in Town who are over the age of 60. The former Pines School has been home to the Senior Center for the past eleven years and we share our space with the Scantic Valley YMCA, the Town Recreation department, and various community groups. Our hours of operation are Monday through Friday from 8:00AM to 4:00PM. Although our mandate is to provide activities and services for the elderly, we assist Town residents of all ages in obtaining a variety of social services including Fuel Assistance and Food Stamp applications. All are welcomed to participate in our programs as space allows.

The Council on Aging is funded primarily by the Town of Wilbraham and the Massachusetts Executive Office of Elder Affairs. The Friends of Wilbraham Seniors raise funds to assist in the operation of the programs at the Senior Center and we receive donations from the community to help with the purchase of items not covered by the regular budget. Their current project is to raise funds for a purchase of a van to provide transportation to activities and needed services. We depend upon the generosity of volunteers who give of their time and their talents. During the past year, 123 volunteers donated a total of 5,988 hours valued at $36,534. Their service is invaluable and we are indebted to them.

With cooperation from Life Care of Wilbraham, the Council on Aging has started a limited weekend Home Delivered Meal Program which is staffed by volunteers and partially funded by a

grant from the Wilbraham Community Council. We hope to expand this program as needed over the coming years.

Greater Springfield Senior Services continues to provide the noontime meals through funding from Title III C of the Older Americans Act. Helen Lindsey Barna is the Meal Site Manager and she gives a warm welcome to all who attend. Meals are $1.75 per day and reservations must be made a day in advance.

The Council on Aging meets on the first Wednesday of the month at 7:15 PM in the Senior Center. Members are appointed by the Town Selectmen for three-year terms. Meetings are open to the public and we welcome participation from residents of all ages. The Council on Aging is here to serve the needs of the elder community and welcomes input and suggestions.

We are very thankful for the assistance and cooperation that we receive from Sen. Brian Lees and his staff, Rep. Gale Candaras and her staff, the Wilbraham Selectmen, the Police and Fire Departments, as well as all the volunteers who help us every day.

Submitted by,

Theresa Munn, Chair
Barbara Fisk, Vice-Chair
Al Brazee, Treasurer
Mary Irla
Marguerite Zwarycz, Secretary
Fred Biel
Dorothy H. Hooper, Director

VETERANS SERVICES

The Department of Veterans Services is under the direction of the Office of the Commissioner of Veterans' Services of the Commonwealth of Massachusetts and is governed by Chapter 115 of the Massachusetts General Laws. The Veterans Agent serves as the local contact for all veterans benefit programs including VA benefits. Veterans and their dependents should feel free to contact this office at 596-8111 with any questions.

If you have misplaced your (or your spouses) discharge documents (form DD 214) we can assist you to request a copy from the National Personnel Records Center. This very important document will be needed whenever application for any kind of veterans benefits is made, including burial benefits, medical benefits (i.e. free prescriptions at the VA medical clinic pharmacies), annuities, bonuses, license plates, interment in Veterans Cemetery and so on. We will also keep a copy on file if you submit it to this office in case you need it at some point in the future.

The Commonwealth of Massachusetts Executive Office of Administration and Finance Department of Veterans Services Division has announced the availability of annuities in the amount of $1,500.00 payable in two equal payments in February and August to any wartime veteran who suffered service connected blindness, paralysis or other disability, or to the parents of a deceased veteran whose death occurred as a result of injury sustained or disease contracted

during active service in time of war. Contact this office for more information or to obtain an application.

Applications for Veteran's License Plates from the Department of Motor Vehicles are available in this office, as well as applications for military branch decals to be attached to the number plates. Information and applications for interment in one of the Commonwealth's Veterans Cemeteries located in Bourne, Cape Cod, and Agawam are available. Opening ceremony for the new Veterans' Cemetery in Agawam is scheduled for May 2001.

Annually we hold a Memorial Day Wreath Laying Ceremony at Glendale Cemetery and a Veterans' Day Tribute in November at the Soldier's Monument in the center of town. Many thanks go to all participants who made the events a success in 2000. Interested parties who would like to participate or speak in future programs are welcome and may contact me at any time.

Richard J. Prochnow, Veterans Agent

CRANE PARK MEMORIAL COMMITTEE

On the cover of this report is a rendition of a design for a new granite memorial to honor Wilbraham veterans who served during WW II, Korea and Vietnam. Veterans who resided in Wilbraham at the time of their enlistment or who have resided in Wilbraham for 25 years or more, and were honorably discharged from service during these conflicts, are eligible to have their names engraved. A database has been established, currently with more than 500 honorees. The database is available for inspection at the Library or the Town Clerk's Office at Town Office Building. For new honorees you need to submit a copy of their honorable discharge document to this committee at the Town Office Building. Any questions may be directed to the committee or individual members.

The committee was appointed by the Board of Selectmen in the spring of 2000 and has been working diligently on design selection, project development and financing issues. Meetings are posted at town hall and open to the public. A fundraising effort to include the entire community is underway and we are hoping for a May 2002 dedication of the Memorial.

This historic monument will serve as a lasting public acknowledgement for all of us, and those who come after us, whose lives were touched by the heroism of others.

Richard J. Prochnow, Chairman
Frank A. Everton
Marge Trimble
Leonard Hickey
Joseph Motyl
William H. Garvey

Veterans Roll of Honor

I proudly support this effort to establish a lasting legacy to the Wilbraham Veterans who so bravely and skillfully ensured the survival of our free and democratic lifestyle.

My contribution is included:

- ❑ $ 50 Individual
- ❑ $ 100 Family
- ❑ $ 1,000 Corporate
- ❑ $_____ Other

Please make check payable to:

Crane Park Memorial Fund

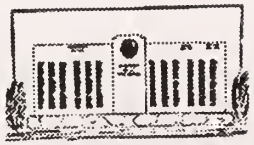
and mail to:
Crane Park Memorial Committee
Town of Wilbraham
240 Springfield Street
Wilbraham, MA 01095

(Please include return address)

ELIGIBLE VETERANS

War service Veterans with an honorable discharge who have lived in Wilbraham at the time of enlistment, or have been residing in Wilbraham for 25 years or more are eligible. A list of approximately 600 World War II, Korean War and Vietnam War Veterans have been identified so far. The list is available for viewing at the Library, the Veteran Services Office at Town Hall, and the Senior Center. Residents are encouraged to forward discharge records of family members, friends, or relatives to ensure their inclusion.

Questions regarding eligibility may be directed to the Committee by filing a written request and sending it to: Crane Park Memorial Committee, c/o Richard J. Prochnow, Veterans Agent 240 Springfield Street, Wilbraham, MA 01095.



WILBRAHAM REMEMBERS

Veterans' Memorial at Crane Park

You are invited to participate in the creation of a Veterans' Memorial Monument to be constructed at Crane Park in Wilbraham.

Crane Park Memorial Committee

Frank Everton
William Garvey
Leonard Hickey
Joseph Motyl
Richard Prochnow
Marge Trimble

HISTORY

In 1997, the Board of Selectmen and Veterans' Agent Richard Prochnow discussed the designation of a central location for a Veterans' Memorial Park in the center of Wilbraham. Graced by the Civil War Soldiers' Monument and the relocated World War I Memorial, the addition of a memorial of World War II, Korean, and Vietnam veterans will create a central place of remembrance at Crane Park.

In May 2000, the selectmen appointed a six-member volunteer project committee charged with design selection, contract development, fundraising and community involvement as well as project oversight. Committee meetings are open to the public and posted at town hall.

THE MONUMENT

In recognition of their valiant efforts, veterans having served in World War II, the Korean or Vietnam War will be honored by having their names inscribed as a visible tribute to their service to country and fellow man.

The addition of the monument will complete a long overdue public acknowledgement and lifelong legacy for the families, friends, and residents who enjoy peacetime freedom restored to all by the service of others.

Crane Park provides a restful open landscape for the monument complex. Two contemplative benches will be installed to face the monument creating a place for quiet reflection for family and friends.

JOIN US

For those who have kept us safe during unsure times, let us keep safe their memory in timeless tribute to their heroism. Your individual, family, corporate, or private contribution to the Veterans' Memorial Fund will establish a visible everlasting gift of gratitude to those who have served so selflessly.

Perhaps you would like to dedicate your contribution to a member or members of your family in honor of your family name. Maybe your gratitude is directed toward a special friend who carries the scars of war, or maybe you see the names on the list and realize that victory was made possible by their combined efforts.

WE NEED YOUR HELP

The cost of the monument and benches is $25,000. Contributions at every level will sponsor a qualified Veteran's name on the monument. All contributions will be acknowledged in the Dedication Day program which is planned for Memorial Day 2002.

COMMISSION ON DISABILITIES

The **Americans with Disabilities Act of 1990 (ADA)** provides a comprehensive national mandate for the elimination of discrimination against individuals with disabilities in employment, transportation, public accommodations, state and municipal government activities and telecommunications. **Massachusetts Constitutional Amendment, Article 114-1980** states: "No otherwise qualified handicapped individual shall, solely by reason of his handicap, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program or activity within the Commonwealth." Any city or town in the Commonwealth which accepts the provisions above is authorized to establish a Disability Commission. Commissions work with the Massachusetts Office on Disability (MOD) to carry out programs and activities designed to integrate people with disabilities more fully into their communities.

In Wilbraham, the Disability Commission consists of nine members, appointed by the selectmen. The majority of members must have a disability themselves or be an immediate family member of someone with a disability. One member of the commission must be an elected or appointed official of the town. Members are initially appointed in staggered one-, two-, and three-year terms. The commission must meet at least six times annually, keep records or its meetings and actions, and file an annual report.

Since its beginning, the Wilbraham Disability Commission has provided information and consultation to citizens of Wilbraham with disabilities and their families. Commission members have joined the town's Building Inspector in surveying Wilbraham's public buildings, monitoring compliance with ADA and Massachusetts standards. While most town buildings are currently accessible to persons with disabilities, the commission submitted its suggestions for further improvements to the Board of Selectmen. Commission members have surveyed Wilbraham's employment policies and procedures and provided consultation to restaurant owners and other businesses regarding their service and parking facilities. Members have toured elder housing sites and documented complaints. Due to negotiations with Greater Media Cable Company (now Charter Communications), Wilbraham citizens with disabilities have been granted a 10% discount on their cable bills. Advocacy by members of the commission has also resulted in copies of the warrant for town meeting being issued in large print, for interested citizens with visual impairment.

Wilbraham Disability Commission continues to study the town's recreational programs and facilities, hoping to create more opportunities for citizens with disabilities to fully participate. Members of the commission hope to become involved at the initial planning stages for construction of new facilities, ensuring that these sites provide maximum access to all Wilbraham citizens, regardless of ability.

Elaine Scott, Chair

Donald Haynes	John (Jack) Chase
Evelyn O'Brien	Anne Metayer
Susan Kramer	Debbi McDonald
Diane DaSilva	Vacancy (elected official)

William F. Fogarty, Town Administrator (liaison for selectmen)

WILBRAHAM HOUSING AUTHORITY

The Wilbraham Housing Authority holds regular monthly meetings on the second Tuesday of each month at 7:00 PM. Meetings are held at The Pines, 88 Stony Hill Road and 12 Miles Morgan Court.

The Department of Housing and Community Development in Boston subsidizes the rent for residents living in the housing authority apartments. The authority administers Chapter 705 Family Housing and Chapter 667 Elderly/Disabled Housing. Inthe Chapter 667 program there are two types of housing: conventional elderly housing and congregate housing. Applications may be obtained by calling 543-1700 or stopping at the Wilbraham Housing Authority Office, 88 Stony Hill Road, between 8:30 AM and 12:30 PM, Monday through Friday.

The Wilbraham Housing Authority also rents property to the Town of Wilbraham for the Wilbraham Senior/Community Center and the Mulberry Country Day School. The building that houses the Senior Center/Community Center and the Country Day School is fondly remembered by many long-time Wilbraham residents as the "Old Pines School." Many Wilbraham residents that attended the Pines School as children are now goint to that same facility for activities at the Senior Center/Community Center.

Michelle Lawler, Chairperson
Richard D. Bourgeois, Vice Chairperson
R. Earl Hermance, Assist. Treasurer
Jason Burkins (resigned)
Carol Anne Young, Executive Director
Robert Little, Treasurer
Douglas Mercier
Van Pelt Brower (resigned)

HEALTH AGENT/TITLE V INSPECTOR

The year 2000 was a very busy year for the Wilbraham Board of Health. In the spring, state Department of Public Health adopted new regulations for children's camps. The new regulations require the inspector to check that each camp conducted criminal background checks on all required camp personnel, health and immunization records on all campers and staff had to be reviewed as well as written policy for all medical conditions, lost campers, and staff training. The new regulations have increased inspection time three fold.

In July the state legislature also amended the bathing beach regulations, requiring local health inspectors to increase testing requirements of bathing waters from twice a month to once a week. These tests are conducted at Spec Pond and Five-Mile Pond.

Also in July, the state legislature passed an emergency act allowing the Board of Health to determine weather a public health problem exists when beaver dams flood certain areas. A positive determination will allow licensed individuals to trap beavers in these situations. I attended a full day seminar on the human- beaver conflict.

This spring I was trained and licensed for the application of larvicide in an effort to control the impact of the West Nile Virus. I was also trained on the collecting and packaging of dead crows for testing for the West Nile Virus. The Board of Health in conjunction with the Dog Officer and cooperation of the police department investigated all calls regarding dead crows. Five crows tested positive in Wilbraham. This spring the state will be preparing all Board of Health on the upcoming mosquito season regarding this matter.

In October the state's new food code regulations went into effect. The new food code requires all food service establishments to have one employee be trained and licensed in food service sanitation by October 2001. This new 700-page regulation dramatically changes the way inspectors monitor food establishments. It also increases the protection from food borne illness by food service personnel. Aside from the required certification, the Board of Health will be conducting a two-hour seminar regarding the new code to all food establishments in Wilbraham.

The state is also expected to adopt new regulations this year requiring health inspectors to license and inspect tattoo parlors and body piercing shops.

These new regulations are in addition to the requirements for local inspectors to monitor swimming pools, motels, tanning salons and massage parlors. The Board of Health also investigates all complaints regarding rental housing, solid waste and illegal dumping and complaints involving public health nuisances. The food vendors at the Peach Festival were also licensed and inspected by the Board of Health.

The Board of Health also investigated all reportable communicable diseases. This year there was an increase in Lyme Disease. Please be sure that adequate steps are taken to protect you from ticks when hiking or playing in an area where there may be ticks. For more information please contact the Board of Health.

This year I witnessed 82 percolation tests, reviewed 74 soil absorption system plans and inspected the installation of 77 systems. This number is down significantly from last year. I attended a three-day course at UMass on the latest information regarding Title V and alternative systems.

Lorri McCool,
Health Agent and Inspector

Animal Control

For the year 2000, there were over 1750 dogs properly licensed in the Town of Wilbraham. According to the General Laws, "...whoever is the owner of a dog or a cat six months of age or older, shall cause such dog or cat to be vaccinated against rabies by a licensed veterinarian." Failure to have such a vaccination current can be subject to a $50 fine. License fees are $20.00 (if not spayed or neutered) and $10.00 if spayed or neutered. The licensing period is from April 1 to June 30. After that time period, an additional $6 late fee will be assessed.

We received over 1050 calls this past year regarding animals. Pet owners are reminded that proper shelter for their dogs when left outside is required by the state.

Many of the complaints received were those caused by barking and roaming dogs. There has been a serious increase in the complaints against dog owners walking their dogs on school grounds, church grounds, cemeteries is prohibited. These areas have been posted. Persons owning pets should be respectful of the non owners. Liabilities for damages done by dogs to property or other dogs are solely the owners responsibility. Fountain Park, dogs allows animals to be walked there providing they are on leashes and that their feces are picked up after them.

Every springtime, rabies vaccination clinics are set up in the town for a reduced rate and convenience of the owners of pets. Please use this opportunity to get your animal vaccinated.

Any questions concerning animals, please call 596-2006, we'll do our best to answer your questions. Thank you.

Gilles Turcotte, Animal Control Officer *Anne Turcotte*, Assistant Animal Control Officer

WILBRAHAM TOBACCO CONTROL CONSORTIUM

The Wilbraham Tobacco Control Consortium is a regional program that includes the towns of Brimfield, Holland, Ludlow, Monson, Palmer, Wales and Wilbraham. The Wilbraham Board of Health is the lead agency, receiving a grant from the Massachusetts Department of Public Health.

The focus of the program is in policy development, policy enforcement and community education in the areas of youth access to tobacco products and public exposure to environmental tobacco smoke (second hand smoke.)

Efforts to reduce tobacco sales to minors in Wilbraham has focused on merchant education through offerings of individual and group training and point of purchase signs which remind merchants, their employees and customers of retail establishments of the prohibition of tobacco sales to minors. Compliance checks are also conducted to ensure compliance with local regulations. Violators are subject to fines and tobacco sales permit suspensions.

In partnership with the Hampden Wilbraham Regional School District, the Wilbraham Board of Selectmen/Health passed enabling regulations, which along with corresponding policy passed by the School Committee has significantly reduced tobacco use on campus at Minnechaug Regional High School during the 2000-2001 school year. Through effective policy and strict enforcement, exposure to environmental tobacco smoke has been reduced at Minnechaug. Students found to be in violation of this policy are provided with information and resources to assist them in quitting if they desire to do so. Repeat offenders are subject to a monetary fine. During the first four months of this new policy, there were no repeat offenders cited.

As part of a statewide campaign, all schools within the Hampden Wilbraham Regional School District received and installed signs on athletic fields which remind the community of the state law prohibiting smoking on school property by anyone at anytime.

Current *Regulations Affecting Youth Access to Tobacco Products and Smoking in Certain Places* are under revision, which will make them more comprehensive.

Although the Consortium is no longer able to provide direct support to smokers who want to quit, information and referrals on methods of tobacco treatment and area tobacco treatment providers are given on request.

Sarah McColgan, Director

BOARD OF CEMETERY COMMISSIONERS

Scott Gordon's directory at Adams Cemetery assists family history research.

We defer this year from out usual "stone faced" monument presentation to present a face which belongs to Eagle Scout Grant Gordon, son of Pat and George Gordon of Glenn Drive, Wilbraham. Grant is a sophomore at Minnechaug Regional High School and is a member of Troop 359, which is sponsored by the parish community of St. Cecilia.

To qualify for the rank of Eagle Scout, Grant conceived the idea and approached the Cemetery Commission to request permission that he be allowed to design and construct an outdoor-style directory which would be on site and which would list the names of all those buried in the historical section of Adams Cemetery. He pointed out that this on-site resource would make the task of researching much easier for out-of-town family members and historians to locate members of these families. Grant completed the project in the fall of 2000. The commissioners publicly thank him for his diligent work.

The historical section was the initial "Old Burying Ground" which was begun in 1741 when Elizabeth Cockrill came to Wilbraham from the Boston area and died. In those days, bodies were not returned to family members for burial – they were buried where they died. She was the first person to be buried and Mary Hitchcock was the last in 1955 when the section was declared closed by the commissioners. There are about 800 people buried in this section.

Ever since the 1930's when a fire destroyed the home of the commissioner for Adams Cemetery, each set of records was – and still is – kept in the home of the individual commissioner – there have been no accurate records for this historical section.

In the early 1960's a Wilbraham Academy student, Arthur D. Fiske, did a survey of this entire section and published a row-by-row listing of each person buried and when they were born and when they died. However, by some strange quirt, this entire study was lost and nowhere within the academy records nor the town archives could a copy by found!

By a strange stroke of luck, in the late 1970's, a member of the Board of Trustees of the Atheneum Society – Richard Trepp – happened to be traveling in New Hampshire with his wife Wilma. They spotted a yard sale and stopped because there was a display of antique dolls, which she collected.

While his wife looked at the dolls, Dick wandered throughout the many items on display. He happened to spot a copy of an old Wilbraham document which turned out to be a copy of the missing academy study of the listing of the historical section of Adams Cemetery!! He gladly paid the 50-cent cost and donated his copy to the Atheneum Society.

They made several copies and today these records are not only reposing at the the town and academy libraries, but also in the records of the Wilbraham Historical Commission, as well as the research library at the Atheneum on Main Street. They will not be lost again!!

In addition, Commission J. Bruce Tingle, a published historian, has the complete study on his computer database. He also has compiled the records of all four of Wilbraham's cemetery on this same database. Very often he receives e-mail, phone of FAX-ed requests for genealogical information which he can easily respond to.

In other commission business, we had 12 burials during calendar year 2000. This number fluctuates from about 10 to about 16 per year.

The commissions have met with the Capital Improvement Planning Committee and the Finance Committee to request funding for rebuilding of the 1850's stone wall at Glendale Cemetery along Monson Road. The cost for this project could be split into several phases and would help upgrade the appearance of the cemetery entrance and would enhance sale of cemetery lots at this location.

Respectfully submitted,
Peter W. Ablondi, Chair
Donna L. Fountain, Vice Chair
J. Bruce Tingle, Clerk

RECREATION DEPARTMENT

The Wilbraham Recreation Commission owes a debt of gratitude to the many residents who volunteer their services and time in support of Recreation Department activities throughout the year. Conservative estimates show more than 10,000 hours of volunteer time spent by coaches to teach, challenge and encourage the youth of Wilbraham in athletic, recreational and social activities each year. This is certainly a tremendous benefit to the town of Wilbraham and as a result of this unselfish commitment, the Recreation Department continues to thrive as it administers and creates a variety of recreational options.

This past year, many new and exciting programs were offered to the residents of Wilbraham. The Recreation Department combined with Hampden to offer a Competitive Softball team for girls this spring. The summer of 2000 saw the inception of both a Boys and Girls Lacrosse camp and an additional week of Golf Camp. The fall brought a very successful Girls' Field Hockey program to the town. The fall also saw the first session of an Adult Men's 3-on-3 Basketball league. Perhaps the most significant change this year is the creation of a "B" team in each age group for Suburban Basketball. This will allow for more young people to compete at an appropriate skill level.

The year 2000 also saw many cooperative efforts with a number of different agencies to enhance the level of recreational programming in town. The Recreation Department and the Scantic Valley YMCA are partnering to bring a full fledged Intramural Program to Minnechaug Regional High School. The Hampden/Wilbraham Regional School District has been gracious enough to allow the Recreation Department to use the High School gym on Saturdays, which has allowed us to expand our Suburban Basketball program. The recreation departments of Hampden and Wilbraham worked together to create a competitive Girls Softball team. The Falcon Swim Club has, for the first time, come under the umbrella of the Wilbraham Recreation Department. The Recreation Departments in East Longmeadow and Wilbraham combined resources to run a boys' baseball league, which proved to be quite successful.

Park and field maintenance has recently become the responsibility of the town's Highway Division this past year. The resources and manpower that the Highway Division can provide are significantly greater than those the Recreation Department could provide. With one great year under our belt to work out the intricacies of field maintenance, we expect this year to be even better.

Spec Pond received a number of improvements this past year. The bathhouses and concession stand were cleaned, painted and vinyl-sided. The pavilion received a new septic system and leach field and the parking area has been enlarged and paved. Excavation work was done around the Bronco Baseball field to provide safe access to the visitor's dugout.

Future projects that we would like to see accomplished in Wilbraham, as it relates to the Wilbraham Recreation Department, are varied. The youth football program, which practices at the lower Memorial School fields, has outgrown the present facilities. Safety concerns regarding on-street parking, parents picking up children on Main Street, inadequate lighting and the treacherous trail to and from the field have rendered this facility inappropriate for the needs of

the football program. A new field that can accommodate three teams that provides adequate lighting has become a priority. Spec Pond, which is the town's best kept fishing secret, would be more accessible to young anglers if it had a separate fishing dock across the pond from the beach. A fishing dock would separate the swimmers from the anglers.

The year 2000 proved to be a year of tremendous growth for the Recreation Department in many areas. Thank you again, to all of the coaches and volunteers who made 2000 a very successful year for the Wilbraham Recreation Department.

Thomas J. Brennan
Parks and Recreation Director

RECREATION COMMISSION	FRIENDS OF RECREATION
Trant Campbell, Chairman	Brad Pinney, President
John O'Connor, Secretary	Keith Person, Vice President
Mark Jones, F.O.R. Liaison	Lori Hewitt, Secretary
Mary Burnham	Dave Danker, Treasurer
Francis Bloom	Jim Slattery
Mary Quigley	Gerry Ferzoco
Joel Castleman	

WILBRAHAM PUBLIC LIBRARY

The year 2000 witnessed many improvements to the Wilbraham Public Library. Several of these were due to changes resulting from the library's long range plan written in 1999. The most significant improvement was the addition of three new part-time positions, an Assistant Reference Librarian and two Assistant Children's Librarians. These positions were sought because of their direct benefit to the public by allowing the library to increase coverage of the information and children's service desks and to accomplish our long range planning objectives. Kathryn Geier, an Assistant Reference Librarian, and Susan Kent and Heidi Kane, both Assistant Children's Librarians joined the library staff during the late summer and early fall. Now these public service desks are covered with trained personnel during all hours of operation. The new staff members also perform a variety of other duties. We welcome these skilled and motivated people to our library.

Through the efforts of various staff members the library was fortunate to receive several competitive grants during 2000. We received funding for adult and children's programs from the American Library Association, National Endowment for the Humanities, National Science Foundation, Alfred P. Sloan Foundation, Massachusetts Foundation for the Humanities, and Wilbraham Cultural Council. These funds helped the library expand its special program offerings as charged in the long range plan by supplementing funds the library receives from the Wilbraham Friends of the Library. In addition, two Library Service and Technology Act federal grants were received through the Massachusetts Board of Library Commissioners for the purposes of customer service staff training and library promotion and a preservation survey of

the library's collection. These grants are helping the library meet its objectives in the areas of public relations, local history and culture, and building planning.
The initial step in advancing the possible renovation and expansion of the library building was taken this year when the Town's Major Project Committee reviewed this endeavor. The library ranked second just behind the proposed public safety complex among several anticipated capital projects. In the area of building improvements, the library's public restrooms were renovated for handicapped accessibility, the two chimneys were repaired, and vinyl siding was installed on the dormers. In addition, through funding from the Friends, the library purchased some new furniture to create a lounge and play space in the children's section and reorganized some of our collections, most notably the or teen section.

There were several technological improvements at the library this year. The library web site was expanded and upgraded with a new look, the addition of several new pages and links, and its own domain name, www.wilbrahamlibrary.org. Some of the highlights of our enhanced web site include special sections for seniors, teens, and children, e-mail reference service, and dozens of information links to staff selected internet sites. The web site is now easier to navigate and more visually appealing.

Proceeding into the third year of our library technology plan, the library also upgraded some of its computer equipment and software. Larger monitors were purchased, existing computers were upgraded, network capabilities were improved, and a laptop computer was added. In addition, we purchased a digital camera to use for adding pictures to our web site and producing general publicity about the library for various purposes.

The continued growth of our library computer network, Central and Western Massachusetts Automated Resource Sharing Inc. (C/WMARS), and statewide online reference databases allowed the Wilbraham Public Library to offer state-of –the-art access to the internet, catalogs of other libraries, and a wealth of information resources. Our online connection was upgraded from a 56K phone line to a high-speed T-1 line through a C/WMARS state technology grant. The Massachusetts Board of Library Commissioners (MBLC) and Western Massachusetts Regional Library System (WMRLS) continued to expand their statewide online computer reference database offerings including *Infotrac*, *Boston Globe* and its newspaper archives, *Mass Bedrock* business database and the *Electric Library*. C/WMARS contracted to offer the *Novelist* database to its users. Thanks to these state funded programs, our library is able to provide these services that we could not otherwise afford.

The library wants to be prepared to assist students and teachers in the best possible way. In an effort to reach this goal this year we formed the School and Public Library Cooperative of Hampden and Wilbraham, joining together librarians and media specialists from the Hampden-Wilbraham K-12 public school library-media centers, Gill Memorial Library at Wilbraham & Monson Academy, and the Hampden Free Public Library. We received support for our efforts from the School Board and boards of trustees. Our increased contact has resulted in improved communication, cooperation, and collaboration. The library is actively used for homework and school projects daily both on-site at the library and remotely through our online connections. We hope to better serve students and teachers through enhanced communication about curricula

plans and school assignments so we can target our materials acquisitions to supplement the school library media centers collections and tailor our services to meet curricular needs.

In collection development the library kept its focus on topics of high interest and demand. Subject areas included college admissions and finance, New Age topics, and the paranormal in the adult collection and elementary science concepts, outer space, African-American biography, children's bibles, and "rookie readers" in the children's collection. The library also introduced DVD's to the video collection with funding from the Friends and expanded the number of audio books on CD. Funding provided by the Wilbraham Library Memorial-Endowment Fund allowed us to purchase several reference books and works of American and English literature.

Internationally, the United States Commission on Libraries and Information Science (NCLIS) selected the Wilbraham Public Library to become a Sister Library to the Fulbourn Library of Great and Little Wilbraham, Cambridgeshire, United Kingdom. The Sister Library program is a White House Millennium Project. The goal is for public and school libraries in the United States to pair with others worldwide, focusing on programs specifically planned for children and teens. One hundred forty two libraries nationwide were selected during the first year of the project.

As the statistics that follow attest, the library is as busy as ever. We consistently rank among the top ten of public libraries of our size (10,000-14,999) in the state in many areas. The number of people visiting the library remains high with about 2,700 people visiting the library weekly making us the second busiest library in our grouping statewide in this category. The number of registered borrowers has increased by 13% since last year. While circulation is down about 3.6%, following a recent trend in public libraries, use of the library overall has increased. For example, more people are attending library programs and using our computers. We increased the number of children's programs and attendance at them by 10%. We held a record five art exhibits this year. They highlighted the works of local artists and a special exhibit honored the Peach Festival as part of the Library of Congress Bicentennial celebration Local Legacies project. Outreach services to nursing homes and homebound patrons have also increased as more elderly and disabled people seek our services.

The library trustees and I would like to thank the library staff for their hard work, dedication, and good customer service. We also thank all the volunteers who generously gave their time to support library services with special thanks to the Junior Friends of the Library and to the Lower Pioneer Valley Collaborative program students and teachers who volunteer every week during the school year. Also, thank you to the many civic groups, businesses, and individuals who contributed their services and donations to the library. Lastly, thank you to the Wilbraham Friends of the Library and the Wilbraham Library Memorial-Endowment Fund for their continued support of library services and collections, with special thanks to their presidents, Tricia Sherbow and Joe McGranaghan, respectively.

Respectfully submitted, *Christine Bergquist,* Library Director

Library Statistics 1999

Holdings Information	Adult	Children	Total
Volumes of books	38,605	22,076	60,681
Periodical issues[1]	4,186	195	4,381
Video formats	2,063	952	3,015
Audio books	1,484	628	2,112
Music on CD	778	212	990
Music on cassettes	75	83	158
Puppets		120	120
Computer software	75	9	84
Multi-media kits		25	25
Total items	**47,266**	**24,300**	**71,566**
Circulation			
Books	64,722	60,613	125,335
Video formats	22,204	13,743	35,947
Audio formats	15,971	3,038	19,009
Magazines	5,896	153	6,049
Puppets		1,550	1,550
Multi-media kits		50	50
Computer software pkgs.	106		106
Total circulation	**108,899**	**79,147**	**188,046**
Other Statistics			
Registered borrowers			12,338
Number of reference questions	5,844	8,644	14,488
Outreach materials delivered			2,957
Children's programs		261	261
Attendance at children's programs		4,773	4,773
Programs for adults	68		68
Attendance at adult programs		1,388	1,388
Computers for public use	11	5	16
People trained on the computers	30		
Registered Internet users	820	292	1,132
Registered *Newsbits* subscribers			243
Meetings held in Brooks Room			151
Meetings held in Cutler Room			75
Volunteers			81
Volunteer hours			1,408
Books donated[1]			7,000
Donated books added to the collection[1]			350
Items purchased[1]			4,200
Items discarded[1]			2,000
Interlibrary loans to other libraries			1,132
Interlibrary loans from other libraries			1,307

[1]Estimate

WILBRAHAM PUBLIC ACCESS CABLE TELEVISION

Highlights for 2000 include the further expansion of station space in the Little Red Schoolhouse to better accommodate administrative activities and new equipment. Separate office space was established for the Executive Director. The interior of the building has been reorganized. The studio has been upgraded by the addition of a ceiling grid, stage platform and backgrounds. Outside the addition of a new back door a new roof on the front of the building have added to better heating in the building. The addition of rear and side stairs have made for easier access to the facility. We have established 2 separate edit suites, one S-VHS and one Digital.

WPA Channel 5 continues to show local programming with the addition of LIVE programming from 5 to 7AM and 12:30 to 4:30PM daily. WPA also has community news and weather that can be seen and heard three times daily at 7AM, 12 noon and 7PM.

WPA Channel 62 is cable casting MCET (Massachusetts Corporation for Educational Telecommunications) state educational programming for grades K through Adult Education.

WPA Channel 63 is new and now provides scrolling text information about Wilbraham Town Government and different departments.

There is more new and exciting equipment that has arrived for use at Wilbraham Public Access. Two new Mini Digital Cameras were purchased to allow producers better, more reliable equipment. MRHS's PAVAS (Performing And Visual Arts Society) donated teleprompter software to improve our productions. WPA purchased software to barcode and scan all the equipment so we can track its use. Two new audio mixers were purchased to improve the quality of our sound.

We continue to have an internship program with the Hampden Wilbraham Regional School District. Our interns have done a fine job getting information and interesting programs produced for cablecast. The weekly weather is produced by local students and is chroma keyed just like the local meteorologists on channels 22 and 40. Community Calendar on channel 5 has become so popular a service that we have an average of 200 pages showing. Workshops are held regularly on Monday and Wednesday. We continue to cover Sports, Church Services, School Committee, Town events, Issues like Women and Money, Retirement, Homestead Act, Fire and Police Departments, and Parenting.

The Friends of Wilbraham Public Access Inc. was formed to support the station. They ran the first VideoCamp 2000 to outreach to Wilbraham and get kids involved.

WPA producers Claudette Burque and David Ward have received an Honorable Mention for their video submitted to EarthVision 2000 about the Laughing Brook Educational Center.

Our Future Goals are to expand our roster of new producers and membership as well as the variety of community programming.

Wilbraham Public Access Television Committee Members:

Ray Syriac, Chair	Sandra Belcastro	Tom Nestor
Richard Scott, Vice Chair	Linda Fuller	Mary Ripley
Sandy Karplus, Secretary	Claudette Burque	Ed Chapman
		Lorrie Willette

CULTURAL COUNCIL

The Wilbraham Cultural Council (WCC) encourages and promotes cultural events in the community. They range from funding art interpretation for preschoolers to bringing the Young at Heart Chorus to entertain at the Wilbraham Senior Center. We also provide "seed" money to groups to initiate new fund-raising activities that benefit everyone in the community. The emphasis is on local groups that can become self-sustaining.

Twenty-seven applications were received and many of them had merit. Since only $5,950 was available from the state Massachusetts Cultural Council the proposals were reviewed and discussed extensively. Programs that had a close and direct benefit to the community were selected.

Your involvement is welcome. All meetings are posted and open to the public and a booth was set up at the Peach Festival to ask for community input. The following is a list of applicants and amounts that were funded by the council.

List of Applicants Funded by the Wilbraham Cultural Council for FY 2001:

Wilbraham Public Library, Poobley Greegy Puppets	420
Church of Epiphany Preschool, Art Interpretation Program	755
Soule Rd. School, Springfield Symphony Brass Quintet	350
Memorial School, Springfield Symphony Brass Quintet	350
Memorial School, Gold Rush Theaterworks	350
Memorial School, Springfield Symphony Youth Orchestra	475
Stony Hill School, Springfield Symphony Brass Quintet	350
Mile Tree School, Springfield Symphony Petting Zoo	200
Memorial School, Sturbridge Village field trip	350
Memorial School, Springfield Symphony Youth Orchestra	475
Wilbraham Senior Center, Young at Heart Chorus Performance	400
Wilbraham Public Library, Teddy Roosevelt Presentation	475
Wilbraham Public Library Poetry Workshops and Readings	400
Wilbraham Public Library Concert Series	600
TOTAL	**$5950**

Please note that individuals, civic groups, town and school departments who donate funds to the WCC are eligible for matching state grants. Several fund-raising events by the council are in the planning stages for next year in order to increase the amount of funds that will be available.

Individual artists, humanists and interpretive scientists are also eligible and encouraged to apply for funds from this council. Individuals may request funds to cover fees or supplies related to their proposed activity. They need to demonstrate their qualifications and insure a direct public benefit to the community.

For more information about how the council operates, its guidelines and state overviews, visit online at *www.massculturalcouncil.org.*

We hope that all residents of Wilbraham, will benefit from this valuable town asset and that we can bring more cultural events into your lives!

Respectfully submitted,

Jennifer Chapin, Chairperson

Judy L. VanRaalte, Co-Chair	Barbara S. Ziskind
Charles F. Bennett, Secretary	Sharon Tellier
Carolyn Zawacki, Treasurer	Jean Canosa-Albano
Barbara Los	Lee Fontaine

COMMUNITY GARDENS

The Conservation Commission sponsors the Community Garden project, which is located near the intersection of Glendale and Monson Roads, on conservation land formerly known as the "Richmond Chicken Farm". The Community Garden project has been in operation for 27 years, since the time that this conservation tract was originally acquired. 2000 was another excellent year for participation, with 46 gardeners renting plots.

Improvements for 2000 included: obtaining another seed grant from "America the Beautiful" which was worth over $1,500 and supplying each gardener with $30 of free seeds; a high wheel grass cutter was also obtained using surplus funds from plot rentals, in order to help maintain the garden perimeter.

Another 2000 highlight was achieved by two of our youngest gardeners who received NINE! Awards at the Big 'E' for vegetables grown at the Community Garden project.

While we have received no specific feedback from the Massachusetts Technology Collaborative on funding of our proposal for water pumping using solar power, that potential improvement is still considered "open", pending disbursement of funds and evaluation of this project.

Garden plots are a very generous 25 by 50 feet, plowed and ready to go, at $10/year plot rental; the project is fully self-supporting, at no cost to the Town. Garden participants enjoy growing a wide variety of vegetables and flowers, from "A" (asters) to "Z" (zucchini).

If you are interested in joining Wilbraham Community Gardens, you may contact the garden coordinator at 596-6072, or the Selectmen's Office at 596- 2805 for more information.

HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT

621 Main Street
Wilbraham, Massachusetts

2000 REGIONAL SCHOOL DISTRICT TOWN REPORT

"Excellence First, Learning Always"

The student population continues to grow as the district enrollment is now approaching 4,000 students. This year marked some unique experiences in the short history of the K-12 Hampden-Wilbraham Regional School District. The district completed renovations at Mile Tree School and re-opened the building as a full-day kindergarten, first grade center for Wilbraham students. An override was required to fully fund the district's budget which included the opening of an eighth building in the school district, funding full-day kindergarten in both towns, adding staff at Minnechaug Regional High School and at Mile Tree, as well as increasing Special Education positions and custodial hours. A joint Town Meeting was held in July to ask the townspeople to fund the district's budget request. The joint Town Meeting approved the budget.

The Hampden-Wilbraham Regional School District completed the projects undertaken through the passage of the $1.5 million bonding approved in 1999. The exterior doors in the front of Minnechaug Regional High School, as well as the girls' lockers in the gym, the maintenance building, the telephone system, and new technology labs were installed. Other notable changes and improvements included the replacement of the 1958-era cafeteria tables and the repainting of several hallways, classrooms and lockers. Due to the sale of the district-owned buses and the negotiation of a new bus contract, all buildings received several rooms of new classroom furniture and other physical enhancements this year.

An oil spill and hot water heater leak in the boiler room at Wilbraham Middle School in February resulted in the Town of Wilbraham agreeing to replace the old 1970's boiler in the fall of 2000.

A Facilities Study Committee was formed in the fall to evaluate the space issues in the Hampden schools of Green Meadows and Thornton Burgess. The Facilities Study Committee will make a recommendation to the School Committee regarding the formation of a Building Study Committee to consider adding classrooms at Green Meadows and renovating Thornton Burgess.

The Hampden-Wilbraham Regional School District continues to provide a quality education for all students. Each year brings its own unique challenges and opportunities for growth. With the help of the two Towns, our students will continue to excel in all areas and be regarded as some of the best and brightest in the state.

Curriculum

A great deal of emphasis was placed on improving student writing in the elementary and middle grades. Fall and Spring Writing Prompts were scheduled for students in grades 3 through 8. The results were used to evaluate student achievement in writing. In the primary grades, 18 teachers

were trained in the First Steps Writing Program which will be used to guide writing instruction in a standards-based environment.

Mathematics at the middle and high school level continues to be an area of focus. Teachers worked together to create a notebook of open-ended questions that staff could use with all students as MCAS practice. Teachers also completed work on course changes which included moving the seventh grade pre-algebra program to grade six and implementing the Carnegie Math software program to support low-achieving students at the high school. These changes were implemented in September 2000. During the 2000-2001 school year, the K-12 mathematics curriculum will be mapped and reviewed as part of our five-year curriculum cycle.

A full-day kindergarten program was successfully implemented in the fall of 2000. A kindergarten grant from the Department of Education was awarded to the district for $154,000 to help fund the program. The full-day program provides a relaxed, unhurried school day with more time for a variety of experiences, greater opportunity for screening to detect and deal with potential learning problems, and more opportunities for good quality interaction between teacher and students.

The district assessment plan continues to be reviewed and improved. As a district project, all administrators compiled data about our assessment initiatives as part of the requirements for their training in *Leading the Learning*. An assessment brochure was sent to all parents this year, too, and the district is creating a data base which will be used to modify instruction.

Technology

A Hampden-Wilbraham Regional School District's five-year technology plan continues to provide guidance for the purchase and implementation of technology enhanced learning opportunities in our buildings. Using a combination of construction bonds, grants, donations and local budget funds we were able to complete the following tasks in our district, and we were able to complete the following tasks in our district.

- **Mile Tree School** classrooms were wired for cable, network data, telephones and have five computers in each classroom with a fully automated library.
- A mini lab with 8 PC computers and 2 printers was created at **Memorial School.** All administrative and student software was updated.
- Thanks to a contribution from the Hanson family, a nine-station PC lab was purchased and installed at **Soule Road School** for student use. All administrative and student software was updated, and the library has been automated.
- The second small lab was created at **Wilbraham Middle School** using 18 computers donated from an area company. Next year, the Wilbraham Middle School library will be automated.
- The "Meadows Publishing Center" at **Green Meadows School** was upgraded. New computers, printers and wall-mounted TV/VCR units were purchased from the Kindergarten Grant for the three kindergarten classrooms.
- The computer lab at **Thornton W. Burgess Middle School** library has been totally refurbished with 25 new computers and furniture. The library has been fully automated with installation of the new Winnebago circulation program and six new computers.

- A state-of-the art A+ Certification Computer Lab was installed at **Minnechaug Regional High School** and will have 15 computer units and a "Smart" board for instructional purposes. The D-15 Business Lab was refurbished and a new Math Lab was created to assist low achieving students using Carnegie PLATO educational software. New computers were also purchased for the foreign language, social studies and science departments.

School Based Initiatives

Memorial Elementary School celebrated its 50th year with the opening of school on August 30, 2000. In celebration of its 50th anniversary, the school-wide theme for the year is "We are a Community." In addition to this special occasion, Memorial School welcomed back grades 5 and 6, creating a Grade 2-6 school. With the addition of the upper elementary grades, our theme of community was fulfilled by several community service projects throughout the year. During the Thanksgiving holiday and winter break, the students at Memorial collected 810 lbs. of food and three boxes of hats, gloves and socks that were donated to the Survival Center in Ludlow. The most touching outpouring of support and compassion was demonstrated when the school community, organized by a group of sixth grade students, raised $617 for one of our families who lost their home and all of their possessions when their house burned down one week before winter break. From an academic perspective, Memorial's School Improvement Plan included three goals which focused on improving literacy skills, creating a positive and safe school environment, and incorporating technology into the curriculum to support and enhance student learning. Positive steps were reached in attaining the goals set forth by the School Council. Our 2000 MCAS scores showed improvement in all areas and the addition of the Mini Computer Lab, funded by the PTO, allowed teachers and students to access technology in a more meaningful manner.

Memorial School's physical plant will be upgraded in many areas this year and next including installing a new cafeteria floor, new windows throughout the building, new exterior doors and restroom renovations in the main hallway. These projects will be completed by the spring of 2001.

Soule Road School - Soule Road School also reorganized in the fall of 2000 to become a grade two through six building. Soule Road School has a very active PTA. In September the students were delighted with the construction of a new $40,000 playscape made possible by the generous support of the PTA and community. The PTA also sponsored a variety of events to enhance the second through sixth grade curriculum. In November, the second grade enjoyed a trip to Barnes and Noble bookstore to gain first-hand experience with the publishing business. The students were also able to visit a Star Lab (portable planetarium) in the Soule Road Gym. Fifth grade students were invited to attend a Stargazing Party in December. Participants had a brief introduction to the constellations through an indoor slide show and then went outside to find and view the constellations. Several community service projects have been undertaken at Soule Road School. In December, the third grade classes performed a holiday concert for the residents of the Wilbraham Life Care Center. The sixth grade sponsored a "Hat Day" in December to benefit a local family who lost their belongings in a house fire. Holiday crafts were made by grade five students and given to the residents of a local nursing home. Soule Road School students became

part of the 2000 Operation Christmas Child project sponsored by the staff and volunteers at Life Care Center of Wilbraham. Soule Road School's Improvement Plan contains three goals, including improving student's writing skills across the curriculum at all grade levels, improving student achievement in reading and math through the use of technology and assessment, and expanding the role of the school as a resource to the community.

Stony Hill Elementary focused on providing leadership roles for students as it, too, became a grades 2-6 building in the fall of 2000. A Student Ambassador Committee has been formed which acts as a student advisory group for the principal. Students give tours, act as greeters, and recommend ideas for the school. In addition, grade six students have formed a Senior Connection and sponsored a holiday breakfast for the senior citizens in Wilbraham. Students have also sponsored community service projects and spirit days. To improve student achievement in math, the Accelerated Math Program, a self-directed computer program designed for students to work at their own pace in math, was piloted. The major goal of Stony Hill's School Improvement Plan is to improve reading comprehension and writing. We have increased the number of volumes in the library, especially non-fiction titles. We are also developing a Student Publication Center that will pair parent volunteers with students and staff to publish student writing.

Mile Tree Elementary School re-opened in August 2000 after two years of construction and renovation. Mrs. Leone and her staff moved into the new building throughout the summer. Mile Tree School houses all of the early childhood, full-day kindergarten and grade 1 classes in Wilbraham. The staff has brought years of teaching talent to the early learning of children from ages three to six. At the rededication ceremony in October, the community was praised for its commitment to children and was congratulated for its gift of the magnificent Mile Tree building for their use. From a technological standpoint, the school is equipped with 96 computers, the Winnebago electronic/computerized library for student use, and televisions and VCR's in every classroom. The Mile Tree School Improvement Plan this year has focused on establishing a new school community, evaluating the full-day kindergarten experience and integrating the wealth of technology into the early childhood curriculum.

Wilbraham Middle School - The annual celebration of diversity called International Week was once again held during the first week of March. World Language teachers, the PTA and cafeteria staff planned daily activities and special lunch menus to recognize various world cultures and their customs. During the summer, two teams of teachers revised the "Startime" advisory curriculum. The new curriculum includes a major component on Career Planning for both 7th and 8th grade students. The Career Program is made possible by a grant from the Massachusetts Office for School-to-Work Transition. Having career speakers visit the school this spring will reinforce the program. Numerous community service projects were conducted throughout the year. Blankets, clothing, food and monetary contributions were made to shelters in the local area as well as UNICEF. The Homework Center continues to assist students on Tuesdays and Thursdays from 2:00 to 3:10 p.m., as supported by the Scantic Valley YMCA. This fall, Wilbraham Middle School served as a pilot site for a special geography program developed by the United States Mint and the National Geographic Association. The program highlighted the new state quarter collection and tested the geographic skills of the students. The School Improvement Plan continues to focus on improving Math and Science achievement and the school climate.

Green Meadows School continues to focus on improving reading and language arts skills for its students. The staff is currently in the third year of implementing a writing initiative named "First Steps." Teachers will examine techniques to facilitate teaching the forms of writing. Five computers and two new printers have been added to the Meadows Publishing Center. Several parent volunteers have participated in the training session and the publishing handbook has been revised to improve the delivery of this service to students. April has been designated as "Poetry Month." In addition to language arts, Green Meadows teachers will focus on improving students' ability in math computation during the year and the implementation of a new School Safety Plan. Our library is truly becoming an extension of every classroom. Children and teachers can access it for longer periods of time for much more than borrowing books.

The community-service learning project in which Green Meadows staff and students participated was helping with the Hampden Emergency Fuel Fund. Staff and students planned a "Hats for Heat" day to raise funds to donate to the Fund. Each grade level is planning an "intergenerational activity" this year, with "Grandparent Day," pen pals and historical interviews some of the ideas being developed. Green Meadows hopes to be able to use grant money to fund an after-school program to help third graders prepare and develop skills for taking the spring MCAS. A committee has been working this year to analyze last spring's scores. This information will help us plan lessons and activities for success on this spring's testing. Third graders will be using educational supplements from the *Boston Globe* this year as one strategy to develop stronger test-taking skills.

Thornton W. Burgess Middle School's School Improvement Plan continues to focus on the improvement of reading comprehension skills, writing skills and math skills, as well as promoting a safe and positive school climate. The addition of a half-time Assistant Principal has allowed administration and faculty to work more efficiently on issues related to curriculum, student behavior and overall building management. Preparing students for the MCAS, and other such testing programs, continues to be a focus for all staff members at all grade levels. Teachers and administrators are actively involved in various grade level study groups and are immersed in curriculum review, curriculum mapping and rubric development. The Advisor/Advisee program continues to be a strength of the overall school environment. A committee of teachers that represented all grade levels revised this curriculum this past summer. Five advisory themes, ("Getting on Track," Random and Planned Acts of Kindness," "Accepting Differences," Creating a Better World," and "Life Choices) were revised and added to the school curriculum. Through these advisory activities, students focus on a variety of real life issues and become involved in developing strategies that improve their own skills and abilities while improving school climate and providing community service. The Awesome Student Program continues to recognize the good deeds of students in grades 6 through 8 at Thornton Burgess. Once a month, students assemble to honor their peers who were nominated and selected as "Awesome." This past year, students at Thornton Burgess were able to take advantage of a number of educational field trips and in-school programs that were offered at the various grade levels. Many thanks to the parents, PTO and VIP's for their continued support of such programs as our annual magazine drive and Career Day. Without their extraordinary support, we would not be able to offer such programs.

Minnechaug Regional High School - School year 2000-2001 is the fourth year in a long-block schedule at MRHS in which students take four classes each semester that are 85 minutes in length, thereby giving them the opportunity to take 8 classes each year. MRHS continues to offer an extensive array of student activities under the direction of Mr. Gary Petzold and an equally impressive interscholastic athletic program with Mr. Edward Doyle as director. As a result of resignations, retirements and increased staffing needs, 16 new teachers were added to our faculty for 2000-2001. MRHS also reorganized administratively by separating the position of Director of Guidance/Assistant Principal with the addition of Mrs. Carolyn Lewis as Director of Guidance, and Dr. Gaylord Saulsberry as Assistant Principal for Curriculum and Supervision.

Beginning with the members of the graduating class of 2003 and all graduating classes thereafter, students in the commonwealth of Massachusetts will be required to pass the Massachusetts Comprehensive Assessment System (MCAS) in order to receive diplomas. Sophomore students will also be required to take tests in the areas of History/Social Science and Science/Technology. Over the history of its development, the MCAS test has had a significant number of supporters and detractors. However, we fully realize that the Department of Education and the governor of the commonwealth have made it clear that passing the MCAS test now, and in the foreseeable future, will be a requirement for graduation from high schools in Massachusetts.

Consistent with this reality, departments of English, Science, History and Social Science, and Mathematics will continue to analyze and adjust curriculum to prepare Minnechaug students to be successful in the MCAS tests. Perhaps the greatest change in the curriculum has been in freshman mathematics offerings for the 2000-2001 school year with the incorporation of the Carnegie Cognitive Tutor, a computer-based, state-of-the-art Algebra program that maximizes active learning and mastery of fundamental skills. Minnechaug has just completed a year and a half of extensive self-study and evaluation of course offerings and extra-curricular activities in preparation for an inspection visit by a team of educators from the New England Association of Schools and Colleges. The NEASC Accreditation visit is a four-day extensive evaluation process that will occur in March of 2001. MRHS has been fully accredited since it opened its doors in 1957.

FIVE-YEAR ENROLLMENT HISTORY

	1996 – 1997			1997 – 1998			1998 – 1999			1999 – 2000			2000 - 2001		
Grade	H	W	T	H	W	T	H	W	T	H	W	T	H	W	T
K	82	149	231	43	129	172	50	162	212	50	144	194	63	193	256
P-1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
1	75	183	258	92	179	271	58	149	207	67	177	244	59	176	235
2	73	208	281	71	188	259	86	196	282	57	175	232	66	179	245
3	83	191	274	73	216	289	73	194	267	91	213	304	64	185	249
4	81	208	289	80	203	283	67	224	291	72	204	276	96	217	313
5	68	207	275	83	201	284	82	204	286	72	240	312	75	210	285
6	80	205	285	67	203	270	84	205	289	82	213	295	80	244	324
7	86	202	288	75	207	282	65	204	269	84	216	300	88	221	309
8	67	205	272	83	199	282	78	219	297	64	217	281	88	219	307
9	77	203	280	66	210	276	80	220	300	89	245	334	60	192	252
10	63	168	231	72	183	255	68	202	270	73	209	282	77	200	277
11	61	159	220	62	160	222	66	173	239	63	190	253	82	231	313
12	52	149	201	64	156	220	62	158	220	69	182	251	68	229	313
9-12 Other			64			77			87			88			85
TOTAL	948	2437	3449	931	2434	3442	918	2508	3516	933	2625	3646	966	2696	3747

SAT Accomplishments

1999-2000 COMPARISON OF SAT AVERAGE

VERBAL		MATH
506	Minnechaug	515
511	Massachusetts	513
505	National	514

Over 93% of Minnechaug graduates enrolled in colleges. The Class of 2000 placed 70% of its members in 4-year colleges. Our students continue to attend highly competitive colleges. The Class of 2000 sent graduates to Amherst College, Boston College, Colgate University, Dartmouth College, Middlebury College, Mount Holyoke College, Harvard University, Massachusetts Institute of Technology, Renssalaer Polytechnic Institute, Syracuse University, Tufts University, University of Pennsylvania and the United States Military Academy at West Point. Over 21% of students attended two-year colleges.

One of our 2000 graduates was a National Merit Semi-Finalist.

MCAS Scores

The Massachusetts Comprehensive Assessment System (MCAS) is in its third year as the commonwealth's state wide assessment program for public schools. MCAS measures the

performance of students, schools, and districts on the academic learning standards contained in the Massachusetts *Curriculum Frameworks*, fulfilling requirements of the Education Reform Law of 1993. The MCAS tests are designed to measure student performance against the standards contained in the *Curriculum Frameworks.* Consistent with this purpose, results on the MCAS tests are reported according to performance levels. There are four performance levels: *Advanced, Proficient, Needs Improvement*, and *Failing.* School, district, and state level results are reported as the number and percentage of students attaining each performance level for each subject area and grade level tested.

In May 2000, students in grades 4, 8, and 10 in our district, and in all Massachusetts public schools, completed the third annual administration of the Massachusetts Comprehensive Assessment System, which included tests in English Language Arts, Mathematics, and Science & Technology. We are particularly pleased that Hampden-Wilbraham students exceeded the state average in every area, and showed improvement from 1999 scores

Three-Year Score Analysis

Grade Four

Year	English/Language Arts	Mathematics	Science/Technology
1998	235	241	244
1999	235	240	248
2000	235	243	250

Grade Eight

Year	English/Language Arts	Mathematics	Science/Technology	History/Social Science
1998	242	232	232	
1999	243	233	233	225
2000	244	237	239	226

Grade Ten

Year	English/Language Arts	Mathematics	Science/Technology
1998	238	230	232
1999	235	230	233
2000	234	231	232

Key

200-219	Failing	220- 239	Needs Improvement
240-259	Proficient	259-280	Advanced

New Staff

A number of new certified staff joined us this year. They are:

Mary Aberdale
Sarah Algie
John Anderson
Diane Baron
Leslie Barone
Amanda Basile
Kerri Bergeron
Margaret Brady
Cheryl Clark
Michele Croteau-Hall
Daniel Donovan
Heidi Drawec
Christopher Eagan
Eleanor Fernands, Principal
Ann Gagnon
Mary Gardner
Jennifer Hebert-Bauduccio
Patricia Hogan-Cerasuolo
Deborah Kelly
Andrea Kotowski
Carolyn Lewis
Stanley Liszka
Bryan Lombardi
Diane Lounsbury
Kate Loyd
Carol Mahan-Doty
Judith Maleckas
Linda Mandolesi
Michelle Murphy
Carla Nelson
Angelyn Noel
Carolyn Peters
Jill Pszeniczny
Beth Richards
Jane Ross
Gaylord Saulsberry, Ed.D.
Assistant Principal
Karyn Shaw, Ph.D.
Sarah Shaw
Eric Sharon
Ellen Schmutte
Janet Scully
Mary Taft, Ph.D.
Mark Taylor
Tracy Waz
Elizabeth York

Retirements during 2000 were:

Anne Avery, Memorial School
Shirley Bready, Minnechaug Regional High School
Donna Brown, Stony Hill School
George Desrosiers, Minnechaug Regional High School
Judith Gelinas, Green Meadows School
Diane Heiney, Minnechaug Regional High School
John Hines, Wilbraham Middle School
Phyllis Hultstrom, Thornton Burgess Middle School
Sallie Moore, Superintendent's Office
Delores Salamon, Wilbraham Middle School
Florence Sheehan, Minnechaug Regional High School
Phyllis Walsh, Green Meadows School
Gayle Whitehill, District Director of Food Services

School Councils

The committee wishes to acknowledge the effectiveness of the School Councils and to thank them for volunteering their personal time to pursue a commitment to the education of our young people. We would also like the community to recognize the services rendered by these parents and citizens of the HWRSD.

GREEN MEADOWS SCHOOL

T. Jeffrey Sullivan, Principal
Ellen Collins
Jean Hall
Cathy Leslie

MEMORIAL SCHOOL

Deborah Thompson, Principal
Denise Cargill
Wayne Carpenter
Robin Clifford

Ann Marie Mielke
Richard J. Moriarty
Jennifer Peloquin
Katherine Pessolano
Carolyn Webber
Kim Mele
Gail Smead
Sharon Tellier
Deborah Wandzilak

STONY HILL SCHOOL

Eleanor Fernands, Principal
Michelle Axtmann
Charles Brock
Shawn Lawrence
Judy Maleckas
Karen Murphy
Linda Rozolsky
Elaine Stinson

SOULE ROAD SCHOOL

John F. Cavanaugh, Principal
Cathy Brunelle
Maureen Burke
Claire Clini
Stephanie Harju
Betty Howarth
Cathy Mahoney
Charity Marlatt
Tom Moran

THORNTON BURGESS MIDDLE SCHOOL

Noel P. Pixley, Principal
Cheryl Clarke
Beth Crowley
Jean Godek
Phyllis Hultstrom
Pat Pastoreck
Ken Peterson
Susan Raimer
Lynn Schmitt
Mary Ellen Shea

WILBRAHAM MIDDLE SCHOOL

Robert A. Dionne, Principal
Scott Berg
Donna Berrouard
Linda Cooper
Sue Fitts
Suzanne Laba
Hans Mentzen
Timothy Pelletier
Meg Robbins
Kyle St. Germain
Jane Stenning
Theresa Terbush

MINNECHAUG REGIONAL HIGH SCHOOL

John K. Logan, Jr., Principal
Judith Bowerman
Susan Bunnell
Elizabeth Contant
David Demos
Patricia Gordon
Lois Hedberg
Wilbur Jenkins
Clifton Johnson
Thomas Loper
Gregory Schmutte
Constance Shea
Ryan Tougias.

School Committee

Ronald E. Thomson, Chairperson
Paula R. Tingle, Vice-Chairperson
Pamela C. Burch
Lois R. Megliola
Mary Anne Morris
Alan Neelans
Peter Salerno

THE ATHENEUM SOCIETY OF WILBRAHAM

Keep your eyes on the Old Meeting House during 2001!

Preservation and restoration of this architectural and historical treasure will be the Atheneum Society's major project for 2001. Phase I of the Old Meeting House restoration project begins as repairs are made to the clapboards and shutters. Then a fresh coat of paint will be applied to the house and shutters. The Hearse House will also have some restoration work done.

The entire restoration project will take several years to complete. Funding for Phase I of the project is in place, including money from the Town, the Commonwealth, and private donations. We will apply for additional public funds for the next phase, and our development efforts for private donations are ongoing.

The Atheneum Society maintains the Old Meeting House as a museum to preserve traditions and artifacts relating to historic Wilbraham. The building is maintained with the active participation of citizens through their donations, volunteer hours, and expertise.

Interested townspeople are encouraged to join the Atheneum Society and participate in the preservation of traditions and artifacts relating to our historic town.

Marcie D. Williams, President

WILBRAHAM & MONSON ACADEMY

Wilbraham & Monson Academy began its 197th year by welcoming 351 students who have come from 18 states and 19 different countries to live and learn together. Among the day students, 42 are from Wilbraham. Enrollment at the Blake Middle School is just under 70.

During the past year the Board of Trustees has been engaged in an aggressive capital campaign and in late December surpassed the goal of raising $3 million to meet a $1 million challenge from Mr. and Mrs. Prestley Blake. Extensive repair and renovation have been completed in Alumni Memorial Chapel. The roof has been repaired, the interior plastered and painted, the floor refinished, and new carpeting laid. The altar area has also been reconfigured to allow for more versatile use by the Wilbraham & Monson Academy community. The second floor of Gill Memorial Library has been renovated to house the Academy Writing Center. In the spring, renovation and expansion of Greenhalgh Gymnasium will begin, scheduled for completion in the summer of 2002. Additional work is also scheduled for the exterior of Rich Hall.

Last year it was reported that more than $500,000 had been contributed to the fund established to honor Gray Mattern, Headmaster of Wilbraham Academy from 1955 – 1971. I am pleased to report that loyal alumni and friends have contributed an additional $400,00 this year, approaching the goal of $1 million. Half of the money raised has been added to the endowment

to support professional development activities for faculty and staff. The other half of these funds has been earmarked for the restoration of the facades of the historic buildings on campus.

The members of the Curriculum Renewal Committee, under the leadership of Assistant Head of School, Karen O'Meara Pullen, have implemented a new daily schedule that combines the best of both traditional and extended scheduling. All curricular changes have been considered in light of the Seven Tenets, adopted by the Curriculum Renewal Committee in 1998. These Seven Tenets are: Professional Development, a Communication Curriculum, a Collaborative Approach, an In-Depth Program, Service, Technology, and Assessment.

This year is the year of the Self-Study for the New England Association of Schools and Colleges for its once-a-decade accreditation process. The study assesses the Academy's process of admission, staffing procedures, decision making process, parental communication, academic and residential curriculum, and health service. The document will be ready for publication in August 2001. Next October a Visiting Committee, composed of representatives from schools similar to Wilbraham & Monson Academy, will visit the school to understand the school on its own terms, assess the accuracy of the Self-Study, and make recommendations.

The Academy continues to enjoy strong ties with the town of Wilbraham. Many of our students are involved with local elementary and middle schools. The Academy Repertory Company and Academy Singers perform at many schools. International students have visited the Wilbraham Middle School for many years, speaking to social studies classes about their countries and their culture. Students in the afternoon Community Service activity volunteer at day care and senior citizens' centers. Many of the faculty and staff at the Academy also serve on town committees and are involved in youth recreation. Wilbraham citizens are always welcome at concerts, dramatic performances and athletic events on campus. Many community organizations use the fields and other facilities at the Academy. Last summer Beech Tree Camp again provided a stimulating day camp experience for many local youngsters.

Respectfully submitted,

Richard C. Malley
Head of School

COMMUNITY ORGANIZATIONS

Type of Service	Name of Groups	Contact Number
Business	Economic Development Council	596-2806
Business	Hamp.-Wilb. Chamber of Commerce	787-1555
Club	Elks Lodge 2448, Ludlow	583-2448
Club	Grange #153	283-5532
Club	Knights of Columbus	596-9982
Club	St. Cecilia's Women's Club	596-8676
Club	Newton Lodge	596-6677
Club	Rotary of Wilbraham	596-6151
Club	Junior Women's Club	596-2742
Club	Lion's Club	596-2959
Club	Women's Club	596-3448
Club	South End Neighborhood Club	596-9306
Club	Welcome Wagon	599-1713
Education-Private	Wilbraham and Monson Academy	596-6811
Education-Public	Hampden-Wilbraham Regional Schools	596-3884
Events (Peach Festival)	Wilbraham Community Association	599-0010
Gardening	Garden Club	596-3244
Gardening	Community Gardens	596-6072
History	Atheneum Society	596-4097
Library Support	Friends of the Library	596-6141
Library Support	Library Memorial Endowment Fund	596-6141
Orchestra	Post Road Orchestra	596-9075
Outdoors (Fountain Park)	Wilbraham Nature & Cultural Center	596-2712
Political	Democratic Town Committee	596-8427
Political	Republican Town Committee	596-8595
Recreation/Sports	Friends of Recreation	596-2816
Seniors	Young at Heart Club	596-9551
Sports	Country Club of Wilbraham	596-8897
Sports	Wilbraham Soccer Club	596-3627
Television	Public Access Cable TV	599-0940
Veterans	American Legion Post 286	596-8111
Veterans	American Legion Post 418	596-8111
Veterans	VFW Post 5361	596-6445
Veterans	Polish American Veteran's Club	543-2076
Youth	Children's Museum	596-2472
Youth	Girl Scouts and Brownies	596-2320
Youth	BSA Troop #177	596-5047
Youth	BSA Troop #359	596-3052
Youth	BSA Pack #177 (Cub Scouts)	596-5047
Youth	BSA Pack #359 (Cub Scouts)	596-3584
Youth	Scantic Valley Y	596-2749

Town of Wilbraham
240 Springfield Street
Wilbraham, Massachusetts 01095

Citizen Participation: The Key to Local Government

The Town of Wilbraham needs your help. By volunteering to serve on one or more of town committee, board or commission, you will know the satisfaction of being part of your local government.

Most committee appointments are made by the Board of Selectmen soon after the Annual Town Meeting in May. Vacancies can also occur during the year or selectmen may appoint special committees for particular jobs.

Please use this reply form to indicate your special interests and willingness to serve.

Committees appointed by the Board of Selectmen:

- ☐ Council on Aging
- ☐ Board of Appeals
- ☐ Capital Planning Committee
- ☐ Conservation Commission
- ☐ Fair Housing Committee
- ☐ Finance Committee
- ☐ Fire Commissioners
- ☐ Advisory Board of Health
- ☐ Historical Commission
- ☐ Open Space and Recreation Committee
- ☐ Personnel Board
- ☐ Recreation Commission
- ☐ Public Access Cable TV Committee
- ☐ Sewer Advisory Committee
- ☐ Solid Waste Advisory Committee
- ☐ Wilbraham Commission on Disabilities
- ☐ Wilbraham Cultural Council
- ☐ Other

NAME: _____
ADDRESS: _____
DAY PHONE: _____
OCCUPATION: _____

PLEASE MAKE NOTE OF YOUR SPECIAL INTERESTS, CONCERNS, EDUCATION, AND EXPERIENCES (enclose a resume if you like): _____

_____

_____

_____

_____

_____

Emergency Special Needs Questionnaire

IMPORTANT EMERGENCY INFORMATION REQUESTED

The Town of Wilbraham wants to help you and your family, friends, and neighbors in an emergency. Please let us know if you need special help by providing some critical – and confidential – information which will be used to help plan for fires, floods, weather emergencies, and disasters.

If someone in your home used a wheelchair, has a hearing problem, is blind, or has another disability, please complete this form. If you do not need this form, but know someone who does, please forward it to them.

THIS INFORMATION IS CONFIDENTIAL

1. Residential Address (street and number): _____

2. On which floor is the apartment or, if the person is confined, which floor or room would he or she be located? _____

_____

3. Name of the special needs person: _____
Age _____ Sex _____

4. Household telephone number: _____

5. Please check or describe the disability:
☐ Hearing impaired ☐ Visually impaired
☐ Non-ambulatory (i.e. wheelchair; confined to bed, etc.)
Please described the disability specifically: _____

_____

_____

6. This form is completed by: (print name) _____

signature _____

RETURN TO: Local Emergency Planning Staff
Town of Wilbraham
240 Springfield Street
Wilbraham, MA 01095

On our cover…

Conceptual drawing of the proposed memorial for Crane Park by S. Andrew Beall, a student at the University of Massachusetts-Dartmouth.
See page 95 for details about how you can honor Wilbraham's veterans.

This Town Report is available, upon request, in alternate formats (large print, audio tape, etc.). Please direct your request to William J. Fogarty, Town Administrator/ADA Coordinator, 240 Springfield Street, Wilbraham, MA 01095 or call (413) 596-2805.

WILBRAHAM PUBLIC LIBRARY